

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
February 15, 2018
Downieville School, 130 School St., Downieville, CA 95936
Immediately following the 6:00 pm meeting of the Sierra County Board of Education

Video conferencing will be available at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

- A. CALL TO ORDER (Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. BOARD ORGANIZATION
 - a. Board Trustee, Area 3, Provisional Appointment Candidates Interview
 - i. Jenny Gant
 - ii. Angela Haick
 - b. Motion to Appoint Candidate
 - c. Sierra-Plumas Joint Unified Governing Board President gives Oath of Office to Appointed Candidate
- E. RECESS TO SIERRA COUNTY BOARD OF EDUCATION MEETING
- F. RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING
- G. INFORMATION/DISCUSSION ITEMS
 - 1. Superintendent's Report
 - a. Budget Proposal Impact to District
 - b. Negotiations
 - c. Facilities Update
 - 2. Business Report
 - a. Account Object Summary-Balance from 07/01/17 to 01/31/18**
 - b. Fifth Month Enrollments for the 2017-2018 School Year**
 - 3. Staff Reports (5 minutes)
 - 4. Board Members' Report (5 minutes)

Sierra-Plumas Joint Unified School District
Governing Board Agenda
February 13, 2018

5. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
 - a. Current location
 - b. Videoconference location

H. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held January 9, 2018**
2. Approval of Board Report – Checks Dated 1/01/2018 through 1/31/2018**
3. Acceptance of Donation from Mr. Fillman to Loyalton High School of Turncrafter Command 10 VS Lathe. Value: \$1214.95
4. Authorization to Submit Consolidated Application**

I. ACTION ITEMS

1. New Business
 - a. PUBLIC COMMENT – Collective Bargaining Agreement Disclosure Statement

This is an opportunity for members of the public to directly address the governing board on the Collective Bargaining Agreement, Items “b” through “e” listed on this Agenda under Action Items
 - b. Presentation of the Tentative Agreement to Sierra-Plumas Teachers’ Association 2017-2018 Negotiations for salary and benefits^^
 - c. Presentation of the Sierra-Plumas Classified Employees’ 2017-2018 Initial Proposal for salary and benefits^^
 - d. Presentation of the Confidential Employees’ 2017-2018 Initial Proposal for salary and benefits^^
 - e. Completion of Bargaining Sierra-Plumas Teachers Association, 2017-2018 Negotiations^^
 - f. Accept notice of resignation from Tiffany Muehlberg, Loyalton High Instructional Aide, effective February 9, 2018
 - g. Authorization to fill Instructional Aide position, Loyalton High, .875 FTE (5.25 hours daily)
 - h. First Reading, Sierra-Plumas Joint Unified School District 2018-2019 Calendar^^
 - i. Approval of Superintendent Evaluation Form** (Grant)

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS
 - j. Board Policy 4119.21,4219.21, 4319.21, Professional Standards, revision^^
 - k. Administrative Regulation 4144, Complaints, revision^^

Sierra-Plumas Joint Unified School District
Governing Board Agenda
February 13, 2018

- I. Board Policy and Administrative Regulation 4200, Classified Personnel, revision^^
- m. Board Policy & Administrative Regulation 5144.1, Suspension and Expulsion/Due Process, revision^^
- n. Board Policy 5144, Discipline, revision^^
- o. DELETE Board Policy/Administrative Regulation/Exhibit 6162.52, High School Exit Examination
- p. DELETE Board Bylaw 9150, Student Board Members, revision^^

J. ADVANCED PLANNING

- a. Next Regular Board Meeting will be held on March 13, 2018, at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.
2. Suggested Agenda items
- a.

K. ADJOURN



Dr. Merrill M. Grant, Superintendent

**enclosed

*handout

^^County agenda backup

Subject: SPJUSD Board of Education

Date: Wednesday, February 7, 2018 at 3:26:10 PM Pacific Standard Time

From: Jenny and Jayson Gant

To: Merrill Grant

Hi Dr. Grant,

I am interested in applying for the vacant Board of Education position within SPJUSD. Please consider this my official request to be on the agenda for Tuesday, February 13th as an applicant.

I was raised in Sierra Valley and am so happy to be living here again. I attended school in Loyalton from kindergarten through high school, where I graduated from LHS in 2005. From there I earned my Bachelor's degree in Human Development and Family Studies from UNR in 2009 and my Master's in Elementary Education from Western Governors University in 2012. It was a privilege to do my student teaching at Loyalton Elementary during that time. I then taught first grade (briefly) and fourth grade at Bailey Charter Elementary School in Reno from 2012 to 2015. I decided to stay home with my son when he was born in 2015, but have had the pleasure of subbing in Loyalton for the past couple of years. With a three month old baby now I've had to put subbing on hold, but it would be an honor to continue being part of the SPJUSD community by serving on the Board.

Thank you for your time and consideration,

Jenny Gant
(530) 249-4520

Angela Haick, Ed.D.

1009 Mountain Quail, Calpine CA 96124

510-978-3599

January 24, 2018

Dear Superintendent Merrill M. Grant. Ed.D.,

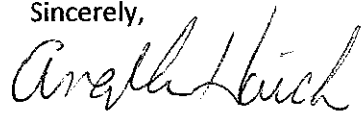
I would like to formally introduce myself. My name is Angela Haick. I am a retired teacher, school administrator, and Superintendent living in Calpine. I am interested in serving my community as a Sierra-Plumas Joint Unified School District Governing Board member. I come with an extensive background working in rural, suburban and urban school districts as well as in small and large county offices. I also worked as an administrator in a school district that was in state receivership. While serving in a Superintendent capacity I received extensive budget training and attended ACSA's Budget Academy.

Retirement has offered me the opportunity to volunteer in Calpine, Plumas County, and Sierra County. Currently, I serve as the Volunteer Fire Chief and an EMT for Calpine responding to calls in both counties. As a local fire chief, I also sit on joint county fire chief committee and a member of the Coordinated Health Coalition. I am also a volunteer for Sierra County Search and Rescue working under the Sheriff's Office and Office of Emergency Services. I miss the educational world and have spent this school year bringing my therapy dog Sierra to an Elementary School in Plumas County to work with a struggling reader. With my extensive training and educational background, I believe I would be a valuable asset as a board member who not only understands the complex rules, laws, and regulations governing education but also has a deep passion in supporting the success of every student. I also understand the importance of working with families to understand the diverse needs of the communities we serve.

Please consider me when selecting a Calpine community member to serve The Sierra-Plumas

Joint Unified School District Governing Board vacancy.

Sincerely,

A handwritten signature in cursive script that reads "Angela Haick". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Angela Haick, Ed.D.

Retired Educator

Balances through January						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,580,899.00	1,618,624.00	766,287.90	777,381.15	74,954.95
1115	Extra Duty Hourly	5,000.00	5,000.00		2,540.00	2,460.00
1120	Certificated Substitutes	23,161.00	28,383.00		24,240.00	4,143.00
1300	Certificated Superv/Admin Sala	220,570.00	221,166.00	93,149.60	126,209.44	1,806.96
1310	Teacher In Charge/Head Teacher	16,000.00	16,000.00		1,000.00	15,000.00
1900	Other Certificated Salaries	39,850.00	39,850.00	16,604.00	23,245.60	.40
	Total for Object 1000	1,885,480.00	1,929,023.00	876,041.50	954,616.19	98,365.31
2100	Instructional Aides Salaries	165,947.00	203,372.00	95,792.42	92,116.73	15,462.85
2115	Inst. Aide Extra Duty				177.38	177.38-
2120	Instructional Aides Substitute				3,817.63	3,817.63-
2200	Classified Support Salaries	285,754.00	306,146.00	105,432.95	159,419.00	41,294.05
2201	Bus Driver	65,294.00	63,246.00	13,784.01	23,419.92	26,042.07
2205	Per Diem - Same Day Travel		33.00		33.00	.00
2215	Classified Extra Duty				2,880.77	2,880.77-
2220	Classified Support Substitute	5,405.00	21,133.00		27,307.27	6,174.27-
2300	Classified Sup/Admin Salaries	88,827.00	88,981.00	36,111.25	51,230.75	1,639.00
2400	Clerical & Office Salaries	142,336.00	150,325.00	63,015.54	82,142.98	5,166.48
2420	Clerical & Office Sub Salaries				1,767.61	1,767.61-
2900	Other Classified Salaries	22,526.00	8,317.00	4,196.54	4,262.22	141.76-
	Total for Object 2000	776,089.00	841,553.00	318,332.71	448,575.26	74,645.03
3101	State Teachers Retirement Syst	397,392.00	406,836.00	121,222.50	129,914.35	155,699.15
3102	State Teachers Retirement Syst	10,328.00	8,072.00			8,072.00
3201	Public Employees Retirement Sy				85.42	85.42-
3202	Public Employees Retirement Sy	105,737.00	109,505.00	43,885.71	58,937.59	6,681.70
3212	Pers Pickup-Classified Employe	5,785.00				.00
3311	OASDI-Certificated Positions	16,843.00-	1,634.00		652.58	981.42
3312	OASDI-Classified Positions	49,896.00	51,892.00	19,122.17	27,012.49	5,757.34
3321	Medicare-Certificated Position	24,300.00	25,219.00	11,127.05	12,973.56	1,118.39
3322	Medicare-Classified Positions	11,918.00	12,155.00	4,472.20	6,335.88	1,346.92
3401	Health & Welfare -Certificated	381,226.00	449,921.00	221,192.85	228,723.11	5.04
3402	Health & Welfare-Classified Po	154,119.00	181,866.00	93,113.90	121,051.47	32,299.37-
3501	State Unemployment Insurance-C	940.00	976.00	438.00	499.79	38.21
3502	State Unemployment Insurance-	420.00	429.00	159.05	265.63	4.32
3601	Workers' Compensation Insuranc	68,598.00	63,426.00	27,862.30	30,521.45	5,042.25
3602	Workers' Compensation Insuranc	31,954.00	28,774.00	10,587.93	14,964.22	3,221.85
3901	Other Benefits, Certificated P	48,000.00	28,239.00		45,223.08	16,984.08-

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2018, Period = 7, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through January						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
3902	Other Benefits, Classified Pos	18,516.00	17,537.00		6,650.00	10,887.00
Total for Object 3000		1,292,286.00	1,386,481.00	553,183.66	683,810.62	149,486.72
4100	Textbooks	63,634.00	63,634.00		8,784.61	54,849.39
4200	Books Other Than Textbooks			104.86	5,087.55	5,192.41-
4300	Class Mat'l and Supplies	32,064.00	46,900.00	2,848.34	19,765.75	24,285.91
4301	Class Consumable Mat'l	5,000.00	5,000.00	1,429.82	7,754.77	4,184.59-
4302	Class Paper/Toner	9,500.00	9,500.00	4,328.01	7,581.43	2,409.44-
4305	Other Student M&S	19,525.00	23,515.00	5,046.86	8,340.79	10,127.35
4320	Custodial Grounds Supplies	42,495.00	42,495.00	4,177.76	31,022.06	7,295.18
4330	Office Supplies	17,231.00	17,231.00	479.80	8,286.99	8,464.21
4350	Vehicle Maint. M&S	25,900.00	25,900.00	1,786.21	6,959.23	17,154.56
4351	Vehicle FUEL	25,525.00	25,525.00	16,958.73	11,781.48	3,215.21-
4399	M&S Misc -undesignated		40,000.00			40,000.00
4400	Non-Capital Equipment (Up to \$	33,741.00	37,436.00	7,274.21	69,303.21	39,141.42-
Total for Object 4000		274,615.00	337,136.00	44,434.60	184,667.87	108,033.53
5100	Subagreement for Services	176,461.00	176,461.00	66,249.96	92,750.04	17,461.00
5200	Travel & Conferences	58,381.00	69,353.00	3,515.23	26,769.47	39,068.30
5300	Dues & Membership	9,026.00	9,063.00	1,014.00	8,433.60	384.60-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		58,693.15	3,613.15-
5510	Power	90,183.00	91,652.00	47,212.58	42,261.42	2,178.00
5520	Garbage	12,813.00	12,813.00	4,011.60	3,056.08	5,745.32
5530	Water	64,350.00	64,350.00	25,097.12	24,324.88	14,928.00
5540	Propane	65,000.00	65,000.00	24,400.46	20,336.95	20,262.59
5590	Miscellaneous Utilities	15,500.00	15,500.00	10,426.21	4,573.79	500.00
5600	Rentals, Leases & Repairs	106,450.00	106,558.00	65,395.60	30,718.15	10,444.25
5800	Services & Operating Expense	4,300.00	4,300.00	900.00	900.00	2,500.00
5810	Legal Expenses	7,078.00	7,078.00	4,584.00	416.00	2,078.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	17,000.00	17,000.00	4,000.00	13,300.00	300.00-
5860	Solid Waste Tax	12,161.00	12,161.00	2,973.49	8,948.80	238.71
5890	Contracts/Servic	445,552.00	455,325.00	377,337.11	86,693.20	8,705.31-
5899	SCOE Interagency Reimburse			17,201.91	19,872.16	37,074.07-
5900	Communications	3,875.00	3,875.00		2,288.25	1,586.75
5910	Telephone-Monthly Service	17,252.00	17,252.00	4,877.70	2,774.01	9,600.29
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00		225.22	.22-

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2018, Period = 7, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through January						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
Total for Object 5000		1,167,987.00	1,190,346.00	659,196.97	447,335.17	83,813.86
6200	Building & Improvements	114,545.00	28,394.00			28,394.00
6400	Equipment	135,655.00	135,655.00	27,683.63		107,971.37
6500	Equipment Replacement	109,875.00	38,231.00	24,923.65	22,252.10	8,944.75-
Total for Object 6000		360,075.00	202,280.00	52,607.28	22,252.10	127,420.62
7110	Out-of-State Tuition	104,450.00	104,450.00			104,450.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	68,067.00	72,144.00			72,144.00
7619	Other Interfund Transfers Out	275,000.00	230,000.00		230,000.00	.00
Total for Object 7000		447,517.00	406,594.00	.00	230,000.00	176,594.00
Total for Fund 01 and Expense accounts		6,204,049.00	6,293,413.00	2,503,796.72	2,971,257.21	818,359.07
Fund 13 - Cafeteria						
2200	Classified Support Salaries	70,721.00	74,249.00	38,902.08	34,989.41	357.51
2215	Classified Extra Duty				181.11	181.11-
2220	Classified Support Substitute				774.30	774.30-
Total for Object 2000		70,721.00	74,249.00	38,902.08	35,944.82	597.90-
3202	Public Employees Retirement Sy	8,372.00	8,914.00	4,436.55	4,488.76	11.31-
3312	OASDI-Classified Positions	4,224.00	4,444.00	2,331.71	2,149.13	36.84-
3322	Medicare-Classified Positions	987.00	1,039.00	545.30	502.60	8.90-
3402	Health & Welfare-Classified Po	17,537.00	17,457.00	8,768.30	8,689.16	.46-
3502	State Unemployment Insurance-	36.00	38.00	19.44	17.94	.62
3602	Workers' Compensation Insuranc	2,648.00	2,461.00	1,291.07	1,189.97	20.04-
Total for Object 3000		33,804.00	34,353.00	17,392.37	17,037.56	76.93-
4340	Food Service	9,011.00	9,011.00	3,997.79	1,086.83	3,926.38
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	45,758.00	18,624.48	25,239.57	1,893.95
Total for Object 4000		59,769.00	59,769.00	22,622.27	26,326.40	10,820.33
5200	Travel & Conferences	710.00	710.00			710.00
5600	Rentals, Leases & Repairs	2,800.00	2,800.00		1,805.32	994.68
5800	Services & Operating Expense	1,256.00	1,256.00	350.00		906.00
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	421.00	421.00			421.00
Total for Object 5000		5,987.00	5,987.00	350.00	2,069.32	3,567.68

Balances through January						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Total for Fund 13 and Expense accounts		170,281.00	174,358.00	79,266.72	81,378.10	13,713.18
Fund 40 - Dist Build						
6200	Building & Improvements	75,000.00	75,000.00		15,294.80	59,705.20
6500	Equipment Replacement	200,000.00	430,000.00	396,997.60	62,431.40	29,429.00
Total for Fund 40, Expense accounts and Object 6000		275,000.00	505,000.00	396,997.60	77,726.20	30,276.20
Fund 73 - Bechen						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00
Total for Fund 73, Expense accounts and Object 5000		6,000.00	6,000.00	.00	.00	6,000.00
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,655,330.00	6,978,771.00	2,980,061.04	3,130,361.51	868,348.45

ENROLLMENT BY SCHOOL MONTH 2017-2018

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
Ending 2016-2017	179	60	97	25	23	1	included in site #	385
1st Day 2017-2018	203	51	107	27	22	1	included in site #	411
2017 CALPADS							included in site #	

Month	1	2	3	4	5	6	7	8	9	10		
September	204	52	105	27	22	2	included in site #				412	
October	204	52	105	28	22	2	included in site #				413	
November	202	52	104	28	21	2	included in site #				409	
December	203	52	104	29	21	3	included in site #				412	
January	200	52	104	29	21	2	included in site #				408	
February							included in site #					
March							included in site #					
April							included in site #					
May							included in site #					
June							included in site #					

2016-17	S-PJUSD	SCOE	Washoe
P2 ADA	361.33	1.7	15
2017-18	S-PJUSD	SCOE	Washoe
P1 ADA	387.09	2.65	16.31
P2 ADA			

Enrollment difference from June 9, 2017, to

January 26, 2018: +23

Long Term ISP: LES 8 LHS 3

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

January 9, 2018

Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118
Teleconferenced to Downieville School, 130 School St., Downieville, CA 95936

A. CALL TO ORDER

President MOORE called the meeting to order at 6:26 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Mr. Tim Driscoll, Vice President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: None

C. APPROVAL OF THE AGENDA

HALL/DRYDEN

5/0

D. INFORMATION / DISCUSSION ITEMS

1. Superintendent's Report
 - a. Leave of Absence letter from Michelle Jacobsen for Classroom Specialist and Instructional Aide position. The program continues in Mrs. Jacobsen's absence.
 - b. Governor's Budget Update – Budget will be presented Wednesday. The Governor hints at fully funding LCFF now instead of waiting until 2020. December showed strong revenues statewide. Dr. Grant mentioned a bleak outlook for Secure Rural Schools funds.
 - c. California Assessment of Student Performance and Progress (CASSPP) Conference – Conference attended by Dr. Grant and Mr. Jones. Focused on the teaching strategies; our Curriculum Coordinator is already generating and teaching strategies. Current district initiatives were personally affirmed at state level.
2. Business Report
 - a. Account Object Summary-Balance from 07/01/17 to 12/31/17
 - b. Fourth Month Enrollments for the 2017-2018 School Year
3. Staff Reports (5 minutes)

LHS: Finals next week; Professional Development; preparing for WASC visit April 30-May 2

DVL: Boilers delivered and stored – project will be started in June

Thanks to Sierra Schools Foundation to funding many projects at Downieville School

LES: Pull-out sessions; basketball on the brain with 38 team/66 games tournament. PAWS focus showing different positive behaviors; Sierra Schools Foundation grant for Science Fair to work with Sierra Nevada Journeys with hands on science night.
4. Board Members' Report
HALL: exchange student appreciates learning techniques of the district

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
January 9, 2018

5. Public Comment –
 - a. Current location – no comment
 - b. Videoconference location – no comment

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held December 12, 2017
2. Approval of Board Report – Checks Dated 12/01/17 through 12/31/17
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending December 31, 2017. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending December 31, 2017.
4. Approval of the Integrated Pest Management Plan/Reports from 2017
HALL/DRISCOLL
5/0

F. ACTION ITEMS

1. New Business
 - a. Approval of Student Accountability Report Cards, 2016-2017:
 - i. Downieville Elementary
 - ii. Downieville Jr./Sr. High School – Dropout rate
 - iii. Loyalton Elementary School
 - iv. Loyalton High School – Dropout Rate
 - v. Sierra Pass Continuation School – Dropout rateHALL motioned to approve the above with corrections on the dropout rate typographical errors/DRYDEN
 - b. Mid-Year Update: Superintendent Goals
Dr. Grant reviewed his goals with the board
 - c. Acceptance of Fiscal Year 2016-2017 Financial Audit
HALL/DRISCOLL
5/0

APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- DRYDEN motioned to approve items ‘d’ through and including item ‘g’ as adopted in the county meeting. HALL
5/0
- d. Board Policy 1325, Advertising and Promotion, revision
 - e. Board Policy 1300, Budget, revision
 - f. Approval to DELETE Board Policy 3517, Facilities Inspection (incorporated into new AR)

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
January 9, 2018

- g. Administrative Regulation 3517, Facilities Inspection, new

G. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on February 13, 2018, at Downieville School, 130 School St., Downieville, CA 95936, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.

H. ADJOURN at 7:12 pm
DRISCOLL/HALL
5/0

Sharon Dryden, Clerk

Dr. Merrill M. Grant, Superintendent

Checks Dated 01/01/2018 through 01/31/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082149	01/10/2018	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		109.53
00082150	01/10/2018	AMERIGAS	01-5540	PROPANE	9,071.36	
			01-5899	PROPANE	769.82	9,841.18
00082151	01/10/2018	AMS.NET C/O FREMONT BANK	01-5899	DATA CENTER UPGRADE W/BACKUP	2,569.20	
			01-6500	DATA CENTER UPGRADE W/BACKUP	7,707.61	10,276.81
00082152	01/10/2018	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		213.74
00082153	01/10/2018	BUTTE COUNTY OFFICE OF ED. ATTN: LAURIE WATT	01-5200	ELPAC REGISTRATION		75.00
00082154	01/10/2018	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,372.99	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.57	3,582.56
00082155	01/10/2018	DAKTRONICS, INC.	01-4305	Score Board		883.00
00082156	01/10/2018	CAROLINE GRIFFIN	01-5200	HOTEL/PARKING		252.36
00082157	01/10/2018	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00082158	01/10/2018	LEARNING A-Z	01-5890	LEVELED READING SUPPORT		659.70
00082159	01/10/2018	LES SCHWAB TIRE CENTER	01-4350	VEHICLE MAINTENANCE		431.62
00082160	01/10/2018	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	5,998.17	
			01-5899	ELECTRIC - LOYALTON SITES	320.35	6,318.52
00082161	01/10/2018	MADDEN PLUMBING & HEATING, INC.	01-5600	SIERRAVILLE BOILER REPAIR		2,573.25
00082162	01/10/2018	SARAI MENDOZA	01-5200	PER DIEM		54.00
00082163	01/10/2018	MIKE MOORE	01-5200	MILEAGE	26.75	
			76-9576	H/W REIMBURSEMENT	736.37	763.12
00082164	01/10/2018	MR. ROOTER PLUMBING	01-5600	DRAIN CLEARING		254.99
00082165	01/10/2018	OFFICE DEPOT	01-4300	Supplies	119.00	
			01-4301	Classroom Supplies	176.26	295.26
00082166	01/10/2018	PLACER COUNTY OFFICE OF EDUCATION	01-5200	ADMIN INDUCTION PROGRAM		3,500.00
00082167	01/10/2018	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	102.83	
				COPIER MAINT. LHS/LES	429.12	531.95
00082168	01/10/2018	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00082169	01/10/2018	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	1,022.20	
			01-5899	GARBAGE SERVICE	19.80	1,042.00
00082170	01/10/2018	SIERRA HARDWARE	01-4320	Misc items for school maintenance		69.83
00082171	01/10/2018	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	13,250.00	
			01-5890	TRANSPORTATION	2,083.34	15,333.34
00082172	01/10/2018	TRI COUNTY SCHOOLS INS. GR.	01-3902	JAN 2018 HEALTH INSURANCE	1,330.00	
			01-9535	JAN 2018 HEALTH INSURANCE	11,392.00	
			76-9576	JAN 2018 HEALTH INSURANCE	73,582.98	86,304.98
00082173	01/10/2018	ALLEN WRIGHT	01-5200	MILEAGE		6.42
00082174	01/26/2018	B & C TRUEVALUE HOME CENTER	01-4320	MISC MAINTENANCE SUPPLIES		144.06

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 01/01/2018 through 01/31/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082175	01/26/2018	CEV MULTIMEDIA, LTD.	01-4300	ICEV LICENSE RENEWAL		850.00
00082176	01/26/2018	CRAIG JOHNSON PLUMBING	01-5600	REPAIR WATER MAIN		1,350.00
00082177	01/26/2018	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING	573.75	
			01-5890	FIRE ALARM INSPECTION	1,125.00	
			01-5899	ALARM MONITORING	26.25	
				FIRE ALARM INSPECTION	125.00	1,850.00
00082178	01/26/2018	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		1,270.00
00082179	01/26/2018	HUNT & SONS, INC.	01-5590	Heating oil		1,261.54
00082180	01/26/2018	RICHARD JAQUEZ	01-5200	MILEAGE		48.42
00082181	01/26/2018	THOMAS JONES	01-5200	PER DIEM/HOTEL		381.40
00082182	01/26/2018	LOYALTON BOOSTER CLUB	01-4305	FUEL REIMBURSEMENT		386.42
00082183	01/26/2018	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		616.90
00082184	01/26/2018	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	83.84	
			13-4700	CAFE FOOD/SUPPLIES	929.53	1,013.37
00082185	01/26/2018	OFFICE DEPOT	01-4300	Supplies		32.71
00082186	01/26/2018	PACIFIC GAS & ELECTRIC COMPANY	01-5510	ELECTRIC		2,321.69
00082187	01/26/2018	PLACER COUNTY OFFICE OF EDUCATION	01-5200	BTSA PROGRAM		4,100.00
00082188	01/26/2018	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		307.23
00082189	01/26/2018	RENO ACES ATTN: EDUCATION DAYS	01-5200	ADMISSION		130.00
00082190	01/26/2018	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00082191	01/26/2018	SIERRA COUNTY PUBLIC WORKS	01-5600	PATCH PARKING LOT		236.57
00082192	01/26/2018	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	397.10	
			01-5899	GARBAGE SERVICE	9.90	407.00
00082193	01/26/2018	SIERRA VALLEY HOME CENTER	01-4300	MISC AG SUPPLIES	10.49	
			01-4320	CUSTODIAL & MAINT. SUPPLIES	35.67	
				MAINT. SUPPLIES	725.88	
			01-4350	MISC. BUS SUPPLIES	4.28	776.32
00082194	01/26/2018	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		166.53
00082195	01/26/2018	SMALL SCHOOL DIST. ASSN.	01-5300	MEMBERSHIP		600.00
00082196	01/26/2018	STAPLES ADVANTAGE	01-4330	OFFICE SUPPLIES	95.21	
			01-5899	OFFICE SUPPLIES	31.74	126.95
00082197	01/26/2018	TERMINIX PROCESSING CENTER	01-5890	PEST CONTROL -LES/LHS		123.00
00082198	01/26/2018	TIP INC.,PRINTING & GRAPHIX	01-4300	TRUCK DECAL		154.99
00082199	01/26/2018	TRI COUNTY SCHOOLS INS. GR.	01-5300	AUX FEES		250.00
00082200	01/26/2018	U.S. BANK	01-4300	Adobe Creative Cloud	79.97	
			01-4301	Supplies	90.97	
			01-4320	Cement	288.47	

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ESCAPE ONLINE

Checks Dated 01/01/2018 through 01/31/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082200	01/26/2018	U.S. BANK	01-4320	Faucet Repair Kit	54.97	
				Lab Faucets	199.19	
				Valve	84.95	
			01-4330	ADOBE PRO SUBSCRIPTION	11.24	
				ANTIVIRUS SOFTWARE	99.98	
			01-4350	VAN/BUS PARTS	104.17	
			01-4351	Fuel for Maintenance	82.09	
			01-4400	Garden Bench	711.14	
			01-5890	DOMAIN RENEWAL	252.76	
				LOG ME IN/JOIN ME SUBSCRIPTION	239.88	
			01-5899	ADOBE PRO SUBSCRIPTION	3.75	
				Unpaid Sales Tax	53.32-	2,250.21
00082201	01/26/2018	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		171.04
00082202	01/26/2018	VOCABULARYSPELLINGCITY.COM	01-4300	Spelling membership renewal		326.25
00082203	01/26/2018	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	1,443.35	
			01-4351	BUS FUEL	2,593.54	
				Fuel for Maintenance	190.67	
			01-5899	FUEL FOR MAINTENANCE	52.54	4,280.10
00082204	01/26/2018	ALLEN WRIGHT	01-5200	MILEAGE		20.44
Total Number of Checks					56	169,965.80

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	53	93,762.27
13	Cafeteria Fund	3	1,937.50
76	Warrant/Pass Through (payroll)	2	74,319.35
Total Number of Checks		56	170,019.12
Less Unpaid Sales Tax Liability			53.32
Net (Check Amount)			169,965.80

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Superintendent Evaluation 2017-18

Please use the sections below to complete the performance evaluation of the Superintendent of Schools for the 2017-2018 school year.

1. District, School and Staff Culture

In year five, continue to establish a professional, supportive environment for all staff and the Board of Education with superintendent that permeates all interaction in order to deliver a quality education for all district students. Motto for the year = "Quality versus quantity."

- Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comment regarding District, School and Staff Culture:

2. Management of Operations and Fiscal Services

- a. Live within budgetary means with balance of fiscal integrity, program enhancement, and professional development. Stabilize overall budget and monitor possible flattening out of revenue statewide.

- Exceeds Expectations Meets Expectations Does Not Meet Expectations

- b. Provide quality mentorship and guidance to new business manager.

- Exceeds Expectations Meets Expectations Does Not Meet Expectations

- c. Continue to improve internal and external site communication.

- Exceeds Expectations Meets Expectations Does Not Meet Expectations

d. Maintain momentum on Prop 39 contract and completion of projects to pursue at various sites in the District—Downieville boiler is priority.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

e. Coordinate the transition of a retirement at Loyaltan High School in the area of plant maintenance and deferred maintenance projects.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

f. Work with the Board to identify, recruit, and mentor the new Administrative Assistant for a December retirement of current employee.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Personal:

a. Engage more communication with support personnel—new adm. asst.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

b. Work through negotiations/contract modification in positive manner

Exceeds Expectations Meets Expectations Does Not Meet Expectations

c. Ensure Board that Leadership in many areas, incorporating many situational styles, is being conducted day-to-day throughout the year.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comment regarding management of operations and fiscal services:

3. Educational Program

a. Explore multiple opportunities for our schools to invite parents and other supporters of our students to partner in embellishing the student experience. Enhance the School Site Councils to directly contribute to the LCAP, local site improvement, and other mandated documents.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

b. Interface with the Sierra Schools Foundation/Boosters as they continue to grow with new leadership to support new programs and opportunities for students throughout the County.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

c. Monitor the relevance and become intimately involved in the Early Release Wednesday professional development sessions.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

d. Implement the overall professional development plan to address and prepare for testing, statewide standards, new textbooks/curriculum, and the teaching methodologies needed to reach our students with these new components.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

e. Research and monitor the viability and vision of the high school master schedules at both high schools for desired breadth and 21st Century learning opportunities.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

f. Continue to deepen relationships with other County agencies and be an active participant in County affairs both informal and formal.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

g. Provide more public relations materials directly to local media.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

h. Explore opportunities to promote District to attract increased enrollment.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Personal:

a. Elected president of Loyalton Rotary 2018-19

Exceeds Expectations Meets Expectations Does Not Meet Expectations

b. Submit monthly "Supt's Column" to local media (Sept-June)

Exceeds Expectations Meets Expectations Does Not Meet Expectations

c. Ensure employees feel supported by superintendent

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comment on Educational Program:

Additional Comments:
