

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

February 09, 2021

5:00pm CLOSED Session

Regular Session immediately follows the 6:00pm meeting of the Sierra County Board of Education

In accordance with the Governor's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Governing Board of the Sierra-Plumas Joint Unified School District will hold meetings via Zoom Videoconferencing.

Zoom link: <https://us02wcb.zoom.us/j/81533916787>

Phone dial-in: 669-900-9128
(Press *6 to unmute)

Webinar ID: 815 3391 6787

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra County Office of Education, Room 3, 109 Beckwith Road, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).

A. CALL TO ORDER

Please be advised that this meeting will be recorded.

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees, Superintendent James Berardi and Business Manager Nona Griesert will move into Closed Session to discuss the following item(s):

1. Government Code 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

2. Government Code 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiator for the Board: James Berardi, Superintendent

Employee Organizations:

Unrepresented Employees:

Sierra-Plumas Teachers' Association
Classified Employees
Confidential Employees
Administrative Employees

F. RETURN TO OPEN SESSION and ADJOURN FOR BREAK

G. REPORT OUT FROM CLOSED SESSION

H. 6:00PM – RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING

I. RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING

J. BOARD REORGANIZATION^^

K. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Governor's 2021-2022 Budget Update
- b. Planning for Special Meeting due to potential layoffs
- c. Transportation Committee meetings (East and West)
- d. Electric bus update
- e. Science curriculum update
- f. Board retreat/training

2. Business Report
 - a. Account Object Summary-Balance from 07/01/2020 to 01/31/2021**
 - b. Fifth Month Enrollments for the 2020-2021 School Year**
3. Staff Reports (5 minutes)
4. SPTA Report (5 minutes)
5. Board Member Reports (5 minutes)
6. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Three (3) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

L. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held January 12, 2021**
2. Approval of Board Report-Checks Dated 01/01/2021 through 01/31/2021**
3. Authorization to submit 2020-2021 Consolidated Application**
4. Authorization for the Superintendent to enter into the 2021-2022 Interlocal Contract with Washoe County School District, Contract 2021-007D**

M. ACTION ITEMS

1. New Business
 - a. Approval of Benjamin Raymond's employment on a Provisional Internship Permit to teach Social Science and English at Downieville High School
 - b. Approval of the formation of a Ski Team at Loyalton High School

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

- c. 4157~4257~4357—Employee Safety
 1. Board Policy, *revisions*^^
 2. Administrative Regulation, *revisions*^^
- d. 4157.1~4257.1~4357.1—Work-Related Injuries
 1. Administrative Regulation, *NEW*^^
- e. 5113.2—Work Permits
 1. Board Policy, *revisions*^^
 2. Administrative Regulation, *revisions*^^
- f. 5126—Awards for Achievement
 1. Board Policy, *revisions*^^
 2. Administrative Regulation, *revisions*^^
- g. 5141.31—Immunizations
 1. Board Policy, *revisions*^^
 2. Administrative Regulation, *revisions*^^

N. ADVANCED PLANNING

1. Next Regular Board Meetings will be held on March 09, 2021 beginning with Closed Session as needed at 5:00pm and the Regular Board Meetings at 6:00pm via Zoom videoconferencing.
2. Suggested Agenda Items

O. ADJOURN



James Berardi, Superintendent

** enclosed

* handout

^^ County agenda backup

Balances through January						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,923,762.00	1,964,479.00	883,299.60	905,591.76	175,587.64
1105	Per Diem - Same Day Travel	100.00	100.00			100.00
1115	Extra Duty Hourly	20,000.00	20,650.00		850.00	19,800.00
1120	Certificated Substitutes	70,210.00	89,656.00		12,380.00	77,276.00
1300	Certificated Superv/Admin Sala	240,224.00	323,224.00	100,093.15	136,830.41	86,300.44
1310	Teacher In Charge/Head Teacher	14,000.00	14,000.00		2,428.90	11,571.10
	Total for Object 1000	2,268,296.00	2,412,109.00	983,392.75	1,058,081.07	370,635.18
2100	Instructional Aides Salaries	74,744.00	206,173.00	107,644.38	95,603.08	2,925.54
2115	Inst. Aide Extra Duty	1,700.00	1,933.00		771.50	1,161.50
2120	Instructional Aides Substitute	17,500.00	26,185.00		1,540.37	24,644.63
2200	Classified Support Salaries	354,957.00	388,730.00	117,368.90	174,099.83	97,261.27
2201	Bus Driver	70,350.00	81,517.00	19,585.43	18,815.70	43,115.87
2215	Classified Extra Duty	10,000.00	10,247.00		4,138.69	6,108.31
2220	Classified Support Substitute	35,000.00	36,934.00		11,580.07	25,353.93
2300	Classified Sup/Admin Salaries	96,935.00	97,216.00	40,018.05	56,410.44	787.51
2400	Clerical & Office Salaries	150,462.00	151,214.00	68,309.44	71,956.76	10,947.80
2420	Clerical & Office Sub Salaries	5,000.00	5,524.00		856.10	4,667.90
2900	Other Classified Salaries	3,963.00	3,740.00	1,953.00	1,813.50	26.50-
2915	Other Classified Extra Duty		508.00		32.50	475.50
2920	Other Classified Substitutes S		500.00			500.00
	Total for Object 2000	820,611.00	1,010,421.00	354,879.20	437,618.54	217,923.26
3101	State Teachers Retirement Syst	562,924.00	587,228.00	154,937.35	164,901.57	267,389.08
3102	State Teachers Retirement Syst	8,476.00	8,525.00		48.79	8,476.21
3201	Public Employees Retirement Sy	1,000.00	1,050.00		113.85	936.15
3202	Public Employees Retirement Sy	194,136.00	227,329.00	64,190.52	80,071.83	83,066.65
3311	OASDI-Certificated Positions	1,890.00	1,962.00		48.21	1,913.79
3312	OASDI-Classified Positions	49,100.00	60,614.00	21,155.00	26,048.29	13,410.71
3321	Medicare-Certificated Position	30,219.00	32,305.00	12,897.05	14,328.18	5,079.77
3322	Medicare-Classified Positions	11,500.00	14,201.00	4,954.88	6,200.18	3,045.94
3401	Health & Welfare -Certificated	504,590.00	556,840.00	230,055.55	227,031.59	99,752.86
3402	Health & Welfare-Classified Po	184,600.00	207,989.00	83,603.69	116,004.83	8,380.48
3501	State Unemployment Insurance-C	1,137.00	1,208.00	491.90	535.64	180.46
3502	State Unemployment Insurance-	408.00	500.00	177.30	216.93	105.77
3601	Workers' Compensation Insuranc	70,008.00	78,657.00	31,728.25	34,165.07	12,763.68
3602	Workers' Compensation Insuranc	25,423.00	33,078.00	11,541.70	14,137.67	7,398.63
3901	Other Benefits, Certificated P	17,536.00	17,536.00		34,835.25	17,299.25-

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2021, Period = 7, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

Balances through January							Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
Fund 01 - General FD (continued)							
Total for Object 3000		1,662,947.00	1,829,022.00	615,733.19	718,687.88	494,600.93	
4100	Textbooks	142,102.00	181,222.00	1,158.30	6,861.20	173,202.50	
4200	Books Other Than Textbooks	750.00	750.00			750.00	
4300	Class Mat'l and Supplies	56,170.00	83,653.00	6,009.59	25,042.05	52,601.36	
4301	Class Consumable Mat'l	11,525.00	11,525.00	29.99	514.46	10,980.55	
4302	Class Paper/Toner	12,000.00	12,000.00	1,444.56	5,331.82	5,223.62	
4305	Other Student M&S	27,190.00	39,680.00	7,363.80	10,045.00	22,271.20	
4320	Custodial Grounds Supplies	29,550.00	86,653.00	12,173.99	51,055.09	23,423.92	
4330	Office Supplies	15,500.00	21,015.00	630.72	4,996.88	15,387.40	
4350	Vehicle Maint. M&S	44,376.00	44,375.00	3,785.66	1,084.19	39,505.15	
4351	Vehicle FUEL	29,025.00	29,025.00	20,135.83	7,146.00	1,743.17	
4400	Non-Capital Equipment (Up to \$	89,883.00	105,318.00		14,235.88	91,082.12	
Total for Object 4000		458,071.00	615,216.00	52,732.44	126,312.57	436,170.99	
5100	Subagreement for Services	199,912.00	199,912.00	160,000.00		39,912.00	
5200	Travel & Conferences	41,684.00	42,299.00	25,817.92	2,578.20	13,902.88	
5300	Dues & Membership	10,380.00	10,380.00	1,577.88	8,511.01	291.11	
5400	Insurance-Fire, liability, etc	75,080.00	108,080.00		100,452.40	7,627.60	
5510	Power	88,500.00	93,500.00	46,736.80	42,226.82	4,536.38	
5520	Garbage	4,450.00	4,450.00	1,870.44	2,498.76	80.80	
5530	Water	54,350.00	58,250.00	28,481.40	26,518.60	3,250.00	
5540	Propane	59,125.00	75,500.00	35,773.24	23,351.76	16,375.00	
5590	Miscellaneous Utilities	15,000.00	15,000.00	12,737.26	2,262.74	.00	
5600	Rentals, Leases & Repairs	80,850.00	80,850.00	8,167.75	22,959.02	49,723.23	
5800	Services & Operating Expense	4,000.00	5,000.00		900.00	5,900.00	
5810	Legal Expenses	20,000.00	20,000.00	3,965.00	1,117.50	14,917.50	
5812	Board Election Expense	2,500.00	2,500.00		346.60	2,153.40	
5840	Audit Expense	13,785.00	13,785.00	13,785.00		.00	
5860	Solid Waste Tax	14,000.00	14,000.00		9,111.94	4,888.06	
5890	Contracts/Service	577,576.00	659,929.00	297,653.97	227,001.15	135,273.88	
5899	SCOE Interagency Reimburse			4,362.76	4,021.48	8,384.24	
5900	Communications	3,000.00	3,000.00	6,332.75	1,800.00	5,132.75	
5910	Telephone-Monthly Service	11,000.00	11,000.00	5,825.07	4,742.43	432.50	
5990	Other Communications	500.00	500.00			500.00	
Total for Object 5000		1,275,692.00	1,417,935.00	653,087.24	478,600.41	286,247.35	
6170	Land Improvement	31,500.00	46,300.00	16,794.30	29,475.00	30.70	

Balances through January						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
6200	Building & Improvements	10,500.00	10,500.00			10,500.00
6400	Equipment	105,057.00	105,129.00			105,129.00
6500	Equipment Replacement	71,000.00	71,000.00			71,000.00
6501	Vehicle Replacement	35,000.00	35,000.00			35,000.00
	Total for Object 6000	253,057.00	267,929.00	16,794.30	29,475.00	221,659.70
7110	Out-of-State Tuition	104,450.00	104,450.00	104,450.00		.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	100,704.00	100,704.00			100,704.00
	Total for Object 7000	205,154.00	205,154.00	104,450.00	.00	100,704.00
	Total for Fund 01 and Expense accounts	6,943,828.00	7,757,786.00	2,781,069.12	2,848,775.47	2,127,941.41
Fund 13 - Cafeteria						
2200	Classified Support Salaries	80,599.00	80,599.00	41,485.73	31,192.03	7,921.24
2215	Classified Extra Duty	1,500.00	1,500.00		444.05	1,055.95
2220	Classified Support Substitute	3,000.00	3,000.00			3,000.00
	Total for Object 2000	85,099.00	85,099.00	41,485.73	31,636.08	11,977.19
3202	Public Employees Retirement Sy	19,233.00	15,302.00	7,560.51	6,393.97	1,347.52
3312	OASDI-Classified Positions	5,050.00	5,049.00	2,491.99	1,901.67	655.34
3322	Medicare-Classified Positions	1,181.00	1,181.00	582.74	444.72	153.54
3402	Health & Welfare-Classified Po	24,788.00	24,833.00	8,768.10	6,542.80	9,522.10
3502	State Unemployment Insurance-	42.00	42.00	20.72	15.83	5.45
3602	Workers' Compensation Insuranc	2,611.00	2,614.00	1,357.54	1,041.02	215.44
	Total for Object 3000	52,905.00	49,021.00	20,781.60	16,340.01	11,899.39
4340	Food Service	10,500.00	10,500.00	3,792.51	1,848.94	4,858.55
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	55,000.00	55,000.00	33,946.21	19,013.27	2,040.52
	Total for Object 4000	70,500.00	70,500.00	37,738.72	20,862.21	11,899.07
5200	Travel & Conferences	1,000.00	1,000.00	319.61		680.39
5600	Rentals, Leases & Repairs	5,000.00	5,000.00		3,895.91	1,104.09
5800	Services & Operating Expense	750.00	750.00	390.28		359.72
5890	Contracts/Servic	500.00	500.00		406.00	94.00
5900	Communications	450.00	334.00			334.00
	Total for Object 5000	7,700.00	7,584.00	709.89	4,301.91	2,572.20
	Total for Fund 13 and Expense accounts	216,204.00	212,204.00	100,715.94	73,140.21	38,347.85

Balances through January						Fiscal Year 2020/21
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 40 - Dist Build						
6200	Building & Improvements		119,117.00			119,117.00
Total for Fund 40, Expense accounts and Object 6000		.00	119,117.00	.00	.00	119,117.00
Fund 73 - Bechen						
5800	Services & Operating Expense	15,000.00	15,000.00		7,000.00	8,000.00
Total for Fund 73, Expense accounts and Object 5000		15,000.00	15,000.00	.00	7,000.00	8,000.00
Fund 78 - Gottardi Fund						
5800	Services & Operating Expense		8,017.00		500.00	7,517.00
Total for Fund 78, Expense accounts and Object 5000		.00	8,017.00	.00	500.00	7,517.00
Total for Org 006 - Sierra-Plumas Joint Unified School District		7,175,032.00	8,112,124.00	2,881,785.06	2,929,415.68	2,300,923.26

ENROLLMENT BY SCHOOL MONTH - 2020-2021

****As of 02/03/21****

		Downieville Elementary	Loyalton Elementary	Downieville Jr High	Loyalton Jr High	Downieville Sr High	Loyalton Sr High	Sierra Pass Continuation	Long-Term ISP/SDC	TOTAL
Ending 2019-2020		33	201	7	60	22	111	1	included in site #	435
1st Day 2020-2021	9/8/2020	22	181	13	51	16	109	1	included in site #	393

	Month									
September	1	21	186	13	52	16	106	4	included in site #	398
09/08/20-10/02/20										
October	2	21	189	13	52	16	108	4	included in site #	403
10/05/20-10/30/20										
November	3	21	192	12	53	17	108	4	included in site #	407
11/02/20-11/25/20										
December	4	21	193	11	55	16	110	4	included in site #	410
11/30/20-01/08/21										
January	5	22	193	11	55	16	110	4	included in site #	411
01/11/21-02/05/21										
February	6								included in site #	0
02/09/21-03/05/21										
March	7								included in site #	0
03/08/21-04/01/21										
April	8								included in site #	0
04/12/21-04/30-21										
May	9								included in site #	0
05/03/21-05/27/21										
June	10								included in site #	0
06/01/21-06/18/21										

2019-2020	SPJUSD	SCOE	Washoe
P1 ADA	410.52	5.54	18.74
P2 ADA	409.30	5.07	15.36
Annual	409.30	5.07	15.36

Long-Term ISP	
DES	32
LES	3
DHS	15
LHS	1
	13

2018-2019	SPJUSD	SCOE	Washoe
P1 ADA	394.66	0.88	14.37
P2 ADA	396.41	2.15	12.27
Annual	396.43	3.46	12.53

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

January 12, 2021

In accordance with the Governor's Executive Order pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Governing Board of the Sierra-Plumas Joint Unified School District held these meetings via Zoom Videoconferencing for the public.

Immediately followed the 6:00pm meeting of the Sierra County Board of Education

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 6:15pm.

B. ROLL CALL

PRESENT: Mike Moore, President
Allen Wright, Vice President
Christina Potter, Clerk
Patty Hall, Member
Nicole Stannard, Member (appointed – see item D.)

ABSENT: None

C. APPROVAL OF AGENDA

WRIGHT/POTTER

4/0

D. BOARD ORGANIZATION

1. Candidate interviews for Board Trustee Area 4 vacancy
 - a. Nicole Stannard
 - b. Benjamin Hitchcock
2. Appointment to fill vacancy
POTTER nominated NICOLE STANNARD. Second by WRIGHT.
4/0
3. The Superintendent gave the Oath of Office to the newly appointed Trustee, *NICOLE STANNARD*

E. RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING at 6:42pm

F. RECONVENE at 7:05pm

G. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report
 - a. Budget meetings
BERARDI: Proposing that we (the Board, myself and the Business Manager) plan for holding more regular budget meetings as a group to ensure each board member has a solid understanding of the current financial standings for County and District and be better informed to make decisions moving forward. We anticipate having to make cuts in the near future due to our current deficit spending pattern.
 - b. Board trainings
BERARDI: Would like to see ongoing training related to best practices for board members. Looking to set something up with Bob Ferguson. This would be good for new board members as well as seasoned board members – there are new things to learn and areas where we could use refreshers.
HALL: We would have financial help from Sierra Schools Foundation to support Board training.
 - c. Science curriculum adoption update

BERARDI: All the new science curriculum has been received. It will be set up in the next couple of weeks to open up to the staff and the public for viewing before we move forward with the adoption process.

2. Business Report

- a. Account Object Summary-Balance from 07/01/2020 to 12/31/2020
- b. Fourth Month Enrollments for the 2020-2021 School Year

3. Staff Reports

TECHNOLOGY—DONNELLY: *Meeting with BERARDI later to discuss issues with the phones, but no report tonight.*

LHS—JONES: *Continuously forming and working through plans to help those students struggling with school performance. Many students being negatively impacted by the current COVID environment. Teachers are handling communication very well with all the students in the distance learning environment. February 1-2 mid-cycle virtual review with WASC.*

LES—CERESOLA: *My motto for this year with my staff is "Moving from Surviving 2020 to Thriving in 2021!" Many different Professional Development trainings and programs lined up for our Wednesday afternoons – upcoming topic is Fostering Relationships. Staci Armstrong is doing really well with the Intervention Program as a District-Wide program. We are moving into our next 7-week cycle.*

DES & DHS—BERARDI: *After Christmas break the COVID cases soared in Sierra County, particularly on the Downieville side. Our district Admin team is meeting with the Health Department regularly to keep communication open. School site closed to in-person learning for DES through this week and DHS the remainder of January. Unfortunately we are seeing some students and families not engaging when we are in a distance learning model, but we are doing everything we can to reach out to those students and families to support them as best as we can.*

4. SPTA Report

PRESIDENT—PETTERSON: *Welcome back on the Board, Nicole. SPTA participated in a successful Budget Committee meeting a couple weeks ago. Thank you for the continued support for teachers, Administrators and all staff working hard to help make this school year a success.*

5. Board Members' Report

WRIGHT: *Thank you to Megan Meschery for the letter she wrote to the Board members last week. I appreciate the points she made in the letter and will be taking her suggestions into advisement as we move through the year.*

HALL: *Thank you to Megan as well for the letter she wrote.*

MOORE: *Another thank you to Megan for the letter she wrote to the Board.*

6. Public Comment

None

H. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held December 14, 2020
2. Approval of Board Report-Checks Dated 12/01/2020 through 12/31/2020
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending December 31, 2020. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.*
 - a. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending December 31, 2020.
4. Approval of Pesticide Use Reporting for 2020 (DO, LES, LHS, DES, DHS)

5. Approval of the Integrated Pest Management Plan for 2020

HALL/WRIGHT

5/0

I. ACTION ITEMS

1. New Business

a. Approval of School Accountability Report Cards for 2019-2020:

1. Downieville Elementary School
2. Loyalton Elementary School
3. Downieville Jr/Sr High School
4. Loyalton High School
5. Sierra Pass Continuation School

HALL/WRIGHT

4/0 (1 abstention – STANNARD)

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

HALL motioned to approve all policies as was done in County meeting.

Second by WRIGHT.

4/0 (1 abstention – STANNARD)

b. 4119.25~4219.25~4319.25—Political Activities of Employees

1. Board Policy, *revisions^^*
2. Administrative Regulation, *revisions^^*

c. 4140~4240~4340—Bargaining Units

1. Board Policy, *revisions^^*

d. 5113.1—Chronic Absence and Truancy

1. Board Policy, *revisions^^*
2. Administrative Regulation, *revisions^^*

e. 5113.11—Attendance Supervision

1. Administrative Regulation, *NEW^^*

f. 6170.1—Transitional Kindergarten

1. Board Policy, *revisions^^*

g. 9012—Board Member Electronic Communications

1. Board Bylaw, *revisions^^*

h. 9320—Meetings and Notices

1. Board Bylaw, *revisions^^*

J. ADVANCED PLANNING

1. Next Regular Board Meetings will be held on February 09, 2021 beginning with Closed Session as needed at 5:00pm and the Regular Board Meetings at 6:00pm via Zoom videoconferencing.

2. Suggested Agenda Items

WRIGHT: Would like to address a reasonable idea if we were to lose our bus contractor for the Downieville area. Transportation Committee meeting.

STANNARD: Would like to hold a Transportation Committee meeting for Loyalton as well due to recent issues with limited bus routes and alternatives.

WRIGHT: Would like to consider reorganizing the Board with STANNARD back on the Board again.

K. ADJOURN at 7:47pm

WRIGHT/HALL

5/0

Christina Potter, Clerk

James Berardi, Superintendent

Checks Dated 01/01/2021 through 01/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00084529	01/11/2021	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		157.60
00084530	01/11/2021	AMERIGAS	01-5540	PROPANE	13,234.16	
			01-5899	PROPANE	1,010.84	14,245.00
00084531	01/11/2021	APPLE COMPUTER, INC.	01-4400	COMPUTERS		2,256.18
00084532	01/11/2021	AT&T	01-5910	PHONE SERVICES		45.55
00084533	01/11/2021	PAMELA BRANDON	01-5600	TECH COTTAGE RENTAL		100.00
00084534	01/11/2021	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,892.94	
			01-5899	WATER AND SEWER - LOYALTON SITES	233.16	4,126.10
00084535	01/11/2021	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING	573.75	
			01-5890	FIRE ALARM INSPECTION	1,125.00	
			01-5899	ALARM MONITORING	26.25	
				FIRE ALARM INSPECTION	125.00	1,850.00
00084536	01/11/2021	CURRICULUM ASSOCIATES, LLC	01-4300	INTERVENTION SUPPLIES		260.84
00084537	01/11/2021	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	water service		65.99
00084538	01/11/2021	ROCCO FILIPPINI	73-5800	BECHEN SCHOLARSHIP	2,000.00	
			73-9510	BECHEN SCHOLARSHIP	3,000.00	
			78-5800	GOTTARDI SCHOLARSHIP	500.00	5,500.00
00084539	01/11/2021	GRAINGER, INC.	01-4320	DOOR CLOSERS		930.93
00084540	01/11/2021	JANET HAMILTON	01-5600	TECH COTTAGE RENTAL		100.00
00084541	01/11/2021	HUNT & SONS, INC.	01-5590	HEATING OIL		509.92
00084542	01/11/2021	K 12 MANAGEMENT DBA FUELED	01-5890	ONLINE/ISP COURSES		895.00
00084543	01/11/2021	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	7,585.29	
			01-5899	ELECTRIC - LOYALTON SITES	367.74	7,953.03
00084544	01/11/2021	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	01-5890	SHIPPING FOR WORKBOOKS		18.55
00084545	01/11/2021	MIKE MOORE	76-9576	H/W REIMBURSEMENT		955.39
00084546	01/11/2021	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		62.23
00084547	01/11/2021	NEXVORTEX, INC	01-5899	PHONE SERVICES	26.64	
			01-5910	PHONE SERVICES	399.67	426.31
00084548	01/11/2021	OFFICE DEPOT	01-4330	OFFICE SUPPLIES	161.46	
			01-5899	OFFICE SUPPLIES	53.82	215.28
00084549	01/11/2021	THOMAS POTTER	01-4351	FUEL REIMBURSEMENT		18.00
00084550	01/11/2021	RGM INDUSTRIAL	01-4320	Gym Heater		799.87
00084551	01/11/2021	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		90.75
00084552	01/11/2021	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00084553	01/11/2021	SIERRA HARDWARE	01-4320	Misc items for maintenance		94.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 01/01/2021 through 01/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00084554	01/11/2021	SIERRA VALLEY HOME CENTER	01-4300	MISC. AG SUPPLIES	130.80	
			01-4320	EXTERIOR DOOR MAINTENANCE	318.09	
				MAINT. SUPPLIES	554.72	
				MAINT/CUSTODIAL SUPPLIES	32.16	1,035.77
00084555	01/11/2021	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		30.00
00084556	01/11/2021	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	13-8634	SALES & USE TAX		15.00
00084557	01/11/2021	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES	1,926.96	
			13-8221	COMMODITIES	1,812.96-	114.00
00084558	01/11/2021	LEILANI THOMAS	73-5800	BECHEN SCHOLARSHIP		5,000.00
00084559	01/11/2021	TRI COUNTY SCHOOLS INS. GR.	01-3901	JAN 21 HEALTH INSURANCE	2,471.25	
			01-9535	JAN 21 HEALTH INSURANCE	8,734.75	
			76-9576	JAN 21 HEALTH INSURANCE	65,556.02	76,762.02
00084560	01/11/2021	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	67.40	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	484.11	551.51
00084561	01/11/2021	VOYAGER FLEET SYSTEMS INC.	01-4351	BUS FUEL	1,401.89	
				Fuel for Maintenance	134.84	
			01-5899	Fuel for Maintenance	14.07	1,550.80
00084562	01/11/2021	ALLEN WRIGHT	76-9576	H/W REIMBURSEMENT		920.14
Total Number of Checks					34	127,945.74

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	27	49,333.68
13	Cafeteria Fund	3	680.51
73	Foundation Trust (Bechen)	2	10,000.00
76	Warrant/Pass Though (payroll)	3	67,431.55
78	Edna Gottardi Scholarship Fun	1	500.00
Total Number of Checks		34	127,945.74
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			127,945.74

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Current Submissions and Deadlines

Data collection forms that are listed below are open, available for editing, have upcoming deadlines, and/or are overdue to be certified. Data collection forms that have been certified, have had their deadlines pass, are open and available for editing can be found under the Data Entry Forms tab. All data collection forms, whether open or closed, certified or unsubmitted, can be viewed as uneditable reports under the Reports tab.

13 Data Collection(s) found.

Fiscal Year 2018-19	Deadline	Status
Title I, Part A LEA Closeout Report	February 28, 2021	None

Fiscal Year 2019-20	Deadline	Status
Title I, Part A LEA Carryover	February 28, 2021	Draft NGriesert, 1/26/2021 11:44 AM

Fiscal Year 2020-21	Deadline	Status
Federal Transferability	February 28, 2021	Draft NGriesert, 1/26/2021 2:24 PM
Title I, Part A Nonprofit Private School Low Income Count	February 28, 2021	None
Title I, Part A School Student Counts	February 28, 2021	Draft NGriesert, 2/1/2021 10:17 AM
Title I, Part A LEA Allocation and Reservations	February 28, 2021	Draft NGriesert, 2/1/2021 10:20 AM
Title I, Part A School Allocations	February 28, 2021	Draft NGriesert, 2/1/2021 11:44 AM
Title I, Part A Notification of Authorization of Schoolwide Program	February 28, 2021	Draft NGriesert, 2/1/2021 11:49 AM
Title II, Part A / Title III Nonprofit Private School Participation	February 28, 2021	None
Title II, Part A LEA Allocations	February 28, 2021	Draft NGriesert, 1/26/2021 2:29 PM
Title IV, Part A Nonprofit Private School Participation	February 28, 2021	None
Title IV, Part A LEA Allocations	February 28, 2021	Draft NGriesert, 1/26/2021 2:31 PM
Consolidation of Administrative Funds	February 28, 2021	Draft NGriesert, 2/1/2021 11:52 AM

General CARS Questions: [Consolidated Application Support Desk](#) | conappsupport@cde.ca.gov | 916-319-0297

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2018-19 Title I, Part A LEA Closeout Report

Report fiscal year (FY) expenditures to determine 2018-19 Title I, Part A unspent funds.

Note: Due to the COVID-19 Federal Funding Flexibility Waiver, approved on April 21, 2020, the period of availability of funds in Section 421(b) of the General Education Provisions Act extends the period of availability of FY 2018-19 funds until September 30, 2021.

There are no reported carryover funds. The LEA has already expended all Title I, Part A funds.

Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2019-20 Title I, Part A LEA Carryover

Report only expenditures and obligations for fiscal year (FY) 2019-20 allocation to determine funds to be carried over.

Required fields are denoted with an asterisk (*).

Carryover Calculation

2019-20 Title I, Part A LEA allocation: \$80,978

Transferred-in amount: \$5,593

2019-20 Title I, Part A LEA available allocation: \$86,571

* Expenditures and obligations through September 30, 2020: \$86,571

Carryover as of September 30, 2020: \$0

Carryover percent as of September 30, 2020: 0.00%

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Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
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2020-21 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Uses of Funds Authority governed by ESEA Section 5211.

Note: Funds utilized under Title V, Part B Alternative Uses of Funds Authority are not to be included on this form.

Required fields are denoted with an asterisk (*).

Title II, Part A Transfers

2020-21 Title II, Part A allocation:	\$13,299	
Transferred to Title I, Part A:	\$5,593	
Transferred to Title I, Part C:	\$0	
Transferred to Title I, Part D:	\$0	
Transferred to Title III English Learner:	\$0	
Transferred to Title III Immigrant:	\$0	
Transferred to Title IV, Part A:	\$0	
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant:	\$0	
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant:	\$0	
Total amount of Title II, Part A funds transferred out:	\$5,593	<input type="button" value="Recalculate"/>
2020-21 Title II, Part A allocation after transfers out:	\$7,706	<input type="button" value="Recalculate"/>

Title IV, Part A Transfers

2020-21 Title IV, Part A allocation:	\$10,000	
Transferred to Title I, Part A:	\$0	
Transferred to Title I, Part C:	\$0	
Transferred to Title I, Part D:	\$0	
Transferred to Title II, Part A:	\$0	
Transferred to Title III English Learner:	\$0	
Transferred to Title III Immigrant:	\$0	
Transferred to Title V, Part B Subpart 1 Small, Rural School Achievement Grant:	\$0	
Transferred to Title V, Part B Subpart 2 Rural and Low-Income Grant:	\$0	
Total amount of Title IV, Part A funds transferred out:	\$0	<input type="button" value="Recalculate"/>

2020-21 Title IV, Part A allocation after transfers out:

\$10,000

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Lisa Fassett, Standards Implementation Support Office | LFassett@cde.ca.gov | 916-323-4963
Kevin Donnelly, Rural Education and Student Support Office | KDonnelly@cde.ca.gov | 916-319-0942
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020–21 Title I, Part A Nonprofit Private School Low Income Count

The local educational agency (LEA) shall provide, on an equitable basis, special educational services or other benefits to nonprofit private school eligible children.

No nonprofit private schools are showing as eligible for participation. Either the Nonprofit Private School Consultation form was not completed, or was completed, but conditions necessary for nonprofit private schools to display in this form were not met.

Sylvia Hanna, Title I Policy, Program, and Support Office | SHanna@cde.ca.gov | 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020–21 Title I, Part A School Student Counts

This data collection contains school-level student data. The information in this data collection will be used by the local educational agency (LEA) to calculate eligibility and ranking for Title I, Part A school allocations.

Required fields are denoted with an asterisk (*).

- * School ranking options:
 Select the highest to lowest school ranking method
- Within the LEA
 Within each grade span group
- * Select a low income measure: FRPM

Explanation of Pre-populated Student Counts

The data fields in this form, containing total student enrollment counts and eligible low income students ages 5-17 counts, were pre-populated with PRIOR year (Fiscal Year 2019–2020) certified data from CALPADS Fall 1 data submission.

Note: The LEA may use prior year data or current year data to calculate eligibility and ranking for Title I, Part A school allocations. The LEA may choose to manually enter current year data in place of prior year data.

School Name	School Code	Low Grade Offered	High Grade Offered	Grade Span Group	* Student Enrollment	* Eligible Low Income Students Ages 5-17
Downieville Elementary	6050611	K	6	1	31	16
Downieville Junior-Senior High	4632303	7	12	3	28	11
Loyalton Elementary	6050629	K	6	1	197	104
Loyalton High	4634259	7	12	3	176	65
Sierra Pass (Continuation)	4630034	9	12	3	1	1

 No file chosen

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Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
 General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020–21 Title I, Part A LEA Allocation and Reservations

To report LEA required and authorized reservations before distributing funds to schools.

Required fields are denoted with an asterisk (*).

2020–21 Title I, Part A LEA allocation (+):	\$79,197	
Transferred-in amount (+):	\$5,593	
Nonprofit private school equitable services proportional share amount (-):	\$0	
2020–21 Title I, Part A LEA available allocation:	\$84,790	<input type="button" value="Recalculate"/>

Required Reservations

Parent and family engagement: (If the allocation is greater than \$500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.)	\$0	
* School parent and family engagement:	\$0	
LEA parent and family engagement:	\$0	
* Local neglected institutions: Does the LEA have local institutions for neglected children?		<input checked="" type="radio"/> No <input type="radio"/> Yes
Local neglected institutions reservation:	\$0	
* Local delinquent institutions: Does the LEA have local institutions for delinquent children?		<input checked="" type="radio"/> No <input type="radio"/> Yes
Local delinquent institutions reservation:	\$0	
* Direct or indirect services to homeless children, regardless of their school of attendance:	\$2	

Authorized Reservations

Public school Choice transportation:	\$0
Other authorized activities:	\$0
2020–21 Approved indirect cost rate:	6.07%
Indirect cost reservation:	\$4,532
Administrative reservation:	\$7,348

Reservation Summary

Total LEA required and authorized reservations:	\$11,882
---	----------

School parent and family engagement reservation: \$0
Amount available for Title I, Part A school allocations: \$72,908

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Sylvia Hanna, Title I Policy, Program, and Support Office | SHanna@cde.ca.gov | 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020–21 Title I, Part A School Allocations

This data collection is used to report the amount of funds to be allocated to eligible schools.

Required fields are denoted with an asterisk (*).

LEA meets small LEA criteria.

An LEA is defined as a small LEA if, based on the school list and the data entered in School Student Counts, the LEA meets one or both of the following:

- Is a single school LEA
- Has enrollment total for all schools less than 1,000

If applicable, enter a Discretion Code. Use lower case only.

Allowable Discretion Codes

- a - Below LEA average and at or above 35% student low income
- d - Waiver for a desegregation plan on file
- e - Grandfather provision
- f - Feeder pattern

Low income measure: FRPM

Ranking Schools Highest to Lowest: Within the LEA

LEA-wide low income %: 45.50%

Available Title I, Part A school allocations: \$72,908

Available parent and family engagement reservation: \$0

School Name	School Code	Grade Span Group	Student Enrollment	Eligible Low Income Students Ages 5-17	Low Income Student %	Eligible to be Served	Required to be Served	Ranking	\$ Per Low Income Student	TIA School Allocation	2019–20 Carryover	Parent and Family Engagement	Total School Allocation	Discretl Code
Sierra Pass (Continuation)	4630034	3	1	1	100.00%	*	*	1	\$372.00	\$372.00	\$0	\$0	\$372.00	
Loyalton Elementary	6050629	1	197	104	52.79%	*	*	2	\$360.00	\$37,440.00	\$0	\$0	\$37,440.00	
Downieville Elementary	6050611	1	31	16	51.61%	*	*	3	\$360.00	\$5,760.00	\$0	\$0	\$5,760.00	
Downieville Junior-Senior High	4632303	3	28	11	39.29%	*	*	4	\$386.00	\$4,246.00	\$0	\$0	\$4,246.00	
Loyalton High	4634259	3	176	65	36.93%	*	*	5	\$386.00	\$25,090.00	\$0	\$0	\$25,090.00	

Unallocated school amount: \$0.00

Unallocated parent and family engagement amount: \$0

No file chosen

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 Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
 General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020–21 Title I, Part A Notification of Authorization of Schoolwide Program

This form provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program.

Required fields are denoted with an asterisk (*).

School Name	School Code	Authorized SWP	Low Income %	Local Board Approval Date SWP Plan (MM/DD/YYYY)	Local Board Approval Date SWP Waiver (MM/DD/YYYY)	SIG Approval Date (MM/DD/YYYY)
Downieville Elementary	6050611	<input checked="" type="checkbox"/>	67%	12/15/2009		
Downieville Junior-Senior High	4632303	<input checked="" type="checkbox"/>	52%	07/12/2012		
Loyalton Elementary	6050629	<input checked="" type="checkbox"/>	50%	12/15/2009		
Loyalton High	4634259	<input checked="" type="checkbox"/>	40%	12/15/2009		
Sierra Pass (Continuation)	4630034	<input type="checkbox"/>				

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Lana Zhou, Title I Policy, Program, and Support Office | LZhou@cde.ca.gov | 916-319-0956
 Rina DeRose, Title I Policy, Program, and Support Office | RDeRose@cde.ca.gov | 916-323-0472
 General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297



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2020-21 Title II, Part A / Title III Nonprofit Private School Participation

The local educational agency (LEA) must offer to provide equitable services that address the needs of nonprofit private school students, teachers and other educational personnel under the programs listed below.

Note: Participation is based on the number of eligible students enrolled in the grade levels in a nonprofit private school located in areas served by the LEA.

No nonprofit private schools are showing as eligible for participation. Either the Nonprofit Private School Consultation form was not completed, or was completed, but conditions necessary for nonprofit private schools to display in this form were not met.

Geeta Rezvani , Title II / Standards Implementation Support Office | GRezvani@cde.ca.gov | 916-323-5595
Geoffrey Ndirangu, Language Policy and Leadership Office | GNdirang@cde.ca.gov | 916-323-5831
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020-21 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the local educational agency (LEA) for Title II, Part A Supporting Effective Instruction.

Required fields are denoted with an asterisk (*).

2020-21 Title II, Part A allocation:	\$13,299	
Transferred-in amount:	\$0	
Total funds transferred out of Title II, Part A:	\$5,593	
Allocation after transfers:	\$7,706	
Repayment of funds:	\$0	
2020-21 Total allocation:	\$7,706	
Administrative and indirect costs:	\$807	
Equitable services for nonprofit private schools:	\$0	
2020-21 Title II, Part A adjusted allocation:	\$6,899	<input type="button" value="Recalculate"/>
Funds available under Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation:	\$7,706	
Budgeted Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation:	\$0	

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Arianna Bobadilla (Fiscal), Division Support Office | ABobadilla@cde.ca.gov | 916-319-0208
 Lisa Fassett (Program), Standards Implementation Support Office | LFassett@cde.ca.gov | 916-323-4963
 General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

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2020-21 Title IV, Part A Nonprofit Private School Participation

The local educational agency (LEA) must offer to provide equitable services that address the needs of nonprofit private school students, teachers and other educational personnel for the Title IV, Part A program.

No nonprofit private schools are showing as eligible for participation. Either the Nonprofit Private School Consultation form was not completed, or was completed, but conditions necessary for nonprofit private schools to display in this form were not met.

Kevin Donnelly, Rural Education and Student Support Office | KDonnelly@cde.ca.gov | 916-319-0942
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297



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2020-21 Title IV, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the local educational agency (LEA) for Title IV, Part A and to report reservations.

Required fields are denoted with an asterisk (*).

2020-21 Title IV, Part A LEA allocation:	\$10,000	
Transferred-in amount:	\$0	
Total funds transferred out of Title IV, Part A:	\$0	
2020-21 Title IV, Part A LEA available allocation:	\$10,000	
Indirect cost reservation:	\$607	
Administrative reservation:	\$0	
Equitable services for nonprofit private schools:	\$0	
2020-21 Title IV, Part A LEA adjusted allocation:	\$9,393	<input type="button" value="Recalculate"/>

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Kevin Donnelly, Rural Education and Student Support Office | KDonnelly@cde.ca.gov | 916-319-0942
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2020-21 Consolidation of Administrative Funds

This is a request by the local educational agency (LEA) to consolidate administrative funds for specific programs.

Required fields are denoted with an asterisk (*).

- | | |
|--|--------------------------|
| Title I, Part A Basic:
SACS Code 3010 | <input type="checkbox"/> |
| Title I, Part C Migrant Education:
SACS Code 3060 | <input type="checkbox"/> |
| Title I, Part D Delinquent:
SACS Code 3025 | <input type="checkbox"/> |
| Title II, Part A Supporting Effective
Instruction:
SACS Code 4035 | <input type="checkbox"/> |
| Title III English Learner Students - 2%
maximum:
SACS Code 4203 | <input type="checkbox"/> |
| Title III Immigrant Students:
SACS Code 4201 | <input type="checkbox"/> |
| Title IV, Part A Student Support - 2%
maximum:
SACS Code 4127 | <input type="checkbox"/> |
| Title IV, Part B 21st Century Community
Learning Centers:
SACS Code 4124 | <input type="checkbox"/> |

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Jonathan Feagle, Fiscal Oversight and Support Office | JFeagle@cde.ca.gov | 916-323-8515
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297



Washoe County School District

425 East Ninth Street * P.O. Box 30425 * Reno, NV 89520-3425
Phone (775) 348-0200 * (775) 348-0304 * www.washoeschools.net

2021-007D

Board of Trustees: Angela D. Taylor, President * Andrew Caudill, Vice President * Ellen Minetto, Clerk
* Jacqueline Calvert * Jeff Church * Diane Nicolet * Kurt Thigpen * Kristen McNeill, Ed.D., Superintendent

INTERLOCAL CONTRACT TO ATTEND WASHOE COUNTY SCHOOL DISTRICT

THIS INTERLOCAL CONTRACT (the "Agreement") made and entered into this day of February 9, 2021, by and between **SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT**, hereinafter referred to as the "SPJUSD", and the WASHOE COUNTY SCHOOL DISTRICT, hereinafter referred to as the "WCSD" or "Program," both of whom understand and agree as follows:

RECITALS

WHEREAS, Nevada Revised Statute 392.010 authorizes a school district to admit pupils living in an Adjoining State upon agreement of the parties approved by the Superintendent of Public Instruction; and

WHEREAS, WCSD and SPJUSD are public agencies empowered to contract with another public agency for the performance of any governmental service, activity, or undertaking, which these public agencies are authorized by law to perform. See, NRS 277.180; and

WHEREAS, the WCSD is able to provide educational facilities and services to pupils residing in the Adjoining District; and

WHEREAS, when related to special education students, the services of WCSD specified hereinafter are both necessary and desirable, and the furnishing of these services by WCSD to SPJUSD is in the best interests of serving pupils with disabilities; and

WHEREAS, A signed variance form has already been approved by both districts; and

WHEREAS, WCSD represents that it is duly qualified and able to render the services specified hereinafter; and

WHEREAS, WCSD and SPJUSD desire to enter into this Agreement pursuant to the terms and conditions set forth herein,

NOW, THEREFORE, for good and valuable consideration as specified herein, WCSD and SPJUSD mutually agree as follows:

1. SERVICES PROVIDED:

- a) Regular Education Students: The WCSD shall provide its usual educational facilities and services, except transportation, to pupils residing in the Adjoining District, for whom it is more practical to attend schools in Washoe County, Nevada, than to attend school in their school district of residence.
- b) Special Education Students: The Parties agree that, for the 2021-2022 school year, and all subsequent school years until the termination of this Agreement, WCSD and SPJUSD shall provide education and related services for **pupils on a variance from SPJUSD to WCSD** in compliance with the Pupil's Individual Education Plan ("IEP") as defined by the Individuals with Disabilities Education Act, 20 U.S.C. §1400, et. seq. ("IDEA"), as specifically set forth in this Agreement.

2. For Special Education Students:

- a) WCSD will be responsible for completing academic assessment. SPJUSD will be responsible for completing any other necessary evaluation activities, besides academic assessment, and convening the Pupil's IEP team at the Program in accordance with IDEA, together with appropriate participation from WCSD staff.



Certificate No. 41413

- b) SPJUSD will be responsible for the costs of any related services provided in the Pupil's IEP, including transportation.
- c) WCSD shall provide necessary special education teacher, general education teacher and any other related service provider participation in any of the Pupil's IEP meetings held at the Program during the term of this Agreement.
- d) WCSD shall prepare and provide an Annual Report on the progress of the Pupil on the goals and objectives of the Pupil's IEP at the conclusion of each school year and no later than June 30 of each year. Annual reports of progress shall be provided to the SPJUSD, and the parents or guardians of the Pupil, and delivered within thirty (30) days following the conclusion of the school year.
- e) WCSD shall report on students progression goals at least quarterly.
- f) SPJUSD shall be solely responsible for any other aspects, requirements, and/or obligations associated with the Pupil's IEP not specifically addressed herein.
- g) SPJUSD shall be responsible as the Local Education Agency ("LEA") for the Student and providing a Free Appropriate Public Education ("FAPE") to the Pupil, as that term is defined by the Individuals with Disabilities Education Act, 20 U.S.C. §1400, et. seq., and Nevada law regarding the education of students with disabilities, NRS 388.440, et seq. However, based on the Pupil's placement in WCSD's facilities as set forth in this Agreement, WCSD shall serve as Pupil's Case Manager during the Pupil's enrollment and participation in the services described herein, with SPJUSD acting as Co-Case Manager. Accordingly, both SPJUSD and WCSD may access any and all student education records necessary in performing its duties under this Agreement.
- h) The books, records, documents and accounting procedures and practices of WCSD relevant to this Agreement shall be subject to inspection, examination, and audit by the State of Nevada, the NDOE, the Attorney General of the State of Nevada, or the Nevada Legislative Auditor or a duly designated agent or representative, and SPJUSD
- i) WCSD agrees to indemnify, save, and hold SPJUSD, its agents, and employees harmless from any and all claims, causes of action, or liability arising from the negligence, breach of duty, or wrongful misconduct in the performance of this Agreement by WCSD or the agents or employees of WCSD.
- j) SPJUSD agrees to indemnify, defend, save, and hold WCSD, its agents, and employees harmless from any and all claims, cause of action, or liability arising from the negligence, breach of duty, or wrongful misconduct in the performance of this Agreement by SPJUSD or the agents or employees of SPJUSD. This includes indemnification and defense for any special education complaints filed on behalf of the student attending WCSD pursuant to a variance from SPJUSD naming WCSD, including, but not limited to, any state complaints or due process complaints filed pursuant to NRS Chapter 388 and NAC Chapter 388, complaints filed with the Office of Civil Rights, and any state or federal complaints filed alleging failure to comply with the provisions of the IDEA, NRS Chapter 388 and/or NAC Chapter 388.

- k) SPJUSD shall compensate WCSD in an amount equal to the Distributive School Account (“DSAA”) allocation received by SPJUSD on behalf of the Pupil. SPJUSD shall forward the allocation to WCSD on or before the end of each fiscal year.
- l) The terms of this Agreement shall commence upon the date of the last signature executed below. In the event the Pupil qualifies for an extended school year (“ESY”), the services specified in this agreement, and the reimbursements to WCSD by SPJUSD for those services, including any and all costs associated with the hiring of any ESY teacher(s), will continue through the term of the ESY.

3. MISCELLANEOUS:

- a) This Agreement may be terminated by either party, with or without cause, upon providing the other party thirty (30) days’ written notice.
- b) If a parent, legal guardian, and/or student attending WCSD pursuant to a variance from SPJUSD violates any of the WCSD policies, regulations, or procedures, WCSD may terminate this Agreement within ten (10) days written notice to SPJUSD.

4. The Parties agree that WCSD, in performing the services herein specified, shall be an independent contractor and not an officer, agent or employee of SPJUSD.

5. WCSD shall not assign, transfer, or delegate any rights, obligations or duties under this Agreement without the prior written consent of SPJUSD.

6. This instrument constitutes the entire agreement between the Parties and may be modified only by a written amendment properly executed by the Parties.

7. **PAYMENT:** The Adjoining District shall pay to the WCSD the actual per pupil costs based on average daily enrollment (ADE) for each regular education student and for each special education student residing in the Adjoining District and enrolled in the WCSD. Said payment shall be made within 30 days of receipt of an invoice from the WCSD. If additional educational services are required for the Adjoining District students and are provided by the WCSD, the Adjoining District shall pay for them when invoiced by the WCSD.

8. **BILLING:** The WCSD shall notify the Adjoining District upon enrollment of student(s) of the amounts due under this Agreement. Payment is due within thirty (30) days of said notice.

9. TRANSPORTATION:

- a. Regular Education Students: The WCSD does not assume any responsibility or expense for the transportation of students to and from school as a result of granting an out of district variance. Transporting students to and from school shall be the sole responsibility of the parent and they are solely responsible for any related transportation costs.
- b. Special Education Students: SPJUSD will provide daily, roundtrip transportation for the Pupil to the school outlined in the variance agreement and be solely responsible for all costs associated with this transportation.

10. **TERM:** This Agreement shall be for a period of one year commencing on July 1, 2021, and ending on June 30, 2022. This Agreement may be renewed on an annual basis.

11. **DEFAULT:** In the event either party breaches any provision of this Agreement, the other party may terminate this Agreement upon thirty (30) days’ notice.

12. INDEMNIFICATION: The Adjoining District will defend, indemnify and hold harmless the WCSD from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from (1) any negligence on the part of the Adjoining District or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement. The WCSD will defend, indemnify and hold harmless the Adjoining District from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgment of any nature whatsoever, up to the limits set forth in NRS, Chapter 41, arising from (1) any sole negligence on the part of the WCSD or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement.

13. NOTICES: All notices, demands, requests, consents, approvals or other communications (for the purposes of this Section collectively called "Notices") required or permitted to be given hereunder or which are given with respect to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, postage prepaid, addressed as follows:

TO: WCSD

Washoe County School District
P.O. Box 30425
425 East Ninth Street
Reno, NV 89512-3425
Attn: Dr. Kristen McNeill, Superintendent

TO: Adjoining District

Sierra Plumas Joint Unified School District
PO Box 955
Loyalton, CA 96118
Attn: James Berardi, Superintendent

or to such other address as such party shall have specified most recently by like Notice. Notice mailed as provided herein shall be deemed given on the third business day following the date so mailed.

14. FINAL APPROVAL: The principal of the school where the student is seeking to enroll has the final decision to approve or deny enrollment.

15. GOVERNING LAW/VENUE: This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Nevada applicable to agreements made and to be performed wholly within the State of Nevada. Venue shall be in Washoe County, Nevada.

16. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect hereto. This Agreement may not be modified, changed or supplemented, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder or any person or entity other than the parties hereto.

17. RECITALS: The Recitals referred to herein and attached hereto are an integral part of this Agreement and are incorporated herein by this reference.

18. FURTHER ASSURANCES: The WCSD and the Adjoining District agree to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably

require consummating this Agreement or any other agreement contained herein in the manner contemplated hereby.

19. SUCCESSORS AND ASSIGNS; ASSIGNMENT: This Agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and to their respective successors. Any attempt to transfer, convey or assign this Agreement shall be null and void, and shall result in termination of this Agreement.

20. DATE OF AGREEMENT: The effective date of this Agreement shall be the date of execution of the Superintendent of Public Instruction.

IN WITNESS WHEREOF, the WCSD and the Adjoining District have duly executed this Agreement as of the date and year indicated herein below.

WASHOE COUNTY SCHOOL DISTRICT

ATTEST:

By _____
Dr. Kristen McNeill, Superintendent

Witness Signature

Date _____

SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT

ATTEST:

By _____
Mr. James Berardi, Superintendent

Witness Signature

Date _____

APPROVED:

NEVADA STATE DEPARTMENT OF EDUCATION

Date _____

By _____
Jhone Ebert.
Superintendent of Public Instruction