

***SIERRA-PLUMAS JOINT  
UNIFIED SCHOOL DISTRICT***

PROGRAM

**ACCEPTABLE PRACTICES  
FOR USE OF  
TELECOMMUNICATIONS (INTERNET)**

**NOTE:** This policy and attachment apply to site-based facilities only)

It is the Boards intent that schools take advantage of a variety of educational materials for classroom use. These materials may include the full spectrum of multimedia available via telecommunications to enhance the delivery of education. It is acceptable to use education-related telecommunications. The following shall be observed when using telecommunications:

**GENERAL CONDITIONS**

1. Telecommunications shall tie into specific objectives of the lesson plan (must address specific skills, be tied to the course of Study, and be written in the plan.) (Ref. Pol 107.2)
2. A G rated Video (QuickTime or similar format) clips are acceptable. To view, distribute or access in any form other than a G rated or not rated video item, the teacher must have a positive permission slip from the parent/guardian for each student. (Ref. Pol 107.2)
3. No R rated or adult oriented videos, picts, or materials are permitted. (Ref. Pol. 107.2)
4. All telecommunications access, viewing and other various activities at school sites shall be for educational purposes only. (Ref. Pol. 107.2)
5. No student shall be required to include telecommunications access as a requirement for academic work without being provided fair, equal and practical school access to same. This access shall be provided during school hours with adult supervision. Student disciplinary actions may deprive any student of telecommunications access.

6. Students shall be provided responsible adult supervision (in the room) at all times when students are working with telecommunications.
7. The issue of student safety shall always be of the highest concern. District policy of telecommunications use shall include reasonable steps to protect students and staff from exposure to online stalkers@ and/or other physical dangers.
8. All educational use of telecommunications shall be within the fair use doctrine of copyright law. Student training shall include a practical method of tracking and properly citing sources from the Internet/ telecommunications.

### **STAFF IN-SERVICE**

9. District in-service shall empower and enable teachers to:
  - a. Select Internet material that is appropriate in light of the age of the students and that is relevant to the course objectives.
  - b. Preview the Internet materials and sites they require student access to determine the appropriateness of the material contained on, or accessed through, the site.
  - c. Provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly when they are accessing the Internet.

### **STUDENT STAFF ACCESS PLAN**

10. Prior to access to telecommunications within the Sierra-Plumas Joint Unified School District, all students and staff users of telecommunications shall:
  - a. Be provided a written copy of this policy.
  - b. Receive hands-on training with the appropriate equipment.
  - c. Return a signed agreement by 1) student and parent, or 2) staff member.

**ACCEPTABLE USE PRACTICES - GUIDELINES/STANDARDS FOR  
USE OF TELECOMMUNICATIONS (INTERNET)**

**SYSTEM PURPOSE DEFINED AND PROHIBITIONS**

11. Sierra-Plumas Joint Unified School District telecommunications (Internet) systems shall be used for specific education purposes and are not intended for indiscriminate use by the general public. As an educational-based system activities in violation of law, rule, or regulation are not permitted.

**FULL DISCLOSURE OF POTENTIAL EXPOSURES ON THE INTERNET**

12. Access to telecommunications will enable students/staff to explore thousands of libraries, databases, and bulletin boards while exchanging messages with people throughout the world. The Board believes that the benefits to students from access exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Sierra-Plumas Joint Unified School District supports and respects each family 's right to decide whether or not to apply for school Internet access. No student will suffer any academic disadvantage as a result of a family decision to not access the Internet.

**Date Adopted: 9-9-97**

## **STUDENT NETWORK RESPONSIBILITY CONTRACT**

Please read the following carefully before signing this document. This must be signed before network access is given.

Sierra-Plumas Joint Unified School District technology network(s) provides access to the Internet and various Local Area Networks (LANS). The Internet is an electronic information and communications highway connecting millions of computers and devices all over the world and millions of individual people.

Sierra-Plumas Joint Unified School District telecommunications (Internet) systems shall be used for specific education purposes and are not intended for indiscriminate use by the general public. As an educational-based system the following activities are not permitted.

- a. Criminal speech -- such as threats to the President, instructions on breaking into computer systems, child pornography, drug dealing, purchase of alcohol, gang activities, or any other activity that would not be legal if done in person, or by any other means of communication.
- b. Inappropriate speech in an educational setting, or that which violates District rules/policies.
- c. Inappropriate language -- obscene, profane, lewd, rude, disrespectful, threatening, or inflammatory language, harassment; personal attacks; including prejudicial or discriminatory attacks; or false or defamatory material about a person or organization.
- d. Information that, if acted upon, could cause damage or present a danger or disruption.
- e. Privacy and personal safety violations -- revealing personal contact information about self and/or others.
- f. Abuse of resources -- chain letters, spamming. Spamming is sending an annoying or unnecessary message to a large number of people.
- g. Infringement of copyright or plagiarism.
- h. No student or staff member shall use District equipment, software or access to purchase products or services through the system without specific District approval.
- i. Compromising security and/or operating integrity of the system is prohibited.

*I have read the above definition and prohibitions and agree to discuss them with my child.  
I also agree that I will not hold the Sierra-Plumas Joint Unified School District responsible for student violation of this agreement or home usage of the Internet.*

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(Students Name)

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(Signature of parent/guardian)