

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

May 11, 2021

5:00pm CLOSED Session

Regular Session immediately follows the 6:00pm meeting of the Sierra County Board of Education

**Loyalton:** Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118

**\*\*Space will be limited due to 6-foot spacing required. Masks are also required.**

**Zoom:** <https://us02web.zoom.us/j/88641506727>

Phone dial-in: 669-900-9128

Webinar ID: 886 4150 6727

(Press \*6 to unmute)

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.  
Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra County Office of Education, Room 3, 109 Beckwith Road, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).*

A. CALL TO ORDER

*Please be advised that this meeting will be recorded.*

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees, Superintendent James Berardi and Business Manager Nona Griesert will move into Closed Session to discuss the following item(s):

1. Government Code 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Sierraville School, 305 South Lincoln St, Sierraville CA 96126 (015-080-006)

Agency Negotiator: James Berardi, Superintendent

Negotiating Party: Sierra-Plumas Joint Unified School District Governing Board

Under Negotiation: Price or Terms of Payment

2. Government Code 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiator for the Board: James Berardi, Superintendent

Employee Organizations:

Unrepresented Employees: Sierra-Plumas Teachers' Association

Classified Employees

Confidential Employees

Administrative Employees

F. RETURN TO OPEN SESSION and ADJOURN FOR BREAK

G. 6:00PM – RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING

H. RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING

I. REPORT OUT FROM CLOSED SESSION

J. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report
  - a. Stipend Negotiations with SPTA
  - b. Technology Audit
  - c. Strategic Planning
  - d. Science Curriculum
  - e. Independent Study Program policies and master agreement
2. Business Report
  - a. Account Object Summary-Balance from 07/01/2020 to 04/30/2021\*\*
  - b. Eighth Month Enrollments for the 2020-2021 School Year\*\*
3. Staff Reports (5 minutes)
4. SPTA Report (5 minutes)
5. Board Member Reports (5 minutes)
6. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Three (3) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

K. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held April 13, 2021\*\*
2. Approval of Board Report-Checks Dated 04/01/2021 through 04/30/2021\*\*
3. Authorization to enter into a Memorandum of Understanding between Sierra-Plumas Joint Unified School District and Sierra County Office of Education, Contract 2022-001D\*\*
4. Approval of the California Interscholastic Federation representatives for the 2021-2022 School Year\*\*

L. ACTION ITEMS

1. New Business

***PUBLIC HEARING – SPJUSD Budget***

- a. Public Hearing to receive public comment on the 2021-2022 Proposed Budget

***PUBLIC HEARING – Proposition 30, Education Protection Account***

- b. Public Hearing to receive public comment on the use of Proposition 30 Funding for 2021-2022
- c. Adoption of Resolution No. 21-017D, Increase General Fund Reserves\*\*
- d. Approval of assignment of Craig Sheridan, Loyalton High School, 2020-2021 Girls Varsity Basketball Coach
- e. Acceptance of resignation for Robin Griffin, Instructional Aide, Loyalton High School, .90 FTE (5.4 hours per day)\*\*
- f. Authorization to fill Instructional Aide, Loyalton High School, .90 FTE (5.4 hours per day)

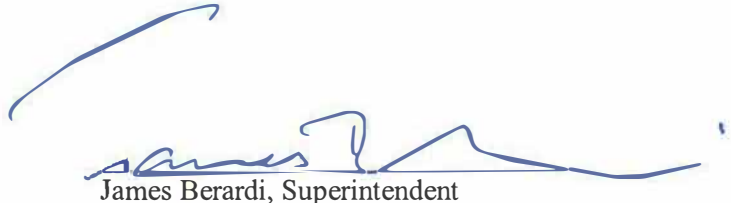
BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

- g. 3320—Claims and Actions Against the District
  - 1. Administrative Regulation, *revisions*<sup>^^</sup>
- h. 3452—Student Activity Funds
  - 1. Board Policy, *revisions*<sup>^^</sup>
- i. 3600—Consultants
  - 1. Board Policy, *revisions*<sup>^^</sup>
- j. 4112.9~4212.9~4312.9—Employee Notifications
  - 1. Exhibit, *revisions*<sup>^^</sup>
- k. 4161.2~4261.2~4361.2—Personal Leaves
  - 1. Administrative Regulation, *revisions*<sup>^^</sup>
- l. 4161.8~4261.8~4361.8—Family Care and Medical Leave
  - 1. Administrative Regulation, *revisions*<sup>^^</sup>
- m. 6142.8—Comprehensive Health Education
  - 1. Board Policy, *revisions*<sup>^^</sup>
  - 2. Administrative Regulation, *revisions*<sup>^^</sup>
- n. 7210—Facilities Financing
  - 1. Board Policy, *revisions*<sup>^^</sup>
- o. 6158—Independent Study
  - 1. Administrative Regulation, *revisions*<sup>^^</sup>

M. ADVANCED PLANNING

- 1. Next Regular Board Meetings will be held on **June 22**, 2021 at Downieville School, 130 School St, Downieville CA 95936, beginning with Closed Session as needed at 5:00pm and the Regular Board Meetings at 6:00pm. Zoom videoconferencing will also be available.
- 2. Suggested Agenda Items

N. ADJOURN



James Berardi, Superintendent

\*\* enclosed

\* handout

^^ County agenda backup

Balances through April						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,923,762.00	1,939,128.00	354,807.04	1,439,949.11	144,371.85
1105	Per Diem - Same Day Travel	100.00	100.00			100.00
1115	Extra Duty Hourly	20,000.00	8,250.00		1,700.00	6,550.00
1120	Certificated Substitutes	70,210.00	50,606.00		20,520.00	30,086.00
1300	Certificated Superv/Admin Sala	240,224.00	240,224.00	40,037.26	196,886.30	3,300.44
1310	Teacher In Charge/Head Teacher	14,000.00	14,000.00		8,286.67	5,713.33
	<b>Total for Object 1000</b>	<b>2,268,296.00</b>	<b>2,252,308.00</b>	<b>394,844.30</b>	<b>1,667,342.08</b>	<b>190,121.62</b>
2100	Instructional Aides Salaries	74,744.00	213,373.00	42,012.56	156,591.72	14,768.72
2115	Inst. Aide Extra Duty	1,700.00	1,933.00		863.98	1,069.02
2120	Instructional Aides Substitute	17,500.00	13,185.00		2,518.97	10,666.03
2200	Classified Support Salaries	354,957.00	361,230.00	47,073.70	247,869.50	66,286.80
2201	Bus Driver	70,350.00	71,517.00	8,674.88	29,726.25	33,115.87
2215	Classified Extra Duty	10,000.00	10,247.00		6,473.54	3,773.46
2220	Classified Support Substitute	35,000.00	36,934.00		17,989.84	18,944.16
2300	Classified Sup/Admin Salaries	96,935.00	97,216.00	16,132.78	80,599.20	484.02
2400	Clerical & Office Salaries	150,462.00	152,414.00	30,901.03	108,109.22	13,403.75
2420	Clerical & Office Sub Salaries	5,000.00	5,524.00		1,315.43	4,208.57
2900	Other Classified Salaries	3,963.00	4,040.00	714.00	3,122.50	203.50
2915	Other Classified Extra Duty		508.00		32.50	475.50
2920	Other Classified Substitutes S		500.00			500.00
	<b>Total for Object 2000</b>	<b>820,611.00</b>	<b>968,621.00</b>	<b>145,508.95</b>	<b>655,212.65</b>	<b>167,899.40</b>
3101	State Teachers Retirement Syst	562,924.00	559,096.00	62,215.12	259,067.13	237,813.75
3102	State Teachers Retirement Syst	8,476.00	8,525.00		48.79	8,476.21
3201	Public Employees Retirement Sy	1,000.00	1,050.00		163.53	886.47
3202	Public Employees Retirement Sy	194,136.00	218,677.00	25,228.11	118,858.15	74,590.74
3311	OASDI-Certificated Positions	1,890.00	1,962.00		315.43	1,646.57
3312	OASDI-Classified Positions	49,100.00	58,023.00	8,681.94	39,032.03	10,309.03
3321	Medicare-Certificated Position	30,219.00	29,988.00	5,180.38	22,273.91	2,533.71
3322	Medicare-Classified Positions	11,500.00	13,596.00	2,033.54	9,250.18	2,312.28
3401	Health & Welfare -Certificated	504,590.00	556,839.00	92,019.55	365,067.59	99,751.86
3402	Health & Welfare-Classified Po	184,600.00	207,989.00	33,487.08	166,259.74	8,242.18
3501	State Unemployment Insurance-C	1,137.00	1,127.00	197.50	838.01	91.49
3502	State Unemployment Insurance-	408.00	479.00	72.74	325.37	80.89
3601	Workers' Compensation Insuranc	70,008.00	73,259.00	12,741.54	53,687.34	6,830.12
3602	Workers' Compensation Insuranc	25,423.00	31,663.00	4,736.84	21,224.10	5,702.06
3901	Other Benefits, Certificated P	17,536.00	40,072.00		42,249.00	2,177.00-

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2021, Period = 10, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through April							Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
<b>Fund 01 - General FD (continued)</b>							
<b>Total for Object 3000</b>		<b>1,662,947.00</b>	<b>1,802,345.00</b>	<b>246,594.34</b>	<b>1,098,660.30</b>	<b>457,090.36</b>	
4100	Textbooks	142,102.00	111,222.00		8,068.30	103,153.70	
4200	Books Other Than Textbooks	750.00	750.00			750.00	
4300	Class Mat'l and Supplies	56,170.00	72,653.00	4,335.14	33,956.61	34,361.25	
4301	Class Consumable Mat'l	11,525.00	11,525.00		544.89	10,980.11	
4302	Class Paper/Toner	12,000.00	12,000.00		7,530.59	4,469.41	
4305	Other Student M&S	27,190.00	34,680.00	9,088.99	11,027.42	14,563.59	
4320	Custodial Grounds Supplies	29,550.00	63,653.00	1,771.75	63,715.28	1,834.03-	
4330	Office Supplies	15,500.00	19,065.00	372.48	6,043.56	12,648.96	
4350	Vehicle Maint. M&S	44,376.00	44,375.00	4,307.96	1,756.28	38,310.76	
4351	Vehicle FUEL	29,025.00	29,125.00	16,194.31	11,099.56	1,831.13	
4400	Non-Capital Equipment (Up to \$	89,883.00	101,256.00		22,903.61	78,352.39	
<b>Total for Object 4000</b>		<b>458,071.00</b>	<b>500,304.00</b>	<b>36,070.63</b>	<b>166,646.10</b>	<b>297,587.27</b>	
5100	Subagreement for Services	199,912.00	111,000.00	119,164.64	40,835.36	49,000.00-	
5200	Travel & Conferences	41,684.00	48,654.00	3,272.92	25,934.55	19,446.53	
5300	Dues & Membership	10,380.00	10,580.00	399.56	10,039.22	141.22	
5400	Insurance-Fire, liability, etc	75,080.00	108,080.00		100,452.40	7,627.60	
5510	Power	88,500.00	93,500.00	15,070.54	78,725.28	295.82-	
5520	Garbage	4,450.00	4,450.00	55.64	4,655.51	261.15-	
5530	Water	54,350.00	58,250.00	16,405.02	38,594.98	3,250.00	
5540	Propane	59,125.00	75,500.00	8,872.94	63,219.97	3,407.09	
5590	Miscellaneous Utilities	15,000.00	15,000.00	6,722.08	8,277.92	.00	
5600	Rentals, Leases & Repairs	80,850.00	206,915.00	3,296.68	29,935.81	173,682.51	
5800	Services & Operating Expense	4,000.00	5,000.00		900.00-	5,900.00	
5810	Legal Expenses	20,000.00	15,000.00	2,137.50	2,795.00	10,067.50	
5812	Board Election Expense	2,500.00	2,000.00		346.60	1,653.40	
5840	Audit Expense	13,785.00	13,785.00	13,785.00		.00	
5860	Solid Waste Tax	14,000.00	14,000.00		9,111.94	4,888.06	
5890	Contracts/Service	577,576.00	612,612.00	166,081.04	380,957.34	65,573.62	
5899	SCOE Interagency Reimburse			1,887.38	4,015.44	5,902.82-	
5900	Communications	3,000.00	10,500.00	6,000.00	2,133.00	2,367.00	
5910	Telephone-Monthly Service	11,000.00	11,000.00	3,297.94	7,468.88	233.18	
5990	Other Communications	500.00	500.00			500.00	
<b>Total for Object 5000</b>		<b>1,275,692.00</b>	<b>1,416,326.00</b>	<b>366,448.88</b>	<b>806,599.20</b>	<b>243,277.92</b>	
6170	Land Improvement	31,500.00	46,300.00		51,269.31	4,969.31-	

Balances through April						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
6200	Building & Improvements	10,500.00				.00
6400	Equipment	105,057.00	32,347.00			32,347.00
6500	Equipment Replacement	71,000.00	55,000.00			55,000.00
6501	Vehicle Replacement	35,000.00				.00
	<b>Total for Object 6000</b>	<b>253,057.00</b>	<b>133,647.00</b>	<b>.00</b>	<b>51,269.31</b>	<b>82,377.69</b>
7110	Out-of-State Tuition	104,450.00	104,450.00	104,450.00	18,061.64	18,061.64-
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	100,704.00	100,704.00			100,704.00
	<b>Total for Object 7000</b>	<b>205,154.00</b>	<b>205,154.00</b>	<b>104,450.00</b>	<b>18,061.64</b>	<b>82,642.36</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>6,943,828.00</b>	<b>7,278,705.00</b>	<b>1,293,917.10</b>	<b>4,463,791.28</b>	<b>1,520,996.62</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	80,599.00	80,599.00	18,554.81	53,758.13	8,286.06
2215	Classified Extra Duty	1,500.00	1,500.00		444.05	1,055.95
2220	Classified Support Substitute	3,000.00	3,000.00			3,000.00
	<b>Total for Object 2000</b>	<b>85,099.00</b>	<b>85,099.00</b>	<b>18,554.81</b>	<b>54,202.18</b>	<b>12,342.01</b>
3202	Public Employees Retirement Sy	19,233.00	15,302.00	2,987.11	10,858.05	1,456.84
3312	OASDI-Classified Positions	5,050.00	5,049.00	1,118.35	3,252.68	677.97
3322	Medicare-Classified Positions	1,181.00	1,181.00	261.54	760.63	158.83
3402	Health & Welfare-Classified Po	24,788.00	24,833.00	3,507.12	11,803.78	9,522.10
3502	State Unemployment Insurance-	42.00	42.00	9.27	27.13	5.60
3602	Workers' Compensation Insuranc	2,611.00	2,614.00	609.24	1,777.01	227.75
	<b>Total for Object 3000</b>	<b>52,905.00</b>	<b>49,021.00</b>	<b>8,492.63</b>	<b>28,479.28</b>	<b>12,049.09</b>
4340	Food Service	10,500.00	10,500.00	2,914.54	3,042.60	4,542.86
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	55,000.00	55,000.00	21,739.06	35,499.45	2,238.51-
	<b>Total for Object 4000</b>	<b>70,500.00</b>	<b>70,500.00</b>	<b>24,653.60</b>	<b>38,542.05</b>	<b>7,304.35</b>
5200	Travel & Conferences	1,000.00	1,000.00	121.61	198.00	680.39
5600	Rentals, Leases & Repairs	5,000.00	5,000.00	1,550.44	6,882.16	3,432.60-
5800	Services & Operating Expense	750.00	750.00	388.84		361.16
5890	Contracts/Servic	500.00	500.00		406.00	94.00
5900	Communications	450.00	334.00	333.00		1.00
	<b>Total for Object 5000</b>	<b>7,700.00</b>	<b>7,584.00</b>	<b>2,393.89</b>	<b>7,486.16</b>	<b>2,296.05-</b>
	<b>Total for Fund 13 and Expense accounts</b>	<b>216,204.00</b>	<b>212,204.00</b>	<b>54,094.93</b>	<b>128,709.67</b>	<b>29,399.40</b>

Balances through April						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 40 - Dist Build</b>						
6200	Building & Improvements		119,117.00			119,117.00
<b>Total for Fund 40, Expense accounts and Object 6000</b>		<b>.00</b>	<b>119,117.00</b>	<b>.00</b>	<b>.00</b>	<b>119,117.00</b>
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	15,000.00	15,000.00		12,000.00	3,000.00
<b>Total for Fund 73, Expense accounts and Object 5000</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>.00</b>	<b>12,000.00</b>	<b>3,000.00</b>
<b>Fund 78 - Gottardi Fund</b>						
5800	Services & Operating Expense		8,017.00		500.00	7,517.00
<b>Total for Fund 78, Expense accounts and Object 5000</b>		<b>.00</b>	<b>8,017.00</b>	<b>.00</b>	<b>500.00</b>	<b>7,517.00</b>
<b>Total for Org 006 - Sierra-Plumas Joint Unified School District</b>		<b>7,175,032.00</b>	<b>7,633,043.00</b>	<b>1,348,012.03</b>	<b>4,605,000.95</b>	<b>1,680,030.02</b>

## ENROLLMENT BY SCHOOL MONTH - 2020-2021

**\*\*As of 05/05/21\*\***

		Downieville Elementary	Loyalton Elementary	Downieville Jr High	Loyalton Jr High	Downieville Sr High	Loyalton Sr High	Sierra Pass Continuation	Long-Term ISP/SDC	TOTAL
<b>Ending 2019-2020</b>		33	201	7	60	22	111	1	included in site #	435
<b>1st Day 2020-2021</b>	9/8/2020	22	181	13	51	16	109	1	included in site #	393

	Month									
<b>September</b>	1	21	186	13	52	16	106	4	included in site #	398
09/08/20-10/02/20										
<b>October</b>	2	21	189	13	52	16	108	4	included in site #	403
10/05/20-10/30/20										
<b>November</b>	3	21	192	12	53	17	108	4	included in site #	407
11/02/20-11/25/20										
<b>December</b>	4	21	193	11	55	16	110	4	included in site #	410
11/30/20-01/08/21										
<b>January</b>	5	22	192	11	55	16	110	4	included in site #	410
01/11/21-02/05/21										
<b>February</b>	6	20	193	12	55	17	107	4	included in site #	408
02/09/21-03/05/21										
<b>March</b>	7	20	192	12	55	17	103	5	included in site #	404
03/08/21-04/01/21										
<b>April</b>	8	21	192	10	56	17	104	5	included in site #	405
04/12/21-04/30-21										
<b>May</b>	9								included in site #	0
05/03/21-05/27/21										
<b>June</b>	10								included in site #	0
06/01/21-06/18/21										

2019-2020	SPJUSD	SCOE	Washoe
P1 ADA	410.52	5.54	18.74
P2 ADA	409.30	5.07	15.36
Annual	409.30	5.07	15.36

Long-Term ISP	
DES	30
LES	2
DHS	15
LHS	1
	12

2018-2019	SPJUSD	SCOE	Washoe
P1 ADA	394.66	0.88	14.37
P2 ADA	396.41	2.15	12.27
Annual	396.43	3.46	12.53



MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

April 13, 2021

*In accordance with the Governor's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Governing Board of the Sierra-Plumas Joint Unified School District held these meetings via Zoom Videoconferencing for the public.*

5:00pm CLOSED Session

Regular Session immediately followed the 6:00pm meeting of the Sierra County Board of Education

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A. CALL TO ORDER

*President MIKE MOORE called the meeting to order at 5:03pm.*

B. ROLL CALL

PRESENT: Mike Moore, President  
Allen Wright, Vice President  
Christina Potter, Clerk  
Patty Hall, Member  
Nicole Stannard, Member

ABSENT: None

C. APPROVAL OF AGENDA

*WRIGHT/HALL*

*5/0*

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

*WRIGHT/HALL*

*5/0*

The Board of Trustees, Superintendent James Berardi and Business Manager Nona Griesert moved into Closed Session *at 5:05pm* to discuss the following item(s):

1. Government Code 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiator for the Board: James Berardi, Superintendent

Employee Organizations:

Unrepresented Employees: Sierra-Plumas Teachers' Association  
Classified Employees  
Confidential Employees  
Administrative Employees

2. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

F. RETURN TO OPEN SESSION and ADJOURN FOR BREAK *at 5:47pm*

G. 6:00PM – RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING

H. RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING *at 7:15pm*

I. REPORT OUT FROM CLOSED SESSION

*MOORE:*

*Item 1: Discussed what took place during the Negotiations meeting with SPTA in March. No action was taken.*

*Item 2: Superintendent Evaluation was discussed with the Superintendent. Contract being offered again for next school year.*

J. INFORMATION/DISCUSSION ITEMS

1. Superintendent’s Report

a. Board Training and Retreat held March 25, 2021

*BERARDI: The training and retreat with Bob Ferguson went well. We went over individual and shared responsibilities, rules and regulations and how that all looks with different situations. This was a valuable training that I hope to do more often going forward.*

b. Strategic Planning workshop/training

*BERARDI: There hasn’t been any formal Strategic Planning for the District since 2009. I would like to put together an Ad Hoc committee and a Request for Proposal to find an outside organization to help us administer the Strategic Planning process.*

c. Budget Update

*BERARDI: Our District Budget was moved from “Qualified” to a “Positive Certification” due to the retirements and various other adjustments recently made to the budget. There will still be ongoing discussions for future budget strategies because we are still deficit spending. We are moving in the right direction, but we still have more work to do.*

d. Most Recent Inter-District Variance Requests (see table below)

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District	Reason Given by Requestor	Backup Documentation Received?
New	2020-21	1	SPJUSD	Washoe	Proximity to schools	n/a
Renewal	2021-22	8	SPJUSD	Tahoe-Truckee Unified	Parent works in Truckee	Yes
New	2021-22	2	SPJUSD	Washoe	Parent works in Reno	Yes
New	2021-22	4	SPJUSD	Washoe	Parent works in Reno	Yes

2. Business Report

a. Account Object Summary-Balance from 07/01/2020 to 03/31/2021

b. Seventh Month Enrollments for the 2020-2021 School Year

3. Staff Reports

*LHS—JONES: We will begin drafting plans this week for graduation. Sports are a welcome addition again. Homecoming is this week. Thank you to Sierra Schools Foundation for the new water-filling stations at LHS and thank you to our maintenance crew for getting those installed. Fourth quarter is starting next Monday.*

*LES—CERESOLA: Professional Development schedule will be emailed to the Board Members. Participating staff walked 1467 miles in March. Intervention benchmark assessments are being reviewed. LES is following along with the LHS spirit days and having fun with the dress up days. Already starting to plan for our end-of-year activities. Kindergarten sign-ups starting next week (38 on the schedule).*

DES & DHS—BERARDI: *Downieville also had a spirit week a couple weeks ago and the kids had fun with that. Sports are a welcome addition again here as well. Plans to hold graduation on Saturday, June 19<sup>th</sup>, at Herrington's in Sierra City.*  
LHS AG DEPT—GRIFFIN: *Floral Class is working on the flowers for Homecoming. FFA is in need of judges for the project competition on April 28<sup>th</sup>. State Leadership conference and State Finals coming up. Spring Banquet will be May 12<sup>th</sup>. Farm Day also coming up, for LES students only this year.*

4. SPTA Report

PRESIDENT—PETTERSON: *SPTA scholarship committee is meeting soon to evaluate the applications we received. Nothing was negotiated during the negotiations meeting held in March, but we will be meeting again at a later date.*

5. Board Members' Report

WRIGHT: *Pleased with the results of the Board Retreat and Training.*

STANNARD: *Participated in Senior Mock Job Interviews and I was very impressed with each of the students and the goals and aspirations they shared.*

HALL: *Also pleased with the Board Retreat and Training. It was very beneficial to all who attended. MOORE and I did recent site visits at LES and LHS. Everything looked and felt bright and cheery, students in good spirits.*

6. Public Comment

CALI GRIFFIN—LHS Teacher and Coach: *Our current ISP Master Agreement does not include anything for short-term for sports and extra-curricular activities. I have sample agreements from other districts that show verbiage for this that I'd like to see added to our Master Agreement for SPJUSD to benefit students missing school due to sports and other extra-curricular activities.*

BRENDAN MCCORMACK—Parent: *\*Read a letter addressing the Board and Superintendent regarding AP Courses at LHS. I would like to see more attention and energy put forth for AP Courses just like what is put forth for Senior Projects and Mock Job Interviews.*

K. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held March 09, 2021
2. Approval of Board Report-Checks Dated 03/01/2021 through 03/31/2021
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending March 31, 2021. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.*
  - a. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending March 31, 2021.

WRIGHT/HALL

5/0

L. ACTION ITEMS

1. New Business

- a. Approval of Cooperative Use Agreement for the Sierraville School Site (extending duration of contract with Sierra County), Contract 2021-008D  
HALL motioned to table this item to May. Second by WRIGHT.

5/0

BERARDI will work with Ad Hoc committees to continue discussions.

- b. Accept letter of resignation for Bre Whitley, Loyalton High School Cheer Coach, 2020-2021 School Year  
*HALL/STANNARD*  
5/0
- c. Approval of assignment of Sharië Jackowiak, Loyalton High School, 2020-2021 Cheer Coach  
*HALL/STANNARD*  
5/0
- d. Approval of assignment of Tom Barefoot, Loyalton High School, 2020-2021 Track Coach  
*HALL/POTTER*  
5/0
- e. Approval of 2021-2022 Extra Duty Assignments and Stipends to be filled  
*STANNARD motioned to approve this item as was done in County meeting. Second by WRIGHT.*  
5/0
- f. Approval of Social Studies Elective: Global Issues & Model UN as a course  
*WRIGHT motioned for approval to open discussion. Second by HALL. WRIGHT/MOORE: Would like to see more backup and curriculum before adopting something that will be used in a classroom. WRIGHT amended motion to table this item until more information can be shared with the Board. Second by HALL.*  
5/0
- g. Appointment of Ad Hoc Committee for Grant Search and Applications  
*MOORE: Appointed STANNARD to head the committee*

**BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS**

*HALL motioned to approve all policies as was done in County meeting. Second by WRIGHT.*  
5/0

***BATCH FROM MARCH MEETING:***

- h. 0430—Comprehensive Local Plan for Special Education
  - 1. Administrative Regulation, *revisions*
- i. 1312.3—Uniform Complaint Procedures
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- j. 4119.11~4219.11~4319.11—Sexual Harassment
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- k. 4119.12~4219.12~4319.12—Title IX Sexual Harassment Complaint Procedures
  - 1. Administrative Regulation, *revisions*
  - 2. Exhibit, *NEW*
- l. 6146.1—High School Graduation Requirements
  - 1. Board Policy, *revisions*
- m. 6146.2—Certificate of Proficiency/High School Equivalency
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
  - 3. Exhibit, *NEW*

**NEW BATCH FOR APRIL MEETING:**

- n. 0420.42—Charter School Renewal
  - 1. Board Policy, *revisions*
- o. 3110—Transfer of Funds
  - 1. Board Policy, *revisions*
- p. 3230—Federal Grant Funds
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- q. 3311.2—Lease-Leaseback Contracts
  - 1. Administrative Regulation, *revisions*
- r. 3311.3—Design-Build Contracts
  - 1. Administrative Regulation, *revisions*

**M. ADVANCED PLANNING**

- 1. Next Regular Board Meetings will be held on May 11, 2021 beginning with Closed Session as needed at 5:00pm and the Regular Board Meetings at 6:00pm via Zoom videoconferencing.  
*\*\*Tentatively planned for in-person in Downieville along with Zoom\*\**
- 2. Suggested Agenda Items
  - ISP Master Agreement – address short-term for sports and other extra-curricular activities*
  - AP Course offerings*
  - Sierraville School Site extended agreement update*
  - Model UN Course info*
  - Technology Audit*
  - Strategic Planning update*
  - Update on Stipend Negotiations with SPTA*
  - Science Curriculum update*

**N. ADJOURN at 8:47pm**  
**HALL/WRIGHT**  
**5/0**

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Christina Potter, Clerk

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James Berardi, Superintendent

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT—SPJUSD  
CLOSED SESSION REPORTING FORM**

DATE: April 13, 2021

CLOSED SESSION BEGAN AT: 5:05 P.M.

**BOARD MEMBERS PRESENT:**

Patty Hall  Allen Wright  Mike Moore  Christina Potter  Nicole Stannard

**OTHERS PRESENT:**

- James Berardi, Superintendent
- Nona Griesert, Business Manager
- \_\_\_\_\_
- \_\_\_\_\_

**I. SESSION TOPIC(S):**

<p>Item #1—Government Code 54957.6 CONFERENCE WITH LABOR NEGOTIATORS</p> <p><b>RESULT:</b></p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input checked="" type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ MOORE _____ POTTER _____ STANNARD _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ MOORE _____ POTTER _____ STANNARD _____</p>
<p>Item #2—Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Superintendent</p> <p><b>RESULT:</b></p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input checked="" type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ MOORE _____ POTTER _____ STANNARD _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ MOORE _____ POTTER _____ STANNARD _____</p>

**II. MOTION TO ADJOURN CLOSED SESSION AT 5:47 P.M. AND RETURN TO OPEN SESSION**

BY: Patty (NAME)      SECONDED: Nicole (NAME)

MOTION  PASSED /  FAILED

PRESIDED BY: Mike Moore  
Mike Moore, PRESIDENT

RECORDED BY: Christina Potter  
Christina Potter, CLERK

Checks Dated 04/01/2021 through 04/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00084674	04/07/2021	AMAZON CAPITAL SERVICES	01-4300	Dry Erase Board Cleaner	8.00	
				INSTRUCTIONAL SUPPLIES	73.36	
			01-4320	replacing very old and very small rugs	480.08	
			01-4330	office supplies	63.96	625.40
00084675	04/07/2021	AMS.NET C/O FREMONT BANK	01-5890	UMBRELLA CLOUD SECURITY		1,590.00
00084676	04/07/2021	JOEL ARMSTRONG	01-5200	CPR COURSE		35.00
00084677	04/07/2021	AT&T	01-5890	PHONE SERVICES	43.62	
			01-5899	PHONE SERVICES	6.32	
			01-5910	PHONE SERVICES	203.65	253.59
00084678	04/07/2021	B & C TRUEVALUE HOME CENTER	01-4320	maintenance supplies		92.06
00084679	04/07/2021	BILL DORAN COMPANY	01-4300	Flowers		45.40
00084680	04/07/2021	PAMELA BRANDON	01-5600	TECH COTTAGE RENTAL		100.00
00084681	04/07/2021	BURNEY'S COMMERCIAL SERVICES INC.	13-5600	OVEN/FRIDGE REPAIR		2,793.20
00084682	04/07/2021	NORTHERN SECTION, CIF	01-5300	Dues		50.00
00084683	04/07/2021	AUGUSTINE CORCORAN	01-5200	CPR COURSE		35.00
00084684	04/07/2021	CRESCENT TOWING & REPAIR	01-5890	BUS TOWING		1,250.00
00084685	04/07/2021	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING	573.75	
			01-5899	ALARM MONITORING	26.25	600.00
00084686	04/07/2021	JANET HAMILTON	01-5600	TECH COTTAGE RENTAL		100.00
00084687	04/07/2021	HUNT & SONS, INC.	01-5590	HEATING OIL		1,613.12
00084688	04/07/2021	JOE BRANCH ELECTRIC, INC	01-9515	CHARGING STATIONS		2,313.47
00084689	04/07/2021	BRYAN JOHNSON	01-5200	CPR COURSE		35.00
00084690	04/07/2021	K 12 MANAGEMENT DBA FUELED	01-5890	ONLINE/ISP COURSES		2,907.50
00084691	04/07/2021	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	7,861.15	
			01-5899	ELECTRIC - LOYALTON SITES	385.02	8,246.17
00084692	04/07/2021	PRODUCERS DAIRY	13-4700	DAIRY PRODUCTS		242.55
00084693	04/07/2021	MIKE MOORE	76-9576	H/W REIMBURSEMENT		955.39
00084694	04/07/2021	NFHS	01-5200	COACHES TRAINING		350.00
00084695	04/07/2021	NEXVORTEX, INC	01-5899	PHONE SERVICES	27.91	
			01-5910	PHONE SERVICES	418.65	446.56
00084696	04/07/2021	CRM GROUP	01-6170	CONST MANAGEMENT - CHARGING STATIONS		5,000.00
00084697	04/07/2021	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	169.89	
			13-4700	CAFE FOOD/SUPPLIES	2,362.34	2,532.23
00084698	04/07/2021	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMP		28,219.00
00084699	04/07/2021	OFFICE DEPOT	01-4300	Thank You Cards	21.43	
			01-4330	Supplies	62.39	83.82
00084700	04/07/2021	PACIFIC GAS & ELECTRIC COMPANY	01-5510	electrical use		2,820.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2021 through 04/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00084701	04/07/2021	POWERSCHOOL GROUP LLC	01-5890	POWERSCHOOL HOSTING		2,639.89
00084702	04/07/2021	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	176.16	
				COPIER MAINT.	81.68	
				COPIER MAINT. LHS/LES	612.19	
			01-5899	COPIER MAINT.	27.23	897.26
00084703	04/07/2021	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		16.50
00084704	04/07/2021	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00084705	04/07/2021	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	540.52	
			01-5899	GARBAGE SERVICE	10.79	551.31
00084706	04/07/2021	SIERRA VALLEY HOME CENTER	01-4300	AG SUPPLIES	31.09	
				SHED HOUSING WATER PUMP	385.03	
			01-4320	MAINT. SUPPLIES	293.88	
				MAINT/CUSTODIAL SUPPLIES	229.52	939.52
00084707	04/07/2021	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		15.00
00084708	04/07/2021	SMALL SCHOOL DIST. ASSN.	01-5300	MEMBERSHIP		650.00
00084709	04/07/2021	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES	4,067.07	
			13-8221	COMMODITIES	3,830.52-	236.55
00084710	04/07/2021	TRI COUNTY SCHOOLS INS. GR.	01-3901	APR 21 HEALTH INSURANCE	2,471.25	
			01-9535	APR 21 HEALTH INSURANCE	8,728.75	
			76-9576	APR 21 HEALTH INSURANCE	61,385.32	72,585.32
00084711	04/07/2021	US FOODSERVICE, INC.	01-4305	CAFETERIA - FOOD AND SUPPLIES	4.00	
			01-9210	CAFETERIA - FOOD AND SUPPLIES	40.91	
			13-4340	CAFETERIA - FOOD AND SUPPLIES	118.61	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	1,170.22	1,333.74
00084712	04/07/2021	VERIZON WIRELESS	01-5899	CELL PHONE SERVICE	51.31	
			01-5910	CELL PHONE SERVICE	177.61	228.92
00084713	04/07/2021	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	292.88	
			01-4320	FUEL	38.75	
			01-4350	BATTERY	145.73	
			01-4351	BUS FUEL	2,022.41	
				Fuel for Maintenance	52.55	
			01-5200	FUEL	29.28	
			01-5899	FUEL	40.62	2,622.22
00084714	04/07/2021	MITCH WILSON	01-5200	CPR COURSE		35.00
00084715	04/07/2021	ALLEN WRIGHT	76-9576	H/W REIMBURSEMENT		920.14
00084716	04/21/2021	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		163.46

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ESCAPE ONLINE



Checks Dated 04/01/2021 through 04/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00084717	04/21/2021	AMERIGAS	01-5540	PROPANE	11,818.73	
			01-5899	PROPANE	696.01	12,514.74
00084718	04/21/2021	AT&T	01-5890	PHONE SERVICES	43.62	
			01-5899	PHONE SERVICES	6.38	
			01-5910	PHONE SERVICES	250.74	300.74
00084719	04/21/2021	B & C TRUEVALUE HOME CENTER	01-4320	maintenance supplies		28.19
00084720	04/21/2021	CALIFORNIA AGRICULTURAL TEACHERS' ASSN.	01-5200	CATA VIRTUAL CONFERENCE		150.00
00084721	04/21/2021	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,921.87	
			01-5899	WATER AND SEWER - LOYALTON SITES	234.48	4,156.35
00084722	04/21/2021	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	water service		110.75
00084723	04/21/2021	GIRARD, EDWARDS, STEVENS & TUCKER LLP	01-5810	LEGAL FEES		935.00
00084724	04/21/2021	HUNT & SONS, INC.	01-5590	HEATING OIL		631.29
00084725	04/21/2021	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES		301.28
00084726	04/21/2021	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		14.85
00084727	04/21/2021	NORTHAM DISTRIBUTING, INC.	13-4700	CAFE FOOD/SUPPLIES		512.19
00084728	04/21/2021	OFFICE DEPOT	01-4300	Classroom supplies		8.19
00084729	04/21/2021	PACIFIC GAS & ELECTRIC COMPANY	01-5510	electrical use		2,988.94
00084730	04/21/2021	PIONEER ATHLETICS	01-4305	Field Paint		375.54
00084731	04/21/2021	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	247.21	
				COPIER MAINT.	106.52	
				COPIER MAINT. LHS/LES	863.36	
			01-5899	COPIER MAINT.	35.51	1,252.60
00084732	04/21/2021	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	540.52	
			01-5899	GARBAGE SERVICE	10.79	551.31
00084733	04/21/2021	SIERRA HARDWARE	01-4320	Misc items for maintenance		289.72
00084734	04/21/2021	STAPLES ADVANTAGE	01-4302	Paper	235.35	
			01-5890	MEMBERSHIP FEE	240.51	
			01-5899	MEMBERSHIP FEE	80.17	556.03
00084735	04/21/2021	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		128.00
00084736	04/21/2021	TANDY LEATHER COMPANY	01-4300	Shop supplies		401.36
00084737	04/21/2021	JOAN TAYLOR-FILLMAN	01-4350	REIMBURSEMENT		17.31
00084738	04/21/2021	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	22.98	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	846.74	869.72
<b>Total Number of Checks</b>					<b>65</b>	<b>174,553.66</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2021 through 04/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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**Fund Summary**

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
01	General Fund	56	74,598.54
13	Cafeteria Fund	7	8,475.27
76	Warrant/Pass Though (payroll)	4	91,479.85
Total Number of Checks		<b>65</b>	174,553.66
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>174,553.66</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**ANNUAL SERVICES AGREEMENT  
BETWEEN  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
AND  
SIERRA COUNTY OFFICE OF EDUCATION**

THIS AGREEMENT (hereinafter "Agreement") is made and entered into on May 11, 2021, by and between Sierra-Plumas Joint Unified School District, ("DISTRICT") and Sierra County Office of Education ("SCOE").

**RECITALS**

WHEREAS, the Legislature has recognized that both the county office of education and the governing board of any school district may initiate and carry on any program, activity, or may otherwise act in any manner which is not in conflict with, or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established (Education Code §35160, 35160.2); and

WHEREAS, the SCOE desires the DISTRICT to provide reasonable and necessary services, which are more particularly described below, pursuant to an annually renewable service agreement between the DISTRICT and SCOE; and

WHEREAS, this Agreement supersedes any prior Annual Services Agreement made between the parties.

NOW THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the DISTRICT and SCOE agree as follows:

**AGREEMENT**

- 1. Reservation of Powers and Rights:** All powers, rights and obligations with respect to the operation of the SCOE, which are not specifically delegated to the DISTRICT herein, are hereby reserved to the SCOE consistent with applicable Board policies and procedures, this Agreement, and all applicable laws.
- 2. Contracted Services:** The SCOE agrees to purchase services ("contracted services") from the DISTRICT from July 1, 2021, through June 30, 2022, as follows:
  - A. General Office Services:** DISTRICT shall provide general office services to SCOE as follows: Advertise, post public notices and agendas; receive, open and distribute mail; telephone receptionist duties; prepare board meeting agenda and minutes; other routine clerical work such as keyboarding letters, memos, etc.
  - B. Technology Support Services:** DISTRICT shall provide technology support services to SCOE as follows: internet connection and wide area network (WAN) support, internet filtering as needed, Escape/Mainframe computer support, etc.
  - C. Revenue Management Services:** DISTRICT shall assist with revenue management services to SCOE as follows: budget development and fiscal planning, identifying potential sources of revenue, assistance with consolidated application and compliance review, assistance with projecting and monitoring expenditures, etc.

- D. Information Management Services:** DISTRICT shall provide information management services to SCOE as follows: data information management, assistance in maintenance of a comprehensive and legally sufficient student information management system that tracks special education average daily attendance, enrollment, teacher credentialing information, standardized and alternative assessment data, emergency contacts, race/ethnicity, age, address, parent/guardian, immunizations, discipline, and special education, etc.
- E. Special Education Services:** DISTRICT shall facilitate DISTRICT-wide Special Education program.
- F. California School Information Services:** DISTRICT agrees to provide services to SCOE for the maintenance of California School Information Services.
- G. Career Tech Pathways (CTP):** DISTRICT agrees to provide, as mutually agreed, necessary staff, facilities and equipment for CTP courses. In addition, to store fiscal year end inventory as well as when an CTP class is terminated until a mutual agreement is reached as to how the equipment should be dispersed. DISTRICT shall submit pupil attendance accounting, evaluations and information as required by the County.
- H. County Technical Assistance and Leadership Fund (CTALF):** DISTRICT agrees to provide assistance, as directed by County per Attachment A.
- 3. Fees and Charges:** Contracted services supplied to SCOE by DISTRICT, as set forth above, shall be charged on the basis set forth on Exhibit A, attached. In addition to Fees and Charges, the SCOE shall reimburse the DISTRICT for any expenditure paid by the DISTRICT on behalf of the SCOE, expenditures as set forth on Exhibit B, attached, but not limited to Exhibit B.
- 4. Payments and Record Keeping:** In full payment for the services listed above, the DISTRICT is hereby authorized to transfer from the General Fund or other appropriate funds to the SCOE School Service Fund maintained by the DISTRICT, before the close of any school year during which this Agreement is valid, an amount equal to the total contract obligations determined pursuant to the fee schedule set forth in Exhibit A, and reimbursable expenditures set forth in Exhibit B attached. The DISTRICT shall promptly notify SCOE of the date and amount of each transfer. With respect to those listed services, which are charged on the basis of "actual costs," DISTRICT shall keep reasonable records of such costs for a period of not less than 5 years, and shall allow the SCOE to examine such records upon request.
- 5. Term of Agreement:** This Agreement shall commence on July 1, 2021, and end on June 30, 2022.
- 6. Extension and/or Renewal of Agreement:** This Agreement shall be automatically renewed for an additional fiscal year commencing July 1, 2022, and annually thereafter, unless written notice of intent to terminate or renegotiate is given by either party prior to March 1 of that same year.

- 7. Termination of Agreement:** This Agreement is subject to termination during the initial term or any renewal term as specified herein, may discontinue any services provided pursuant to this Agreement upon 90 days advance written notice to SCOE of its intent to do so, in which case it is understood and agreed that any charges relating to such terminated services shall be credited back to the SCOE. The SCOE may terminate this Agreement for cause upon 15 days advance written notice to DISTRICT of a material violation by DISTRICT of the terms of this Agreement, unless DISTRICT remedies the breach within said 10-day period.
- 8. Materials and Equipment:** The SCOE shall provide materials and equipment necessary for the performance of the duties herein assumed by DISTRICT unless otherwise specifically agreed to by DISTRICT. DISTRICT agrees that in the course of performing some of the duties, as set forth in this Agreement, DISTRICT may utilize facilities, equipment and materials belonging to SCOE. However, no such use of SCOE owned equipment, materials or facilities in the course of performing under this Agreement conveys to DISTRICT any ongoing property rights to use or possess such items.
- 9. Employment of Personnel:** No agent, employee, or servant of SCOE shall be deemed to be an employee, agent or servant of DISTRICT, except as expressly acknowledged in writing by DISTRICT. No agent, employee, or servant of SCOE shall be deemed to be an employee, agent or servant of, except as expressly acknowledged in writing by SCOE.
- 10. Relationship between the Parties:** The parties to this Agreement intend that the relationship between them created by this Agreement is that of an independent contractor, and not an employer/employee. It is expressly understood and agreed that SCOE employees are not entitled to any benefits to which DISTRICT employees are entitled, and that DISTRICT employees are not entitled to any benefits to which SCOE employees are entitled, including, but not limited to, overtime, retirement benefits, insurance benefits, vacation, workers' compensation benefits, sick or injury leave, or other benefits.
- 11. Indemnification:** Each Party to this Agreement shall defend, indemnify, and hold the other harmless from and against all claims, demands, actions and proceedings of whatever cause or nature, and all costs and expenses connected therewith, including reasonable attorneys' fees, on account of any damage to or loss of any property, or injury to or death of any person, caused in whole or in part by its own negligence, or that of its officers, agents, servants, representatives, employees or subcontractors, in connection with services performed under this Agreement.
- 12. Governing Law:** This Agreement shall be construed and enforced in accordance with the laws of the State of California. SCOE and DISTRICT in fulfilling the terms of this agreement will act in accordance with all applicable laws and regulations.
- 13. Severability:** If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions hereof shall not be affected thereby.
- 14. Entire Agreement:** This Agreement and any attachments hereto shall constitute the full and complete agreement between the parties hereto. All prior representations, understandings and/or agreements are merged herein and are superseded by this Agreement.

- 15. Amendments:** Nothing herein shall preclude the parties from negotiating or amending this Agreement to include additional services not contemplated by this Agreement. This Agreement may be altered, amended, changed, or modified only by agreement in writing, executed by the duly appointed representatives of DISTRICT and SCOE, with specific reference to both this Agreement and the provision(s) which said instrument purports to alter, amend or modify.

IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Agreement as of the dates shown below.

Date: May 11, 2021

\_\_\_\_\_  
Sierra-Plumas Joint Unified School District  
James Berardi, Superintendent

Date: May 11, 2021

\_\_\_\_\_  
Sierra County Office of Education  
James Berardi, Superintendent

Approved by the Sierra County Board of Education on May 11, 2021.

# Attachment A

## County Technical Assistance and Leadership Funds CTALF

Sierra County Office of Education will administer the CTALF funds in accordance with the scope of work defined by CDE with leadership, administrative oversight, training, and technical assistance. SCOE will abide by the principals and guidelines for activities relative to the CTALF funding.

The scope of activities will include the following:

1. **Employ Effective Research Based Program.** SCOE participants will research available curriculum and field test the curricular strategies for teacher and facility compatibility.
2. **Analysis of Data.** SCOE participants will refine available data and disseminate the summarized results to colleagues. The goals of the intervention program will be refined based upon the summarized data.
3. **Instruction.** SCOE participants will begin the organization and implementation of the curriculum and the instructional strategies using the multimedia and telecom technology. The curricular and extra-curricular resources will be archived and disseminated using the SMART Board technology.
4. **Teacher Training.** Teachers will be trained to use the curriculum with fidelity. The intervention program will provide a full array of curricular activities to support a healthy life style with an emphasis on tobacco free living. The use of the telecom system and the SMART boards will play a critical role in teacher training, gathering of data, and the refinement of program goals.
5. **Family Involvement.** The SCOE participants will establish intervention strategies to provide social and environmental support to families to promote a healthy life style. The intervention strategies will incorporate services from Mental Health, Probation, School Attendance Review Board, and other relative cessation groups as deemed appropriate. The use of our technology will allow for SCOE participants to conduct meetings and disseminate materials via a web based program. Teachers will have access to the web based materials so that they can support efforts initialed at home.
6. **Assessment.** SCOE participants will assess the intervention strategies, classroom instruction, and materials for effectiveness. The participant will release the data that shows an improvement in healthy life styles of Sierra Plumas Joint Unified School DISTRICT students or the revision and refinement of goals to improve program objectives. The use of SPJUSD technology will be instrumental in assisting with the assessment process.
7. **Fiscal responsibilities.** SCOE participants will have a transparent budget that will provide appropriate instructional materials and strategies to each school site. The use of the telecom system and the use of the SMART boards will expedite the process of disseminating the budget to each site.

**EXHIBIT A**

**FEE SCHEDULE FOR CONTRACTED SERVICES**

<b>Staff - Salary &amp; Benefits</b>	<b>Percentage of Actual Cost Billed to SCOE</b>
Technology Director	90%
Administrative Assistant	50%
Career Tech Pathways (CTP)	Not to exceed actual cost paid by the DISTRICT, or exceed County funding less County expenses
County Technical Assistance and Leadership Fund (CTALF)	Not to exceed actual cost paid by the DISTRICT, or exceed County funding less County expenses
Maintenance	25%
Curriculum Coordinator (.5 FTE)	100%

**EXHIBIT B**

**REIMBURSABLE EXPENDITURES**

<b>Expenditures</b>
Workshops attended by DISTRICT Business Staff
Shared utilities (telephone, electrical, etc.)
Repairs to administration portable building
Shared Office Equipment
Board and Superintendent Health Care Benefits



**2021-2022 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2021.**

Sierra-Plumas Joint Unified School District/Governing Board at its May 11, 2021 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2021-2022 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Loyalton High School  
NAME OF REPRESENTATIVE Stacey Hood POSITION Athletic Director  
ADDRESS 700 Fourth St (PO Box 37) CITY Loyalton ZIP 96118  
PHONE 530-993-4454 FAX 530-993-4667 E-MAIL shood@spjUSD.org

\*\*\*\*\*

NAME OF SCHOOL Loyalton High School  
NAME OF REPRESENTATIVE Thomas Jones POSITION Principal  
ADDRESS 700 Fourth St (PO Box 37) CITY Loyalton ZIP 96118  
PHONE 530-993-4454 FAX 530-993-4667 E-MAIL tjones@spjUSD.org

\*\*\*\*\*

NAME OF SCHOOL Downieville School  
NAME OF REPRESENTATIVE Steve Fillo POSITION Teacher/Coach  
ADDRESS 130 School St (PO Box B) CITY Downieville ZIP 95936  
PHONE 530-289-3473 FAX 530-289-3693 E-MAIL sfillo@spjUSD.org

\*\*\*\*\*

NAME OF SCHOOL Downieville School  
NAME OF REPRESENTATIVE James Berardi POSITION Superintendent/Principal  
ADDRESS 130 School St (PO Box B) CITY Downieville ZIP 95936  
PHONE 530-289-3473 FAX 530-289-3693 E-MAIL jberardi@spjUSD.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

**Superintendent's** or Principal's Name James Berardi Signature \_\_\_\_\_

Address 109 Beckwith St (PO Box 955) City Loyalton Zip 96118

Phone 530-993-1660 Fax 530-993-0828

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 21-017D**

**Increase General Fund Reserves in Excess of the State Law**

**WHEREAS**, state law requires that each school district maintain a minimum level of unrestricted general fund monies as a Reserve for Economic Uncertainties; and

**WHEREAS**, Sierra-Plumas Joint Unified School District anticipates having an unrestricted reserve at the end of 2020-2021 fiscal year in excess of the minimum reserve requirement; and

**WHEREAS**, Sierra-Plumas Joint Unified School District Board Policy 3100 allows general fund reserve to exceed the requirements of 5 CCR 15443; and

**WHEREAS**, Sierra-Plumas Joint Unified School District has been declining in projected revenues; and

**WHEREAS**, the Sierra-Plumas Joint Unified School District Governing Board feels that there is a need to provide a sound financial plan; and

**WHEREAS**, the Board recommends to formally increase the General Fund Reserves for Economic Uncertainties.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Board of the Sierra-Plumas Joint Unified School District hereby designates the amount of unrestricted monies for Economic Uncertainties from the current state law requirement of four percent (4%) to seventeen percent (17%).

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board meeting held on May 11, 2021, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

VACANT:

---

Christina Potter, Clerk

Robin Griffin

[REDACTED]  
[REDACTED]  
[REDACTED]

[rgriffin@spjUSD.com](mailto:rgriffin@spjUSD.com)

April 1, 2021

James Beradi  
District Office for Loyalton High School  
109 Beckwith Rd,  
Loyalton, CA 96118

Dear Mr. Beradi,

Please accept this letter of formal notification that I am leaving my position as an instructional aid with 5.25 per week and am going to the new position as [REDACTED]'s personal Aide.

Sincerely,

Robin Griffin