

MINUTES OF THE REGULAR MEEETING OF THE  
SIERRA COUNTY BOARD OF EDUCATION

August 13, 2013

Downieville School, Downieville, California

This meeting was videoconferenced at Sierra County Office of Education, Loyalton, CA 96118.

**A. CALL TO ORDER**

President ALLEN WRIGHT called the meeting to order at 6:00 pm.

**B. ROLL CALL**

PRESENT: Mr. Allen Wright, President  
Ms. Sharon Dryden, Vice President  
Ms. Patty Hall, Clerk  
Mr. Tim Driscoll, Member  
Mr. Mike Moore, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent  
Ms. Rose Asquith, Business Manager  
Ms. Hannah Tomatis, Administrative Assistant  
Ms. Marla Stock, Site Administrator – via SCOE, Loyalton  
Mr. Derek Cooper, Site Administrator  
Ms. Marlene Mongolo, SELPA Director – via SCOE, Loyalton

**C. FLAG SALUTE**

**D. APPROVAL OF THE AGENDA**  
MSCU/MOORE/DRISCOLL

**E. INFORMATION/DISCUSSION ITEMS**

**1. BUSINESS REPORT**

Ms. Asquith presented the Board Report-Expenditures by Object 07/01/12 to 7/31/13.  
Secure Rural Schools was discussed.

**2. STAFF REPORT**

a. A letter of resignation was received from Amy Holland, Instructional Aide  
Loyalton High School, effective July 25, 2013.

**3. SPTA REPORT**

There was no SPTA Report.

**4. BOARD MEMBER'S REPORT**

There was no Board Member Report.

**5. PUBLIC COMMENT**

President WRIGHT opened the meeting for public comment at 6:03 pm.

- Janet McHenry, Loyalton High School teacher, welcomed Dr. Grant to the Sierra Valley, introduced herself and encouraged him to explore opportunities such as the Gran Fondo Bike Race. She thanked the Board for their positive financial creativity and asked that the Board would consider seeking funds to provide a pay increase for the teachers.
- There was no comment from the teleconferenced location.

President WRIGHT closed the meeting for public comment at 6:09 pm.

**F. CONSENT CALENDAR**

The following items were included in the consent calendar:

1. Approval of minutes of the Regular Board meeting held July 9, 2013.
2. Approval of bill warrants for month of July 2013.

MSCU/DRYDEN/DRISCOLL

**G. ACTION ITEMS**

**1. NEW BUSINESS**

- 1314-07 Adoption of Resolution No. 13-002, Set Superintendent Salary  
Dr. Grant informed the Board of his work days for the school year.  
MOORE motioned to adopt Resolution No. 13-002/HALL seconded.

TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE

5/0

- 1314-08 MOORE motioned to Appoint Merrill M. Grant, Ed.D. to the position of Sierra County Superintendent of Schools/HALL seconded. Dr. Grant was given the Oath of Office.

TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE

5/0

- 1314-09 Approval of agreement with Barbara McKurtis, Speech Therapist, for the 2013-2014 school year  
MOORE/DRISCOLL

TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE

5/0

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- 1314-010 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators  
DRYDEN/HALL  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE  
5/0

- 1314-011 Approval of Budget Revision for Fiscal Year 2013-14; this item is tabled for September.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- 1314-012 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision  
DRYDEN motioned to approve Administrative Regulation 1312.3, Option 1/DRISCOLL  
seconded.  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE  
5/0

- 1314-013 Board Policy 3460, Financial Reports and Accountability, revision  
MOORE motioned to approve items 1314-014 through 1314-019.  
HALL seconded.  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE  
5/0

- 1314-014 Administrative Regulation 3460, Financial Reports and Accountability, revision

- 1314-015 Board Policy 3580, District Records, revision

- 1314-016 Administrative Regulation 3580, District Records, revision

- 1314-017 Board Policy 4040, Employee Use of Technology, revision

- 1314-018 Exhibit E4112.9, Employee Notifications, revision

- 1314-019 Administrative Regulation 4117.14, Postretirement Employment, revision

**H. ADVANCED PLANNING**

The next regular meeting of the Board will be held on Tuesday, September 10, 2013, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

Suggested Agenda Items

1. Any necessary budget revisions
2. Secure Rural Schools report

**I. ADJOURNMENT**

Adjourned at 6:39 pm.  
MSCU/DRISCOLL/HALL

  
Patty Hall, Clerk

  
Dr. Merrill M. Grant, Superintendent