

SPECIAL MEETING AGENDA  
OF THE  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD  
FOR THE PURPOSE OF APPROVING PURCHASE OF VEHICLE  
FOR LOYALTON HIGH SCHOOL AGRICULTURE CAREER TECH PROGRAM  
July 27, 2016  
5:00 pm

Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing. Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)*

- A. CALL TO ORDER  
(Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. FLAG SALUTE
- D. APPROVAL OF THE AGENDA
- E. PUBLIC COMMENT

**Special Meeting Agenda Items only, please.**

This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board listed on this agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

F. ACTION ITEMS

1. New Business

- a. Authorization to purchase vehicle for Loyalton High School Ag Program;  
Funding: Career Technical Education Incentive Grant  
(Specific vehicle details will be available the Board Meeting.)

G. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on August 9, 2016, at Downieville School, 130 School Street, Downieville CA 95936, at 6:00 pm.



Dr. Merrill M. Grant, Superintendent

- \*\*\* prior month handout
- \*\* enclosed
- \* handout



CALIFORNIA  
DEPARTMENT OF  
EDUCATION

**TOM TORLAKSON**

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

July 26, 2016

Tom Jones  
Sierra-Plumas JUSD – Loyalton High School  
109 Beckwith Rd  
Loyalton, CA 96118

Dear Mr. Jones:

Please accept this letter as your evidence of the California Department of Education's approval of the SPJSD (131) request to expend \$48,040.16 of allocated CTEIG funds (FY 16-17) to purchase a 2016 Full Size HD GMC Sierra PU for the Agriculture and Natural Resources Industry Sector at Loyalton High School.

You are reminded that as mandated by Section 35168 of the California *Education Code*, equipment with a market value of \$500 or more must be appropriately tagged as purchased with CTEIG funds. Additionally, these equipment items must be added to the local educational agency's equipment inventory record which must include nine areas of information for each equipment item: a description of the equipment; a serial or other identification number; the source of the funds used to purchase the equipment; the acquisition date; the acquisition cost; the equipment's physical location; the equipment's use, including a current use justification statement if the equipment is being used for a purpose other than that for which was originally purchased; any permanent transfer, replacement, or disposition information; and the equipment item's current condition. At least once every two years, a physical inventory must be taken and the results reconciled with the equipment inventory to verify the current utilization and continued need for the equipment.

If you have further questions regarding this subject, please contact Sherry D. Davis, Ed.D., Consultant, Instruction and Learning Support Branch, Career and College Transition Division, Career Technical Education Administration and Management Office by phone at 916-322-1767 or by e-mail at [sdavis@cde.ca.gov](mailto:sdavis@cde.ca.gov).

Sincerely,

Sherry D. Davis, Ed.D.  
Education Programs Consultant  
Career Technical Education Administration and Management Office