

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

November 12, 2013

Immediately following the 6 pm meeting of the Sierra County Board of Education,
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118,

This meeting will be available for videoconferencing at Downieville School, 130 School Street, Downieville, CA

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. District Advisory Committee (DAC) Meeting Report
- b. Facilities Committee Report
- c. Inter-District Attendance Agreements as follows:

New/Renewal	School Year:	Grade Entering	District of Residence	Receiving District
New	2012-13	1	Lassen	Sierra
New	2012-13	K (ISP)	Lassen	Sierra

2. Business Report

- a. Board Report-Expenditures by Object 7/1/13 to 10/31/13**
- b. Second Month Enrollments for the 2013-2014 School Year**

3. Staff Reports (5 minutes)

4. SPTA Report (5 minutes)

5. Board Members' Report (5 minutes)

6. **Public Comment** –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

E. CONSENT CALENDAR

- 1. Approval of the minutes of the Regular Board meeting held October 8, 2013**
- 2. Approval of the minutes of the Special Board meeting held October 8, 2013**
- 3. Approval of the bill warrants for the month of October 2013**
- 4. Assignment of Stephen Tassone, 2013-2014 Site Tech Coordinator, Downieville School

Sierra-Plumas Joint Unified School District
 Governing Board Agenda
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5. Assignment of Catherine Stewart, 2013-2014 Classroom Specialist (Music) Downieville School, maximum 50 hours
6. Accept notice of resignation from Tamara Hubbs, Instructional Aide (Loyalton Jr/Sr High) and Hall/Noon Supervisor (Loyalton Elementary), effective October 25, 2013
7. Authorization for Superintendent to enter into an agreement with Brecht's Database Solutions, Inc., for Power504 and PowerRTI software**
8. Acceptance of Notice of Completion, Re-roof of Loyalton High School and Ceiling Mold Abatement**
9. Assignment of Virginia Roberts, Instructional Aide, Loyalton High, 5.4 hours daily, effective October 14, 2013. Funded by Title 1
10. Approval of Contracted Services, Penny Berry, Music Program, Loyalton Elementary School, for the year 2013-14**
11. Approval of Contracted Services Katie O'Hare, Art Program, Downieville Elementary School, for the year 2013-14**
12. Nomination of District Representatives to the Student Attendance Review Board [The school district representatives on the county school attendance review board shall be nominated by the governing boards of school districts and shall be appointed by the county superintendent of schools. All other persons and group representatives shall be appointed by the county board of education. Education Code §48321(a)(3).]

District Representatives	Sierra County Representatives include:
Merrill M. Grant, Chairman	John Evans, Sierra County Sheriff/Coroner
Marla Stock, Site Administrator	Larry Allen, Sierra County District Attorney
Derek Cooper, Site Administrator	Amy Richards Sierra County Social Services

F. ACTION ITEMS

Old Business

- 1314-93 Administrative Regulation 4161.2 (Certificated), Personal Leave, revision^^
- 1314-94 Administrative Regulation 4261.2, (Classified) Personal Leave, revision^^
- 1314-95 Administrative Regulation 4161.8, 4261.8, 4361.8, Family Care and Medical Leave, revision**

New Business

- 1314-96 Authorize to fill .37 FTE (2.25 hours daily) Instructional Aide position, Loyalton Jr/Sr High, funded by Title 1
- 1314-97 Authorize to fill .08 FTE (.5 hour daily) Hall/Noon Supervisor position, Loyalton Elementary (morning supervision)
- 1314-98 Discussion and Possible Action in regards to Extra Duty Assignment, 2013-14 Teacher in Charge, Downieville School
- 1314-99 Authorization to fill Extra Duty Assignment, 2013-14 Site Tech Coordinator, Loyalton Elementary School

1314-100 Appointment of Governing Board member(s) to the Technology Task Force

1314-101 School Safety/Multi-Agency Cooperation

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

1314-102 Board Policy 5141.27, Food Allergies/Special Dietary Needs, revision^^

1314-103 Administrative Regulation 5141.27, Food Allergies/Special Dietary Needs, revision^^

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on Tuesday, December 10, 2013, at Downieville School, Downieville, California, following the 6:00 pm meeting of the Sierra County Board of Education.

2. Suggested Agenda items

- a. _____
- b. _____
- c. _____

H. ADJOURNMENT



Dr. Merrill M. Grant, Superintendent

**enclosed

*handout

^^County agenda backup

Balances through October						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund						
1100	Teachers Salaries	160,144.00	160,144.00	130,747.60	37,295.60	7,899.20-
1120	Certificated Substitutes	4,833.00	4,833.00		2,910.00	1,923.00
1200	Certificated Pupil Support Ser	58,392.00	58,392.00	46,713.60	11,678.40	.00
1300	Certificated Supervisor Admini	65,192.00	65,192.00	60,532.16	26,629.71	21,969.87-
Total for Object 1000		288,561.00	288,561.00	237,993.36	78,513.71	27,946.07-
2100	Instructional Aides' Salaries	107,184.00	107,184.00	77,269.57	20,036.74	9,877.69
2200	Classified Support Salaries	13,238.00	13,238.00	9,542.32	4,514.06	818.38-
2300	Classified Supervisors' Admini	90,812.00	90,812.00	59,940.00	30,120.00	752.00
2400	Clerical Technical Office Staf	113,140.00	113,140.00	78,857.04	38,584.03	4,301.07-
2900	Other Classified Salaries	6,144.00	6,144.00		736.00	5,408.00
Total for Object 2000		330,518.00	330,518.00	225,608.93	93,990.83	10,918.24
3101	STRS Certificated Positions	22,319.00	22,319.00	19,634.32	6,252.12	3,567.44-
3102	STRS Classified Positions			266.56	157.07	423.63-
3202	PERS Classified Positions	52,074.00	52,074.00	31,937.84	14,107.08	6,029.08
3301	OASDI Certificated Positions	1,118.00	1,118.00		6.82	1,111.18
3302	OASDI Classified Positions	19,869.00	19,869.00	13,352.22	5,534.29	982.49
3311	Medicare Certificated Position	4,482.00	4,482.00	3,373.52	1,202.65	94.17-
3312	Medicare Classified Positions	4,653.00	4,653.00	3,167.28	1,323.82	161.90
3401	Health & Welfare Benefits Cert	70,692.00	70,692.00	60,010.24	17,393.52	6,711.76-
3402	Health & Welfare Benefits Clas	84,530.00	84,530.00	53,806.70	24,141.56	6,581.74
3501	SUI Certificated	1,358.00	1,358.00	118.96	42.53	1,196.51
3502	SUI Classified	165.00	165.00	112.98	46.61	5.41
3601	Workers' Compensation Certific	8,916.00	8,916.00	6,927.28	2,276.67	287.95-
3602	Workers' Compensation Classifi	10,239.00	10,239.00	6,503.78	2,718.39	1,016.83
3701	OPEB, Allocated Certificated	27,730.00	27,730.00			27,730.00
3901	Golden Handshake				6,479.22	6,479.22-
Total for Object 3000		308,145.00	308,145.00	199,211.68	81,682.35	27,250.97
4200	Library and Reference Material	6,613.00	6,613.00	1,297.20		5,315.80
4300	Materials and Supplies	18,975.00	18,975.00	257.42	4,442.85	14,274.73
4320	Custodial Supplies	1,300.00	1,300.00	183.83	23.82-	1,139.99
4330	Office Supplies	2,000.00	2,000.00			2,000.00
4350	Vehicle Upkeep	6,500.00	6,500.00	2,372.99	314.51	3,812.50
Total for Object 4000		35,388.00	35,388.00	4,111.44	4,733.54	26,543.02
5100	Subagreements for Services	33,544.00	33,544.00	21,156.00	12,644.00	256.00-
5200	Travel and Conference	23,985.00	23,985.00	8,263.00	2,743.54	12,978.46

Balances through October						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund (continued)						
5300	Dues and Membership	17,470.00	17,470.00		9,601.00	7,869.00
5400	Insurance	10,200.00	10,200.00		10,149.00	51.00
5500	Operation Housekeeping Service	8,000.00	8,000.00	1,621.03	378.97	6,000.00
5600	Rentals, Leases, Repairs, Nonc	2,700.00	2,700.00	264.82	156.96	2,278.22
5800	Professional Consulting	9,000.00	9,000.00	5,700.00	3,500.00	200.00-
5801	Legal Services	29,205.00	29,205.00			29,205.00
5803	Legal Publications	500.00	500.00	200.00	40.00-	340.00
5805	Personnel Expense	593.00	593.00	270.00		323.00
5806	Negotiations	2,000.00	2,000.00			2,000.00
5808	Other Services & Fees	1,500.00	1,500.00	928.47	271.53	300.00
5810	Contracted Services	195,310.00	195,310.00	88,208.02	33,845.24	73,256.74
5899	SPJUSD to Reimburse			3,582.40	21,124.01	24,706.41-
5900	Communications	2,000.00	2,000.00			2,000.00
	Total for Object 5000	336,007.00	336,007.00	130,193.74	94,374.25	111,439.01
7110	County Tuition Inter Dist Agree	143,407.00	143,407.00	143,442.44		35.44-
7141	Tuition, excess cost etc betwe	213,187.00	213,187.00	17,025.96		196,161.04
7310	Direct Support/Indirect Costs					.00
	Total for Object 7000	356,594.00	356,594.00	160,468.40	.00	196,125.60
	Total for Expense accounts	1,655,213.00	1,655,213.00	957,587.55	353,294.68	344,330.77
	Total for Org 001, Fund 01 and Expense accounts	1,655,213.00	1,655,213.00	957,587.55	353,294.68	344,330.77

ENROLLMENT BY SCHOOL MONTH 2013-2014

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
Ending 2012-2013	162	45	109	30	26	8	12	392
1st Day 2013-2014 2013 CBEDS	171	43	102	30	21	8	11	386

	Month	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
September	1	167	44	95	29	21	9	14	379
October	2	167	44	92	29	21	9	14	376
November	3								
December	4								
January	5								
February	6								
March	7								
April	8								
May	9								
June	10								

S-PJUSD SDC Opportunity Washoe Cnty

P-1 ADA
P-2 ADA
Annual ADA

Enrollment difference from June 2013 to
October 18, 2013: -16

2012-2013 P1 ADA = 361.62 2012-2013 P2 ADA= 363.89 2012 -2013 Annual ADA = 365.21

1st day enrollment revised

**ENROLLMENT BY SCHOOL MONTH
2013-2014**

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
OCTOBER 8, 2013

Downieville School, Downieville, California

This meeting was videoconferenced to Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:51 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Mr. Tim Driscoll, Vice President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator
Ms. Marlene Mongolo, SELPA Director

C. APPROVAL OF THE AGENDA
MSCU/WRIGHT/HALL

D. INFORMATION / DISCUSSION ITEMS

1. SUPERINTENDENT'S REPORT

- a) Transportation Committee - This committee will be meeting soon to work on future cost savings.
- b) Facilities Committee – This committee will be meeting soon to discuss several facility use cooperative agreements and upkeep to existing facilities, including Sierraville School, the Old Intermediate School Building, and the Loyalton High School track area.
- c) District Advisory Committee – This committee will meet on October 29 at 3:30 at the District Office. It will be comprised of representation from both sides of the County; employee groups, board members, educators and others.
- d) Professional Learning Community (PLC)/Minimum Days - It is the District's goal to make these minimum days valuable and profitable. The first PLC focused on where we are and where are we going. On the October 11 PLC, each site, including SELPA, will work on site specific activities.
- e) Dr. Grant reported that he, Rose Asquith, Business Manager, and Kevin Nolen, Loyalton High School Project Manager, went to Sacramento and contested some of the monies that were allocated by the State Allocation Board.

2. INTER-DISTRICT ATTENDANCE AGREEMENTS

3. BUSINESS REPORT

There were no comments on the Board Report-Expenditures by Object 07/01/13 to 9/30/13 or the First Month Enrollments for the 2013-2014 School Year.

Ms. Asquith reported that the District Administrative Offices will take vacation days and be closed from December 23, 2013, through January 1, 2014.

4. STAFF REPORTS

Dr. Grant, Marla Stock, Loyalton High School Site Administrator and Lynn Fillo, Downieville School Teacher, reported on past and future activities of the schools. Mrs. Fillo thanked Loyalton for inviting Downieville to the Feather River College trip, SAT classes and the dance.

5. SPTA REPORTS

Pat Doyle, Loyalton Elementary School teacher, reported that he will be over to Downieville School on Oct 17 as the SPTA representative if any teachers have questions.

Mr. Doyle also gave an illustration about problem solving.

6. BOARD MEMBERS' REPORTS

HALL reported that the Sierra County Board of Supervisors asked if District students could lead the pledge of allegiance at Board of Supervisors meetings.

DRISCOLL reported that he chaperoned 7th grade Ropes Course retreat.

The Board was reminded that the Headlands trip is scheduled for the end of October and thanked the Grizzly Cub Parents' Club for their assistance in funding the trip.

MOORE attended the last PLC and commented that teachers had some great ideas and he was impressed how staff worked together.

7. PUBLIC COMMENT

President Moore opened the meeting for public comment at 7:12 pm.

Jan Buck commented that she appreciated the cleanup at the former Middle School.

President Moore closed the meeting for public comment at 7:13 pm.

E. CONSENT CALENDAR

The following items were included on the consent calendar:

1. Approval of the minutes of the Special Board meeting held September 10, 2013
2. Approval of the minutes of the Regular Board meeting held September 10, 2013
3. Approval of the bill warrants for the month of September 2013
4. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending September 30, 2013. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending September 30, 2013.

(Continued)

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
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Staffing

5. Assignment of Ben Roberti, 2013-2014 JV Boys Basketball Coach, Loyalton High School
6. Assignment of Stacey Hood, 2013-2014 JR Girls Basketball Coach, Loyalton High School
7. Accept notice of resignation from Jamie Shiltz, Instructional Aide, Loyalton High School, effective September 24, 2013
MSCU/WRIGHT/HALL

F. ACTION ITEMS

1. New Business

- 1314-069 Authorize to fill .90 FTE (5.4 hours daily) Instructional Aide, Loyalton High School, funded by Title 1
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-070 Teacher in Charge position, Downieville School
The definition of Teacher in Charge was discussed. It was recommended that this be sent to negotiations to discuss compensation on a per session basis rather than the \$1,000 per semester stipend. No board action taken.
- 1314-071 Site Technology position, Downieville School
Superintendent recommended that the position be flown. HALL motioned to approve the Site Technology position for Downieville School /DRISCOLL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-072 Authorization to fill short-term Classroom Specialist (Music), not to exceed 50 hours, at Downieville School, funded by Sierra Schools Foundation and matching funds from Sierra County Office of Education (\$750)
HALL/DRYDEN
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-073 Approval of Randy Hill Construction, Inc., Change Order #15 for Loyalton High School Roof Replacement
WRIGHT/DRISCOLL

Sierra-Plumas Joint Unified School District
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TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

DRYDEN thanked Kevin Nolen for his expertise and management of the roof project at Loyalton High School.

1314-074 Authorization to enter into an agreement with Feather River College to fund Agriculture Entrepreneurship and Career Exploration class instruction and books/materials for the 2013-2014 school year at Loyalton High School

WRIGHT/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-075 Authorization to enter into a Directed Teaching Agreement with University of Nevada, Reno, for Loyalton High School to provide student teaching experience for Ben Roberti, 14 weeks

MSCU/HALL/DRYDEN

1314-076 Board Bylaw 9320, Meetings And Notices

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (Moore)

1314-077 Board Policy 1330, Use of School Facilities, revision

1314-078 Administrative Regulation 1330, Use of School Facilities, revision

1314-079 Exhibit 1330, Use of School Facilities, revision

1314-080 Board Policy 3311, Bids, revision

1314-081 Administrative Regulation 3311, Bids, revision

1314-082 Board Policy 3350, Travel Expenses, revision

1314-083 Administrative Regulation 3452, Student Activity Funds, revision

1314-084 Administrative Regulation 3542, School Bus Drivers, revision

1314-085 Administrative Regulation 4161.11, Industrial Accident/Illness Leave, revision

~~1314-086 Administrative Regulation 4161.8, Family Care and Medical Leave, revision~~

This regulation was pulled until further research is complete.

1314-087 Board Policy 6144, Controversial Issues, revision

1314-088 *Delete* Administrative Regulation 6144 Controversial Issues

1314-089 Administrative Regulation 6153, School-Sponsored Trips, revision

1314-090 Board Policy 6162.6, Use of Copyrighted Materials, revision

1314-091 Administrative Regulation 6162.6, Use of Copyrighted Materials, revision

1314-092 Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits, revision

WRIGHT motioned to approve items 1314-077 through 1314-085 and 1314-087 through 1314-092 with the following changes:

Page 1, Paragraph 5, "...will be claimed, *with the exception of Ashland, Oregon, and neighboring cities of the State of Nevada*, shall be approved in advance..."

Page 2, Paragraph 7, "...within 30 working days..."

HALL seconded. Motion Passed Unanimously.

G. ADVANCED PLANNING

1. The next Regular Board Meeting will be held on Tuesday November 12, 2013, Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education. Any closed session items will be heard during a scheduled closed session at 5 pm.
2. Suggested Agenda items:
 - a. Negotiations, Closed session, 5 pm
 - b. Administrative Regulation 4161.81, Family Law/Medical Leave
 - c. Teacher in Charge for Downieville
 - d. Student Presentation

H. ADJOURNMENT

MSCU/WRIGHT/HALL
ADJOURNED at 7:37pm.

Sharon Dryden, Clerk

Dr. Merrill M. Grant, Superintendent

Checks Dated 10/01/2013 through 10/31/2013					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00013803	10/02/2013	CA TRANSITION ALLIANCE	01-5200		250.00
00013804	10/02/2013	CCSESA	01-5200	375.00	
			01-5899	375.00	750.00
00013805	10/02/2013	DELTA SIERRA CASCWA SECTION	01-5200		50.00
00013806	10/02/2013	DON LAPIN, DBA LADUE SYSTEMS	01-5810		4,136.24
00013807	10/02/2013	BARBARA MCKURTIS	01-5100		3,600.00
00013808	10/02/2013	MARLENE MONGOLO	01-4300		42.96
00013809	10/02/2013	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571		4,652.25
00013810	10/02/2013	OFFICE DEPOT	01-4300		431.20
00013811	10/02/2013	QUILL CORPORATION	01-4300		2,645.31
00013812	10/02/2013	SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT	01-5810		7,000.00
00013813	10/02/2013	U.S. BANK	01-5200	404.18	
			01-5899	54.18	458.36
00013814	10/02/2013	ALLEN WRIGHT	01-5200		21.19
00013815	10/16/2013	BETHKE, HEIDI	01-5200		85.00
00013816	10/16/2013	COUSIN'S VIDEO INC	01-4300	44.24	
			Unpaid Sales Tax	2.53-	41.71
00013817	10/16/2013	LIBERTY UTILITIES CPEC	01-5500		192.97
00013818	10/16/2013	BARBARA MCKURTIS	01-5100	2,212.00	
			01-5810	588.00	2,800.00
00013819	10/16/2013	PITNEY BOWES, INC.	01-5600	50.93	
			01-5899	152.78	203.71
00013820	10/16/2013	TRI COUNTY SCHOOLS INSURANCE GROUP	01-9535	3,158.00	
			76-9576	12,089.10	15,247.10
00013821	10/16/2013	VOYAGER	01-4350	251.72	
			01-5899	82.00	333.72
00013822	10/30/2013	HEIDI BETHKE	01-5200		55.37
00013823	10/30/2013	CCSESA	01-5200		60.00
00013824	10/30/2013	GRIZZLY CUB PARENTS CLUB	01-5810		808.00
00013825	10/30/2013	INLAND SUPPLY	01-4320		68.80
00013826	10/30/2013	BARBARA MCKURTIS	01-5100	2,432.00	
			01-5810	768.00	3,200.00
00013827	10/30/2013	MARLENE MONGOLO	01-5200		30.00
00013828	10/30/2013	MIKE MOORE	01-5200		28.25
00013829	10/30/2013	NEVADA COUNTY SUPERINTENDENT OF SCHOOLS - NCSOS	01-5200		25.00
00013830	10/30/2013	OFFICE DEPOT	01-4300		47.93
00013831	10/30/2013	STARFALL EDUCATION	01-4300		534.13
00013832	10/30/2013	ALLEN WRIGHT	01-5200		6.78
			Total Number of Checks	30	47,805.98

Fund Summary

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2013 through 10/31/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	County School Service Fund	29	31,067.16
76	Payroll Clearing	2	16,741.35
	Total Number of Checks	30	47,808.51
	Less Unpaid Sales Tax Liability		2.53-
	Net (Check Amount)		47,805.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 2

Brecht's Database Solutions, Inc.

power^{it} power^{rep} power^{attend} power^{ds} power^{eval}

Power504 Contract

Brecht's Database Solutions, Inc.
1521 9th Street
Highland, IL 62249

Sierra Plumas Joint Unified School District
109 Beckwith Road
Loyalton CA 96118

The following is a 504 Contract (hereinafter "contract" or "agreement") for software, website hosting, and support services. This contract is made between Brecht's Database Solutions, Inc. (hereinafter "BDSI", "We", "Us" or "Licensor") and Sierra Plumas Joint Unified School District (hereinafter "You", "Your" or "Licensee").

BRECHT'S DATABASE SOLUTIONS, INC. WEBSITE LICENSE AGREEMENT

NOTICE TO USER: PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

BDSI owns all intellectual property in/on the BDSI website (hereafter "website") and its related BDSI software (hereafter "software"). BDSI agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of BDSI's products is cause for immediate termination of your access to its products by all means available to us.

1. LICENSE TO ACCESS WEBSITE. As long as you obtained access to the website from BDSI and as long as you comply with the terms of this and any other Agreement you have with BDSI, BDSI grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

2. **INTELLECTUAL PROPERTY OWNERSHIP.** The website and its related software are the intellectual property of and are owned by BDSI. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of BDSI. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by BDSI.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by BDSI (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of BDSI. You agree to make no claim in the rights or ownership of any such form, database or software.

3. **RESTRICTIONS.** You may not copy, modify, adapt or translate any BDSI software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any BDSI software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between BDSI and you.

4. **LIMITED WARRANTY.** Brecht's Database Solutions, Inc. warrants to the licensee that the website will permit the licensee to produce, fill-out, and print the 504 forms for a period of (1) year from the date of purchase. All warranty claims must be made within such one (1) year period. If the website or software does not perform as above, the entire liability of BDSI and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid BDSI. This limited warranty is the only warranty provided by BDSI. BDSI expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

5. **DISCLAIMER.** Your use of the website is at your sole risk. The website, including the information, services and content is provided on an "as is", "as available", and "with all faults" basis. BDSI makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

BDSI does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

BDSI will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, BDSI makes no warranty or representation

that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

6. LIMITATION OF LIABILITY. In no event will BDSI be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

7. SERVICES PROVIDED: Brecht's Database Solutions, Inc. agrees to provide the following services:

- Restrictive access to the website to allow for multiple levels of users, providing each level with only the access that they need
- Servers, security, and hosting to ensure that our programs are secure, fast, and available
- On-line help manuals
- E-mail support for staff
- Phone support for designated staff (Office Hours = 7:30 am - 4:30 pm Central Time)
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users
- Secure socket layer ("SSL") and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user)
- Website hosting
- Maintenance and updates
- Daily backups
- 99.99% uptime guarantee

8. 504 YEARLY COSTS. The initial contract is for a one year period. (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms and/or programs, if requested, are an additional cost and will be billed on an individual basis.

2013-2014 Power504 Annual Fee = \$500.00

9. **GENERAL PROVISIONS.** If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

10. **INDEMNITY.** You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

11. **DURATION.** This contract for website access to Power504 is for a one year period. All prices apply to individual districts, cooperatives, joint agreements, and associations.

Custom forms, software and/or programs are available from BDSI and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately from your annual contract.

12. **CONTRACT RENEWAL.** In the event that you renew the contract we will enter into a Renewal Contract with you on an annual basis. The terms of this Master Contract shall apply to any renewal unless specifically noted otherwise in the written Renewal Contract.

13. **NON-RENEWAL OF CONTRACT.** In the event that you do not enter into a Renewal Contract, Brecht's Database Solutions, Inc. will maintain your database information for one (1) year from the date of termination of this Contract or subsequent failure to renew. BDSI is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

14. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

15. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

16. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, Illinois.

17. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal is the Third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

18. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

19. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

LICENSOR:

BRECHT'S DATABASE SOLUTIONS, INC.

FEIN: 20-4100129

BY:


August R. Brecht, President

LICENSEE:

SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT

FEIN: 94-6003301

BY:


Merrill Grant, Superintendent

Brecht's Database Solutions, Inc.

powerRTI powerTEP powerATTEND powerDS powerEVAL

PowerRTI Contract

Brecht's Database Solutions, Inc.
1521 9th Street.
Highland, IL 62249

Sierra Plumas Joint Unified School District
109 Beckwith Road
Loyalton CA 96118

The following is a Contract for obtaining RTI software, hosting, and support services. (hereinafter "contract" or "agreement"). This contract is made between Brecht's Database Solutions, Inc. (hereinafter "BDSI", "We", "Us" or "Licensor") and Sierra Plumas Joint Unified School District (hereinafter "You", "Your" or "Licensee").

BRECHT'S DATABASE SOLUTIONS, INC. RESPONSE TO INTERVENTION ("RTI") WEBSITE LICENSE AGREEMENT

NOTICE TO USER: PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

BDSI owns all intellectual property in/on the BDSI website (hereafter "website") and its related BDSI software (hereafter "software"). Access to the website is licensed to you for a set period of time, it is not sold to you. BDSI agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of BDSI's products is cause for immediate termination of your access to its products by all means available to us.

1. **LICENSE TO ACCESS WEBSITE.** As long as you obtained access to the website from BDSI and as long as you comply with the terms of this and any other Agreement you have with BDSI, BDSI grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

2. **INTELLECTUAL PROPERTY OWNERSHIP.** The website and its related software are the intellectual property of and are owned by BDSI. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of BDSI. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by BDSI.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by BDSI (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of BDSI. You agree to make no claim in the rights or ownership of any such form, database or software.

3. **RESTRICTIONS.** You may not copy, modify, adapt or translate any BDSI software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any BDSI software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between BDSI and you.

4. **LIMITED WARRANTY.** Brecht's Database Solutions, Inc. warrants to the licensee that the website will permit the licensee to produce, fill-out, and print the RTI forms that are in the RTI system for a period of one (1) year from the date of purchase. All warranty claims must be made within such one (1) year period. If the website or software does not perform as above, the entire liability of BDSI and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid BDSI. This limited warranty is the only warranty provided by BDSI. BDSI expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

5. **DISCLAIMER.** Your use of the website is at your sole risk. The website, including the information, services and content is provided on an "as is", "as available", and "with all faults" basis. BDSI makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

BDSI does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

BDSI will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, BDSI makes no warranty or representation

that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

6. LIMITATION OF LIABILITY. In no event will BDSI be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

7. SERVICES PROVIDED: Brecht's Database Solutions, Inc. agrees to provide the following services:

- Website access to the licensee for creating and monitoring RTI forms
- Restrictive access to the website to allow for multiple levels of users, providing each level with only the access that they need
- Servers, security, and hosting to insure that our programs are secure, fast, and available
- On-line help manuals
- E-mail support for staff
- Phone support for designated staff (Office Hours = 7:30 am - 4:30 pm Central Time)
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users
- Secure socket layer ("SSL") and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user)
- Website hosting
- Maintenance and updates
- Daily backups
- Website updates as necessary
- 99.99% uptime guarantee

8. GENERAL PROVISIONS. If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

9. INDEMNITY. You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

10. **RTI YEARLY COSTS.** RTI Website access is for all of Sierra Plumas Joint Unified School District. This contract is for a one (1) year period. (Prices apply to individual districts, cooperatives, joint agreements, and associations.)

PowerRTI Website Access - 2013-2014 School Year \$1,500.00

Custom forms, software and/or programs are available from BDSI and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately from your annual contract.

11. **CONTRACT RENEWAL.** In the event that you renew the contract we will enter into a Renewal Contract with you on an annual basis. The terms of this Master Contract shall apply to any renewal unless specifically noted otherwise in the written Renewal Contract.

12. **NON-RENEWAL OF CONTRACT.** In the event that you do not enter into a Renewal Contract, Brecht's Database Solutions, Inc. will maintain your database information for one (1) year from the date of termination of this Agreement or subsequent failure to renew. BDSI is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

13. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

14. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

15. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, Illinois.

16. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal is the Third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

17. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

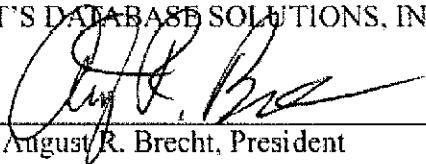
18. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

LICENSOR:

BRECHT'S DATABASE SOLUTIONS, INC.

FEIN: 20-4100129

BY:



August R. Brecht, President

LICENSEE:

SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT

FEIN: 94-6003301

BY:


Merrill Grant, Superintendent

RECORDING REQUESTED BY:
Nichols, Melburg & Rossetto
DSA #46-H2/02-112820
NMR#12-2587

WHEN RECORDED MAIL TO:

Nichols, Melburg & Rossetto
Attn: Robin Worley
300 Knollcrest Drive
Redding, CA 96002

Space Above for Recorder's Use

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is: Sierra-Plumas Joint Unified School District.
3. The full address of the owner is: 109 Beckwith Road, Loyalton, CA 96118.
4. The work of improvement on the property hereinafter described was completed on: August 25, 2013. The work done was: Re-Roof of Loyalton High School and Ceiling Mold Abatement.
5. The name of the original contractor, if any, on such work of improvement was: Randy Hill Construction, Inc.
6. The property on which said work of improvement was completed is in the City of Loyalton, County of Sierra, State of California and is described as follows: Loyalton High School, Assessor's Parcel No.: 17-030-001
7. The street address of said property is: 700 Fourth Street, Loyalton, CA 96118

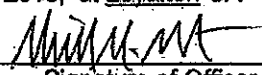
Signature of Owner names in paragraph 2 or His Agent:


Merrill Grant, Superintendent.

VERIFICATION OF OWNERS
STATEMENT OF CALIFORNIA
COUNTY OF SIERRA,

I, the undersigned, say; I am the Superintendent, the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on October 23, 2013, at Loyalton CA


Signature of Officer

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA - PLUMAS JOINT UNIFIED SCHOOL DISTRICT

P.O Box 955
Beckwith Road
Loyalton, California 96118

Merrill M. Grant, Ed.D.
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
Email: mgrant@spjUSD.org

October 22, 2013

Division of the State Architect
1102 Q Street, Ste. 5200
Sacramento, CA 95814

Subject: Project Acceptance/Notice of Completion
Loyalton High School Re-Roof – Contract #2 Mold Abatement
Sierra-Plumas Joint Unified School District
DSA File #46-H2; Application #02-112820

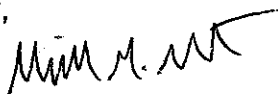
To Whom It May Concern;

Please accept this letter as the District's **Final Letter of Acceptance** in lieu of a Notice of Completion for the above-referenced project.

All work has been satisfactorily completed as of August 25, 2013 per D.S.A. approved plans and specifications by both the District forces and Randy Hill Construction, Inc.

We trust this satisfies the Division of the State Architect requirements for Certification of Compliance. If you require further documentation, please contact our architect, Nichols, Melburg & Rossetto, Attn: Robin Worley at (530) 222-3300.

Sincerely,



Merrill Grant
Superintendent
Sierra-Plumas Joint Unified School District

c: Nichols, Melburg & Rossetto Architects



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STATEMENT OF FINAL ACTUAL PROJECT COST

To be filed by the owner upon completion of construction as required by the California Code of Regulations, Title 24, Part 1, Section 4-339.

School District/Owner: Sierra-Plumas Joint Unified School District	DSA File #: 46 - H2
Project Name/School: Loyalton High School Re-Roof	DSA App. #: 02 - 112820
Scope of Work: Re-Roof of Loyalton High School	
Was any scope or any element from the original approved construction documents not constructed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

FOR LINES 1, 2, 3, 4 AND 6ENTER COST AMOUNTS AS A POSITIVE NUMBER OR ZERO.
 FOR LINE 5ENTER COST AMOUNT AS A NEGATIVE NUMBER OR ZERO.

If spaces below are left blank, this form will be considered incomplete.

1. Total Original Construction Contract Amount	\$	829,047.00
2. Total Change Order Amount for Additive Change Orders	\$	117,934.86
3. Total Construction Management Amount	\$	0.00
4. Project Cost for DSA Fee Reconciliation (sum of lines 1, 2, and 3)	\$	946,981.86
5. Total Change Order Amount for Deductive Change Orders	- \$	0.00
6. Final Actual Project Cost (sum of lines 4 and 5)	\$	946,981.86

DISTRICT/OWNER CERTIFICATION:
 Person signing this form must be one of the following or hold a district equivalent position:
 School District Superintendent; Community College Chancellor; School/Community College District Chief Business Officer or Chief Financial Officer.

I certify, under penalty of perjury, under the laws of the State of California, that the information reported on this form is true and correct.

I certify that the documentation supporting the information reported on this form is available at the district's office for review upon request by the Division of the State Architect (DSA).

Signature of Owner: Merrill Grant Date: 10/22/13
 (see note above)

Print Name: Merrill Grant Title: Superintendent

Email: mgrant@spjusd.org Phone #: 530-993-1600

Mailing Address: 109 Beckwith Road

City: Loyalton State: CA ZIP: 96118

Submit completed form to the DSA Regional Office with construction oversight authority for the project.

<input type="checkbox"/> DSA OAKLAND 1515 Clay Street, Suite 1201 Oakland, CA 94612	<input checked="" type="checkbox"/> DSA SACRAMENTO 1102 Q Street, Suite 5200 Sacramento, CA 95811	<input type="checkbox"/> DSA LOS ANGELES 700 N. Alameda Street, Suite 5-500 Los Angeles, CA 90012	<input type="checkbox"/> DSA SAN DIEGO 10920 Via Frontera Rd., Suite. 300 San Diego, CA 92127
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STATEMENT OF FINAL ACTUAL PROJECT COST

To be filed by the owner upon completion of construction as required by the California Code of Regulations, Title 24, Part 1, Section 4-339.

School District/Owner: Sierra-Plumas Joint Unified School District	DSA File #: 46 - H2
Project Name/School: Loyalton High School Re-Roof	DSA App. #: 02 - 112820
Scope of Work: Loyalton High School Re-Roof - Contrac #2 Mold Abatement	
Was any scope or any element from the original approved construction documents not constructed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

FOR LINES 1, 2, 3, 4 AND 6ENTER COST AMOUNTS AS A POSITIVE NUMBER OR ZERO.
FOR LINE 5ENTER COST AMOUNT AS A NEGATIVE NUMBER OR ZERO.

If spaces below are left blank, this form will be considered incomplete.

1.	Total Original Construction Contract Amount	\$	225,890.00
2.	Total Change Order Amount for Additive Change Orders	\$	3,874.62
3.	Total Construction Management Amount	\$	
4.	Project Cost for DSA Fee Reconciliation (sum of lines 1, 2, and 3)	\$	229,764.62
5.	Total Change Order Amount for Deductive Change Orders	- \$	
6.	Final Actual Project Cost (sum of lines 4 and 5)	\$	229,764.62

DISTRICT/OWNER CERTIFICATION:

*Person signing this form must be one of the following or hold a district equivalent position:
School District Superintendent; Community College Chancellor; School/Community College District Chief Business Officer or Chief Financial Officer.*

I certify, under penalty of perjury, under the laws of the State of California, that the information reported on this form is true and correct.

I certify that the documentation supporting the information reported on this form is available at the district's office for review upon request by the Division of the State Architect (DSA).

Signature of Owner: Merrill M. Grant Date: 10/23/13
(see note above)

Print Name: Merrill Grant Title: Superintendent

Email: mgrant@spjUSD.org Phone #: (530) 993-1600

Mailing Address: 109 Beckwith Road

City: Loyalton State: CA ZIP: 96118

Submit completed form to the DSA Regional Office with construction oversight authority for the project.

<input type="checkbox"/> DSA OAKLAND 1515 Clay Street, Suite 1201 Oakland, CA 94612	<input checked="" type="checkbox"/> DSA SACRAMENTO 1102 Q Street, Suite 5200 Sacramento, CA 95811	<input type="checkbox"/> DSA LOS ANGELES 700 N. Alameda Street, Suite 5-500 Los Angeles, CA 90012	<input type="checkbox"/> DSA SAN DIEGO 10920 Via Frontera Rd., Suite. 300 San Diego, CA 92127
-------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------