

Sierra County/Sierra-Plumas Joint USD

Exhibit

Business and Noninstructional Operations

E 3260

FEES AND CHARGES

COPIES OF PUBLIC RECORDS

The Sierra-Plumas Joint Unified School District Office shall be open normal business hours Monday through Friday, except holidays and days approved by the Board of Education.

Any person wishing to inspect or copy a public record shall submit a request for such inspection or copy. District Office personnel are authorized to provide copies of public records at the following rates:

Photocopies	\$.25 per page
Fax	\$1.00 first page
Fax	\$.25 after first page
Computer Data	\$15.00 an hour
Other Non-Written Material	\$15.00 an hour
Agenda, printed	\$1.00 per document, \$12 per year
Minutes, printed	\$1.00 per document, \$12 per year
Agenda Complete Packets	\$20.00 per package, \$240 per year
Warrant Lists, printed	\$10.00 per list

TRANSCRIPTS

The District may make a reasonable charge in an amount not to exceed the actual cost of furnishing copies of any pupil record; provided, however, that no charge shall be made for furnishing up to two transcripts of former pupils' records or up to two verifications of various records of former pupil. No charge may be made to search for or to retrieve any pupil record. (Education Code 49065)

After two copies have been issued transcripts will be \$3.00 per copy thereafter.

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
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