SIERRA COUNTY OFFICE OF EDUCATION
SIERRA – PLUMAS JOINT UNIFIED SCHOOL DISTRICT
PO BOX 955, LOYALTON, CA 96118

MILEAGE DESTINATION-PURPOSE    Date	Name:		Address: School:						
Starting   Ending   Total			MILEAGE-DESTINATION-PUR	RPOSE					
MILEAGE WILL ONLY BE PAID WHEN A SCHOOL/DISTRICT VEHICLE IS NOT AVAILABLE.  Automobile Mileage Allowance — Total Miles:  PER DIEM — NO RECEIPTS NECESSARY     Date   Purchase Order #   Purpose   Meals   Sil   Si	Date	Purchase Order #	<b>Destination-Purpose</b>	64					
Automobile Mileage Allowance – Total Miles:				Sta	irting		Ending	1 otal	
PER DIEM – NO RECEIPTS NECESSARY    Date   Purchase Order #   Purpose   Meals   Sil   Sil									
PER DIEM – NO RECEIPTS NECESSARY    Date   Purchase Order #   Purpose   Meals   Sil   Sil									
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Date Purchase Order # Purpose B L S S S S S S S S S S S S S S S S S S	Automobil	e Mileage Allowance –	l otal Miles:	(a) \$.58	=	ì	<b>&gt;</b>		
B S10 S11 S18  S10 S11 S18  ER DIEM REQUESTS THAT DO NOT MEET THE IRS OVERNIGHT RULE WILL BE PAID THROUGH PAYROLL  MISCELLANEOUS — DON'T FORGET YOUR RECEIPTS  Date Purchase Order # Specify Expense Total  Gignature of Claimant: Total Expenses: \$			PER DIEM – NO RECEIPTS NEC	ESSARY					
BISTON SIL SIR	Date	Purchase Order #	Purpose				Total		
MISCELLANEOUS - DON'T FORGET YOUR RECEIPTS  Date Purchase Order # Specify Expense Total  Signature of Claimant: Total Expenses: \$  Administrator: Total Mileage: \$			_						
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Signature of Claimant: Total Expenses: \$ Administrator: Total Mileage: \$	EN DIEW NEQU			OUR RECE	<u>IPTS</u>				
Administrator: Total Mileage: \$	Date	Purchase Order #	Specify Exp	ense				Total	
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