

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

May 8, 2018

5:00PM CLOSED SESSION

REGULAR SESSION Immediately following the 6:00pm meeting of the Sierra County Board of Education
Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

Videoconferencing will be available at Downieville School, 130 School St., Downieville, CA 95936

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees, Superintendent Dr. Merrill Grant and Business Manager Nona Griesert will move into Closed Session to discuss the following items:

1. Government Code §54957.6, Conference with Labor Negotiators

Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent

Employee Organizations:

Represented Employees: Sierra-Plumas Teachers' Association

Unrepresented Employees: Classified Employees

Confidential Employees

Administrative Employees

Management Employees

2. Government Code §54957, Public Employee Performance Evaluation

Title: Superintendent

F. RECESS TO SIERRA COUNTY BOARD OF EDUCATION MEETING

G. RECONVENE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING

H. RETURN TO OPEN SESSION – REPORT OUT FROM CLOSED SESSION

I. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

a. Bus Driver Appreciation Day April 24th

b. Teacher Appreciation Week May 7th-11th

- c. Report out from NorCal/SoCal Superintendent Symposium May 3rd-5th
- d. 2018-2019 Budget Update
- e. LHS WASC Debrief
- f. Dates for State of District Presentation – all at 6pm
 - 1. LHS – May 15th, 2018
 - 2. LES – May 22nd, 2018
 - 3. DVL – May 23rd, 2018
- g. Graduation Activities and Board Representation
- h. Inter-District Variance Requests (see table below)

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District	Reason Given by Requestor	Backup Documentation Received?
New	2018-19	K	Sierra	Tahoe/Truckee	Work in Truckee	Yes
New	2018-19	K	Sierra	Plumas	Childcare in Clio	Yes

- 2. Business Report
 - a. Account Object Summary-Balance from 07/01/2017 to 04/30/2018**
 - b. Eighth Month Enrollments for the 2017-2018 School Year**
- 3. Staff Reports (5 minutes)
 - a. Loyalton Elementary School
 - b. Loyalton High School
 - c. Downieville Schools
- 4. Board Members' Report (5 minutes)
- 5. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
 - a. Current location
 - b. Videoconference location

J. CONSENT CALENDAR

- 1. Approval of minutes for the Regular Board Meeting held April 10, 2018**
- 2. Approval of Board Report-Checks Dated 04/01/2018 through 04/30/2018**
- 3. Authorization for Superintendent to enter into:
 - a. Tuition Agreement to Attend Washoe County School District**
 - b. Tuition Agreement for Washoe County School District Students to Attend School in an Adjoining District**
- 4. Authorization to enter into a Memorandum of Understanding between Sierra-Plumas Joint Unified School District and Sierra County Office of Education, 2019-01D**
- 5. Assignment of Matthew Hubbs to 2017-2018 Loyalton 7th Grade Girls Basketball Coach

K. ACTION ITEMS

- 1. New Business
 - a. Presentation by Cattlemen and Students on Water Cycle (15 minutes)
 - b. Presentation by LHS Students in Get Focused Stay Focused (15 minutes)

PUBLIC HEARING – LCAP

- c. Public Hearing to receive public comment on the Proposed 2018-19 Local Control and Accountability Plan

PUBLIC HEARING – SPJUSD Budget

- d. Public Hearing to receive public comment on the 2018-19 Proposed Budget

PUBLIC HEARING – Proposition 30, Education Protection Account

- e. Public Hearing to receive public comment on the use of Proposition 30 Funding for 2018-19

PUBLIC HEARING – Collective Bargaining Disclosure Statement

- f. Public Hearing to receive public comment regarding Collective Bargaining Agreement (Items g-n)

- g. Presentation and Approval of the Tentative Agreement to Administration Employees 2017-2018 Negotiations for salary and benefits^^
- h. Presentation and Approval of the Tentative Agreement to Classified Employees 2017-2018 Negotiations for salary and benefits^^
- i. Presentation and Approval of the Tentative Agreement to Classified Management Employee 2017-2018 Negotiations for salary and benefits^^
- j. Presentation and Approval of the Tentative Agreement to Confidential Employees 2017-2018 Negotiations for salary and benefits^^
- k. Completion of Bargaining, Administration Employees, 2017-2018 Negotiations^^
- l. Completion of Bargaining, Classified Employees, 2017-2018 Negotiations^^
- m. Completion of Bargaining, Classified Management Employees, 2017-2018 Negotiations^^
- n. Completion of Bargaining, Confidential Employees, 2017-2018 Negotiations^^
- o. Approval of 2018-2019 Extra Duty Assignments and Stipends^^
- p. Authorization for Certificated Employees to participate in up to five Staff Development Activities during 2018-19, designed by teachers for teachers pursuant to the provision of SB1193, at least six hours in length, to be compensated at the rate of \$200 per documented Staff Development Activity. (SPTA Collective Bargaining Agreement Article 3.11)
- q. Adoption of Resolution No. 19-001, Request for Leave of Absence, Megan Meschery**
- r. Authorization to fill 1.0 FTE, 7-12 Teacher, Temporary Position, Loyalton High School
- s. Approval of Transportation Services Safety Plan, revision**
- t. Surplus Yellow Truck in Downieville**
- u. Approve Downieville 2018-2019 Calendar with three different minimum days**

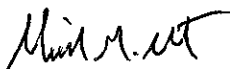
BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- v. Administrative Regulation 3230, Federal Grant Funds, revision^^
- w. Board Policy AND Administrative Regulation 3551, Food Service Operation/Cafeteria Fund, revision^^
- x. Board Policy AND Administrative Regulation 3553, Free and Reduced Price Meals, revision^^
- y. Board Policy 5030, Student Wellness, annual review -no change (access available online at www.sierracountyofficeofeducation.org)
- z. Board Policy AND Administrative Regulation AND Exhibit 5116.1, Intradistrict Open Enrollment, annual review per Education Code 35160.5, 48980^^
- aa. Board Policy AND Administrative Regulation 6171, Title I Programs, revision^^
- bb. DELETE or REVISE Exhibit 1312.3, Uniform Complaint Procedures^^
- cc. DELETE Exhibit 9150, Student Board Members

L. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on June 12, 2018 at Downieville School, 130 School St., Downieville, CA 95936 beginning with Closed Session, as needed, at 5:00pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00pm.
- 2. Suggested Agenda Items
 - a. _____
 - b. _____
 - c. _____

M. ADJOURN



Dr. Merrill M. Grant, Superintendent

- ** enclosed
- * handout
- ^^ County agenda backup

Balances through April						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,580,899.00	1,644,316.00	306,515.16	1,276,929.35	60,871.49
1105	Per Diem - Same Day Travel				42.00	42.00-
1115	Extra Duty Hourly	5,000.00	5,000.00		5,010.00	10.00-
1120	Certificated Substitutes	23,161.00	34,994.00		39,025.00	4,031.00-
1300	Certificated Superv/Admin Sala	220,570.00	223,558.00	37,259.84	179,999.20	6,298.96
1310	Teacher In Charge/Head Teacher	16,000.00	16,000.00		1,000.00	15,000.00
1900	Other Certificated Salaries	39,850.00	39,850.00	6,641.60	33,208.00	.40
	Total for Object 1000	1,885,480.00	1,963,718.00	350,416.60	1,535,213.55	78,087.85
2100	Instructional Aides Salaries	165,947.00	233,502.00	45,802.51	138,846.70	48,852.79
2115	Inst. Aide Extra Duty		177.00		230.15	53.15-
2120	Instructional Aides Substitute		4,517.00		6,046.91	1,529.91-
2200	Classified Support Salaries	289,253.00	313,164.00	46,619.64	232,924.41	33,619.95
2201	Bus Driver	61,795.00	52,418.00	6,096.63	36,027.49	10,293.88
2205	Per Diem - Same Day Travel		33.00		33.00	.00
2215	Classified Extra Duty		2,881.00		5,900.40	3,019.40-
2220	Classified Support Substitute	5,405.00	35,000.00		36,200.92	1,200.92-
2300	Classified Sup/Admin Salaries	88,827.00	88,357.00	14,444.50	73,302.50	610.00
2400	Clerical & Office Salaries	142,336.00	147,141.00	29,244.24	108,737.85	9,158.91
2420	Clerical & Office Sub Salaries		3,000.00		4,552.97	1,552.97-
2900	Other Classified Salaries	22,526.00	9,425.00	1,863.77	6,304.28	1,256.95
	Total for Object 2000	776,089.00	889,615.00	144,071.29	649,107.58	96,436.13
3101	State Teachers Retirement Syst	397,392.00	402,521.00	48,489.00	208,106.19	145,925.81
3102	State Teachers Retirement Syst	10,328.00	8,072.00			8,072.00
3201	Public Employees Retirement Sy		85.00		288.87	203.87-
3202	Public Employees Retirement Sy	105,737.00	105,926.00	17,739.36	84,736.08	3,450.56
3212	Pers Pickup-Classified Employe	5,785.00				.00
3302					279.99-	279.99
3311	OASDI-Certificated Positions	16,843.00-	4,653.00		1,270.34	3,382.66
3312	OASDI-Classified Positions	49,896.00	54,760.00	8,686.64	39,295.92	6,777.44
3321	Medicare-Certificated Position	24,300.00	25,965.00	4,450.82	20,426.22	1,087.96
3322	Medicare-Classified Positions	11,918.00	12,830.00	2,031.57	9,229.38	1,569.05
3401	Health & Welfare -Certificated	381,226.00	449,917.00	88,477.14	361,438.82	1.04
3402	Health & Welfare-Classified Po	154,119.00	215,156.00	37,245.56	176,919.81	990.63
3501	State Unemployment Insurance-C	940.00	1,004.00	175.20	789.73	39.07
3502	State Unemployment Insurance-	420.00	451.00	71.98	364.67	14.35
3601	Workers' Compensation Insuranc	68,598.00	64,616.00	11,144.92	49,114.06	4,357.02

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2018, Period = 10, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through April						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
3602	Workers' Compensation Insuranc	31,954.00	30,373.00	4,809.76	21,589.86	3,973.38
3901	Other Benefits, Certificated P	48,000.00	45,224.00		45,223.08	.92
3902	Other Benefits, Classified Pos	18,516.00	17,537.00		10,640.00	6,897.00
	Total for Object 3000	1,292,286.00	1,439,090.00	223,321.95	1,029,153.04	186,615.01
4100	Textbooks	63,634.00	68,000.00		8,784.61	59,215.39
4200	Books Other Than Textbooks		5,500.00	104.86	5,087.55	307.59
4300	Class Mat'l and Supplies	32,064.00	47,436.00	5,385.05	22,528.84	19,522.11
4301	Class Consumable Mat'l	5,000.00	5,000.00	800.26	9,279.55	5,079.81-
4302	Class Paper/Toner	9,500.00	9,500.00	293.16	12,252.06	3,045.22-
4305	Other Student M&S	19,525.00	23,415.00	3,504.28	13,138.11	6,772.61
4320	Custodial Grounds Supplies	42,495.00	42,495.00	2,824.93	35,220.39	4,449.68
4330	Office Supplies	17,231.00	16,119.00	1,632.31	10,507.27	3,979.42
4350	Vehicle Maint. M&S	25,900.00	26,373.00	1,711.37	7,294.66	17,366.97
4351	Vehicle FUEL	25,525.00	25,525.00	11,033.44	17,582.59	3,091.03-
4399	M&S Misc -undesignated		40,000.00		1,000.00	39,000.00
4400	Non-Capital Equipment (Up to \$	33,741.00	88,327.00	12,291.90	92,956.15	16,921.05-
	Total for Object 4000	274,615.00	397,690.00	39,581.56	235,631.78	122,476.66
5100	Subagreement for Services	176,461.00	176,461.00	26,499.94	132,500.06	17,461.00
5200	Travel & Conferences	58,381.00	66,861.00	6,965.76	36,251.09	23,644.15
5300	Dues & Membership	9,026.00	9,063.00	414.60	9,253.00	604.60-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		58,693.15	3,613.15-
5510	Power	90,183.00	91,652.00	20,843.75	68,630.25	2,178.00
5520	Garbage	12,813.00	12,813.00	2,928.30	4,139.38	5,745.32
5530	Water	64,350.00	64,350.00	15,703.15	39,718.85	8,928.00
5540	Propane	65,000.00	65,000.00	6,604.05	41,410.31	16,985.64
5590	Miscellaneous Utilities	15,500.00	15,500.00	5,954.16	9,045.84	500.00
5600	Rentals, Leases & Repairs	106,450.00	106,558.00	71,220.22	65,365.30	30,027.52-
5800	Services & Operating Expense	4,300.00	4,300.00	450.00	2,598.60	1,251.40
5810	Legal Expenses	7,078.00	7,078.00	4,584.00	416.00	2,078.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	17,000.00	17,000.00	4,000.00	13,300.00	300.00-
5860	Solid Waste Tax	12,161.00	12,161.00	2,973.49	8,948.80	238.71
5890	Contracts/Servic	445,552.00	534,316.00	157,321.86	345,461.81	31,532.33
5899	SCOE Interagency Reimburse			13,318.20	3,154.46	16,472.66-
5900	Communications	3,875.00	3,875.00		2,663.25	1,211.75
5910	Telephone-Monthly Service	17,252.00	17,252.00	2,861.12	5,790.59	8,600.29

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Balances through April						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00		225.22	.22-
	Total for Object 5000	1,167,987.00	1,266,845.00	342,642.60	847,565.96	76,636.44
6200	Building & Improvements	114,545.00	28,394.00			28,394.00
6400	Equipment	135,655.00	124,175.00		27,923.80	96,251.20
6500	Equipment Replacement	109,875.00	90,438.00	20,535.55	26,640.20	43,262.25
	Total for Object 6000	360,075.00	243,007.00	20,535.55	54,564.00	167,907.45
7110	Out-of-State Tuition	104,450.00	104,450.00			104,450.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	68,067.00	72,747.00			72,747.00
7619	Other Interfund Transfers Out	275,000.00	230,000.00		230,000.00	.00
	Total for Object 7000	447,517.00	407,197.00	.00	230,000.00	177,197.00
	Total for Fund 01 and Expense accounts	6,204,049.00	6,607,162.00	1,120,569.55	4,581,235.91	905,356.54
Fund 13 - Cafeteria						
2200	Classified Support Salaries	70,721.00	73,892.00	17,871.87	55,551.16	468.97
2215	Classified Extra Duty		500.00		202.45	297.55
2220	Classified Support Substitute		1,000.00		1,056.50	56.50-
	Total for Object 2000	70,721.00	75,392.00	17,871.87	56,810.11	710.02
3202	Public Employees Retirement Sy	8,372.00	8,925.00	1,774.62	7,110.48	39.90
3312	OASDI-Classified Positions	4,224.00	4,515.00	1,075.97	3,394.69	44.34
3322	Medicare-Classified Positions	987.00	1,056.00	251.63	793.92	10.45
3402	Health & Welfare-Classified Po	17,537.00	17,458.00	3,507.32	13,950.14	.54
3502	State Unemployment Insurance-	36.00	38.00	8.94	28.35	.71
3602	Workers' Compensation Insuranc	2,648.00	2,499.00	595.76	1,879.64	23.60
	Total for Object 3000	33,804.00	34,491.00	7,214.24	27,157.22	119.54
4340	Food Service	9,011.00	9,011.00	2,510.55	2,642.11	3,858.34
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	54,580.00	11,429.00	40,539.32	2,611.68
	Total for Object 4000	59,769.00	68,591.00	13,939.55	43,181.43	11,470.02
5200	Travel & Conferences	710.00	710.00			710.00
5600	Rentals, Leases & Repairs	2,800.00	2,800.00		4,250.26	1,450.26-
5800	Services & Operating Expense	1,256.00	1,256.00	350.00		906.00
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	421.00	421.00			421.00

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ESCAPE ONLINE

Balances through April						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 13 - Cafeteria (continued)						
Total for Object 5000		5,987.00	5,987.00	350.00	4,514.26	1,122.74
Total for Fund 13 and Expense accounts		170,281.00	184,461.00	39,375.66	131,663.02	13,422.32
Fund 40 - Dist Build						
6200	Building & Improvements	75,000.00	75,000.00		15,294.80	59,705.20
6500	Equipment Replacement	200,000.00	430,000.00	294,075.60	165,353.40	29,429.00-
Total for Fund 40, Expense accounts and Object 6000		275,000.00	505,000.00	294,075.60	180,648.20	30,276.20
Fund 73 - Bechen						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00
Total for Fund 73, Expense accounts and Object 5000		6,000.00	6,000.00	.00	.00	6,000.00
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,655,330.00	7,302,623.00	1,454,020.81	4,893,547.13	955,055.06

ENROLLMENT BY SCHOOL MONTH 2017-2018

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
Ending 2016-2017	179	60	97	25	23	1	included in site #	385
1st Day 2017-2018	203	51	107	27	22	1	included in site #	411
2017 CALPADS	199	52	105	27	21	3	included in site #	407

	Month	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
September	1	204	52	105	27	22	2	included in site #	412
October	2	204	52	105	28	22	2	included in site #	413
November	3	202	52	104	28	21	2	included in site #	409
December	4	203	52	104	29	21	3	included in site #	412
January	5	200	52	104	29	21	2	included in site #	408
February	6	200	52	103	27	21	2	included in site #	405
March	7	196	52	100	29	21	2	included in site #	400
April	8	195	52	103	30	22	2	included in site #	404
May	9							included in site #	
June	10							included in site #	

2016-17	S-PJUSD	SCOE	Washoe
P2 ADA	361.33	1.7	15
2017-18	S-PJUSD	SCOE	Washoe
P1 ADA	387.09	2.65	16.31
P2 ADA	382.83	2.93	12.16

Enrollment difference from June 9, 2017, to

April 20, 2018: +19

Long Term ISP: LES 9 LHS 5

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

April 10, 2018

Downieville School, 130 School St, Downieville CA 95936

Teleconferenced to Sierra County Office of Education, 109 Beckwith Rd, Loyalton CA 96118

5:00pm Closed Session

Regular Session immediately followed the 6:00pm meeting of the Sierra County Board of Education

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 5:02pm.

B. ROLL CALL

PRESENT: Mike Moore, President
Sharon Dryden, Vice President
Jenny Gant, Clerk
Allen Wright, Member
Patty Hall, Member

ABSENT: None

C. APPROVAL OF AGENDA

HALL/WRIGHT

5/0

D. PUBLIC COMMENT FOR CLOSED SESSION

1. Current location – no comment
2. Videoconference location – no comment

E. CLOSED SESSION

The Board of Trustees, Superintendent Dr. Merrill Grant and Business Manager Nona Griesert moved into Closed Session to discuss the following item(s):

HALL/GANT

5/0

1. Government Code §54957.6, Conference with Labor Negotiators
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent
Employee Organizations:
Represented Employees: Sierra-Plumas Teachers' Association
Unrepresented Employees: Classified Employees
Confidential Employees
Administrative Employees
Management Employees

The Board of Trustees moved into Closed Session to discuss the following item(s):

2. Government Code §54957, Public Employee Performance Evaluation – (Annual)
Title: Superintendent

F. RETURN TO OPEN SESSION – REPORT OUT FROM CLOSED SESSION

DRYDEN: Direction was given to the Superintendent regarding negotiations. Performance evaluation was also presented to the Superintendent.

~~F.G.~~ RECESS TO SIERRA COUNTY BOARD OF EDUCATION MEETING at 6:02pm

~~G.H.~~ RECONVENE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
GOVERNING BOARD MEETING at 6:45pm

~~H.A.~~ ~~REPORT OUT FROM CLOSED SESSION~~

I. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report – GRANT
 - a. Loyalton High School self-study for Western Association of Schools and Colleges (WASC) accreditation – presentation later, on this agenda under New Business; WASC visiting before next Board meeting April 29-May 2.
 - b. Update on State of School Community Forums – planning for three evenings in May (no dates set yet): update state of districts and budgets, address school safety
 - c. Inter-District Variance Requests:
DRYDEN: Need backups to accompany requests for Variances (reasons why)
MOORE: Concerns coming to light regarding more and more variances due to residents moving to this area from Truckee, but people still working in Truckee and therefore taking their children to school there.
2. Business Report
 - a. Account Object Summary-Balance from 07/01/17 to 03/31/2018
 - b. Seventh Month Enrollments for the 2017-2018 School Year
3. Staff Reports (5 minutes)
 - a. Loyalton Elementary School – CERESOLA: Science Night/Taco Feed/Art Show, Sierra Schools Foundation Grant. Sierra Nevada Journeys came in to set up hands-on activities – successful event! Students more engaged. Continue again next year (apply for grant again).
DRYDEN: Great event; more engaging; better experience for kids.
 - b. Loyalton High School – JONES: Spring sports underway, cooperating weather, home games this week, come check them out! Pennies for Patients – students raising money for children with Leukemia. April 29th will be the kickoff of WASC visit.
 - c. Downieville Schools – GRANT: Spring sports underway with cooperating weather/conditions. Cancer awareness walk May 12th. Open House April 25th. Testing coming up in May at all schools. 9 weeks left – end of year coming up quickly.
4. Board Members' Report (5 minutes)
 - a. WRIGHT: Appreciate Board packets prepared by Kristie
 - b. HALL: Judged FFA projects.
 - c. MOORE: April 16th at 6:30pm Candidates Night at LES. 18-20 candidates expected and 70+ people attending. April 24th in Downieville.
GRANT: FFA doing fundraiser with refreshments.
 - d. MOORE: Attended a Wednesday training put on by Megan and it was fantastic!

5. Public Comment

a. Current location – no comment

b. Videoconference location:

1. Andy Genasci – Working to get more parents/community involved and attend more Board Meetings to stay informed – school safety is very high priority as well as curriculum. Want community more engaged.
2. Megan Meschery – Wasn't here for County meeting, but just want to give an update on Sierra Schools Foundation – funding lots of great activities going on around the county/district.

J. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held March 13, 2018
2. Approval of Board Report-Checks Dated 03/01/2018 through 03/31/2018
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 03/31/2018. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 03/31/2018.

WRIGHT/HALL

5/0

4. Authorization for Out of State Travel/Conference Request to Salt Lake City, Utah, for Stephen Fillo, Downieville High School Teacher
GRANT: Spoke with Stephen about this request – for lathing class, important for training around safety for wood turning.
MOORE: Support staff development but want to discuss and ensure it's something valuable for the kids.
WRIGHT: Would like to see presentation of outcome/results from these trainings – see how it carries over to classroom.
HALL/GANT
5/0

K. ACTION ITEMS

1. New Business

a. Approval of California Department of Education J-13 Report for 2017-2018 School Closures on March 16, 2018 (Grant)

The SCOE J-13 includes all school site closures because special education encompasses all campuses.

HALL/DRYDEN

5/0

b. Presentation of Loyalton High School self-study report for Western Association of Schools and Colleges (WASC) accreditation (Grant/Jones)

WASC Report (LHS draft):

http://www.sierracountyofficeofeducation.org/upload/?action=viewer&path=LOYALTON_HIGH_SCHOOL/&file=2017-18_LHS_ACS-WASC-CDE-Self-Study_Final_Draft.pdf

GRANT: Caleb Dorsey and Tom Jones in Loyalton to present on WASC

JONES: October 2016 received WASC training to see what needed to get done; discovered there to be a number of changes to template and criteria. Had to form new game plan to collect information to showcase the school.

DORSEY: Conducted a WASC kickoff meetings at the end of last school year and beginning of this school year:

- divided attendees into focus groups (student, parent and staff representation)
- common areas of need surfaced – narrowed down to: English Language Arts, Mathematics, more work on cross-curricular and vertical articulation, and focus on school culture (i.e. attendance, behavior).
- WASC touring sites and visiting with teachers during visit April 29-May 1.

--questions--

GRANT: Any surprise areas to address?

DORSEY: Some areas that can't be helped due to the characteristic of being such a small district.

GRANT: Early-release Wednesdays – used wisely by spending some of that time on WASC?

DORSEY: Yes, due to collaboration time needed for staff.

JONES: Good use of time with such an extensive process – intertwined/highlighted with need and growth areas (staff development and curriculum enhancements).

DORSEY: Spirit of Wednesdays feels like it's about school improvement – also important to WASC – keeping staff from taking days off and requiring subs to do the work for WASC accreditation.

WRIGHT: School safety addressed?

DORESY: Did not come up as an area of concern.

JONES: Plenty of indicators that make us aware that students feel safe. WASC is more about addressing school culture overall (which encompasses school safety).

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- a. Board Policy AND Administrative Regulation 1312.3, Uniform Complaint Procedures, revision
- b. Administrative Regulation 3514.2, Integrated Pest Management, revision
- c. Board Policy AND Administrative Regulation 5022, Student and Family Privacy Rights, revision
- d. Board Policy AND Exhibit 5145.6, Parental Notifications, revision
- e. Board Policy 6162.5, Student Assessment, revision

Motion by HALL to approve policies as approved on County side. Seconded by WRIGHT.

5/0

L. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on May 8, 2018 at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118 beginning with Closed Session, as needed, at 5:00pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00pm.

2. Suggested Agenda Items

a. Finish negotiations next month

b. WRIGHT: Again, discussion about surplus equipment (i.e. computers)? Can we find out if surplus equipment can be sold?

M. ADJOURN at 7:25pm

HALL/DRYDEN

5/0

Jenny Gant, Clerk

Dr. Merrill M. Grant, Superintendent

Checks Dated 04/01/2018 through 04/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082328	04/09/2018	ACADEMIC INNOVATIONS	01-4300	FRESHMAN FOCUS CURRICULUM		218.63
00082329	04/09/2018	AMS.NET C/O FREMONT BANK	01-5899	CISCO SWITCHES	112.50	
			01-6500	RUCKUS WIRELESS UPGRADE	360.00	
				CISCO SWITCHES	337.50	
				RUCKUS WIRELESS UPGRADE	1,080.00	1,890.00
00082330	04/09/2018	ADRIENNE ANILA	01-5200	HOTEL/PER DIEM		342.50
00082331	04/09/2018	B & C TRUEVALUE HOME CENTER	01-4320	MISC MAINTENANCE SUPPLIES		135.69
00082332	04/09/2018	BEST WESTERN PLUS	01-5200	FFA HOTEL ACCOMODATIONS		477.36
00082333	04/09/2018	KATRINA BOSWORTH	01-5200	PER DIEM/PARKING		27.00
00082334	04/09/2018	BSN SPORTS	01-4305	Ball Cart		566.26
00082335	04/09/2018	CHALET VIEW LODGE	01-5200	WASC Visit Hotel Accomodations		1,460.16
00082336	04/09/2018	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,372.99	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.57	3,582.56
00082337	04/09/2018	COMMERCIAL APPLIANCE	13-5600	Repair Freezer		1,554.94
00082338	04/09/2018	CRAIG JOHNSON PLUMBING	01-5600	WATER LEAK REPAIR		1,150.00
00082339	04/09/2018	CRESCENT TOWING & REPAIR	01-5890	BUS TOWING		950.00
00082340	04/09/2018	EASTERN PLUMAS HEALTH CARE	01-5890	EMPLOYMENT PHYSICALS		212.00
00082341	04/09/2018	FOREST VIEW SCREENING	01-5890	DOT CONSORTIUM		67.50
00082342	04/09/2018	JENNIFER GANT	76-9576	REFUND		354.35
00082343	04/09/2018	MERRILL GRANT	01-5200	MILEAGE/PER DIEM/HOTEL		444.09
00082344	04/09/2018	HARBOR FREIGHT TOOLS	01-4300	Shop supplies		176.36
00082345	04/09/2018	HUNT & SONS, INC.	01-5590	Heating oil		2,078.42
00082346	04/09/2018	HYATT REGENCY-S.F. AIRPORT	01-5200	Hotel during CSADA Conference		672.52
00082347	04/09/2018	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00082348	04/09/2018	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	6,530.19	
			01-5899	ELECTRIC - LOYALTON SITES	372.16	6,902.35
00082349	04/09/2018	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		474.19
00082350	04/09/2018	MIKE MOORE	76-9576	H/W REIMBURSEMENT		753.47
00082351	04/09/2018	MOUNTAIN MESSENGER	01-5300	ADVERTISEMENTS AND PUBLIC HEARINGS	30.00	
			01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS	60.00	90.00
00082352	04/09/2018	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	17.62	
			13-4700	CAFE FOOD/SUPPLIES	955.79	973.41
00082353	04/09/2018	OPEN CONTROL SYSTEMS	01-5600	BOILER CONVERSION		1,000.00
00082354	04/09/2018	PLACER COUNTY OFFICE OF EDUCATION	01-5200	WORKSHOP REGISTRATION		300.00
00082355	04/09/2018	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		187.04
00082356	04/09/2018	PROMEVO, LLC	01-4400	CHROMEBOOKS		13,983.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2018 through 04/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082357	04/09/2018	RAY MORGAN COMPANY	01-4330	Toner	89.12	
			01-5600	old copy machine needs tuning	177.80	266.92
00082358	04/09/2018	RENO ACES ATTN: EDUCATION DAYS	01-5200	ADMISSION		390.00
00082359	04/09/2018	SANDS INN & SUITES	01-5200	FFA HOTEL ACCOMODATIONS		421.49
00082360	04/09/2018	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		59.25
00082361	04/09/2018	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00082362	04/09/2018	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	355.10	
			01-5899	GARBAGE SERVICE	9.90	365.00
00082363	04/09/2018	SIERRA VALLEY HOME CENTER	01-4320	CUSTODIAL & MAINT. SUPPLIES	91.54	
				MAINT. SUPPLIES	195.37	
				Maintenance supplies	19.93	306.84
00082364	04/09/2018	SIERRA-PLUMAS JOINT UNIFIED	01-5200	MFE/ALA	75.00	
				State Conference	186.00	261.00
00082365	04/09/2018	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	13,250.01	
			01-5890	TRANSPORTATION	2,083.33	15,333.34
00082366	04/09/2018	STAPLES ADVANTAGE	01-4330	Ink cartridge		104.55
00082367	04/09/2018	TIP INC.,PRINTING & GRAPHIX	01-4330	Envelopes		296.01
00082368	04/09/2018	TRI COUNTY SCHOOLS INS. GR.	01-3902	APR 2018 HEALTH INSURANCE	1,330.00	
			01-9535	APR 2018 HEALTH INSURANCE	11,392.00	
			76-9576	APR 2018 HEALTH INSURANCE	70,705.54	83,427.54
00082369	04/09/2018	U.S. BANK	01-4300	Adobe Creative Cloud	159.94	
				HDMI Cable	22.07	
				LUMBER	34.61	
				Scales	27.86	
				TASSELS	21.99	
			01-4301	Supplies	81.22	
			01-4320	BLINDS	65.41	
				PRESSURE SWITCH	77.11	
			01-4330	ADOBE PRO SUBSCRIPTION	22.49	
				Nurse Supplies	51.18	
				TECHNOLOGY SUPPLIES	517.34	
			01-4400	Video Cameras/Supplies	901.10	
			01-5890	DOMAIN RENEWAL	252.76-	
				WEBSITE DOMAIN HOSTING	92.85	
			01-5899	ADOBE PRO SUBSCRIPTION	7.49	
			01-5910	PHONE DEPOSIT	1,000.00	

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Checks Dated 04/01/2018 through 04/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082369	04/09/2018	U.S. BANK	13-4340	KITCHEN MAINT. SUPPLIES	49.39	
			13-4700	ITEMS FOR STUDENT W/ALLERGY	119.00	
			13-8634	SALES & USE TAX	25.00	
				Unpaid Sales Tax	10.70-	3,012.59
00082370	04/09/2018	US FOODSERVICE, INC.	01-5899	CAFETERIA - FOOD AND SUPPLIES	60.16	
			13-4340	CAFETERIA - FOOD AND SUPPLIES	147.15	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	1,421.43	1,628.74
00082371	04/09/2018	ALLEN WRIGHT	01-5200	MILEAGE		20.44
00082372	04/23/2018	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		109.53
00082373	04/23/2018	AMERIGAS	01-5540	PROPANE	9,784.02	
			01-5899	PROPANE	700.25	10,484.27
00082374	04/23/2018	AT&T	01-5890	PHONE SERVICES	37.42	
			01-5899	PHONE SERVICES	18.62	
			01-5910	PHONE SERVICES	372.83	428.87
00082375	04/23/2018	BRADY INDUSTRIES	01-4320	Supplies	100.60	
				Trash Can Liners	71.51	172.11
00082376	04/23/2018	BSN SPORTS	01-4305	L-Screen		202.69
00082377	04/23/2018	CRESCENT TOWING & REPAIR	01-5890	BUS TOWING		900.00
00082378	04/23/2018	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		1,036.00
00082379	04/23/2018	EASTERN PLUMAS HEALTH CARE	01-5890	EMPLOYMENT PHYSICALS		106.00
00082380	04/23/2018	HUNT & SONS, INC.	01-5590	Heating oil		434.18
00082381	04/23/2018	JONES PRECISION KEY & LOCK	01-5890	KEYS		91.48
00082382	04/23/2018	KRANOS CORPORATION DBA SCHUTT RECONDITIONING	01-5800	Football Equipment Reconditioning		1,248.60
00082383	04/23/2018	LOYALTON BOOSTER CLUB	01-4305	FUEL REIMBURSEMENT		96.62
00082384	04/23/2018	MIKE MOORE	01-5200	MILEAGE		27.25
00082385	04/23/2018	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		134.75
00082386	04/23/2018	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	56.19	
			13-4700	CAFE FOOD/SUPPLIES	754.48	810.67
00082387	04/23/2018	NORTHEASTERN JOINT POWERS AUTHORITY	01-3602	2016/17 WC ADDITIONAL BILLING	26.02-	
			76-9571	2016/17 WC ADDITIONAL BILLING	686.16	660.14
00082388	04/23/2018	OFFICE DEPOT	01-4301	classroom supplies		25.93
00082389	04/23/2018	PACIFIC GAS & ELECTRIC COMPANY	01-5510	ELECTRIC		2,552.61
00082390	04/23/2018	PLACER COUNTY OFFICE OF EDUCATION	01-5200	Workshop		80.00
00082391	04/23/2018	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		76.23
00082392	04/23/2018	QUILL CORPORATION	01-4302	Classroom Supplies	232.21	
			01-4330	Classroom Supplies	17.88	250.09

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Checks Dated 04/01/2018 through 04/30/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082393	04/23/2018	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	135.69	
				COPIER MAINT. LHS/LES	512.08	647.77
00082394	04/23/2018	REED'S LOCKSMITHING, INC.	01-4320	LOCK AND KEY SERVICE		223.92
00082395	04/23/2018	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00082396	04/23/2018	SIERRA HARDWARE	01-4320	Misc items for school maintenance		112.71
00082397	04/23/2018	SIERRA-PLUMAS JOINT UNIFIED	01-4350	REIMBURSE PETTY CASH	109.00	
			01-5890	BANK SERVICE FEES	169.13	278.13
00082398	04/23/2018	SLOSSON EDUCATION PUBL INC.	01-4300	Readiness tests		230.11
00082399	04/23/2018	STAPLES ADVANTAGE	01-4300	Ink	301.68	
			01-5890	MEMBERSHIP FEE	240.51	
			01-5899	MEMBERSHIP FEE	80.17	622.36
00082400	04/23/2018	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		49.00
00082401	04/23/2018	TANDY LEATHER COMPANY	01-4300	Shop supplies		151.87
00082402	04/23/2018	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		171.25
00082403	04/23/2018	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	446.24	
				Fuel for Field Trips	258.07	
			01-4351	BUS FUEL	1,924.34	
				FUEL FOR MAINTENANCE	184.99	
			01-5200	Fuel for Ag	299.44	3,113.08
00082404	04/23/2018	ALLEN WRIGHT	01-5200	MILEAGE		6.81
Total Number of Checks					77	173,092.40

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	69	94,765.13
13	Cafeteria Fund	8	5,838.45
76	Warrant/Pass Though (payroll)	4	72,499.52
Total Number of Checks		77	173,103.10
Less Unpaid Sales Tax Liability			10.70
Net (Check Amount)			173,092.40

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



Washoe County School District

425 East Ninth Street * P.O. Box 30425 * Reno, NV 89520-3425
Phone (775) 348-0200 * (775) 348-0304 * www.washoeschools.net

Board of Trustees: Katy Simon Holland, President * Malena Raymond, Vice President * John Mayer, Clerk
* Debra Feemster * Verónica Frenkel * Scott Kelley * Angela Taylor * Traci Davis, Superintendent

TUITION AGREEMENT TO ATTEND WASHOE COUNTY SCHOOL DISTRICT

THIS TUITION AGREEMENT (the "Agreement") by and between the WASHOE COUNTY SCHOOL DISTRICT (the "WCSD") and SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT (the "Adjoining District").

RECITALS

WHEREAS, Nevada Revised Statute 392.010 authorizes a school district to admit pupils living in an adjoining State upon agreement of the parties approved by the Superintendent of Public Instruction; and

WHEREAS, the WCSD is able to provide educational facilities and services to pupils residing in the Adjoining District; and

WHEREAS, the Adjoining District is unable to economically provide such educational facilities and services to said pupils' resident within its district. As indicated by a signed variance form already approved by both districts:

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

- 1. SERVICES PROVIDED:** The WCSD shall provide its usual educational facilities and services, except transportation, to pupils residing in the Adjoining District, for whom it is more practical to attend schools in Washoe County, Nevada, than to attend school in their school district of residence.
- 2. PAYMENT:** The Adjoining District shall pay to the WCSD the actual per pupil costs based on average daily enrollment (ADE) for each regular education student and for each special education student residing in the Adjoining District and enrolled in the WCSD. Said payment shall be made within 30 days of receipt of an invoice from the WCSD. If additional educational services are required for the Adjoining District students and are provided by the WCSD, the Adjoining District shall pay for them when invoiced by the WCSD.
- 3. BILLING:** The WCSD shall notify the Adjoining District upon enrollment of student(s) of the amounts due under this Agreement. Payment is due within thirty (30) days of said notice.
- 4. TRANSPORTATION:** The WCSD does not assume any responsibility or expense for the transportation of students to and from school as a result of granting an out of district variance. Transporting students to and from school shall be the sole responsibility of the parent and they are solely responsible for any related transportation costs.
- 5. TERM:** This Agreement shall be for a period of one year commencing on July 1, 2018, and ending on June 30, 2019. This Agreement may be renewed on an annual basis.
- 6. DEFAULT:** In the event either party breaches any provision of this Agreement, the other party may terminate this Agreement upon thirty (30) days' notice.
- 7. INDEMNIFICATION:** The Adjoining District will defend, indemnify and hold harmless the WCSD from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from (1) any negligence on the part of the Adjoining District or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement. The WCSD will defend, indemnify and hold harmless the Adjoining District from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits,

claims, demands or judgment of any nature whatsoever, up to the limits set forth in NRS, Chapter 41, arising from (1) any negligence on the part of the WCSD or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement.

8. NOTICES: All notices, demands, requests, consents, approvals or other communications (for the purposes of this Section collectively called "Notices") required or permitted to be given hereunder or which are given with respect to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, postage prepaid, addressed as follows:

TO: WCSD
Washoe County School District
P.O. Box 30425
425 East Ninth Street
Reno, NV 89512-3425
Attn: Ms. Traci Davis, Superintendent

TO: Adjoining District
Sierra-Plumas Joint Unified School District
P.O. Box 955
Loyalton, CA 96118
Attn: Dr. Merrill Grant, Superintendent

or to such other address as such party shall have specified most recently by like Notice. Notice mailed as provided herein shall be deemed given on the third business day following the date so mailed.

9. FINAL APPROVAL: The principal of the school where the student is seeking to enroll has the final decision to approve or deny enrollment.

10. GOVERNING LAW/VENUE: This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Nevada applicable to agreements made and to be performed wholly within the State of Nevada. Venue shall be in Washoe County, Nevada.

11. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect hereto. This Agreement may not be modified, changed or supplemented, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder or any person or entity other than the parties hereto.

12. RECITALS: The Recitals referred to herein and attached hereto are an integral part of this Agreement and are incorporated herein by this reference.

13. FURTHER ASSURANCES: The WCSD and the Adjoining District agree to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably require consummating this Agreement or any other agreement contained herein in the manner contemplated hereby.

14. SUCCESSORS AND ASSIGNS; ASSIGNMENT: This Agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and to their respective successors. Any attempt to transfer, convey or assign this Agreement shall be null and void, and shall result in termination of this Agreement.

15. DATE OF AGREEMENT: The effective date of this Agreement shall be the date of execution of the Superintendent of Public Instruction.

IN WITNESS WHEREOF, the WCS D and the Adjoining District have duly executed this Agreement as of the date and year indicated herein below.

WASHOE COUNTY SCHOOL DISTRICT

ATTEST:

By _____
Ms. Traci Davis, Superintendent

Witness Signature

Date _____

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

ATTEST:

By _____
Dr. Merrill Grant, Superintendent

Witness Signature

Date _____

APPROVED:

NEVADA STATE DEPARTMENT OF EDUCATION

Date _____

By _____
Dr. Steve Canavero, Superintendent of
Public Instruction



Washoe County School District

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Board of Trustees: Katy Simon Holland, President * Malena Raymond, Vice President * John Mayer, Clerk
* Debra Feemster * Verónica Frenkel * Scott Kelley * Angela Taylor * Traci Davis, Superintendent

**TUITION AGREEMENT FOR WASHOE COUNTY SCHOOL DISTRICT STUDENTS TO
ATTEND SCHOOL IN AN ADJOINING DISTRICT**

THIS TUITION AGREEMENT (the "Agreement") by and between the WASHOE COUNTY SCHOOL DISTRICT (the "WCSD") and SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT (the "Adjoining District").

RECITALS

WHEREAS, Nevada Revised Statute 392.010 authorizes a school district to admit pupils living in an adjoining State upon agreement of the parties approved by the Superintendent of Public Instruction; and

WHEREAS, Nevada Revised Statute 392.010 authorizes the school district pay tuition for pupils residing in the school district but who attend school in an adjoining school district within this state or in an adjoining state when the receiving district in the adjoining state adjoins the school district of Nevada residence.

WHEREAS, the Adjoining District is able to provide educational facilities and services to pupils resident in the WCSD as indicated by a signed variance form already approved by both districts.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

- SERVICES PROVIDED:** The Adjoining District shall provide its usual educational facilities and services, except transportation, to pupils resident in the WCSD, for whom it is more practical to attend schools in the Adjoining District than to attend school in their school district of residence.
- PAYMENT:** The WCSD shall pay to the Adjoining District the WCSD per pupil cost based on average daily enrollment (ADE) for each regular education student and for each special education student residing in the WCSD and enrolled in the Adjoining District. Said payment shall be made within 30 days of receipt of an invoice from the Adjoining District. If additional educational services are required for the WCSD students and are to be provided by the Adjoining District, the Adjoining District must notify the WCSD in writing at the time of approval of the variance and if agreed upon the WCSD shall pay for those services when invoiced by the Adjoining District. It should be noted that it is the responsibility of the Parent and the Adjoining District to apply for a variance on an annual basis. Failure to do so will result in non-payment.
- BILLING:** The WCSD shall notify the Adjoining District upon enrollment of student(s) of the amounts due under this Agreement. Payment is due within thirty (30) days of said notice.
- TRANSPORTATION:** The WCSD does not assume any responsibility or expense for the transportation of students to and from school as a result of granting an out of district variance. Transporting students to and from school shall be the sole responsibility of the parent and they are solely responsible for any related transportation costs.
- TERM:** This Agreement shall be for a period of one year commencing on July 1, 2018, and ending on June 30, 2019. This Agreement may be renewed on an annual basis.
- DEFAULT:** In the event either party breaches any provision of this Agreement, the other party may terminate this Agreement upon thirty (30) days' notice.
- INDEMNIFICATION:** The Adjoining District will defend, indemnify and hold harmless the WCSD from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of



action, suits, claims, demands or judgments of any nature whatsoever arising from (1) any negligence on the part of the Adjoining District or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement. The WCSD will defend, indemnify and save harmless the Adjoining District from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgment of any nature whatsoever, up to the limits set forth in NRS, Chapter 41, arising from (1) any negligence on the part of the WCSD or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement.

8. **NOTICES:** All notices, demands, requests, consents, approvals or other communications (for the purposes of this Section collectively called "Notices") required or permitted to be given hereunder or which are given with respect to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, postage prepaid, addressed as follows:

TO: WCSD
Washoe County School District
P.O. Box 30425
425 East Ninth Street
Reno, NV 89512-3425
Attn: Ms. Traci Davis, Superintendent

TO: Adjoining District
Sierra-Plumas Joint Unified School District
P.O. Box 955
Loyalton, Ca 96118
Attn: Dr. Merrill Grant, Superintendent

or to such other address as such party shall have specified most recently by like Notice. Notice mailed as provided herein shall be deemed given on the third business day following the date so mailed.

9. **GOVERNING LAW/VENUE:** This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Nevada applicable to agreements made and to be performed wholly within the State of Nevada. Venue will be Washoe County, Nevada.
10. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect hereto. This Agreement may not be modified, changed or supplemented, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder or any person or entity other than the parties hereto.
11. **RECITALS:** The Recitals referred to herein and attached hereto are an integral part of this Agreement and are incorporated herein by this reference.
12. **FURTHER ASSURANCES:** The WCSD and the Adjoining District agree to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably require to consummate this Agreement or any other agreement contained herein in the manner contemplated hereby.
13. **SUCCESSORS AND ASSIGNS; ASSIGNMENT:** This Agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and to their respective successors. Any attempt to transfer, convey or assign this Agreement shall be null and void, and shall result in termination of this Agreement.
14. **DATE OF AGREEMENT:** The effective date of this Agreement shall be the date of execution of the Superintendent of Public Instruction.

IN WITNESS WHEREOF, the WCSD and the Adjoining District have duly executed this Agreement as of the date and year indicated herein below.

WASHOE COUNTY SCHOOL DISTRICT

ATTEST:

By _____
Ms. Traci Davis, Superintendent Witness Signature

Date _____

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

ATTEST:

By _____
Dr. Merrill Grant, Superintendent Witness Signature

Date _____

APPROVED:

NEVADA STATE DEPARTMENT OF EDUCATION

Date _____

By _____
Dr. Steve Canavero, Superintendent of
Public Instruction

**ANNUAL SERVICES AGREEMENT
BETWEEN
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
AND
SIERRA COUNTY OFFICE OF EDUCATION**

THIS AGREEMENT (hereinafter "Agreement") is made and entered into on May 8, 2018, by and between Sierra-Plumas Joint Unified School District, ("DISTRICT") and Sierra County Office of Education ("SCOE").

RECITALS

WHEREAS, the Legislature has recognized that both the county office of education and the governing board of any school district may initiate and carry on any program, activity, or may otherwise act in any manner which is not in conflict with, or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established (Education Code §35160, 35160.2); and

WHEREAS, the SCOE desires the DISTRICT to provide reasonable and necessary services, which are more particularly described below, pursuant to an annually renewable service agreement between the DISTRICT and SCOE; and

WHEREAS, this Agreement supersedes any prior Annual Services Agreement made between the parties.

NOW THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the DISTRICT and SCOE agree as follows:

AGREEMENT

- 1. Reservation of Powers and Rights:** All powers, rights and obligations with respect to the operation of the SCOE, which are not specifically delegated to the DISTRICT herein, are hereby reserved to the SCOE consistent with applicable Board policies and procedures, this Agreement, and all applicable laws.
- 2. Contracted Services:** The SCOE agrees to purchase services ("contracted services") from the DISTRICT from July 1, 2018, through June 30, 2019, as follows:
 - A. General Office Services:** DISTRICT shall provide general office services to SCOE as follows: Advertise, post public notices and agendas; receive, open and distribute mail; telephone receptionist duties; prepare board meeting agenda and minutes; other routine clerical work such as keyboarding letters, memos, etc.
 - B. Technology Support Services:** DISTRICT shall provide technology support services to SCOE as follows: internet connection and wide area network (WAN) support, internet filtering as needed, Escape/Mainframe computer support, etc.

- C. Revenue Management Services:** DISTRICT shall assist with revenue management services to SCOE as follows: budget development and fiscal planning, identifying potential sources of revenue, assistance with consolidated application and compliance review, assistance with projecting and monitoring expenditures, etc.
- D. Information Management Services:** DISTRICT shall provide information management services to SCOE as follows: data information management, assistance in maintenance of a comprehensive and legally sufficient student information management system that tracks special education average daily attendance, enrollment, teacher credentialing information, standardized and alternative assessment data, emergency contacts, race/ethnicity, age, address, parent/guardian, immunizations, discipline, and special education, etc.
- E. Special Education Services:** DISTRICT shall facilitate DISTRICT-wide Special Education program.
- F. California School Information Services:** DISTRICT agrees to provide services to SCOE for the maintenance of California School Information Services.
- G. Career Tech Pathways (CTP):** DISTRICT agrees to provide, as mutually agreed, necessary staff, facilities and equipment for CTP courses. In addition, to store fiscal year end inventory as well as when an CTP class is terminated until a mutual agreement is reached as to how the equipment should be dispersed. DISTRICT shall submit pupil attendance accounting, evaluations and information as required by the County.
- H. County Technical Assistance and Leadership Fund (CTALF):** DISTRICT agrees to provide assistance, as directed by County per Attachment A.
3. **Fees and Charges:** Contracted services supplied to SCOE by DISTRICT, as set forth above, shall be charged on the basis set forth on Exhibit A, attached. In addition to Fees and Charges, the SCOE shall reimburse the DISTRICT for any expenditure paid by the DISTRICT on behalf of the SCOE, expenditures as set forth on Exhibit B, attached, but not limited to Exhibit B.
4. **Payments and Record Keeping:** In full payment for the services listed above, the DISTRICT is hereby authorized to transfer from the General Fund or other appropriate funds to the SCOE School Service Fund maintained by the DISTRICT, before the close of any school year during which this Agreement is valid, an amount equal to the total contract obligations determined pursuant to the fee schedule set forth in Exhibit A, and reimbursable expenditures set forth in Exhibit B attached. The DISTRICT shall promptly notify SCOE of the date and amount of each transfer. With respect to those listed services, which are charged on the basis of "actual costs," DISTRICT shall keep reasonable records of such costs for a period of not less than 5 years, and shall allow the SCOE to examine such records upon request.

5. **Term of Agreement:** This Agreement shall commence on July 1, 2018, and end on June 30, 2019.
6. **Extension and/or Renewal of Agreement:** This Agreement shall be automatically renewed for an additional fiscal year commencing July 1, 2019, and annually thereafter, unless written notice of intent to terminate or renegotiate is given by either party prior to March 1 of that same year.
7. **Termination of Agreement:** This Agreement is subject to termination during the initial term or any renewal term as specified herein, may discontinue any services provided pursuant to this Agreement upon 90 days advance written notice to SCOE of its intent to do so, in which case it is understood and agreed that any charges relating to such terminated services shall be credited back to the SCOE. The SCOE may terminate this Agreement for cause upon 15 days advance written notice to DISTRICT of a material violation by DISTRICT of the terms of this Agreement, unless DISTRICT remedies the breach within said 10-day period.
8. **Materials and Equipment:** The SCOE shall provide materials and equipment necessary for the performance of the duties herein assumed by DISTRICT unless otherwise specifically agreed to by DISTRICT. DISTRICT agrees that in the course of performing some of the duties, as set forth in this Agreement, DISTRICT may utilize facilities, equipment and materials belonging to SCOE. However, no such use of SCOE owned equipment, materials or facilities in the course of performing under this Agreement conveys to DISTRICT any ongoing property rights to use or possess such items.
9. **Employment of Personnel:** No agent, employee, or servant of SCOE shall be deemed to be an employee, agent or servant of DISTRICT, except as expressly acknowledged in writing by DISTRICT. No agent, employee, or servant of SCOE shall be deemed to be an employee, agent or servant of, except as expressly acknowledged in writing by SCOE.
10. **Relationship between the Parties:** The parties to this Agreement intend that the relationship between them created by this Agreement is that of an independent contractor, and not an employer/employee. It is expressly understood and agreed that SCOE employees are not entitled to any benefits to which DISTRICT employees are entitled, and that DISTRICT employees are not entitled to any benefits to which SCOE employees are entitled, including, but not limited to, overtime, retirement benefits, insurance benefits, vacation, workers' compensation benefits, sick or injury leave, or other benefits.
11. **Indemnification:** Each Party to this Agreement shall defend, indemnify, and hold the other harmless from and against all claims, demands, actions and proceedings of whatever cause or nature, and all costs and expenses connected therewith, including reasonable attorneys' fees, on account of any damage to or loss of any property, or

injury to or death of any person, caused in whole or in part by its own negligence, or that of its officers, agents, servants, representatives, employees or subcontractors, in connection with services performed under this Agreement.

12. **Governing Law:** This Agreement shall be construed and enforced in accordance with the laws of the State of California. SCOE and DISTRICT in fulfilling the terms of this agreement will act in accordance with all applicable laws and regulations.
13. **Severability:** If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions hereof shall not be affected thereby.
14. **Entire Agreement:** This Agreement and any attachments hereto shall constitute the full and complete agreement between the parties hereto. All prior representations, understandings and/or agreements are merged herein and are superseded by this Agreement.
15. **Amendments:** Nothing herein shall preclude the parties from negotiating or amending this Agreement to include additional services not contemplated by this Agreement. This Agreement may be altered, amended, changed, or modified only by agreement in writing, executed by the duly appointed representatives of DISTRICT and SCOE, with specific reference to both this Agreement and the provision(s) which said instrument purports to alter, amend or modify.

IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Agreement as of the dates shown below.

Date: May 8, 2018

By:

Sierra-Plumas Joint Unified School District
Dr. Merrill M. Grant, Superintendent

Date: May 8, 2018

By:

Sierra County Office of Education
Dr. Merrill M. Grant, Superintendent

Approved by the Sierra County Board of Education on May 8, 2018.

Attachment A

County Technical Assistance and Leadership Funds CTALF

Sierra County Office of Education will administer the CTALF funds in accordance with the scope of work defined by CDE with leadership, administrative oversight, training, and technical assistance. SCOE will abide by the principals and guidelines for activities relative to the CTALF funding.

The scope of activities will include the following:

1. **Employ Effective Research Based Program.** SCOE participants will research available curriculum and field test the curricular strategies for teacher and facility compatibility.
2. **Analysis of Data.** SCOE participants will refine available data and disseminate the summarized results to colleagues. The goals of the intervention program will be refined based upon the summarized data.
3. **Instruction.** SCOE participants will begin the organization and implementation of the curriculum and the instructional strategies using the multimedia and telecom technology. The curricular and extra-curricular resources will be archived and disseminated using the SMART Board technology.
4. **Teacher Training.** Teachers will be trained to use the curriculum with fidelity. The intervention program will provide a full array of curricular activities to support a healthy life style with an emphasis on tobacco free living. The use of the telecom system and the SMART boards will play a critical role in teacher training, gathering of data, and the refinement of program goals.
5. **Family Involvement.** The SCOE participants will establish intervention strategies to provide social and environmental support to families to promote a healthy life style. The intervention strategies will incorporate services from Mental Health, Probation, School Attendance Review Board, and other relative cessation groups as deemed appropriate. The use of our technology will allow for SCOE participants to conduct meetings and disseminate materials via a web based program. Teachers will have access to the web based materials so that they can support efforts initialed at home.
6. **Assessment.** SCOE participants will assess the intervention strategies, classroom instruction, and materials for effectiveness. The participant will release the data that shows an improvement in healthy life styles of Sierra Plumas Joint Unified School DISTRICT students or the revision and refinement of goals to improve program objectives. The use of SPJUSD technology will be instrumental in assisting with the assessment process.
7. **Fiscal responsibilities.** SCOE participants will have a transparent budget that will provide appropriate instructional materials and strategies to each school site. The use of the telecom system and the use of the SMART boards will expedite the process of disseminating the budget to each site.

EXHIBIT A**FEE SCHEDULE FOR CONTRACTED SERVICES**

Staff – Salary & Benefits	Percentage of Actual Cost Billed to SCOE
Technology Coordinator	90%
Administrative Assistant	50%
Career Tech Pathways (CTP)	Not to exceed actual cost paid by the DISTRICT, or exceed County funding less County expenses
County Technical Assistance and Leadership Fund (CTALF)	Not to exceed actual cost paid by the DISTRICT, or exceed County funding less County expenses
Maintenance	25%
Curriculum Coordinator (.5 FTE)	100%

EXHIBIT B**REIMBURSABLE EXPENDITURES**

Expenditures
Workshops attended by DISTRICT Business Staff
Shared utilities (telephone, electrical, etc.)
Repairs to administration portable building
Shared Office Equipment
Board and Superintendent Health Care Benefits

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 19-001

Pertaining to Request for Leave of Absence

WHEREAS, the Governing Board has received a request for a one (1) year leave of absence from certificated employee, Megan Meschery;

WHEREAS, Education Code §35160 permits the governing board of any school district to initiate and carry on any program, activity, or may otherwise act in any manner which is not in conflict with or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established;

WHEREAS, there is no law that preempts, conflicts with or is inconsistent with the District granting a one (1) year leave of absence to certificated employee, Megan Meschery, and such leave of absence does not conflict with the purposes for which the District was established;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Governing Board here acknowledges receipt of the above-referenced request for a one (1) year leave of absence from certificated employee, Megan Meschery.
2. The Governing Board grants the request for a one (1) year leave of absence on the condition that Megan Meschery agrees to the following terms:
 - a. Megan Meschery agrees that the request for the one (1) year leave of absence is irrevocable.
 - b. The leave of absence shall be an unpaid leave of absence.
 - c. Megan Meschery must notify the Governing Board of her intent to return to the District on or before March 1, 2019, for the 2019-2020 school year or waive any return rights.
 - d. Megan Meschery agrees to notify the District of her intent not to return to the District as soon as reasonably possible to afford the District the opportunity to make appropriate staffing decisions. Megan Meschery acknowledges that any return rights shall be waived upon providing the District with notification to not return to the District.
 - e. Megan Meschery shall be entitled to an appropriate certificated position. Placement in an appropriate certificated position shall be based on Megan Meschery's seniority, credential and competence. Megan Meschery acknowledges that her assignment, if any, will be based on the needs of the District at the time Megan Meschery seeks to return to the District.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on May 8, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jenny Gant, Clerk

I, Megan Meschery, hereby agree to the terms as stated in Resolution No.19-001, regarding my request for a one (1) year leave of absence.

Date: _____

Megan Meschery

May 1, 2018

To the Governing Board of Sierra-Plumas Joint
Unified School District:

I, Megan Meschery, am writing to request a Leave
of Absence from my teaching position at Loyalton
High School for the 2018-2019 School year.

If I return after that year, I would like to go back
into my prior teaching position at the high school.

With much gratitude,

A handwritten signature in black ink, appearing to read 'Megan Meschery', with a large, decorative flourish at the end.

Megan Meschery
Curriculum Coordinator, SPJUSD
Teacher, Loyalton High School
Academic Advisor, Loyalton High School

Sierra-Plumas Joint Unified School District

Transportation Services Safety Plan (Complies with Education Code §39831.3)



TRANSPORTATION SERVICES RULES AND REGULATIONS

*Approved by the Governing Board January 13, 2015
June 13, 2017, revision
May 8, 2018, revision*

Sierra-Plumas Joint Unified School District's "Board of Education is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics." BP0410

CALIFORNIA EDUCATION CODE

§39831.3.

(a) The county superintendent of schools, the superintendent of a school district, a charter school, or the owner or operator of a private school that provides transportation to or from a school or school activity shall prepare a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of pupils. The plan shall be revised as required. The plan shall address all of the following:

- (1) Determining if pupils require escort pursuant to paragraph (1) of subdivision (d) of Section 22112 of the Vehicle Code.
- (2) (A) Procedures for all pupils in prekindergarten, kindergarten, and grades 1 to 8, inclusive, to follow as they board and exit the appropriate school bus at each pupil's school bus stop.
(B) Nothing in this paragraph requires a county superintendent of schools, the superintendent of a school district, a charter school, or the owner or operator of a private school that provides transportation to or from a school or school activity, to use the services of an onboard school bus monitor, in addition to the driver, to carry out the purposes of this paragraph.
- (3) Boarding and exiting a school bus at a school or other trip destination.
- (4) Procedures to ensure that a pupil is not left unattended on a school bus, school pupil activity bus, or youth bus.
- (5) Procedures and standards for designating an adult chaperone, other than the driver, to accompany pupils on a school pupil activity bus.

(b) A current copy of a plan prepared pursuant to subdivision (a) shall be retained by each school subject to the plan and made available upon request to an officer of the Department of the California Highway Patrol.

(Effective January 1, 2017)

§39831.5. All pupils in pre-kindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a school bus or school pupil activity bus shall receive instruction in school bus emergency procedures and passenger safety. The county superintendent of schools, superintendent of the school district, or owner/operator of a private school, as applicable, shall ensure that the instruction is provided as follows:

- Upon registration, the parents or guardians of all pupils not previously transported in a school bus or school pupil activity bus and who are in prekindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on school bus safety. The information shall include, but not be limited to, all of the following:
 - (A) list of school bus stops near each pupil's home; (B) General rules of conduct at school bus loading zones; (C) Red light crossing instructions; (D) School bus danger zone; (E) Walking to and from school bus stops.
- At least once in each school year, all pupils in pre-kindergarten, kindergarten, and grades 1 to 8, inclusive, who receive home-to-school transportation, shall receive safety instruction that includes, but is not limited to, proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, proper passenger conduct, bus evacuation, and location of emergency equipment.

Instruction also may include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the school bus through emergency exit doors.

Instruction on the use of passenger restraint systems, when a passenger restraint system is installed, shall include, but not be limited to all of the following:

- Proper fastening and release of the passenger restraint system.
- Acceptable placement of passenger restraint systems on pupils.
- Times at which the passenger restraint systems should be fastened and released.

- Acceptable placement of the passenger restraint systems when not in use.

Prior to departure on a school activity trip, all pupils riding on a school bus or school pupil activity bus shall receive safety instruction that includes, but is not limited to,

- Location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.
- The following information shall be documented each time the instruction required by paragraph
- (1) Name of school district, county office of education, or private school;(2) Name and location of school;
- (3) Date of instruction; (4) Names of supervising adults. (5) Number of pupils participating.
- (6) Grade levels of pupils. (7) Subjects covered in instruction. (8) Amount of time taken for instruction.
- (9) Bus driver's name; (10) Bus number; (11) Additional remarks.
- The information recorded pursuant to this subdivision shall remain on file at the district or county office, or at the school, for one year from the date of the instruction, and shall be subject to inspection by the Department of the California Highway Patrol.

Sierra-Plumas Joint Unified School District

Transportation Safety Plan Requirements

The Sierra-Plumas Joint Unified School District is required to create and maintain a transportation safety plan that includes:

- Procedures for students to board and exit the school bus safely at bus stop, school or other trip destination; determining if pupils require driver escort to cross street, highway or private road
- Clarifies that the safety plan shall not require the use of an on-board monitor on the school bus in addition to the driver
- *Procedure to ensure that a pupil is not left unattended on a school bus*
- *Standards for designating an adult chaperone to accompany pupils on a school pupil activity bus*
- Provisions for the plan to be retained by the district, and made available upon the request of an officer of the California Highway Patrol (CHP)
- Authorizes a school bus driver to stop the bus to load or unload pupils without activating the flashing red signal lights and stop signal arm under specified conditions, and after consultation with CHP

This plan must be maintained at each school site and be available for inspection by the CHP upon request.

General Rules for Parents/Guardians and Students

Upon school registration the parent/guardian of all students not previously transported in a school bus shall be provided with written information on school bus safety by the school site office. The information will include:

- General rules of conduct at school bus loading zones and red light crossing instructions
 - A list of school bus stops for each school near each eligible pupil's residence. A copy of the bus routes, scheduled stops and times
 - Behavior of Students on School Buses
 - Walking to and from school bus stop
 - School bus Danger Zone
1. Only authorized bus riders are permitted to ride the bus and they will be required to get on and off at their designated stop or other trip designation. An authorized bus rider who desires to get off the bus at a stop other than the normal stop is required to have a written permission note signed by his or her parent. Permission to get off at a different stop will only be granted if no change of bus is involved. Children who are not authorized bus riders will not be permitted to ride the bus even to accompany an authorized rider to or from school unless they receive permission from the superintendent or school site administrator in advance.
 2. Bus riders are encouraged to arrive at their bus stops no earlier than five minutes before the scheduled time of pick-up. Children who arrive at their bus stops too early and get bored while waiting may cause most behavior problems. Horseplay is not permitted at the bus stop. Respect the people and property at and around the bus stop and loading zones.
 3. Students are to wait in line completely off the paved surface of roadway for the bus. Students are to stand twelve (12) feet back from the bus as it pulls toward the curb and not move toward the school bus until it comes to a complete stop and opens its doors.
 - a. Bus riders may not cross the street on which the designated bus stop is located but must wait in line on the opposite side of the road until the school bus driver personally escorts them across
 4. The bus drivers will not depart pick up stops before the scheduled time. Parents can set their clocks by **accessing the internet (www.time.gov)**.
 5. The bus driver will make every effort to arrive at the bus stop at the scheduled time for pick up. If the bus arrives early, the driver will wait until the scheduled time before departing. In order to remain on schedule, the driver cannot wait at any stop beyond the scheduled pick up time. Take home times are considered more flexible than pick up times, and it is possible that some children will be delivered to their stops earlier than scheduled. This could occur when a driver bypasses bus stops of absent children.
 6. The bus driver has the authority to separate students and to assign students to specific seats as deemed necessary.
 7. Disembarking at a stop other than the student's designated stop will be sufficient cause to suspend the student's riding privilege. Bus drivers are required by law to load and discharge passengers only at authorized stops as listed on scheduled home-to-school or school-to-home routes or other trip destinations. **Please Do NOT ask or expect a driver to stop at a location other than your child's assigned bus stop.** No student shall be allowed to utilize any designated bus stop other than the student's primary designated stop without the written permission of the pupil's parent/guardian. The permission shall include: full name of the student, full name of the parent/guardian, home and/or work phone number and legal signature of parent/guardian giving the school this permission.
 8. If a student is hesitant or reluctant to get off the bus at his or her stop, the student will not be forced to get off. The student will either be returned to school or taken to the district office.

9. Identified students must be met at the designated bus stop by responsible adults. If no one is available to meet the child, the bus driver completes the route and returns to the stop, takes the child back to school, or takes the child to the district office or Child Protective Services.
10. Special needs students shall follow the same procedure for loading and unloading at school sites as for home-to-school students. The driver shall not activate the flashing red light system where a pupil requires physical assistance from the driver or authorized attendant to board or unload the school bus; providing the assistance extends the length of time the school bus is stopped beyond the time required to load or unload a pupil that does not require physical assistance.
11. All pupils in prekindergarten, kindergarten, and grades 1 through 8, needing to cross the street on which the bus is stopped, shall be provided escort service at those locations where traffic is not controlled by a traffic officer or an official traffic control signal. Grades 9-12 escorting is permissive and may be required.
 - a. The crossing light system (Ambers and Reds) shall be activated, as required, when the bus is stopped for the purpose of loading and unloading students if the vehicle is parked on a highway or private road, unless under the direction of a traffic officer. The lights **DO NOT** allow students to cross the roadway or highway unless the driver has exited the school bus and given the student direction that it is safe to cross. Students are to remain on the roadside until the driver gives the direction that it is safe to cross. Students are never to cross the roadway or highway behind the bus unless crossing at an official traffic controlled signal.
 - b. Each student being escorted across the street is required to cross under authority of the driver after unloading from the bus and crossing in front of the bus.
12. In order to ensure the continued high level of safety provided to our pupils and expected by the public, the District Transportation department will continue to educate school bus drivers, pupils and the public about the laws and dangers associated with loading and unloading of students.
13. Each student on a school bus must behave in a satisfactory manner in order for the driver to remain alert to the many hazards of driving. The safety of all students is of primary importance; a student who behaves in an unsatisfactory manner may be denied transportation. Student's conduct at school bus loading zones and school bus stops must be satisfactory to allow for the safe loading and unloading at these locations. Parent reinforcement of these regulations will help considerably in maintaining a high level of safety and a low level of disciplinary problems. Parents/Guardians may be responsible for any damage to vehicles or property caused directly by their students.
14. Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance to Board policy and administrative regulation. The Superintendent or designee may deny a student the privilege of using school transportation upon the student's continued disorderly conduct or his/her persistent refusal to submit to the authority of the driver. (BP5131.1 and reference AR5131)

BUS RIDERS ARE REQUIRED TO:

1. Follow the instructions and directions of the bus driver at all times
2. Be at their designated bus stop on time and stand in a safe place at the stop to wait quietly for the bus (The bus will not wait for students at any stop)
3. Enter the bus in an orderly manner and go directly to their seats
4. Sit in their seat with their backs against the seat, facing forward, backpacks on laps, fasten any passenger restraints systems, and keeping the aisle and emergency exit of the bus clear of all obstacles. The bus driver may assign designated seats to the students
5. Report any vandalism or damage to the bus to the bus driver
6. Report lost or found articles to the bus driver
7. Remain seated at all times when the bus is in motion
8. Be courteous to everyone
9. Walk to and from bus stops in an orderly manner without damaging property, disturbing the peace, or endangering themselves or others
10. When waiting to board the bus, the student stays 12 feet away from the bus until it comes to a complete stop and the door opens to permit entry
11. Never cross the street on which a bus is stopped unless escorted by the bus driver. Students must cross in front of the bus and between it and the driver
12. Promptly leave the bus stop upon exiting the bus
13. Keep the bus and the area around the bus stop clean
14. Items left or lost on the bus are not the responsibility of the Driver, School or the District

BUS RIDERS MAY NOT:

1. Distract the bus driver
2. Create loud noise
3. Deface or tamper with the bus or the property of others; Parents must pay for damage caused by vandalism
4. Put any part of their body or any item out of the window
5. Use language or gestures that others might find offensive or rude
6. Behave in any way which is abusive, illegal or dangerous
7. Eat, drink, chew gum, use tobacco products, litter, spit, throw or toss any item inside of or out of the bus
8. Bring animals or other pets on the bus, except licensed guide dogs
9. Open or use the emergency exits except in an emergency
10. Use cellular telephones or similar devices that disrupts the safe operation of the school bus (the bus driver may direct the student to no longer use the device on the bus)

THE FOLLOWING ITEMS ARE NOT ALLOWED ON A SCHOOL BUS AT ANYTIME:

- Animals, except for those allowed by law, insects, any drinks other than water, scooters, or any object or substance which might be dangerous or illegal
- Food, except when on a school-related trip and approved by the driver

BUS DRIVERS MAY ISSUE CITATIONS FOR FAILURE TO ABIDE BY THESE RULES:

- A student's bus riding privilege may be suspended for serious offences or multiple citations
- Suspensions will only take place after consultations with the principal, driver, and parent

Bus Surveillance System: The Board believes that the use of surveillance systems on school buses will help to deter misconduct and improve discipline, ensure safety of students and drivers and prevent vandalism. Therefore, surveillance systems may be installed and used on school buses to monitor student behavior while traveling to and from school and school activities (BP5131.1)

BEHAVIOR OF STUDENTS ON SCHOOL BUSES

- Riding a school bus is not a right, but rather a privilege that can be denied if the following rules are willfully disobeyed:
- 1. Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway, or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. No bus driver shall require any pupil to leave the bus en route between home and school or other destinations. Requests of the driver are to be obeyed without discussion while a bus is enroute.
- 2. Students are expected to be at the bus pick-up point, waiting to board the bus in an orderly fashion.
- 3. At the discretion of the bus driver, a student may be assigned a specific seat, and shall not be permitted to occupy another seat without permission of the driver.
- 4. All students are to remain seated until released by the driver.
- 5. Students shall keep heads, arms, hands, and other parts of the body inside the bus.
- 6. Students shall not drop or throw material of any kind, either from the bus, or within the bus, or make offensive remarks to pedestrians or motorists.
- 7. Students shall keep books, packages, coats, or other objects out of the bus aisle. Feet shall be kept out of the aisle. No objects are permitted which impair the ability of the driver to operate the bus, or which obscure his/her vision.
- 8. Students shall not carry knives, flammable devices, or other hazardous materials or objects on the bus. Seeing eye dogs are the only animals that may be transported on a school bus.
- 9. Students are to speak in conversational tones only. Profanity is forbidden, as are playing musical instruments, whistling, participating in any commotion that might tend to distract the driver's attention.
- 10. No pupil shall interfere with another pupil, or molest the property of another student.
- 11. Students shall not eat or drink beverages on the bus during normal transportation. Eating and drinking on the bus may be arranged for field trips. Breakable glass objects may be transported on a bus only if they are contained in a suitable container that would minimize the hazard in the event of accident or breakage.
- 12. Use and/or possession of tobacco in any form is prohibited while riding a school bus. Automatic suspension from school will result from any violation of this regulation.
- 13. Any student found guilty of inflicting willful damage to a school bus will be denied transportation until the parent/guardian has paid the cost of repairs.
- 14. Students having a need to cross the road when boarding or leaving the bus shall do so only in front of the bus with the driver's permission after all vehicles have stopped or the roadway is clear and safe. Driver shall use flashing lights and shall accompany all elementary students who must cross the road to get home.
- 15. Pupils who refuse to submit to the authority of the bus driver shall be reported by the bus driver to the principal of the school the student attends as soon as possible after the misconduct occurs.
- 16. The principal of the school shall reprimand the pupil, and inform the parent or guardian of the offense and the reprimand. The principal shall also inform the pupil and his parent or guardian that if such misconduct persists, the pupil may lose the privilege of being transported by school bus, and/or the school may take other disciplinary action.
- 17. If immediate disciplinary action is required, the bus driver may reprimand a pupil, and, if the misconduct occurs on the home-to-school bus run, the driver may suspend the pupils involved in the misconduct from the bus run for the following school day. In such case, it shall be the duty of the driver to inform the pupil or pupils, the parents or guardians, and the school principal of such suspensions as soon as possible.
- 18. Students must present signed written permission from parents or guardians to the driver for any permanent or temporary change in their regular bus schedule.
- 19. All School Bus Incident Reports must be signed by a parent/guardian and returned to the bus driver before a student will be allowed back on the bus.
- 20. Video (surveillance) cameras may be used on school buses to monitor student behavior while traveling to and from school and school activities. The recording may be considered a student record and used in student disciplinary procedures or referred to local law enforcement as appropriate.
- 21. Driver or principal may call parent as a courtesy when small, minor behavior problems occur to help resolve the problem before it escalates.
- **Parents shall be provided with copies of this regulation, and shall acknowledge that they have read and understand these rules. Any parent who has a question regarding transportation or the above regulations should contact the school principal.**
- ***We have read and understand the rules for Behavior of Students on School Buses.***

Student's Name: _____ Date: _____

Signature: Parent/Guardian _____

Loading at a Designated School Bus Stop:

- Driver shall approach the bus stop and activate the flashing amber warning light system, if so equipped, 200 feet before the bus stop
- Once stopped, the driver shall activate the flashing red signal light system, as defined in Vehicle Code Section 22112
- The driver shall ensure that the flashing red signal lights and stop arm, if so equipped, are activated before allowing students to enter the bus
- In the event any pupils will need to cross the roadway upon which the bus is stopped, the driver shall escort them across the roadway. The driver shall use the approved hand-held "STOP" sign when escorting students
- The driver shall require all students to walk in front of the bus as they cross the roadway upon which the bus is stopped
- If a student drops papers or other objects while boarding the bus, he/she should get the attention of the driver. The student shall NEVER go under or near the school bus to retrieve objects.
- The Drivers shall ensure that all students who need to cross the roadway/highway, upon which the bus has stopped, have crossed safely, and that all pedestrians are a safe distance from the bus. The driver shall cancel the flashing red lights as soon as practicable and ensure it is safe before setting the bus in motion.

Unloading at a Designated School Bus Stop:

- Drivers shall be familiar with the proper procedures and requirements for the use of flashing red lights and escorting students across the roadway. The driver shall escort student passengers who attend a pre-kindergarten or elementary school or school up to grade eight (8), across the highway. Grades 9-12 MAY be escorted.
- This shall apply to public school that does not offer instructional beyond grade eight
- The driver shall use an approved hand-held "STOP" sign (18" Octagonal "stop" sign) while escorting students
- Drivers shall approach the bus stop and activate the flashing amber warning light system, if so equipped, 200 feet before the bus stop
- The school bus driver shall identify the students who must cross the roadway/highway and prepare the students to disembark the school bus
- The driver shall ensure the flashing red signal lights and stop arm, if so equipped, are activated and ensure it is safe to exit the bus
- The driver shall require all students who are crossing the roadway to walk in FRONT of and between the bus and driver
- If a student drops papers or other objects while exiting the bus, he/she should get the attention of the driver. The student shall **never** go under or near the school bus to retrieve objects
- The driver shall ensure that all students who need to cross the highway or private road, upon which the bus is stopped, have crossed safely and that all pedestrians are a safe distance from the bus
- The driver shall re-enter the school bus and immediately cancel the flashing red lights.

Loading School Bus at a School Site:

- The school bus driver may not activate the flashing amber warning light system, the flashing red light system and stop signal arm at any school bus loading zones on or adjacent to school grounds
- The driver shall not activate the flashing red lights to unload the students at the school site
- The driver will monitor the students at the school site to ensure orderly and safe exiting
- When the students have disembarked, the driver will depart the school site when safe
- The procedure will be the same for activity trips

School Activity Trip Safety Instructions

Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to: (Education Code 39831.5)

- Location of emergency exits
- Location and use of emergency equipment
- Evacuation Procedures
- May include responsibilities of passengers seated next to an emergency exit
- May include the use of the passenger restraint system (lap/shoulder belt)

The driver shall point out the location and functions of the fire extinguisher, first aid kit, and all exit locations prior to departing on the field trip and explain the school bus rules.

During darkness, the driver shall ensure that the interior lighting is sufficient for passengers to enter and exit safely and whenever otherwise deemed necessary.

Loading/Unloading at the Activity Destination Site:

- Upon arrival at the destination, the driver will select an area where the bus can be lawfully parked and loading/unloading students can be reasonably controlled
- The driver will provide instructions to the chaperone/coach(s) regarding the time and location where the group will assemble to reload the school bus
- When it is clear and safe, the driver will have the students disembark the bus (The flashing red signal lights **will not** be activated)
- When the group is accounted for and is ready to depart, the driver will depart when safe

Loading/Unloading for Special Needs Students

- Driver shall activate the flashing amber warning light system 200 feet before the designated stop, if so equipped, and pull up to the designated stop and secure the bus. Turn off the flashing amber lights
- Once stopped, the driver shall activate the flashing red signal light system (Vehicle Code 22112)
- When loading/unloading a wheelchair student, the flashing red lights shall NOT be activated. The driver will assist with the loading process and depart the bus top when safe.

Child – Checkmate

- *Immediately after unloading all students at the school the driver shall walk to the back of the school bus looking at and under the seats for any child that might still be on the bus and at the rear deactivate the Child-Checkmate alarm system if so equipped.*
- *On activity trips, immediately after unloading all students at the destination the driver shall walk to the back of the school bus looking at and under the seats for any child that might still be on the bus and at the rear deactivate the Child-Checkmate alarm system if so equipped.**(added 5/10/18)*

Adult Chaperone

- *The Superintendent or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. Supervision of pupils involved in field trips or excursions shall be provided by certificated employees of the district. Other district employees and/or adult volunteers may also provide supervision.*

Safe Bus Operations

California mandates the Governing Board of any district that provides student transportation to adopt procedures that limit bus operation when atmospheric conditions reduce visibility, as described below,

and that give drivers of student activity buses discretionary authority to discontinue operation when it is unsafe.

Operation of Buses During Periods of Reduced Visibility

The Superintendent and Board of Education recognize that the safety of school bus passengers and driver is the most important part of school bus operations. Furthermore, the State of California (Vehicle Code 34501.6) has identified that a key factor in the safety of student passengers is the driver's ability to suspend operation of the bus when visibility on the roadway becomes limited. Understanding that atmospheric conditions in a local area may change rapidly, and visibility may become limited to two hundred (200) feet or less over a majority of the roadways traveled by school buses going to and from home, the Superintendent shall have the authority to suspend or delay the operation of school buses until such time as the visibility improves. The Superintendent shall be notified by the designated point person or bus driver(s), if pupils are being transported to/from other schools, of any decision to suspend or delay the operation of school buses. The Superintendent shall notify the Site Administrators and District office personnel.

At times when buses are used for school activity trips, the bus driver shall have the authority to suspend bus operations when reduced visibility affects the safe operation of the bus.

The Superintendent or designee shall develop procedures for suspending bus operations pursuant to this policy.

Legal reference: Education Code §39831.5 Instruction on school bus emergency procedures and passenger safety; Vehicle Code §34501.6 School buses; reduced visibility

Mechanical Breakdown

When a school bus is disabled due to mechanical failure and students are aboard that require transportation, the relief vehicle should drive to the front of and pull in line with and as close to the disabled vehicle as possible. Vehicle Code section 22112(d) states that a school bus disabled due to mechanical breakdown and/or the relief bus shall not activate the flashing red light system while loading and unloading passengers. The drivers of both vehicles should activate the hazard lights prior to the loading and unloading of passengers.

Bus Evacuations & Safety Instruction

All pupils in pre-kindergarten to grade 8, inclusive, who receive home-to-school transportation shall receive safety instruction that includes, but is not limited to proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, proper passenger conduct, bus evacuation, location of emergency equipment and may include responsibilities of passengers seated next to an emergency exit.

As part of the instruction, pupils shall evacuate the school bus through emergency exit doors.

In an emergency it is up to the students and driver to stay calm. Students must listen to the bus driver and follow instructions carefully.

If the students have to evacuate the bus, they must wait and follow the driver's instructions. Students must not crowd the aisle, but move toward the exit. Secure loose clothing so it won't be caught on door or any other part of the bus. Leave ALL belongings on the bus. Students should duck their head and bend their knees if they must jump from an emergency exit. Everyone is to move to a safe location 100 ft. from the bus.

This transportation safety plan will be made readily available to all school district personnel who drive school district vehicles and could find themselves in a situation where they would be transporting a student as a passenger.

If there are any questions about the information contained in this document, please call the District Office at (530) 993-1660, ext. ~~37, 38, 40, 42, or 43~~ **100, 110, 120, 150, 151.** (edit 5/2018)

Operation Hours: 7:00 a.m. - 5:00 p.m. Monday - Friday

In case of emergency, collision, or breakdown call appropriate personnel using the number listed below. Have location, load size, and problem available.

- Sierra-Plumas Joint Unified School District
 - ⊖ Dr. Grant, Superintendent (530) 993-1660 ext. ~~37~~ **110** (edit 5/2018)
(530) 771-7926 cell
 - ⊖ Tom Jones, LHS Principal (530) 993-4454 x ~~203~~ **310** (edit 5/2018)
 - ⊖ **Andrea Ceresola, LES Principal** (530) 993-4482 x **210** (add 5/2018)

- Plumas Unified Transportation Department
 - Kyle Bakker, Transportation Director (530) 283-6545 ext. ~~5507~~ **5500** (edit 5/2018)
 - Brandon Kirk, Lead Mechanic (530) 283-6545 ext. 5508

- Sierra Transportation (Downieville Schools)
 - Doug Peterman, President (530) 283-3230
- Sierra County Sheriff (530) 289-3700
- Plumas County Sheriff (530) 832-4242
- CHP Quincy Bus Officer (530) 283-1100
- CHP Susanville (530) 252-1900

In case of emergency, (non-collision/breakdown) – Loyalton Schools

- Plumas Unified Transportation Department
 - Brandon Kirk, Lead Mechanic (530) 283-6545 ext. 5508

In case of emergency, (non-collision/breakdown) – Downieville Schools

- Sierra Transportation
 - Doug Peterman, President (530) 289-3230

Other Contact Numbers

- USFS Sierraville (530) 994-3401
- CAL TRANS Sierraville (530) 994-3410
- CAL TRANS Beckwouth (530) 832-4911
- Road Information (800) 427-7623
- Crescent Tow (530) 832-0323, 284-6231 C#375-7810

Find additional transportation information at the transportation web site

www.sierracountyofficeofeducation.org

SCHOOL BUS ROUTES ARE AVAILABLE ON THE DISTRICT WEBSITE and are posted one week prior to the start of the school year

www.sierracountyofficeofeducation.org >>> 2017-2018 BUS ROUTES



School Bus Safety Plan/Safe Walking

Walking to and from Bus Stops

1. Go directly between the bus stop and home
2. Plan the safest route with the fewest streets to cross
3. If possible, cross streets and corners, using crosswalks if available. Look in all directions before crossing and when safe, walk across the street. Always obey traffic signals
4. Watch for vehicles that might be making a turn
5. Do not dart from between parked cars or shrubbery
6. Never accept a ride from a stranger
7. If possible, face traffic when walking on roads without sidewalks and always use caution
8. Be extra careful during times of sunrise and sunset, bad weather and during darkness (wear light colored clothing or something reflective)
9. Leave home early enough so you do not have to run
10. Be at the Bus Stop a minimum of 5 minutes before the scheduled pick-up time

Safe Tips for Parents

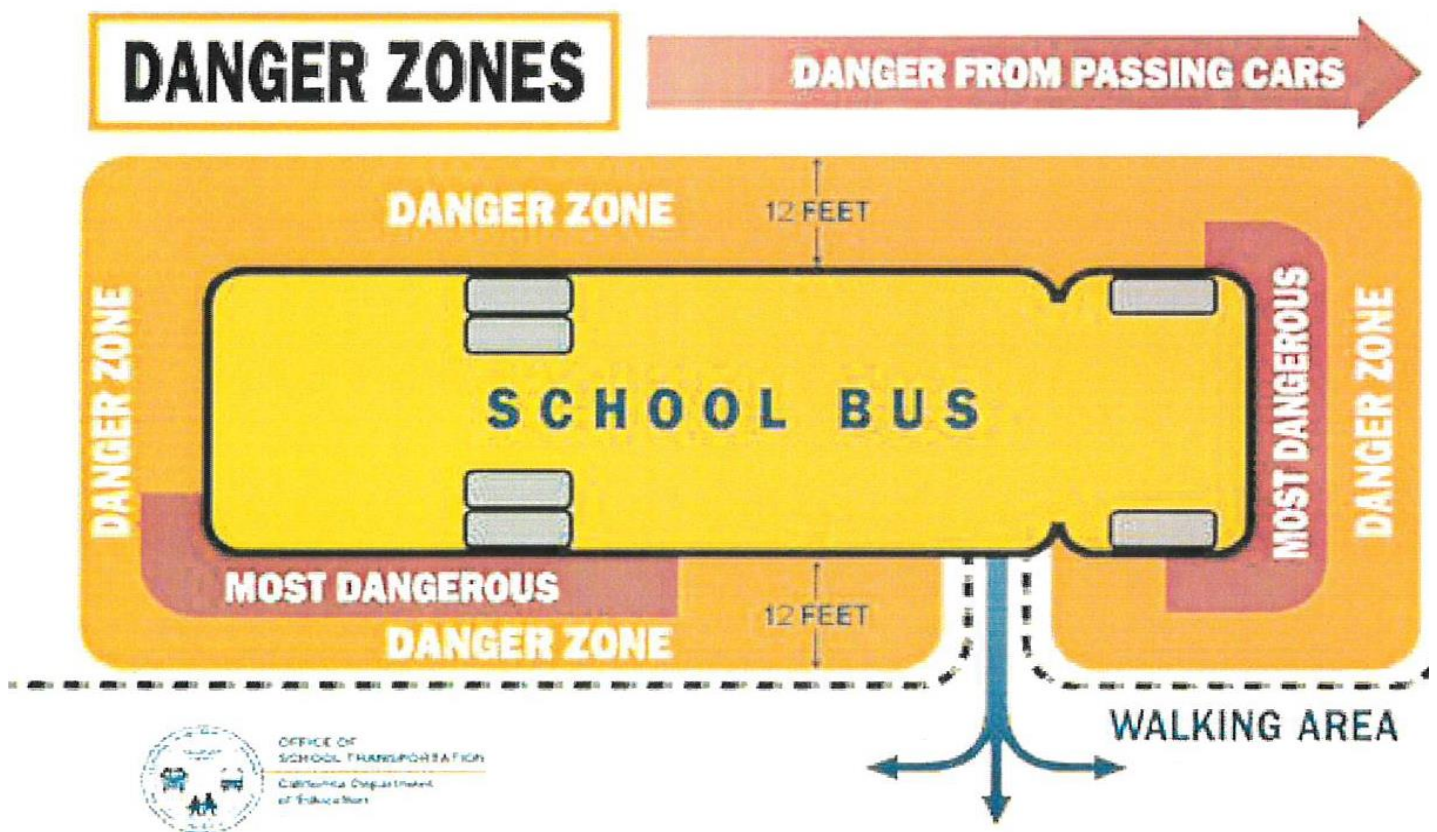
The greatest risk is not while riding the bus, but approaching or leaving the bus. It is essential that automobile drivers know the rules:

1. When backing out of a driveway or leaving a garage, watch for children walking or bicycling to school
2. When driving in neighborhoods with school zones, watch out for young people who may be focused on getting to school but may not be thinking about safety
3. Slow down. Watch for children playing and gathering near bus stops or walking in the street, especially if there are no sidewalks
4. Be alert. Children arriving late for the bus may dart into the street without looking for traffic
5. Learn and obey the school bus laws in California
6. Always STOP when a school bus has activated their Flashing Red Lights, do not proceed until they are completely off and then proceed with caution
7. Always slow down when a bus has activated the flashing amber warning light system and prepare to stop once the flashing red signal lights are activated

School Bus Danger Zone

School buses are large commercial vehicles and are difficult to see around because of their size; therefore, they create blind spots where children may be present. Understanding the 12 foot danger zone area around the bus helps keep our children safe. Students should never go under or in front of the bus. Students should store items inside a backpack where they are less likely to be dropped under the bus. If any student needs to cross the roadway in which the bus is traveling upon, the driver shall escort the pupil across the roadway.

Also slow your vehicle when you are around a school bus and stop when the red lights are flashing. Flashing amber lights on the school bus is a warning to slow down and stop for the subsequent red lights flashing signal system on the school bus.



Doc:Bus/Transportation Service Safety Plan_May 2018_revised
(add Child Check pg. 3; Adult Chaperone pg 3; Child-Checkmate pg. 9; Adult Chaperone pg 9;
update telephone numbers, pg. 11; May 8, 2018)

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
IS REQUESTING SEALED BIDS
for
SURPLUS PROPERTY**

SEALED BIDS WILL BE RECEIVED UNTIL: 3:00 p.m., Thursday, May 31, 2018

For the items listed below, items will be sold **"AS IS"**, and **"WHERE IS."** There are no warranties, expressed or implied, adjustments, repairs, refunds, or exchanges.

Year	Make/Model	Est. Mileage	VIN/ID#
1971	Ford Flat Bed Truck	163,062.0	F35YRK06860

By bidding, buyer agrees to indemnify and hold harmless Sierra-Plumas Joint Unified School District, its officials, officers, and employees, from any and all damages, injuries, and/or causes of action which may involve any vehicle occurring subsequent to the date of this sale. All smog related repairs and certifications are the sole responsibility of the buyer (Refer to California Vehicle Code Division 12, Section 24007.5). No claims for adjustment or recession of bids due to error in the description of the property, to its condition, or to anything concerning it whatsoever, will be considered. The Governing Board has the right to reject any and all bids and to waive technicalities.

Within one week from date of notification of award, the successful bidder must make payment in full for all items awarded. All payments are to be by Certified or Cashier's check, made payable to "Sierra-Plumas Joint Unified School District."

BIDDER INSTRUCTIONS

- Vehicles may be inspected by appointment between May 21, 2018 and May 25, 2018. Appointments can be made by calling 530-289-3473. Vehicle can be inspected at Downieville School, 130 School St., Downieville, CA 95936.
- The sealed bid should be marked **"VEHICLE BID PICKUP"** on the outside of the envelope and mailed to Sierra-Plumas Joint Unified School District, Post Office Box 955, Loyalton, California 96118.
- The bids will be awarded at Sierra-Plumas Joint Unified School District, June 12, 2018, Board Meeting.

Merrill M. Grant, Ed.D., Superintendent
May 8, 2018

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
2018 – 2019 School Calendar – DOWNIEVILLE SCHOOL**

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Special Days	Teacher Days	School Days
AUG	19	20	21	22	23	24	25		5	
	26	27	28	29*	30	31	1	29 First Day of School		
SEP	2	3	4	5*	6	7	8	3 Labor Day Holiday	19	17
	9	10	11	12*	13	14	15			
	16	17	18	19*	20	21	22	21 End of 1 st Month		
	23	24	25	26*	27	28	29			
OCT	30	1	2	3*	4	5	6		23	20
	7	8	9	10*	11	12	13			
	14	15	16	17*	18	19	20	19 End of 2 nd Month		
	21	22	23	24*	25	26	27	26 End of 1 st Quarter		
	28	29	30	31*				31 Minimum Day		
NOV					1	2	3	1-2 Minimum Days	18	19
	4	5	6	7*	8	9	10			
	11	12	13	14	15	16	17	12 Veteran's Day 16 End of 1 st Trimester		
	18	19	20	21	22	23	24	21-23 Thanksgiving Holiday		
	25	26	27	28*	29	30	1			
DEC	2	3	4	5*	6	7	8		14	17
	9	10	11	12*	13	14	15	14 End of 4 th Month		
	16	17	18	19*	20	21	22	21-4 Winter Break		
	23	24	25	26	27	28	29			
JAN	30	31	1	2	3	4	5		18	18
	6	7	8	9*	10	11	12			
	13	14	15	16*	17	18	19	18 End of 1 st Semester/2 nd Quarter		
	20	21	22	23*	24	25	26	21 MLK Holiday 25 End of 5 th Month		
	27	28	29	30*	31					
FEB						1	2		18	18
	3	4	5	6*	7	8	9			
	10	11	12	13*	14	15	16	11 Lincoln's Birthday Holiday		
	17	18	19	20*	21	22	23	18 President's Day Holiday 22 End of 6 th Month		
	24	25	26	27*	28					
MAR						1	2		16	20
	3	4	5	6*	7	8	9	8 End of 2 nd Trimester		
	10	11	12	13*	14	15	16			
	17	18	19	20*	21	22	23	22 End of 7 th Month/3 rd Quarter		
	24	25	26	27	28	29	30	25-29 Spring Break		
APR	31	1	2	3*	4	5	6		20	14
	7	8	9	10*	11	12	13			
	14	15	16	17*	18	19	20	18 End of 8 th Month 19 Snow Day		
	21	22	23	24*	25	26	27	22 Travel Day		
	28	29	30							
MAY				1*	2	3	4		21	19
	5	6	7	8*	9	10	11			
	12	13	14	15*	16	17	18	17 End of 9 th Month		
	19	20	21	22*	23	24	25	24 Snow Day		
	26	27	28	29*	30	31	1	27 Memorial Day Holiday		
JUN	2	3	4	5*	6	7	8		10	18
	9	10	11	12*	13	14	15	14 Last Day of School (Min. Day)		
Total Required Days									182	180

* Wednesdays = Early Release (LES/DOWNIEVILLE @ 1:30 pm, LHS @ 1:35 pm)

Board Approved March 13, 2018