

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

August 8, 2017

5:00 pm Closed Session

Regular Session Immediately following the 6:00 pm meeting of the  
Sierra County Board of Education

Downieville School, 130 School St., Downieville, CA 95936

Video conferencing will be available at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

*In the case of a technological difficulty at either school site, videoconferencing will not be available.*

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)*

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT

At this time, we open the meeting for any public comments regarding the following Closed Session item.

E. CLOSED SESSION

1. Education Code §48918c, 72122 - HEARING TO CONSIDER EXPULSION OF A PUPIL (Case No. 01-201617).

Hearing Will Be Held in Closed Session Unless Timely Request for Open Session Received from Pupil. [Board deliberation will be held in closed session, and in the Board's discretion, outside the presence of all parties, with final action taken in open session, Item 1718-01.]

Open Session is now closed. The Board of Trustees, Superintendent Merrill Grant, Site Administrator Thomas Jones will now move into Closed Session to open the Hearing to Consider Expulsion of a Pupil (Case No. 01-201617.)

Others present in Closed Session include Student, Student's Parents and Counsel

F. ADJOURN TO THE SIERRA COUNTY OFFICE OF EDUCATION MEETING AT 6:00 PM.

G. RETURN TO OPEN SESSION

REPORT OUT – Public Vote of the Governing Board shall be taken under Action Items.

H. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Acknowledgement of Toribio Ramirez' 32 years of continuous employment.
- b. School Starts August 28, 2017 (Inservice August 24 & 25)
- c. Downieville WASC Accreditation Letter\*\*
- d. Downieville WASC Accreditation Banner
- e. Summer Maintenance Progress

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- f. Downieville Boiler Update
- g. Videoconferencing Equipment (PolyCom)
- h. Interdistrict Variances

<b>New/Renewal</b>	<b>School Year</b>	<b>Grade Entering</b>	<b>District of Residence</b>	<b>Receiving District</b>
New	2017-18	K	Washoe	Sierra-Plumas
Renewal	2017-18	12	Sierra	Tahoe-Truckee
Renewal	2017-18	9	Sierra	Tahoe-Truckee

- 2. Business Report
  - a. Account Object Summary-Balance from 07/01/17 to 7/31/17\*\*
  - b. Budget Transfer
- 3. Staff Reports (5 minutes)
- 4. Board Members' Report (5 minutes)
- 5. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
  - a. Current location
  - b. Videoconference location

**I. CONSENT CALENDAR**

- 1. Approval of the minutes of the Regular Board meeting held July 11, 2017\*\*
- 2. Approval of Board Report – Checks Dated 07/01/17 through 07/31/17\*\*
- 3. Approval of Teresa Taylor, 2017-2018 Lead Teacher, Downieville School
- 4. Approval of Assignment of Barbara Jaquez, 2017-2018 RTI Coordinator, Loyalton High Grades 7-8 and Grades 9-12
- 5. Approval of 2017-2018 Certificated Substitute List\*\*
- 6. Approval of Assignment to Teach Core Subjects Out of Credential Authorization for the 2017-2018 School Year \*\*

**J. ACTION ITEMS**

**New Business**

- 1. Final Action Regarding Consideration of Expulsion of Pupil, Case No. 01-201617 (Education Code section 48918, 72122) (President)
- 2. Approval of Laurie Petterson to the Loyalton Elementary School Transitional Kindergarten/Kindergarten teaching position on the basis of a California Commission on Teacher Credentialing Limited Assignment Permit. A diligent search to recruit a fully prepared teacher was made and an insufficient number of persons met the Sierra-Plumas Joint Unified School District's employment criteria

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3. Acceptance of Resignation of Katrina Bosworth, Instructional Aide, .9 FTE, Downieville School
4. Approval of Katrina Bosworth to the Downieville Elementary School Kindergarten to Grade three teaching position on the basis of a California Commission on Teacher Credentialing Provisional Internship Permit. A diligent search to recruit a fully prepared teacher was made and an insufficient number of persons met the Sierra-Plumas Joint Unified School District's employment criteria
5. Approval of Hillary Lozano to the Downieville School Instructional Aide position in the kindergarten to grade three classroom, .9 FTE (5.4 hours daily), effective August 28, 2017
6. Approval of Fred Squires to the Loyaltan High School Plant Maintenance position, 1.0 FTE, effective July 24, 2017
7. Adoption of Administrative Assistant Job Description\*\* (Grant)
8. Adopt Classified Employee Administrative Assistant Salary Schedule, effective May 9, 2017\*\* (Grant)
9. Adoption of Maintenance Salary Schedule\*\* (Grant)
10. Approval of Forty-Five Day Budget Revise\*\* (Griesert)
11. Discussion – Revise Memorandum of Understanding with Sierra County regarding Sierraville School (Grant)
12. Discussion - Superintendent/District Goals for 2017-2018 (Grant)

APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)

13. Board Policy and Administrative Regulation 3551, Food Service^^
14. Administrative Regulation 4112.2, Certification, revision^^
15. DELETE Board Policy 4112.61, 4212.61, 4312.61, Employment References^^
16. Administrative Regulations 4112.61, 4212.61, 4312.61, Employment References, revision^^
17. Board Policy & Administrative Regulations 4127, 4227 & 4327, Temp Athletic Team Coaches, revision^^
18. Board Policy 4154, Health and Welfare Benefits, revision^^
19. Board Policy 4312.1, Contracts^^
20. Board Bylaw 9121, President^^
21. Board Bylaw 9220, Governing Board Elections^^

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22. Board Bylaw 9230, Orientation^^
23. Board Bylaw 9400, Board Self-Evaluation^^
24. Board Bylaw 9250, Remuneration, Reimbursement and other Benefits^^
25. Tour of Downieville Lighting Project as Funded by Prop 39 (Grant)

K. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on September 12, 2017, beginning with Closed Session, as needed, at 5:00 pm and the Regular Board Meeting immediately following the Sierra County Board of Education meeting at 6:00 pm.
2. Suggested Agenda items
  - a. \_\_\_\_\_

L. ADJOURN



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Dr. Merrill M. Grant, Superintendent

\*\*enclosed

\*handout

^^County agenda backup



# Accrediting Commission for Schools Western Association of Schools and Colleges

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MARILYN S. GEORGE, ED.D.  
*Vice President*

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SALLY TODD  
Western Catholic Educational Association

BERIT VON POHLE  
Pacific Union Conference of Seventh-day  
Adventists

JOEL WAHLERS  
National Lutheran School Accreditation

SOPHIA WAUGH  
California Congress of Parents and  
Teachers, Inc. (PTA)

DORIS YAMASHIRO-TANAKA  
Hawaii State Teachers Association

DAVID YOSHIHARA  
Association of California School  
Administrators

June 28, 2017

Mr. Merrill M. Grant  
Superintendent  
Downieville Schools  
P.O. Drawer B  
Downieville, CA 96126

Dear Mr. Grant:

The Accrediting Commission for Schools, Western Association of Schools and Colleges (ACS WASC) announces the action taken at the Summer 2017 Commission Meeting. The ACS WASC Commissioners have determined Downieville Schools (K - 12) meets the ACS WASC criteria for accreditation. This accreditation status is based on all of the information provided by the school, including the self-study report, and the satisfactory completion of the on-site accreditation visit.

It is the decision of the Commission to grant Six-Year Accreditation Status with a Mid-cycle One-day Visit through June 30, 2023.

Downieville Schools is required to prepare a Mid-cycle Progress Report for the Mid-cycle Visit. The report and visit should demonstrate that the school has:

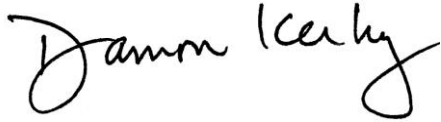
- Addressed the critical areas for follow-up through the schoolwide action plan;
- Made appropriate progress on the implementation of the schoolwide action plan; and
- Improved student achievement relative to the schoolwide learner outcomes and the academic standards.

Accreditation status is conditioned upon Downieville Schools's continued adherence with the ACS WASC policies, procedures, and criteria for accreditation. This includes a requirement that an accredited school annually contribute members from the school staff or district to participate on visiting committees. Failure to maintain compliance with said policies, procedures, and standards is grounds for modification and/or withdrawal of the accreditation.

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Downieville Schools  
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The Commission looks forward to Downieville Schools's anticipated success and continuing improvement in keeping with ACS WASC's pursuit of excellence in elementary, secondary, and adult education.

Sincerely,

A handwritten signature in black ink that reads "Damon Kerby". The signature is written in a cursive style with a large, looped initial "D" and a long, sweeping tail on the "y".

Damon Kerby  
Commission Chairperson

cc: Visiting Committee Chairperson  
Superintendent

Balances through July						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,580,899.00	1,580,899.00	1,481,405.28	3,009.38	96,484.34
1115	Extra Duty Hourly	5,000.00	5,000.00			5,000.00
1120	Certificated Substitutes	23,161.00	23,161.00			23,161.00
1300	Certificated Superv/Admin Sala	220,570.00	220,570.00	204,929.12	18,629.92	2,989.04
1310	Teacher In Charge/Head Teacher	16,000.00	16,000.00	10,000.00		6,000.00
1900	Other Certificated Salaries	39,850.00	39,850.00	36,528.80	3,320.80	.40
	<b>Total for Object 1000</b>	<b>1,885,480.00</b>	<b>1,885,480.00</b>	<b>1,732,863.20</b>	<b>24,960.10</b>	<b>127,656.70</b>
2100	Instructional Aides Salaries	165,947.00	165,947.00	158,704.19		7,242.81
2200	Classified Support Salaries	285,754.00	285,754.00	183,207.70	21,320.04	81,226.26
2201	Bus Driver	65,294.00	65,294.00	24,551.89	249.19	40,492.92
2220	Classified Support Substitute	5,405.00	5,405.00		1,263.06	4,141.94
2300	Classified Sup/Admin Salaries	88,827.00	88,827.00	79,444.75	7,312.25	2,070.00
2400	Clerical & Office Salaries	142,336.00	142,336.00	114,400.14	4,726.00	23,209.86
2900	Other Classified Salaries	22,526.00	22,526.00	22,899.53		373.53
	<b>Total for Object 2000</b>	<b>776,089.00</b>	<b>776,089.00</b>	<b>583,208.20</b>	<b>34,870.54</b>	<b>158,010.26</b>
3101	State Teachers Retirement Syst	397,392.00	397,392.00	234,337.54	3,601.74	159,452.72
3102	State Teachers Retirement Syst	10,328.00	10,328.00			10,328.00
3201	Public Employees Retirement Sy			5,741.00		5,741.00
3202	Public Employees Retirement Sy	105,737.00	105,737.00	84,360.50	4,933.82	16,442.68
3212	Pers Pickup-Classified Employe	5,785.00	5,785.00			5,785.00
3311	OASDI-Certificated Positions	16,843.00	16,843.00	2,291.80		19,134.80
3312	OASDI-Classified Positions	49,896.00	49,896.00	35,218.79	2,067.40	12,609.81
3321	Medicare-Certificated Position	24,300.00	24,300.00	22,047.82	759.18	1,493.00
3322	Medicare-Classified Positions	11,918.00	11,918.00	8,236.85	484.81	3,196.34
3401	Health & Welfare -Certificated	381,226.00	381,226.00	387,697.95	3,767.45	10,239.40
3402	Health & Welfare-Classified Po	154,119.00	154,119.00	158,562.62	11,973.43	16,417.05
3501	State Unemployment Insurance-C	940.00	940.00	866.48	26.60	46.92
3502	State Unemployment Insurance-	420.00	420.00	291.52	17.40	111.08
3601	Workers' Compensation Insuranc	68,598.00	68,598.00	55,235.85	827.95	12,534.20
3602	Workers' Compensation Insuranc	31,954.00	31,954.00	19,500.32	1,147.81	11,305.87
3901	Other Benefits, Certificated P	48,000.00	48,000.00		28,238.58	19,761.42
3902	Other Benefits, Classified Pos	18,516.00	18,516.00			18,516.00
	<b>Total for Object 3000</b>	<b>1,292,286.00</b>	<b>1,292,286.00</b>	<b>1,014,389.04</b>	<b>57,846.17</b>	<b>220,050.79</b>
4100	Textbooks	63,634.00	63,634.00	6,942.05		56,691.95
4200	Books Other Than Textbooks			2,164.37	3,211.75	5,376.12

Balances through July						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
4300	Class Mat'l and Supplies	32,064.00	32,064.00	1,971.63		30,092.37
4301	Class Consumable Mat'l	5,000.00	5,000.00	245.60		4,754.40
4302	Class Paper/Toner	9,500.00	9,500.00			9,500.00
4305	Other Student M&S	19,525.00	19,525.00	2,065.38		17,459.62
4320	Custodial Grounds Supplies	42,495.00	42,495.00	14,202.45		28,292.55
4330	Office Supplies	17,231.00	17,231.00	2,420.37		14,810.63
4350	Vehicle Maint. M&S	25,900.00	25,900.00	3,325.00		22,575.00
4351	Vehicle FUEL	25,525.00	25,525.00	26,500.00		975.00-
4400	Non-Capital Equipment (Up to \$	33,741.00	33,741.00	28,228.89		5,512.11
	<b>Total for Object 4000</b>	<b>274,615.00</b>	<b>274,615.00</b>	<b>88,065.74</b>	<b>3,211.75</b>	<b>183,337.51</b>
5100	Subagreement for Services	176,461.00	176,461.00	145,749.99	13,250.01	17,461.00
5200	Travel & Conferences	58,381.00	58,381.00	3,785.00	1,254.71	53,341.29
5300	Dues & Membership	9,026.00	9,026.00	4,092.80	2,764.80	2,168.40
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00			55,080.00
5510	Power	90,183.00	90,183.00	89,184.50	289.50	709.00
5520	Garbage	12,813.00	12,813.00	7,081.20		5,731.80
5530	Water	64,350.00	64,350.00	49,000.00		15,350.00
5540	Propane	65,000.00	65,000.00			65,000.00
5590	Miscellaneous Utilities	15,500.00	15,500.00	15,000.00		500.00
5600	Rentals, Leases & Repairs	106,450.00	106,450.00	32,255.70	413.74	73,780.56
5800	Services & Operating Expense	4,300.00	4,300.00	1,800.00		2,500.00
5810	Legal Expenses	7,078.00	7,078.00	5,000.00		2,078.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	17,000.00	17,000.00	17,300.00		300.00-
5860	Solid Waste Tax	12,161.00	12,161.00	11,811.00		350.00
5890	Contracts/Servic	445,552.00	445,552.00	35,749.55	4,395.33	405,407.12
5899	SCOE Interagency Reimburse			7,345.58	4,840.00	12,185.58-
5900	Communications	3,875.00	3,875.00	300.65	1,200.00	2,374.35
5910	Telephone-Monthly Service	17,252.00	17,252.00	7,800.00		9,452.00
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00
	<b>Total for Object 5000</b>	<b>1,167,987.00</b>	<b>1,167,987.00</b>	<b>433,255.97</b>	<b>28,408.09</b>	<b>706,322.94</b>
6200	Building & Improvements	114,545.00	114,545.00			114,545.00
6400	Equipment	135,655.00	135,655.00			135,655.00
6500	Equipment Replacement	109,875.00	109,875.00			109,875.00
	<b>Total for Object 6000</b>	<b>360,075.00</b>	<b>360,075.00</b>	<b>.00</b>	<b>.00</b>	<b>360,075.00</b>

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2018, Period = 1, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE



Balances through July						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
7110	Out-of-State Tuition	104,450.00	104,450.00			104,450.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	68,067.00	68,067.00			68,067.00
7619	Other Interfund Transfers Out	275,000.00	275,000.00			275,000.00
<b>Total for Object 7000</b>		<b>447,517.00</b>	<b>447,517.00</b>	<b>.00</b>	<b>.00</b>	<b>447,517.00</b>
<b>Total for Fund 01 and Expense accounts</b>		<b>6,204,049.00</b>	<b>6,204,049.00</b>	<b>3,851,782.15</b>	<b>149,296.65</b>	<b>2,202,970.20</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	70,721.00	70,721.00	70,721.73		.73-
3202	Public Employees Retirement Sy	8,372.00	8,372.00	8,371.30		.70
3312	OASDI-Classified Positions	4,224.00	4,224.00	4,224.31		.31-
3322	Medicare-Classified Positions	987.00	987.00	987.85		.85-
3402	Health & Welfare-Classified Po	17,537.00	17,537.00	17,536.60		.40
3502	State Unemployment Insurance-	36.00	36.00	35.33		.67
3602	Workers' Compensation Insuranc	2,648.00	2,648.00	2,339.01		308.99
<b>Total for Object 3000</b>		<b>33,804.00</b>	<b>33,804.00</b>	<b>33,494.40</b>	<b>.00</b>	<b>309.60</b>
4340	Food Service	9,011.00	9,011.00	3,025.00		5,986.00
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	45,758.00	24,900.00		20,858.00
<b>Total for Object 4000</b>		<b>59,769.00</b>	<b>59,769.00</b>	<b>27,925.00</b>	<b>.00</b>	<b>31,844.00</b>
5200	Travel & Conferences	710.00	710.00			710.00
5600	Rentals, Leases & Repairs	2,800.00	2,800.00	600.00		2,200.00
5800	Services & Operating Expense	1,256.00	1,256.00	350.00		906.00
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	421.00	421.00			421.00
<b>Total for Object 5000</b>		<b>5,987.00</b>	<b>5,987.00</b>	<b>950.00</b>	<b>264.00</b>	<b>4,773.00</b>
<b>Total for Fund 13 and Expense accounts</b>		<b>170,281.00</b>	<b>170,281.00</b>	<b>133,091.13</b>	<b>264.00</b>	<b>36,925.87</b>
<b>Fund 40 - Dist Build</b>						
6200	Building & Improvements	75,000.00	75,000.00	15,294.80		59,705.20
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00
<b>Total for Fund 40, Expense accounts and Object 6000</b>		<b>275,000.00</b>	<b>275,000.00</b>	<b>15,294.80</b>	<b>.00</b>	<b>259,705.20</b>
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00

Balances through July						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
	Total for Fund 73, Expense accounts and Object 5000	6,000.00	6,000.00	.00	.00	6,000.00
	Total for Org 006 - Sierra-Plumas Joint Unified School District	6,655,330.00	6,655,330.00	4,000,168.08	149,560.65	2,505,601.27

MINUTES  
MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Immediately following the 6:00 pm meeting of the Sierra County Board of Education  
July 11, 2017

Video conferencing was not available.

- A. President MOORE called the meeting to order at 7 pm.
- B. ROLL CALL  
PRESENT: Mr. Mike Moore, President  
Ms. Patty Hall, Vice President  
Mr. Allen Wright, Clerk  
Mr. Tim Driscoll, Member  
Ms. Sharon Dryden, Member
- ABSENT: None
- C. APPROVAL OF AGENDA  
WRIGHT/HALL  
5/0
- D. FLAG SALUTE
- E. INFORMATION/DISCUSSION ITEMS
1. Superintendent's Report
    - a. SmartWatt Change Order #1
    - a. Downieville Boiler Project – Project is DSA approved; Adams Laboratories' assessment in process.
    - b. Summer Maintenance –  
Loyalton Elementary School classrooms: new flooring  
Loyalton High School: weight room padding replacement/new flooring in student restrooms;  
Sierra Pass: new flooring in student restrooms;  
District Office: water damage to asphalt will be replaced in August.  
Downieville Gym: updated lighting is complete.
    - c. Interdistrict Variance Requests
  2. Business Report
    - a. Account Object Summary-Balance from 07/01/16 to 7/30/2017
    - b. Tenth Month Enrollments for the 2016-2017 School Year
  3. Staff Reports  
LHS: Maintenance/flooring; new teachers already working on curriculum;  
August 23, 2017, is scheduled for SmartBoard training (MiniMacs)
  4. Board Members' Report - None
  5. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code [35145.5](#); Bylaw 9322; Government Code [54954.3](#))
    - a. Current location
    - b. Videoconference location

CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held June 13, 2017
2. Approval of Board Report – Checks Dated 6/01/2017 through 6/30/2017
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending June 30, 2017.  
It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending June 30, 2017. *No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the 2016-2017 school year.*
4. Approval of Consolidated Application for 2017-2018
5. Approval for Superintendent to Enter into a Service Agreement with California School Boards Association

DRYDEN/HALL

5/0

F. ACTION ITEMS

1. New Business

- 1617-211 Acknowledgement of Parent Request for Postponement of *Consideration of Expulsion Hearing* to August 8, 2017, Downieville, CA, per Ed Code 48918(a)  
The board is in agreement in granting this request.
- 1617-212 Adoption of Resolution No. 18-001, Budget Transfer  
WRIGHT/HALL  
DRISCOLL AYE  
DRYDEN AYE  
HALL AYE  
MOORE AYE  
WRIGHT AYE  
5/0
- 1617-213 Acceptance of Letter of Retirement from Hannah Tomatis, Administrative Assistant, Retirement Date Effective: December 31, 2017  
DRYDEN/HALL  
5/0
- 1617-214 Authorization to fill Administrative Assistant position, 1.0 FTE  
DRISCOLL/WRIGHT  
5/0
- 1617-215 Approval of Appointment of Joshua Boli, Social Science Teacher, Downieville School, effective 8/24/2017, 1.0 FTE  
WRIGHT/HALL  
5/0

Sierra-Plumas Joint Unified School District  
Governing Board Agenda  
July 11, 2017

- 1617-216 Acceptance of notice of resignation from Laurie Petterson, instructional aide, Loyalton Elementary, effective June 30, 2017  
DRYDEN/HALL  
5/0
- 1617-217 Authorization to fill instructional aide position, Loyalton Elementary, 3.0 hours daily, .5 FTE (2.5 hours classroom aide and 1/2-hour morning playground supervision)  
DRISCOLL/HALL  
5/0
- 1617-218 Approval of assignment of Laurie Petterson, Transitional Kindergarten/Kindergarten, Loyalton Elementary, effective August 24, 2017, 1.0 FTE  
DRISCOLL/DRYDEN  
5/0
- 1617-219 Approval of Appointment of Michelle Clemo, Bus Driver, effective August 24, 2017, .35 FTE (Grant)  
DRISCOLL/HALL  
5/0
- 1617-220 Acceptance of Notice of Resignation from Sharon Hastings, Bus Driver, effective July 3, 2017  
DRYDEN/HALL  
5/0
- 1617-221 Authorization to fill Bus Driver position, .59 FTE  
DRISCOLL/HALL  
5/0
- 1617-222 Public Hearing opened at 7:25 pm to announce the adoption of the Declaration of Need for Fully Qualified Educators for the 2017-2018 school year and closed without comment.
- 1617-223 Approval of Declaration of Need for Fully Qualified Educators for the 2017-2018 school year. *A diligent search to recruit fully prepared teacher(s) was made and an insufficient number of certificated persons met the Sierra-Plumas Joint Unified School District's employment criteria for the position (s)*  
DRYDEN/HALL  
5/0
- 1617-224 Approval of the CBEST Waiver for Substitute Teachers *(The Sierra-Plumas Joint Unified School District has been unable to recruit enough day-to-day substitute teachers who have not had an opportunity to take and pass all sections of the California Basic Educational Skills Test (CBEST). The District anticipates employing no greater than five (5) day-to-day substitutes on variable term CBEST waivers for the 2017-2018 school year*  
HALL/WRIGHT  
5/0
- 1617-225 Approval of Agricultural Career Technical Incentive Grant  
WRIGHT/HALL  
5/0

Sierra-Plumas Joint Unified School District  
Governing Board Agenda  
July 11, 2017

1617-226 Amend Previously Adopted Minutes of the May 9, 2017 Sierra-Plumas Joint Unified School District Governing Board Meeting  
WRIGHT/HALL  
5/0

APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

DRISCOLL motioned to approve Items 11617-227 through and including 1617-231  
HALL seconded  
5/0

1617-227 Administrative Regulation 5145.3, Nondiscrimination/Harassment

1617-228 Board Policy 6142.93, Science Instruction

1617-229 Board Policy 6145, Extracurricular and Cocurricular Activities

1617-230 Board Policy and Administrative Regulation 6145.2, Athletic Competition

1617-231 Board Policy and Administrative Regulation 6178.1, Work-Based Learning

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 8, 2017, at Downieville School, 130 School St., Downieville, CA 95936, beginning with Closed Session at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.
2. Suggested Agenda items
  - a. Downieville School Gym Tour
  - b. Downieville School Accreditation Letter and flag

H. ADJOURN 7:31 pm  
DRISCOLL/HALL  
5/0

---

Dr. Merrill M. Grant, Superintendent

\*\*enclosed

\*handout

^^County agenda backup

## Checks Dated 07/01/2017 through 07/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081724	07/12/2017	AMERIGAS	01-9510	PROPANE		160.78
00081725	07/12/2017	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		213.74
00081726	07/12/2017	CALIFORNIA SCHOOL BOARD ASSOC C/O WESTAMERICA BANK	01-5300	GAMUT/CSBA/CCBE MEMBERSHIP	2,575.00	
			01-5890	GAMUT/CSBA/CCBE MEMBERSHIP	1,752.50	
			01-5899	GAMUT/CSBA/CCBE MEMBERSHIP	4,327.50	8,655.00
00081727	07/12/2017	CITY OF LOYALTON	01-9510	WATER AND SEWER - LOYALTON SITES		3,582.56
00081728	07/12/2017	DOWNIEVILLE PUBLIC UTILITY DIS	01-9510	Water		222.80
00081729	07/12/2017	FOREST VIEW SCREENING	01-5890	DOT CONSORTIUM	222.00	
			01-9510	DOT CONSORTIUM	134.00	356.00
00081730	07/12/2017	GIRARD, EDWARDS, STEVENS & TUCKER LLP	01-9510	LEGAL FEES		78.00
00081731	07/12/2017	MERRILL GRANT	01-9510	MILEAGE	280.88	
				PER DIEM/HOTEL REIMBURSEMENT	136.96	417.84
00081732	07/12/2017	HOLIDAY INN EXPRESS SACRAMENTO CONVENTION CENTER	01-5200	HOTEL ACCOMODATIONS		879.71
00081733	07/12/2017	THOMAS JONES	01-9510	HOTEL/FLIGHT/CAR/PARKING		1,614.93
00081734	07/12/2017	K 12 MANAGEMENT INC.	01-9510	ISP PROGRAM		1,271.00
00081735	07/12/2017	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00081736	07/12/2017	MIKE MOORE	76-9576	H/W REIMBURSEMENT		687.32
00081737	07/12/2017	MOUNTAIN MESSENGER	01-9510	ADVERTISEMENTS AND PUBLIC HEARINGS		7.50
00081738	07/12/2017	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMP		21,225.50
00081739	07/12/2017	RACHEL PETERMAN	73-9510	BECHEN SCHOLARSHIP		3,000.00
00081740	07/12/2017	RESERVE ACCOUNT PITNEY BOWES	01-5899	POSTAGE	400.00	
			01-5900	POSTAGE	1,200.00	1,600.00
00081741	07/12/2017	REALITYWORKS	01-4200	Instructional supplies		3,211.75
00081742	07/12/2017	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	01-5890	ED-JOIN ANNUAL FEE	337.50	
			01-5899	ED-JOIN ANNUAL FEE	112.50	450.00
00081743	07/12/2017	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE	289.50	
			13-5890	FOOD FACILITY CHARGE	264.00	553.50
00081744	07/12/2017	SIERRA HARDWARE	01-9510	Misc Supplies		544.62
00081745	07/12/2017	SIERRA-PLUMAS JOINT UNIFIED	01-9510	BANK SERVICE FEES		42.00
00081746	07/12/2017	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	13,250.01	
			01-5890	TRANSPORTATION	2,083.33	15,333.34
00081747	07/12/2017	SMARTWATT ENERGY, INC	01-9510	BOILER DESIGN		6,849.98
00081748	07/12/2017	STAPLES ADVANTAGE	01-9510	OFFICE SUPPLIES		326.92

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

**Checks Dated 07/01/2017 through 07/31/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081749	07/12/2017	TEXAS INSTRUMENTS C/O EVENT CONSULTANTS GLOBAL	01-5200	WORKSHOP REGISTRATION		375.00
00081750	07/12/2017	TRI COUNTY SCHOOLS INS. GR.	01-9535	JULY 2017 HEALTH INSURANCE	11,568.00	
			76-9576	JULY 2017 HEALTH INSURANCE	62,326.76	73,894.76
00081751	07/12/2017	ANDREA WHITE	01-9510	FLIGHT/PER DIEM		586.54
<b>Total Number of Checks</b>					<b>28</b>	<b>146,341.09</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	25	58,837.51
13	Cafeteria Fund	1	264.00
73	Foundation Trust (Bechen)	1	3,000.00
76	Warrant/Pass Through (payroll)	3	84,239.58
Total Number of Checks		<b>28</b>	146,341.09
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>146,341.09</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
CERTIFICATED SUBSTITUTE LIST 2017-2018

LAST NAME	FIRST NAME	CREDENTIAL	SERVES
ARMSTRONG	STACI	MULTIPLE SUBJECT	Loyalton Schools
BRUNS	DIANNE	EMERGENCY 30 DAY SUBSTITUTE	Downieville, Loyalton
DONNELLY	AMBER	CLEAR SINGLE SUBJ BUSINESS, SPANISH	Loyalton Schools
DORSEY	DONNA	EMERGENCY 30 DAY SUBSTITUTE	Loyalton, Downieville
DOUVILLE	PAUL	CLEAR MULTIPLE SUBJECT	Downieville School
FILLO	STEPHEN	STANDARD SECONDARY-Industrial Arts	Downieville School
FOLCHI	ANGELINA	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
GANT (Roberti)	JENNY	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
JOHNSTON	JAMES	ELEMENTARY ED/ADMIN	Downieville School
LOPEZ	SYLVIA	EMERGENCY 30 DAY SUBSTITUTE	Downieville School
LOVERIDGE	BILL	SINGLE SUBJ AGRICULTURE	LHS, Agriculture only
OSTROM	SIGURD	SINGLE SUBJ ART, P.E. w/SUPP BIOLOGY	Downieville, Loyalton Gr 7-12
PEREZ (McHenry)	REBEKAH	CLEAR SINGLE SUBJECT ENGLISH	Loyalton, Downieville (Friday only)
PERKINS	CAROLYN	EMERGENCY 30 DAY SUBSTITUTE	Downieville
ROBERTS	VIRGINIA	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
SANCHEZ	MICHAEL	EMERGENCY 30 DAY SUBSTITUTE	Loyalton High School
TASSONE	STEPHEN	STANDARD ELEMENTARY	Downieville
TEAGUE	ERNEST	STANDARD SECONDARY/ELEM	Downieville, Loyalton
THOMPSON	NANCY	STANDARD TEACHING CREDENTIAL	Loyalton Elementary K-4
TORAASON	ELISABETH	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
THRASHER	ANNA MARIE	EMERGENCY 30 DAY SUBSTITUTE	Downieville, Loyalton
WENTLING	LAURIEL	EMERGENCY 30 DAY SUBSTITUTE	Downieville, Loyalton
WHITTAKER	MARILYN	GENERAL ELEMENTARY	Loyalton Schools

doc:Substitute List/spjUSD 2017-18\_Board 8/08/17

Teachers on Assignment to Teacher Core Subjects Out of Credential or 2017-2018  
Presented to Governing Board 8/8/2017

Teacher	Site	Subject/Grade	Sections	EC §	Section
Adams, J	LHS	Biology 9-12	1	44865	Necessary Small School
Adams, J	LHS	PE 7-8	2		Misassignment
Corcoran, A	LHS	PE 9-12	2	44865	Necessary Small School
Anila, A	LHS	Algebra 2, Finance Algebra	2	44865	Necessary Small School
Anila, A	LHS	Geometry	2	44865	Necessary Small School
Boli, J	DVL	Spanish I	1	44865	Necessary Small School
Boli, J	DVL	PE 9-12	1	44865	Necessary Small School
Boli, J	DVL	PE 7-8	1		Misassignment
Boli, J	DVL	Journalism	1	44865	Necessary Small School
Bolle', R	DVL	Earth Science 9-12	1		Misassignment
Bolle', R	DVL	Physics	1		Misassignment
Bolle', R	DVL	Math 7-8	1		Misassignment
Bolle', R	DVL	Advanced Math 9-12	1		Misassignment
Bolle', R	DVL	Geometry	1		Misassignment
Schumacher, C	Sierra P	Math 7-12	TBD	44865	Alternative School
		Social Science 7-12	TBD	44865	Alternative School
		Science 7-12	TBD	44865	Alternative School
		English 7-112	TBD	44865	Alternative School
	ISP	ISP K-12	TBD	44865	Alternative School

LHS=Loyalton High 7-12  
DVL=Downieville Jr/Sr High 7-12  
Sierra P= Sierra Pass Continuation

**ADMINISTRATIVE ASSISTANT**

**POSITION SUMMARY:**

Under the administrative direction of the Business Manager, the Administrative Assistant shall provide a wide variety of high level secretarial tasks to support the District/County Superintendent and the business office; provide confidential administrative assistance to the District/County Superintendent and the Governing Board(s); serve as initial contact/resource person to the public providing information and assistance; attend monthly District/County Governing Board meetings.

**PRINCIPAL RESPONSIBILITIES:**

- Receive, screen and route telephone calls; greet and assist visitors, refer callers and visitors to appropriate staff members, take and relay messages, respond to requests, complaints and questions from staff and the public
- Deliver, retrieve, open, date stamp and disseminate incoming mail
- Communicate with a wide variety of District/County personnel and administrators, parents, Board trustees, community organizations, media and governmental agencies
- Support all activities of the District/County Superintendent, including scheduling and maintaining appointment calendar; coordinating dates for meetings; gathering needed information from a variety of resources and carrying out other administrative details as directed
- Maintain Master Calendar, Vehicle Schedule, Office Calendar, others
- Coordinate the compilation and preparation of District/County Board agendas incorporating communications and background materials for distribution to Board trustees and posting on the district website; prepare Board packets for distribution by hard copy and electronic transmission; posts and/or mails agendas as appropriate.
- Prepare for and participate in District/County Board meetings including room set-up, assisting presenters, operating videoconferencing, audio-record proceedings; compose official meeting minutes for Superintendent's review and Board approval
- Post minutes on district website, and otherwise maintain permanent records of Board proceedings and actions.
- Coordinate the filing of Conflict of Interest Statements for elected officials and other designated employees; file reports with proper agencies. Update and maintain Conflict of Interest policies
- Maintain District/County policy manuals online and hard copies. Review, edit and confer with staff regarding any changes for the purpose of compliance with education code provisions
- Prepare and maintain a variety of required records, files and binders
- Prepare reports to State and Federal agencies and coordinate collection of departmental data (CBEDS, Civil Rights Survey, Title IX, others) for publication and reporting
- Assist in planning and implementing staff development activities
- Prepare First Day of School packet templates for site secretarial use and disbursement; assure information is in compliance with government code regulations
- Serve as a liaison with administrators, Board trustees, attorneys, and the public for the purpose of facilitating communication; communicate with a variety of office and district personnel and outside agencies to coordinate activities, exchange information on issues or concerns
- Upload documents to county/district website and post pertinent information on home page
- Make independent decisions regarding office work flow and meeting operational requirements

- Prepare documentation (e.g. reports, correspondence) for the purpose of providing written support and/or conveying information; check and review information and materials for the purpose of ensuring accuracy, completeness and conformity with legal procedures
- Update Sierra County Safe Schools Plan, Expulsion Plan, Pesticide Improvement Plan, Foster Youth Plan
- Oversee site mandatory postings
- Responsible for the coordination of the School Attendance Review Board (SARB) including room set-up, all correspondence, agendas, official minutes, records and letters for Superintendent and committee; communicate with administrators, parents and committee members regarding all aspects of the SARB process.
- Represent the district as the Foster Youth Liaison, monitoring and assisting enrolled foster youth, attending section meetings when possible, preparing agendas, minutes and chairing the Foster Youth Services Executive Advisory Council meetings
- Maintain permanent student files, process student transcripts
- Process interdistrict and intradistrict variance requests
- Maintain student suspension reports
- Maintain student expulsion records; communication with principals and timely letters to parents, record and produce final script of hearing, drafting the decision and disseminate information to appropriate persons.
- Responsible for maintenance and accurate reporting of inter/intra District transfer requests; corresponds with school districts, parents, Board members and Superintendent; disseminates information according to Board policy and procedures
- Process applications for use of all school facilities from outside agencies and/or private parties filing and recording accurate information for Superintendent's review, including County/District office portable use and rental
- Work with Business Manager to update contracts for contracted employees annually
- Post and update school transportation bus routes on the District/County website
- Communicate with bus drivers, parents, school and office staff regarding student transportation when needed
- Work on special projects requiring initiative and independent judgment
- Cross-train and assist business office staff and school site employees with departmental functions.
- Operate assigned computer software systems and a variety of office equipment including a printer, scanner, copier, facsimile, calculator, typewriter, telephone and other office machines to perform assigned duties
- Perform related duties as assigned

**KNOWLEDGE AND ABILITIES:**

KNOWLEDGE OF:

Advanced secretarial and administrative assistant methods and responsibilities  
Education Code, Election Codes and the Brown Act relating to school government  
Basic functions and organization of school district and county government  
Effective oral communication skills including telephone etiquette and greeting the public  
Professional interpersonal skills using tact, patience and courtesy  
Modern administrative office practices, procedures and equipment  
Correct English usage, grammar, spelling, punctuation and vocabulary in written and verbal communication  
Statistical and record-keeping techniques  
Alpha and numeric filing systems  
Operation of computer, computer systems, computer software and office machines  
Receptionist and telephone techniques

ABILITY TO:

Learn the procedures, functions and limitations of assigned duties  
Perform a variety of complex and responsible secretarial and administrative support duties  
Work effectively with constant interruptions  
Follow written and verbal instructions  
Communicate effectively both orally and in writing with clarity  
Compose correspondence and written materials independently  
Analyze situations accurately and adopt an effective course of action  
Work independently exercising good judgment and personal initiative  
Prepare and maintain administrative records and files  
Compile data and prepare reports  
Work confidentially with discretion; be flexible and sensitive to changing situations  
Plan and organize work to meet schedules and time lines  
Maintain cooperative and effective working relationships with office staff, elected public officials and the community at large  
Represent the District/ County Office with tact, diplomacy and sensitivity  
Capable of some light lifting  
Type 60 WPM accurately  
Operate a variety of office equipment to perform assigned duties  
Operate a vehicle to conduct work  
Attend workshops and trainings to gain knowledge and enhance work efficiency

**EDUCATION AND EXPERIENCE:**

Minimum three years progressively responsible clerical and secretarial experience. Work experience in the educational setting is preferred. Possess a high school diploma or equivalent. Related post-graduate business coursework is desirable.

**PHYSICAL ABILITIES:**

Dexterity of hands and fingers to operate a computer keyboard and standard office equipment  
Sitting or standing for extended periods of time  
Reaching overhead, above the shoulders and horizontally to retrieve and store materials  
Lifting, pushing, pulling and carrying objects; light lifting 30-40 lbs  
Bending at the waist, kneeling and squatting  
Hearing and speaking to exchange information on the telephone or in person  
Near and far visual acuity/depth perception  
Driving a vehicle to conduct work as necessary

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license

First Reading and Adoption: October 10, 2010

Revision: August 8, 2017

**SIERRA COUNTY OFFICE OF EDUCATION  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Salary Schedule for Classified Employees**

<b>POSITION</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>	<b>Step G</b>	<b>Step H</b>	<b>Step I 15 years</b>	<b>Step J 20 years</b>	<b>Step K 25 years</b>
School Secretary	\$ 14.60	\$ 15.42	\$ 16.22	\$ 17.04	\$ 17.82	\$ 18.67	\$ 19.56	\$ 20.49	\$ 21.51	\$ 22.59	\$ 23.72
Administrative Assistant	2,836 34,032	2,978 35,736	3,127 37,524	3,283 39,396	3,447 41,364	3,619 43,428	3,800 45,600	3,991 47,892	4,190 50,280	4,400 52,800	4,619 55,428

Approved May 9, 2017

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Classified Salary Schedule

Position	A	B	C	D	E	F	G	H	I	J	K
					Yr 5	Yr 8	Yr 11	Yr 14	Yr 17	Yr 20	Yr 25
Noon Supervisor	10.76	10.85	11.37	11.84	12.33	12.95	13.57	14.24	14.95	15.69	16.48
Cafeteria Work	11.00	11.69	12.33	13.01	13.65	14.32	15.04	15.79	16.56	17.40	18.27
Cashier	12.16	12.87	13.59	14.34	15.08	15.82	16.62	17.47	18.34	19.26	20.22
Instructional Aide	12.16	12.87	13.59	14.34	15.08	15.82	16.62	17.47	18.34	19.26	20.22
Cook I	13.09	13.87	14.65	15.41	16.17	16.98	17.83	18.74	19.66	20.65	21.69
Library Aide	13.36	14.16	14.95	15.75	16.53	17.35	18.17	19.10	20.06	21.06	22.12
Custodian	14.16	15.01	15.84	16.70	17.53	18.39	19.34	20.31	21.31	22.39	23.51
Maintenance Custodian	15.16	16.04	16.89	17.76	18.63	19.57	20.56	21.57	22.63	23.79	24.97
Plant Maint. Worker	16.06	17.02	17.94	18.34	19.84	20.83	21.87	22.96	24.10	25.30	26.57
Classroom Specialist	17.51	18.52	19.60	20.60	21.61	22.69	23.82	25.06	26.30	27.63	29.00
School Bus Driver	18.36	19.08	19.86	20.65	21.49	22.33	23.24	24.16	25.13	26.14	27.44
<b>Plant Maint./Bus Driver</b>	<b>18.36</b>	<b>19.08</b>	<b>19.86</b>	<b>20.65</b>	<b>21.49</b>	<b>22.33</b>	<b>23.24</b>	<b>24.16</b>	<b>25.13</b>	<b>26.14</b>	<b>27.44</b>

Proposed August 8, 2017

### Gen Fund Budget Comparison Worksheet

Materiality Threshold  
\$: .....  
%: .....

	Year:	Unrestricted				Restricted				Total			
		17/18		Pos (Neg)	%	17/18		Pos (Neg)	%	17/18		Pos (Neg)	%
		Adopted	45-Day			Adopted	45-Day			Adopted	45-Day		
Period:	Budget	Budget	Difference	Change	Budget	Budget	Difference	Change	Budget	Budget	Difference	Change	
<b>Revenues</b>													
Revenue Limit Funding	8010-8099	4,881,589	4,881,589	-	0.00%	-	-	-	-	4,881,589	4,881,589	-	0.00%
Federal Revenues	8100-8299	80,000	80,000	-	0.00%	111,657	111,657	-	0.00%	191,657	191,657	-	0.00%
State Revenues	8300-8599	61,215	114,332	53,117	86.77% 1	500,189	500,189	-	0.00%	561,404	614,521	53,117	9.46%
Local Revenues	8600-8799	233,784	233,784	-	0.00%	2,454	12,454	10,000	407.50% 2	236,238	246,238	10,000	4.23%
<b>Total Revenues</b>		<b>5,256,588</b>	<b>5,309,705</b>	<b>53,117</b>	<b>1.01%</b>	<b>614,300</b>	<b>624,300</b>	<b>10,000</b>	<b>1.63%</b>	<b>5,870,888</b>	<b>5,934,005</b>	<b>63,117</b>	<b>1.08%</b>
<b>Expenditures</b>													
Certificated Salaries	1000-1999	1,732,889	1,732,889	-	0.00%	152,591	152,591	-	0.00%	1,885,480	1,885,480	-	0.00%
Classified Salaries	2000-2999	724,701	724,701	-	0.00%	51,388	51,388	-	0.00%	776,089	776,089	-	0.00%
Benefits & Taxes	3000-3999	1,064,837	1,064,837	-	0.00%	227,449	227,449	-	0.00%	1,292,286	1,292,286	-	0.00%
Materials & Supplies	4000-4999	250,117	295,117	45,000	17.99% 1	24,498	28,498	4,000	16.33% 2	274,615	323,615	49,000	17.84%
Operating Expenditures	5000-5999	1,105,137	1,113,254	8,117	0.73% 1	62,850	68,850	6,000	9.55% 2	1,167,987	1,182,104	14,117	1.21%
Capital Outlay	6000-6599	101,298	101,298	-	0.00%	258,777	258,777	-	0.00%	360,075	360,075	-	0.00%
Other Outgo	7100-7299, 7400-7499	104,450	104,450	-	0.00%	-	-	-	-	104,450	104,450	-	0.00%
Other Outgo	7300-7399	(4,215)	(4,215)	-	0.00%	4,215	4,215	-	0.00%	-	-	-	-
<b>Total Expenditures</b>		<b>5,079,214</b>	<b>5,132,331</b>	<b>53,117</b>	<b>1.05%</b>	<b>781,768</b>	<b>791,768</b>	<b>10,000</b>	<b>1.28%</b>	<b>5,860,982</b>	<b>5,924,099</b>	<b>63,117</b>	<b>1.08%</b>
<b>Rev less Exp</b>		<b>177,374</b>	<b>177,374</b>	<b>-</b>	<b>0.00%</b>	<b>(167,468)</b>	<b>(167,468)</b>	<b>-</b>	<b>0.00%</b>	<b>9,906</b>	<b>9,906</b>	<b>-</b>	<b>0.00%</b>
<b>Other Sources/Uses</b>													
Transfers In	8910-8979	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	8980-8999	(167,468)	(167,468)	-	0.00%	167,468	167,468	-	0.00%	-	-	-	-
Transfers Out	7610-7699	343,067	343,067	-	0.00%	-	-	-	-	343,067	343,067	-	0.00%
<b>Total Other Sources</b>		<b>(510,535)</b>	<b>(510,535)</b>	<b>-</b>	<b>0.00%</b>	<b>167,468</b>	<b>167,468</b>	<b>-</b>	<b>0.00%</b>	<b>(343,067)</b>	<b>(343,067)</b>	<b>-</b>	<b>0.00%</b>
<b>Change in Fund Bal</b>		<b>(333,161)</b>	<b>(333,161)</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(333,161)</b>	<b>(333,161)</b>	<b>-</b>	<b>0.00%</b>
<b>Beg Fund Bal</b>													
Adjustments		-	-	-	-	-	-	-	-	-	-	-	-
Adj Beg Fund Bal		-	-	-	-	-	-	-	-	-	-	-	-
<b>End Fund Bal</b>		<b>(333,161)</b>	<b>(333,161)</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(333,161)</b>	<b>(333,161)</b>	<b>-</b>	<b>0.00%</b>
Non Spendable		3,400	3,400	-	-	-	-	-	-	3,400	3,400	-	-
Restricted		-	-	-	-	-	-	-	-	-	-	-	-
Comitted		518,756	533,284	14,528	2.80%	-	-	-	-	518,756	533,284	14,528	2.80%
Assigned		-	-	-	-	-	-	-	-	-	-	-	-
REU		621,000	625,000	4,000	-	-	-	-	-	621,000	625,000	4,000	0.64%
Unassigned		<b>(1,476,317)</b>	<b>(1,494,845)</b>	<b>(14,528)</b>	<b>0.98%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,476,317)</b>	<b>(1,494,845)</b>	<b>(14,528)</b>	<b>0.98%</b>

Tickmark Legend

1 One Time Mandated Cost per ADA increase. \$147 per 16/17 P2 ADA (361.34\*147)

2 Scaling Up Multi-Tiered System of Support Statewide Grant (SUMS)

REU is: **10.0%** **10.0%**