

SIERRA COUNTY OFFICE OF EDUCATION

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

It is the policy of the Sierra County Office of Education (SCOE) and/or the Sierra-Plumas Joint Unified School District (SPJUSD) to conduct reference checks for all candidates for employment. Reference checking is conducted prior to the interview portion of the selection procedure, and the three references are normally obtained before the candidate is invited to participate in the interview process.

Your signature below indicates your agreement with and acknowledgment of the following:

1. As an applicant for an employment position with SCOE and/or SPJUSD, I authorize my current and past employers and work associates, including, but not limited to, supervisors, colleagues, and subordinates, to release to the SCOE and/or SPJUSD any reference information in my personnel records of file (e.g. application for employment, time and sick leave records, vacation records, performance evaluations), academic records (e.g. transcripts, certificates, credentials, etc.) and information related to my work-related personal characteristics (e.g. my character, dependability, honesty, integrity, ability to work under pressure, interpersonal skills, general physical ability, and reputation among co-workers).
2. I expressly and without reservation waive my right to review the information collected in the reference checks.
3. The SCOE and/or SPJUSD will maintain reference information in strictest confidence and solely for the purposes of the recruitment for which I have applied and that information obtained during reference checks will not be provided to anyone outside the selection process.
4. All information obtained during reference checks will be destroyed at the conclusion of the particular recruitment for which it was obtained.
5. A photocopy of this signed authorization is to be considered valid as an original.
6. In executing this authorization, I fully and completely release all present and past employers and their employees, the SCOE and SPJUSD and its employees, and all other persons and entities from liability for any damage, including, to the full extent allowed by law, liability under California civil code sections 45 and 46 states or political entities which may result from furnishing information which I am permitting to be released by way of this authorization.
7. I have carefully read and understand all of the provisions of this authorization and have voluntarily and without coercion or duress agreed to and signed this authorization.

Candidates Full Name (Print)

Other Last Names You have Used (if any)

Candidates Signature

Date