

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

OCTOBER 8, 2013

Downieville School, Downieville, California

This meeting was videoconferenced to Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

**A. CALL TO ORDER**

President Mike Moore called the meeting to order at 6:51 pm.

**B. ROLL CALL**

PRESENT: Mr. Mike Moore, President  
Mr. Tim Driscoll, Vice President  
Ms. Sharon Dryden, Clerk  
Ms. Patty Hall, Member  
Mr. Allen Wright, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent  
Ms. Rose Asquith, Business Manager  
Ms. Hannah Tomatis, Administrative Assistant  
Ms. Marla Stock, Site Administrator  
Ms. Marlene Mongolo, SELPA Director

**C. APPROVAL OF THE AGENDA**  
MSCU/WRIGHT/HALL

**D. INFORMATION / DISCUSSION ITEMS**

**1. SUPERINTENDENT'S REPORT**

- a) Transportation Committee - This committee will be meeting soon to work on future cost savings.
- b) Facilities Committee – This committee will be meeting soon to discuss several facility use cooperative agreements and upkeep to existing facilities, including Sierraville School, the Old Intermediate School Building, and the Loyalton High School track area.
- c) District Advisory Committee – This committee will meet on October 29 at 3:30 at the District Office. It will be comprised of representation from both sides of the County; employee groups, board members, educators and others.
- d) Professional Learning Community (PLC)/Minimum Days - It is the District's goal to make these minimum days valuable and profitable. The first PLC focused on where we are and where are we going. On the October 11 PLC, each site, including SELPA, will work on site specific activities.
- e) Dr. Grant reported that he, Rose Asquith, Business Manager, and Kevin Nolen, Loyalton High School Project Manager, went to Sacramento and contested some of the monies that were allocated by the State Allocation Board.

**2. INTER-DISTRICT ATTENDANCE AGREEMENTS**

**3. BUSINESS REPORT**

There were no comments on the Board Report-Expenditures by Object 07/01/13 to 9/30/13 or the First Month Enrollments for the 2013-2014 School Year.

Ms. Asquith reported that the District Administrative Offices will take vacation days and be closed from December 23, 2013, through January 1, 2014.

**4. STAFF REPORTS**

Dr. Grant, Marla Stock, Loyalton High School Site Administrator and Lynn Fillo, Downieville School Teacher, reported on past and future activities of the schools. Mrs. Fillo thanked Loyalton for inviting Downieville to the Feather River College trip, SAT classes and the dance.

**5. SPTA REPORTS**

Pat Doyle, Loyalton Elementary School teacher, reported that he will be over to Downieville School on Oct 17 as the SPTA representative if any teachers have questions.

Mr. Doyle also gave an illustration about problem solving.

**6. BOARD MEMBERS' REPORTS**

HALL reported that the Sierra County Board of Supervisors asked if District students could lead the pledge of allegiance at Board of Supervisors meetings.

DRISCOLL reported that he chaperoned 7<sup>th</sup> grade Ropes Course retreat.

The Board was reminded that the Headlands trip is scheduled for the end of October and thanked the Grizzly Cub Parents' Club for their assistance in funding the trip.

MOORE attended the last PLC and commented that teachers had some great ideas and he was impressed how staff worked together.

**7. PUBLIC COMMENT**

President Moore opened the meeting for public comment at 7:12 pm.

Jan Buck commented that she appreciated the cleanup at the former Middle School.

President Moore closed the meeting for public comment at 7:13 pm.

**E. CONSENT CALENDAR**

The following items were included on the consent calendar:

1. Approval of the minutes of the Special Board meeting held September 10, 2013
2. Approval of the minutes of the Regular Board meeting held September 10, 2013
3. Approval of the bill warrants for the month of September 2013
4. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending September 30, 2013. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending September 30, 2013.

(Continued)

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**Staffing**

5. Assignment of Ben Roberti, 2013-2014 JV Boys Basketball Coach, Loyalton High School
6. Assignment of Stacey Hood, 2013-2014 JR Girls Basketball Coach, Loyalton High School
7. Accept notice of resignation from Jamie Shiltz, Instructional Aide, Loyalton High School, effective September 24, 2013

MSCU/WRIGHT/HALL

**F. ACTION ITEMS**

1. New Business

- 1314-069 Authorize to fill .90 FTE (5.4 hours daily) Instructional Aide, Loyalton High School, funded by Title 1

HALL/WRIGHT

TRUSTEE DRISCOLL	AYE
TRUSTEE DRYDEN	AYE
TRUSTEE HALL	AYE
TRUSTEE WRIGHT	AYE
TRUSTEE MOORE	AYE

5/0

- 1314-070 Teacher in Charge position, Downieville School  
The definition of Teacher in Charge was discussed. It was recommended that this be sent to negotiations to discuss compensation on a per session basis rather than the \$1,000 per semester stipend. No board action taken.

- 1314-071 Site Technology position, Downieville School  
Superintendent recommended that the position be flown. HALL motioned to approve the Site Technology position for Downieville School /DRISCOLL seconded.

TRUSTEE DRISCOLL	AYE
TRUSTEE DRYDEN	AYE
TRUSTEE HALL	AYE
TRUSTEE WRIGHT	AYE
TRUSTEE MOORE	AYE

5/0

- 1314-072 Authorization to fill short-term Classroom Specialist (Music), not to exceed 50 hours, at Downieville School, funded by Sierra Schools Foundation and matching funds from Sierra County Office of Education (\$750)

HALL/DRYDEN

TRUSTEE DRISCOLL	AYE
TRUSTEE DRYDEN	AYE
TRUSTEE HALL	AYE
TRUSTEE WRIGHT	AYE
TRUSTEE MOORE	AYE

5/0

- 1314-073 Approval of Randy Hill Construction, Inc., Change Order #15 for Loyalton High School Roof Replacement

WRIGHT/DRISCOLL

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TRUSTEE DRISCOLL     AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL           AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

DRYDEN thanked Kevin Nolen for his expertise and management of the roof project at Loyalton High School.

1314-074 Authorization to enter into an agreement with Feather River College to fund Agriculture Entrepreneurship and Career Exploration class instruction and books/materials for the 2013-2014 school year at Loyalton High School

WRIGHT/HALL  
TRUSTEE DRISCOLL     AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL           AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

1314-075 Authorization to enter into a Directed Teaching Agreement with University of Nevada, Reno, for Loyalton High School to provide student teaching experience for Ben Roberti, 14 weeks

MSCU/HALL/DRYDEN

1314-076 Board Bylaw 9320, Meetings And Notices

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (Moore)

1314-077 Board Policy 1330, Use of School Facilities, revision

1314-078 Administrative Regulation 1330, Use of School Facilities, revision

1314-079 Exhibit 1330, Use of School Facilities, revision

1314-080 Board Policy 3311, Bids, revision

1314-081 Administrative Regulation 3311, Bids, revision

1314-082 Board Policy 3350, Travel Expenses, revision

1314-083 Administrative Regulation 3452, Student Activity Funds, revision

1314-084 Administrative Regulation 3542, School Bus Drivers, revision

1314-085 Administrative Regulation 4161.11, Industrial Accident/Illness Leave, revision

~~1314-086 Administrative Regulation 4161.8, Family Care and Medical Leave, revision~~  
This regulation was pulled until further research is complete.

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- 1314-087 Board Policy 6144, Controversial Issues, revision
- 1314-088 *Delete* Administrative Regulation 6144 Controversial Issues
- 1314-089 Administrative Regulation 6153, School-Sponsored Trips, revision
- 1314-090 Board Policy 6162.6, Use of Copyrighted Materials, revision
- 1314-091 Administrative Regulation 6162.6, Use of Copyrighted Materials, revision
- 1314-092 Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits, revision

WRIGHT motioned to approve items 1314-077 through 1314-085 and 1314-087 through 1314-092 with the following changes:

Page 1, Paragraph 5, "...will be claimed, *with the exception of Ashland, Oregon, and neighboring cities of the State of Nevada*, shall be approved in advance..."

Page 2, Paragraph 7, "...within 30 working days..."

HALL seconded. Motion Passed Unanimously.

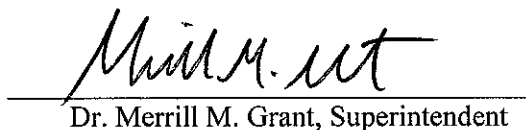
**G. ADVANCED PLANNING**

1. The next Regular Board Meeting will be held on Tuesday November 12, 2013, Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education. Any closed session items will be heard during a scheduled closed session at 5 pm.
2. Suggested Agenda items:
  - a. Negotiations, Closed session, 5 pm
  - b. Administrative Regulation 4161.81, Family Law/Medical Leave
  - c. Teacher in Charge for Downieville
  - d. Student Presentation

**H. ADJOURNMENT**

MSCU/WRIGHT/HALL  
ADJOURNED at 7:37pm.

  
Sharon Dryden, Clerk

  
Dr. Merrill M. Grant, Superintendent