

AGENDA FOR THE MEETING OF
THE GOVERNING BOARD OF THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
April 11, 2017

CLOSED SESSION 5:00 p.m.

REGULAR SESSION immediately following the 6:00 pm meeting
of the Sierra County Board of Education

Downieville School, 130 School St., Downieville, CA 95936

Videoconferencing available at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees and Superintendent Dr. Merrill M. Grant will move into Closed Session to discuss the following item:

1. Government Code §54957, Public Employee Performance Evaluation - (Annual)
Title: Superintendent

The Board of Trustees, Superintendent Dr. Merrill M. Grant and Nona Griesert, Business Manager, will move into Closed Session to discuss the following item:

2. Government Code §54957.6, Conference with Labor Negotiators
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent
Employee Organizations:
Represented Employees: Sierra-Plumas Teachers' Association
Unrepresented Employees: Classified Employees
Confidential Employees
Administrative Employees

F. RETURN TO OPEN SESSION

ADJOURN FOR SIERRA COUNTY BOARD OF EDUCATION MEETING

G. 6 pm - RECONVENE

H. FLAG SALUTE

I. REPORT OUT FROM CLOSED SESSION

J. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report
 - a. Local Control Accountability Plan Stakeholder Meeting Dates:
 - Loyaltan Elementary School – May 2, 2017
 - Downieville Schools – May 10, 2017
 - Loyaltan High School – May 16, 2017
 - b. LCAP formation meeting – April 6, 2017
 - c. Downieville WASC
2. Business Report
 - a. Account Object Summary-Balance from 07/01/16 to 3/31/17**
 - b. Seventh Month Enrollments for the 2016-2017 School Year**
 - c. Positive Certifications Letter from California Department of Education^^
3. Staff Reports (5 minutes)
LHS Report on 2016-17 Schedule Change
4. SPTA Report (5 minutes)
5. Board Members' Report (5 minutes)
6. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
 - a. Current location
 - b. Videoconference location

K. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held March 14, 2017**
2. Approval of Board Report – Checks Dated 3/01/17 through 3/31/17**
3. Approval of assignment to teach core subjects out of credential authorization for the 2016-2017 school year:
 - o Megan Meschery, LHS Film Production, 1 section, EC 44263
 - o Susan Baker, LHS Choir, 1 section, EC 44258.2
 - o Augustine Corcoran, Downieville Schools, Yearbook, 1 section, EC 44263
4. Approval of Assignment of Tom Potter, 2016-17 Golf Coach, Downieville School
5. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending March 31, 2017. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 3/31/2017.

L. ACTION ITEMS

1. Unfinished Business and General Orders

1617-144 Adoption of Resolution No. 16-008, Pertaining to Request for Leave of Absence** (Grant)

2. New Business

1617-145 Adoption of Resolution No. 16-009, Changing Bank Account Authorized Signatory** (Grant)

1617-146 Adoption of Resolution No. 16-010, Changing Office of Public Construction Authorized Signatory** (Grant)

1617-147 Acceptance of Endorsement from Sierra-Plumas Classified Employees' Association that Toribio Ramirez meets the requirement for the Retirement/Golden Handshake effective August 10, 2017** (Grant)

1617-148 Acceptance of retirement letter from Toribio Ramirez, Plant Maintenance Worker, Loyalton High School, effective August 10, 2017 (**Under separate cover) (Grant)

1617-149 Authorize to fill 1.0 FTE, Plant Maintenance Worker, Loyalton High School (Grant)

1617-150 Acceptance of retirement letter from Kim McKinney, Teacher, Loyalton High School, effective June 9, 2017 (Grant)

1617-151 Authorization to fill 1.0 teaching position, Math Teacher, Loyalton High School (Grant)

1617-152 Accept letter of resignation from Catlin Bella effective March 31, 2017; instructional aide Loyalton Elementary, 5.25 hours daily (**Under separate cover)

1617-153 Authorization to fill instructional aide position, Loyalton Elementary, 5.25 hours daily (Grant)

1617-154 Approval of unpaid Leave of Absence for Elizabeth Elorza, August-November 2017, for purpose of student teaching; noon supervisor 1.0 hour daily (Grant)

1617-155 Approval of Single Plan for Student Achievement: Downieville Schools** (Grant)

1617-156 Approval of declaration of surplus and disposal of 2009 Dell Vostro 1000 Computer, S-PJUSD Asset Tag #35801 (Griesert)

1617-157 Approval of 2017-2018 Shortened Instructional Days (Grant)

1617-158 Approval of 2017-2018 School Calendar^^ (Grant)

APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)

1617-159 Board Policy 0460, Local Control and Accountability Plan^^

1617-160 Board Policy and Administrative Regulation 3260, Fees and Charges^^

Sierra-Plumas Joint Unified School District
Governing Board Agenda
April 11, 2017

1617-161 Exhibit 4112.9/4212.9/4312.9, Employee Notifications^^

1617-162 Board Policy 5111, Admission^^

1617-163 Board Policy 5111.1, District Residency^^

1617-164 Board Policy and Administrative Regulation 5113, Absences and Excuses^^

1617-165 Board Policy and Administrative Regulation 5141.52, Suicide Prevention^^ (New)

M. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on May 9, 2017, at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.

2. Suggested Agenda items

a. _____

N. ADJOURN



Dr. Merrill M. Grant, Superintendent

**enclosed

*handout

^^County agenda backup

Balances through March						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,553,875.00	1,492,223.00	418,396.86	1,034,477.50	39,348.64
1105	Per Diem - Same Day Travel		18.00		18.00	.00
1115	Extra Duty Hourly		8,760.00		4,540.00	4,220.00
1120	Certificated Substitutes	22,589.00	42,080.00		27,660.00	14,420.00
1300	Certificated Superv/Admin Sala	215,062.00	215,102.00	53,765.34	161,336.02	.64
1310	Teacher In Charge/Head Teacher	16,002.00	10,000.00	3,000.00	7,000.00	.00
1900	Other Certificated Salaries	38,115.00	38,115.00	9,528.75	28,586.25	.00
	Total for Object 1000	1,845,643.00	1,806,298.00	484,690.95	1,263,617.77	57,989.28
2100	Instructional Aides Salaries	176,965.00	169,555.00	55,443.86	110,951.35	3,159.79
2200	Classified Support Salaries	289,512.00	291,894.00	63,320.03	210,655.17	17,918.80
2201	Bus Driver	56,298.00	46,835.00	11,712.68	35,585.93	463.61-
2205	Per Diem - Same Day Travel		53.00		95.00	42.00-
2220	Classified Support Substitute	7,062.00	12,989.00		10,525.87	2,463.13
2300	Classified Sup/Admin Salaries	82,241.00	82,759.00	20,425.26	62,220.78	112.96
2400	Clerical & Office Salaries	136,355.00	137,121.00	40,781.61	96,916.66	577.27-
2900	Other Classified Salaries	23,729.00	21,386.00	7,257.89	14,021.19	106.92
	Total for Object 2000	772,162.00	762,592.00	198,941.33	540,971.95	22,678.72
3101	State Teachers Retirement Syst	299,139.00	347,212.00	56,207.61	140,602.21	150,402.18
3102	State Teachers Retirement Syst	5,450.00	6,825.00	575.58	1,182.22	5,067.20
3201	Public Employees Retirement Sy	8,031.00	8,071.00	2,409.51	5,661.07	.42
3202	Public Employees Retirement Sy	84,436.00	85,384.00	22,645.77	61,635.34	1,102.89
3212	Pers Pickup-Classified Employe	5,644.00	5,588.00	1,464.78	4,110.71	12.51
3311	OASDI-Certificated Positions	4,963.00	5,151.00	993.21	3,186.67	971.12
3312	OASDI-Classified Positions	46,533.00	45,722.00	11,431.64	32,290.29	2,000.07
3321	Medicare-Certificated Position	25,557.00	24,298.00	6,099.54	16,716.47	1,481.99
3322	Medicare-Classified Positions	11,112.00	10,776.00	2,748.46	7,701.69	325.85
3401	Health & Welfare -Certificated	352,373.00	404,782.00	120,066.81	287,162.59	2,447.40-
3402	Health & Welfare-Classified Po	138,921.00	149,005.00	40,806.84	110,367.09	2,168.93-
3501	State Unemployment Insurance-C	1,340.00	947.00	242.34	1,437.90	733.24-
3502	State Unemployment Insurance-	541.00	390.00	99.54	263.74	26.72
3601	Workers' Compensation Insuranc	71,835.00	66,767.00	17,352.72	45,578.16	3,836.12
3602	Workers' Compensation Insuranc	29,823.00	28,366.00	7,370.14	20,226.83	769.03
3901	Other Benefits, Certificated P	72,354.00	45,224.00		47,662.84	2,438.84-
3902	Other Benefits, Classified Pos		14,819.00		14,818.50	.50
	Total for Object 3000	1,158,052.00	1,249,327.00	290,514.49	800,604.32	158,208.19

Balances through March						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
4100	Textbooks	100,000.00	104,861.00		104,662.54	198.46
4200	Books Other Than Textbooks			5,376.12	88.64	5,464.76-
4300	Class Mat'l and Supplies	26,973.00	34,014.00	2,217.21	19,924.34	11,872.45
4301	Class Consumable Mat'l	5,000.00	5,000.00	379.24	9,402.21	4,781.45-
4302	Class Paper/Toner	9,500.00	9,500.00	439.02	8,419.90	641.08
4305	Other Student M&S	21,825.00	23,515.00	1,635.68	12,473.39	9,405.93
4320	Custodial Grounds Supplies	42,495.00	42,495.00	10,341.00	35,021.36	2,867.36-
4330	Office Supplies	16,492.00	17,231.00	1,873.50	8,608.66	6,748.84
4350	Vehicle Maint. M&S	25,900.00	25,900.00	2,380.16	4,535.98	18,983.86
4351	Vehicle FUEL	25,525.00	25,525.00	17,645.84	11,379.86	3,500.70-
4400	Non-Capital Equipment (Up to \$	30,148.00	27,311.00	12,819.57	57,749.69	43,258.26-
	Total for Object 4000	303,858.00	315,352.00	55,107.34	272,266.57	12,021.91-
5100	Subagreement for Services	176,461.00	176,461.00	59,743.93	91,717.23	24,999.84
5200	Travel & Conferences	44,642.00	75,948.00	13,802.66	26,708.14	35,437.20
5300	Dues & Membership	1,327.00	6,068.00	580.40	8,600.20	3,112.60-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		53,030.85	2,049.15
5510	Power	90,183.00	90,183.00	26,918.30	57,084.18	6,180.52
5520	Garbage	12,813.00	12,813.00	2,985.71	3,756.01	6,071.28
5530	Water	64,350.00	64,350.00	31,467.12	28,532.88	4,350.00
5540	Propane	65,000.00	65,000.00	27,254.43	27,745.57	10,000.00
5590	Miscellaneous Utilities	15,500.00	15,500.00	9,341.83	5,658.17	500.00
5600	Rentals, Leases & Repairs	94,512.00	106,450.00	77,403.69	6,174.24	22,872.07
5800	Services & Operating Expense	2,500.00	4,300.00	750.00	1,250.00	2,300.00
5810	Legal Expenses	7,078.00	7,078.00		11,920.50	4,842.50-
5812	Board Election Expense	2,500.00	2,500.00		323.78	2,176.22
5840	Audit Expense	17,000.00	17,000.00	7,700.00	9,300.00	.00
5860	Solid Waste Tax	12,161.00	12,161.00		10,794.84	1,366.16
5890	Contracts/Servic	437,634.00	447,395.00	157,913.57	271,544.24	17,937.19
5899	SCOE Interagency Reimburse			6,293.34	3,940.79	10,234.13-
5900	Communications	3,875.00	3,875.00		2,953.07	921.93
5910	Telephone-Monthly Service	17,252.00	17,252.00	3,708.25	3,153.37	10,390.38
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00
	Total for Object 5000	1,124,893.00	1,184,439.00	425,863.23	624,188.06	134,387.71
6200	Building & Improvements		114,545.00	171,414.51	8,324.49	65,194.00-
6400	Equipment	129,944.00	138,600.00		93,564.13	45,035.87

Balances through March						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
6500	Equipment Replacement	209,420.00	109,875.00	14,780.00		95,095.00
	Total for Object 6000	339,364.00	363,020.00	186,194.51	101,888.62	74,936.87
7110	Out-of-State Tuition	104,450.00	104,450.00		6,248.25-	110,698.25
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun	200,000.00				.00
7616	Trans fr Gen Fund to Cafeteria	61,553.00	61,553.00			61,553.00
7619	Other Interfund Transfers Out	300,000.00	275,000.00			275,000.00
	Total for Object 7000	666,003.00	441,003.00	.00	6,248.25-	447,251.25
	Total for Fund 01 and Expense accounts	6,209,975.00	6,122,031.00	1,641,311.85	3,597,289.04	883,430.11
Fund 13 - Cafeteria						
2200	Classified Support Salaries	70,610.00	69,751.00	23,042.74	46,963.03	254.77-
3202	Public Employees Retirement Sy	7,635.00	7,128.00	2,161.65	4,941.62	24.73
3312	OASDI-Classified Positions	4,377.00	3,937.00	1,311.78	2,640.82	15.60-
3322	Medicare-Classified Positions	1,024.00	919.00	306.79	617.62	5.41-
3402	Health & Welfare-Classified Po	13,840.00	13,773.00	4,152.12	9,620.62	.26
3502	State Unemployment Insurance-	49.00	35.00	11.51	23.45	.04
3602	Workers' Compensation Insuranc	2,746.00	2,468.00	822.67	1,656.15	10.82-
	Total for Object 3000	29,671.00	28,260.00	8,766.52	19,500.28	6.80-
4340	Food Service	7,924.00	9,011.00	1,616.56	3,946.34	3,448.10
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	45,758.00	14,661.95	37,690.55	6,594.50-
	Total for Object 4000	58,682.00	59,769.00	16,278.51	41,636.89	1,853.60
5200	Travel & Conferences		710.00		1,413.61	703.61-
5600	Rentals, Leases & Repairs	2,279.00	2,800.00		3,672.07	872.07-
5800	Services & Operating Expense	1,256.00	1,256.00	21.28	288.28	946.44
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	121.00	421.00		288.63	132.37
	Total for Object 5000	4,456.00	5,987.00	21.28	5,926.59	39.13
	Total for Fund 13 and Expense accounts	163,419.00	163,767.00	48,109.05	114,026.79	1,631.16
Fund 40 - Dist Build						
6200	Building & Improvements	300,000.00	75,000.00			75,000.00
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00

Balances through March		Fiscal Year 2016/17				
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Total for Fund 40, Expense accounts and Object 6000		500,000.00	275,000.00	.00	.00	275,000.00
Fund 73 - Bechen						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00
Total for Fund 73, Expense accounts and Object 5000		6,000.00	6,000.00	.00	.00	6,000.00
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,879,394.00	6,566,798.00	1,689,420.90	3,711,315.83	1,166,061.27

ENROLLMENT BY SCHOOL MONTH 2016-2017

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
Ending 2015-2016	181	63	87	22	21	9	included in site #	383
1st Day 2016-2017	177	57	97	26	23	1	included in site #	381
2016 CALPADS	173	→	155	23	23	2	included in site #	376

Month	1	2	3	4	5	6	7	8	9	10
September	179	57	97	23	23	3	3	included in site #		382
October	176	59	98	23	24	3	3	included in site #		383
November	173	60	98	23	23	3	3	included in site #		380
December	173	60	98	23	23	3	3	included in site #		380
January	177	59	98	22	24	3	3	included in site #		383
February	178	59	100	24	23	3	3	included in site #		387
March	178	59	99	24	23	3	3	included in site #		386
April								included in site #		
May								included in site #		
June								included in site #		

2015-16 P2 ADA	S-PJUSD 362.36	SCOE 0	Washoe 11.26
2016-17 P1 ADA	S-PJUSD 360.66	SCOE 1.73	Washoe 14.87

Enrollment difference from June 10, 2016, to

March 24, 2017: +3

Long Term ISP: LES 10 LHS 4

SCOE P-1: Extended Year .86 Special Day Class .87

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

March 14, 2017

Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

Teleconferenced to Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

A. CALL TO ORDER

President MOORE called the meeting to order at 5:00 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Patty Hall, Vice President
Mr. Allen Wright, Clerk
Mr. Tim Driscoll, Member
Ms. Sharon Dryden, Member (Arrived at 5:02 pm)

ABSENT: None

C. APPROVAL OF THE AGENDA

HALL/DRISCOLL

5/0

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opened for any public comments regarding the Closed Session items and closed without comment.

E. CLOSED SESSION

The Board of Trustees moved into Closed Session to discuss the following item:

1. Government Code §54957, Public Employee Performance Evaluation - (Annual)
Title: Superintendent

The Board of Trustees, Superintendent Dr. Merrill M. Grant and Rose Asquith, Business Manager moved into Closed Session to discuss the following item:

2. Government Code §54957.6, Conference with Labor Negotiators
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent
Employee Organizations:
Represented Employees: Sierra-Plumas Teachers' Association
Unrepresented Employees: Classified Employees
Confidential Employees
Administrative Employees

F. RETURN TO OPEN SESSION

ADJOURN TO SIERRA COUNTY OFFICE OF EDUCATION MEETING AT 6 PM.

G. RECONVENE at 7:11 pm

H. REPORT OUT FROM CLOSED SESSION

- a. The Board reviewed and discussed the Superintendent Evaluation form. Final copies will be submitted to the office for compilation and then mailed to board members individually. It will be presented to the superintendent at the April board meeting, Closed Session.
- b. Negotiations: The Board waits for response from SPTA.

I. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

a. Local Control Accountability Plan Stakeholder Meeting Dates:

- Loyalton Elementary School – May 2, 2017
- Downieville Schools – May 16, 2017
- Loyalton High School – May 10, 2017

b. Transfer of Sierra County Vehicles to District-goes before the Board of Supervisors next meeting

c. Accountability Dashboard – all about continuous improvement

2. Business Report

a. Account Object Summary-Balance from 07/01/16 to 2/28/17

b. Sixth Month Enrollments for the 2016-2017 School Year

3. Staff Reports (5 minutes)

- Ms. Robin Bolle, Lead Teacher, Downieville School, reported that the WASC tour will be happening in about two weeks; basketball season finishes successfully and leads the way for tennis, golf and drama. Several assemblies were held featuring former Downieville students and residents presenting lectures about their careers.
- Dr. Merrill Grant, on behalf of Tom Jones, Loyalton High School Principal, who was attending a girls' basketball playoff game, reported on the incident at Loyalton High School when Emery High School visited. Mr. Jones is diligently proceeding toward a resolution regarding the CIF complaint filed against LHS from Emery High School. There are now safeguards in place to sweep for graffiti on campus. Mr. Jones is looking into guest speakers/curriculum that speaks to the message of avoiding being an action-less bystander if students notice something harmful to others. CIF section commissioner reported that the Executive Director feels we have initially handled the situation appropriately.
- One student signed a letter of intent to complete on the College of Southern Idaho's Rodeo team.
- FFA's student is competing in Chico tomorrow for a regional Treasurer's spot. She made several cuts to be able to make the stage at the regional conference.
- Several students will earn their FFFA state degrees in Chico.
- Marlene Mongolo and I met yesterday and set up the testing schedule for May.

4. SPTA Report (5 minutes) - None

5. Board Members' Report

DRYDEN reported on the successful Mock Interviews at LHS.

WRIGHT reported on the excellent job Tom Potter, Downieville Maintenance, did as he addressed needs during the recent storms.

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 14, 2017

6. Public Comment
 - a. Current location - None
 - b. Videoconference location - None

J. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held February 14, 2017
2. Approval of Board Report – Checks Dated 2/1/17 through 2/28/17
3. John Smith, 2016-2017 Tennis Coach, Downieville School
4. Approval of Consolidated Application
WRIGHT/DRYDEN
5/0

K. ACTION ITEMS

1. New Business

- 1617-126 Adoption of Resolution No. 16-008, Pertaining to Request for Leave of Absence DRYDEN/HALL After discussion, the president declared this item tabled until further research is completed in order to ensure protection of the employee and district.
- 1617-127 First Reading of 2017-2018 School Calendar. To be brought back for Second Reading in April.
- 1617-128 Approval of California Department of Education J-13 Report for 2016-2017 credit for school closure days
DRYDEN/HALL
5/0
- 1617-129 Downieville WASC Report – Draft - Presentation
- 1617-130 Approval of Safe Schools Plan - this plan can be found in its entirety on our website,
DRISCOLL/HALL
5/0
- 1617-131 Authorization for Superintendent to Enter into a Memorandum of Understanding with Holy Family Catholic Church (Draft - parking lot utilization)
DRISCOLL/HALL
5/0
- 1617-132 Authorization for Superintendent to go out for bid on road maintenance for asphalt areas repair and/or sealed for protection:
1) parking lot in front of 109 Beckwith Rd
2) LES playground
3) emergency fire lane
4) service road between LES and LHS
5) reseal LHS parking lot
6) DVL parking lot and/or playground
DRYDEN/HALL
5/0

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 14, 2017

- 1617-133 Update on Clean Air Transportation Grant. Ms. Asquith stated that the steps to apply for this grant which is due March 30 are in process of completion.
- 1617-134 Authorization to purchase for a nominal fee, PUSD Surplus Vehicle #B023; 1993 Saf T Liner; VIN 1T75U4B21P113818
DRYDEN/WRIGHT
5/0
- 1617-135 Authorization to purchase for a nominal fee, PUSD Surplus Vehicle #B021; 1993 Saf T Liner; VIN 1T75U4B28P113816
DRYDEN/WRIGHT
5/0
- 1617-136 Authorization to Award bid for 1991 Toyota Corolla, VIN # JT2AE94VXM3014825 to the highest bidder, Toribio Ramirez
DRYDEN/HALL
5/0
- 1617-137 Authorization to Award bid for Ford Truck, VIN #25BPEJ8168 to the highest bidder, Toribio Ramirez
DRYDEN/HALL
5/0
- 1617-138 Authorization to award propane bid to AmeriGas
DRISCOLL/HALL
5/0
- 1617-139 Approval of 2016-2017 Second Interim Actuals as of January 31, 2017
DRISCOLL/HALL
5/0
- BOARD POLICIES AND ADMINISTRATIVE REGULATIONS
DRISCOLL motioned to approve Items 1617-140 through 143/HALL seconded.
5/0
- 1617-140 Approval of Board Policy and Administrative Regulation 3311, Bids, revision
- 1617-141 Approval of Administrative Regulation 3311.2, Lease-Leaseback Contracts, New
- 1617-142 Approval of Administrative Regulation 3311.3, Design-Build Contracts, New
- 1617-143 Approval of Administrative Regulation 3311.4, Procurement of Technological Equipment, New

L. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on April 11, 2017, at Downieville School, 130 School St., Downieville, CA 95936, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 14, 2017

2. Suggested Agenda items

- a. Resolution/White
- b. Calendar

M. ADJOURN 8:06 – p.m.
DRISCOLL/HALL
5/0

Allen Wright, Clerk

Dr. Merrill M. Grant, Superintendent

Checks Dated 03/01/2017 through 03/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081449	03/10/2017	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		99.71
00081450	03/10/2017	CAMILLE ALFRED	01-5200	PER DIEM/MILEAGE		196.59
00081451	03/10/2017	ALPINE FIRE SERVICE, INC.	01-5600	FIRE EXTINGUISHER MAINT - ALL SITES		188.81
00081452	03/10/2017	APEX SAW COMPANY	01-4300	Shop supplies		299.59
00081453	03/10/2017	APPLE COMPUTER, INC.	01-4400	MACBOOKS		7,369.64
00081454	03/10/2017	AT&T	01-5890	PHONE SERVICES ALL SITES	35.41	
			01-5899	PHONE SERVICES ALL SITES	31.46	
			01-5910	PHONE SERVICES ALL SITES	425.58	492.45
00081455	03/10/2017	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		32.72
00081456	03/10/2017	B & C TRUEVALUE HOME CENTER	01-4320	Maintenance Supplies		61.43
00081457	03/10/2017	SUSAN BAKER	01-5200	PER DIEM		50.00
00081458	03/10/2017	BSN SPORTS	01-4305	Pitching Protector		293.13
00081459	03/10/2017	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,372.99	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.57	3,582.56
00081460	03/10/2017	MICHELLE CLEMO	01-5200	BUS DRIVER TRAINING		1,017.50
00081461	03/10/2017	AUGUSTINE CORCORAN	01-4350	REPLACE VAN TIRE		128.12
00081462	03/10/2017	CRESCENT TOWING & REPAIR	01-5890	BUS TOWING		1,125.00
00081463	03/10/2017	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING	468.75	
			01-5899	ALARM MONITORING	26.25	495.00
00081464	03/10/2017	PAT DOYLE	01-5200	PER DIEM/MILEAGE		186.59
00081465	03/10/2017	FERRELLGAS	01-5540	PROPANE	9,276.56	
			01-5899	PROPANE	812.72	10,089.28
00081466	03/10/2017	GOLD COUNTRY DISTRIBUTORS	13-4340	FOOD AND SUPPLIES	75.13	
			13-4700	FOOD AND SUPPLIES	1,329.05	1,404.18
00081467	03/10/2017	HUNT & SONS, INC.	01-5590	Heating oil		1,139.68
00081468	03/10/2017	IXL LEARNING	01-4300	IXL learning program		500.00
00081469	03/10/2017	KENDRICK BOILER WORKS, INC	01-5600	BOILER REPAIR		876.72
00081470	03/10/2017	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00081471	03/10/2017	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	5,739.27	
			01-5899	ELECTRIC - LOYALTON SITES	298.89	6,038.16
00081472	03/10/2017	LOYALTON BOOSTER CLUB	01-4305	FUEL REIMBURSEMENT		175.22
00081473	03/10/2017	MCRUFFY PRESS, LLC	01-4300	ISP SUPPLIES	486.90	
				Unpaid Sales Tax	31.56-	455.34
00081474	03/10/2017	MEGAN A. MESCHERY	01-5200	PER DIEM/HOTEL REIMBURSE		264.50
00081475	03/10/2017	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		841.05
00081476	03/10/2017	MIKE MOORE	76-9576	H/W REIMBURSEMENT		687.32

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 4

Checks Dated 03/01/2017 through 03/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081477	03/10/2017	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		150.00
00081478	03/10/2017	NORTHEASTERN JOINT POWERS AUTHORITY	01-3602	W/C AUDIT 15/16 AMOUNT DUE	112.83	
			01-9571	W/C AUDIT 15/16 AMOUNT DUE	4,846.29	
			76-9571	WORKER'S COMP	24,301.25	29,260.37
00081479	03/10/2017	NORTHERN CA SUPERINTENDENTS	01-5200	SUPT. SYMPOSIUM REGISTRATION		150.00
00081480	03/10/2017	OFFICE DEPOT	01-4330	OFFICE SUPPLIES	147.35	
			01-5899	OFFICE SUPPLIES	49.11	196.46
00081481	03/10/2017	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Estimated Electrical		2,599.38
00081482	03/10/2017	PLACER COUNTY OFFICE OF EDUCATION	01-5200	ADMIN COACH MILEAGE		401.76
00081483	03/10/2017	POWERSCHOOL GROUP LLC	01-5200	REGISTRATION	220.00	
			01-5899	REGISTRATION	1,980.00	2,200.00
00081484	03/10/2017	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		180.07
00081485	03/10/2017	PROMEVO, LLC	01-4400	CHROMEBOOKS		1,048.75
00081486	03/10/2017	QUILL CORPORATION	01-4330	Office supplies		51.02
00081487	03/10/2017	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	145.40	
				COPIER MAINT. LHS/LES	769.25	
			01-5899	COPIER AGREEMENT	22.76	937.41
00081488	03/10/2017	REALLY GOOD STUFF, INC.	01-4300	storage case	54.13	
				Unpaid Sales Tax	3.19-	50.94
00081489	03/10/2017	REED'S LOCKSMITHING, INC.	01-4320	LOCK AND KEY SERVICE		194.68
00081490	03/10/2017	SCHOOL SPECIALTY	01-4300	Furniture order	341.57	
			01-4302	paper supplies	176.29	517.86
00081491	03/10/2017	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00081492	03/10/2017	MANDIE SHERIDAN	01-5200	Gas Reimbursement		53.06
00081493	03/10/2017	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		101.48
00081494	03/10/2017	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00081495	03/10/2017	SIERRA COUNTY TREASURER	01-5860	SOLID WASTE FEE - ALL SITES		5,397.42
00081496	03/10/2017	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	1,020.15	
			01-5899	GARBAGE SERVICE	19.80	1,039.95
00081497	03/10/2017	SIERRA HARDWARE	01-4320	Misc Supplies		77.55
00081498	03/10/2017	SIERRA VALLEY HOME CENTER	01-4320	CUSTODIAL & MAINT. SUPPLIES	54.70	
				MAINT. SUPPLIES	117.29	171.99
00081499	03/10/2017	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		150.35
00081500	03/10/2017	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	15,145.96	
			01-5890	TRANSPORTATION	2,499.98	17,645.94

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ESCAPE ONLINE

Checks Dated 03/01/2017 through 03/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081501	03/10/2017	SLOSSON EDUCATION PUBL INC.	01-4300	Kindergarten Tests	111.69	
				Unpaid Sales Tax	6.91-	104.78
00081502	03/10/2017	SMARTWATT ENERGY, INC	01-6200	LIGHTING PROJECT		8,324.49
00081503	03/10/2017	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		32.00
00081504	03/10/2017	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES	3,455.07	
			13-8221	COMMODITIES	3,299.07-	156.00
00081505	03/10/2017	TRI COUNTY SCHOOLS INS. GR.	01-9535	MAR 2017 HEALTH INSURANCE	11,986.00	
			76-9576	MAR 2017 HEALTH INSURANCE	66,821.56	78,807.56
00081506	03/10/2017	U.S. BANK	01-4300	Adobe Creative Cloud	59.98	
				FIRST AIDE KIT	32.94	
				Rolling Case	74.53	
			01-4301	stapler	32.16	
				Workbook	64.74	
			01-4305	SPORTS EQUIPMENT	150.26	
			01-4320	CAMERA'S	799.11	
			01-4330	ADOBE PRO SUBSCRIPTION	11.24	
				KEY CABINET	26.96	
				OFFICE SUPPLIES	543.89	
				SECRETARY COMPUTER	409.34	
				WEBSITE/DOMAIN REG/ANTIVIRUS	9.76	
			01-5200	POWERSCHOOL UNIVERSITY HOTEL	232.83	
			01-5890	4TH QTR SUI	8.52	
				EMAIL SERVER BACKUP	915.58	
				WEBSITE/DOMAIN REG/ANTIVIRUS	10.23	
			01-5899	ADOBE PRO SUBSCRIPTION	3.75	
				EMAIL SERVER BACKUP	305.20	
				OFFICE SUPPLIES	181.28	
			13-4340	SHELVING	43.14	
			76-9572	4TH QTR SUI	370.52	4,285.96
00081507	03/10/2017	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	65.89	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	2,006.36	2,072.25
00081508	03/10/2017	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		116.78
00081509	03/10/2017	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	543.02	
				Fuel for Field Trips	38.94	
			01-4351	BUS FUEL	1,661.99	
				Fuel for Maintenance	66.40	
			01-5200	Fuel	269.18	2,579.53

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/01/2017 through 03/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081510	03/15/2017	CIF STATE OFFICE	01-5200	Athletic Admin. Training		210.00
00081511	03/15/2017	CSADA	01-5200	CSADA Conference		270.00
00081512	03/15/2017	PLUMAS UNIFIED SCHOOL DISTRICT	01-4400	BUS PURCHASE		5,000.00
Total Number of Checks					64	203,265.58

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	58	106,429.90
13	Cafeteria Fund	6	4,696.69
76	Warrant/Pass Through (payroll)	4	92,180.65
Total Number of Checks		64	203,307.24
Less Unpaid Sales Tax Liability			41.66
Net (Check Amount)			203,265.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 16-008

Pertaining to Request for Leave of Absence

WHEREAS, the Governing Board has received a request for a one (1) year leave of absence from certificated employee, Andrea White;

WHEREAS, Education Code §35160 permits the governing board of any school district to initiate and carry on any program, activity, or may otherwise act in any manner which is not in conflict with or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established;

WHEREAS, there is no law that preempts, conflicts with or is inconsistent with the District granting a one (1) year leave of absence to certificated employee, Andrea White, and such leave of absence does not conflict with the purposes for which the District was established;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Governing Board here acknowledges receipt of the above-referenced request for a one (1) year leave of absence from certificated employee, Andrea White
2. The Governing Board grants the request for a one (1) year leave of absence on the condition that Andrea White agrees to the following terms:
 - a. Andrea White agrees that the request for the one (1) year leave of absence is irrevocable
 - b. The leave of absence shall be an unpaid leave of absence
 - c. Andrea White must notify the Governing Board of her intent to return to the District on or before March 1, 2018, for the 2018-2019 school year or waive any return rights
 - d. Andrea White agrees to notify the District of her intent not to return to the District as soon as reasonably possible to afford the District the opportunity to make appropriate staffing decisions. Andrea White acknowledges that any return rights shall be waived upon providing the District with notification to not return to the District
 - e. Andrea White shall be entitled to an appropriate certificated position. Placement in an appropriate certificated position shall be based on Andrea White's seniority, credential and competence. Andrea White acknowledges that her assignment, if any, will be based on the needs of the District at the time Andrea White seeks to return to the District.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on March 14, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Allen Wright, Clerk

I, Andrea White, hereby agree to the terms as stated in Resolution No.16-008, regarding my request for a one (1) year leave of absence.

Date: _____

Andrea White

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 16-009
Changing Bank Account Authorized Signatory

THIS Resolution supersedes Resolution No. 15-008, dated April 12, 2016.

WHEREAS, it is the responsibility of the Governing Board to designate account signers to assure financial accountability of the District;

RESOLVED THAT the Governing Board of the Sierra-Plumas Joint Unified School District authorizes the removal of the account signer from the following checking accounts:

Loyalton High School Associated Student Body Account, 8351567147: Rose Asquith
Cafeteria Account, 7038967845: Rose Asquith
Petty Cash Account, 8351567139: Rose Asquith

RESOLVED THAT the Governing Board of the Sierra-Plumas Joint Unified School District authorized to add account signers as follows

Loyalton High School Associated Student Body Account, 8351567147: Nona Griesert
Cafeteria Account, 7038967845: Nona Griesert
Petty Cash Account, 8351567139: Nona Griesert

RESOLVED THAT the Sierra-Plumas Joint Unified School District Governing Board authorizes all checks to be signed by two signers and have at least three authorized signers on each bank account.

RESOLVED THAT the Sierra-Plumas Joint Unified School District Governing Board authorizes the following Wells Fargo Bank accounts signers:

Downieville School Associated Student Body Account, 0290063403: Allison Baca, School Secretary; Augustine Corcoran, Downieville Teacher; and Lynn Fillo, Downieville Teacher

Loyalton High School Associated Student Body Account, 8351567147: Thomas Jones, Site Administrator; Megan Meschery, Loyalton High Teacher; Joanne Nunes, Loyalton High Teacher; Nona Griesert, Business Manager

Cafeteria Account, 7038967845: Andrea White, Site Administrator; Nona Griesert, Business Manager; Hannah Tomatis, Administrative Assistant

Petty Cash Account, 8351567139: Nona Griesert, Business Manager; Hannah Tomatis, Administrative Assistant; Susan Roberts, Personnel Technician

NOW, THEREFORE, BE IT RESOLVED THAT this Resolution 16-009 shall be in effect April 11, 2017, until superseded, revoked or otherwise nullified.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on April 11, 2017, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
VACANT:

Allen Wright, Clerk

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 16-010

Office of Public School Construction Funding Authorization

This Resolution hereby supersedes Resolution 11-013, approved February 14, 2012.

WHEREAS, the Office of Public School Construction provides various funding programs for school construction; and

WHEREAS, Sierra-Plumas Joint Unified School District Governing Board authorizes Sierra-Plumas Joint Unified School District (S-PJUSD) to apply for school construction funding when available and necessary.

WHEREAS, that the S-PJUSD may seek funding for a viable school construction program that may meet the needs of the District.

BE IT FURTHER RESOLVED, that Superintendent Dr. Merrill M. Grant or Business Manager Nona Griesert is hereby authorized and empowered to execute in the name of S-PJUSD all necessary documents to implement and carry out the purposes of this resolution.

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District held April 11, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Allen Wright, Clerk

SIERRA-PLUMAS CLASSIFIED EMPLOYEES' ASSOCIATION (S-PCEA) and
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD

Retirement/Golden Handshake Separation Agreement

The Sierra-Plumas Classified Employees' Association (S-PCEA) Collective Bargaining Agreement, ARTICLE 18.1, states the following:

- 18.1 Classified Employees with a minimum of 25 years of experience five (5) years with the District/County, who have reached the age of 55, may elect in writing to take advantage of their choice of one (1) of the following offers:
- A. One (1) year of retiree health and welfare benefits (at the tiered rate as required by health care provider) for medical, dental and vision plans for the retiree, spouse and family, capped at the employer's current dollar contribution in the year of the unit member's final year of service, or
 - B. A lump sum dollar amount (taxable) for the term of one (1) year set at the dollar contribution made by the employer in the year of the unit member's final year of service.

This Golden Handshake is contingent upon formal written notification of retirement /resignation being submitted on or before March 31st of the last year of service. This offer must be formalized to show a savings to the employer on a case-by-case basis.

Sunset Early Retirement/Golden Handshake from the collective bargaining agreement, effective July 1, 2012: 1.0 FTE Employees in current active status as of July 1, 2012, shall be grandfathered into the early retirement/golden handshake option offered through July 1, 2012, and remain eligible until CalPERS retirement and separation from District/County employment."

Toribio Ramirez, a Classified Employee, commenced employment in the Sierra-Plumas Joint Unified School District as a Loyaltan High School student in 1980 and has marked 32 years of continuous employment;

Toribio Ramirez will turn age 53 in May 2017;

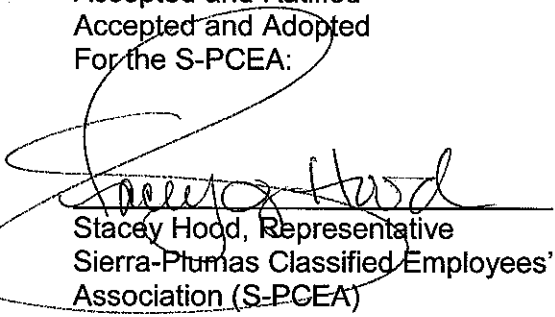
Toribio Ramirez has submitted a letter of intention to retire effective August 10, 2017, at which time his age will be 53;

Toribio Ramirez will elect CalPERS retirement benefits in August 2017 at age 53.

The Sierra-Plumas Classified Employees' Association hereby endorses the request by Toribio Ramirez to waive the age 55 age requirement for the S-PCEA Retirement/Golden Handshake eligibility.

Therefore, by this action, Toribio Ramirez meets the requirements for the Early Retirement/Golden Handshake as presented in ARTICLE 18.

Accepted and Ratified
Accepted and Adopted
For the S-PCEA:


Stacey Hood, Representative
Sierra-Plumas Classified Employees'
Association (S-PCEA)

3/29/17
Date

For the Employer:

Merrill M. Grant, Ed.D. Date
Superintendent
Sierra County Office of Education
Sierra-Plumas Joint Unified School District

Sharon Dryden, President Date
Sierra County Board of Education

Michael Moore, President Date
Sierra-Plumas Joint Unified School
District Governing Board

SINGLE PLAN FOR STUDENT ACHIEVEMENT

AT DOWNIEVILLE SCHOOLS

46-70177-6050611

46-70177-4632303

CDS Codes

Date of this revision: March 2017

The *Single Plan for Student Achievement* (SPSA) is a plan of actions to raise the academic performance of all students to the level of performance goals established under California's *Local Control Accountability Plan (LCAP)*. California *Education Code* sections 41507, 41572, and 64001 and the federal No Child Left Behind Act (NCLB) require each school to consolidate all school plans for programs funded through the School and Library Improvement Block Grant, the Pupil Retention Block Grant, the Consolidated Application, and NCLB Program Improvement into the *Single Plan for Student Achievement*.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Dr. Merrill M. Grant
Position:	Superintendent/Principal
Telephone Number:	530-289-3473
Address:	P.O. Drawer B Downieville, CA 95936
E-mail address:	mgrant@spjusd.org

Sierra-Plumas Joint Unified School District

This school plan was adopted by the school site council on March 15, 2017.

The District Governing Board approved this revision of the School Plan on April 11, 2017.

Single Plan for Student Achievement Executive Summary

Schools: Downieville Elementary School and Downieville Jr/Sr High School

Number of Students: Downieville Elementary School:.....25

Downieville Jr/Sr High School:.....22

Number of Teachers:5.3

1. School-wide Focus Areas (3 Maximum)

- English Language Arts
- Mathematics Proficiency

School Profile Highlights

- 1:1 computer/student ratio
- Small class sizes
- Low student to teacher ratio
- Articulation from grade to grade: K-12
- Persistent, dedicated staff
- Classroom Aides to enhance instruction
- On-going monitoring by teachers and site administrator
- Four-Year Planning
- Arts in School Program
- Site Council
- Environmental studies a priority
- Counseling services
- After-school tutoring by certificated instructor

Barriers

- Small size
- Difficulty to attract and hire highly qualified teachers due to location
- Limited offering of sections
- Combined grade levels
- Lack of professional development opportunities that are nearby and address California teaching standards, curriculum and localized specific problems
- Lack of student cohort numbers to offer robust vocational education opportunities
- Socio-economic disadvantage for some students
- After school activities/sports limited due to low student enrollment

Actions

- Instructional aides have been hired to assist in elementary combination classes
- Expanding: Data Gathering—New California Dashboard March 2017
- Professional Learning Communities/vertical Articulation
- Independent study programs and distance learning
- Uniform offerings aligned district wide that meet A-G requirements
- District wide PSAT testing-incorporated into four year plan
- Support for new teachers
- Transitional counseling/4-year planning/"Get Focused, Stay Focused" program

- **Overview of data analysis**

- There are no statistically significant subgroups in school based upon the small numbers of students.
- Downieville Elementary School had a decrease of API points in 2013 from 860 to 840.
- Downieville High School had an increase in API points from 731 to 787 in 2013.

- **Goals based on data analysis**

- Identify bottom 40% of students for intervention (RTI)
- Using benchmark assessments will allow us to diagnose learning strengths and weaknesses
- Continue to work with our students to maintain a high rate of success on the CAASPP
- Improve the success rate of all students below proficient on all mandated tests.

- **Professional development plan**

- We will continue to address the development of standards based benchmark assessments to drive our instruction to better prepare our students.
- We have joined a consortium of professional development with Placer County.
- "Short Mondays" for professional development to be implemented in 17-18.

- **School leadership: Focus on student learning**

The site administrator, also known as "principal" (hereinafter referred to as "site administrator"), is an instructional leader, and monitors progress by:

- Using the "walk through" method of monitoring teaching and learning.
- Meeting with grade levels and content areas on a regular basis to set goals based upon instructional data.
- Allocating resources based on data and need.

A teacher-in-charge and a lead-teacher are employed to meet site needs in the absence of the site administrator.

**Sierra-Plumas Joint Unified School District
Single Plan for Student Achievement**

**Downieville Schools
School Demographics for 2016-2017**

School Enrollment (CBEDS)	47
Percent Economically Disadvantaged (STAR)	50
Percent English Learners (STAR)	4

Ethnicity (Percent)

Hispanic	11
Asian	4
White	77
Unspecified	8

**Downieville Schools
Academic Performance Index (API) Growth**

	2012 Base API Actual	Growth Target For 12-13	2013 Growth API Actual	2012-2013 Growth Actual	Goal Met
Elementary	860	A	840	-20	Yes
JR/SR High	745	5	783	38	Yes
Subgroups	N/A	N/A	N/A	N/A	N/A

- *School scored at or above the statewide performance target of 800. No growth is needed.
- California Dashboard data ongoing 2017 and beyond; lack of significant subgroup populations a concern.

Single Plan for Student Achievement

School Profiles

Downieville Schools are located in Western Sierra County and serve the communities of Downieville, Sierra City, Goodyears Bar, Pike and Alleghany. This is a very large geographic area. Therefore, many of our students ride the bus daily. This school is one of five in the Sierra-Plumas Joint Unified School District.

Special programs include ISP (Independent Study Program) to assist students in credit recovery as well as making up out of sync classes. Tutoring is also provided with assistance from several teachers before and after school and at lunch with prior arrangements and the use of CSF tutors.

The schools serve 47 students kindergarten through twelfth grade. The ethnic make up is as follows: 2% Asian, 5% Latino/Hispanic, 88% Caucasian.

Downieville Elementary staff includes: 1 part-time administrator (shared with DHS), a .50 school secretary, 2 full time regular education teachers, .2 special education teacher, 1 special education aide, 2 part time classroom instructional aides, 1 part time librarian, 1 part time speech therapist, .5 cook, .5 custodian/ maintenance person. The two elementary classes are combined and contain kindergarten-2nd grade and 3rd-6th grade.

Downieville Jr/Sr High staff includes: 1 part time administrator (shared with DES), .50 school secretary (shared with DES), 2 full time regular teachers and 2 part time teachers, and a .50 custodial/maintenance person. The entire classified staff is shared with the elementary school.

An aggressive attendance-monitoring program has been established district-wide and on-site. Our school secretary monitors attendance daily. The office staff helps families by providing information about available resources, as well as addressing student attendance issues with parents and students. The School Attendance Review Board (SARB) is comprised of school officials, government agencies and law enforcement. They are poised to step in to situations where school attendance has become a problem.

The Response To Intervention (RTI) team membership is flexible and depends upon the needs of the student, but usually includes the student, parent(s)/guardian, teacher(s), site administrator, & Special Education teacher if needed. At the RTI meetings, a student's strengths, weaknesses, and needs are written down as specifically as possible and parent input is encouraged. At these meetings an action plan is developed to meet stated needs, with a follow-up date to discuss the success of the action plan, and to generate further suggestions for intervention if needed. For students still not being successful even with classroom modifications, the RTI plan can recommend special education testing when necessary and appropriate. When testing is completed, an IEP (Individualized Education Program) meeting is held to determine a student's eligibility and placement.

The School Site Council (SSC), a group of parents and staff that meet quarterly, is charged with implementing the Single Plan for Student Achievement. The SSC monitors the Single Plan, which ensures that all students have access to the core curriculum, that the program of support services is coordinated to minimize duplication and eliminate gaps, and to ensure that the school program is responsive to the individual needs of each student. The Single Plan for Student Achievement also ensures that the needs of English Language Learners are met. Finally, the SSC is charged with ensuring that there is ongoing evaluation of the school program.

The learning environment is conducive to a strong academic focus, which is accomplished through a clear understanding of the state and District content and performance standards for all students. Downieville School's faculty meets and participates in staff development opportunities to stay current with District adopted data analysis programs.

1. Alignment of curriculum, instruction and materials to content and performance standards:

The district has adopted the state approved curriculum in reading/language arts, math, social studies, and science and teachers use those materials to assure that students receive instruction in the content areas based on California's content standards. Instruction is informed, modified, and differentiated by teachers through the process of grade level teacher analysis of student performance on continuous monitoring and benchmark assessments. All students, K-12, are expected to master the grade level standards in order to be promoted to the next grade.

Currently in language arts we are using the state adopted textbooks, Open Court Reading, at the elementary level. These texts/programs are comprehensive and are utilized by all student groups including special education students and English language learners. In mathematics, we are currently using Saxon Math in grades K through three. All student groups use Saxon math materials. Houghton Mifflin Social Studies and Harcourt Brace Science are used in grades three through six and California Math 4th through 6th.

For 7th grade curriculum we are using Glencoe McGraw Hill Mathematics, Holt Life Science, Prentice Hall Literature for our Language Arts program, and Holt/California Social Studies. For our 8th grade program we are using Algebra – Glencoe McGraw Hill texts book, Holt Physical Science, Prentice Hall Literature for Language Arts, and Holt/California for Social Studies.

These materials were approved by the State Board of Education because they were aligned with content standards and frameworks; organized in a sequential way from grade level to grade level; contain assessment designed to measure what students know and what they can do; provide universal access for all students; and provide instructional planning and support for teachers.

All students, 9-12, are expected to master the course standards in order to earn appropriate credits and to meet all graduation requirements. In all core curricular areas Downieville Junior/Senior High School is using state adopted and or district approved textbooks. The texts are standards based and aligned with the Sierra-Plumas Joint Unified School District adopted curriculum. In the spring of 2005 math and science textbooks were adopted and purchased for the 2005-2006 school year. To be in compliance with the newly negotiated Williams Act,

science lab equipment was prioritized by the science teachers for purchase for the 2005-2006 school year. This included some of the lab equipment, which came from the closed Pliocene Ridge School. The district's Social Studies Committee has been working on the adoption of new texts district wide. We have finalized this process and delivered the new books to all classrooms. This adoption included standards-based textbooks for grades K-12.

All textbooks used in the Honors Program or the Advanced Placement courses are those approved through College Board, and are in accordance with the UC/CSU policies and regulations. A staff member from Downieville High School trained in Advanced Placement strategies allowing her to be better prepared to instruct these students. Downieville Junior/Senior High School currently offers only two AP and Honors courses: AP English Literature and Composition and AP English Language and Composition, both of which are approved accredited courses.

2. Availability of standards-based instructional materials appropriate to all student groups:

The goal of our instructional program is to insure access to standards based curriculum and instruction so that all students can meet or exceed the standards. All students have equal access and opportunity to master grade level standards. Standards based instructional materials (textbooks and their supplements) are purchased for every student at every grade level in the core content areas.

Students identified with special needs have an Individualized Education Plan (IEP). Each plan is written by the IEP team and specifically designed to meet the student's academic needs. Special education teachers use standards based materials to assist each student in meeting his or her educational goals. In addition, each child at Downieville School is mainstreamed into the general education setting for at least part of each day as their IEP permits. For all of their classes, they have access to the mainstream teachers due to NCLB "Highly Qualified Teacher" requirements. With the support of special education personnel, special education students are given the opportunity to access and master grade level standards.

English language learners are also incorporated into the mainstreamed classroom. All teachers on site have received either their BCLAD, CLAD, or SDAIE training to receive their certification. Teachers use standards based materials and SDAIE instructional strategies in order for English Language Learners to master the curriculum. Students in need of intensive language instruction have access to a part time bilingual aide to assist them in problem areas.

3. Alignment of staff development to standards, assessed student performance and professional needs:

Student achievement and staff needs are evaluated yearly. The district utilizes a number of staff development days each year to provide staff development opportunities in the following areas:

- Professional Learning Communities (PLC) to align and develop assessments.
- Technology training: Smart boards and Chromebooks
- Strategies and techniques for teaching diverse student populations

- Training in the content areas
- Classroom Management
- Standards based Instruction
- K-12 Health Integration into the curriculum

4. Services provided by the regular program to enable underperforming students to meet standards:

All teachers implement the standards-based instructional materials described above. The district-adopted materials address the needs of diverse learners, including underperforming students. At Downieville Elementary School, all students participate in a leveled reading program. Students are assessed at the beginning of the year and placed in reading groups based on the results. Each class is structured to meet the needs of the students in those particular reading levels. Students are reassessed throughout the year, and as their reading proficiency improves they are able to move to the appropriate group. Students are exposed to expository text as well as literature.

RTI meetings are held to collaboratively find ways to help under performing students meet the state standards. The team includes the classroom teachers, a special education teacher, parents, and the site administrator. As a result of these meetings, students are often referred for testing for special education services, counseling, and tutoring. A plan is developed to assist the regular education teacher meet the need of under-performing students in the classroom.

5. Services provided by categorical funds to enable underperforming students to meet standards:

Categorical and discretionary funds are used to support instructional aide time in the classroom. Both of our elementary classrooms are combination classes. One is K-3 and the other is 4-6. In order to enable the teacher to work effectively with each grade level and the diverse needs of students at that grade level, several aides are necessary. A third aide is provided to the special education classes. Therefore, Title 1, Title II and EIA-EIALL and unrestricted funds are spent on personnel who work directly with under-performing students. Much of the funding for instructional materials and supplies comes from FLEX funds. These materials assist teachers in preparing activities to give support to students needing extra assistance with course standards.

- Staff development opportunities for teachers and support staff-in Reading/Language Arts (Language!), Math and Science support the best practices in instruction.
- Supplemental Materials are provided to students to assist in their learning, including books, calculators, and other instructional materials.

6. Use of state and local assessments to modify instruction and improve student achievement:

Both state and local assessments are used to inform instructors and to address individual student gaps in academic performance. Each year, the site administrator analyzes state assessment results with teachers and they discuss what actions are needed for student achievement. These actions are reviewed in staff meetings as well as individual teacher meetings with administration. Site

categorical resources target supplemental interventions to improve student performance. Teachers use state and local assessments to determine at-risk status of students, develop interventions, and determine promotion and retention. The site administrator monitors effective implementation of standards-based programs and progress of students through observation, meetings, and data basing student progress. The students who score in the bottom 30% are specifically identified for intervention.

The Sierra Plumas Joint Unified School District also maintains a promotion and retention policy.

Each year, our students participate in the CAASPP testing as required by the state. The data generated by the testing is disaggregated and made available to the teachers. Teachers are able to see areas of student strength and weakness and modify instruction to address those needs. CST was suspended in 2014 and the new CAASPP testing program will provide the student achievement data to assess program effectiveness.

7. Number and percentage of teachers in academic areas experiencing low student performance:

All students are distributed into classrooms to achieve a balance of high, medium, and low abilities. Through the use of CST scores, local assessment and informal and formal testing in the classroom, teachers evaluate the data and plan lessons to challenge those students with average to high abilities and remediate those who are struggling. Differentiated instruction will allow students to progress at their individual pace and ability. Although the test scores at DES and DHS are consistently high, there are some students in every grade level that struggle to meet the standards.

8. Family, school, district and community resources available to assist these students:

The First 5 program of Sierra County offers assistance to parents and their families in the transition of children into the school system.

All teachers offer a quiet classroom where students may complete homework and get assistance outside of regular class time if necessary. Tutoring by certificated teacher provided daily.

9. School, district and community barriers to improvements in student achievement:

Downieville Schools serves a population of students and their families from an area that is socio-economically depressed. Sixty-five percent of our students receive free and reduced lunches. As a result, our school faces the typical barriers associated with high poverty rates: lack of parental involvement, lack of health care and mental health care services, absenteeism, and family instability.

10. Limitations of the current program to enable underperforming students to meet standards:

- Rural isolation leads to a lack of community resources.
- Limited ability to facilitate parental involvement in their students' academic endeavors.
- Lack of funding to provide transportation for students participating in after school programs such as additional tutoring.
- More vocational education opportunities could improve student motivation.
- Lack of funding to hire necessary staff to open the campus and resources on Saturdays and evenings.
- Staff professional development training in California standards-based instruction, curriculum and locally specific problems requires travel, considering our remote location. This is not only expensive but often treacherous during winter months.

Single Plan for Student Achievement

School Culture

Increase opportunities to learn

To increase student attendance as measured by a decrease in the number of absences and discipline referrals.

Planned Improvements in Student Achievement

The content of this school plan is aligned with school goals for improving student achievement. School goals are based upon analysis of verifiable state data, including the Academic Performance Index, CAASPP, California Dashboard, and the English Language Development test. The school site council analyzed available data on the academic performance of all students, including English Learners, economically disadvantaged students, and students with exceptional needs. The council also obtained and considered input from the school community. Based on these analyses, the council has established the following performance improvement goals, actions, and expenditures.

Goal: ENGLISH LANGUAGE ARTS and MATHEMATICS

Goal Statement

To increase the percentage of students scoring proficient or advanced by 20 percent as measured on the 2017 CAASPP in English Language Arts and mathematics.

Student Group

School wide

Performance Gains – English Language Arts

ELA Target = 67.6%

School wide at or above proficient 68.4%

Socioeconomically Disadvantaged 63.6%

The Elementary School wide percentage scoring proficient or higher will increase from 68.4% (May 2015) to 70.0% (May 2016).

Performance Gains – Math

Math Target = 68.5%
School wide at or above proficient 57.9%
Socioeconomically Disadvantaged 54.5%

The Elementary School wide percentage scoring proficient or higher will increase from 57.9% (May 2013) to 68.5% (May 2014).

Means of Evaluating

Annual state assessments
Report card data

Description of Specific Actions to Improve Educational Practice

Downieville Elementary School

School wide: Instructional assistants will help with the intervention process provided by the teachers.

Means of Achievement: Increased educational opportunity for low-performing students.

Task: To assist in the daily reading language arts and mathematics intervention instruction focusing on low-performing students. Provide students (Grades K-5) in need of small group or one-to-one support in reading/language arts intervention under the direction of the classroom teacher.

Measures: Daily schedules, ongoing classroom monitoring

Personnel assigned: Classified aides, high school students (TA)

Start Dates: 08/29/16

End Dates: 06/9/17

Funding Source	Related Expenditure	Estimated Costs
Title 1	Classified Salary	\$ 7,000
Small Rural Schools Achievement Program (REAP)	Instructional Materials	\$ 1,400

Professional Development

Means of Achievement: Staff development and professional collaboration

Tasks: Provide professional development opportunities to teachers in the areas of reading/language arts and opportunities to collaborate around student assessment and instructions.

Measures: On-going

People Assigned: Merrill Grant, Site Administrator

Start Dates: 08/29/16

End Dates: 06/9/17

Funding Source	Related Expenditures	Estimated Costs
Title II	Teacher Quality	\$ 1,500

GOAL: ENGLISH LANGUAGE DEVELOPMENT

Goal Statement

To increase the proficiency levels of all English Learner students by one level as measured on the 2010 CELDT

Student Group

English Learner(s)

Performance Gains

All English Learner(s) will gain one proficiency level annually.

Means of Evaluating

CELDT

Description of Specific Actions to Improve Educational Practice

Means of Achievement: Increased educational opportunity

Task: Provide supplemental instruction to EL student(s)

Measures: CELDT, CST ELA, ongoing classroom monitoring

People assigned: Classified Staff: New Bilingual Aide

Start Dates: 08/29/16

End Dates: 06/09/17

Funding Source	Related Expenditures	Estimated Costs
Educational Impact Aide	Classified Salary	\$ 1,700
Small Rural Schools		
Achievement Program (REAP)	Response to Intervention Stipend	\$ 600

Categorical Funding Allocated to this School/District

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II. Additional funds (listed under "Other") may be allocated to the school in accordance with district policy.

STATE PROGRAMS

Economic Impact Aid/English Learner Program **Amount: \$1,700**

Purpose: Develop fluency in English and academic proficiency of English learners

Purpose: Improve school response to educational, personal, and career needs of all students

Purpose: To increase academic achievement by improving teacher and site administrator quality.

Purpose: To increase academic achievement by providing smaller group instruction opportunities for students who are experiencing difficulties in core subjects.

FEDERAL PROGRAMS

Elementary and Secondary Education Act:

Purpose: To ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education, and reach minimum proficiency on the state content standards and assessments.

Title 1: **Amount: \$ 7,000**

Title II: Teacher Quality **Amount: \$ 1,500**

REAP **Amount: \$ 6,000**

Form D: School Site Council Membership

Education Code Section 64001(g) requires that the SPSA be reviewed and updated at least annually, including proposed expenditures of funds allocated to the through the Consolidated Application, by the school site council. The current make-up of the school site council is as follows:¹

Names of Members	Site administrator	Classroom Teacher	Other School Staff	Parent or Community	Secondary Student
Merrill Grant	X				
Augustine Corcoran		X			
Robin Bolle				X	
Hillary Lozano			X		
Steve Folsom				X	
Melissa Kinnear				X	
Darcy White				X	
Maire McDermid		X			
Numbers of members of each category	1	2	1	4	0

¹ At elementary schools, the school site council must be constituted to ensure parity between (a) the site administrator, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. All members must be selected by their peer group.

Single Plan for Student Achievement
Schoolwide Action Plan
Downieville Schools

English Language Arts and Mathematics

Area: *To continue to develop strategies to provide additional academic support in the areas of literacy and mathematics.*

Growth: *Downieville High School will increase the number of students scoring proficient or above on the CAASPP Language Arts and subject mathematics tests by 20 percent as compared to the 2016 CAASPP scores.*

Rationale: *To provide students with stronger literacy and mathematics skills to meet their present and future academic, vocational, and personal needs.*

ESLR Link: *Knowledgeable, Critical Thinkers, and Effective Communicators*

Means of Achievement:

1. Purchasing Accelerated Reader, Accelerated Math, and Star Reading to assist students with foundational mathematics skills to enable them to successfully access the core curriculum.
2. Providing EIA/ELL aide to assist students in gaining foundation skills needed to successfully complete core classes and to pass the CAHSEE by offering tutoring in class and during lunch.
3. Motivating students to increase time spent in reading by providing materials for reading circles in the Flex Period and purchasing the Accelerated Reader program for Downieville High School.
4. Maintaining a vocational program that provides students with opportunities to apply and enhance the core academic skills in hands-on vocational settings.

Funding Source: Economic Impact Aid/English Language Learner funding and

Categorical Funding: Title VI, Small Rural Schools Achievement Program

Estimated Cost: \$4,700

Implementers: Administration, Staff, Technology Coordinator, District Testing Coordinator

Means to Assess: Comparison of CST scores in mathematics and ELA from 2012 to 2013, school schedule, classroom checks, and annual review of action plan at faculty meetings (CSTs not administered in 2014).

Professional Development

Area: *To offer training to the faculty and staff at Downieville High School to foster professionalism and collaboration, to further develop the craft of teaching, and to enhance the love of learning and teaching that originally lead them to careers in education.*

Growth: *Downieville High School will meet their API growth for fiscal year 2013/14 and meet expected goals in all areas of the AYP.*

Rationale: *To provide students with the academic and vocational skills needed to become productive, successful workers and community members.*

ESLR Link: *Knowledgeable, Critical Thinkers, and Effective Communicators; Effective Communicators*

Means of Achievement:

1. Providing professional development opportunities to staff in the areas of assessment and course design.
2. Providing funding for teachers who are planning to teach or are teaching Advanced Placement courses to attend AP Institute workshops.
3. Scheduling minimum days to allow all teachers to participate in district Professional Learning Communities activities.
4. Offering professional development to all staff in the use of Smart Board technology and Chromebooks.

Funding Source: Title II

Categorical Allocation: Teacher Quality

Estimated Cost: \$1,500

Implementers: Administration, Staff

Means to Assess: API/AYP review and annual review of action plan at faculty meetings

Core Intervention Enrollments

Area: *To continue to ensure that placement in Core Intervention and Math Intervention courses is limited to students with specific academic needs determined by student grades and/or standardized test scores.*

Growth: *Downieville High School seniors will all pass the CAHSEE prior to graduation, and Downieville High School will achieve its API/AYP goals in 2014/15 school year.*

Rationale: *To ensure academic progress for all students toward meeting their individual academic goals and the school's overall academic goals.*

ESLR Link: *Knowledgeable, Critical Thinkers, and Effective Communicators; Effective Communicators*

Means of Achievement:

1. Evaluating student report cards at the end of each semester.
2. Annual review of CST results to accurately place students who score Below Basic or Far Below Basic in ELA or mathematics.
3. Using intervention materials and software programs - such as provided with Language! - to accurately assess student placement in Core Intervention classes.
4. Mandating enrollment in intervention for students in Grades 11 and 12 who have not passed one or both sections of the CAHSEE.

Funding Source: Small Rural School Achievement Program (REAP)
Educational Impact Aid/English Language Learner (EIA/ELL)

Estimated Cost: \$3,000

Implementers: Administration, Staff, RTI Coordinator, Resource Specialist

Means to Assess: Annual review of CST scores, ongoing review of CAHSEE scores, and annual review of action plan at faculty meetings

School Culture

Area: *To create an environment conducive to student learning where students learn to value education and feel safe, welcome, and comfortable.*

Growth: *Truancy rate will drop by three percent and the percentage of students involved in extra- co-curricular activities will increase by three percent as compared to the 2014-15 school year.*

Rationale: *When a school focuses on learning and maintains a safe, welcoming, comfortable environment students will attend and actively participate.*

ESLR Link: *Healthy Individuals*

Means of Achievement:

1. Working closely with Sierra County Office of Education in accessing the services of the School Psychologist to work with student groups or individuals as recommended by RTI/SSTs or SARB.
2. Keeping the school facilities and grounds in good repair and clean to promote student pride, health, and safety.
3. Continued communication with parents, students, and stakeholders to improve involvement in our school and commitment to our school's goals. Funds will be used for stationery and postage.
4. Cooperation with district office, project manager, and maintenance staff in obtaining funding for facility improvements including those indicated on our Facilities Inspection Tool and recommended by School Site Council.
5. Supporting student clubs in meeting their stated goals as they relate to leadership development, community service, and academic enhancement.
6. Maintaining an interscholastic athletic program that promotes athletic development, sportsmanship, student academic achievement, and healthy lifestyles.
7. Providing a period in the schedule for a teacher to serve as Academic Adviser to assist students with setting academic and career goals, funding post-high school education and/or training, and applying to colleges and universities.

Funding Source: Sierra County Office of Education and Carl Perkins Vocational Education Funds

Most cost is included in County funded Psychologist/Risk Counselor, and Maintenance and Custodial salaries.

Implementers: Administration, Staff, Students, Parents, Community

Means to Assess: Annual review of action plan at faculty meetings

CATEGORICAL FUNDING ALLOCATED TO THIS SCHOOL

The following state and federal categorical funds were allocated to this school through the Consolidated Application, Part II.

Vocational Education Carl D. Perkins Funds **Amount: \$ 500**

These funds will be used to purchase instructional materials, supplies, and equipment for the vocational woodshop, computer applications.

Title II, NCLB, Part A, Teacher Quality **Amount: \$1,500**

Title II funds are used to provide professional development on technology in order to increase student access to technology in core curriculum and to assist non-NCLB teachers to obtain appropriate credentials.

Economic Impact Aid/English Learner Program **Amount: \$5,200**

These funds will be used to provide instructional aide salaries and to purchase instructional materials to help English Learners at Downieville High School successfully access the core curriculum.

Small Rural Schools Achievement Program (REAP) **Amount: \$2,000**

These funds are to support instruction and academic programs for students in rural communities. We traditionally use the funding for instructional software material

Programs Included in this Plan

<i>State and Local Programs</i>		<i>Allocation</i>
✓	Economic Impact Aid/English Learner Program <i>Purpose:</i> Develop fluency in English and academic proficiency of English Learners.	\$5,200
<i>Total amount of state categorical and flex funds allocated to this school</i>		<i>\$5,200</i>

<i>Federal Programs under No Child Left Behind (NCLB)</i>		<i>Allocation</i>
✓	Vocational Education Carl D. Perkins Funds <i>Purpose:</i> Students receive vocational and technology skills that support academic standards.	\$ 500
✓	Title II, Part A: NCLB, Teacher Quality <i>Purpose:</i> Support professional development and the use of technology.	\$1,500
✓	Small Rural Schools Achievement Program (REAP) <i>Purpose:</i> Allow rural schools to provide academic opportunities for students.	\$2,000
<i>Total amount of federal categorical funds allocated to this school</i>		<i>\$4,000</i>

RECOMMENDATIONS AND ASSURANCES

The school site council recommends this school plan and its related expenditures to the district governing board for approval, and assures the board of the following:

1. The school site council is correctly constituted, and was formed in accordance with district governing board policy and state law.
2. The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.
3. The school site council sought and considered all recommendations from the following groups or committees before adopting this plan (**Check those that apply**)
 - School Advisory Committee for State Compensatory Education Programs
 - English Learner Advisory Committee
 - Community Advisory Committee for Special Education Programs
 - Gifted and Talented Education Program Advisory Committee
 - Other (List)
4. The school site council reviewed the content requirements for school plans of programs included in this Single Plan for Student Achievement, and believes all such content requirements have been met, including those found in district governing board policies and in the Local Improvement Plan.
5. This school plan is based upon a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This school plan was adopted by the school site council on April 11, 2017.

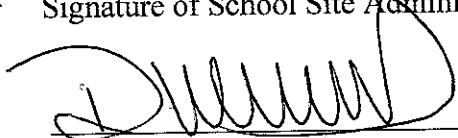
Attested:

Dr. Merrill M. Grant
 Typed name of School Site Administrator


 Signature of School Site Administrator

3/22/17
 Date

Darcy White
 Typed name of School Site
 Council Chairperson


 Signature of School Site
 Council Chairperson

3/22/17
 Date

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
2017 – 2018 Proposed School Calendar**

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Special Days	Teacher Days	School Days
AUG	13	14	15	16	17	18	19		6	
	20	21	22	23	24	25	26	24-25 Staff Development		
	27	28	29	30*	31			28 First Day of School		
SEP						1	2		20	19
	3	4	5	6*	7	8	9	4 Labor Day Holiday		
	10	11	12	13*	14	15	16			
	17	18	19	20*	21	22	23	22 End of 1 st Month		
	24	25	26	27*	28	29	30			
OCT	1	2	3	4*	5	6	7		22	20
	8	9	10	11*	12	13	14			
	15	16	17	18*	19	20	21	20 End of 2 nd Month		
	22	23	24	25*	26	27	28	27 End of 1 st Quarter		
	29	30	31							
NOV				1*	2	3	4		19	19
	5	6	7	8*	9	10	11	10 Veteran's Day Holiday		
	12	13	14	15	16	17	18	15-17 Min. Days - End of 3 rd Month/1 st Trimester		
	19	20	21	22	23	24	25	22 Min. Day 23-24 Thanksgiving Holiday		
	26	27	28	29*	30					
DEC					1	2	3		16	18
	3	4	5	6*	7	8	9			
	10	11	12	13*	14	15	16	15 End of 4 th Month		
	17	18	19	20*	21	22	23	22 Min. Day		
	24	25	26	27	28	29	30	25-5 Winter Break		
JAN	31	1	2	3	4	5	6		17	19
	7	8	9	10*	11	12	13			
	14	15	16	17*	18	19	20	15 MLK Holiday 19 End of 1 st Semester		
	21	22	23	24*	25	26	27	26 End of 5 th Month		
	28	29	30	31*						
FEB					1	2	3		18	18
	4	5	6	7*	8	9	10			
	11	12	13	14*	15	16	17	12 Lincoln's Birthday Holiday		
	18	19	20	21*	22	23	24	19 President's Day Holiday 23 End of 6 th Month		
	25	26	27	28*						
MAR					1	2	3	2 End of 2 nd Trimester	21	20
	4	5	6	7*	8	9	10			
	11	12	13	14*	15	16	17			
	18	19	20	21*	22	23	24	23 End of 7 th Month/3 rd Quarter		
	25	26	27	29*	29	30	31	30 Snow Day		
APR	1	2	3	4	5	6	7	2-6 Spring Break	16	14
	8	9	10	11*	12	13	14			
	15	16	17	18*	19	20	21	20 End of 8 th Month		
	22	23	24	25*	26	27	28			
	29	30								
MAY			1	2*	3	4	5		21	20
	6	7	8	9*	10	11	12			
	13	14	15	16*	17	18	19	18 End of 9 th Month		
	20	21	22	23*	24	25	26	25 Snow Day		
	27	28	29	30*	31			28 Memorial Day Holiday		
JUN						1	2		6	13
	3	4	5	6*	7	8	9	8 Last Day of School (Min. Day)		
Total Required Days									182	180

**All Wednesdays = Early release at 1:30 pm*