

AGENDA FOR THE REGULAR MEETING OF THE
SIERRA COUNTY BOARD OF EDUCATION

September 10, 2013

6:00 pm

Sierra County Office of Education, 109 Beckwith Road, Room 4, Loyalton, CA 96118

This meeting will be available for videoconferencing at Downieville School, Downieville, CA.

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at the Sierra County Board of Education, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

- A. CALL TO ORDER
(Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. FLAG SALUTE
- D. APPROVAL OF THE AGENDA
- E. INFORMATION/DISCUSSION ITEMS
 - 1. Superintendent's Report
 - a. Staffing:
 - i. Assignment (transfer) of Anne Reugebrink, Instructional Aide, Loyalton High School, effective August 26, 2013, 4.25 hours daily
 - ii. Assignment (transfer) of Angela Kilmurray, Instructional Aide, Loyalton Preschool, effective August 26, 2013, 3.75 hours daily
 - iii. Assignment of Allison Baca, Support Secretary, Downieville School, effective August 26, 2013, 2 hours daily
 - b. Secure Rural Schools update
 - c. Sierra Schools Foundation Presentation, Megan Meschery
 - 2. Business Report
 - a. Board Report-Expenditures by Object 07/01/13 to 8/31/13**
 - b. Correspondence from California Department of Education*
 - 3. Staff Reports (5 minutes)
 - 4. SPTA Report (5 minutes)
 - 5. Board Members' Report (5 minutes)
 - 6. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a

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maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

F. CONSENT CALENDAR

1. Approval of minutes of the Regular Board meeting held August 13, 2013**
2. Approval of bill warrants for month of August**

G. ACTION ITEMS

1. New Business

- 1314-020 Approval of the Sierra County Office of Education and Sierra-Plumas Joint Unified School District Technology Plan for 2013-2016**(Donnelly)
- 1314-021 Public Hearing to receive public comment on textbooks or instructional materials for kindergarten through 12th grade in each subject; and to show they are aligned with the state standards adopted pursuant to Ed. Code §60605 or 60605.8 and also meet the reporting and sufficiency requirements contained in Ed. Code §60119.
- 1314-022 Adoption of Resolution 13-003, Sufficiency of Textbooks and Instructional Materials**(Grant)
- 1314-023 Review of Board Policy and Administrative Regulation 0000, Vision**(Wright)
- 1314-024 Adoption of Resolution No. 13-004, Gann Limit**(Asquith)
- 1314-025 Adoption of Unaudited Actuals for Fiscal Year End June 30, 2013**(Asquith)

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (Wright)

- 1314-026 Approval of Board Policy 0420, School Plans/Site Councils, revision**
- 1314-027 Approval of Administrative Regulation 0420, School Plans/Site Councils, revision**
- 1314-028 Approval of Board Policy 1325, Advertising and Promotion, revision**
- 1314-029 Approval of Board Policy 1431, Waivers, revision**
- 1314-030 Approval of Administrative Regulation 6153, School Sponsored Trips, revision**
- 1314-031 Approval of Board Bylaws, 9010, Public Statements, revision**
- 1314-032 Approval of Board Bylaws 9130, Board Committees, revision**
- 1314-033 Approval of Board Bylaws 9220, Governing Board Elections, revision**

(continued)

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1314-034 Approval of Board Bylaws 9250, Remuneration, Reimbursement and Other Benefits, revision**


H. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on October 8, 2013, at Downieville School, Downieville, California, at 6:00 pm.

2. Suggested Agenda Items

- a. _____
- b. _____
- c. _____

I. ADJOURNMENT



Dr. Merrill M. Grant, Superintendent

*** prior month handout

** enclosed

* handout

Balances through August						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund						
1100	Teachers Salaries	160,144.00	160,144.00	163,434.50	4,608.70	7,899.20-
1120	Certificated Substitutes	4,833.00	4,833.00			4,833.00
1200	Certificated Pupil Support Ser	58,392.00	58,392.00	58,392.00		.00
1300	Certificated Supervisor Admini	65,192.00	65,192.00	75,665.20	11,496.67	21,969.87-
Total for Object 1000		288,561.00	288,561.00	297,491.70	16,105.37	25,036.07-
2100	Instructional Aides' Salaries	107,184.00	107,184.00	91,473.96		15,710.04
2200	Classified Support Salaries	13,238.00	13,238.00	11,860.26	2,196.12	818.38-
2300	Classified Supervisors' Admini	90,812.00	90,812.00	75,646.92	15,075.00	90.08
2400	Clerical Technical Office Staf	113,140.00	113,140.00	89,120.00	19,324.00	4,696.00
2900	Other Classified Salaries	6,144.00	6,144.00			6,144.00
Total for Object 2000		330,518.00	330,518.00	268,101.14	36,595.12	25,821.74
3101	STRS Certificated Positions	22,319.00	22,319.00	24,542.90	1,328.68	3,552.58-
3102	STRS Classified Positions				123.75	123.75-
3202	PERS Classified Positions	52,074.00	52,074.00	37,457.40	6,050.64	8,565.96
3301	OASDI Certificated Positions	1,118.00	1,118.00			1,118.00
3302	OASDI Classified Positions	19,869.00	19,869.00	16,055.87	2,113.34	1,699.79
3311	Medicare Certificated Position	4,482.00	4,482.00	4,214.10	317.38	49.48-
3312	Medicare Classified Positions	4,653.00	4,653.00	3,760.19	517.32	375.49
3401	Health & Welfare Benefits Cert	70,692.00	70,692.00	70,088.10	2,306.74	1,702.84-
3402	Health & Welfare Benefits Clas	84,530.00	84,530.00	69,409.52	11,108.82	4,011.66
3501	SUI Certificated	1,358.00	1,358.00	148.80	11.30	1,197.90
3502	SUI Classified	165.00	165.00	133.92	18.27	12.81
3601	Workers' Compensation Certific	8,916.00	8,916.00	8,653.30	458.78	196.08-
3602	Workers' Compensation Classifi	10,239.00	10,239.00	7,721.37	1,062.25	1,455.38
3701	OPEB, Allocated Certificated	27,730.00	27,730.00			27,730.00
3802	PERS Reduction Recapture				258.86	258.86-
3901	Golden Handshake				6,479.22	6,479.22-
Total for Object 3000		308,145.00	308,145.00	242,185.47	32,155.35	33,804.18
4200	Library and Reference Material	6,613.00	6,613.00	1,297.20		5,315.80
4300	Materials and Supplies	18,975.00	18,975.00	3,834.40		15,140.60
4320	Custodial Supplies	1,300.00	1,300.00	183.83	92.62-	1,208.79
4330	Office Supplies	2,000.00	2,000.00			2,000.00
4350	Vehicle Upkeep	6,500.00	6,500.00	2,687.50		3,812.50
Total for Object 4000		35,388.00	35,388.00	8,002.93	92.62-	27,477.69
5100	Subagreements for Services	33,544.00	33,544.00	33,800.00		256.00-

Balances through August						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund (continued)						
5200	Travel and Conference	23,985.00	23,985.00	5,048.78	60.57	18,875.65
5300	Dues and Membership	17,470.00	17,470.00	869.00	8,732.00	7,869.00
5400	Insurance	10,200.00	10,200.00		10,149.00	51.00
5500	Operation Housekeeping Service	8,000.00	8,000.00	1,929.52	70.48	6,000.00
5600	Rentals, Leases, Repairs, Nonc	2,700.00	2,700.00	370.47	106.03	2,223.50
5800	Professional Consulting	9,000.00	9,000.00	5,700.00	3,500.00	200.00-
5801	Legal Services	29,205.00	29,205.00			29,205.00
5803	Legal Publications	500.00	500.00	200.00	40.00-	340.00
5805	Personnel Expense	593.00	593.00	250.00		343.00
5806	Negotiations	2,000.00	2,000.00			2,000.00
5808	Other Services & Fees	1,500.00	1,500.00	1,121.48	78.52	300.00
5810	Contracted Services	195,310.00	195,310.00	93,764.02	20,545.00	81,000.98
5899	SPJUSD to Reimburse			3,615.14	20,301.86	23,917.00-
5900	Communications	2,000.00	2,000.00			2,000.00
	Total for Object 5000	336,007.00	336,007.00	146,668.41	63,503.46	125,835.13
7110	County Tuition Inter Dist Agree	143,407.00	143,407.00			143,407.00
7141	Tuition, excess cost etc betwe	213,187.00	213,187.00	17,025.96		196,161.04
7310	Direct Support/Indirect Costs					.00
	Total for Object 7000	356,594.00	356,594.00	17,025.96	.00	339,568.04
	Total for Expense accounts	1,655,213.00	1,655,213.00	979,475.61	148,266.68	527,470.71
	Total for Org 001, Fund 01 and Expense accounts	1,655,213.00	1,655,213.00	979,475.61	148,266.68	527,470.71

MINUTES OF THE REGULAR MEETING OF THE
SIERRA COUNTY BOARD OF EDUCATION

August 13, 2013

Downieville School, Downieville, California

This meeting was videoconferenced at Sierra County Office of Education, Loyalton, CA 96118.

A. CALL TO ORDER

President ALLEN WRIGHT called the meeting to order at 6:00 pm.

B. ROLL CALL

PRESENT: Mr. Allen Wright, President
Ms. Sharon Dryden, Vice President
Ms. Patty Hall, Clerk
Mr. Tim Driscoll, Member
Mr. Mike Moore, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator – via SCOE, Loyalton
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director – via SCOE, Loyalton

C. FLAG SALUTE

D. APPROVAL OF THE AGENDA

MSCU/MOORE/DRISCOLL

E. INFORMATION/DISCUSSION ITEMS

1. BUSINESS REPORT

Ms. Asquith presented the Board Report-Expenditures by Object 07/01/12 to 7/31/13.
Secure Rural Schools was discussed.

2. STAFF REPORT

a. A letter of resignation was received from Amy Holland, Instructional Aide
Loyalton High School, effective July 25, 2013.

3. SPTA REPORT

There was no SPTA Report.

4. BOARD MEMBER'S REPORT

There was no Board Member Report.

5. PUBLIC COMMENT

President WRIGHT opened the meeting for public comment at 6:03 pm.

- Janet McHenry, Loyaltan High School teacher, welcomed Dr. Grant to the Sierra Valley, introduced herself and encouraged him to explore opportunities such as the Gran Fondo Bike Race. She thanked the Board for their positive financial creativity and asked that the Board would consider seeking funds to provide a pay increase for the teachers.
- There was no comment from the teleconferenced location.

President WRIGHT closed the meeting for public comment at 6:09 pm.

F. CONSENT CALENDAR

The following items were included in the consent calendar:

1. Approval of minutes of the Regular Board meeting held July 9, 2013.
2. Approval of bill warrants for month of July 2013.
MSCU/DRYDEN/DRISCOLL

G. ACTION ITEMS

1. NEW BUSINESS

- 1314-07 Adoption of Resolution No. 13-002, Set Superintendent Salary
Dr. Grant informed the Board of his work days for the school year.
MOORE motioned to adopt Resolution No. 13-002/HALL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0
- 1314-08 MOORE motioned to Appoint Merrill M. Grant, Ed.D. to the position of Sierra County Superintendent of Schools/HALL seconded. Dr. Grant was given the Oath of Office.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0
- 1314-09 Approval of agreement with Barbara McKurtis, Speech Therapist, for the 2013-2014 school year
MOORE/DRISCOLL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

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- 1314-010 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators
DRYDEN/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

- 1314-011 Approval of Budget Revision for Fiscal Year 2013-14; this item is tabled for September.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- 1314-012 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision
DRYDEN motioned to approve Administrative Regulation 1312.3, Option 1/DRISCOLL
seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

- 1314-013 Board Policy 3460, Financial Reports and Accountability, revision
MOORE motioned to approve items 1314-014 through 1314-019.
HALL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

- 1314-014 Administrative Regulation 3460, Financial Reports and Accountability, revision

- 1314-015 Board Policy 3580, District Records, revision

- 1314-016 Administrative Regulation 3580, District Records, revision

- 1314-017 Board Policy 4040, Employee Use of Technology, revision

- 1314-018 Exhibit E4112.9, Employee Notifications, revision

- 1314-019 Administrative Regulation 4117.14, Postretirement Employment, revision

H. ADVANCED PLANNING

The next regular meeting of the Board will be held on Tuesday, September 10, 2013, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

Suggested Agenda Items

1. Any necessary budget revisions
2. Secure Rural Schools report

I. ADJOURNMENT

Adjourned at 6:39 pm.
MSCU/DRISCOLL/HALL

Patty Hall, Clerk

Dr. Merrill M. Grant, Superintendent

Checks Dated 08/01/2013 through 08/30/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00013775	08/07/2013	LIBERTY UTILITIES CPEC	01-5500		70.48
00013776	08/07/2013	RONALD M. MARTIN SYSTEMS	MARTIN SECURITY 01-5810		420.00
00013777	08/07/2013	NATIONWIDE SALES & SERVICE	01-4320	80.32	
			Unpaid Sales Tax	4.74-	75.58
00013778	08/07/2013	TRI COUNTY SCHOOLS GROUP	INSURANCE 01-5400		9,824.00
00013779	08/21/2013	ALPINE FIRE SERVICES, INC. SERVICE	SALES AND 01-5600		95.28
00013780	08/21/2013	CCSESA	01-5300		1,200.00
00013781	08/21/2013	ESCAPE TECHNOLOGY	01-5810	20,000.00	
			01-5899	20,000.00	40,000.00
00013782	08/21/2013	HUMBOLDT COUNTY OFFICE OF ED ACCOUNTS RECEIVABLE	ATTN: 01-5810		125.00
00013783	08/21/2013	MIKE MOORE	01-5200		28.25
00013784	08/21/2013	READ NATURALLY	01-5200		159.20
00013785	08/21/2013	SELPA ADMINISTRATORS ASSOC.	01-5300		600.00
00013786	08/21/2013	TRI COUNTY SCHOOLS GROUP	INSURANCE 01-9535	3,158.00	
			76-9576	12,089.10	15,247.10
00013787	08/21/2013	VOYAGER	01-5899		269.61
00013788	08/21/2013	ALLEN WRIGHT	01-5200		6.78
Total Number of Checks				14	68,121.28

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	County School Service Fund	14	56,036.92
76	Payroll Clearing	1	12,089.10
Total Number of Checks		14	68,126.02
Less Unpaid Sales Tax Liability			4.74-
Net (Check Amount)			68,121.28

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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**SIERRA COUNTY OFFICE OF EDUCATION
&
SIERRA-PLUMAS JOINT UNIFIED SCHOOL
DISTRICT EDUCATION**

TECHNOLOGY PLAN

JULY 1, 2013 – JUNE 30, 2016

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Sierra Plumas Joint USD District Technology Use Plan

District Profile:

In rural Sierra County, Sierra-Plumas Joint Unified School District and the Sierra County Office of Education serve the entire student population of the county, approximately **398 students**, in grades K-12. The county is extremely rural, not well funded, and sparsely populated. The economy is based on cattle, timber, and the recreation industries. It is not uncommon for students to spend between one and two hour’s daily in transit to and from school. The chart below indicates the district schools with respective student population and number of certificated teachers (CBEDS 2010).

School	Students Pop.	Staff Certificated	School	Students Pop.	Staff Certificated
Loyalton High	114	12	Downieville K-6	30	2
Loyalton Middle	49	8	Downieville 7-12	26	7
Loyalton Elem	165	11	Sierra Pass Cont.	7	1

County Overview:

In rural Sierra County, the Sierra County Office of Education serves the entire student population of SDC and other special needs students, approximately **4 students**, in grades K-12. The county is extremely rural, not well funded, and sparsely populated. The economy is based on cattle, timber, and the recreation industries. It is not uncommon for students to spend between one and two hour’s daily in transit to and from school. **All SCOE students are integrated into the single District (Sierra-Plumas JUSD) school sites.** The following plan was jointly developed by both the Sierra County office of Education and the Sierra-Plumas Jt Unified School District due to the tightly integrated nature of this one county, one district LEA. County certificated staff are held to the same standards and offered opportunities as District certificated staff. County classroom technology is funded separately, but all students are able to access any school student computer. The Technology Director is a full time County employee but serves the District as well.

The chart below indicates the district schools with respective SCOE students and certificated teachers.

School	SCOE Students Pop.	SCOE Staff Certificated	School	SCOE Students Pop.	SCOE Staff Certificated
Loyalton High	2	1	Downieville K-12	2	1
Loyalton Middle	0	0	Sierra Pass	0	0
Loyalton Elem	0	0			
Sierra Crest Ind St	0	0			

1. Plan Duration

July 1, 2013 – June 30, 2016

2. Stakeholders

The stakeholders directly affected by this technology plan are the people within the school district and the community. They will benefit from the implementation of this technology plan and the use of current technology resources. The Technology Planning Team includes the Technology Director, the Curriculum Coordinator, three principals and one site tech. This plan was reviewed by the Curriculum Council, which is made up of the County and District superintendents, site principals, three teachers and the curriculum coordinator. Input from the community/parents was received via each site's Site Council and through the Board adoption process.

3. Curriculum

3a. Description of teachers' and students' current access to technology tools both during the school day and outside of school hours.

Students have access to computers throughout the day, and after-school as arranged with staff. The overall student to computer ratio **in classrooms** is 3.2:1 in K-6, 1.4:1 in 7-8, and 2.1:1 in 9-12. Each classroom has at least one computer connected to the Internet. Each school's computers and peripheral devices are from one to four years old, vary in configuration and platform, but generally run current software and tend to function dependably. All of the computers have been upgraded with memory and operating systems to keep up with current demands. There is a small library at each site that is equipped with at least one computer and all are connected to the Internet. The site libraries serve as both resource learning centers and traditional collections. Students have come to rely on the Internet as an important research resource since local public libraries have even fewer offerings. The closest university libraries are at least 50 miles away. Students with advanced learning needs access a variety of AP courses through the University of California Office of the President (UCOP). AP classes are held in varying locations from site to site. All high school sites have student laptop computers on a wireless network for AP course access if needed. Loyaltan High and Downieville High students use the new Mobile Learning Lab(s). Loyaltan High School and Downieville Schools both have computer labs as well. All teachers have been issued a laptop computer for their immediate use as a tool to manage their classroom and curriculum.

Site	Number of Computers	Platforms	Student: Comp Ratios	Library Computers
Loyalton High	55	Mac OS X, Win 2k, Win XP	2.1:1	4
Loyalton Middle	40	Mac OS X	1.3:1	0
Loyalton Elem	45	Mac OS X	3.7:1	2
Downieville K-6	16	Mac OS X	1.9:1	3
Downieville 7-12	28	Mac OS X, Win XP	1:1	3
Sierra Pass	7	Mac OS X	1.6:1	0

Loyalton Elementary School	
Total # of Computers for Instructional Use	45
Total # of Computers in Classrooms	45
Total # of Internet Connected Computers in Classrooms	45
Total # of Computers in Classrooms older than 48 months	15
Total # of Computers in Classrooms 48 months old or newer	30
Student to Computer Ratio – Computers 48 months old or newer only	5.5:1
Total # of Computers in Computer Labs	30
Total # of Computers in Library/Media Center	4
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Loyalton Middle School	
Total # of Computers for Instructional Use	40
Total # of Computers in Classrooms	40
Total # of Internet Connected Computers in Classrooms	40
Total # of Computers in Classrooms older than 48 months	10
Total # of Computers in Classrooms 48 months old or newer	30
Student to Computer Ratio – Computers 48 months old or newer only	1.7:1
Total # of Computers in Computer Labs	30
Total # of Computers in Library/Media Center	5
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Loyalton High School	
Total # of Computers for Instructional Use	55
Total # of Computers in Classrooms	55
Total # of Internet Connected Computers in Classrooms	55
Total # of Computers in Classrooms older than 48 months	15
Total # of Computers in Classrooms 48 months old or newer	40
Student to Computer Ratio – Computers 48 months old or newer only	2.8:1
Total # of Computers in Computer Labs	45
Total # of Computers in Library/Media Center	4
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Downieville Jr./Sr. High School	
Total # of Computers for Instructional Use	28
Total # of Computers in Classrooms	28
Total # of Internet Connected Computers in Classrooms	28
Total # of Computers in Classrooms older than 48 months	10
Total # of Computers in Classrooms 48 months old or newer	18
Student to Computer Ratio – Computers 48 months old or newer only	1.4:1
Total # of Computers in Computer Labs	10
Total # of Computers in Library/Media Center	3
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Downieville Elementary School	
Total # of Computers for Instructional Use	16
Total # of Computers in Classrooms	16
Total # of Internet Connected Computers in Classrooms	16
Total # of Computers in Classrooms older than 48 months	6
Total # of Computers in Classrooms 48 months old or newer	10
Student to Computer Ratio – Computers 48 months old or newer only	3:1
Total # of Computers in Computer Labs	10
Total # of Computers in Library/Media Center	3
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Sierra Pass Continuation	
Total # of Computers for Instructional Use	5
Total # of Computers in Classrooms	5
Total # of Internet Connected Computers in Classrooms	5
Total # of Computers in Classrooms older than 48 months	0
Total # of Computers in Classrooms 48 months old or newer	5
Student to Computer Ratio – Computers 48 months old or newer only	1.6:1
Total # of Computers in Computer Labs	0
Total # of Computers in Library/Media Center	0
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

3b. Description of the district’s current use of hardware and software to support teaching and learning.

Due to the District’s geographic isolation, technology has become an important educational tool. Because SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT provides standards-based instruction K-12, technology must be integrated into all core areas. Our secondary schools utilize Internet and Video Conferencing services to provide core, AP courses and elective courses that would otherwise be unavailable due to the lack of fully qualified teachers. School libraries District-wide have limited print resources; therefore, online access and software purchases allow students much better research opportunities.

Through a variety of enrichment and remediation software programs (STAR Math, Accelerated Reader, LinkIt!), teachers can do regular assessments and provide focused interventions. Students in grades K-12 regularly use the technology resources for enrichment, skills development, and performance-based assessments. Special needs students’ benefit through purchases of textbooks/novels on CD. Students 2 -12 receive training in the use of computers and attendant software beginning in the second grade. English/language arts students have word processing standards beginning in grade 6. Science, beginning in 5th grade, has investigation and experimentation standards requiring technology use. Information literacy skills are integrated into History/Social Studies through research reports and projects beginning as early as the 4th grade. However, more emphasis is needed in all areas: in the arts; painting, drawing, movie production, music production, in the sciences; data management project presentations, in the technology classes; programming, web page production at all grade levels.

The staff at all sites is fully committed to using Powerschool student information system for attendance, grades and disciplinary management. The District has also been using Edusoft and LinkIT!, as student performance management tools with success in gauging students overall knowledge on core subjects. The purchase of two 30 laptop mobile labs (Downieville High School and Loyalton High School), along with the purchase of a 30 ipad mobile lab at Loyalton Middle School has allowed the students to fully integrate technology into their daily lives. The mobile labs are readily available for research and learning purposes.

School Program	Typical Uses of Technology	Typical Frequency
Loyalton Elementary School	Accelerated Reader/Microsoft Office Suite	2 times each wk.
Loyalton Middle School	Edusoft/Microsoft Office Suite/AppleWorks/LinkIT!	3 times/Wk
Loyalton High School	UCCP/Microsoft Office/PhotoShop/iPhoto	3 times/Wk
Downieville High School	UCCP/Microsoft Office/PhotoShop/iPhoto	3 times/Wk
Downieville Elementary	Accelerated Reader/Edusoft/Microsoft Office/AppleWorks/LinkIT!	2 times/Wk
Sierra Pass Cont.	Microsoft Office/AppleWorks	3 times/Wk

3c. Summary of the district's curricular goals that are supported by this tech plan.

The Sierra-Plumas JUSD curricular documents emphasize the need for every student to achieve at his/her fullest potential.

1. Provide a general educational background in oral and written English, natural sciences, reading, mathematics, and social sciences.
2. Provide a program of advanced academic subjects to prepare students who are planning to attend institutions of higher learning.
3. Develop intellectual curiosity and a positive attitude toward continuing education.
4. Develop problem solving competence and the ability to evaluate constructively and objectively.
5. Provide, within available resources, a program of elective subjects and extra-curricular activities which will permit each student to pursue his/her interests, develop his/her talents, and acquire useful skills.
6. Develop flexibility and appropriate attitudes toward change.

All curricular materials are purchased aligned to California State Content Standards. Annually the district reviews student achievement scores and reviews progress and emerging trends in student achievement. Students have made significant gains in their reading skills. However, review of recent testing data noted a need for increased attention to Math and Science. In

addition, writing continues to be identified as the skill focus for all students K-12. As a result Sierra-Plumas Joint Unified School District has targeted math and science as the core subjects to be emphasized for improvement. CST (California Standards Test) scores in grades 9-11 in math and science show the smallest number of proficient students of the core subjects. The district also strives to continue offering alternative classes within the district to students through the distance-learning program outside of those already being offered. The potential for students in Loyalton and Downieville to take classes in otherwise unavailable areas is now beginning to become a realization.

3d. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for using technology to improve teaching and learning by supporting the district curricular goals.

Goal 3d: 100% of students K-12 will use technology resources to achieve CA Content standards in math.

<p>Objective 3d.1: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in math.</p>
<p>Year 1 Benchmark: By June 30, 2014, 75% of students K-12 will use technology resources to achieve CA Content standards in math.</p>
<p>Year 2 Benchmark: By June 30, 2015, 90% of students K-12 will use technology resources to achieve CA Content standards in math.</p>
<p>Year 3 Benchmark: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in math.</p>

<p>Objective 3d.2: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>
<p>Year 1 Benchmark: By June 30, 2014, 75% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>
<p>Year 2 Benchmark: By June 30, 2015, 90% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>
<p>Year 3 Benchmark: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>

Objective 3d.3: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in social studies.
Year 1 Benchmark: By June 30, 2014, 75% of students K-12 will use technology resources to achieve CA Content standards in social studies.
Year 2 Benchmark: By June 30, 2015, 90% of students K-12 will use technology resources to achieve CA Content standards in social studies.
Year 3 Benchmark: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in social studies.

Objective 3d.4: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.
Year 1 Benchmark: By June 30, 2014, 80% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.
Year 2 Benchmark: By June 30, 2015, 90% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.
Year 3 Benchmark: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.

Goal #	Implementation Plan/Activities	Responsible Position	Timeline	Budget Source*	Monitoring and Evaluation activities
3.d.1 3.d.1 3.d.3 3.d.4	Staff collect examples of student work & identifies current use of technology in classrooms for 9-12 grades	Staff & Admin.	October 2013	NA	Student technology work is reviewed and assessed by staff and admin.
3.d.1 3.d.1 3.d.3 3.d.4	Appropriate teachers research technology resources in science, math and writing.	Staff	January 2014	NA	Presentation of findings to staff and recommendations for adoption
3.d.1 3.d.1 3.d.3 3.d.4	Software and hardware for distance learning purchased	Admin.	March 2014	REAP SRSA	Installed and Being Utilized
3.d.1 3.d.1 3.d.3 3.d.4	Staff development is provided for 9-12 teachers in core areas	Staff & Admin.	October 2014	REAP SRSA	Certificates of completion; lesson and unit plans developed
3.d.1 3.d.1 3.d.3	Staff development is provided for 9-12 grade in teaching writing process	Staff & Admin.	November 2014	REAP SRSA	Certificates of completion; lesson and unit plans

3.d.4	and integrating technology				developed
3.d.1	Samples of student work	Staff & Admin.	June 2014	N/A	Evaluation results are shared with the entire staff for input on improvement
3.d.1	are collected at				
3.d.3	appropriate grade levels & evaluated				
3.d.1	Student STAR test scores	Staff & Admin.	September 2016	N/A	Results presented to staff, community, school board
3.d.1	evaluated; strategies				
3.d.3	developed to improve				
3.d.4	results				

Monitoring and Evaluation			
Obj. #	Tool/Data Source	Schedule/Timeline	Title of Person(s) Responsible
3.d.1 3.d.2 3.d.3 3.d.4	Administrative observations	September 2013, 2014, 2015, 2016	Site Principal
3.d.1 3.d.2 3.d.3 3.d.4	Purchase planning timeline	October 2013	Superintendent Business Manager
3.d.1 3.d.2 3.d.3 3.d.4	Purchase orders	October 2013, 2014, 2015, 2016	Site Principals Business Manager Accounts Payable Technician
3.d.1 3.d.2 3.d.3 3.d.4	Staff development/training meeting plans and agendas	September 2013, 2014, 2015, 2016	Site Principals Superintendent

As a small district with extremely limited resources, there is a need to prioritize according to areas of greatest need. This educational technology plan will emphasize the academic areas of math, science, social science and writing as indicated by review of student test scores.

3e. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan detailing how and when students will acquire the technology skills and information literacy skills needed to succeed in the classroom and workplace.

The use of information literacy as a research process needs is as a way to enhance students' safe and effective use of the Internet for research purposes. **SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT** recognizes the need to adopt a continuum of technology proficiencies to guide and assess the introduction and development of technology proficiencies for all students.

Staff will continue to develop their own skills with the Big 6 and Big 3 processes and effective strategies for integration into the curriculum.

Staff will look at a variety of technology proficiency continuums and begin the process of adopting a continuum for developing and assessing technology proficiencies that is appropriate for SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT students. The use of the current, updated technology that has been installed throughout the district enables students to have a virtually endless stream of information and data at their fingertips. Teachers will facilitate the literacy information in a way that students can use critical thinking skills to plan and conduct research, manage projects, solve problems, and make informed decisions using appropriate digital tools and resources, while understanding the human, cultural, and societal issues related to technology and practice legal and ethical behavior.

Goal 3e: Students will acquire the technology skills and information literacy skills needed to succeed in the classroom and workplace.

Objective 3e.1: By June 30, 2016, 100% of students will demonstrate understanding of grade level technology and information literacy skills.
Year 1 Benchmark: By June 30, 2014, 85% of students will demonstrate understanding of grade level technology and information literacy skills.
Year 2 Benchmark: By June 30, 2015, 95% of students will demonstrate understanding of grade level technology and information literacy skills.
Year 3 Benchmark: By June 30, 2016, 100% of students will demonstrate understanding of grade level technology and information literacy skills.

Implementation Plan		
Obj. # (Optional)	Activities	Schedule/Timeline
3.e.1	All students in grades 6-8 will complete a research project in at least two of the core content areas.	June 2014
3.e.1	All students in grades 4-5 will complete a research project in two or more of the content areas and all students in grades 6-8 will complete a research project in each of the content areas.	June 2014
3.e.1	All students in grades 4-8 will complete a research project in all of the content areas and continue this annually.	June 2014
3.e.1	All students in grades 2-12 will have curriculum that includes the use of SmartBoards, Scientific Probeware, Web Research and Applications and Presentation and Multimedia Software.	June 2014

Monitoring and Evaluation			
Obj. #	Tool/Data Source	Schedule/Timeline	Title of Person(s) Responsible
3.e.1	Teacher lesson plans and other curriculum documents; student work	June 2014, annually thereafter	Teachers Site administrators
3.e.1	Grade level and staff meeting agendas	June 2014, annually thereafter	Teachers Site administrators
3.e.1	Technology committee meeting agendas Revised standards and proficiencies document	June 2015	Superintendent Site administrators Teachers

Over the three-year duration of this plan, the Technology Department, in continued collaboration with the Curriculum Council, will develop lessons that focus specifically on technology resources and information literacy to help our students meet and surpass the District Technology standards for students. Principals will use the Technology Standards for Students in working with teachers to ensure technology is used on a consistent basis and that information literacy skills are incorporated into lessons throughout the year. Principals will review the ISTE Technology Standards for Students during at least one staff meeting by June 30 of each year of this plan. Teachers will discuss the integration of the standards in at least two Professional Learning Communities (PLC) meetings by June 30 of each of this plan. Principals and teachers will review the Standards for Students to ensure appropriateness. Information on 21st century learning skills will be distributed to all teachers and administrators posted on the District Website.

Evaluation Instruments, Procedures and Responsibility:

3.1 Updates to the District Technology Standards for Students will be reviewed by the staff listed above and posted to the District website by June 30 of each of this plan. The Technology Department and site administrators will present the Student Standards and schools will keep the attendance logs from the annual meetings. Principals will keep an attendance sheet of staff meetings where the Standards are reviewed. **Responsibility:** Technology Director, Teachers, and Site Administrators.

3f. List of goals and an implementation plan that describe how the district will address the appropriate and ethical use of information technology in the classroom so that students can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism. (AB 307)

Action Plan (for both goals)	Timeline
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a	The district will review its formal policy on copyright, fair use, and teacher-owned software. Will revise as necessary and disseminate to teachers.	daily/ weekly monitoring through walkthroughs; reviewed in spring of each year.
b	The district will continue its standard process for monitoring AUP compliance and disseminating permissions information to all staff and students.	Annual check.
c	Sierra Plumas Joint Unified School District will require signed AUP and other required documents from all teachers upon hire, and include 3f/g information during new hire orientation. Supervised by district with central office support in the new hire process.	Ongoing upon hire; October and annually thereafter.
d	Sierra Plumas Joint Unified School District will require signed AUP from all students/parents upon enrollment and then every year. Tracked at the site level.	Ongoing, October and annually thereafter.
e	Issues of legal and ethical use of technology and Internet safety will be addressed for all age groups in the Information/Technology literacy skills embedded in the Instructional Guides Teachers/Teacher Librarians will utilize national and state developed materials such as iSafe, the CTAP Region 4 CyberSafety resources, including Cyber Predators, Piracy & Plagiarism, Social networks, Inappropriate Content, Internet Safety and Cyber Bullying, and/or others as appropriate to instruct students.	Skills embedded by ____ Instruction ongoing according to state content standards/Instructional Guides.
f	Sierra Plumas Joint Unified School District will provide iSafe, other relevant Internet Safety and ethics professional development to teachers.	Annually, all schools; roll out TBD
g	Sierra Plumas Joint Unified School District will provide iSafe, other relevant Internet Safety and ethics training to students.	See Item e
h	Sierra Plumas Joint Unified School District will provide iSafe, other relevant Internet Safety and ethics (e.g., responsible use) training to parents via Parent Centers and other mechanisms, as per a collaboration with the Districts; School Family & Community and Parent Services Division and the Educational Technology Group.	Annually, all schools; roll out TBD.

Person Responsible	Monitoring, Evaluation, and Program Modification Process
Students	<ul style="list-style-type: none"> Sign AUP, take annual <u>Student Survey</u> in EdTechProfile (Gr 5, 8, 11)

Person Responsible	Monitoring, Evaluation, and Program Modification Process
	and demonstrate knowledge of ethics and safety in work samples.
Teachers	<ul style="list-style-type: none"> • Take/update the EdTechProfile <u>Technology Assessment Profile</u> annually between August and October (used to monitor and demonstrate teacher and student proficiency/knowledge/practice with CCTC Standard 9, knowledge of law, safety, and acceptable use policies, questions 1, 3) • Monitor student use of computers and other technology, including compliance with Acceptable Use Policy.
Site administrators	<ul style="list-style-type: none"> • Monitor compliance with district policy on copyright, fair use, and teacher-owned software via classroom walkthroughs • Sign Administrator Certification Form (October and April) • Monitor classroom instruction, including teaching of relevant ethics, Internet safety and copyright policy in lessons (e.g., classroom walkthroughs, formal or informal observations, review of lesson plans). • Run and review site-level Technology Assessment Profile reports annually
District staff	<ul style="list-style-type: none"> • Monitor and track staff AUP and other required Bulletin signing. • Produce and analyze anonymous aggregation of <u>Technology Assessment Profile</u> results • Will supervise process of making sure the required subjects are in <i>Instructional Guides</i>
Chief Technology Director, Educational Technology Group	<ul style="list-style-type: none"> • Will review district policy on copyright, fair use, and teacher-owned software as appropriate for update each year as per legislative and district mandates. • Working with site principals, will monitor standard process for monitoring AUP compliance • Will review records to ascertain number of teachers and other staff taking i-Safe or similar training. • As needed, will add courses needed for teachers/staff to learn/practice the CCTC standards 9i (1) and (3)

Goal 3f: All students will be able to distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism.

Implementation Plan

Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
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Update present Internet Acceptable Use Policy to include copyright, plagiarism, and unlawful downloading. Parents and students sign each year.	September 2013 Annually thereafter	IT Director	Review of AUP
Library/Media Specialists attend RIMS CTAP train the trainer Information Literacy/Internet Safety workshop.	Fall 2013	Library/Media Specialists	Attendance Verified
Library/Media Specialists deliver staff training and student lessons on Information Literacy/Internet Safety.	Jan 2014 Jan 2015 Jan 2016	Principals Library/Media Specialists	Lesson plans and training logs.
Students receive lessons on copyright, fair use, plagiarism, and unlawful downloading from classes	Fall 2014 Fall 2015	Grades 4-12 teachers	Principal review of lesson plans
Students incorporate appropriate copyright and fair use into their projects.	Winter 2014 Winter 2015	Grades 4-12 teachers	Teacher and administrators review projects.
Staff collects examples of student projects and review for use of appropriate and ethical use and copyright.	Annually, each Spring	Staff & Admin.	Student technology work is reviewed and assessed by staff and admin.
Teachers will be trained to implement an Information Literacy/iSafe curriculum, which includes copyright and fair use and ethical uses of technology.	Fall 2013	Staff & Administrators	Principal will review teacher participation in online iSafe training.
Students will take the iSafe pre- and post-assessment.	Pre-assessment every fall Post-assessment every spring	Teachers and Administrators	Student work is reviewed and monitored by staff.
Annually, district will evaluate the student post-assessment data to determine modifications to the instructional program to better ensure understanding of copyright and fair use, legal and illegal downloading and P2P file sharing, and avoiding plagiarism.	Annually, every spring	Director of Curriculum and Instruction	Principal will review student data and lead staff in program modification.

Goal 3g: All students will be able to apply Internet safety rules, including how to protect their online privacy and avoid online predators when they are using the Internet.

Implementation Plan

Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
Update present Internet Acceptable Use Policy to include online safety. Parents and students sign each year.	Sept 2014 Sept 2015 Sept 2016	IT Director	Review of AUP
Library/Media Specialists attend RIMS CTAP train the trainer Information Literacy/Internet Safety workshop.	Fall 2013	Library/Media Specialists	Attendance Verified
Library/Media Specialists deliver staff training and student lessons on Information Literacy/Internet Safety.	Jan 2014 Jan 2015 Jan 2016	Principals Library/Media Specialists	Lesson plans and training logs.
Students will receive lessons which integrate principles in internet safety throughout the curriculum.	Annually	Teachers	Lesson plans
Students use CTAPIV Cybersafety resources available online	Annually	Teachers	Lesson plans
Teachers will be trained to implement an Information Literacy/iSafe curriculum, which includes internet safety, online privacy, and how to avoid online predators.	Fall 2013	Staff & Administrators	Principal will review teacher participation in online iSafe training.
Students will take the iSafe pre- and post-assessment.	Pre-assessment every fall Post-assessment every spring	Teachers and Administrators	Student work is reviewed and monitored by staff.
Annually, district will collect and evaluate data to determine modifications to the instructional program to better ensure understanding of internet safety, online privacy, and avoiding online predators.	Annually	Director of Curriculum and Instruction	Observations, student data, lesson plans

3h Description of the district policy or practices that ensure equitable technology access for all students.

Equitable access to technology is important to the Sierra-Plumas Joint Unified School District. The deployment of multiple laptop carts and “high-access” programs (like the different 1:1 laptop programs), give all students SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT access to technology. Throughout the year, the Technology Director and Site Tech’s will assess the opportunity for all students to have access to technology regardless of achievement level, language ability, or special needs.

3i. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to make student record keeping and assessment more efficient and supportive of teachers’ efforts to meet individual student academic needs.

One hundred percent of District schools currently use *PowerSchool* keep track of student records, attendance, benchmarks, and statewide assessment data. Teachers in the Middle and High Schools use Power Teacher Grade book as a means for updating and tracking student grades. Parents can request online access to grade data in *Powerschool Guardian portal*. The use of technology has helped site and district administrators, teachers, and other district personnel have easy access to tracking student achievement and growth.

The District puts an emphasis on the use of data-driven decision-making. On-going upgrades to the Powerschool Server allows for consistent data collection. Site administrators and teachers will continue to spend time analyzing results of benchmarks and statewide testing to ensure that students are exhibiting growth and instruction is focused on what students need. In Professional Learning Communities, teachers will be able to analyze test results and determine specific students who may need modification, re-teaching, and reinforcement. Additionally, teachers will be given time to determine if there are any specific areas to re-teach the entire class.

Goal 3i: Use technology to make student record keeping and assessment more efficient and supportive of teachers’ efforts to meet individual student academic needs.
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Objective 3i.1
By June 30, 2016. 100% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.
Year 1 Benchmark: By June 30, 2014, 75% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.
Year 2 Benchmark: By June 30, 2015, 90% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.
Year 3 Benchmark: By June 30, 2016, 100% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.

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Implementation Plan: The Technology Director will collaborate with the PROFESSIONAL LEARNING COMMUNITY meeting attendees, Site Tech's and Site administrators to continue to provide support for using Powerschool and Edusoft along with current installed technology.			
Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
Train Site Tech's in how to analyze Edusoft and Powerschool Data.	June 30, 2013	Tech. Coordinator	Use sign in sheets for Edusoft and Powerschool to track support.
Site Tech's to train teachers and staff in use of Edusoft and Powerschool Data.	June 30, 2014	Tech. Coord. & Site Tech's.	Use sign in sheets for Edusoft and Powerschool to track support. Monitor use of Powerschool Web teacher Portal for training purposes.
Teachers to build in technology into their curriculum for the school year.	June 30, 2015	Site Admin. & Teachers & Curriculum Council	Review curriculum to monitor use of technology within curriculum.
Evaluation Instrument(s) — Data To Be Collected: The IT Department and site administrators will utilize PROFESSIONAL LEARNING COMMUNITY notes to ensure that information from <i>Edusoft and Powerschool</i> is being analyzed to help guide instruction and keep track of student growth. Responsibility: Classroom teachers, Site Tech's, Curriculum Council and Tech. Coordinator.			

3j. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to improve two-way communication between home and school.

Sierra Plumas Joint Unified School District has strived to develop new ways and refine traditional methods of improving the communications between home and school. From PDF's of the Board Agenda on the District Website to server space for individual teacher Websites, SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT provides communication to parents in a variety of ways. In addition to school and classroom Websites, and traditional newsletters mailed home, every teacher and school has access to *PowerSchool* to share information about student data and achievement with all parents through the school bulletin.

Goal 3j:

Objective 3j.1: By June 30, 2016, the number of parents accessing Powerschool Parent Portal will increase by 75% from school baseline's recorded June 2009.
Year 1 Benchmark: By June 30, 2014, the number of parent accesses to Powerschool (via Web access and email subscriptions) will increase by 10% from school baselines recorded June 2009.
Year 2 Benchmark: By June 30, 2015, the number of parent accesses to Powerschool (via Web access and email subscriptions) will increase by 20% from school baselines recorded June 2009.
Year 3 Benchmark: By June 30, 2016, the number of parent accesses to Powerschool (via Web access and email subscriptions) will increase by 25% from school baselines recorded June 2009.

Implementation Plan: The Tech. Coordinator will collaborate with site administrators and teachers to ensure that training is provided on a variety of means for communicating with parents (blogs, web sites, *PowerSchool*, etc.). Special emphasis will be placed on additional training in *PowerSchool* so that parents will understand how to access the *PowerSchool* site to be aware of school bulletins or track student progress. They will also have the option of signing up for email updates.

Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
100% of schools will have a digital means of distributing site-based newsletters to parents and the community.	Fall, 2013	Tech. Coord.	Evaluate District technology to ensure access to technology needed for creation of digital newsletters
100% will receive information of Cyber Safety through district policies and information posted to district websites	June 30, 2014	District Webmaster and Tech. Coord.	Evaluate District Website and update as needed.
100% of Parents will be receive login information regarding their child's Powerschool information	Fall, 2013	Site Admin.	Ensure login information if listed on report cards sent home at each Quarter.

Evaluation Instrument(s) — Data To Be Collected:
 The IT Department will study how many parent accesses per year are made via email or visits to the *PowerSchool* website. This amount will serve as the benchmark for improvement. At the end of each Semester, the IT Department will check the accesses to determine if more training is necessary.
Responsibility: Tech. Coordinator.
 The IT Department will train all teachers and site administrators in utilizing *PowerSchool*, and other digital tools (blogs, websites, etc.) to strengthen the home-school connection and provide information to parents on their student's achievement. Site administrators will also keep track of the different digital means for contacting and informing parents.
Responsibility: Site administrators and IT Department.

3k. Describe the process that will be used to monitor the Curricular Component (Section 3d-3j) goals, objectives, benchmarks and planned implementation activities including roles and responsibilities.

The Technology Director will be responsible for monitoring implementation of the goals that are in the curriculum component. Site principals and the Teacher-in-Charge will be involved in the monitoring of technology integration into the teaching process through the teacher observation process. Technology use information gathered during classroom visits for the evaluation of grants, such as the two Enhancing Education Through Technology competitive grants, will also be used. The Technology Director and Site Admin's will review student achievement data collected by the District and the State for technology integration impact.

4. Professional Development

4a. Summary of teachers' and administrators' current technology skills and needs for professional development.

As SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT is a remote rural district, professional development usually takes place in other locations such as Sacramento or through the Sierra County Office of Education. This usually precludes the full staff from attending, especially when professional development activities are held in the late afternoons. When teachers were surveyed regarding their technology professional development needs, their universal request was that the activities happen at their site with their equipment. A review of EdTech Profile data (2012) indicated that 70% of teachers were comfortable with word processing and Internet search skills. There is a strong need for training in spreadsheets, data bases and the current new technology that has recently been installed (SmartBoards, Polycom Distance Learning Systems, etc...) Administrators are included within this data since some of them also teach regular classes at their site.

Teacher and administrator's current technology skills and needs for professional development.

The Tech Plan Committee identified "Instructional Technology" as the highest priority for professional development.

While staff is aware of regional California Technology Assistance Project (CTAP) offerings, few have taken advantage of CTAP Online courses (noting that they have trouble with the online connection) or the Educational Technology Academy. While some teachers are proficient in specific areas and are taking graduate level courses as part of their personal development, there is currently no school-wide strategy to advance technology proficiencies of the total staff. Higher priority is placed on curriculum alignment with California Content Standards and instructional strategies that do not depend necessarily on technology. There are currently no local professional development opportunities available to teach curriculum integration of technology applications, nor are their formal plans for the evaluation, modification or refinement of technology training for staff. The District has joined an association with the Placer County

office of Education to provide for our professional development for new teachers and to provide staff development in accordance with our current staff development plan..

Interviews with staff indicated that all would like to use more technology resources in teaching, but they felt limited by a several factors:

- Insufficient **on-site training time** to acquire needed knowledge and skills, and to do the planning required to integrate technology into current curriculum,
- Insufficient knowledge of software applications and websites specifically related to teaching California Content Standards,
- An overwhelming emphasis on teaching academic content and rising tests scores.

4.b and c. Goals and benchmarks for professional development:

4b. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing professional development opportunities based on your district needs assessment data (4a) and the Curriculum Component objectives (sections 3d through 3j) of the plan.

Goal 4b: Teachers will integrate technology into classroom teaching and learning to improve academic achievement.

Objective 4b.1:

4.b.1 By June 2016, 100% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Year 1 Benchmark:

By June 2014, 75% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Year 2 Benchmark:

By June 2015, 90% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Year 3 Benchmark:

By June 2016, 100% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Objective 4b.2:

By June 30, 2016, 100% of the staff will take the EdTechProfile and demonstrate improvement

Year 1 Benchmark: 80% of the staff will take the EdTechProfile and demonstrate improvement

Year 2 Benchmark: 90% of the staff will take the EdTechProfile and demonstrate improvement

Year 3 Benchmark: 100% of the staff will take the EdTechProfile and demonstrate improvement

Objective 4b.3: By June 30, 2016, 100% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, *PowerSchool*, etc.). (3j)

Year 1 Benchmark: By June 30, 2014, 80% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.).
Year 2 Benchmark: By June 30, 2015, 90% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.).
Year 3 Benchmark: By June 30, 2016, 100% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.).

Evaluation Instrument(s) — Data To Be Collected: EdTechProfile, PowerSchool training evaluations

Timeline for implementing and evaluating planned strategies and activities

Goal #	Implementation Plan/Activities	Responsible Position	Timeline	Budget Source*	Monitoring and Evaluation activities
4.b.1	Site Tech’s will be identified to support faculty growth in use of technological learning resources.	Principal / Supt.	August 2013	SRSA	Curriculum documents illustrating the integration of technology learning resources;
	The district will research and obtain the appropriate system				
4.b.3	Staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.). (3j)				
4.b.1	Staff integrates at least three lessons incorporating technology-learning resources in their teaching per week.	Principal / Supt.	June 2015	N/A	Observation and evaluation of lessons
4.b.1	A menu of opportunities* for staff development based on the EdTech	Tech Dir.	Annually each spring for	N/A	Handouts, lists, notes

	Profile survey are researched and presented to staff. On site workshops will be featured *At least 15 hrs/annually		summer / school year. implementation		from staff meetings
4.b.1	Faculty will take advantage of online technology in-service, such as CTAP Online and the Educational Technology Academy via individual professional development plans derived from EdTech Profile and other resources.	Tech Dir.	Annually per above	Title II if available	Teacher's individual professional development plans; certificates of completion;
4.b.1	Teachers will be allowed to use one day of professional development to visit schools identified by CTAP that demonstrate exemplary use of technology to support the academic core curriculum. Each teacher will report to a faculty meeting on the program visited and how it might be utilized at SPJUSD	Curriculum Council	Annually per above	Title II	Travel documents and faculty meeting notes
	Staff & stakeholder meeting to review effectiveness of Staff Development plan and make recommendations for new additions / strategies / formats	Curriculum Council	Fall 2014	N/A	Notes from staff meeting; recommendations; review of results from CTAP2 survey
	Staff integrates at least four lessons incorporating technology learning resources in their teaching; adding at least one technological learning resource to their teaching repertoire annually thereafter.		June 2016		

Resources and budget required to implement these goals. In addition to using Title I & II funds, the District will utilize a portion of its Small Rural School Achievement grant and allocated technology budget resources to fund the technology plan.

We will depend on Region 3's California Technology Assistance Project, CLRN and State Adoptions for information on California Content Standards aligned software and appropriate staff development opportunities. Professional development activities will include CTAP sponsored activities, the Educational Technology Academy, and other capacity building professional development opportunities provided by CTAP3.

Benefits from professional development based on staff needs assessment. Teachers clearly want to apply technology tools to improve student learning in California's core academic content areas. The goal is to improve test scores as indicators of student learning. Benefits of professional development related to integrating technology into core curriculum areas include

- Time to visit existing exemplary programs and effectively replicate them,
- Time to acquire in-depth knowledge of technological learning resources in order to integrate them into current curriculum,
- More technology-related teaching tools in each teacher's repertoire of instructional strategies, ultimately resulting in improved student learning and higher test scores.

5. Infrastructure, Hardware, Technical Support, and Software

5a. describe the existing hardware, Internet access, electronic learning resources, and technical support already in the district that will be used to support the Curriculum and Professional Development Components of the plan.

Existing Hardware:

The District would like to maintain a ratio of at least one computer for each 5 students and has so far accomplished this goal. Each classroom has at least one computer (most have two or more), and every classroom is connected to the Internet with at least one computer. The entire inventory, including peripherals needs to be re-documented and cataloged. The high school sites have labs that are used by ROP Classes and shared by the rest of the site when no ROP classes are being taught. All labs and classrooms are connected to the Internet and all students save their work on a designated server. All computers are at one to six years old. Many have 3-year service agreements, which have helped to keep repair costs down. Most of the District computers have been replaced and upgraded within the last two years. There has been a district wide purchase of upgraded printers and scanners for each site, along with LCD projectors and smartboards for every teacher.

Existing Internet Access:

Classroom connectivity is via the Digital California Project nodes within the County. The connection speed varies from 100 Mb to 5 Mb depending on the site proximity to the node site. Currently 3 sites, Loyaltan Middle, Loyaltan Elementary and Downieville K12, are connected via a 100 Mb wireless and fiber optic links respectively. This has provided a long-term cost effective access, and has reduced ongoing costs significantly. The district has upgraded the

wireless antennas to all Loyalton Schools (2012) and is currently awaiting a fiber optic 1 GB connection to be installed in the Loyalton High School network room, provided through a grant from Plumas Sierra Rural Electric.

The district has begun to upgrade all necessary infrastructure as budgeting permits. Two new Cisco 3800 Series routers were purchased and installed in August 2012. Four new 2600 Series Cisco switches were purchased and installed in 2012 for installation at each site. Currently the district has roughly 15 Cisco switches in operation. The iPrism web filter/firewall is currently running the latest software version and the contract with St. Bernard was extended through 2016. Currently two domain controllers exist. They are located at the District Office and at the Downieville Tech Shack. Also at Downieville is the Exchange Server and DNS Server installed in 2011. The Exchange, DNS and Domain Server are currently filtered through an EdgeWave Email Filter. All school sites have Mac OS X 10.6 or newer Servers running the individual network accounts at the school sites and each server is less than 4 years old. Additionally wireless upgrades have been made at each school site to the newer Airport Wi-Fi 801.2 g/n' which allow greater access speed to the Internet for both staff and students. Total number of airports has also increased to allow for connections in areas of the school otherwise unable to get a signal in the past.

Existing Electronic Learning Resources:

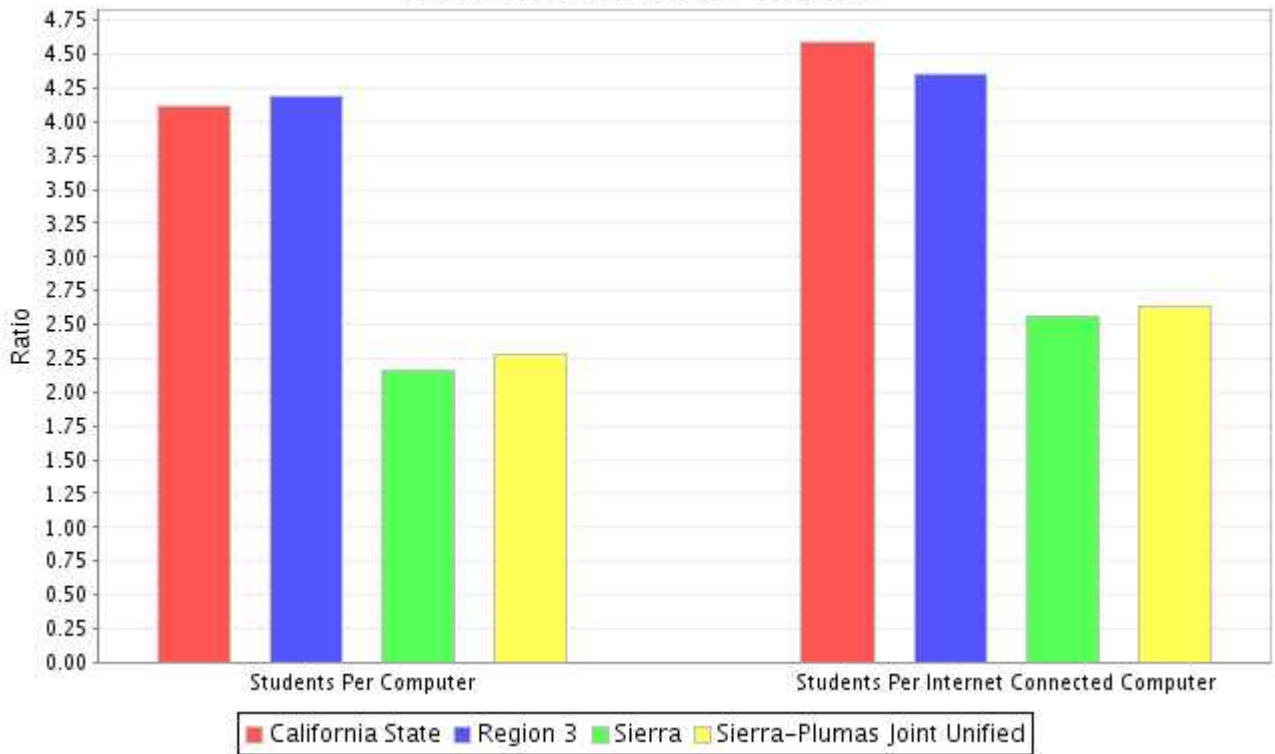
Most Macintosh operating systems in the District have been upgraded to 10.7 or newer. Current systems and servers are now running system 10.5.6 or newer. All sites have Microsoft Office 2011 installed on all computers that are newer than 2007. Older computers have Microsoft Office 2008 or have been upgraded to 2011. All sites K-12 have access to Accelerated Reader, Star Math and Star Reading..

Existing Technical Support:

Currently the Technology Director over see's all sites and the District Office for all technology purposes. Each school site has a designated Site Tech to help with minor technology issues (printers, wireless, etc..).

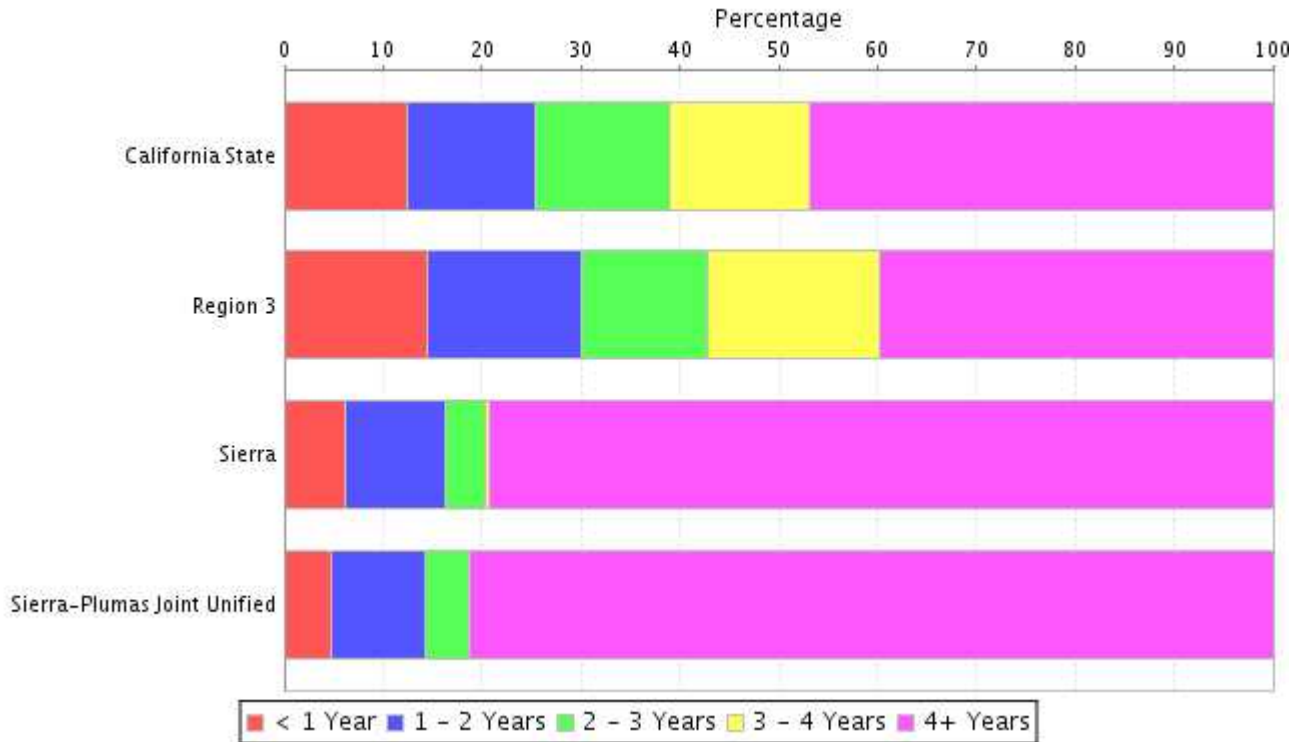
School Technology Survey: Equipment

Student/Computer Ratios



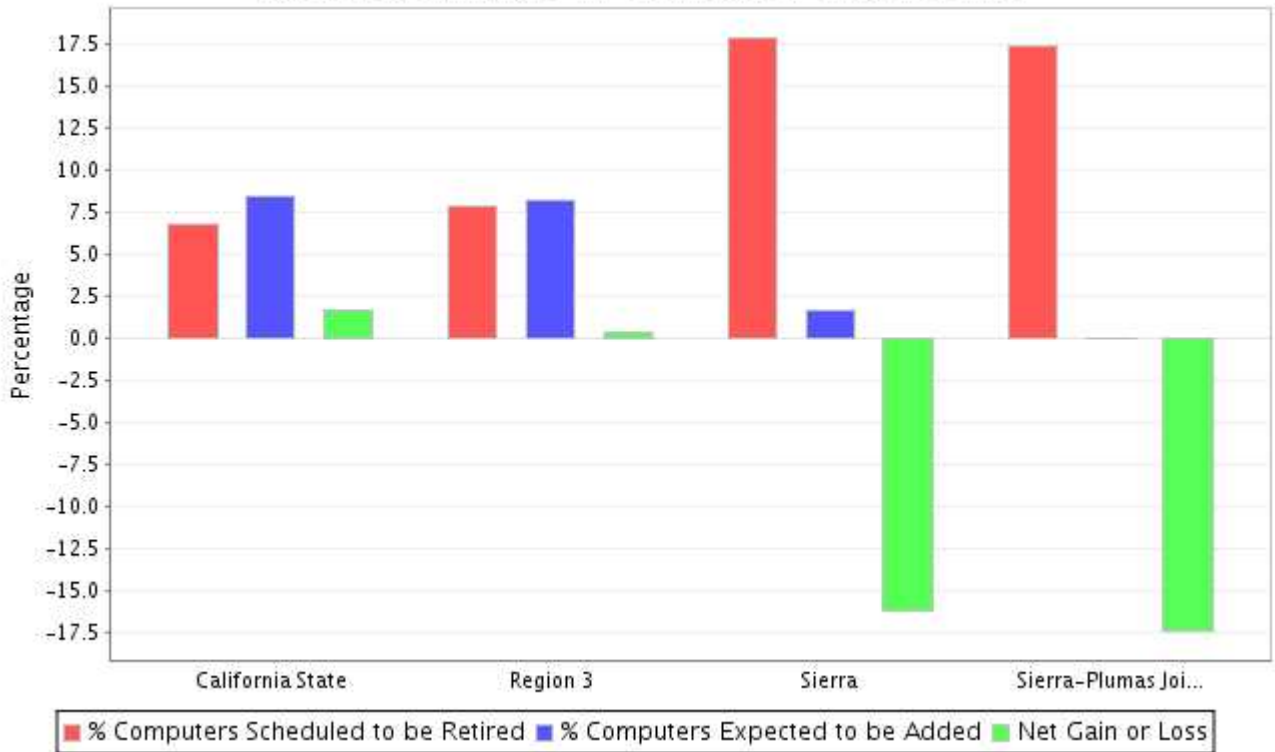
Location	Students Per Computer	Students Per Internet Connected Computer
California State	4.11	4.59
Region 3	4.19	4.35
Sierra	2.15	2.56
Sierra-Plumas Joint Unified	1.58	2.00

Computer Age



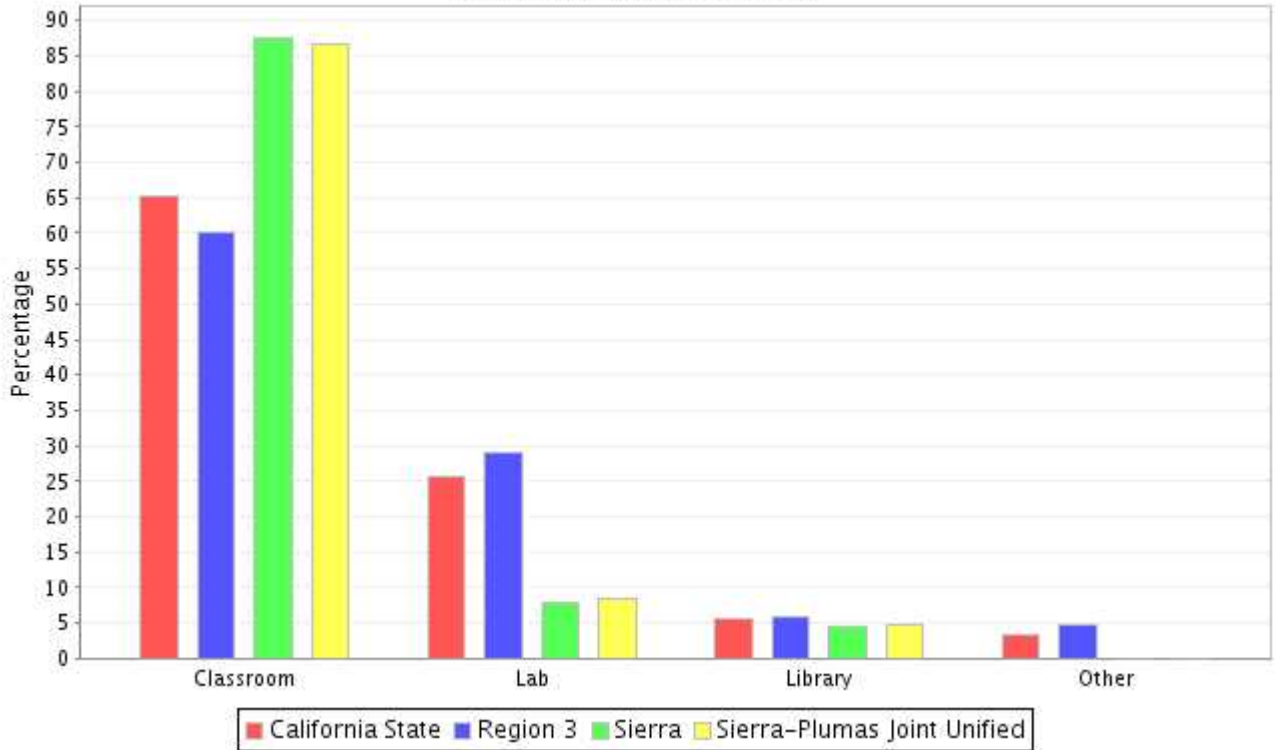
Location	< 1 Year	1 - 2 Years	2 - 3 Years	3 - 4 Years	4+ Years
California State	12.47 (0)	12.88 (0)	13.58 (0)	14.17 (0)	46.9 (0)
Region 3	14.43 (0)	15.64 (0)	12.81 (0)	17.4 (0)	39.72 (0)
Sierra	6.07 (0)	10.12 (0)	4.05 (0)	0.4 (0)	79.35 (1)
Sierra-Plumas Joint Unified	4.78 (0)	9.57 (0)	4.35 (0)	0 (0)	81.3 (1)

Expected Change in Computer Availability



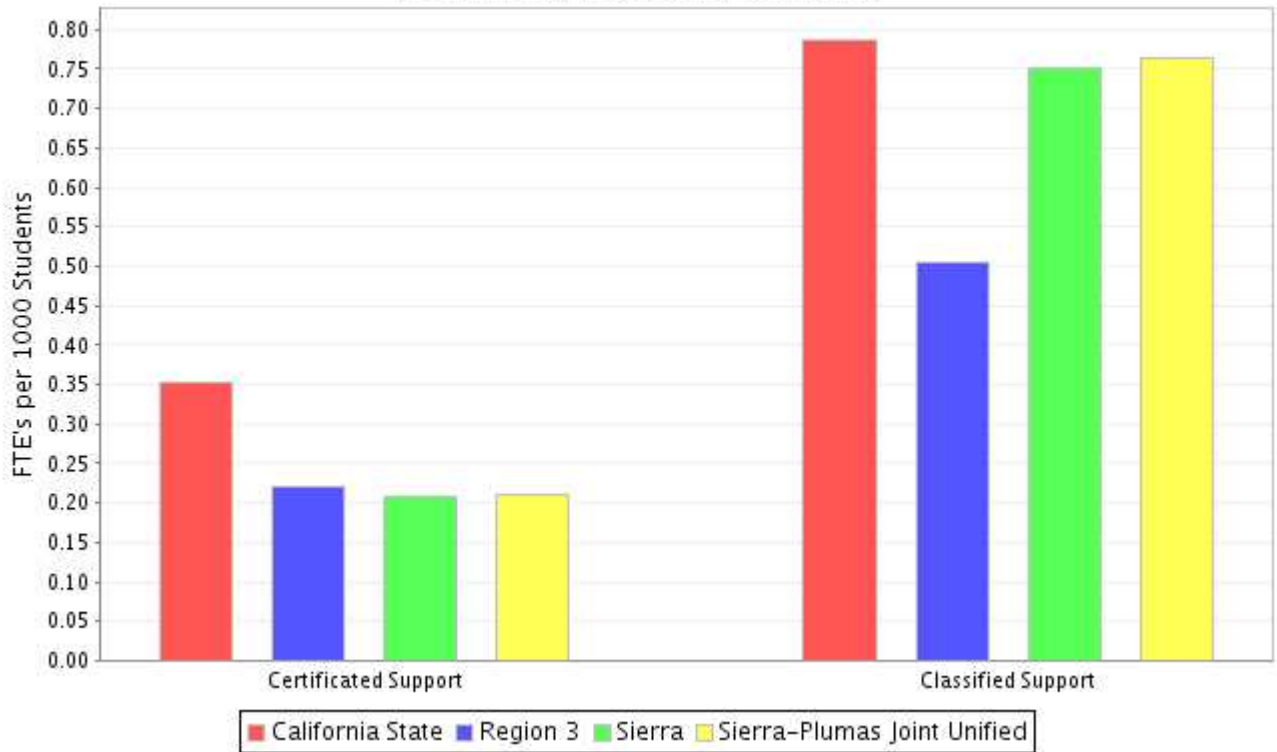
Location	% Computers Scheduled to be Retired	% Computers Expected to be Added	Net Gain or Loss
California State	6.8	8.46	1.66
Region 3	7.84	8.21	0.38
Sierra	17.81	1.62	-16.19
Sierra-Plumas Joint Unified	17.39	0	-17.39

Equipment Location



Location	Classroom	Lab	Library	Other
California State	65.33	25.55	5.65	3.48
Region 3	60.24	28.97	5.98	4.81
Sierra	87.55	7.88	4.56	0
Sierra-Plumas Joint Unified	86.61	8.48	4.91	0

Technical Support Staffing



Location	Certificated Support	Classified Support
California State	0.35	0.79
Region 3	0.22	0.51
Sierra	0.21	0.75
Sierra-Plumas Joint Unified	0.21	0.76

6. Funding and Budget

6a. List of established and potential funding sources.

ERATE Match 65%

Microsoft Voucher Fund

Small Rural School Achievement Grant

Established Funding Sources:

As this is a small, rural district, the Superintendent is responsible for budget development and allocation of funds to implement the goals set by the Board. The Superintendent attends workshops to stay current on categorical programs and their uses and consults with the County Office of Education about the state funding levels. He maximizes the use of categorical funds in order to have general funds available for technology purchase and upkeep.

General Fund

Categorical Funds

Potential Funding Sources:

REAP Grant

The district will look to CTAP to provide cost effective staff development, advice on hardware and software purchases and to help train our site tech support cadre. CalSave.org is one resource that we have used and will be part of the process we will use to maximize expenditures.

The District is putting together the REAP/LEAP plan with will allocate funding toward the goals set in the technology plan. The funding is to be allocated over a three-year period and requires the matching goals of the technology plan to implement.

6b. Estimate annual implementation costs for the term of the plan.

Budget Category	Item Descriptions	Est. Year 1 Cost	Est. Year 2 Cost	Est. Year 3 Cost	E-rate Eligible Amount
1000-1999 Certificated Salaries	Site Tech Stipends (3 Sites) Tech Coordinator	3,000 71,000	3,000 71,000	3,000 73,000	
2000-2999 Classified Salaries					
3000-3999	Benefit	11,000	11,000	11,000	

Employee Benefits					
4000-4999 Materials & Supplies	Travel & Conference Switches (All Sites) Misc repairs and replace LibraryPro Maintenance Web Filtering (iPrism) Subscription PowerSchool Maintenance Misc. Parts replace/repair 4 sites	2,000 4,000 1,000 1,100 1,000 1,900 400/site	2,000 1,000 1,100 1,000 1,900 200-400/site	2,000 1,000 1,100 1,000 1,900 200-400/site	
5000-5999 Other Services & Operating Expenses	Edusoft - Data Analysis maintenance MS Office Suite (all student computers) SmartNet Cisco Router Maintenance Accelerated Suites Upgrade and Modules and Server	5,000 5,000 2,000 3,000	5,000 0 2,000 1,500	5,000 0 2,000 1,500	
6000-6999 Equipment	Computer Replacements (all Sites) Cisco ASA Firewall with IDS 5510(2) & Cisco Switch Layer3 3750 (2)	5,000 18,000	5,000 1,000	5,000 1,000	
Totals		\$135,600	\$108,100	\$110,100	\$

6c. Describe the district’s replacement policy for obsolete equipment.

The District allocates technology funds to each school on an on-going, annual basis. School personnel are urged to utilize available funds for updating and replacing obsolete equipment on an on-going basis. In addition, the receives ERATE funding to help offset cost of telecommunications, therefore freeing up some budget for replacement of equipment.

6d. Describe the process that will be used to monitor Ed Tech funding, implementation costs and new funding opportunities and to adjust budgets as necessary.

The Superintendent/Principal admin council team will develop an annual technology budget as part of the annual budget cycle, citing various sources of funding. The district budget is developed in Dec/Jan. The business manager will prepare a mid year report in January of each year to update the Tech Committee, the Board, and the Curriculum council on the progress of funding for technology.

The Superintendent and Business Manager are responsible for monitoring all aspects of the budget. They oversee the day to day budget, plans for the expenditure of the various funds and programs, prepares the monthly budget reports as well as the state required semi annual Interim Reports for the Board, develops the budget annually, and in the process advises the Board about state and grant funds available.

7. Monitoring and Evaluation

7a. Describe the process for evaluating the plan’s overall progress and impact on teaching and learning.

While the district developed a 5-year technology plan in 1997, it focused primarily on the acquisition of equipment and connectivity, and secondarily on the use of technology for teaching and learning. The second plan (04-07) established a set of goals and benchmarks that put much more emphasis on curricular and staff development. The third plan (07-10) focused on current technology needs and implementing the technology into the curriculum. The 2013-2016 Technology Plan updates and revises the previous plan to allow for continued travel towards more technology based curriculum. This plan will be reviewed with staff, the Curriculum Committee and Board of Education each year to determine progress and needs. The current technology planning process needs to address increased use of existing and future technology tools in curriculum, instruction and assessment.

7b. Schedule for evaluating the effect of plan implementation.

To monitor adequately the school/district’s progress in utilizing technology tools for teaching and learning, data will be collected in the following areas:

- Annual increases in teachers’ technology proficiencies per the EdTechProfile assessment;
- Annual increases in teachers’ use of technology to enhance curriculum;
- Students’ progress in mastering the California Content Standards in Math and Science;
- Students’ progress in acquiring technology proficiency skills.
- Annual maintenance and infrastructure upgrade activities.
- Adequacy of Tech Support.

7c. Describe the process and frequency of communicating evaluation results to tech plan stakeholders.

The Technology Director and the Superintendent will prepare annual reports of the progress toward meeting stated goals and benchmarks. This report will be in conjunction with the budget development in May/June. The report will be presented to the Tech Committee, the Board and the admin council to at least regularly scheduled meeting.

May annually	The Superintendent and the Technology Director present data and summary of progress toward meeting goals at staff, Admin council and Board meetings.
Ongoing	Modifications of the plan and activities are made based on the data gathered,

funding available and changing priorities.

8. Collaborative Strategies with Adult Literacy Providers

If the district has identified adult literacy providers, describe how the program will be developed in collaboration with them. (If no adult literacy providers are indicated, describe the process used to identify adult literacy providers or potential future outreach efforts.)

Sierra-Plumas/Sierra COE does not provide adult education courses. Within the boundaries of Sierra-Plumas/Sierra COE area, adult literacy needs are served through a variety of agencies. The area's community college district, provides adult education classes in basic literacy, GED preparation, and ESL as well as general interest classes. Sierra County ROP offers classes through the high schools in a variety of job and life skills, including technology skills such as basic word processing, home budgeting with spreadsheets and resources on the Internet.

During the spring of 2014, Sierra-Plumas/Sierra COE will consult with local county and community college adult literacy programs and offer to work with them. Such collaboration could include outreach, facilities for classes, and use of equipment.-

9. Effective, Researched-Based Methods and Strategies

9a. Summarize the relevant research and describe how it supports the plan's curricular and professional development goals.

Sierra-Plumas/Sierra COE School students have made significant gains in their core subject areas as revealed in California STAR data. The percentage of students at or above the 50% percentile in **reading/LA has increased from 80% to 82% in Math from 82% to 84%** (1997 to 2000). Math is an area of relative strength. However, data showed Title I students are in need of improvement in the areas of reading/LA and Math.

This analysis led the school to set improvement goals in reading/LA, targeting Title I students in particular.

To reach the goals, the school embarked on a rigorous staff development program and adopted new reading texts in grades k-6. The board adopted the Open Court reading text for grades kindergarten through 5th grade. This is one of only two series approved by the state of California that is aligned with the state standards and thoroughly grounded in research proven methods. Two days of staff development will be provided: one in June and one in August.

Curricular Area	Research Consulted	Annotation
Reading	Research includes: <ul style="list-style-type: none">Moats, <i>Educational Leadership</i>, March 2001 pp 36-39;<i>Reading/Language Arts Framework</i>	Researched-based reading strategies can build a foundation for reading success in students of all ages. These include:

	<p><i>for California Public Schools,, Kindergarten Through Grade Twelve</i>. Chapter 4, pp 98-199, 1999;</p> <ul style="list-style-type: none"> Fielding and Person, <i>Educational Leadership</i>, vol 51, no 5 February 1994, pp 62-68 (see extensive bibliography of research referenced). 	<ul style="list-style-type: none"> phonological awareness and decoding; reading fluency and word recognition; vocabulary and phrase meanings; teaching comprehension; and including writing response to reading. Administer measures of assessment and assign students materials and programs that will enable them to read with 90 to 95 percent accuracy. Teach individually or in small groups as much as possible. Schedule at least two hours a day for reading instruction for struggling readers. Monitor progress and adjust instruction and time allocations accordingly.
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Staff development in teaching writing has focused on teaching the writing process to all students. This strategy is based on years of research and field-testing first by California teachers, then by teachers across the country.

Curricular Area	Research Consulted	Annotation
Writing	<p>See Gray, Thomas, D’Aoust, Willet and others, in Olson, <i>Practical Ideas for Teaching writing as a Process at the Elementary School and Middle School Levels</i>, 1996.</p> <p>See also the bibliography, including referenced research.</p> <p>Shelfelbine and others, <i>Reading/Language Arts Framework for California Public Schools</i>, 1999</p>	<ul style="list-style-type: none"> Children possess the requisite linguistic knowledge to write. Teachers need to use every possible means to give student confidence in their linguistic knowledge. Writing is a process and teaching writing is the process of helping students use and perfect their linguistic knowledge and get it on paper. Academic language must be taught. Four strategies are suggested: reading aloud; instructional discussions; reading by students; writing by students.

9b. Describe the district’s plans to use technology to extend or supplement the district’s curriculum with rigorous academic courses and curricula, including distance-learning technologies.

A Technology Audit as well as a Curriculum Audit was conducted in preparation for writing Sierra-Plumas/Sierra COE School’s Technology Plan. The results of those audits led to the goals, benchmarks and timelines of the grant. Implementation of the Tech Plan will rely heavily

on California Technology Assistance Project. Its research, models and strategies are the most accessible and reliable research-based and proven information for hardware specifications, standards aligned software, implementation models and instructional strategies. Examples of the type of research CTAP accesses follow:

Component Reinforcement	Page In Plan	Research Source	Research Summary
Curriculum, Reading and Writing Technology skills,	4, 5, 12, 14, 15	Sandholtz, Ringstaff and Dwyer, in <i>Teaching with technology; Creating student-centered classrooms</i> , 1997	“Student engagement remained highest when technology use was integrated into the larger curricular framework, rather than being an “add-on” to an already full curriculum.” instruction and time allocations accordingly.
Information Literacy Skills History/Social Studies	4, 5, 12, 14, 15	<i>Critical Issue: Using technology to improve students achievement</i> , 1999 NCREL web site	Using technology within the curricular framework can enhance important skills that will be valued in the workplace, such as locating and accessing information, organizing and displaying data, and creating persuasive arguments.
Core content, including Math and Science	4, 5, 12, 14, 15	Sivin-Kachala and Bialo, <i>2000 research report on the effectiveness of technology in schools</i> , 2000	Computer-assisted instruction and drill-and-practice software can significantly improve students’ scores on standardized achievement tests in all major subject areas.
Integration Strategies to Improve Teaching and Learning	4, 5, 12, 14, 15	Dwyer, <i>ACOT: History, findings, impact</i> . 1992	Technologies provided. . . a conceptual environment where children could collect information in multiple formats and then organize, play, visualize, link and eventually construct new ideas about relationships among facts and events. The same technology could then be used . . . by students to communicate their ideas to other students.
Staff Development: Adult Learning Models	12	Schacter, <i>The impact of education technology on student achievement: What the most current research has to say</i> . Milken Family Foundation web site, 1999	The most important staff-development features include opportunities to explore, reflect, collaborate with peers, work on authentic learning tasks, and engage in hands-on active learning.

Appendix C – Criteria for EETT Funded Technology Plans

1. PLAN DURATION CRITERION	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
<p>The plan should guide the district’s use of education technology for the next three years. (For a new plan, can include technology plan development in the first year)</p>	1	<p>The technology plan describes the districts use of education technology for the next three to five years. (For new plan, description of technology plan development in the first year is acceptable). Specific start and end dates are recorded (7/1/xx to 6/30/xx).</p>	<p>The plan is less than three years or more than five years in length.</p> <p>Plan duration is 2013-2016.</p>
<p>2. STAKEHOLDERS CRITERION Corresponding EETT Requirement(s): 7 and 11 (Appendix D).</p>	Page in District Plan	Example of Adequately Addressed	Not Adequately Addressed
<p>Description of how a variety of stakeholders from within the school district and the community-at-large participated in the planning process.</p>	1	<p>The planning team consisted of representatives who will implement the plan. If a variety of stakeholders did not assist with the development of the plan, a description of why they were not involved is included.</p>	<p>Little evidence is included that shows that the district actively sought participation from a variety of stakeholders.</p>

3. CURRICULUM COMPONENT CRITERIA Corresponding EETT Requirement(s): 1, 2, 3, 8, 10, and 12 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Description of teachers' and students' current access to technology tools both during the school day and outside of school hours.	4	The plan describes the technology access available in the classrooms, library/media centers, or labs for all students and teachers.	The plan explains technology access in terms of a student-to-computer ratio, but does not explain where access is available, who has access, and when various students and teachers can use the technology.
b. Description of the district's current use of hardware and software to support teaching and learning.	7	The plan describes the typical frequency and type of use (technology skills/information literacy/integrated into the curriculum).	The plan cites district policy regarding use of technology, but provides no information about its actual use.
c. Summary of the district's curricular goals that are supported by this tech plan.	8	The plan summarizes the district's curricular goals that are supported by the plan and referenced in district document(s).	The plan does not summarize district curricular goals.
d. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for using technology to improve teaching and learning by supporting the district curricular goals.	9	The plan delineates clear goals, measurable objectives, annual benchmarks, and a clear implementation plan for using technology to support the district's curriculum goals and academic content standards to improve learning.	The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.
e. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan detailing how and when students will acquire the technology skills and information literacy skills needed to	10	The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan detailing how and when students will acquire technology skills and information literacy skills.	The plan suggests how students will acquire technology skills, but is not specific enough to determine what action needs to be taken to accomplish the goals.

succeed in the classroom and the workplace.			
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<p>f. List of goals and an implementation plan that describe how the district will address the appropriate and ethical use of information technology in the classroom so that students can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism (AB 307, optional in 2007-08 tech plan, required in all tech plans 2008-09 and after)</p>	<p>12</p>	<p>The plan describes or delineates clear goals outlining how students will learn about the concept, purpose, and significance of the ethical use of information technology including copyright, fair use, plagiarism and the implications of illegal file sharing and/or downloading (as stated in AB 307).</p>	<p>The plan suggests that students will be educated in the ethical use of the Internet, but is not specific enough to determine what actions will be taken to accomplish the goals.</p>
<p>g. List of goals and an implementation plan that describe how the district will address Internet safety, including how to protect online privacy and avoid online predators. (AB 307, optional in 2007-08 tech plan, required in all tech plans 2008-09 and after)</p>	<p>13</p>	<p>The plan describes or delineates clear goals outlining how students will be educated about Internet safety (as stated in AB 307).</p>	<p>The plan suggests Internet safety education but is not specific enough to determine what actions will be taken to accomplish the goals.</p>
<p>h. Description of or goals about the district policy or practices that ensure equitable technology</p>	<p>14</p>	<p>The plan describes the policy or delineates clear goals and measurable objectives about the policy or practices that ensure equitable technology</p>	<p>The plan does not describe policies or goals that result in equitable technology access for all students. Suggests how technology</p>

<p>access for all students.</p>		<p>access for all students. The policy or practices clearly support accomplishing the plan's goals.</p>	<p>will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.</p>
<p>i. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to make student record keeping and assessment more efficient and supportive of teachers' efforts to meet individual student academic needs.</p>	<p>14</p>	<p>The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan for using technology to support the district's student record-keeping and assessment efforts.</p>	<p>The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.</p>
<p>j. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to improve two-way communication between home and school.</p>	<p>15</p>	<p>The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan for using technology to improve two-way communication between home and school.</p>	<p>The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.</p>
<p>k. Describe the process that will be used to monitor the Curricular Component (Section 3d-3j) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.</p>	<p>16</p>	<p>The monitoring process, roles, and responsibilities are described in sufficient detail.</p>	<p>The monitoring process either is absent, or lacks detail regarding procedures, roles, and responsibilities.</p>

<p>4. PROFESSIONAL DEVELOPMENT COMPONENT CRITERIA Corresponding EETT Requirement(s): 5 and</p>	<p>Page in District Plan</p>	<p>Example of Adequately Addressed</p>	<p>Example of Not Adequately Addressed</p>
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12 (Appendix D).			
a. Summary of the teachers' and administrators' current technology proficiency and integration skills and needs for professional development.	17	The plan provides a clear summary of the teachers' and administrators' current technology proficiency and integration skills and needs for professional development. The findings are summarized in the plan by discrete skills that include CTC Standard 9 and 16 proficiencies.	Description of current level of staff expertise is too general or relates only to a limited segment of the district's teachers and administrators in the focus areas or does not relate to the focus areas, i.e., only the fourth grade teachers when grades four to eight are the focus grade levels.
b. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing professional development opportunities based on your district needs assessment data (4a) and the Curriculum Component objectives (Sections 3d through 3j) of the plan.	18-19	The plan delineates clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing teachers and administrators with sustained, ongoing professional development necessary to reach the Curriculum Component objectives (sections 3d through 3j) of the plan.	The plan speaks only generally of professional development and is not specific enough to ensure that teachers and administrators will have the necessary training to implement the Curriculum Component.
c. Describe the process that will be used to monitor the Professional Development (Section 4b) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.	18-19	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.

5. INFRASTRUCTURE, HARDWARE, TECHNICAL SUPPORT, AND SOFTWARE COMPONENT CRITERIA Corresponding EETT	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
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Requirement(s): 6 and 12 (Appendix D).			
a. Describe the existing hardware, Internet access, electronic learning resources, and technical support already in the district that will be used to support the Curriculum and Professional Development Components (Sections 3 & 4) of the plan.	20	The plan clearly summarizes the existing technology hardware, electronic learning resources, networking and telecommunication infrastructure, and technical support to support the implementation of the Curriculum and Professional Development Components.	The inventory of equipment is so general that it is difficult to determine what must be acquired to implement the Curriculum and Professional Development Components. The summary of current technical support is missing or lacks sufficient detail.
b. Describe the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and technical support needed by the district's teachers, students, and administrators to support the activities in the Curriculum and Professional Development Components of the plan.	21	The plan provides a clear summary and list of the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and technical support the district will need to support the implementation of the district's Curriculum and Professional Development Components.	The plan includes a description or list of hardware, infrastructure, and other technology necessary to implement the plan, but there doesn't seem to be any real relationship between the activities in the Curriculum and Professional Development Components and the listed equipment. Future technical support needs have not been addressed or do not relate to the needs of the Curriculum and Professional Development Components.
c. List of clear annual benchmarks and a timeline for obtaining the hardware, infrastructure, learning resources and technical support required to support the other plan components as identified in Section 5b.	22	The annual benchmarks and timeline are specific and realistic. Teachers and administrators implementing the plan can easily discern what needs to be acquired or repurposed, by whom, and when.	The annual benchmarks and timeline are either absent or so vague that it would be difficult to determine what needs to be acquired or repurposed, by whom, and when.
d. Describe the process that will be used to	23	The monitoring process, roles, and responsibilities are	The monitoring process either is absent, or lacks

monitor Section 5b & the annual benchmarks and timeline of activities including roles and responsibilities.		described in sufficient detail.	detail regarding who is responsible and what is expected.
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6. FUNDING AND BUDGET COMPONENT CRITERIA Corresponding EETT Requirement(s): 7 & 13, (Appendix D)	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. List established and potential funding sources.	23	The plan clearly describes resources that are available or could be obtained to implement the plan.	Resources to implement the plan are not clearly identified or are so general as to be useless.
b. Estimate annual implementation costs for the term of the plan.	23	Cost estimates are reasonable and address the total cost of ownership, including the costs to implement the curricular, professional development, infrastructure, hardware, technical support, and electronic learning resource needs identified in the plan.	Cost estimates are unrealistic, lacking, or are not sufficiently detailed to determine if the total cost of ownership is addressed.
c. Describe the district's replacement policy for obsolete equipment.	25	Plan recognizes that equipment will need to be replaced and outlines a realistic replacement plan that will support the Curriculum and Professional Development Components.	Replacement policy is either missing or vague. It is not clear that the replacement policy could be implemented.
d. Describe the process that will be used to monitor Ed Tech funding, implementation costs and new funding opportunities and to adjust budgets as necessary.	25	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.

7. MONITORING AND EVALUATION COMPONENT CRITERIA Corresponding EETT Requirement(s): 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Describe the process for evaluating the plan’s overall progress and impact on teaching and learning.	25	The plan describes the process for evaluation using the goals and benchmarks of each component as the indicators of success.	No provision for an evaluation is included in the plan. How success is determined is not defined. The evaluation is defined, but the process to conduct the evaluation is missing.
b. Schedule for evaluating the effect of plan implementation.	25	Evaluation timeline is specific and realistic.	The evaluation timeline is not included or indicates an expectation of unrealistic results that does not support the continued implementation of the plan.
c. Describe the process and frequency of communicating evaluation results to tech plan stakeholders.	26	The plan describes the process and frequency of communicating evaluation results to tech plan stakeholders.	The plan does not provide a process for using the monitoring and evaluation results to improve the plan and/or disseminate the findings.

8. EFFECTIVE COLLABORATIVE STRATEGIES WITH ADULT LITERACY PROVIDERS TO MAXIMIZE THE USE OF TECHNOLOGY CRITERION Corresponding EETT Requirement(s): 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
If the district has identified adult literacy providers, describe how the program will be developed in collaboration with them. (If no adult literacy providers are indicated, describe the process used to identify adult literacy providers or	26	The plan explains how the program will be developed in collaboration with adult literacy providers. Planning included or will include consideration of collaborative strategies and other funding resources to maximize the use of technology. If no adult literacy providers are indicated, the plan describes	There is no evidence that the plan has been, or will be developed in collaboration with adult literacy service providers, to maximize the use of technology.

potential future outreach efforts.)		the process used to identify adult literacy providers or potential future outreach efforts.	
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9. EFFECTIVE, RESEARCHED-BASED METHODS, STRATEGIES, AND CRITERIA Corresponding EETT Requirement(s): 4 and 9 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Not Adequately Addressed
a. Summarize the relevant research and describe how it supports the plan’s curricular and professional development goals.	26	The plan describes the relevant research behind the plan’s design for strategies and/or methods selected.	The description of the research behind the plan’s design for strategies and/or methods selected is unclear or missing.
b. Describe the district’s plans to use technology to extend or supplement the district’s curriculum with rigorous academic courses and curricula, including distance-learning technologies.	28	The plan describes the process the district will use to extend or supplement the district’s curriculum with rigorous academic courses and curricula, including distance-learning opportunities (particularly in areas that would not otherwise have access to such courses or curricula due to geographical distances or insufficient resources).	There is no plan to use technology to extend or supplement the district’s curriculum offerings.

Appendix J – Technology Plan Contact Information

Education Technology Plan Review System (ETPRS) Contact Information

County & District Code: 46 - 70177

School Code (Direct funded charters only): _ _ _ _ _

LEA Name: Sierra Plumas Joint Unified School District _____

*Salutation: Mr. X Ms. Dr.

*First Name: Blaine _____

*Last Name : Donnelly _____

*Job Title: Technology Director _____

*Address: 305 S. Lincoln St. _____

*City: Sierraville _____

*Zip Code: 96126 _____

*Telephone: (530) 771-7927 Ext: _____

Fax: (530) 994-1045 _____

*E-Mail: bdonnelly@spjUSD.org _____

Please provide backup contact information.

1st Backup Name: Stan Hardeman – Superintendent (530) 994-1044 _____

1st Backup E-Mail: shardeman@Sierra Plumas Joint Unified School District.org _____

2nd Backup Name: _____

2nd Backup E-Mail: _____

*Required information in the ETPRS

P. O. Box 955
109 Beckwith Road
Loyalton, California
96118

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Merrill M. Grant, Ed.D.
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
<http://www.sierracountyofficeofeducation.org/>

NOTICE OF PUBLIC HEARING

Notice Is Hereby Given

Sierra County Office of Education

Sierra-Plumas Joint Unified School District Governing Board

will hold a public hearing on Tuesday, September 10, 2013, at 6:00 P.M. at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, for the purpose of:

Receiving public comment on textbooks or instructional materials, or both, in each subject that is consistent with the content and cycles of the curriculum framework adopted by the State board.

The Governing Board will also make a determination as to the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12 inclusive (Education Code 60119).

The Sierra-Plumas Joint Unified School District will determine through a resolution that they have adhered to all laws and regulations regarding the expenditure of instructional materials funding.

August 28, 2013

Dr. Merrill M. Grant
Superintendent of Schools

Posted 8/28/2013

SIERRA COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 13-003

SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

WHEREAS, the Sierra County Board of Education, in order to comply with the requirements of Education Code 60119, held a public hearing on September 10, 2013, at 6 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members, of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Sierra County Office of Education, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks in the following subjects;

Mathematics Saxon - Math K-4, Grades K, 1, 2, 3
Macmillan/McGraw-Hill/Glencoe - California Mathematics, Grades 4-7
Prentice Hall - Geometry, Grades 8-12
Prentice Hall - Pre-Algebra, Grades 8-12
Glencoe - Algebra I, Grades 8-12
Glencoe - Algebra II, Grades 8-12
Houghton Mifflin - Pre Calculus
Houghton Mifflin - Calculus

Science Harcourt – California Edition, Grades 2-5
Glencoe/McGraw Hill - Earth Science, ©2013, Grade 6,
Glencoe/McGraw Hill - Life Science, ©2012, Grade 7,
Glencoe/McGraw Hill - Physical Science, ©2012, Grade 8
Pearson, - Physics, ©2014

Glencoe/McGraw Hill – Biology, ©2013,
Glencoe/McGraw Hill – Chemistry, ©2013

**History/
Social Science**

Houghton-Mifflin –
Neighborhoods, Communities, US History, Grades K-5th
Holt Rinehart Winston – Ancient Civilizations, Grades 6, 7, 8
Holt - Medieval to Early Modern Times, Grade 7
Glencoe – Geography
Holt - United States History, Independence to 1914, Grade 8
McDougall-Littell – Modern World History, Grade 10
McDougall-Littell - The Americans, Grade 11
Prentice Hall – Am. Government, Economics

**English/Language Arts
(Including English Learners)**

SRA/McGraw Hill - Open Court Reading, Grades K-6
Holt, Rinehart & Winston – Language Arts & Literature, Grades 9-12
Norton - The Norton Reader
Pearson Longman - Everyday Use: Rhetoric at Work in Reading and Writing
Prentice Hall - Literature

WHEREAS, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive:

THEREFORE, IT IS RESOLVED THAT for the 2013-2014 school year, the Sierra-Plumas Joint Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on September 13, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

Patty Hall, Clerk

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
AUGUST 13, 2013
Downieville School, Downieville, California
This meeting was videoconferenced to
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:30 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Mr. Tim Driscoll, Vice President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator – via videoconference
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director – via videoconference

C. APPROVAL OF THE AGENDA

WRIGHT motioned to approve the agenda with Item 1314-037 tabled until September.
MSCU/WRIGHT/HALL

D. INFORMATION / DISCUSSION ITEMS

1. SUPERINTENDENT'S REPORT

- a. Dr. Grant stated that he met with staff, worked with the Leadership Team and toured the district sites and boundaries. He invited the board to the August 22 Back to School Inservice day in Loyalton.
- b. Downieville school leadership coverage will include Mr. Cooper on site on Tuesdays and Thursdays. Dr. Grant will be there Wednesdays and Marlene Mongolo on Fridays. A lead teacher will also be assigned. Dr. Grant will be available to the Loyalton Elementary school on the days Mr. Cooper is in Downieville.
- c. At the September Board meeting Dr. Grant will present his observations including common core, technology and professional development.
- d. A Weekly Update will be emailed to the Board.
- e. Facilities
 - i. Pliocene Ridge Property – Escrow closed July 19, 2013.

- ii. Old Loyalton Middle School Restroom Project. The project is near completion; the railings are left to be installed.
- iii. Loyalton High School Roof Project – on schedule to finish before school begins on August 26.
- f. Local Control Funding Formula handout was reviewed
- g. 2011-12 No Child Left Behind Requirements met

2. BUSINESS REPORT

There were no comments on the Board Report-Expenditures by Object 07/01/12 to 7/13/13.

3. STAFF REPORTS

Derek Cooper, Site Administrator for Loyalton Elementary and Downieville School, stated that so far seven new students enrolled in LES and 2 new students enrolled in DVL. Interviews are complete and a secretary will be selected for Downieville School. Interviews for the math and science teacher will be conducted on Thursday, August 15.

Marla Stock, Site Administrator for Loyalton Jr/Sr High School reported that an orientation for the 7th and 8th grade students' parents was held.

4. SPTA REPORTS

There were no reports.

5. BOARD MEMBERS' REPORTS

Allen thanked Bernadette Manning for her work in preparing Downieville School for the students. He thanked the Superintendent Search Committee, Sue Roberts and Mike Filippini for their work in securing a superintendent.

PUBLIC COMMENT

- 6.** The Public Hearing to receive comment on the Loyalton Jr/Sr High School's block schedule per Education Codes §46160-46162 was opened at 6:52 pm.

Marla Stock explained that the reason for the public hearing was to inform and listen to parents, staff and the public regarding the middle school/high school combination as it introduces the 7th and 8th grade students to a block schedule.

DRISCOLL commented that the schedule would benefit students in sports. Camille Alfred, 7th and 8th grade teacher, stated that the students will adapt to the block schedule quickly. She believes that the students will benefit by receiving more elective opportunities.

Rose Asquith thanked Marla Stock for her numerous hours of work creating a functioning schedule.

The public hearing closed at 6:55 pm.

President Moore opened the meeting for public comment at 6:55 pm.

Bernadette Manning, Downieville School custodian, implored the board to hire an evening custodian.

Mary Davey, parent, stated that she agreed with Mrs. Manning and added that security is another benefit of having an evening custodian, in addition to keeping the school sanitized. She expressed concern about the buses running in winter weather. She asked the Board to promote the Downieville community to the public in order for families to move and stay here.

Amber Baca-Sainsbury also supported Bernadette Manning and agreed with her statements.

Ms. Baca-Sainsbury introduced herself as a member of the Sierra Arts Council and stated that they are working on the arts in schools trying to remedy the program's lost funding.

Marla Stock clarified that the "Arts in the Schools" grant was not funded. She informed the public that the Sierra Schools Foundation is committed to support art in the Downieville and the Loyalton schools. A proposed music period at Loyalton High was forfeited for so the money could go toward maintaining the same programs provided by the arts council last year. Seven thousand dollars in matching funding is needed.

Janet McHenry stated a reminder that if any teacher wishes a grant from the Sierra Schools Foundation, they must apply.

Mary Davey asked the Board if the revenue from Pliocene School's sale could fund a custodian at Downieville.

President Moore closed the meeting for public comment at 7:05 pm.

E. CONSENT CALENDAR

The following items were included on the consent calendar:

1. Approval of the minutes of the Regular Board meeting held July 9, 2013
2. Approval of the minutes of the Special Board meeting held July 10, 2013
3. Approval of the minutes of the Special Board meeting held July 16, 2013
4. Approval of the bill warrants for the month of July 2013
5. Assignment of Judith Guidotti to 2013-2014 Junior Varsity Volleyball Coach, LHS
6. Assignment of Rhonda McBride to 2013-2014 Cheerleading Advisor, Semester 1 and Semester 2, Loyalton High School
7. Assignment of Steve Fillo to Athletic Director, Downieville School
8. Assignment of Steve Fillo as California Interscholastic Federation representative
9. Approval of Assignment to teach core subjects outside of credential area for 2013-2014 school year (Ed Code 44258.3)
 - a. Megan Meschery, Loyalton Jr/Sr High School, Grade 9-10 English, 3 sections
 - b. Joanne Nunes, Loyalton Jr/Sr High School, History Grade 7-8; World History, US History Grade 9-12, 6 sections

- c. Clara Schumacher, Sierra Pass Continuation School, English, History, Math, Science, 4 sections
 - d. Augustine Corcoran, Downieville High School, Spanish I & II, 1 section
- WRIGHT motioned that the consent calendar be approved, with the following corrections: July 9, 2013 Regular Board meeting, Public Comment/to reflect MOORE as the president. Item 1314-15 corrected to reflect HALL and MOORE on the Transportation Committee/HALL seconded to approve the Consent Calendar as corrected.

F. ACTION ITEMS

Old Business

- 1314-019 Response to Grand Jury Report
<http://www.sierracounty.ca.gov/DocumentCenter/View/431>
District Superintendent, Dr. Merrill Grant reviewed the Grand Jury Report and states that the District responds and agrees with the findings.
Dr. Grant also commented that the issues of communication are something that school districts struggle with and stated that he will work to get the public well informed and involved utilizing our technological resources.

New Business

- 1314-020 Approval of Agreement with Merrill M. Grant, Ed.D. and Sierra-Plumas Joint Unified School District, Superintendent, August 1, 2013, through December 31, 2014
WRIGHT/DRYDEN
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-021 Authorization for Merrill M. Grant, Ed.D., to hold authority to sign Office of Public School Construction documents
DRYDEN/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-022 Accept letter of resignation of Juan Lopez-Martinez, custodian, Loyalton Schools, (1.0 FTE), effective July 23, 2013
MSCU/WRIGHT/DRISCOLL

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- 1314-023 Authorize to fill 1.0 FTE Custodian position, Loyalton High School
HALL/DRISCOLL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-024 Accept letter of resignation from Amy Holland, Instructional Aide, (.13 FTE),
effective July 25, 2013
MSCU/DRYDEN/HALL
- 1314-025 Authorize to fill Library Aide position, .33 FTE (2 hrs daily), Downieville School
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-026 Accept letter of resignation from Jason Perry, Certificated teacher, effective June 30,
2013
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-027 Authorize to fill 1.0 FTE Certificated teacher science and mathematics position,
Downieville Junior/Senior High School
MSCU/HALL/WRIGHT
- 1314-028 Authorize to fill .66 FTE (4 hours daily) Instructional Aide, Loyalton High School
(funded by Title 1)
MSCU/HALL/DRYDEN
- 1314-029 Authorize to fill .12 FTE (60 minutes daily) Noon Supervisor, Loyalton Jr/Sr High
School
MSCU/WRIGHT/DRYDEN
- 1314-030 Approval of 2013-2014 Certificated Substitute List
MSCU/DRISCOLL/HALL
- 1314-031 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators
WRIGHT/HALL

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TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-032 Authorization to submit Agriculture Career Technical Education Grant
HALL motioned to authorize submission of the Agriculture Career Technical
Education Grant when opened by the State/DRISCOLL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-033 Adoption of Resolution No. 13-002, Home to School Transportation (Post
meeting note: This item was brought back to September 10, 2013,
Agenda/Consent Calendar due to remedy of clerical error.)
WRIGHT/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-034 Approval of Current Electric & Alarm Proposal in the amount of \$5,397.69
HALL/WRIGHT
TRUSTEE DRISCOLL ABSTAIN
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

1314-035 Approval of Randy Hill Construction (Loyalton High School Re-roof Project)
Lease Lease-Back change orders #9, 10,11, 12, 13 and 14A (Post meeting
note: This item was brought back to the September 10, 2013, Agenda/Action
Items to secure a motion and second.)
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-036 Approval of Randy Hill Construction Lease Lease-Back #2, change order #1A
HALL/DRYDEN

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TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-037 Authorization for Superintendent to enter into a Third Amendment to Cooperative Agreement for Improvements and Use of the Sierraville School - *Tabled Until September*

1314-038 Authorization for Superintendent to enter into an Agreement for Special Services with School Services of California, Inc.
MSCU/DRISCOLL/WRIGHT

1314-039 Adoption ~~Approval~~ of Budget Revision for Fiscal Year 2012-13 (Resolution 13-003)
WRIGHT/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-040 Approval of Budget Revision for Fiscal Year 2013-14
This item tabled until September, if required at that time.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS
MOORE indicated that items 1314-041 through 1314-047, would be voted on together, with 1314-041 reflecting the choice of Option 1
MSCU/HALL/DRISCOLL

1314-041 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision

1314-042 Board Policy 3460, Financial Reports and Accountability, revision

1314-043 Administrative Regulation 3460, Financial Reports and Accountability, revision

1314-044 Board Policy 3580, District Records, revision

1314-045 Administrative Regulation 3580, District Records, revision

1314-046 Exhibit E4112.9, Employee Notifications, revision

1314-047 Administrative Regulation 4117.14, Postretirement Employment, revision

G. ADVANCED PLANNING

1. The next Regular Board Meeting will be held on September 10 2013, Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
 - a. Budget revision, if required
 - b. Discussion/formulation of technology committee
 - c. Cooperative agreement-Sierraville school
 - d. Lead Teacher in Downieville
 - e. Superintendent's focus points
 - f. AYP/API and STAR results
 - g. Superintendent Evaluation/Goals

I. ADJOURNMENT

MSCU/WRIGHT/HALL
ADJOURNED at 7:37 pm.

Sharon Dryden, Clerk

Merrill M. Grant, Ed.D.,
Superintendent

AGENDA FOR THE REGULAR MEETING OF THE
SIERRA COUNTY BOARD OF EDUCATION

September 10, 2013

6:00 pm

Sierra County Office of Education, 109 Beckwith Road, Room 4, Loyalton, CA 96118

This meeting will be available for videoconferencing at Downieville School, Downieville, CA.

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at the Sierra County Board of Education, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

- A. CALL TO ORDER
(Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. FLAG SALUTE
- D. APPROVAL OF THE AGENDA
- E. INFORMATION/DISCUSSION ITEMS
 - 1. Superintendent's Report
 - a. Staffing:
 - i. Assignment (transfer) of Anne Reugebrink, Instructional Aide, Loyalton High School, effective August 26, 2013, 4.25 hours daily
 - ii. Assignment (transfer) of Angela Kilmurray, Instructional Aide, Loyalton Preschool, effective August 26, 2013, 3.75 hours daily
 - iii. Assignment of Allison Baca, Support Secretary, Downieville School, effective August 26, 2013, 2 hours daily
 - b. Secure Rural Schools update
 - c. Sierra Schools Foundation Presentation, Megan Meschery
 - 2. Business Report
 - a. Board Report-Expenditures by Object 07/01/13 to 8/31/13**
 - b. Correspondence from California Department of Education*
 - 3. Staff Reports (5 minutes)
 - 4. SPTA Report (5 minutes)
 - 5. Board Members' Report (5 minutes)
 - 6. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a

Sierra County Board of Education
Regular Meeting Agenda
September 10, 2013

maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

F. CONSENT CALENDAR

1. Approval of minutes of the Regular Board meeting held August 13, 2013**
2. Approval of bill warrants for month of August**

G. ACTION ITEMS

1. New Business

- 1314-020 Approval of the Sierra County Office of Education and Sierra-Plumas Joint Unified School District Technology Plan for 2013-2016**(Donnelly)
- 1314-021 Public Hearing to receive public comment on textbooks or instructional materials for kindergarten through 12th grade in each subject; and to show they are aligned with the state standards adopted pursuant to Ed. Code §60605 or 60605.8 and also meet the reporting and sufficiency requirements contained in Ed. Code §60119.
- 1314-022 Adoption of Resolution 13-003, Sufficiency of Textbooks and Instructional Materials**(Grant)
- 1314-023 Review of Board Policy and Administrative Regulation 0000, Vision**(Wright)
- 1314-024 Adoption of Resolution No. 13-004, Gann Limit**(Asquith)
- 1314-025 Adoption of Unaudited Actuals for Fiscal Year End June 30, 2013**(Asquith)

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (Wright)

- 1314-026 Approval of Board Policy 0420, School Plans/Site Councils, revision**
- 1314-027 Approval of Administrative Regulation 0420, School Plans/Site Councils, revision**
- 1314-028 Approval of Board Policy 1325, Advertising and Promotion, revision**
- 1314-029 Approval of Board Policy 1431, Waivers, revision**
- 1314-030 Approval of Administrative Regulation 6153, School Sponsored Trips, revision**
- 1314-031 Approval of Board Bylaws, 9010, Public Statements, revision**
- 1314-032 Approval of Board Bylaws 9130, Board Committees, revision**
- 1314-033 Approval of Board Bylaws 9220, Governing Board Elections, revision**

(continued)

Sierra County Board of Education
Regular Meeting Agenda
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1314-034 Approval of Board Bylaws 9250, Remuneration, Reimbursement and Other Benefits, revision**


H. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on October 8, 2013, at Downieville School, Downieville, California, at 6:00 pm.

2. Suggested Agenda Items

- a. _____
- b. _____
- c. _____

I. ADJOURNMENT



Dr. Merrill M. Grant, Superintendent

*** prior month handout

** enclosed

* handout

Balances through August						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund						
1100	Teachers Salaries	160,144.00	160,144.00	163,434.50	4,608.70	7,899.20-
1120	Certificated Substitutes	4,833.00	4,833.00			4,833.00
1200	Certificated Pupil Support Ser	58,392.00	58,392.00	58,392.00		.00
1300	Certificated Supervisor Admini	65,192.00	65,192.00	75,665.20	11,496.67	21,969.87-
Total for Object 1000		288,561.00	288,561.00	297,491.70	16,105.37	25,036.07-
2100	Instructional Aides' Salaries	107,184.00	107,184.00	91,473.96		15,710.04
2200	Classified Support Salaries	13,238.00	13,238.00	11,860.26	2,196.12	818.38-
2300	Classified Supervisors' Admini	90,812.00	90,812.00	75,646.92	15,075.00	90.08
2400	Clerical Technical Office Staf	113,140.00	113,140.00	89,120.00	19,324.00	4,696.00
2900	Other Classified Salaries	6,144.00	6,144.00			6,144.00
Total for Object 2000		330,518.00	330,518.00	268,101.14	36,595.12	25,821.74
3101	STRS Certificated Positions	22,319.00	22,319.00	24,542.90	1,328.68	3,552.58-
3102	STRS Classified Positions				123.75	123.75-
3202	PERS Classified Positions	52,074.00	52,074.00	37,457.40	6,050.64	8,565.96
3301	OASDI Certificated Positions	1,118.00	1,118.00			1,118.00
3302	OASDI Classified Positions	19,869.00	19,869.00	16,055.87	2,113.34	1,699.79
3311	Medicare Certificated Position	4,482.00	4,482.00	4,214.10	317.38	49.48-
3312	Medicare Classified Positions	4,653.00	4,653.00	3,760.19	517.32	375.49
3401	Health & Welfare Benefits Cert	70,692.00	70,692.00	70,088.10	2,306.74	1,702.84-
3402	Health & Welfare Benefits Clas	84,530.00	84,530.00	69,409.52	11,108.82	4,011.66
3501	SUI Certificated	1,358.00	1,358.00	148.80	11.30	1,197.90
3502	SUI Classified	165.00	165.00	133.92	18.27	12.81
3601	Workers' Compensation Certific	8,916.00	8,916.00	8,653.30	458.78	196.08-
3602	Workers' Compensation Classifi	10,239.00	10,239.00	7,721.37	1,062.25	1,455.38
3701	OPEB, Allocated Certificated	27,730.00	27,730.00			27,730.00
3802	PERS Reduction Recapture				258.86	258.86-
3901	Golden Handshake				6,479.22	6,479.22-
Total for Object 3000		308,145.00	308,145.00	242,185.47	32,155.35	33,804.18
4200	Library and Reference Material	6,613.00	6,613.00	1,297.20		5,315.80
4300	Materials and Supplies	18,975.00	18,975.00	3,834.40		15,140.60
4320	Custodial Supplies	1,300.00	1,300.00	183.83	92.62-	1,208.79
4330	Office Supplies	2,000.00	2,000.00			2,000.00
4350	Vehicle Upkeep	6,500.00	6,500.00	2,687.50		3,812.50
Total for Object 4000		35,388.00	35,388.00	8,002.93	92.62-	27,477.69
5100	Subagreements for Services	33,544.00	33,544.00	33,800.00		256.00-

Balances through August						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund (continued)						
5200	Travel and Conference	23,985.00	23,985.00	5,048.78	60.57	18,875.65
5300	Dues and Membership	17,470.00	17,470.00	869.00	8,732.00	7,869.00
5400	Insurance	10,200.00	10,200.00		10,149.00	51.00
5500	Operation Housekeeping Service	8,000.00	8,000.00	1,929.52	70.48	6,000.00
5600	Rentals, Leases, Repairs, Nonc	2,700.00	2,700.00	370.47	106.03	2,223.50
5800	Professional Consulting	9,000.00	9,000.00	5,700.00	3,500.00	200.00-
5801	Legal Services	29,205.00	29,205.00			29,205.00
5803	Legal Publications	500.00	500.00	200.00	40.00-	340.00
5805	Personnel Expense	593.00	593.00	250.00		343.00
5806	Negotiations	2,000.00	2,000.00			2,000.00
5808	Other Services & Fees	1,500.00	1,500.00	1,121.48	78.52	300.00
5810	Contracted Services	195,310.00	195,310.00	93,764.02	20,545.00	81,000.98
5899	SPJUSD to Reimburse			3,615.14	20,301.86	23,917.00-
5900	Communications	2,000.00	2,000.00			2,000.00
	Total for Object 5000	336,007.00	336,007.00	146,668.41	63,503.46	125,835.13
7110	County Tuition Inter Dist Agree	143,407.00	143,407.00			143,407.00
7141	Tuition, excess cost etc betwe	213,187.00	213,187.00	17,025.96		196,161.04
7310	Direct Support/Indirect Costs					.00
	Total for Object 7000	356,594.00	356,594.00	17,025.96	.00	339,568.04
	Total for Expense accounts	1,655,213.00	1,655,213.00	979,475.61	148,266.68	527,470.71
	Total for Org 001, Fund 01 and Expense accounts	1,655,213.00	1,655,213.00	979,475.61	148,266.68	527,470.71

MINUTES OF THE REGULAR MEETING OF THE
SIERRA COUNTY BOARD OF EDUCATION
August 13, 2013

Downieville School, Downieville, California

This meeting was videoconferenced at Sierra County Office of Education, Loyalton, CA 96118.

A. CALL TO ORDER

President ALLEN WRIGHT called the meeting to order at 6:00 pm.

B. ROLL CALL

PRESENT: Mr. Allen Wright, President
Ms. Sharon Dryden, Vice President
Ms. Patty Hall, Clerk
Mr. Tim Driscoll, Member
Mr. Mike Moore, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator – via SCOE, Loyalton
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director – via SCOE, Loyalton

C. FLAG SALUTE

D. APPROVAL OF THE AGENDA

MSCU/MOORE/DRISCOLL

E. INFORMATION/DISCUSSION ITEMS

1. BUSINESS REPORT

Ms. Asquith presented the Board Report-Expenditures by Object 07/01/12 to 7/31/13.
Secure Rural Schools was discussed.

2. STAFF REPORT

a. A letter of resignation was received from Amy Holland, Instructional Aide
Loyalton High School, effective July 25, 2013.

3. SPTA REPORT

There was no SPTA Report.

4. BOARD MEMBER'S REPORT

There was no Board Member Report.

5. PUBLIC COMMENT

President WRIGHT opened the meeting for public comment at 6:03 pm.

- Janet McHenry, Loyalton High School teacher, welcomed Dr. Grant to the Sierra Valley, introduced herself and encouraged him to explore opportunities such as the Gran Fondo Bike Race. She thanked the Board for their positive financial creativity and asked that the Board would consider seeking funds to provide a pay increase for the teachers.
- There was no comment from the teleconferenced location.

President WRIGHT closed the meeting for public comment at 6:09 pm.

F. CONSENT CALENDAR

The following items were included in the consent calendar:

1. Approval of minutes of the Regular Board meeting held July 9, 2013.
2. Approval of bill warrants for month of July 2013.
MSCU/DRYDEN/DRISCOLL

G. ACTION ITEMS

1. NEW BUSINESS

- 1314-07 Adoption of Resolution No. 13-002, Set Superintendent Salary
Dr. Grant informed the Board of his work days for the school year.
MOORE motioned to adopt Resolution No. 13-002/HALL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0
- 1314-08 MOORE motioned to Appoint Merrill M. Grant, Ed.D. to the position of Sierra County Superintendent of Schools/HALL seconded. Dr. Grant was given the Oath of Office.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0
- 1314-09 Approval of agreement with Barbara McKurtis, Speech Therapist, for the 2013-2014 school year
MOORE/DRISCOLL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

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- 1314-010 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators
DRYDEN/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

- 1314-011 Approval of Budget Revision for Fiscal Year 2013-14; this item is tabled for September.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- 1314-012 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision
DRYDEN motioned to approve Administrative Regulation 1312.3, Option 1/DRISCOLL
seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

- 1314-013 Board Policy 3460, Financial Reports and Accountability, revision
MOORE motioned to approve items 1314-014 through 1314-019.
HALL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
5/0

- 1314-014 Administrative Regulation 3460, Financial Reports and Accountability, revision

- 1314-015 Board Policy 3580, District Records, revision

- 1314-016 Administrative Regulation 3580, District Records, revision

- 1314-017 Board Policy 4040, Employee Use of Technology, revision

- 1314-018 Exhibit E4112.9, Employee Notifications, revision

- 1314-019 Administrative Regulation 4117.14, Postretirement Employment, revision

H. ADVANCED PLANNING

The next regular meeting of the Board will be held on Tuesday, September 10, 2013, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

Suggested Agenda Items

1. Any necessary budget revisions
2. Secure Rural Schools report

I. ADJOURNMENT

Adjourned at 6:39 pm.
MSCU/DRISCOLL/HALL

Patty Hall, Clerk

Dr. Merrill M. Grant, Superintendent

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
AUGUST 13, 2013
Downieville School, Downieville, California
This meeting was videoconferenced to
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:30 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Mr. Tim Driscoll, Vice President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator – via videoconference
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director – via videoconference

C. APPROVAL OF THE AGENDA

WRIGHT motioned to approve the agenda with Item 1314-037 tabled until September.
MSCU/WRIGHT/HALL

D. INFORMATION / DISCUSSION ITEMS

1. SUPERINTENDENT'S REPORT

- a. Dr. Grant stated that he met with staff, worked with the Leadership Team and toured the district sites and boundaries. He invited the board to the August 22 Back to School Inservice day in Loyalton.
- b. Downieville school leadership coverage will include Mr. Cooper on site on Tuesdays and Thursdays. Dr. Grant will be there Wednesdays and Marlene Mongolo on Fridays. A lead teacher will also be assigned. Dr. Grant will be available to the Loyalton Elementary school on the days Mr. Cooper is in Downieville.
- c. At the September Board meeting Dr. Grant will present his observations including common core, technology and professional development.
- d. A Weekly Update will be emailed to the Board.
- e. Facilities
 - i. Pliocene Ridge Property – Escrow closed July 19, 2013.

- ii. Old Loyalton Middle School Restroom Project. The project is near completion; the railings are left to be installed.
- iii. Loyalton High School Roof Project – on schedule to finish before school begins on August 26.
- f. Local Control Funding Formula handout was reviewed
- g. 2011-12 No Child Left Behind Requirements met

2. BUSINESS REPORT

There were no comments on the Board Report-Expenditures by Object 07/01/12 to 7/13/13.

3. STAFF REPORTS

Derek Cooper, Site Administrator for Loyalton Elementary and Downieville School, stated that so far seven new students enrolled in LES and 2 new students enrolled in DVL. Interviews are complete and a secretary will be selected for Downieville School. Interviews for the math and science teacher will be conducted on Thursday, August 15.

Marla Stock, Site Administrator for Loyalton Jr/Sr High School reported that an orientation for the 7th and 8th grade students' parents was held.

4. SPTA REPORTS

There were no reports.

5. BOARD MEMBERS' REPORTS

Allen thanked Bernadette Manning for her work in preparing Downieville School for the students. He thanked the Superintendent Search Committee, Sue Roberts and Mike Filippini for their work in securing a superintendent.

PUBLIC COMMENT

- 6.** The Public Hearing to receive comment on the Loyalton Jr/Sr High School's block schedule per Education Codes §46160-46162 was opened at 6:52 pm.

Marla Stock explained that the reason for the public hearing was to inform and listen to parents, staff and the public regarding the middle school/high school combination as it introduces the 7th and 8th grade students to a block schedule.

DRISCOLL commented that the schedule would benefit students in sports. Camille Alfred, 7th and 8th grade teacher, stated that the students will adapt to the block schedule quickly. She believes that the students will benefit by receiving more elective opportunities.

Rose Asquith thanked Marla Stock for her numerous hours of work creating a functioning schedule.

The public hearing closed at 6:55 pm.

President Moore opened the meeting for public comment at 6:55 pm.

Bernadette Manning, Downieville School custodian, implored the board to hire an evening custodian.

Mary Davey, parent, stated that she agreed with Mrs. Manning and added that security is another benefit of having an evening custodian, in addition to keeping the school sanitized. She expressed concern about the buses running in winter weather. She asked the Board to promote the Downieville community to the public in order for families to move and stay here.

Amber Baca-Sainsbury also supported Bernadette Manning and agreed with her statements.

Ms. Baca-Sainsbury introduced herself as a member of the Sierra Arts Council and stated that they are working on the arts in schools trying to remedy the program's lost funding.

Marla Stock clarified that the "Arts in the Schools" grant was not funded. She informed the public that the Sierra Schools Foundation is committed to support art in the Downieville and the Loyalton schools. A proposed music period at Loyalton High was forfeited for so the money could go toward maintaining the same programs provided by the arts council last year. Seven thousand dollars in matching funding is needed.

Janet McHenry stated a reminder that if any teacher wishes a grant from the Sierra Schools Foundation, they must apply.

Mary Davey asked the Board if the revenue from Pliocene School's sale could fund a custodian at Downieville.

President Moore closed the meeting for public comment at 7:05 pm.

E. CONSENT CALENDAR

The following items were included on the consent calendar:

1. Approval of the minutes of the Regular Board meeting held July 9, 2013
2. Approval of the minutes of the Special Board meeting held July 10, 2013
3. Approval of the minutes of the Special Board meeting held July 16, 2013
4. Approval of the bill warrants for the month of July 2013
5. Assignment of Judith Guidotti to 2013-2014 Junior Varsity Volleyball Coach, LHS
6. Assignment of Rhonda McBride to 2013-2014 Cheerleading Advisor, Semester 1 and Semester 2, Loyalton High School
7. Assignment of Steve Fillo to Athletic Director, Downieville School
8. Assignment of Steve Fillo as California Interscholastic Federation representative
9. Approval of Assignment to teach core subjects outside of credential area for 2013-2014 school year (Ed Code 44258.3)
 - a. Megan Meschery, Loyalton Jr/Sr High School, Grade 9-10 English, 3 sections
 - b. Joanne Nunes, Loyalton Jr/Sr High School, History Grade 7-8; World History, US History Grade 9-12, 6 sections

- c. Clara Schumacher, Sierra Pass Continuation School, English, History, Math, Science, 4 sections
 - d. Augustine Corcoran, Downieville High School, Spanish I & II, 1 section
- WRIGHT motioned that the consent calendar be approved, with the following corrections: July 9, 2013 Regular Board meeting, Public Comment/to reflect MOORE as the president. Item 1314-15 corrected to reflect HALL and MOORE on the Transportation Committee/HALL seconded to approve the Consent Calendar as corrected.

F. ACTION ITEMS

Old Business

- 1314-019 Response to Grand Jury Report
<http://www.sierracounty.ca.gov/DocumentCenter/View/431>
District Superintendent, Dr. Merrill Grant reviewed the Grand Jury Report and states that the District responds and agrees with the findings.
Dr. Grant also commented that the issues of communication are something that school districts struggle with and stated that he will work to get the public well informed and involved utilizing our technological resources.

New Business

- 1314-020 Approval of Agreement with Merrill M. Grant, Ed.D. and Sierra-Plumas Joint Unified School District, Superintendent, August 1, 2013, through December 31, 2014
WRIGHT/DRYDEN
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-021 Authorization for Merrill M. Grant, Ed.D., to hold authority to sign Office of Public School Construction documents
DRYDEN/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-022 Accept letter of resignation of Juan Lopez-Martinez, custodian, Loyalton Schools, (1.0 FTE), effective July 23, 2013
MSCU/WRIGHT/DRISCOLL

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- 1314-023 Authorize to fill 1.0 FTE Custodian position, Loyalton High School
HALL/DRISCOLL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-024 Accept letter of resignation from Amy Holland, Instructional Aide, (.13 FTE),
effective July 25, 2013
MSCU/DRYDEN/HALL
- 1314-025 Authorize to fill Library Aide position, .33 FTE (2 hrs daily), Downieville School
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-026 Accept letter of resignation from Jason Perry, Certificated teacher, effective June 30,
2013
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-027 Authorize to fill 1.0 FTE Certificated teacher science and mathematics position,
Downieville Junior/Senior High School
MSCU/HALL/WRIGHT
- 1314-028 Authorize to fill .66 FTE (4 hours daily) Instructional Aide, Loyalton High School
(funded by Title 1)
MSCU/HALL/DRYDEN
- 1314-029 Authorize to fill .12 FTE (60 minutes daily) Noon Supervisor, Loyalton Jr/Sr High
School
MSCU/WRIGHT/DRYDEN
- 1314-030 Approval of 2013-2014 Certificated Substitute List
MSCU/DRISCOLL/HALL
- 1314-031 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators
WRIGHT/HALL

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TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-032 Authorization to submit Agriculture Career Technical Education Grant
HALL motioned to authorize submission of the Agriculture Career Technical
Education Grant when opened by the State/DRISCOLL seconded.
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-033 Adoption of Resolution No. 13-002, Home to School Transportation (Post
meeting note: This item was brought back to September 10, 2013,
Agenda/Consent Calendar due to remedy of clerical error.)
WRIGHT/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-034 Approval of Current Electric & Alarm Proposal in the amount of \$5,397.69
HALL/WRIGHT
TRUSTEE DRISCOLL ABSTAIN
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

1314-035 Approval of Randy Hill Construction (Loyalton High School Re-roof Project)
Lease Lease-Back change orders #9, 10,11, 12, 13 and 14A (Post meeting
note: This item was brought back to the September 10, 2013, Agenda/Action
Items to secure a motion and second.)
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-036 Approval of Randy Hill Construction Lease Lease-Back #2, change order #1A
HALL/DRYDEN

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TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-037 Authorization for Superintendent to enter into a Third Amendment to Cooperative Agreement for Improvements and Use of the Sierraville School - *Tabled Until September*

1314-038 Authorization for Superintendent to enter into an Agreement for Special Services with School Services of California, Inc.
MSCU/DRISCOLL/WRIGHT

1314-039 Adoption Approval of Budget Revision for Fiscal Year 2012-13 (Resolution 13-003)
WRIGHT/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-040 Approval of Budget Revision for Fiscal Year 2013-14
This item tabled until September, if required at that time.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS
MOORE indicated that items 1314-041 through 1314-047, would be voted on together, with 1314-041 reflecting the choice of Option 1
MSCU/HALL/DRISCOLL

1314-041 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision

1314-042 Board Policy 3460, Financial Reports and Accountability, revision

1314-043 Administrative Regulation 3460, Financial Reports and Accountability, revision

1314-044 Board Policy 3580, District Records, revision

1314-045 Administrative Regulation 3580, District Records, revision

1314-046 Exhibit E4112.9, Employee Notifications, revision

1314-047 Administrative Regulation 4117.14, Postretirement Employment, revision

G. ADVANCED PLANNING

1. The next Regular Board Meeting will be held on September 10 2013, Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
 - a. Budget revision, if required
 - b. Discussion/formulation of technology committee
 - c. Cooperative agreement-Sierraville school
 - d. Lead Teacher in Downieville
 - e. Superintendent's focus points
 - f. AYP/API and STAR results
 - g. Superintendent Evaluation/Goals

I. ADJOURNMENT

MSCU/WRIGHT/HALL
ADJOURNED at 7:37 pm.

Sharon Dryden, Clerk

Merrill M. Grant, Ed.D.,
Superintendent

Checks Dated 08/01/2013 through 08/30/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00013775	08/07/2013	LIBERTY UTILITIES CPEC	01-5500		70.48
00013776	08/07/2013	RONALD M. MARTIN SYSTEMS	MARTIN SECURITY 01-5810		420.00
00013777	08/07/2013	NATIONWIDE SALES & SERVICE	01-4320	80.32	
			Unpaid Sales Tax	4.74-	75.58
00013778	08/07/2013	TRI COUNTY SCHOOLS GROUP	INSURANCE 01-5400		9,824.00
00013779	08/21/2013	ALPINE FIRE SERVICES, INC. SERVICE	SALES AND 01-5600		95.28
00013780	08/21/2013	CCSESA	01-5300		1,200.00
00013781	08/21/2013	ESCAPE TECHNOLOGY	01-5810	20,000.00	
			01-5899	20,000.00	40,000.00
00013782	08/21/2013	HUMBOLDT COUNTY OFFICE OF ED ACCOUNTS RECEIVABLE	ATTN: 01-5810		125.00
00013783	08/21/2013	MIKE MOORE	01-5200		28.25
00013784	08/21/2013	READ NATURALLY	01-5200		159.20
00013785	08/21/2013	SELPA ADMINISTRATORS ASSOC.	01-5300		600.00
00013786	08/21/2013	TRI COUNTY SCHOOLS GROUP	INSURANCE 01-9535	3,158.00	
			76-9576	12,089.10	15,247.10
00013787	08/21/2013	VOYAGER	01-5899		269.61
00013788	08/21/2013	ALLEN WRIGHT	01-5200		6.78
Total Number of Checks				14	68,121.28

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	County School Service Fund	14	56,036.92
76	Payroll Clearing	1	12,089.10
Total Number of Checks		14	68,126.02
Less Unpaid Sales Tax Liability			4.74-
Net (Check Amount)			68,121.28

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 1

**SIERRA COUNTY OFFICE OF EDUCATION
&
SIERRA-PLUMAS JOINT UNIFIED SCHOOL
DISTRICT EDUCATION**

TECHNOLOGY PLAN

JULY 1, 2013 – JUNE 30, 2016

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Sierra Plumas Joint USD District Technology Use Plan

District Profile:

In rural Sierra County, Sierra-Plumas Joint Unified School District and the Sierra County Office of Education serve the entire student population of the county, approximately **398 students**, in grades K-12. The county is extremely rural, not well funded, and sparsely populated. The economy is based on cattle, timber, and the recreation industries. It is not uncommon for students to spend between one and two hour’s daily in transit to and from school. The chart below indicates the district schools with respective student population and number of certificated teachers (CBEDS 2010).

School	Students Pop.	Staff Certificated	School	Students Pop.	Staff Certificated
Loyalton High	114	12	Downieville K-6	30	2
Loyalton Middle	49	8	Downieville 7-12	26	7
Loyalton Elem	165	11	Sierra Pass Cont.	7	1

County Overview:

In rural Sierra County, the Sierra County Office of Education serves the entire student population of SDC and other special needs students, approximately **4 students**, in grades K-12. The county is extremely rural, not well funded, and sparsely populated. The economy is based on cattle, timber, and the recreation industries. It is not uncommon for students to spend between one and two hour’s daily in transit to and from school. **All SCOE students are integrated into the single District (Sierra-Plumas JUSD) school sites.** The following plan was jointly developed by both the Sierra County office of Education and the Sierra-Plumas Jt Unified School District due to the tightly integrated nature of this one county, one district LEA. County certificated staff are held to the same standards and offered opportunities as District certificated staff. County classroom technology is funded separately, but all students are able to access any school student computer. The Technology Director is a full time County employee but serves the District as well.

The chart below indicates the district schools with respective SCOE students and certificated teachers.

School	SCOE Students Pop.	SCOE Staff Certificated	School	SCOE Students Pop.	SCOE Staff Certificated
Loyalton High	2	1	Downieville K-12	2	1
Loyalton Middle	0	0	Sierra Pass	0	0
Loyalton Elem	0	0			
Sierra Crest Ind St	0	0			

1. Plan Duration

July 1, 2013 – June 30, 2016

2. Stakeholders

The stakeholders directly affected by this technology plan are the people within the school district and the community. They will benefit from the implementation of this technology plan and the use of current technology resources. The Technology Planning Team includes the Technology Director, the Curriculum Coordinator, three principals and one site tech. This plan was reviewed by the Curriculum Council, which is made up of the County and District superintendents, site principals, three teachers and the curriculum coordinator. Input from the community/parents was received via each site's Site Council and through the Board adoption process.

3. Curriculum

3a. Description of teachers' and students' current access to technology tools both during the school day and outside of school hours.

Students have access to computers throughout the day, and after-school as arranged with staff. The overall student to computer ratio **in classrooms** is 3.2:1 in K-6, 1.4:1 in 7-8, and 2.1:1 in 9-12. Each classroom has at least one computer connected to the Internet. Each school's computers and peripheral devices are from one to four years old, vary in configuration and platform, but generally run current software and tend to function dependably. All of the computers have been upgraded with memory and operating systems to keep up with current demands. There is a small library at each site that is equipped with at least one computer and all are connected to the Internet. The site libraries serve as both resource learning centers and traditional collections. Students have come to rely on the Internet as an important research resource since local public libraries have even fewer offerings. The closest university libraries are at least 50 miles away. Students with advanced learning needs access a variety of AP courses through the University of California Office of the President (UCOP). AP classes are held in varying locations from site to site. All high school sites have student laptop computers on a wireless network for AP course access if needed. Loyaltan High and Downieville High students use the new Mobile Learning Lab(s). Loyaltan High School and Downieville Schools both have computer labs as well. All teachers have been issued a laptop computer for their immediate use as a tool to manage their classroom and curriculum.

Site	Number of Computers	Platforms	Student: Comp Ratios	Library Computers
Loyalton High	55	Mac OS X, Win 2k, Win XP	2.1:1	4
Loyalton Middle	40	Mac OS X	1.3:1	0
Loyalton Elem	45	Mac OS X	3.7:1	2
Downieville K-6	16	Mac OS X	1.9:1	3
Downieville 7-12	28	Mac OS X, Win XP	1:1	3
Sierra Pass	7	Mac OS X	1.6:1	0

Loyalton Elementary School	
Total # of Computers for Instructional Use	45
Total # of Computers in Classrooms	45
Total # of Internet Connected Computers in Classrooms	45
Total # of Computers in Classrooms older than 48 months	15
Total # of Computers in Classrooms 48 months old or newer	30
Student to Computer Ratio – Computers 48 months old or newer only	5.5:1
Total # of Computers in Computer Labs	30
Total # of Computers in Library/Media Center	4
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Loyalton Middle School	
Total # of Computers for Instructional Use	40
Total # of Computers in Classrooms	40
Total # of Internet Connected Computers in Classrooms	40
Total # of Computers in Classrooms older than 48 months	10
Total # of Computers in Classrooms 48 months old or newer	30
Student to Computer Ratio – Computers 48 months old or newer only	1.7:1
Total # of Computers in Computer Labs	30
Total # of Computers in Library/Media Center	5
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Loyalton High School	
Total # of Computers for Instructional Use	55
Total # of Computers in Classrooms	55
Total # of Internet Connected Computers in Classrooms	55
Total # of Computers in Classrooms older than 48 months	15
Total # of Computers in Classrooms 48 months old or newer	40
Student to Computer Ratio – Computers 48 months old or newer only	2.8:1
Total # of Computers in Computer Labs	45
Total # of Computers in Library/Media Center	4
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Downieville Jr./Sr. High School	
Total # of Computers for Instructional Use	28
Total # of Computers in Classrooms	28
Total # of Internet Connected Computers in Classrooms	28
Total # of Computers in Classrooms older than 48 months	10
Total # of Computers in Classrooms 48 months old or newer	18
Student to Computer Ratio – Computers 48 months old or newer only	1.4:1
Total # of Computers in Computer Labs	10
Total # of Computers in Library/Media Center	3
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Downieville Elementary School	
Total # of Computers for Instructional Use	16
Total # of Computers in Classrooms	16
Total # of Internet Connected Computers in Classrooms	16
Total # of Computers in Classrooms older than 48 months	6
Total # of Computers in Classrooms 48 months old or newer	10
Student to Computer Ratio – Computers 48 months old or newer only	3:1
Total # of Computers in Computer Labs	10
Total # of Computers in Library/Media Center	3
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

Sierra Pass Continuation	
Total # of Computers for Instructional Use	5
Total # of Computers in Classrooms	5
Total # of Internet Connected Computers in Classrooms	5
Total # of Computers in Classrooms older than 48 months	0
Total # of Computers in Classrooms 48 months old or newer	5
Student to Computer Ratio – Computers 48 months old or newer only	1.6:1
Total # of Computers in Computer Labs	0
Total # of Computers in Library/Media Center	0
Internet Access Connection Speed (DSL, T-1, >T-1)	T3
Before & After School Student Access to Computers – Days & Time	Per Arrangement

3b. Description of the district’s current use of hardware and software to support teaching and learning.

Due to the District’s geographic isolation, technology has become an important educational tool. Because SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT provides standards-based instruction K-12, technology must be integrated into all core areas. Our secondary schools utilize Internet and Video Conferencing services to provide core, AP courses and elective courses that would otherwise be unavailable due to the lack of fully qualified teachers. School libraries District-wide have limited print resources; therefore, online access and software purchases allow students much better research opportunities.

Through a variety of enrichment and remediation software programs (STAR Math, Accelerated Reader, LinkIt!), teachers can do regular assessments and provide focused interventions. Students in grades K-12 regularly use the technology resources for enrichment, skills development, and performance-based assessments. Special needs students’ benefit through purchases of textbooks/novels on CD. Students 2 -12 receive training in the use of computers and attendant software beginning in the second grade. English/language arts students have word processing standards beginning in grade 6. Science, beginning in 5th grade, has investigation and experimentation standards requiring technology use. Information literacy skills are integrated into History/Social Studies through research reports and projects beginning as early as the 4th grade. However, more emphasis is needed in all areas: in the arts; painting, drawing, movie production, music production, in the sciences; data management project presentations, in the technology classes; programming, web page production at all grade levels.

The staff at all sites is fully committed to using Powerschool student information system for attendance, grades and disciplinary management. The District has also been using Edusoft and LinkIT!, as student performance management tools with success in gauging students overall knowledge on core subjects. The purchase of two 30 laptop mobile labs (Downieville High School and Loyalton High School), along with the purchase of a 30 ipad mobile lab at Loyalton Middle School has allowed the students to fully integrate technology into their daily lives. The mobile labs are readily available for research and learning purposes.

School Program	Typical Uses of Technology	Typical Frequency
Loyalton Elementary School	Accelerated Reader/Microsoft Office Suite	2 times each wk.
Loyalton Middle School	Edusoft/Microsoft Office Suite/AppleWorks/LinkIT!	3 times/Wk
Loyalton High School	UCCP/Microsoft Office/PhotoShop/iPhoto	3 times/Wk
Downieville High School	UCCP/Microsoft Office/PhotoShop/iPhoto	3 times/Wk
Downieville Elementary	Accelerated Reader/Edusoft/Microsoft Office/AppleWorks/LinkIT!	2 times/Wk
Sierra Pass Cont.	Microsoft Office/AppleWorks	3 times/Wk

3c. Summary of the district's curricular goals that are supported by this tech plan.

The Sierra-Plumas JUSD curricular documents emphasize the need for every student to achieve at his/her fullest potential.

1. Provide a general educational background in oral and written English, natural sciences, reading, mathematics, and social sciences.
2. Provide a program of advanced academic subjects to prepare students who are planning to attend institutions of higher learning.
3. Develop intellectual curiosity and a positive attitude toward continuing education.
4. Develop problem solving competence and the ability to evaluate constructively and objectively.
5. Provide, within available resources, a program of elective subjects and extra-curricular activities which will permit each student to pursue his/her interests, develop his/her talents, and acquire useful skills.
6. Develop flexibility and appropriate attitudes toward change.

All curricular materials are purchased aligned to California State Content Standards. Annually the district reviews student achievement scores and reviews progress and emerging trends in student achievement. Students have made significant gains in their reading skills. However, review of recent testing data noted a need for increased attention to Math and Science. In

addition, writing continues to be identified as the skill focus for all students K-12. As a result Sierra-Plumas Joint Unified School District has targeted math and science as the core subjects to be emphasized for improvement. CST (California Standards Test) scores in grades 9-11 in math and science show the smallest number of proficient students of the core subjects. The district also strives to continue offering alternative classes within the district to students through the distance-learning program outside of those already being offered. The potential for students in Loyalton and Downieville to take classes in otherwise unavailable areas is now beginning to become a realization.

3d. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for using technology to improve teaching and learning by supporting the district curricular goals.

Goal 3d: 100% of students K-12 will use technology resources to achieve CA Content standards in math.

<p>Objective 3d.1: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in math.</p>
<p>Year 1 Benchmark: By June 30, 2014, 75% of students K-12 will use technology resources to achieve CA Content standards in math.</p>
<p>Year 2 Benchmark: By June 30, 2015, 90% of students K-12 will use technology resources to achieve CA Content standards in math.</p>
<p>Year 3 Benchmark: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in math.</p>

<p>Objective 3d.2: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>
<p>Year 1 Benchmark: By June 30, 2014, 75% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>
<p>Year 2 Benchmark: By June 30, 2015, 90% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>
<p>Year 3 Benchmark: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement their writing proficiencies.</p>

Objective 3d.3: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in social studies.
Year 1 Benchmark: By June 30, 2014, 75% of students K-12 will use technology resources to achieve CA Content standards in social studies.
Year 2 Benchmark: By June 30, 2015, 90% of students K-12 will use technology resources to achieve CA Content standards in social studies.
Year 3 Benchmark: By June 30, 2016, 100% of students K-12 will use technology resources to achieve CA Content standards in social studies.

Objective 3d.4: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.
Year 1 Benchmark: By June 30, 2014, 80% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.
Year 2 Benchmark: By June 30, 2015, 90% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.
Year 3 Benchmark: By June 30, 2016, 100% of the students in grades K-12 will utilize technology resources to demonstrate improvement in science.

Goal #	Implementation Plan/Activities	Responsible Position	Timeline	Budget Source*	Monitoring and Evaluation activities
3.d.1 3.d.1 3.d.3 3.d.4	Staff collect examples of student work & identifies current use of technology in classrooms for 9-12 grades	Staff & Admin.	October 2013	NA	Student technology work is reviewed and assessed by staff and admin.
3.d.1 3.d.1 3.d.3 3.d.4	Appropriate teachers research technology resources in science, math and writing.	Staff	January 2014	NA	Presentation of findings to staff and recommendations for adoption
3.d.1 3.d.1 3.d.3 3.d.4	Software and hardware for distance learning purchased	Admin.	March 2014	REAP SRSA	Installed and Being Utilized
3.d.1 3.d.1 3.d.3 3.d.4	Staff development is provided for 9-12 teachers in core areas	Staff & Admin.	October 2014	REAP SRSA	Certificates of completion; lesson and unit plans developed
3.d.1 3.d.1 3.d.3	Staff development is provided for 9-12 grade in teaching writing process	Staff & Admin.	November 2014	REAP SRSA	Certificates of completion; lesson and unit plans

3.d.4	and integrating technology				developed
3.d.1 3.d.1 3.d.3 3.d.4	Samples of student work are collected at appropriate grade levels & evaluated	Staff & Admin.	June 2014	N/A	Evaluation results are shared with the entire staff for input on improvement
3.d.1 3.d.1 3.d.3 3.d.4	Student STAR test scores evaluated; strategies developed to improve results	Staff & Admin.	September 2016	N/A	Results presented to staff, community, school board

Monitoring and Evaluation			
Obj. #	Tool/Data Source	Schedule/Timeline	Title of Person(s) Responsible
3.d.1 3.d.2 3.d.3 3.d.4	Administrative observations	September 2013, 2014, 2015, 2016	Site Principal
3.d.1 3.d.2 3.d.3 3.d.4	Purchase planning timeline	October 2013	Superintendent Business Manager
3.d.1 3.d.2 3.d.3 3.d.4	Purchase orders	October 2013, 2014, 2015, 2016	Site Principals Business Manager Accounts Payable Technician
3.d.1 3.d.2 3.d.3 3.d.4	Staff development/training meeting plans and agendas	September 2013, 2014, 2015, 2016	Site Principals Superintendent

As a small district with extremely limited resources, there is a need to prioritize according to areas of greatest need. This educational technology plan will emphasize the academic areas of math, science, social science and writing as indicated by review of student test scores.

3e. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan detailing how and when students will acquire the technology skills and information literacy skills needed to succeed in the classroom and workplace.

The use of information literacy as a research process needs is as a way to enhance students' safe and effective use of the Internet for research purposes. **SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT** recognizes the need to adopt a continuum of technology proficiencies to guide and assess the introduction and development of technology proficiencies for all students.

Staff will continue to develop their own skills with the Big 6 and Big 3 processes and effective strategies for integration into the curriculum.

Staff will look at a variety of technology proficiency continuums and begin the process of adopting a continuum for developing and assessing technology proficiencies that is appropriate for SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT students. The use of the current, updated technology that has been installed throughout the district enables students to have a virtually endless stream of information and data at their fingertips. Teachers will facilitate the literacy information in a way that students can use critical thinking skills to plan and conduct research, manage projects, solve problems, and make informed decisions using appropriate digital tools and resources, while understanding the human, cultural, and societal issues related to technology and practice legal and ethical behavior.

Goal 3e: Students will acquire the technology skills and information literacy skills needed to succeed in the classroom and workplace.

Objective 3e.1: By June 30, 2016, 100% of students will demonstrate understanding of grade level technology and information literacy skills.
Year 1 Benchmark: By June 30, 2014, 85% of students will demonstrate understanding of grade level technology and information literacy skills.
Year 2 Benchmark: By June 30, 2015, 95% of students will demonstrate understanding of grade level technology and information literacy skills.
Year 3 Benchmark: By June 30, 2016, 100% of students will demonstrate understanding of grade level technology and information literacy skills.

Implementation Plan		
Obj. # (Optional)	Activities	Schedule/Timeline
3.e.1	All students in grades 6-8 will complete a research project in at least two of the core content areas.	June 2014
3.e.1	All students in grades 4-5 will complete a research project in two or more of the content areas and all students in grades 6-8 will complete a research project in each of the content areas.	June 2014
3.e.1	All students in grades 4-8 will complete a research project in all of the content areas and continue this annually.	June 2014
3.e.1	All students in grades 2-12 will have curriculum that includes the use of SmartBoards, Scientific Probeware, Web Research and Applications and Presentation and Multimedia Software.	June 2014

Monitoring and Evaluation			
Obj. #	Tool/Data Source	Schedule/Timeline	Title of Person(s) Responsible
3.e.1	Teacher lesson plans and other curriculum documents; student work	June 2014, annually thereafter	Teachers Site administrators
3.e.1	Grade level and staff meeting agendas	June 2014, annually thereafter	Teachers Site administrators
3.e.1	Technology committee meeting agendas Revised standards and proficiencies document	June 2015	Superintendent Site administrators Teachers

Over the three-year duration of this plan, the Technology Department, in continued collaboration with the Curriculum Council, will develop lessons that focus specifically on technology resources and information literacy to help our students meet and surpass the District Technology standards for students. Principals will use the Technology Standards for Students in working with teachers to ensure technology is used on a consistent basis and that information literacy skills are incorporated into lessons throughout the year. Principals will review the ISTE Technology Standards for Students during at least one staff meeting by June 30 of each year of this plan. Teachers will discuss the integration of the standards in at least two Professional Learning Communities (PLC) meetings by June 30 of each of this plan. Principals and teachers will review the Standards for Students to ensure appropriateness. Information on 21st century learning skills will be distributed to all teachers and administrators posted on the District Website.

Evaluation Instruments, Procedures and Responsibility:

3.1 Updates to the District Technology Standards for Students will be reviewed by the staff listed above and posted to the District website by June 30 of each of this plan. The Technology Department and site administrators will present the Student Standards and schools will keep the attendance logs from the annual meetings. Principals will keep an attendance sheet of staff meetings where the Standards are reviewed. **Responsibility:** Technology Director, Teachers, and Site Administrators.

3f. List of goals and an implementation plan that describe how the district will address the appropriate and ethical use of information technology in the classroom so that students can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism. (AB 307)

Action Plan (for both goals)	Timeline
-------------------------------------	-----------------

a	The district will review its formal policy on copyright, fair use, and teacher-owned software. Will revise as necessary and disseminate to teachers.	daily/ weekly monitoring through walkthroughs; reviewed in spring of each year.
b	The district will continue its standard process for monitoring AUP compliance and disseminating permissions information to all staff and students.	Annual check.
c	Sierra Plumas Joint Unified School District will require signed AUP and other required documents from all teachers upon hire, and include 3f/g information during new hire orientation. Supervised by district with central office support in the new hire process.	Ongoing upon hire; October and annually thereafter.
d	Sierra Plumas Joint Unified School District will require signed AUP from all students/parents upon enrollment and then every year. Tracked at the site level.	Ongoing, October and annually thereafter.
e	Issues of legal and ethical use of technology and Internet safety will be addressed for all age groups in the Information/Technology literacy skills embedded in the Instructional Guides Teachers/Teacher Librarians will utilize national and state developed materials such as iSafe, the CTAP Region 4 CyberSafety resources, including Cyber Predators, Piracy & Plagiarism, Social networks, Inappropriate Content, Internet Safety and Cyber Bullying, and/or others as appropriate to instruct students.	Skills embedded by ____ Instruction ongoing according to state content standards/Instructional Guides.
f	Sierra Plumas Joint Unified School District will provide iSafe, other relevant Internet Safety and ethics professional development to teachers.	Annually, all schools; roll out TBD
g	Sierra Plumas Joint Unified School District will provide iSafe, other relevant Internet Safety and ethics training to students.	See Item e
h	Sierra Plumas Joint Unified School District will provide iSafe, other relevant Internet Safety and ethics (e.g., responsible use) training to parents via Parent Centers and other mechanisms, as per a collaboration with the Districts; School Family & Community and Parent Services Division and the Educational Technology Group.	Annually, all schools; roll out TBD.

Person Responsible	Monitoring, Evaluation, and Program Modification Process
Students	• Sign AUP, take annual <u>Student Survey</u> in EdTechProfile (Gr 5, 8, 11)

Person Responsible	Monitoring, Evaluation, and Program Modification Process
	and demonstrate knowledge of ethics and safety in work samples.
Teachers	<ul style="list-style-type: none"> • Take/update the EdTechProfile <u>Technology Assessment Profile</u> annually between August and October (used to monitor and demonstrate teacher and student proficiency/knowledge/practice with CCTC Standard 9, knowledge of law, safety, and acceptable use policies, questions 1, 3) • Monitor student use of computers and other technology, including compliance with Acceptable Use Policy.
Site administrators	<ul style="list-style-type: none"> • Monitor compliance with district policy on copyright, fair use, and teacher-owned software via classroom walkthroughs • Sign Administrator Certification Form (October and April) • Monitor classroom instruction, including teaching of relevant ethics, Internet safety and copyright policy in lessons (e.g., classroom walkthroughs, formal or informal observations, review of lesson plans). • Run and review site-level Technology Assessment Profile reports annually
District staff	<ul style="list-style-type: none"> • Monitor and track staff AUP and other required Bulletin signing. • Produce and analyze anonymous aggregation of <u>Technology Assessment Profile</u> results • Will supervise process of making sure the required subjects are in <i>Instructional Guides</i>
Chief Technology Director, Educational Technology Group	<ul style="list-style-type: none"> • Will review district policy on copyright, fair use, and teacher-owned software as appropriate for update each year as per legislative and district mandates. • Working with site principals, will monitor standard process for monitoring AUP compliance • Will review records to ascertain number of teachers and other staff taking i-Safe or similar training. • As needed, will add courses needed for teachers/staff to learn/practice the CCTC standards 9i (1) and (3)

Goal 3f: All students will be able to distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism.

Implementation Plan

Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
------------	----------	-----------------------	-------------------------

Update present Internet Acceptable Use Policy to include copyright, plagiarism, and unlawful downloading. Parents and students sign each year.	September 2013 Annually thereafter	IT Director	Review of AUP
Library/Media Specialists attend RIMS CTAP train the trainer Information Literacy/Internet Safety workshop.	Fall 2013	Library/Media Specialists	Attendance Verified
Library/Media Specialists deliver staff training and student lessons on Information Literacy/Internet Safety.	Jan 2014 Jan 2015 Jan 2016	Principals Library/Media Specialists	Lesson plans and training logs.
Students receive lessons on copyright, fair use, plagiarism, and unlawful downloading from classes	Fall 2014 Fall 2015	Grades 4-12 teachers	Principal review of lesson plans
Students incorporate appropriate copyright and fair use into their projects.	Winter 2014 Winter 2015	Grades 4-12 teachers	Teacher and administrators review projects.
Staff collects examples of student projects and review for use of appropriate and ethical use and copyright.	Annually, each Spring	Staff & Admin.	Student technology work is reviewed and assessed by staff and admin.
Teachers will be trained to implement an Information Literacy/iSafe curriculum, which includes copyright and fair use and ethical uses of technology.	Fall 2013	Staff & Administrators	Principal will review teacher participation in online iSafe training.
Students will take the iSafe pre- and post-assessment.	Pre-assessment every fall Post-assessment every spring	Teachers and Administrators	Student work is reviewed and monitored by staff.
Annually, district will evaluate the student post-assessment data to determine modifications to the instructional program to better ensure understanding of copyright and fair use, legal and illegal downloading and P2P file sharing, and avoiding plagiarism.	Annually, every spring	Director of Curriculum and Instruction	Principal will review student data and lead staff in program modification.

Goal 3g: All students will be able to apply Internet safety rules, including how to protect their online privacy and avoid online predators when they are using the Internet.

Implementation Plan

Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
Update present Internet Acceptable Use Policy to include online safety. Parents and students sign each year.	Sept 2014 Sept 2015 Sept 2016	IT Director	Review of AUP
Library/Media Specialists attend RIMS CTAP train the trainer Information Literacy/Internet Safety workshop.	Fall 2013	Library/Media Specialists	Attendance Verified
Library/Media Specialists deliver staff training and student lessons on Information Literacy/Internet Safety.	Jan 2014 Jan 2015 Jan 2016	Principals Library/Media Specialists	Lesson plans and training logs.
Students will receive lessons which integrate principles in internet safety throughout the curriculum.	Annually	Teachers	Lesson plans
Students use CTAPIV Cybersafety resources available online	Annually	Teachers	Lesson plans
Teachers will be trained to implement an Information Literacy/iSafe curriculum, which includes internet safety, online privacy, and how to avoid online predators.	Fall 2013	Staff & Administrators	Principal will review teacher participation in online iSafe training.
Students will take the iSafe pre- and post-assessment.	Pre-assessment every fall Post-assessment every spring	Teachers and Administrators	Student work is reviewed and monitored by staff.
Annually, district will collect and evaluate data to determine modifications to the instructional program to better ensure understanding of internet safety, online privacy, and avoiding online predators.	Annually	Director of Curriculum and Instruction	Observations, student data, lesson plans

3h Description of the district policy or practices that ensure equitable technology access for all students.

Equitable access to technology is important to the Sierra-Plumas Joint Unified School District. The deployment of multiple laptop carts and “high-access” programs (like the different 1:1 laptop programs), give all students SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT access to technology. Throughout the year, the Technology Director and Site Tech’s will assess the opportunity for all students to have access to technology regardless of achievement level, language ability, or special needs.

3i. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to make student record keeping and assessment more efficient and supportive of teachers’ efforts to meet individual student academic needs.

One hundred percent of District schools currently use *PowerSchool* keep track of student records, attendance, benchmarks, and statewide assessment data. Teachers in the Middle and High Schools use Power Teacher Grade book as a means for updating and tracking student grades. Parents can request online access to grade data in *Powerschool Guardian portal*. The use of technology has helped site and district administrators, teachers, and other district personnel have easy access to tracking student achievement and growth.

The District puts an emphasis on the use of data-driven decision-making. On-going upgrades to the Powerschool Server allows for consistent data collection. Site administrators and teachers will continue to spend time analyzing results of benchmarks and statewide testing to ensure that students are exhibiting growth and instruction is focused on what students need. In Professional Learning Communities, teachers will be able to analyze test results and determine specific students who may need modification, re-teaching, and reinforcement. Additionally, teachers will be given time to determine if there are any specific areas to re-teach the entire class.

Goal 3i: Use technology to make student record keeping and assessment more efficient and supportive of teachers’ efforts to meet individual student academic needs.
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Objective 3i.1
By June 30, 2016. 100% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.
Year 1 Benchmark: By June 30, 2014, 75% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.
Year 2 Benchmark: By June 30, 2015, 90% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.
Year 3 Benchmark: By June 30, 2016, 100% of the staff will demonstrate understanding of the use of technology to make record keeping and assessment more efficient.

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Implementation Plan: The Technology Director will collaborate with the PROFESSIONAL LEARNING COMMUNITY meeting attendees, Site Tech's and Site administrators to continue to provide support for using Powerschool and Edusoft along with current installed technology.			
Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
Train Site Tech's in how to analyze Edusoft and Powerschool Data.	June 30, 2013	Tech. Coordinator	Use sign in sheets for Edusoft and Powerschool to track support.
Site Tech's to train teachers and staff in use of Edusoft and Powerschool Data.	June 30, 2014	Tech. Coord. & Site Tech's.	Use sign in sheets for Edusoft and Powerschool to track support. Monitor use of Powerschool Web teacher Portal for training purposes.
Teachers to build in technology into their curriculum for the school year.	June 30, 2015	Site Admin. & Teachers & Curriculum Council	Review curriculum to monitor use of technology within curriculum.
Evaluation Instrument(s) — Data To Be Collected: The IT Department and site administrators will utilize PROFESSIONAL LEARNING COMMUNITY notes to ensure that information from <i>Edusoft and Powerschool</i> is being analyzed to help guide instruction and keep track of student growth. Responsibility: Classroom teachers, Site Tech's, Curriculum Council and Tech. Coordinator.			

3j. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to improve two-way communication between home and school.

Sierra Plumas Joint Unified School District has strived to develop new ways and refine traditional methods of improving the communications between home and school. From PDF's of the Board Agenda on the District Website to server space for individual teacher Websites, SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT provides communication to parents in a variety of ways. In addition to school and classroom Websites, and traditional newsletters mailed home, every teacher and school has access to *PowerSchool* to share information about student data and achievement with all parents through the school bulletin.

Goal 3j:

Objective 3j.1: By June 30, 2016, the number of parents accessing Powerschool Parent Portal will increase by 75% from school baseline's recorded June 2009.
Year 1 Benchmark: By June 30, 2014, the number of parent accesses to Powerschool (via Web access and email subscriptions) will increase by 10% from school baselines recorded June 2009.
Year 2 Benchmark: By June 30, 2015, the number of parent accesses to Powerschool (via Web access and email subscriptions) will increase by 20% from school baselines recorded June 2009.
Year 3 Benchmark: By June 30, 2016, the number of parent accesses to Powerschool (via Web access and email subscriptions) will increase by 25% from school baselines recorded June 2009.

Implementation Plan: The Tech. Coordinator will collaborate with site administrators and teachers to ensure that training is provided on a variety of means for communicating with parents (blogs, web sites, *PowerSchool*, etc.). Special emphasis will be placed on additional training in *PowerSchool* so that parents will understand how to access the *PowerSchool* site to be aware of school bulletins or track student progress. They will also have the option of signing up for email updates.

Activities	Timeline	Person(s) Responsible	Monitoring & Evaluation
100% of schools will have a digital means of distributing site-based newsletters to parents and the community.	Fall, 2013	Tech. Coord.	Evaluate District technology to ensure access to technology needed for creation of digital newsletters
100% will receive information of Cyber Safety through district policies and information posted to district websites	June 30, 2014	District Webmaster and Tech. Coord.	Evaluate District Website and update as needed.
100% of Parents will be receive login information regarding their child's Powerschool information	Fall, 2013	Site Admin.	Ensure login information if listed on report cards sent home at each Quarter.

Evaluation Instrument(s) — Data To Be Collected:
 The IT Department will study how many parent accesses per year are made via email or visits to the *PowerSchool* website. This amount will serve as the benchmark for improvement. At the end of each Semester, the IT Department will check the accesses to determine if more training is necessary.
Responsibility: Tech. Coordinator.
 The IT Department will train all teachers and site administrators in utilizing *PowerSchool*, and other digital tools (blogs, websites, etc.) to strengthen the home-school connection and provide information to parents on their student's achievement. Site administrators will also keep track of the different digital means for contacting and informing parents.
Responsibility: Site administrators and IT Department.

3k. Describe the process that will be used to monitor the Curricular Component (Section 3d-3j) goals, objectives, benchmarks and planned implementation activities including roles and responsibilities.

The Technology Director will be responsible for monitoring implementation of the goals that are in the curriculum component. Site principals and the Teacher-in-Charge will be involved in the monitoring of technology integration into the teaching process through the teacher observation process. Technology use information gathered during classroom visits for the evaluation of grants, such as the two Enhancing Education Through Technology competitive grants, will also be used. The Technology Director and Site Admin's will review student achievement data collected by the District and the State for technology integration impact.

4. Professional Development

4a. Summary of teachers' and administrators' current technology skills and needs for professional development.

As SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT is a remote rural district, professional development usually takes place in other locations such as Sacramento or through the Sierra County Office of Education. This usually precludes the full staff from attending, especially when professional development activities are held in the late afternoons. When teachers were surveyed regarding their technology professional development needs, their universal request was that the activities happen at their site with their equipment. A review of EdTech Profile data (2012) indicated that 70% of teachers were comfortable with word processing and Internet search skills. There is a strong need for training in spreadsheets, data bases and the current new technology that has recently been installed (SmartBoards, Polycom Distance Learning Systems, etc...) Administrators are included within this data since some of them also teach regular classes at their site.

Teacher and administrator's current technology skills and needs for professional development.

The Tech Plan Committee identified "Instructional Technology" as the highest priority for professional development.

While staff is aware of regional California Technology Assistance Project (CTAP) offerings, few have taken advantage of CTAP Online courses (noting that they have trouble with the online connection) or the Educational Technology Academy. While some teachers are proficient in specific areas and are taking graduate level courses as part of their personal development, there is currently no school-wide strategy to advance technology proficiencies of the total staff. Higher priority is placed on curriculum alignment with California Content Standards and instructional strategies that do not depend necessarily on technology. There are currently no local professional development opportunities available to teach curriculum integration of technology applications, nor are their formal plans for the evaluation, modification or refinement of technology training for staff. The District has joined an association with the Placer County

office of Education to provide for our professional development for new teachers and to provide staff development in accordance with our current staff development plan..

Interviews with staff indicated that all would like to use more technology resources in teaching, but they felt limited by a several factors:

- Insufficient **on-site training time** to acquire needed knowledge and skills, and to do the planning required to integrate technology into current curriculum,
- Insufficient knowledge of software applications and websites specifically related to teaching California Content Standards,
- An overwhelming emphasis on teaching academic content and rising tests scores.

4.b and c. Goals and benchmarks for professional development:

4b. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing professional development opportunities based on your district needs assessment data (4a) and the Curriculum Component objectives (sections 3d through 3j) of the plan.

Goal 4b: Teachers will integrate technology into classroom teaching and learning to improve academic achievement.

Objective 4b.1:

4.b.1 By June 2016, 100% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Year 1 Benchmark:

By June 2014, 75% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Year 2 Benchmark:

By June 2015, 90% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Year 3 Benchmark:

By June 2016, 100% of the staff will demonstrate increased use of technological learning resources to organize, teach and assess student learning in California Content Standards

Objective 4b.2:

By June 30, 2016, 100% of the staff will take the EdTechProfile and demonstrate improvement

Year 1 Benchmark: 80% of the staff will take the EdTechProfile and demonstrate improvement

Year 2 Benchmark: 90% of the staff will take the EdTechProfile and demonstrate improvement

Year 3 Benchmark: 100% of the staff will take the EdTechProfile and demonstrate improvement

Objective 4b.3: By June 30, 2016, 100% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, *PowerSchool*, etc.). (3j)

Year 1 Benchmark: By June 30, 2014, 80% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.).
Year 2 Benchmark: By June 30, 2015, 90% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.).
Year 3 Benchmark: By June 30, 2016, 100% of the staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.).

Evaluation Instrument(s) — Data To Be Collected: EdTechProfile, PowerSchool training evaluations

Timeline for implementing and evaluating planned strategies and activities

Goal #	Implementation Plan/Activities	Responsible Position	Timeline	Budget Source*	Monitoring and Evaluation activities
4.b.1	Site Tech’s will be identified to support faculty growth in use of technological learning resources.	Principal / Supt.	August 2013	SRSA	Curriculum documents illustrating the integration of technology learning resources;
	The district will research and obtain the appropriate system				
4.b.3	Staff will be take professional development in training on a variety of means for communicating with parents (blogs, web sites, <i>PowerSchool</i> , etc.). (3j)				
4.b.1	Staff integrates at least three lessons incorporating technology-learning resources in their teaching per week.	Principal / Supt.	June 2015	N/A	Observation and evaluation of lessons
4.b.1	A menu of opportunities* for staff development based on the EdTech	Tech Dir.	Annually each spring for	N/A	Handouts, lists, notes

	Profile survey are researched and presented to staff. On site workshops will be featured *At least 15 hrs/annually		summer / school year. implementation		from staff meetings
4.b.1	Faculty will take advantage of online technology in-service, such as CTAP Online and the Educational Technology Academy via individual professional development plans derived from EdTech Profile and other resources.	Tech Dir.	Annually per above	Title II if available	Teacher's individual professional development plans; certificates of completion;
4.b.1	Teachers will be allowed to use one day of professional development to visit schools identified by CTAP that demonstrate exemplary use of technology to support the academic core curriculum. Each teacher will report to a faculty meeting on the program visited and how it might be utilized at SPJUSD	Curriculum Council	Annually per above	Title II	Travel documents and faculty meeting notes
	Staff & stakeholder meeting to review effectiveness of Staff Development plan and make recommendations for new additions / strategies / formats	Curriculum Council	Fall 2014	N/A	Notes from staff meeting; recommendations; review of results from CTAP2 survey
	Staff integrates at least four lessons incorporating technology learning resources in their teaching; adding at least one technological learning resource to their teaching repertoire annually thereafter.		June 2016		

Resources and budget required to implement these goals. In addition to using Title I & II funds, the District will utilize a portion of its Small Rural School Achievement grant and allocated technology budget resources to fund the technology plan.

We will depend on Region 3's California Technology Assistance Project, CLRN and State Adoptions for information on California Content Standards aligned software and appropriate staff development opportunities. Professional development activities will include CTAP sponsored activities, the Educational Technology Academy, and other capacity building professional development opportunities provided by CTAP3.

Benefits from professional development based on staff needs assessment. Teachers clearly want to apply technology tools to improve student learning in California's core academic content areas. The goal is to improve test scores as indicators of student learning. Benefits of professional development related to integrating technology into core curriculum areas include

- Time to visit existing exemplary programs and effectively replicate them,
- Time to acquire in-depth knowledge of technological learning resources in order to integrate them into current curriculum,
- More technology-related teaching tools in each teacher's repertoire of instructional strategies, ultimately resulting in improved student learning and higher test scores.

5. Infrastructure, Hardware, Technical Support, and Software

5a. describe the existing hardware, Internet access, electronic learning resources, and technical support already in the district that will be used to support the Curriculum and Professional Development Components of the plan.

Existing Hardware:

The District would like to maintain a ratio of at least one computer for each 5 students and has so far accomplished this goal. Each classroom has at least one computer (most have two or more), and every classroom is connected to the Internet with at least one computer. The entire inventory, including peripherals needs to be re-documented and cataloged. The high school sites have labs that are used by ROP Classes and shared by the rest of the site when no ROP classes are being taught. All labs and classrooms are connected to the Internet and all students save their work on a designated server. All computers are at one to six years old. Many have 3-year service agreements, which have helped to keep repair costs down. Most of the District computers have been replaced and upgraded within the last two years. There has been a district wide purchase of upgraded printers and scanners for each site, along with LCD projectors and smartboards for every teacher.

Existing Internet Access:

Classroom connectivity is via the Digital California Project nodes within the County. The connection speed varies from 100 Mb to 5 Mb depending on the site proximity to the node site. Currently 3 sites, Loyalton Middle, Loyalton Elementary and Downieville K12, are connected via a 100 Mb wireless and fiber optic links respectively. This has provided a long-term cost effective access, and has reduced ongoing costs significantly. The district has upgraded the

wireless antennas to all Loyalton Schools (2012) and is currently awaiting a fiber optic 1 GB connection to be installed in the Loyalton High School network room, provided through a grant from Plumas Sierra Rural Electric.

The district has begun to upgrade all necessary infrastructure as budgeting permits. Two new Cisco 3800 Series routers were purchased and installed in August 2012. Four new 2600 Series Cisco switches were purchased and installed in 2012 for installation at each site. Currently the district has roughly 15 Cisco switches in operation. The iPrism web filter/firewall is currently running the latest software version and the contract with St. Bernard was extended through 2016. Currently two domain controllers exist. They are located at the District Office and at the Downieville Tech Shack. Also at Downieville is the Exchange Server and DNS Server installed in 2011. The Exchange, DNS and Domain Server are currently filtered through an EdgeWave Email Filter. All school sites have Mac OS X 10.6 or newer Servers running the individual network accounts at the school sites and each server is less than 4 years old. Additionally wireless upgrades have been made at each school site to the newer Airport Wi-Fi 801.2 g/n' which allow greater access speed to the Internet for both staff and students. Total number of airports has also increased to allow for connections in areas of the school otherwise unable to get a signal in the past.

Existing Electronic Learning Resources:

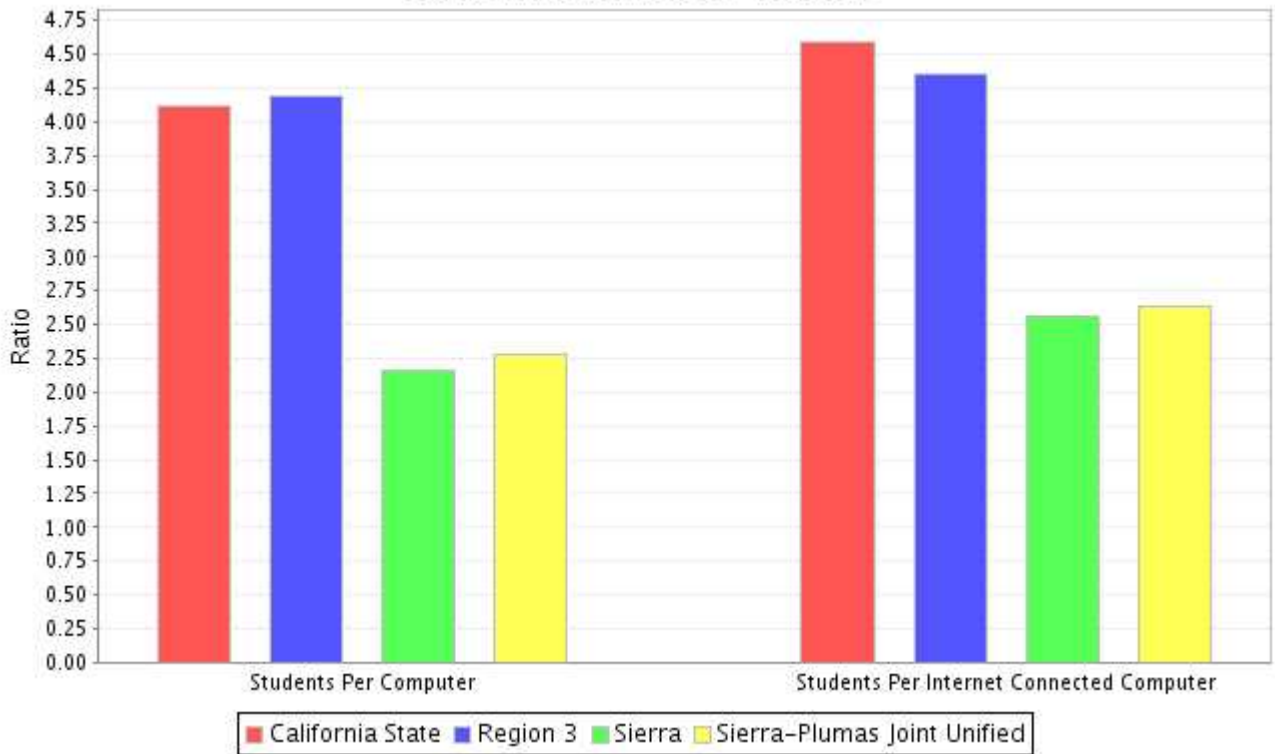
Most Macintosh operating systems in the District have been upgraded to 10.7 or newer. Current systems and servers are now running system 10.5.6 or newer. All sites have Microsoft Office 2011 installed on all computers that are newer than 2007. Older computers have Microsoft Office 2008 or have been upgraded to 2011. All sites K-12 have access to Accelerated Reader, Star Math and Star Reading..

Existing Technical Support:

Currently the Technology Director over see's all sites and the District Office for all technology purposes. Each school site has a designated Site Tech to help with minor technology issues (printers, wireless, etc.).

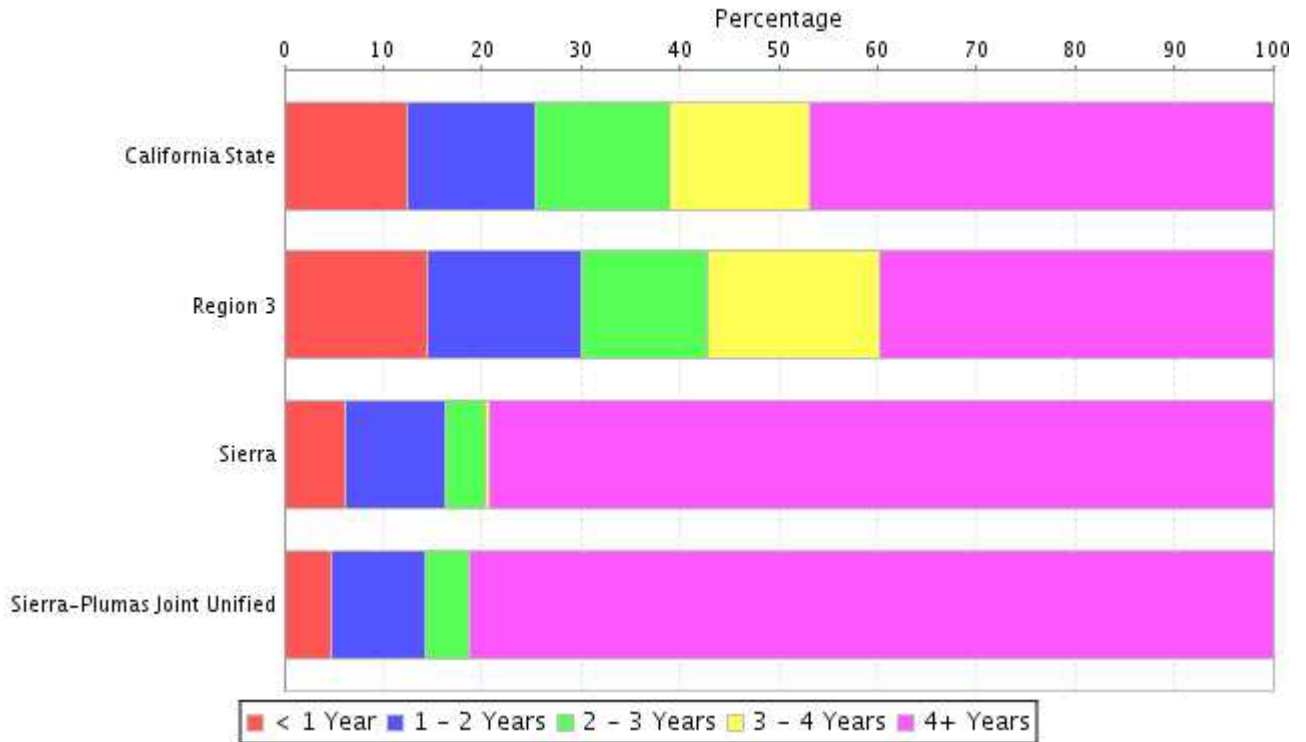
School Technology Survey: Equipment

Student/Computer Ratios



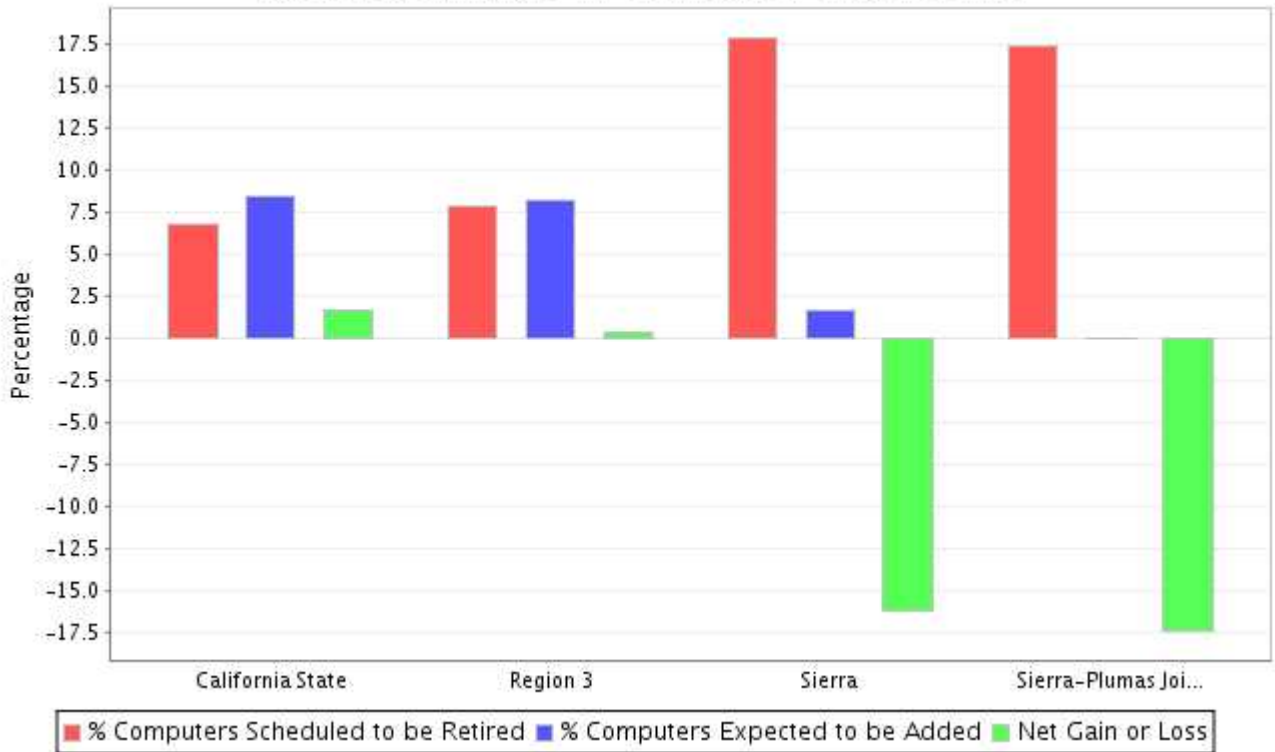
Location	Students Per Computer	Students Per Internet Connected Computer
California State	4.11	4.59
Region 3	4.19	4.35
Sierra	2.15	2.56
Sierra-Plumas Joint Unified	1.58	2.00

Computer Age



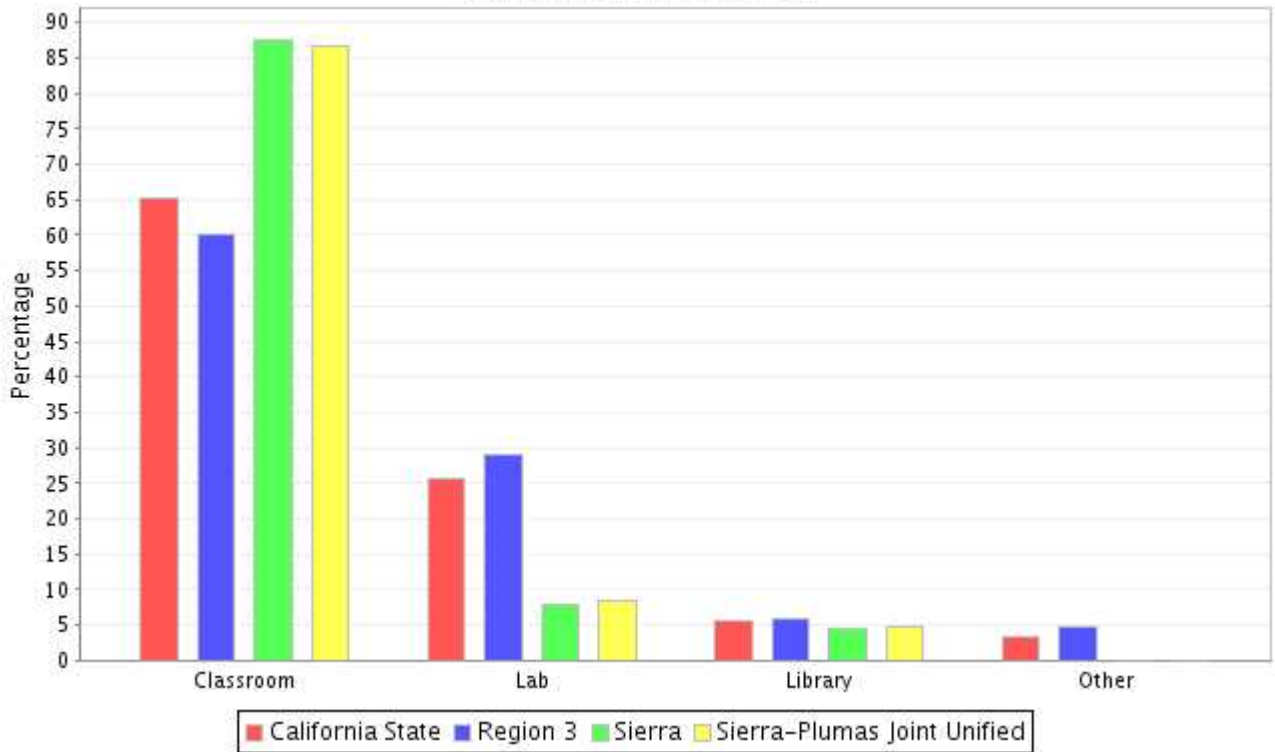
Location	< 1 Year	1 - 2 Years	2 - 3 Years	3 - 4 Years	4+ Years
California State	12.47 (0)	12.88 (0)	13.58 (0)	14.17 (0)	46.9 (0)
Region 3	14.43 (0)	15.64 (0)	12.81 (0)	17.4 (0)	39.72 (0)
Sierra	6.07 (0)	10.12 (0)	4.05 (0)	0.4 (0)	79.35 (1)
Sierra-Plumas Joint Unified	4.78 (0)	9.57 (0)	4.35 (0)	0 (0)	81.3 (1)

Expected Change in Computer Availability



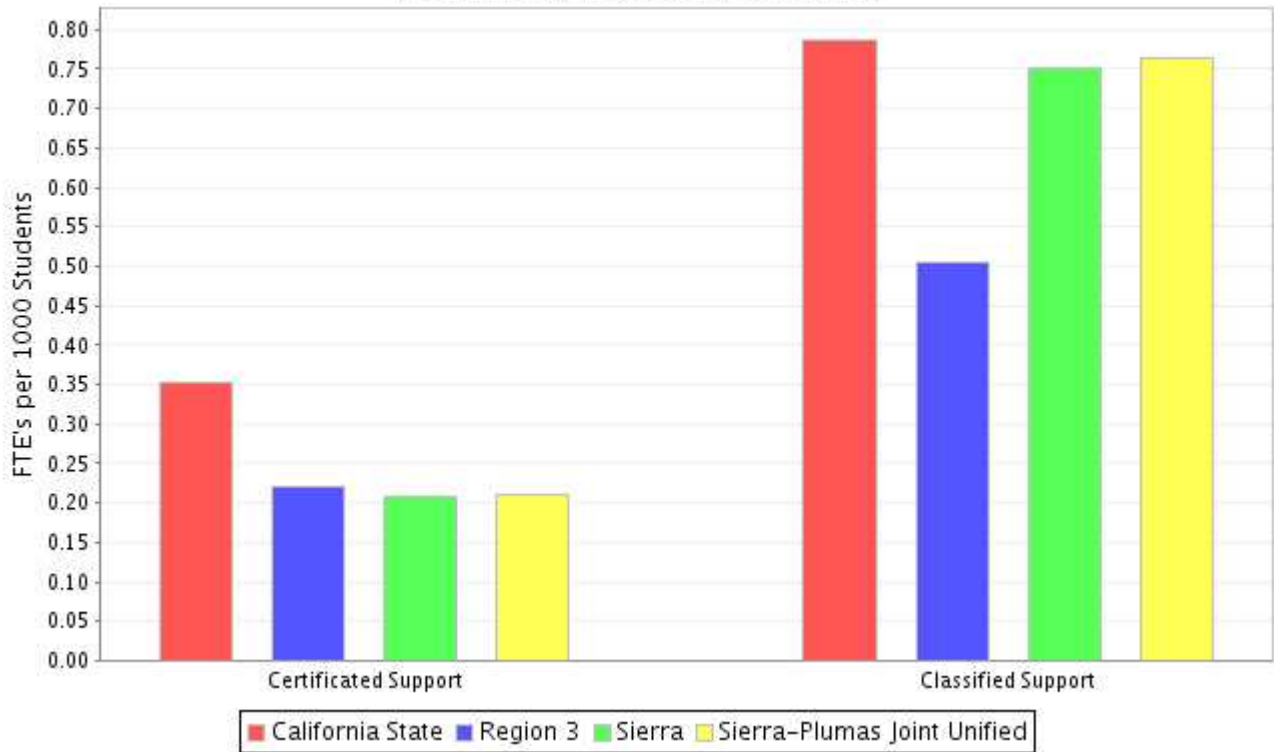
Location	% Computers Scheduled to be Retired	% Computers Expected to be Added	Net Gain or Loss
California State	6.8	8.46	1.66
Region 3	7.84	8.21	0.38
Sierra	17.81	1.62	-16.19
Sierra-Plumas Joint Unified	17.39	0	-17.39

Equipment Location



Location	Classroom	Lab	Library	Other
California State	65.33	25.55	5.65	3.48
Region 3	60.24	28.97	5.98	4.81
Sierra	87.55	7.88	4.56	0
Sierra-Plumas Joint Unified	86.61	8.48	4.91	0

Technical Support Staffing



Location	Certificated Support	Classified Support
California State	0.35	0.79
Region 3	0.22	0.51
Sierra	0.21	0.75
Sierra-Plumas Joint Unified	0.21	0.76

6. Funding and Budget

6a. List of established and potential funding sources.

ERATE Match 65%

Microsoft Voucher Fund

Small Rural School Achievement Grant

Established Funding Sources:

As this is a small, rural district, the Superintendent is responsible for budget development and allocation of funds to implement the goals set by the Board. The Superintendent attends workshops to stay current on categorical programs and their uses and consults with the County Office of Education about the state funding levels. He maximizes the use of categorical funds in order to have general funds available for technology purchase and upkeep.

General Fund

Categorical Funds

Potential Funding Sources:

REAP Grant

The district will look to CTAP to provide cost effective staff development, advice on hardware and software purchases and to help train our site tech support cadre. CalSave.org is one resource that we have used and will be part of the process we will use to maximize expenditures.

The District is putting together the REAP/LEAP plan with will allocate funding toward the goals set in the technology plan. The funding is to be allocated over a three-year period and requires the matching goals of the technology plan to implement.

6b. Estimate annual implementation costs for the term of the plan.

Budget Category	Item Descriptions	Est. Year 1 Cost	Est. Year 2 Cost	Est. Year 3 Cost	E-rate Eligible Amount
1000-1999 Certificated Salaries	Site Tech Stipends (3 Sites) Tech Coordinator	3,000 71,000	3,000 71,000	3,000 73,000	
2000-2999 Classified Salaries					
3000-3999	Benefit	11,000	11,000	11,000	

Employee Benefits					
4000-4999 Materials & Supplies	Travel & Conference Switches (All Sites) Misc repairs and replace LibraryPro Maintenance Web Filtering (iPrism) Subscription PowerSchool Maintenance Misc. Parts replace/repair 4 sites	2,000 4,000 1,000 1,100 1,000 1,900 400/site	2,000 1,000 1,100 1,000 1,900 200-400/site	2,000 1,000 1,100 1,000 1,900 200-400/site	
5000-5999 Other Services & Operating Expenses	Edusoft - Data Analysis maintenance MS Office Suite (all student computers) SmartNet Cisco Router Maintenance Accelerated Suites Upgrade and Modules and Server	5,000 5,000 2,000 3,000	5,000 0 2,000 1,500	5,000 0 2,000 1,500	
6000-6999 Equipment	Computer Replacements (all Sites) Cisco ASA Firewall with IDS 5510(2) & Cisco Switch Layer3 3750 (2)	5,000 18,000	5,000 1,000	5,000 1,000	
Totals		\$135,600	\$108,100	\$110,100	\$

6c. Describe the district’s replacement policy for obsolete equipment.

The District allocates technology funds to each school on an on-going, annual basis. School personnel are urged to utilize available funds for updating and replacing obsolete equipment on an on-going basis. In addition, the receives ERATE funding to help offset cost of telecommunications, therefore freeing up some budget for replacement of equipment.

6d. Describe the process that will be used to monitor Ed Tech funding, implementation costs and new funding opportunities and to adjust budgets as necessary.

The Superintendent/Principal admin council team will develop an annual technology budget as part of the annual budget cycle, citing various sources of funding. The district budget is developed in Dec/Jan. The business manager will prepare a mid year report in January of each year to update the Tech Committee, the Board, and the Curriculum council on the progress of funding for technology.

The Superintendent and Business Manager are responsible for monitoring all aspects of the budget. They oversee the day to day budget, plans for the expenditure of the various funds and programs, prepares the monthly budget reports as well as the state required semi annual Interim Reports for the Board, develops the budget annually, and in the process advises the Board about state and grant funds available.

7. Monitoring and Evaluation

7a. Describe the process for evaluating the plan’s overall progress and impact on teaching and learning.

While the district developed a 5-year technology plan in 1997, it focused primarily on the acquisition of equipment and connectivity, and secondarily on the use of technology for teaching and learning. The second plan (04-07) established a set of goals and benchmarks that put much more emphasis on curricular and staff development. The third plan (07-10) focused on current technology needs and implementing the technology into the curriculum. The 2013-2016 Technology Plan updates and revises the previous plan to allow for continued travel towards more technology based curriculum. This plan will be reviewed with staff, the Curriculum Committee and Board of Education each year to determine progress and needs. The current technology planning process needs to address increased use of existing and future technology tools in curriculum, instruction and assessment.

7b. Schedule for evaluating the effect of plan implementation.

To monitor adequately the school/district’s progress in utilizing technology tools for teaching and learning, data will be collected in the following areas:

- Annual increases in teachers’ technology proficiencies per the EdTechProfile assessment;
- Annual increases in teachers’ use of technology to enhance curriculum;
- Students’ progress in mastering the California Content Standards in Math and Science;
- Students’ progress in acquiring technology proficiency skills.
- Annual maintenance and infrastructure upgrade activities.
- Adequacy of Tech Support.

7c. Describe the process and frequency of communicating evaluation results to tech plan stakeholders.

The Technology Director and the Superintendent will prepare annual reports of the progress toward meeting stated goals and benchmarks. This report will be in conjunction with the budget development in May/June. The report will be presented to the Tech Committee, the Board and the admin council to at least regularly scheduled meeting.

May annually	The Superintendent and the Technology Director present data and summary of progress toward meeting goals at staff, Admin council and Board meetings.
Ongoing	Modifications of the plan and activities are made based on the data gathered,

funding available and changing priorities.

8. Collaborative Strategies with Adult Literacy Providers

If the district has identified adult literacy providers, describe how the program will be developed in collaboration with them. (If no adult literacy providers are indicated, describe the process used to identify adult literacy providers or potential future outreach efforts.)

Sierra-Plumas/Sierra COE does not provide adult education courses. Within the boundaries of Sierra-Plumas/Sierra COE area, adult literacy needs are served through a variety of agencies. The area's community college district, provides adult education classes in basic literacy, GED preparation, and ESL as well as general interest classes. Sierra County ROP offers classes through the high schools in a variety of job and life skills, including technology skills such as basic word processing, home budgeting with spreadsheets and resources on the Internet.

During the spring of 2014, Sierra-Plumas/Sierra COE will consult with local county and community college adult literacy programs and offer to work with them. Such collaboration could include outreach, facilities for classes, and use of equipment.-

9. Effective, Researched-Based Methods and Strategies

9a. Summarize the relevant research and describe how it supports the plan's curricular and professional development goals.

Sierra-Plumas/Sierra COE School students have made significant gains in their core subject areas as revealed in California STAR data. The percentage of students at or above the 50% percentile in **reading/LA has increased from 80% to 82% in Math from 82% to 84%** (1997 to 2000). Math is an area of relative strength. However, data showed Title I students are in need of improvement in the areas of reading/LA and Math.

This analysis led the school to set improvement goals in reading/LA, targeting Title I students in particular.

To reach the goals, the school embarked on a rigorous staff development program and adopted new reading texts in grades k-6. The board adopted the Open Court reading text for grades kindergarten through 5th grade. This is one of only two series approved by the state of California that is aligned with the state standards and thoroughly grounded in research proven methods. Two days of staff development will be provided: one in June and one in August.

Curricular Area	Research Consulted	Annotation
Reading	Research includes: <ul style="list-style-type: none">Moats, <i>Educational Leadership</i>, March 2001 pp 36-39;<i>Reading/Language Arts Framework</i>	Researched-based reading strategies can build a foundation for reading success in students of all ages. These include:

	<p><i>for California Public Schools,, Kindergarten Through Grade Twelve</i>. Chapter 4, pp 98-199, 1999;</p> <ul style="list-style-type: none"> Fielding and Person, <i>Educational Leadership</i>, vol 51, no 5 February 1994, pp 62-68 (see extensive bibliography of research referenced). 	<ul style="list-style-type: none"> phonological awareness and decoding; reading fluency and word recognition; vocabulary and phrase meanings; teaching comprehension; and including writing response to reading. Administer measures of assessment and assign students materials and programs that will enable them to read with 90 to 95 percent accuracy. Teach individually or in small groups as much as possible. Schedule at least two hours a day for reading instruction for struggling readers. Monitor progress and adjust instruction and time allocations accordingly.
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Staff development in teaching writing has focused on teaching the writing process to all students. This strategy is based on years of research and field-testing first by California teachers, then by teachers across the country.

Curricular Area	Research Consulted	Annotation
Writing	<p>See Gray, Thomas, D’Aoust, Willet and others, in Olson, <i>Practical Ideas for Teaching writing as a Process at the Elementary School and Middle School Levels</i>, 1996.</p> <p>See also the bibliography, including referenced research.</p> <p>Shelfelbine and others, <i>Reading/Language Arts Framework for California Public Schools</i>, 1999</p>	<ul style="list-style-type: none"> Children possess the requisite linguistic knowledge to write. Teachers need to use every possible means to give student confidence in their linguistic knowledge. Writing is a process and teaching writing is the process of helping students use and perfect their linguistic knowledge and get it on paper. Academic language must be taught. Four strategies are suggested: reading aloud; instructional discussions; reading by students; writing by students.

9b. Describe the district’s plans to use technology to extend or supplement the district’s curriculum with rigorous academic courses and curricula, including distance-learning technologies.

A Technology Audit as well as a Curriculum Audit was conducted in preparation for writing Sierra-Plumas/Sierra COE School’s Technology Plan. The results of those audits led to the goals, benchmarks and timelines of the grant. Implementation of the Tech Plan will rely heavily

on California Technology Assistance Project. Its research, models and strategies are the most accessible and reliable research-based and proven information for hardware specifications, standards aligned software, implementation models and instructional strategies. Examples of the type of research CTAP accesses follow:

Component Reinforcement	Page In Plan	Research Source	Research Summary
Curriculum, Reading and Writing Technology skills,	4, 5, 12, 14, 15	Sandholtz, Ringstaff and Dwyer, in <i>Teaching with technology; Creating student-centered classrooms</i> , 1997	“Student engagement remained highest when technology use was integrated into the larger curricular framework, rather than being an “add-on” to an already full curriculum.” instruction and time allocations accordingly.
Information Literacy Skills History/Social Studies	4, 5, 12, 14, 15	<i>Critical Issue: Using technology to improve students achievement</i> , 1999 NCREL web site	Using technology within the curricular framework can enhance important skills that will be valued in the workplace, such as locating and accessing information, organizing and displaying data, and creating persuasive arguments.
Core content, including Math and Science	4, 5, 12, 14, 15	Sivin-Kachala and Bialo, <i>2000 research report on the effectiveness of technology in schools</i> , 2000	Computer-assisted instruction and drill-and-practice software can significantly improve students’ scores on standardized achievement tests in all major subject areas.
Integration Strategies to Improve Teaching and Learning	4, 5, 12, 14, 15	Dwyer, <i>ACOT: History, findings, impact</i> . 1992	Technologies provided. . . a conceptual environment where children could collect information in multiple formats and then organize, play, visualize, link and eventually construct new ideas about relationships among facts and events. The same technology could then be used . . . by students to communicate their ideas to other students.
Staff Development: Adult Learning Models	12	Schacter, <i>The impact of education technology on student achievement: What the most current research has to say</i> . Milken Family Foundation web site, 1999	The most important staff-development features include opportunities to explore, reflect, collaborate with peers, work on authentic learning tasks, and engage in hands-on active learning.

Appendix C – Criteria for EETT Funded Technology Plans

1. PLAN DURATION CRITERION	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
<p>The plan should guide the district’s use of education technology for the next three years. (For a new plan, can include technology plan development in the first year)</p>	1	<p>The technology plan describes the districts use of education technology for the next three to five years. (For new plan, description of technology plan development in the first year is acceptable). Specific start and end dates are recorded (7/1/xx to 6/30/xx).</p>	<p>The plan is less than three years or more than five years in length.</p> <p>Plan duration is 2013-2016.</p>
<p>2. STAKEHOLDERS CRITERION Corresponding EETT Requirement(s): 7 and 11 (Appendix D).</p>	Page in District Plan	Example of Adequately Addressed	Not Adequately Addressed
<p>Description of how a variety of stakeholders from within the school district and the community-at-large participated in the planning process.</p>	1	<p>The planning team consisted of representatives who will implement the plan. If a variety of stakeholders did not assist with the development of the plan, a description of why they were not involved is included.</p>	<p>Little evidence is included that shows that the district actively sought participation from a variety of stakeholders.</p>

3. CURRICULUM COMPONENT CRITERIA Corresponding EETT Requirement(s): 1, 2, 3, 8, 10, and 12 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Description of teachers' and students' current access to technology tools both during the school day and outside of school hours.	4	The plan describes the technology access available in the classrooms, library/media centers, or labs for all students and teachers.	The plan explains technology access in terms of a student-to-computer ratio, but does not explain where access is available, who has access, and when various students and teachers can use the technology.
b. Description of the district's current use of hardware and software to support teaching and learning.	7	The plan describes the typical frequency and type of use (technology skills/information literacy/integrated into the curriculum).	The plan cites district policy regarding use of technology, but provides no information about its actual use.
c. Summary of the district's curricular goals that are supported by this tech plan.	8	The plan summarizes the district's curricular goals that are supported by the plan and referenced in district document(s).	The plan does not summarize district curricular goals.
d. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for using technology to improve teaching and learning by supporting the district curricular goals.	9	The plan delineates clear goals, measurable objectives, annual benchmarks, and a clear implementation plan for using technology to support the district's curriculum goals and academic content standards to improve learning.	The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.
e. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan detailing how and when students will acquire the technology skills and information literacy skills needed to	10	The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan detailing how and when students will acquire technology skills and information literacy skills.	The plan suggests how students will acquire technology skills, but is not specific enough to determine what action needs to be taken to accomplish the goals.

succeed in the classroom and the workplace.			
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<p>f. List of goals and an implementation plan that describe how the district will address the appropriate and ethical use of information technology in the classroom so that students can distinguish lawful from unlawful uses of copyrighted works, including the following topics: the concept and purpose of both copyright and fair use; distinguishing lawful from unlawful downloading and peer-to-peer file sharing; and avoiding plagiarism (AB 307, optional in 2007-08 tech plan, required in all tech plans 2008-09 and after)</p>	<p>12</p>	<p>The plan describes or delineates clear goals outlining how students will learn about the concept, purpose, and significance of the ethical use of information technology including copyright, fair use, plagiarism and the implications of illegal file sharing and/or downloading (as stated in AB 307).</p>	<p>The plan suggests that students will be educated in the ethical use of the Internet, but is not specific enough to determine what actions will be taken to accomplish the goals.</p>
<p>g. List of goals and an implementation plan that describe how the district will address Internet safety, including how to protect online privacy and avoid online predators. (AB 307, optional in 2007-08 tech plan, required in all tech plans 2008-09 and after)</p>	<p>13</p>	<p>The plan describes or delineates clear goals outlining how students will be educated about Internet safety (as stated in AB 307).</p>	<p>The plan suggests Internet safety education but is not specific enough to determine what actions will be taken to accomplish the goals.</p>
<p>h. Description of or goals about the district policy or practices that ensure equitable technology</p>	<p>14</p>	<p>The plan describes the policy or delineates clear goals and measurable objectives about the policy or practices that ensure equitable technology</p>	<p>The plan does not describe policies or goals that result in equitable technology access for all students. Suggests how technology</p>

<p>access for all students.</p>		<p>access for all students. The policy or practices clearly support accomplishing the plan's goals.</p>	<p>will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.</p>
<p>i. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to make student record keeping and assessment more efficient and supportive of teachers' efforts to meet individual student academic needs.</p>	<p>14</p>	<p>The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan for using technology to support the district's student record-keeping and assessment efforts.</p>	<p>The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.</p>
<p>j. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan to use technology to improve two-way communication between home and school.</p>	<p>15</p>	<p>The plan delineates clear goal(s), measurable objective(s), annual benchmarks, and an implementation plan for using technology to improve two-way communication between home and school.</p>	<p>The plan suggests how technology will be used, but is not specific enough to know what action needs to be taken to accomplish the goals.</p>
<p>k. Describe the process that will be used to monitor the Curricular Component (Section 3d-3j) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.</p>	<p>16</p>	<p>The monitoring process, roles, and responsibilities are described in sufficient detail.</p>	<p>The monitoring process either is absent, or lacks detail regarding procedures, roles, and responsibilities.</p>

<p>4. PROFESSIONAL DEVELOPMENT COMPONENT CRITERIA Corresponding EETT Requirement(s): 5 and</p>	<p>Page in District Plan</p>	<p>Example of Adequately Addressed</p>	<p>Example of Not Adequately Addressed</p>
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12 (Appendix D).			
a. Summary of the teachers' and administrators' current technology proficiency and integration skills and needs for professional development.	17	The plan provides a clear summary of the teachers' and administrators' current technology proficiency and integration skills and needs for professional development. The findings are summarized in the plan by discrete skills that include CTC Standard 9 and 16 proficiencies.	Description of current level of staff expertise is too general or relates only to a limited segment of the district's teachers and administrators in the focus areas or does not relate to the focus areas, i.e., only the fourth grade teachers when grades four to eight are the focus grade levels.
b. List of clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing professional development opportunities based on your district needs assessment data (4a) and the Curriculum Component objectives (Sections 3d through 3j) of the plan.	18-19	The plan delineates clear goals, measurable objectives, annual benchmarks, and an implementation plan for providing teachers and administrators with sustained, ongoing professional development necessary to reach the Curriculum Component objectives (sections 3d through 3j) of the plan.	The plan speaks only generally of professional development and is not specific enough to ensure that teachers and administrators will have the necessary training to implement the Curriculum Component.
c. Describe the process that will be used to monitor the Professional Development (Section 4b) goals, objectives, benchmarks, and planned implementation activities including roles and responsibilities.	18-19	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.

5. INFRASTRUCTURE, HARDWARE, TECHNICAL SUPPORT, AND SOFTWARE COMPONENT CRITERIA Corresponding EETT	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
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Requirement(s): 6 and 12 (Appendix D).			
a. Describe the existing hardware, Internet access, electronic learning resources, and technical support already in the district that will be used to support the Curriculum and Professional Development Components (Sections 3 & 4) of the plan.	20	The plan clearly summarizes the existing technology hardware, electronic learning resources, networking and telecommunication infrastructure, and technical support to support the implementation of the Curriculum and Professional Development Components.	The inventory of equipment is so general that it is difficult to determine what must be acquired to implement the Curriculum and Professional Development Components. The summary of current technical support is missing or lacks sufficient detail.
b. Describe the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and technical support needed by the district's teachers, students, and administrators to support the activities in the Curriculum and Professional Development Components of the plan.	21	The plan provides a clear summary and list of the technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, and technical support the district will need to support the implementation of the district's Curriculum and Professional Development Components.	The plan includes a description or list of hardware, infrastructure, and other technology necessary to implement the plan, but there doesn't seem to be any real relationship between the activities in the Curriculum and Professional Development Components and the listed equipment. Future technical support needs have not been addressed or do not relate to the needs of the Curriculum and Professional Development Components.
c. List of clear annual benchmarks and a timeline for obtaining the hardware, infrastructure, learning resources and technical support required to support the other plan components as identified in Section 5b.	22	The annual benchmarks and timeline are specific and realistic. Teachers and administrators implementing the plan can easily discern what needs to be acquired or repurposed, by whom, and when.	The annual benchmarks and timeline are either absent or so vague that it would be difficult to determine what needs to be acquired or repurposed, by whom, and when.
d. Describe the process that will be used to	23	The monitoring process, roles, and responsibilities are	The monitoring process either is absent, or lacks

monitor Section 5b & the annual benchmarks and timeline of activities including roles and responsibilities.		described in sufficient detail.	detail regarding who is responsible and what is expected.
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6. FUNDING AND BUDGET COMPONENT CRITERIA Corresponding EETT Requirement(s): 7 & 13, (Appendix D)	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. List established and potential funding sources.	23	The plan clearly describes resources that are available or could be obtained to implement the plan.	Resources to implement the plan are not clearly identified or are so general as to be useless.
b. Estimate annual implementation costs for the term of the plan.	23	Cost estimates are reasonable and address the total cost of ownership, including the costs to implement the curricular, professional development, infrastructure, hardware, technical support, and electronic learning resource needs identified in the plan.	Cost estimates are unrealistic, lacking, or are not sufficiently detailed to determine if the total cost of ownership is addressed.
c. Describe the district's replacement policy for obsolete equipment.	25	Plan recognizes that equipment will need to be replaced and outlines a realistic replacement plan that will support the Curriculum and Professional Development Components.	Replacement policy is either missing or vague. It is not clear that the replacement policy could be implemented.
d. Describe the process that will be used to monitor Ed Tech funding, implementation costs and new funding opportunities and to adjust budgets as necessary.	25	The monitoring process, roles, and responsibilities are described in sufficient detail.	The monitoring process either is absent, or lacks detail regarding who is responsible and what is expected.

7. MONITORING AND EVALUATION COMPONENT CRITERIA Corresponding EETT Requirement(s): 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
a. Describe the process for evaluating the plan's overall progress and impact on teaching and learning.	25	The plan describes the process for evaluation using the goals and benchmarks of each component as the indicators of success.	No provision for an evaluation is included in the plan. How success is determined is not defined. The evaluation is defined, but the process to conduct the evaluation is missing.
b. Schedule for evaluating the effect of plan implementation.	25	Evaluation timeline is specific and realistic.	The evaluation timeline is not included or indicates an expectation of unrealistic results that does not support the continued implementation of the plan.
c. Describe the process and frequency of communicating evaluation results to tech plan stakeholders.	26	The plan describes the process and frequency of communicating evaluation results to tech plan stakeholders.	The plan does not provide a process for using the monitoring and evaluation results to improve the plan and/or disseminate the findings.

8. EFFECTIVE COLLABORATIVE STRATEGIES WITH ADULT LITERACY PROVIDERS TO MAXIMIZE THE USE OF TECHNOLOGY CRITERION Corresponding EETT Requirement(s): 11 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Example of Not Adequately Addressed
If the district has identified adult literacy providers, describe how the program will be developed in collaboration with them. (If no adult literacy providers are indicated, describe the process used to identify adult literacy providers or	26	The plan explains how the program will be developed in collaboration with adult literacy providers. Planning included or will include consideration of collaborative strategies and other funding resources to maximize the use of technology. If no adult literacy providers are indicated, the plan describes	There is no evidence that the plan has been, or will be developed in collaboration with adult literacy service providers, to maximize the use of technology.

potential future outreach efforts.)		the process used to identify adult literacy providers or potential future outreach efforts.	
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9. EFFECTIVE, RESEARCHED-BASED METHODS, STRATEGIES, AND CRITERIA Corresponding EETT Requirement(s): 4 and 9 (Appendix D).	Page in District Plan	Example of Adequately Addressed	Not Adequately Addressed
a. Summarize the relevant research and describe how it supports the plan’s curricular and professional development goals.	26	The plan describes the relevant research behind the plan’s design for strategies and/or methods selected.	The description of the research behind the plan’s design for strategies and/or methods selected is unclear or missing.
b. Describe the district’s plans to use technology to extend or supplement the district’s curriculum with rigorous academic courses and curricula, including distance-learning technologies.	28	The plan describes the process the district will use to extend or supplement the district’s curriculum with rigorous academic courses and curricula, including distance-learning opportunities (particularly in areas that would not otherwise have access to such courses or curricula due to geographical distances or insufficient resources).	There is no plan to use technology to extend or supplement the district’s curriculum offerings.

Appendix J – Technology Plan Contact Information

Education Technology Plan Review System (ETPRS) Contact Information

County & District Code: 46 - 70177

School Code (Direct funded charters only): _ _ _ _ _

LEA Name: Sierra Plumas Joint Unified School District _____

*Salutation: Mr. X Ms. Dr.

*First Name: Blaine _____

*Last Name : Donnelly _____

*Job Title: Technology Director _____

*Address: 305 S. Lincoln St. _____

*City: Sierraville _____

*Zip Code: 96126 _____

*Telephone: (530) 771-7927 Ext: _____

Fax: (530) 994-1045 _____

*E-Mail: bdonnelly@spjUSD.org _____

Please provide backup contact information.

1st Backup Name: Stan Hardeman – Superintendent (530) 994-1044 _____

1st Backup E-Mail: shardeman@Sierra Plumas Joint Unified School District.org _____

2nd Backup Name: _____

2nd Backup E-Mail: _____

*Required information in the ETPRS

P. O. Box 955
109 Beckwith Road
Loyalton, California
96118

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Merrill M. Grant, Ed.D.
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
<http://www.sierracountyofficeofeducation.org/>

NOTICE OF PUBLIC HEARING

Notice Is Hereby Given

Sierra County Office of Education

Sierra-Plumas Joint Unified School District Governing Board

will hold a public hearing on Tuesday, September 10, 2013, at 6:00 P.M. at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, for the purpose of:

Receiving public comment on textbooks or instructional materials, or both, in each subject that is consistent with the content and cycles of the curriculum framework adopted by the State board.

The Governing Board will also make a determination as to the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12 inclusive (Education Code 60119).

The Sierra-Plumas Joint Unified School District will determine through a resolution that they have adhered to all laws and regulations regarding the expenditure of instructional materials funding.

August 28, 2013

Dr. Merrill M. Grant
Superintendent of Schools

Posted 8/28/2013

SIERRA COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 13-003

SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

WHEREAS, the Sierra County Board of Education, in order to comply with the requirements of Education Code 60119, held a public hearing on September 10, 2013, at 6 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members, of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Sierra County Office of Education, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks in the following subjects;

Mathematics Saxon - Math K-4, Grades K, 1, 2, 3
Macmillan/McGraw-Hill/Glencoe - California Mathematics, Grades 4-7
Prentice Hall - Geometry, Grades 8-12
Prentice Hall - Pre-Algebra, Grades 8-12
Glencoe - Algebra I, Grades 8-12
Glencoe - Algebra II, Grades 8-12
Houghton Mifflin - Pre Calculus
Houghton Mifflin - Calculus

Science Harcourt – California Edition, Grades 2-5
Glencoe/McGraw Hill - Earth Science, ©2013, Grade 6,
Glencoe/McGraw Hill - Life Science, ©2012, Grade 7,
Glencoe/McGraw Hill - Physical Science, ©2012, Grade 8
Pearson, - Physics, ©2014

Glencoe/McGraw Hill – Biology, ©2013,
Glencoe/McGraw Hill – Chemistry, ©2013

**History/
Social Science**

Houghton-Mifflin –
Neighborhoods, Communities, US History, Grades K-5th
Holt Rinehart Winston – Ancient Civilizations, Grades 6, 7, 8
Holt - Medieval to Early Modern Times, Grade 7
Glencoe – Geography
Holt - United States History, Independence to 1914, Grade 8
McDougall-Littell – Modern World History, Grade 10
McDougall-Littell - The Americans, Grade 11
Prentice Hall – Am. Government, Economics

**English/Language Arts
(Including English Learners)**

SRA/McGraw Hill - Open Court Reading, Grades K-6
Holt, Rinehart & Winston – Language Arts & Literature, Grades 9-12
Norton - The Norton Reader
Pearson Longman - Everyday Use: Rhetoric at Work in Reading and Writing
Prentice Hall - Literature

WHEREAS, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive:

THEREFORE, IT IS RESOLVED THAT for the 2013-2014 school year, the Sierra-Plumas Joint Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on September 13, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

Patty Hall, Clerk

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
AUGUST 13, 2013
Downieville School, Downieville, California
This meeting was videoconferenced to
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:30 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Mr. Tim Driscoll, Vice President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator – via videoconference
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director – via videoconference

C. APPROVAL OF THE AGENDA

WRIGHT motioned to approve the agenda with Item 1314-037 tabled until September.
MSCU/WRIGHT/HALL

D. INFORMATION / DISCUSSION ITEMS

1. SUPERINTENDENT'S REPORT

- a. Dr. Grant stated that he met with staff, worked with the Leadership Team and toured the district sites and boundaries. He invited the board to the August 22 Back to School Inservice day in Loyalton.
- b. Downieville school leadership coverage will include Mr. Cooper on site on Tuesdays and Thursdays. Dr. Grant will be there Wednesdays and Marlene Mongolo on Fridays. A lead teacher will also be assigned. Dr. Grant will be available to the Loyalton Elementary school on the days Mr. Cooper is in Downieville.
- c. At the September Board meeting Dr. Grant will present his observations including common core, technology and professional development.
- d. A Weekly Update will be emailed to the Board.
- e. Facilities
 - i. Pliocene Ridge Property – Escrow closed July 19, 2013.

- ii. Old Loyalton Middle School Restroom Project. The project is near completion; the railings are left to be installed.
- iii. Loyalton High School Roof Project – on schedule to finish before school begins on August 26.
- f. Local Control Funding Formula handout was reviewed
- g. 2011-12 No Child Left Behind Requirements met

2. BUSINESS REPORT

There were no comments on the Board Report-Expenditures by Object 07/01/12 to 7/13/13.

3. STAFF REPORTS

Derek Cooper, Site Administrator for Loyalton Elementary and Downieville School, stated that so far seven new students enrolled in LES and 2 new students enrolled in DVL. Interviews are complete and a secretary will be selected for Downieville School. Interviews for the math and science teacher will be conducted on Thursday, August 15.

Marla Stock, Site Administrator for Loyalton Jr/Sr High School reported that an orientation for the 7th and 8th grade students' parents was held.

4. SPTA REPORTS

There were no reports.

5. BOARD MEMBERS' REPORTS

Allen thanked Bernadette Manning for her work in preparing Downieville School for the students. He thanked the Superintendent Search Committee, Sue Roberts and Mike Filippini for their work in securing a superintendent.

PUBLIC COMMENT

- 6.** The Public Hearing to receive comment on the Loyalton Jr/Sr High School's block schedule per Education Codes §46160-46162 was opened at 6:52 pm.

Marla Stock explained that the reason for the public hearing was to inform and listen to parents, staff and the public regarding the middle school/high school combination as it introduces the 7th and 8th grade students to a block schedule.

DRISCOLL commented that the schedule would benefit students in sports. Camille Alfred, 7th and 8th grade teacher, stated that the students will adapt to the block schedule quickly. She believes that the students will benefit by receiving more elective opportunities.

Rose Asquith thanked Marla Stock for her numerous hours of work creating a functioning schedule.

The public hearing closed at 6:55 pm.

President Moore opened the meeting for public comment at 6:55 pm.

Bernadette Manning, Downieville School custodian, implored the board to hire an evening custodian.

Mary Davey, parent, stated that she agreed with Mrs. Manning and added that security is another benefit of having an evening custodian, in addition to keeping the school sanitized. She expressed concern about the buses running in winter weather. She asked the Board to promote the Downieville community to the public in order for families to move and stay here.

Amber Baca-Sainsbury also supported Bernadette Manning and agreed with her statements.

Ms. Baca-Sainsbury introduced herself as a member of the Sierra Arts Council and stated that they are working on the arts in schools trying to remedy the program's lost funding.

Marla Stock clarified that the "Arts in the Schools" grant was not funded. She informed the public that the Sierra Schools Foundation is committed to support art in the Downieville and the Loyalton schools. A proposed music period at Loyalton High was forfeited for so the money could go toward maintaining the same programs provided by the arts council last year. Seven thousand dollars in matching funding is needed.

Janet McHenry stated a reminder that if any teacher wishes a grant from the Sierra Schools Foundation, they must apply.

Mary Davey asked the Board if the revenue from Pliocene School's sale could fund a custodian at Downieville.

President Moore closed the meeting for public comment at 7:05 pm.

E. CONSENT CALENDAR

The following items were included on the consent calendar:

1. Approval of the minutes of the Regular Board meeting held July 9, 2013
2. Approval of the minutes of the Special Board meeting held July 10, 2013
3. Approval of the minutes of the Special Board meeting held July 16, 2013
4. Approval of the bill warrants for the month of July 2013
5. Assignment of Judith Guidotti to 2013-2014 Junior Varsity Volleyball Coach, LHS
6. Assignment of Rhonda McBride to 2013-2014 Cheerleading Advisor, Semester 1 and Semester 2, Loyalton High School
7. Assignment of Steve Fillo to Athletic Director, Downieville School
8. Assignment of Steve Fillo as California Interscholastic Federation representative
9. Approval of Assignment to teach core subjects outside of credential area for 2013-2014 school year (Ed Code 44258.3)
 - a. Megan Meschery, Loyalton Jr/Sr High School, Grade 9-10 English, 3 sections
 - b. Joanne Nunes, Loyalton Jr/Sr High School, History Grade 7-8; World History, US History Grade 9-12, 6 sections

- c. Clara Schumacher, Sierra Pass Continuation School, English, History, Math, Science, 4 sections
 - d. Augustine Corcoran, Downieville High School, Spanish I & II, 1 section
- WRIGHT motioned that the consent calendar be approved, with the following corrections: July 9, 2013 Regular Board meeting, Public Comment/to reflect MOORE as the president. Item 1314-15 corrected to reflect HALL and MOORE on the Transportation Committee/HALL seconded to approve the Consent Calendar as corrected.

F. ACTION ITEMS

Old Business

- 1314-019 Response to Grand Jury Report
<http://www.sierracounty.ca.gov/DocumentCenter/View/431>
District Superintendent, Dr. Merrill Grant reviewed the Grand Jury Report and states that the District responds and agrees with the findings. Dr. Grant also commented that the issues of communication are something that school districts struggle with and stated that he will work to get the public well informed and involved utilizing our technological resources.

New Business

- 1314-020 Approval of Agreement with Merrill M. Grant, Ed.D. and Sierra-Plumas Joint Unified School District, Superintendent, August 1, 2013, through December 31, 2014
WRIGHT/DRYDEN
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-021 Authorization for Merrill M. Grant, Ed.D., to hold authority to sign Office of Public School Construction documents
DRYDEN/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-022 Accept letter of resignation of Juan Lopez-Martinez, custodian, Loyalton Schools, (1.0 FTE), effective July 23, 2013
MSCU/WRIGHT/DRISCOLL

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
August 13, 2013

- 1314-023 Authorize to fill 1.0 FTE Custodian position, Loyalton High School
HALL/DRISCOLL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-024 Accept letter of resignation from Amy Holland, Instructional Aide, (.13 FTE),
effective July 25, 2013
MSCU/DRYDEN/HALL
- 1314-025 Authorize to fill Library Aide position, .33 FTE (2 hrs daily), Downieville School
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-026 Accept letter of resignation from Jason Perry, Certificated teacher, effective June 30,
2013
HALL/WRIGHT
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0
- 1314-027 Authorize to fill 1.0 FTE Certificated teacher science and mathematics position,
Downieville Junior/Senior High School
MSCU/HALL/WRIGHT
- 1314-028 Authorize to fill .66 FTE (4 hours daily) Instructional Aide, Loyalton High School
(funded by Title 1)
MSCU/HALL/DRYDEN
- 1314-029 Authorize to fill .12 FTE (60 minutes daily) Noon Supervisor, Loyalton Jr/Sr High
School
MSCU/WRIGHT/DRYDEN
- 1314-030 Approval of 2013-2014 Certificated Substitute List
MSCU/DRISCOLL/HALL
- 1314-031 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators
WRIGHT/HALL

Sierra-Plumas Joint Unified School District
 Minutes of the School District Governing Board
 Regular Meeting
 August 13, 2013

TRUSTEE DRISCOLL AYE
 TRUSTEE DRYDEN AYE
 TRUSTEE HALL AYE
 TRUSTEE WRIGHT AYE
 TRUSTEE MOORE AYE
 5/0

1314-032 Authorization to submit Agriculture Career Technical Education Grant
 HALL motioned to authorize submission of the Agriculture Career Technical
 Education Grant when opened by the State/DRISCOLL seconded.
 TRUSTEE DRISCOLL AYE
 TRUSTEE DRYDEN AYE
 TRUSTEE HALL AYE
 TRUSTEE WRIGHT AYE
 TRUSTEE MOORE AYE
 5/0

1314-033 Adoption of Resolution No. 13-002, Home to School Transportation (Post
 meeting note: This item was brought back to September 10, 2013,
 Agenda/Consent Calendar due to remedy of clerical error.)
 WRIGHT/HALL
 TRUSTEE DRISCOLL AYE
 TRUSTEE DRYDEN AYE
 TRUSTEE HALL AYE
 TRUSTEE WRIGHT AYE
 TRUSTEE MOORE AYE
 5/0

1314-034 Approval of Current Electric & Alarm Proposal in the amount of \$5,397.69
 HALL/WRIGHT
 TRUSTEE DRISCOLL ABSTAIN
 TRUSTEE DRYDEN AYE
 TRUSTEE HALL AYE
 TRUSTEE WRIGHT AYE
 TRUSTEE MOORE AYE

1314-035 Approval of Randy Hill Construction (Loyalton High School Re-roof Project)
 Lease Lease-Back change orders #9, 10,11, 12, 13 and 14A (Post meeting
 note: This item was brought back to the September 10, 2013, Agenda/Action
 Items to secure a motion and second.)
 TRUSTEE DRISCOLL AYE
 TRUSTEE DRYDEN AYE
 TRUSTEE HALL AYE
 TRUSTEE WRIGHT AYE
 TRUSTEE MOORE AYE
 5/0

1314-036 Approval of Randy Hill Construction Lease Lease-Back #2, change order #1A
 HALL/DRYDEN

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
August 13, 2013

TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-037 Authorization for Superintendent to enter into a Third Amendment to Cooperative Agreement for Improvements and Use of the Sierraville School - *Tabled Until September*

1314-038 Authorization for Superintendent to enter into an Agreement for Special Services with School Services of California, Inc.
MSCU/DRISCOLL/WRIGHT

1314-039 Adoption ~~Approval~~ of Budget Revision for Fiscal Year 2012-13 (Resolution 13-003)
WRIGHT/HALL
TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
5/0

1314-040 Approval of Budget Revision for Fiscal Year 2013-14
This item tabled until September, if required at that time.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS
MOORE indicated that items 1314-041 through 1314-047, would be voted on together, with 1314-041 reflecting the choice of Option 1
MSCU/HALL/DRISCOLL

1314-041 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision

1314-042 Board Policy 3460, Financial Reports and Accountability, revision

1314-043 Administrative Regulation 3460, Financial Reports and Accountability, revision

1314-044 Board Policy 3580, District Records, revision

1314-045 Administrative Regulation 3580, District Records, revision

1314-046 Exhibit E4112.9, Employee Notifications, revision

1314-047 Administrative Regulation 4117.14, Postretirement Employment, revision

G. ADVANCED PLANNING

1. The next Regular Board Meeting will be held on September 10 2013, Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
 - a. Budget revision, if required
 - b. Discussion/formulation of technology committee
 - c. Cooperative agreement-Sierraville school
 - d. Lead Teacher in Downieville
 - e. Superintendent's focus points
 - f. AYP/API and STAR results
 - g. Superintendent Evaluation/Goals

I. ADJOURNMENT

MSCU/WRIGHT/HALL
ADJOURNED at 7:37 pm.

Sharon Dryden, Clerk

Merrill M. Grant, Ed.D.,
Superintendent

Sierra County/Sierra-Plumas Joint USD

Board Policy

Vision

BP 0000

Philosophy, Goals, Objectives and Comprehensive Plans

We envision schools where all children succeed, where all children feel safe, and where their curiosity is cultivated. We will provide an educational environment that encourages productive, responsible citizens.

It is our goal to equip students with the tools to live and to contribute successfully in a rapidly changing world.

Our schools will offer a challenging, meaningful, and relevant curriculum that values creativity, critical thinking, and effective communication.

Our students will be able to apply knowledge to new contexts and do so with honesty and integrity.

Our students will learn to appreciate beauty and care for the environment as well as each other and ultimately understand that their actions can make a difference.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall recommend an appropriate process for establishing and/or reviewing the district's vision statement which is inclusive of parents/guardians, students, staff and community members.

The Board of Education shall review the district vision statements at least every three years or whenever a new Board member or Superintendent joins the district. Following these reviews the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians and the community and shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

(cf. 1100 - Communication with the Public)

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

WEB SITES

CSBA: <http://www.csba.org>

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
SIERRA COUNTY OFFICE OF EDUCATION
Sierraville, California

Policy adopted: April 10, 2007

Revised: July 14, 2009

Reviewed: September 10, 2013

SIERRA COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 13-004

Resolution for Adopting the Gann Limit

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, the County must establish a revised Gann Limit for the 2012 – 2013 fiscal year and a projected Gann Limit for the 2013 – 2014 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2012 – 2013 and 2013 – 2014 fiscal years are made in accord with applicable constitutional and statutory law; and

BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2012 – 2013 and 2013 – 2014 years do not exceed the limitations imposed by Proposition 4; and

BE IT FURTHER RESOLVED, that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

Passed and adopted at a regular meeting of the Sierra County Board of Education held September 10, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

Patricia Hall, Clerk

SIERRA COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 13-004

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WHEREAS, the County must establish a revised Gann Limit for the 2012 – 2013 fiscal year and a projected Gann Limit for the 2013 – 2014 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2012 – 2013 and 2013 – 2014 fiscal years are made in accord with applicable constitutional and statutory law; and

BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2012 – 2013 and 2013 – 2014 years do not exceed the limitations imposed by Proposition 4; and

BE IT FURTHER RESOLVED, that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

Passed and adopted at a regular meeting of the Sierra County Board of Education held September 10, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

Patricia Hall, Clerk

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
PRIOR YEAR DATA	2011-12 Actual			2012-13 Actual		
*2011-12 Actual Appropriations Limit and Gann ADA are from county's prior year Gann data reported to the CDE)						
PRIOR YEAR APPROPRIATIONS LIMIT						
1. Program Portion of Prior Year Appropriations Limit (Preload/Line D16c, PY column)	7,807.42		7,807.42			0.00
2. Other Services Portion of Prior Year Appropriations Limit (Preload/Line D16d, PY column)	175,250.77		175,250.77			172,946.70
3. TOTAL PRIOR YEAR APPROPRIATIONS LIMIT (Lines A1 plus A2)	183,058.19	0.00	183,058.19			172,946.70
PRIOR YEAR GANN ADA						
4. Program ADA (Preload/Line B5, PY column)	17.52		17.52			0.00
5. Other ADA (Preload/Line B6, PY column)	382.81		382.81			364.07
Adjustments to 2011-12			Adjustments to 2012-13			
ADJUSTMENTS TO PRIOR YEAR LIMIT AND ADA						
ADJUSTMENTS TO PRIOR YEAR LIMIT						
6. Reorganizations and Other Transfers						
7. Temporary Voter Approved Increases						
8. Less: Lapses of Voter Approved Increases						
9. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A6 plus A7 minus A8)			0.00			0.00
10. Adjustments to Program Portion ((Lines A1 divided by A3) times Line A9)	0.00		0.00	0.00		0.00
11. Adjustments to Other Services Portion (Lines A9 minus A10)			0.00			0.00
ADJUSTMENTS TO PRIOR YEAR ADA (Only for reorganizations and other transfers, and only if adjustments to the appropriations limit amounts are entered in Line A6 or A10 above)						
12. Adjustments to Program ADA						
13. Adjustments to Other ADA						
B. CURRENT YEAR GANN ADA	2012-13 Annual Report			2013-14 Annual Estimate		
CURRENT YEAR PROGRAM ADA (2012-13 data should tie to Principal Apportionment Attendance Software reports plus any ADA for charter schools approved by the COE)						
1. Total Elementary ADA (Form A, Line 8)**			0.00			0.00
2. Total High School ADA (Form A, Line 22)**			0.00			0.00
3. Total Charter Schools ADA (Form A, Line 33)			0.00			0.00
4. Less: Adult ADA (Form A, Lines 18 through 20)**	0.00		0.00	0.00		0.00
5. Total (Lines B1 through B3 minus B4)	0.00	0.00	0.00	0.00	0.00	0.00
2012-13 P2 Report			2013-14 P2 Estimate			
CURRENT YEAR OTHER ADA						
6. Total District Gann ADA (District Form GANN, Line B9)			364.07			358.39
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2012-13 Actual			2013-14 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	651.38		651.38	100.00		100.00
2. Timber Yield Tax (Object 8022)	1,627.56		1,627.56	5.00		5.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	58,178.62		58,178.62	59,000.00		59,000.00
5. Unsecured Roll Taxes (Object 8042)	2,766.83		2,766.83	3,000.00		3,000.00
6. Prior Years' Taxes (Object 8043)	127.34		127.34	40.00		40.00
7. Supplemental Taxes (Object 8044)	201.25		201.25	200.00		200.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	660.00		660.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Receipts from County Bd. of Supervisors (Object 8070)	0.00		0.00	0.00		0.00
11. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
12. Comm. Redevelopment Funds (Objects 8047 & 8625)	0.00		0.00	0.00		0.00
13. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
14. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
15. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
16. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
17. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C16)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
8. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)						
19. TOTAL LOCAL PROCEEDS OF TAXES (Lines C17 plus C18)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00
EXCLUDED APPROPRIATIONS						
20. Medicare (Enter federally mandated amounts only from objs. 3301 and 3302; do not include negotiated amounts)			0.00			0.00
OTHER EXCLUSIONS						
21. Americans with Disabilities Act						
22. Unreimbursed Court Mandated Desegregation Costs						
23. Other Unfunded Court-ordered or Federal Mandates						
24. TOTAL EXCLUSIONS (Lines C20 through C23)			0.00			0.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
25. Revenue Limit State Aid - CY (objects 8011 and 8012)	345,683.00		345,683.00	344,486.00		344,486.00
26. Revenue Limit State Aid - Prior Years (Object 8019)	(595.00)		(595.00)	0.00		0.00
27. Supplemental Instruction - CY (Res. 0000, Object 8590)**			0.00			0.00
28. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
29. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**			0.00			0.00
30. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
31. ROC/P Apportionment - CY (Res. 0000, Object 8590)**			0.00			0.00
32. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
33. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
34. Charter Schs. Categorical Block Grant (Object 8590)**			0.00			0.00
35. SUBTOTAL STATE AID RECEIVED (Lines C25 through C34)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
LESS TRANSFERS FROM DISTRICTS						
36. Trans. of Spec. Ed. Special Day Class (Form RL, Line 23a)			0.00			0.00
37. Trans. of County Comm. Sch. Funds (Form RL, Line 24)			0.00			0.00
38. TOTAL TRANSFERS FROM DISTRICTS (Lines C36 plus C37)	0.00	0.00	0.00	0.00	0.00	0.00
39. TOTAL STATE AID (Lines C35 minus C38)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
DATA FOR INTEREST CALCULATION						
40. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	1,295,542.65		1,295,542.65	1,304,819.00		1,304,819.00
41. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	10,836.05		10,836.05	6,100.00		6,100.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2012-13 Actual			2013-14 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A10)			7,807.42			0.00
2. Inflation Adjustment			1.0377			1.0512
3. Program Population Adjustment (Lines B5 divided by [A4 plus A12]) (Round to four decimal places)			0.0000			0.0000
4. PRELIMINARY PROGRAM LIMIT (Lines D1 times D2 times D3)			0.00			0.00
5. Revised Prior Year Other Services Limit (Lines A2 plus A11)			175,250.77			172,946.70
6. Inflation Adjustment			1.0377			1.0512
7. Other Services Population Adj. (Lines B6 divided by [A5 plus A13]) (Round to four decimal places)			0.9510			0.9844
8. PRELIMINARY OTHER SERVICES LIMIT (Lines D5 times D6 times D7)			172,946.70			178,965.47
9. PRELIMINARY TOTAL APPROPRIATIONS LIMIT (Lines D4 plus D8)			172,946.70			178,965.47
APPROPRIATIONS SUBJECT TO THE LIMIT						
10. Local Revenues Excluding Interest (Line C19)			63,552.98			63,005.00
11. Preliminary State Aid Calculation						
a. Maximum State Aid in Local Limit (Lesser of Line C39 or [Lines D9 minus D10 plus C24], if negative, then zero)			109,393.72			115,960.47
12. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Lines C41 divided by [C40 minus C41] times [D10 plus D11a])			1,458.74			840.59
b. Total Local Proceeds of Taxes (Lines D10 plus D12a)			65,011.72			63,845.59

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
13. State Aid in Proceeds of Taxes (lesser of Line D11a or [Lines D9 minus D12b plus C24]; if negative, then zero)			107,934.98			115,119.88
14. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D12b)			65,011.72			
b. State Subventions (Line D13)			107,934.98			
c. Less: Excluded Appropriations (Line C24)			0.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D14a plus D14b minus D14c)			172,946.70			
15. Adjustments to the Limit Per Government Code Section 7902.1 (Line D14d minus D9; if negative, then zero)			0.00			
If not zero report amount to: Ana J. Matosantos, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814						
16. Apply to Program and Other Services						
a. Program Portion of Adjustment (Lines [D4 divided by D9] times D15)	0.00		0.00			
b. Other Services Portion of Adjustment (Lines D15 minus D16a)			0.00			
c. Final Program Portion of Limit (Lines D4 plus D16a)			0.00			
d. Final Other Services Portion of Limit (Lines D8 plus D16b)			172,946.70			
SUMMARY						
17. Adjusted Appropriations Limit (Lines D16c plus D16d)			172,946.70			178,965.47
18. Appropriations Subject to the Limit (Line D14d)			172,946.70			

Please provide below an explanation for each entry in the adjustments column. Impacted by the flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011). Amounts in Section C, State Aid Received, can no longer be extracted and must be manually input into the Adjustments column.

Gann Contact Person	Contact Phone Number
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DRAFT

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) Revenue Limit Sources		8010-8099	413,279.23	0.00	413,279.23	407,491.00	0.00	407,491.00	-1.4%
2) Federal Revenue		8100-8299	0.00	138,711.17	138,711.17	0.00	166,294.00	166,294.00	19.9%
3) Other State Revenue		8300-8599	62,456.22	397,177.31	459,633.53	84,116.00	386,368.00	470,484.00	2.4%
4) Other Local Revenue		8600-8799	251,156.59	32,762.13	283,918.72	233,425.00	27,125.00	260,550.00	-8.2%
5) TOTAL REVENUES			726,892.04	568,650.61	1,295,542.65	725,032.00	579,787.00	1,304,819.00	0.7%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	40,206.00	253,695.14	293,901.14	40,309.00	248,252.00	288,561.00	-1.8%
2) Classified Salaries		2000-2999	222,931.67	113,290.75	336,222.42	220,819.00	109,699.00	330,518.00	-1.7%
3) Employee Benefits		3000-3999	183,480.17	125,531.97	309,012.14	185,443.00	122,702.00	308,145.00	-0.3%
4) Books and Supplies		4000-4999	13,600.16	7,839.87	21,440.03	15,050.00	20,338.00	35,388.00	65.1%
5) Services and Other Operating Expenditures		5000-5999	104,606.46	118,850.70	223,457.16	197,727.00	138,280.00	336,007.00	50.4%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	260,231.32	0.00	260,231.32	356,594.00	0.00	356,594.00	37.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(39,372.78)	39,372.78	0.00	(25,452.00)	25,452.00	0.00	0.0%
9) TOTAL EXPENDITURES			785,683.00	658,581.21	1,444,264.21	990,490.00	664,723.00	1,655,213.00	14.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			(58,790.96)	(89,930.60)	(148,721.56)	(265,458.00)	(84,936.00)	(350,394.00)	135.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929	63,175.86	0.00	63,175.86	0.00	0.00	0.00	-100.0%
a) Transfers In									
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources									
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(25,561.42)	88,737.28	63,175.86	(84,936.00)	84,936.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(84,352.38)	(1,193.32)	(85,545.70)	(350,394.00)	0.00	(350,394.00)	309.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance		9791	1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
a) As of July 1 - Unaudited		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Audit Adjustments									
c) As of July 1 - Audited (F1a + F1b)			1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
2) Ending Balance, June 30 (E + F1e)			1,828,292.29	12,090.75	1,840,383.04	1,477,898.29	12,090.75	1,489,989.04	-19.0%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	500.00	0.00	500.00	500.00	0.00	500.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	12,090.75	12,090.75	0.00	12,090.75	12,090.75	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	65,000.00	0.00	65,000.00	New
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	163,000.00	0.00	163,000.00	New
Unassigned/Unappropriated Amount		9790	1,827,792.29	0.00	1,827,792.29	1,249,398.29	0.00	1,249,398.29	-31.6%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	2,061,454.59	(163,053.10)	1,898,401.49				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	500.00	0.00	500.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	2,000.00	2,000.00				
4) Due from Grantor Government		9290	1,445.47	242,533.77	243,979.24				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL ASSETS			2,063,400.06	81,480.67	2,144,880.73				
H. LIABILITIES									
1) Accounts Payable		9500	214,166.81	222.88	214,389.69				
2) Due to Grantor Governments		9590	20,940.96	38,633.40	59,574.36				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Deferred Revenue		9650	0.00	30,533.64	30,533.64				
6) TOTAL LIABILITIES			235,107.77	69,389.92	304,497.69				
I. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G9 - H6)			1,828,292.29	12,090.75	1,840,383.04				

Description	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
REVENUE LIMIT SOURCES							
Principal Apportionment							
State Aid - Current Year	272,420.00	0.00	272,420.00	254,121.00	0.00	254,121.00	-6.7%
Education Protection Account State Aid - Current Year	73,263.00	0.00	73,263.00	90,365.00	0.00	90,365.00	23.3%
Charter Schools General Purpose Entitlement - State Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years	(595.00)	0.00	(595.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions	651.38	0.00	651.38	100.00	0.00	100.00	-84.6%
Homeowners' Exemptions	1,627.56	0.00	1,627.56	5.00	0.00	5.00	-99.7%
Timber Yield Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes							
County & District Taxes	58,178.62	0.00	58,178.62	59,000.00	0.00	59,000.00	1.4%
Secured Roll Taxes	2,766.83	0.00	2,766.83	3,000.00	0.00	3,000.00	8.4%
Unsecured Roll Taxes	127.34	0.00	127.34	40.00	0.00	40.00	-68.6%
Prior Years' Taxes	201.25	0.00	201.25	200.00	0.00	200.00	-0.6%
Supplemental Taxes							
Education Revenue Augmentation Fund (ERAF)	0.00	0.00	0.00	660.00	0.00	660.00	New
Community Redevelopment Funds (SB 617/699/1992)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Receipt from Co. Board of Sup.	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-Revenue Limit (50%) Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, Revenue Limit Sources	408,640.98	0.00	408,640.98	407,491.00	0.00	407,491.00	-0.3%
Revenue Limit Transfers							
Unrestricted Revenue Limit Transfers - Current Year	0.00		0.00	0.00		0.00	0.0%
Juvenile Court/County Community Schools Transfer		0.00	0.00		0.00	0.00	0.0%
Community Day Schools Transfer		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Special Education ADA Transfer	6500	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	4,638.25	0.00	4,638.25	0.00	0.00	0.00	-100.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUE LIMIT SOURCES			413,279.23	0.00	413,279.23	407,491.00	0.00	407,491.00	-1.4%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	101,607.00	101,607.00	0.00	96,512.00	96,512.00	-5.0%
Special Education Discretionary Grants		8182	0.00	33,516.35	33,516.35	0.00	37,818.00	37,818.00	12.8%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 4204, 5510	8290	6,663.00	6,663.00	6,663.00	5,898.00	5,898.00	5,898.00	-11.5%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	(3,075.18)	(3,075.18)	0.00	26,066.00	26,066.00	-947.6%
TOTAL, FEDERAL REVENUE			0.00	138,711.17	138,711.17	0.00	166,294.00	166,294.00	19.9%
OTHER STATE REVENUE									
Other State Apportionments									
Community Day School Additional Funding	2430	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Current Year									
Prior Years	2430	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Entitlement	6355-6360	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Current Year									
Prior Years	6355-6360	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan	6500	8311	329,960.00	329,960.00	329,960.00	310,462.00	310,462.00	310,462.00	-5.9%
Current Year									
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Spec. Ed. Transportation	7240	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3	8434	8434	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs	8520	8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements	8550	8550	210.00	0.00	210.00	458.00	458.00	458.00	118.1%
Lottery - Unrestricted and Instructional Materials	8560	8560	4,112.93	1,126.29	5,239.22	4,510.00	950.00	5,460.00	4.2%
Tax Relief Subventions									
Restricted Levies - Other									

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590		0.00	0.00		0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650-6690	8590		20,664.48	20,664.48		37,500.00	37,500.00	81.5%
Healthy Start	6240	8590		0.00	0.00		0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	58,133.29	45,426.54	103,559.83	79,148.00	37,456.00	116,604.00	12.6%
TOTAL, OTHER STATE REVENUE			62,456.22	397,177.31	459,633.53	84,116.00	386,368.00	470,484.00	2.4%

Description	2012-13 Unaudited Actuals		2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	
OTHER LOCAL REVENUE						
Other Local Revenue						
County and District Taxes						
Other Restricted Levies						
Secured Roll	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes						
Parcel Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Other	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds						
Not Subject to RL Deduction	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from						
Delinquent Non-Revenue						
Limit Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Sales						
Sale of Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals	0.00	0.00	0.00	0.00	0.00	0.0%
Interest	10,836.05	0.00	10,836.05	6,100.00	0.00	-43.7%
Net Increase (Decrease) in the Fair Value						
of Investments	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts						
Adult Education Fees	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals						
Transportation Services						
Interagency Services	240,298.27	0.00	240,298.27	227,325.00	0.00	-5.4%
Mitigation/Developer Fees	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Other Local Revenue			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Plus: Misc Funds Non-Revenue Limit (50%) Adjustment		8691							
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	22.27	4,000.00	4,022.27	0.00	0.00	0.00	-100.0%
Tuition		8710	0.00	28,762.13	28,762.13	0.00	27,125.00	27,125.00	-5.7%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments - Special Education SELPA Transfers From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			251,156.59	32,762.13	283,918.72	233,425.00	27,125.00	260,550.00	-8.2%
TOTAL, REVENUES			726,892.04	568,650.61	1,295,542.65	725,032.00	579,787.00	1,304,819.00	0.7%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	22,176.00	148,646.34	170,822.34	22,279.00	142,698.00	164,977.00	-3.4%
Certificated Pupil Support Salaries		1200	0.00	57,887.00	57,887.00	0.00	58,392.00	58,392.00	0.9%
Certificated Supervisors' and Administrators' Salaries		1300	18,030.00	47,161.80	65,191.80	18,030.00	47,162.00	65,192.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			40,206.00	253,695.14	293,901.14	40,309.00	248,252.00	288,561.00	-1.8%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	8,869.60	101,904.76	110,774.36	8,517.00	98,667.00	107,184.00	-3.2%
Classified Support Salaries		2200	0.00	5,665.99	5,665.99	8,350.00	4,888.00	13,238.00	133.6%
Classified Supervisors' and Administrators' Salaries		2300	100,395.00	0.00	100,395.00	90,812.00	0.00	90,812.00	-9.5%
Clerical, Technical and Office Salaries		2400	113,667.07	0.00	113,667.07	113,140.00	0.00	113,140.00	-0.5%
Other Classified Salaries		2900	0.00	5,720.00	5,720.00	0.00	6,144.00	6,144.00	7.4%
TOTAL, CLASSIFIED SALARIES			222,931.67	113,290.75	336,222.42	220,819.00	109,699.00	330,518.00	-1.7%
EMPLOYEE BENEFITS									
STRS		3101-3102	3,580.72	20,634.32	24,215.04	1,838.00	20,481.00	22,319.00	-7.8%
PERS		3201-3202	39,556.08	8,201.60	47,757.68	42,721.00	9,363.00	52,074.00	9.0%
OASDI/Medicare/Alternative		3301-3302	17,250.62	12,185.91	29,436.53	18,554.00	11,568.00	30,122.00	2.3%
Health and Welfare Benefits		3401-3402	80,410.69	68,923.64	149,334.33	85,329.00	69,893.00	155,222.00	3.9%
Unemployment Insurance		3501-3502	3,937.20	3,999.47	7,936.67	1,145.00	378.00	1,523.00	-80.8%
Workers' Compensation		3601-3602	7,522.38	10,441.26	17,963.64	8,126.00	11,029.00	19,155.00	6.6%
OPEB, Allocated		3701-3702	14,771.56	0.00	14,771.56	27,730.00	0.00	27,730.00	87.7%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	3,492.48	1,145.77	4,638.25	0.00	0.00	0.00	-100.0%
Other Employee Benefits		3901-3902	12,958.44	0.00	12,958.44	0.00	0.00	0.00	-100.0%
TOTAL, EMPLOYEE BENEFITS			183,480.17	125,531.97	309,012.14	185,443.00	122,702.00	308,145.00	-0.3%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	293.13	293.13	0.00	0.00	0.00	-100.0%
Books and Other Reference Materials		4200	0.00	3,744.80	3,744.80	300.00	6,313.00	6,613.00	76.6%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Materials and Supplies		4300	13,600.16	3,801.94	17,402.10	14,750.00	14,025.00	28,775.00	65.4%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			13,600.16	7,839.87	21,440.03	15,050.00	20,338.00	35,388.00	65.1%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	47,800.00	47,800.00	0.00	33,544.00	33,544.00	-29.8%
Travel and Conferences		5200	7,785.28	4,280.68	12,065.96	6,200.00	17,785.00	23,985.00	98.8%
Dues and Memberships		5300	8,392.32	600.00	8,992.32	16,870.00	600.00	17,470.00	94.3%
Insurance		5400 - 5450	4,759.50	5,427.50	10,187.00	5,000.00	5,200.00	10,200.00	0.1%
Operations and Housekeeping Services		5500	3,034.45	6,586.47	9,620.92	4,000.00	4,000.00	8,000.00	-16.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	830.46	85.45	915.91	2,100.00	600.00	2,700.00	194.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	79,368.66	54,070.60	133,439.26	161,557.00	76,551.00	238,108.00	78.4%
Communications		5900	435.79	0.00	435.79	2,000.00	0.00	2,000.00	358.9%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			104,606.46	118,850.70	223,457.16	197,727.00	138,280.00	336,007.00	50.4%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition		7110	137,325.10	0.00	137,325.10	143,407.00	0.00	143,407.00	4.4%
Tuition for Instruction Under Interdistrict Attendance Agreements		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7141	122,906.22	0.00	122,906.22	213,187.00	0.00	213,187.00	73.5%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7222	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7222	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers			0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			260,231.32	0.00	260,231.32	356,594.00	0.00	356,594.00	37.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(39,372.78)	39,372.78	0.00	(25,452.00)	25,452.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(39,372.78)	39,372.78	0.00	(25,452.00)	25,452.00	0.00	0.0%
TOTAL EXPENDITURES			785,683.00	658,581.21	1,444,264.21	990,490.00	664,723.00	1,655,213.00	14.6%

Description	2012-13 Unaudited Actuals		2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	
INTERFUND TRANSFERS						
INTERFUND TRANSFERS IN						
From: Special Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In	63,175.86	0.00	63,175.86	0.00	0.00	-100.0%
(a) TOTAL INTERFUND TRANSFERS IN	63,175.86	0.00	63,175.86	0.00	0.00	-100.0%
INTERFUND TRANSFERS OUT						
To: Child Development Fund	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES						
SOURCES						
State Appointments Emergency Appointments	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds						
Proceeds from Sale/Lease- Purchase of Land/Buildings	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources						
County School Bldg Aid	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds * Proceeds from Certificates of Participation	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES	0.00	0.00	0.00	0.00	0.00	0.0%
USES						

Description	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Transfers of Funds from Lapsed/Reorganized LEAs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS							
Contributions from Unrestricted Revenues	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
Contributions from Restricted Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)	(25,561.42)	88,737.28	63,175.86	(84,936.00)	84,936.00	0.00	-100.0%

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) Revenue Limit Sources		8010-8099	413,279.23	0.00	413,279.23	407,491.00	0.00	407,491.00	-6.7%
2) Federal Revenue		8100-8299	0.00	138,711.17	138,711.17	0.00	166,294.00	166,294.00	19.9%
3) Other State Revenue		8300-8599	62,456.22	397,177.31	459,633.53	84,116.00	386,368.00	470,484.00	2.4%
4) Other Local Revenue		8600-8799	251,156.59	32,762.13	283,918.72	233,425.00	27,125.00	260,550.00	-8.2%
5) TOTAL REVENUES			726,892.04	568,650.61	1,295,542.65	725,032.00	579,787.00	1,304,819.00	-0.8%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		76,704.66	422,726.03	499,430.69	58,826.00	416,497.00	475,323.00	-4.8%
2) Instruction - Related Services	2000-2999		9,191.74	70,615.79	79,807.53	8,465.00	94,560.00	103,025.00	29.1%
3) Pupil Services	3000-3999		3,377.99	91,943.93	95,321.92	36,646.00	91,233.00	127,879.00	34.2%
4) Ancillary Services	4000-4999		0.00	6,677.04	6,677.04	0.00	11,961.00	11,961.00	79.1%
5) Community Services	5000-5999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		424,507.32	39,372.78	463,880.10	507,013.00	25,452.00	532,465.00	14.8%
8) Plant Services	8000-8999		11,670.07	27,245.64	38,915.71	22,946.00	25,020.00	47,966.00	23.3%
9) Other Outgo	9000-9999	Except 7600-7699	260,231.32	0.00	260,231.32	356,594.00	0.00	356,594.00	37.0%
10) TOTAL EXPENDITURES			785,683.00	658,581.21	1,444,264.21	990,490.00	664,723.00	1,655,213.00	14.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			(58,790.96)	(89,930.60)	(148,721.56)	(265,458.00)	(84,936.00)	(350,394.00)	135.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929							
a) Transfers In			63,175.86	0.00	63,175.86	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		8980-8999	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
3) Contributions									
4) TOTAL OTHER FINANCING SOURCES/USES			(25,561.42)	88,737.28	63,175.86	(84,936.00)	84,936.00	0.00	-100.0%

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(84,352.38)	(1,193.32)	(85,545.70)	(350,394.00)	0.00	(350,394.00)	309.6%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance		9791	1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
a) As of July 1 - Unaudited		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Audit Adjustments									
c) As of July 1 - Audited (F1a + F1b)		9795	1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
d) Other Restatements			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
2) Ending Balance, June 30 (E + F1e)			1,828,292.29	12,090.75	1,840,383.04	1,477,898.29	12,090.75	1,489,989.04	-19.0%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	500.00	0.00	500.00	500.00	0.00	500.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	12,090.75	12,090.75	0.00	12,090.75	12,090.75	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	65,000.00	0.00	65,000.00	New
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	163,000.00	0.00	163,000.00	New
Unassigned/Unappropriated Amount		9790	1,827,792.29	0.00	1,827,792.29	1,249,398.29	0.00	1,249,398.29	-31.6%

Resource	Description	2012-13		2013-14	
		Unaudited Actuals	Budget	Unaudited Actuals	Budget
6300	Lottery: Instructional Materials	781.75	781.75		
6512	Special Ed: Mental Health Services	9,309.00	9,309.00		
9010	Other Restricted Local	2,000.00	2,000.00		
Total, Restricted Balance		12,090.75	12,090.75		

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	421,172.40	0.00	-100.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			421,172.40	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	357,996.54	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			357,996.54	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			63,175.86	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	63,175.86	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(63,175.86)	0.00	-100.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 - H6)			0.00		

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
FEDERAL REVENUE					
Forest Reserve Funds		8260	63,175.86	0.00	-100.0%
Pass-Through Revenues from Federal Sources		8287	357,996.54	0.00	-100.0%
TOTAL, FEDERAL REVENUE			421,172.40	0.00	-100.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			421,172.40	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	357,996.54	0.00	-100.0%
To County Offices		7212	0.00	0.00	0.0%
JPAs		7213	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			357,996.54	0.00	-100.0%
TOTAL, EXPENDITURES			357,996.54	0.00	-100.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	63,175.86	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			63,175.86	0.00	-100.0%

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	421,172.40	0.00	-100.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			421,172.40	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	357,996.54	0.00	-100.0%
10) TOTAL, EXPENDITURES			357,996.54	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			63,175.86	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	63,175.86	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(63,175.86)	0.00	-100.0%

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2012-13 Unaudited Actuals</u>	<u>2013-14 Budget</u>
		<u>0.00</u>	<u>0.00</u>

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA	2011-12 Actual			2012-13 Actual		
2011-12 Actual Appropriations Limit and Gann ADA are from county's prior year Gann data reported to the CDE						
PRIOR YEAR APPROPRIATIONS LIMIT						
1. Program Portion of Prior Year Appropriations Limit (Preload/Line D16c, PY column)	7,807.42		7,807.42			0.00
2. Other Services Portion of Prior Year Appropriations Limit (Preload/Line D16d, PY column)	175,250.77		175,250.77			64,089.03
3. TOTAL PRIOR YEAR APPROPRIATIONS LIMIT (Lines A1 plus A2)	183,058.19	0.00	183,058.19			64,089.03
PRIOR YEAR GANN ADA						
4. Program ADA (Preload/Line B5, PY column)	17.52		17.52			0.00
5. Other ADA (Preload/Line B6, PY column)	382.81		382.81			0.00
ADJUSTMENTS TO PRIOR YEAR LIMIT AND ADA			ADJUSTMENTS TO 2012-13			
ADJUSTMENTS TO PRIOR YEAR LIMIT			ADJUSTMENTS TO 2012-13			
6. Reorganizations and Other Transfers						
7. Temporary Voter Approved Increases						
8. Less: Lapses of Voter Approved Increases						
9. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A6 plus A7 minus A8)			0.00			0.00
10. Adjustments to Program Portion ((Lines A1 divided by A3] times Line A9)	0.00		0.00	0.00		0.00
11. Adjustments to Other Services Portion (Lines A9 minus A10)			0.00			0.00
ADJUSTMENTS TO PRIOR YEAR ADA (Only for reorganizations and other transfers, and only if adjustments to the appropriations limit amounts are entered in Line A6 or A10 above)						
12. Adjustments to Program ADA						
13. Adjustments to Other ADA						
B. CURRENT YEAR GANN ADA	2012-13 Annual Report			2013-14 Annual Estimate		
CURRENT YEAR PROGRAM ADA (2012-13 data should tie to Principal Apportionment Attendance Software reports plus any ADA for charter schools approved by the COE)						
1. Total Elementary ADA (Form A, Line 8)**			0.00			0.00
2. Total High School ADA (Form A, Line 22)**			0.00			0.00
3. Total Charter Schools ADA (Form A, Line 33)			0.00			0.00
4. Less: Adult ADA (Form A, Lines 18 through 20)**	0.00		0.00	0.00		0.00
5. Total (Lines B1 through B3 minus B4)	0.00	0.00	0.00	0.00	0.00	0.00
CURRENT YEAR OTHER ADA			2012-13 P2 Report			
6. Total District Gann ADA (District Form GANN, Line B9)			District Gann ADA must be entered			District Gann ADA must be entered
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2012-13 Actual			2013-14 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	651.38		651.38	100.00		100.00
2. Timber Yield Tax (Object 8022)	1,627.56		1,627.56	5.00		5.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	58,178.62		58,178.62	59,000.00		59,000.00
5. Unsecured Roll Taxes (Object 8042)	2,766.83		2,766.83	3,000.00		3,000.00
6. Prior Years' Taxes (Object 8043)	127.34		127.34	40.00		40.00
7. Supplemental Taxes (Object 8044)	201.25		201.25	200.00		200.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	660.00		660.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Receipts from County Bd. of Supervisors (Object 8070)	0.00		0.00	0.00		0.00
11. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
12. Comm. Redevelopment Funds (Objects 8047 & 8625)	0.00		0.00	0.00		0.00
13. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
14. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
15. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
16. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
17. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C16)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
3. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)						
19. TOTAL LOCAL PROCEEDS OF TAXES (Lines C17 plus C18)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00
EXCLUDED APPROPRIATIONS			Medicare amounts must be entered			Medicare amounts must be entered
20. Medicare (Enter federally mandated amounts only from objs. 3301 and 3302; do not include negotiated amounts)						
OTHER EXCLUSIONS						
21. Americans with Disabilities Act						
22. Unreimbursed Court Mandated Desegregation Costs						
23. Other Unfunded Court-ordered or Federal Mandates						
24. TOTAL EXCLUSIONS (Lines C20 through C23)			0.00			0.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
25. Revenue Limit State Aid - CY (objects 8011 and 8012)	345,683.00		345,683.00	344,486.00		344,486.00
26. Revenue Limit State Aid - Prior Years (Object 8019)	(595.00)		(595.00)	0.00		0.00
27. Supplemental Instruction - CY (Res. 0000, Object 8590)**			0.00			0.00
28. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
29. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**			0.00			0.00
30. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
31. ROC/P Apportionment - CY (Res. 0000, Object 8590)**			0.00			0.00
32. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
33. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
34. Charter Schs. Categorical Block Grant (Object 8590)**			0.00			0.00
35. SUBTOTAL STATE AID RECEIVED (Lines C25 through C34)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
LESS TRANSFERS FROM DISTRICTS						
36. Trans. of Spec. Ed. Special Day Class (Form RL, Line 23a)			0.00			0.00
7. Trans. of County Comm. Sch. Funds (Form RL, Line 24)			0.00			0.00
38. TOTAL TRANSFERS FROM DISTRICTS (Lines C36 plus C37)	0.00	0.00	0.00	0.00	0.00	0.00
39. TOTAL STATE AID (Lines C35 minus C38)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
DATA FOR INTEREST CALCULATION						
40. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	1,295,542.65		1,295,542.65	1,304,819.00		1,304,819.00
41. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	10,836.05		10,836.05	6,100.00		6,100.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2012-13 Actual			2013-14 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A10)			7,807.42			0.00
2. Inflation Adjustment			1.0377			1.0512
3. Program Population Adjustment (Lines B5 divided by [A4 plus A12]) (Round to four decimal places)			0.0000			0.0000
4. PRELIMINARY PROGRAM LIMIT (Lines D1 times D2 times D3)			0.00			0.00
5. Revised Prior Year Other Services Limit (Lines A2 plus A11)			175,250.77			64,089.03
6. Inflation Adjustment			1.0377			1.0512
7. Other Services Population Adj. (Lines B6 divided by [A5 plus A13]) (Round to four decimal places)			0.0000			0.0000
8. PRELIMINARY OTHER SERVICES LIMIT (Lines D5 times D6 times D7)			0.00			0.00
9. PRELIMINARY TOTAL APPROPRIATIONS LIMIT (Lines D4 plus D8)			0.00			0.00
APPROPRIATIONS SUBJECT TO THE LIMIT						
10. Local Revenues Excluding Interest (Line C19)			63,552.98			63,005.00
11. Preliminary State Aid Calculation						
a. Maximum State Aid in Local Limit (Lesser of Line C39 or [Lines D9 minus D10 plus C24]; if negative, then zero)			0.00			0.00
12. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Lines C41 divided by [C40 minus C41] times [D10 plus D11a])			536.05			295.93
b. Total Local Proceeds of Taxes (Lines D10 plus D12a)			64,089.03			63,300.93

SCHOOL PLANS/SITE COUNCILS

Note: The following optional policy may be revised to reflect district practice.

New

The Governing Board believes that comprehensive planning at each district school is necessary in order to focus school improvement efforts on student academic achievement and facilitate the effective use of district resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 0400 - Comprehensive Plans)

Note: School site councils or other schoolwide advisory committees are required to develop a single plan for student achievement (SPSA) to consolidate the school plans required for the state and federal categorical programs included in the state's consolidated application (Education Code 64000-64001) and the Quality Education Investment Act (Education Code 52055.700-52055.770). School plans formerly required for the Pupil Retention Block Grant (Education Code 41505-41508) and School and Library Improvement Block Grant (Education Code 41571-41573) may no longer be applicable since the funding for those programs is now included in the Local Control Funding Formula pursuant to AB 97 (Ch. 47, Statutes of 2013). For additional information regarding the development and content of the SPSA, see the accompanying administrative regulation and the California Department of Education's (CDE) publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, available on its web site.

Revised

For any school that participates in specified state and/or federal categorical programs, the Superintendent shall ensure that school site council or other schoolwide advisory committee consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA). (Education Code 52055.755, 64001)

(in current policy) ↗

- (cf. 0420.1 - School-Based Program Coordination)
- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 0520.2 - Title I Program Improvement Schools)
- (cf. 0520.4 - Quality Education Investment Schools)
- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1431 - Waivers)
- (cf. 3513.3 - Tobacco-Free Schools)
- (cf. 4131 - Staff Development)
- (cf. 5147 - Dropout Prevention)
- (cf. 6020 - Parent Involvement)
- (cf. 6142.91 - Reading/Language Arts Instruction)
- (cf. 6151 - Class Size)
- (cf. 6164.2 - Counseling/Guidance Services)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6190 - Evaluation of the Instructional Program)

SCHOOL PLANS/SITE COUNCILS (continued)

- ✓ As appropriate, a school may incorporate any other school plan into the SPSA. (Education Code 64001)

Note: The following **optional** paragraph may be revised to reflect district practice.

- ✓ The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and students. He/she shall submit to the Board his/her recommendations for plan approval or revision.

- ✓ The Board shall review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with district local improvement plans required as a condition of receiving federal funding. Any such review and approval shall be at a regularly scheduled Board meeting. (Education Code 64001)

Note: The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council indicates that, as with plans required for School-Based Program Coordination pursuant to Education Code 52855, the Board must communicate its reasons any time it does not approve the SPSA.

Whenever the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council or committee. The school site council or committee shall then revise and resubmit the SPSA to the Board for its approval.

Note: The following **optional** paragraph may be revised to reflect district practice.

The Superintendent or designee ^{may provide} shall ~~ensure that~~ school administrators and school site council members ~~receive~~ training on the roles and responsibilities of the site council.

Legal Reference: (see next page)

SCHOOL PLANS/SITE COUNCILS (continued)

Legal Reference:

EDUCATION CODE

- 52-53 Designation of schools
- 33133 Information guide for school site councils
- 35147 Open meeting laws exceptions
- 41500-41573 Categorical education block grants
- 52055.700-52055.770 Quality Education Investment Act
- 52176 Advisory committees
- 52500-52617 Adult education
- 52800-52887 School-Based Program Coordination Act
- 52890 Qualifications and duties of outreach consultants
- 54000-54028 Educationally Disadvantaged Youth Programs
- 54100-54145 Miller-Unruh Basic Reading Act
- 54425 Advisory committees (compensatory education)
- 54650-54659 Education Improvement Incentive Program
- 56000-56867 Special education
- 64000 Categorical programs included in consolidated application
- 64001 Single school plan for student achievement, consolidated application programs

HEALTH AND SAFETY CODE

104420 Tobacco use prevention

CODE OF REGULATIONS, TITLE 5

3930-3937 Compliance plans

UNITED STATES CODE, TITLE 20

- 6311 Accountability, adequate yearly progress
- 6312-6319 Title I programs; plans
- 6421-6472 Programs for neglected, delinquent, and at-risk children and youth
- 6601-6651 Teacher and Principal Training and Recruitment program
- 6801-7014 Limited English proficient and immigrant students
- 7101-7165 Safe and Drug-Free Schools and Communities
- 7341-7355c Rural Education Initiative

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2013

WEST ED PUBLICATIONS

California Healthy Kids Survey

California School Climate Survey

WEB SITES

California Department of Education, Single Plan for Student Achievement:

<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

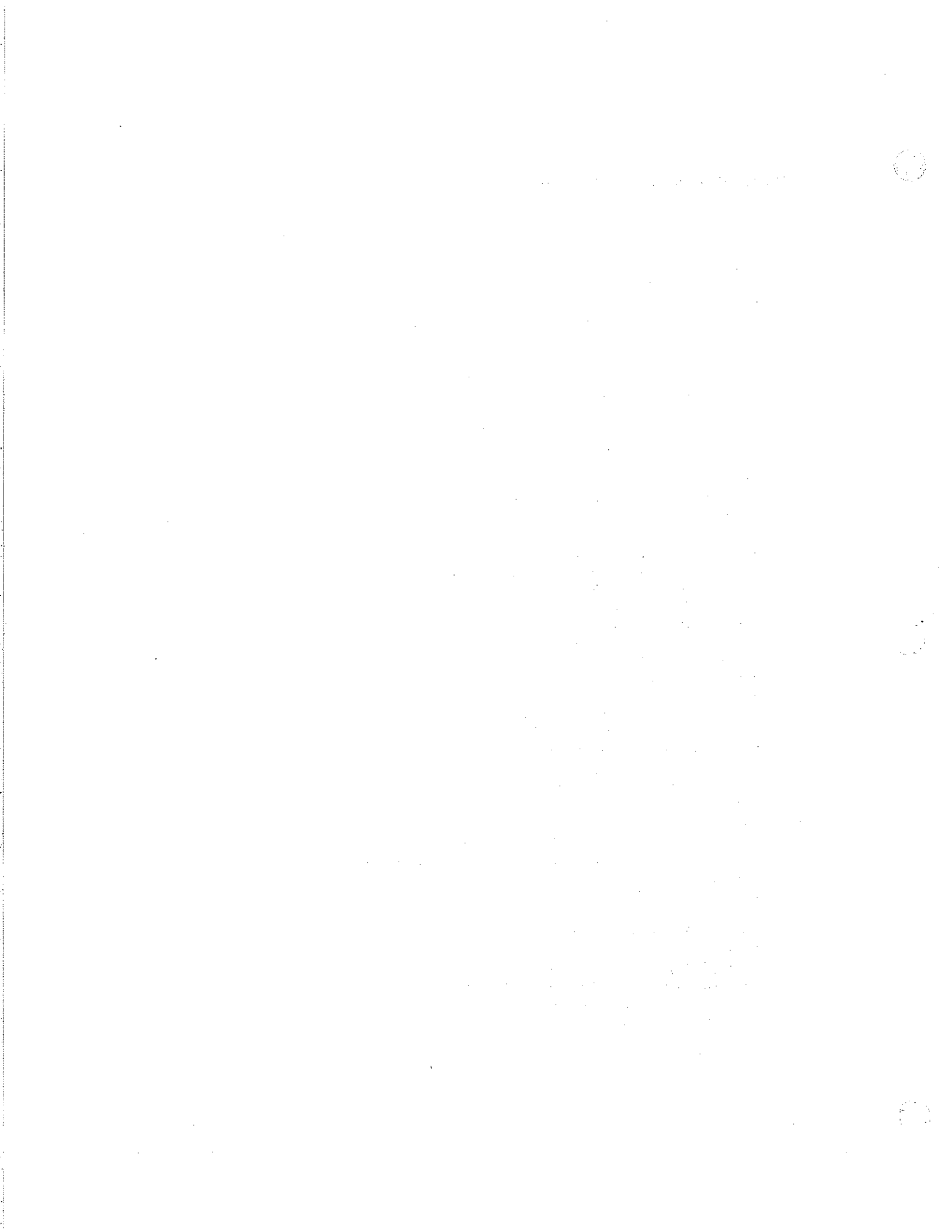
U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

Policy 4/10/07
adopted: 9/10/13

CSBA MANUAL MAINTENANCE SERVICE

August 2013



SCHOOL PLANS/SITE COUNCILS

School Site Councils

Note: Education Code 52852 requires the establishment of a school site council at each school that participates in School-Based Program Coordination. In addition, Education Code 64001 requires that each school have a school site council, or other advisory committee that meets the requirements of Education Code 52852, to develop and review the school's single plan for student achievement (SPSA) for any categorical programs included in the state's consolidated application; see section "Single Plan for Student Achievement" below.

For information about the organization of the school site council, including sample school site council bylaws that address duties, membership, officers, subcommittees, and meetings, see the California Department of Education's (CDE) publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, available on the CDE's web site.

✓ School site councils shall be established when required for participation in a categorical program. (Education Code 52852, 64001)

(cf. 0420.1 - School-Based Program Coordination)

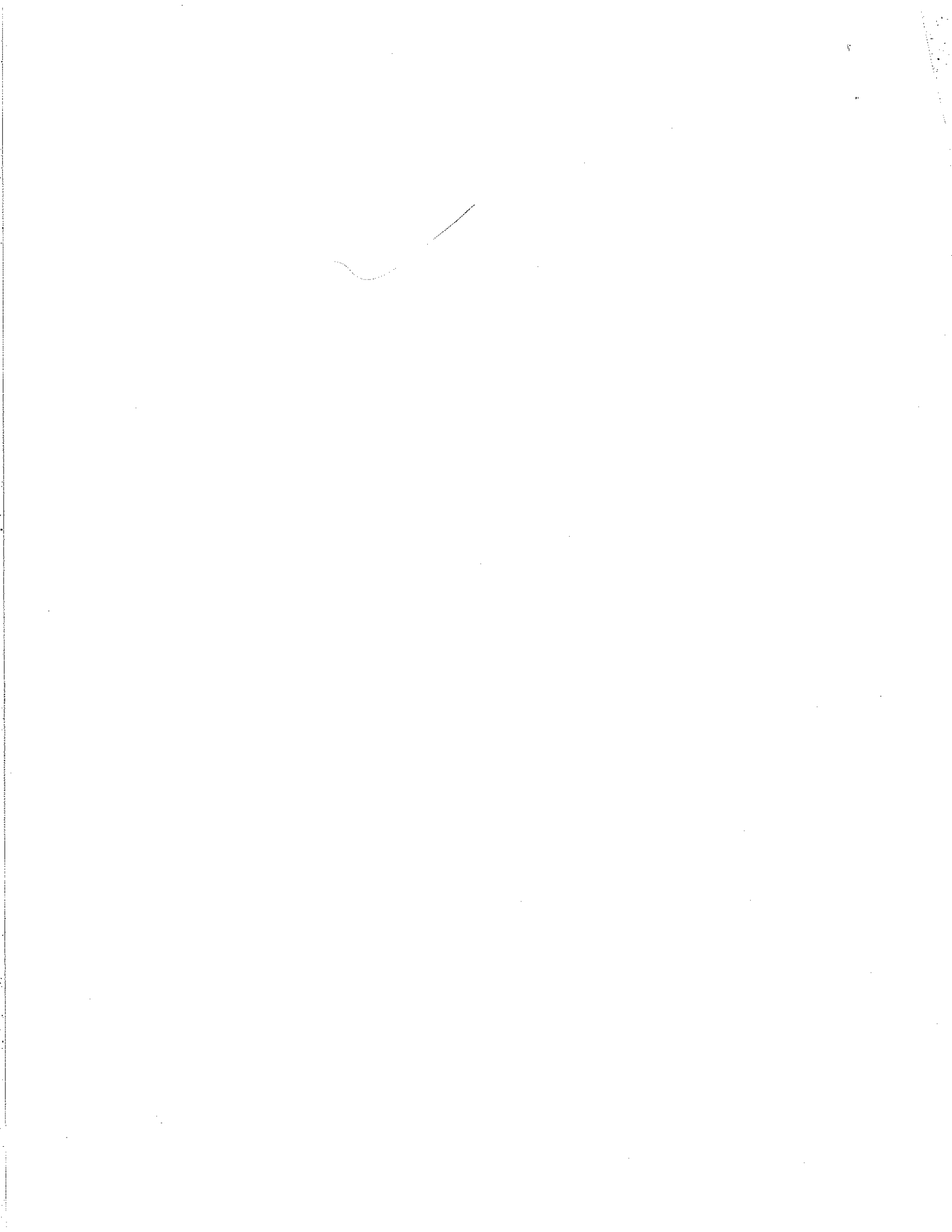
The school site council shall be composed of the following: (Education Code 52852)

- ✓ 1. The principal
- ✓ 2. Teachers selected by the school's teachers
- ✓ 3. Other school personnel selected by the school's other personnel
- ✓ 4. Parent/guardian representatives, who may include parents/guardians of students attending the school and/or community members, selected by parents/guardians of students attending the school

Note: Education Code 52852 requires that secondary schools include students on their school site council. Pursuant to Education Code 52 and 53, secondary schools include high schools and junior high schools. The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council advises that middle schools may include student representation on the school site council at the district's discretion. If the district does determine that middle schools should include students on their school site council, then such councils must meet the composition required of secondary schools as noted in the paragraph below item #5.

5. In secondary schools, students attending the school selected by other such students

✓ Half of the school site council membership shall consist of school staff, the majority of whom shall be classroom teachers. For elementary school site councils, the remaining half shall be parent/guardian representatives. For secondary school site councils, the remaining half shall be equal numbers of parent/guardian representatives and students. (Education Code 52852)



SCHOOL PLANS/SITE COUNCILS (continued)

✓ A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852)

Note: The method of selecting members of school site councils is not specified in law, except that members must be chosen by peers as noted above. No additional membership qualifications may be required. The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council suggests that the selection process may be addressed in Board policy or in bylaws of the school site council. The following optional paragraph may be revised to reflect district practice.

New The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination.

✓ School site councils may function on behalf of other committees in accordance with law. (Education Code 52176, 52870, 54425; 5 CCR 3932)

Note: Pursuant to Education Code 35147, school site councils and some advisory committees are exempt from open meeting law requirements (the Brown Act), but must comply with other, less complex procedural requirements as specified; see AR 1220 - Citizen Advisory Committees.

✓ School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

(cf. 1220 - Citizen Advisory Committees)

Single Plan for Student Achievement

Note: The following section reflects requirements pertaining to the development of the SPSA required for the state and federal categorical programs included in the consolidated application (Education Code 64000-64001) and the Quality Education Investment Act (Education Code 52055.700-52055.770). The CDE has developed a template for the SPSA, available on its web site, to help schools meet plan requirements.

✓ In order for a school to participate in any state or federal categorical program specified in Education Code 52055.700 or 64000 on an ongoing basis, the school site council shall approve and annually review and update a single plan for student achievement (SPSA). If the school does not have a school site council, these responsibilities shall be fulfilled by a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed in the section "School Site Councils" above. (Education Code 52055.755, 64001)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0520.4 - Quality Education Investment Schools)

(cf. 1431 - Waivers)

SCHOOL PLANS/SITE COUNCILS (continued)

(cf. 3513.3 - Tobacco-Free Schools)
 (cf. 4131 - Staff Development)
 (cf. 5147 - Dropout Prevention)
 (cf. 6020 - Parent Involvement)
 (cf. 6142.91 - Reading/Language Arts Instruction)
 (cf. 6151 - Class Size)
 (cf. 6164.2 - Counseling/Guidance Services)
 (cf. 6171 - Title I Programs)
 (cf. 6174 - Education for English Language Learners)
 (cf. 6184 - Continuation Education)

The SPSA shall be developed with the review, advice, and certification of any applicable school advisory committees. (Education Code 64001)

Note: The following optional paragraph may be revised to reflect district practice.

Such groups may include, but are not limited to, advisory committees established for categorical programs such as English learner, special education, gifted and talented education, and Economic Impact Aid programs; ~~Western Association of Schools and Colleges leadership teams~~; district or school liaison teams for schools identified for program improvement; and other committees established by the school or district.

(cf. 0520.2 - Title I Program Improvement Schools)
 (cf. 6172 - Gifted and Talented Student Program)
 (cf. 6190 - Evaluation of the Instructional Program)

Note: Pursuant to Education Code 64001, the SPSA must be based upon an analysis of verifiable state data, including the Academic Performance Index and the California English Language Development Test, and may include other district data on student achievement. The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council recommends that such data could include results of other state assessments, "adequate yearly progress" as measured pursuant to 20 USC 6311, and local benchmark and curriculum-embedded assessments. The following paragraph may be revised to include any additional measures required by the district.

✓ The SPSA shall be aligned with school goals for improving student achievement. School goals shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test, and may consider any other data developed by the district to measure student achievement. (Education Code 64001)

(cf. 0500 - Accountability)
 (cf. 6162.5 - Student Assessment)
 (cf. 6162.51 - Standardized Testing and Reporting Program)
 (cf. 6162.52 - High School Exit Examination)

SCHOOL PLANS/SITE COUNCILS (continued)

The SPSA shall, at a minimum: (Education Code 64001)

- ✓ 1. Address how funds provided to the school through specified categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API
- ✓ 2. Identify the means of evaluating the school's progress toward accomplishing those goals
- ✓ 3. Identify how state and federal law governing the categorical programs will be implemented

Note: The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council clarifies that the SPSA must address all plan components required for individual categorical programs covered by the SPSA. For example, the SPSA for a school that participates in School-Based Program Coordination must include the plan requirements for that program as specified in AR 0420.1 - School-Based Program Coordination.

✓ In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

Note: The remainder of this section reflects steps recommended in the CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council and may be revised to reflect district practice.

In developing or revising the SPSA, the school site council or other schoolwide advisory group or school support group shall:

1. Analyze student achievement data. Using measures of student academic performance, the school shall identify significant patterns of low performance in particular content areas, student groups, and/or individual students and determine which data summaries to include in the plan as most informative and relevant to school goals.

Revised
(cf. 6011 - Academic Standards)

Note: To measure the effectiveness of the school's current instructional program, as provided in item #2 below, the CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council recommends a number of state tools available on the CDE web site, including, but not limited to, the Academic Program Survey, District Assistance Survey, Inventory for School Services, and English Learner Subgroup Self-Assessment. In addition, the California School Climate Survey and California Healthy Kids Survey, available on WestEd's web site, are recommended to help assess the need for support services.

SCHOOL PLANS/SITE COUNCILS (continued)

- Revised - Defined*
2. Assess the effectiveness of the school's instructional program in relation to the analysis of student data.
 3. Identify a limited number of achievement goals and key improvement strategies to achieve the goals. School goals shall reflect the needs identified at the school site while aligning with goals identified in federally required district plans. The school shall specify the student group(s) on which each goal is focused, the methods or practices that will be used to reach the goal, and the criteria that will be used to determine if the goal is achieved.

Note: The CDE has developed a budget planning tool to assist schools with projecting the estimated expenditures of their SPSA goals against the school's allocations from the consolidated application. The budget planning tool is available on the CDE's web site and is included in the publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council.

4. Define timelines, personnel responsible, proposed expenditures, and funding sources to implement the SPSA.

Defined ✓ The school site council or other schoolwide group shall approve the proposed SPSA at a meeting for which public notice has been posted and then submit the SPSA to the Governing Board for approval. (Education Code 35147, 64001)

Note: The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council states that it is the responsibility of the school site council to monitor the effectiveness of the SPSA and modify activities when needed. The guide contains an annual evaluation tool to assist school site councils in assessing the effectiveness of the plan.

Superintendent or designee,
The school site council or other schoolwide group shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the school shall evaluate results of improvement efforts and report to the Board, advisory committees, and other interested parties regarding progress toward school goals.

The school site council or other schoolwide group may amend the SPSA at any time. Any revisions that would substantively change the academic programs funded through the consolidated application shall be submitted to the Board for approval.

Regulation approved: 4/10/07
 9/10/13

ADVERTISING AND PROMOTION

Note: The following **optional** policy addresses the distribution of commercial and noncommercial materials as well as advertising in school-sponsored publications and on school facilities by outside/nonschool groups. Student speech, including the distribution of printed materials by students, is addressed in BP/AR 5145.2 - Freedom of Speech/Expression.

News

The Governing Board establishes this policy to ensure effective and consistent implementation of its directions related to advertisements and promotions by nonschool groups in school-sponsored publications, web sites, and social media and on school facilities. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

Note: School facilities and school-sponsored publications are public property and are subject to freedom of expression rights granted by the First Amendment to the United States Constitution and Article 1, Section 2 of the California State Constitution. However, because school facilities and school-sponsored publications are generally for school purposes, they are regarded as "nonpublic fora" and the Governing Board has extensive authority to regulate them. In exercising this authority, the Board may decide not to accept any form of advertising or distribution of materials (nonpublic forum), as stated in Option 1 below, or to accept some advertising and/or distribution of materials, but only from certain groups or on certain topics (limited public forum), as provided in Option 2. In addition, the Board may maintain a "nonpublic forum" for advertising in school publications or on school facilities while designating a "limited public forum" for distribution of materials at district schools, or a "nonpublic forum" at its elementary schools and a "limited public forum" at its high schools.

Whichever option the district chooses, school officials should ensure that they enforce the policy in a consistent manner, as courts look beyond the district's intent as stated in its policy and look to the actual practice of school officials in determining whether a district facility or publication is a "nonpublic" or "limited public" forum (*Board of Education of the Westside Community Schools v. Mergens*). Because this area of law is complex, it is **strongly recommended** that legal counsel be consulted prior to the adoption of policy in this area.

OPTION 1: Nonpublic Forum

The Board believes that in order to maintain focus on academic achievement in district schools, students' exposure to the persuasive influence of marketing should be minimized. The Superintendent or designee shall not allow any advertisement from any nonschool group to be included in any district- or school-sponsored publication, web site, or social media, or to be posted on any school property such as scoreboards and billboards. In addition, no nonschool group's announcement, flyer, or other promotional material shall be disseminated by the district or distributed at any school facility or grounds.

Note: Districts that have created a "nonpublic forum" must delete the remainder of this policy in order to ensure that their "nonpublic forum" status is maintained.

ADVERTISING AND PROMOTION (continued)

Currently
OPTION 2: Limited Public Forum

Note: When the Board chooses Option 2, it may adopt any rules that are reasonable to achieve its intended purpose for the forum, as long as the rules do not discriminate against members of the public based on their viewpoints. In Hills v. Scottsdale Unified School District 48, the Ninth Circuit Court of Appeals held that the district discriminated against the plaintiff on the basis of his religious viewpoint and violated his First Amendment right when the district refused to distribute the plaintiff's brochure for summer camps because it included some religious classes, though it permitted the distribution of similar literature by secular groups.

The Board desires to promote positive relationships between district schools and the community in order to enhance community support and involvement in the schools. The Superintendent or designee may approve:

Note: The Board may select any or all of ~~optional items #1-5~~ below to reflect the types of materials and/or advertising that it will allow.

- ✓ 1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6162.8 - Research)

- ✓ 2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

- ✓ 3. Paid advertisements on school property, including, but not limited to, advertisements on billboards and scoreboards

- ✓ 4. Paid advertisements in school-sponsored publications, yearbooks, announcements, and other school communications, including web sites and social media

- ✓ 5. Products and materials donated by commercial enterprises for educational use, ^(formerly "classroom") including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product

(cf. 3290 - Gifts, Grants and Bequests)
(cf. 6161.11 - Supplementary Instructional Materials)

Note: Generally, courts have upheld procedures that place reasonable "time, place, and manner" restrictions on materials to be distributed, as long as the same restrictions were placed on all materials (Henry v. School Board of Colorado Springs). The district might want to consider developing procedures that limit the "time, place, and manner" of distributions, such as limiting distribution to before or after school hours or creating a central location for the distribution of all materials. Legal counsel should be consulted as appropriate.

ADVERTISING AND PROMOTION (continued)

✓ Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

✓ All materials to be distributed shall bear the name and contact information of the sponsoring entity.

Note: The district might also consider requiring sponsoring entities to include a disclaimer on all materials to be distributed. For example, a disclaimer might state that "this event is not school-sponsored or approved" or that "opinions are not necessarily those of the school district or school personnel." The district should consult legal counsel as appropriate.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

previously 'schools are encouraged to include...'

Revised w/ Add'l language

Criteria for Approval

Note: The following **optional** section is for use by districts that select Option 2 (limited public forum) above and may be revised to reflect criteria established by the Board.

✓ The Superintendent, principal, or designee shall not accept for distribution any materials or advertisements that:

- ✓ 1. Are lewd, obscene, libelous, or slanderous *Ed Code 48907*
- ✓ 2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools

Note: **Optional** item #3 below prohibits the distribution of political materials or political advertising except under certain circumstances. Pursuant to Education Code 7058, the Board may conduct a political forum if it is made available to all sides on an equitable basis.

- ✓ 3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

ADVERTISING AND PROMOTION (continued)

Note: In DiLoreto v. Downey Unified School District, the Ninth Circuit Court of Appeals held that a district's refusal to post a paid religious advertisement featuring the Ten Commandments on an athletic field fence reserved for commercial advertising was a reasonable way for the district to avoid being placed on one side of a controversial issue. The court concluded that, as a nonpublic forum, the district had the right to regulate content since it did not open the forum (the fence) to all expressive activities but, in fact, had reserved it for commercial speech. Districts wishing to establish policy dealing with the distribution of religious materials should consult legal counsel.

- New*
4. Proselytize or position the district on any side of a controversial issue

(cf. 6144 - Controversial Issues)

- ✓ 5. Discriminate against, attack, or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

- ✓ 6. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, non-nutritious foods and beverages, and movies or products unsuitable for children

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

7. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

8. Distribute unsolicited merchandise for which an ensuing payment is requested

✓ The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

✓ Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

Legal Reference: (see next page)

ADVERTISING AND PROMOTION (continued)

Legal Reference:

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

EDUCATION CODE

7050-7058 Political activities of school officers and employees

35160 Authority of governing boards

35160.1 Broad authority of school districts

35172 Promotional activities

38130-38138 Civic Center Act

BUSINESS AND PROFESSIONS CODE

25664 Advertisements encouraging minors to drink

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

COURT CASES

Hills v. Scottsdale Unified School District 48, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623

Henry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

CSBA PUBLICATIONS

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief,

March 2006

WEB SITES

CSBA: <http://www.csba.org>

Policy
adopted:

4/10/07
9/10/2013

CSBA MANUAL MAINTENANCE SERVICE

WAIVERS

Note: The following optional policy covers waiver requests which the State Board of Education (SBE) generally has legal authority to grant (general waivers). In order to provide districts with flexibility without undermining the basic intent of the law, Education Code 33050-33053 permit districts to request that the SBE waive sections of the Education Code, Title 5 of the California Code of Regulations, or any applicable federal law, including portions of the No Child Left Behind Act. Education Code 33050 exempts certain sections of the Education Code from the authority of the SBE to grant waivers.

However, this policy does not address waivers expressly authorized by law for specific programs and situations (specific waivers) such as the waiver of Education Code 56101 for students with disabilities and waivers that may be granted by the Commission on Teacher Credentialing or the Superintendent of Public Instruction, such as waivers for alternative schools. See BP 6181 - Alternative Schools/Programs of Choice. For any such waiver, the process for obtaining the waiver would be as specified in the provision of law governing the program. In addition, this policy does not cover waiver requests that a district's governing board is authorized to grant, such as (1) parent/guardian requests for waivers regarding the sheltered English language immersion program for English learners offered pursuant to Education Code 305, or (2) the requirement for a student with disabilities to successfully pass the high school exit examination. See BP/AR 6174 - Education for English Language Learners and AR 6162.52 - High School Exit Examination for the procedures for these waiver requests.

✓ The Governing Board recognizes that strict compliance with the law may sometimes hinder the district's ability to provide its students with an effective, well-rounded educational program. When it is in the interest of district students, the Board may request that the State Board of Education (SBE) waive any provision of state or federal law or regulation which it has authority to waive pursuant to Education Code 33050.

Note: The California Department of Education (CDE) has instituted an online waiver request system which it encourages districts to use. In addition, CDE has updated guidance and Frequently Asked Questions on its web site to help expedite the waiver submission process. Prior to submitting a waiver request, the district should confirm that it has gathered all the data required and complied with all the legal requirements for the request. The district should also review Education Code 33051 which specifies the reasons for which the SBE may deny the request. For example, a request to waive a provision of law regarding a program that requires the existence of a site council must be approved by that site council; otherwise the request will be denied by the SBE.

New Any waiver request to be submitted to the SBE shall first be approved by the Board. The Superintendent or designee shall ensure that each proposed waiver request includes all information necessary for the Board to analyze the need for the waiver and make an informed decision.

✓ Prior to presenting the proposed request for Board approval, the Superintendent or designee shall consult with and obtain the approval of any advisory committee or site council when required by law.

(cf. 0420 - School Plans/Site Councils)
 (cf. 0420.1 - School-Based Program Coordination)
 (cf. 1220 - Citizen Advisory Committees)



WAIVERS (continued)

Note: The following **optional** paragraph is for districts with an employee organization certified to represent the district's employees in negotiations with the district.

Previously an option

Revised
In addition, the Superintendent or designee shall involve the exclusive representative of district employees in the development of the waiver request, and shall include in the request the exclusive representative's position regarding the waiver. (Education Code 33050)

(cf. 4140/4240/4340 - Bargaining Units)

✓
To receive public testimony on each waiver request proposal, the Board shall hold a properly noticed public hearing during a Board meeting. (Education Code 33050)

Note: Education Code 33050 does not specify the length of the advanced notice required for the public hearing described above. However, CSBA believes that the notice must allow sufficient time to enable members of the public adequate opportunity to participate in the waiver request process. The following **optional** paragraph may be revised to specify the length of the notice, in accordance with district practice.

New
The notice, which shall state the time, date, location, and subject of the public hearing, may be printed in a newspaper of general circulation or posted at each school and three public places in the district.

(cf. 9320 - Meetings and Notices)

Note: The following **optional** paragraph addresses renewal of general waivers which have been granted by the SBE. According to CDE's State Board of Education - CalEd Facts issued in January 2013, pursuant to Education Code 33051, any general waiver which has been granted for two consecutive years, or which is initially granted for two years, may be regarded as "permanent" for as long as the information on the waiver request remains current. However, the SBE may require updated information for a general waiver whenever it determines that information to be necessary. The SBE may also rescind a waiver if additional information supporting a recession is made available to the SBE. Additionally, a district is required to apply annually for the renewal of any waiver regarding teacher credentialing.

New
When the district has requested and received the same general waiver from the SBE for two consecutive years, the Board is not required to reapply annually if the information contained on the request remains current. However, the district shall apply annually for the renewal of any waiver regarding teacher credentialing. (Education Code 33051)

Legal Reference: (see next page)

WAIVERS (continued)

Legal Reference:

EDUCATION CODE

- 305-311 Structured English immersion program; parental exception waivers
- 5000-5033 Governing board elections
- 8750-8754 Grants for conservation education
- 10400-10407 Cooperative improvement programs
- 17047.5 Facilities used by special education students
- 17291 Portable school buildings
- 33050-33053 General waiver authority
- 37202 Equity length of time
- 41000-41360 School finance
- 41381 Minimum school day
- 41600-41854 Computation of allowances
- 41920-42842 Budget requirements; local taxation by school districts
- 44520-44534 New Careers Program
- 44666-44669 School-Based Management and Advanced Career Opportunities
- 44681-44689 Administrator Training and Evaluation
- 45108.7 Maximum number of senior management positions
- 48660-48666 Community day schools
- 48800 Attendance at community college
- 49550-49560 Meals for needy students
- 51224.5 Algebra instruction
- 51745.6 Charter school independent study ratio
- 51870-51874 Educational technology
- 52080-52090 Class size reduction grade 9
- 52122.6-52122.8 Class size reduction, impacted school sites
- 52160-52178 Bilingual-Bicultural Education Act of 1976
- 52180-52186 Bilingual teacher waiver
- 52200-52212 Gifted and Talented Pupils Program
- 52340-52346 Career Guidance Centers
- 52522 Plans for adult education
- 52850-52863 School-Based Program Coordination
- 54000-54028 Disadvantaged Youth Program
- 54100-54145 Miller-Unruh Basic Reading Program
- 54407 Waiver for compensatory education programs
- 56000-56867 Special education programs
- 58407 Waiver related to individualized instruction program
- 58900-58928 Restructuring demonstration programs
- 60119 Public hearing on sufficiency of instructional materials
- 60851 High school exit examination, waiver for student with disabilities

CODE OF REGULATIONS, TITLE 5

- 1032 Academic Performance Index
- 3100 Resource specialist caseload waivers
- 3945 Cooperative programs
- 9531 Instructional materials funding
- 11960 Charter school attendance
- 11963.4 Charter school percentage funding
- 13017 Waivers, compensatory education New Careers in Education Program
- 13044 Waivers, compensatory education Professional Development and Program Improvement Programs

Legal Reference continued: (see next page)

4/10/07

9/10/2013

Sierra County/Sierra-Plumas Joint USD

Administrative Regulation

School-Sponsored Trips

AR 6153

Instruction

Supervision

Students on school-sponsored trips are under the jurisdiction of the district and shall be subject to district and school rules and regulations.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

Parent/Guardian Permission

Before a student can participate in a school-sponsored trip, the teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

Out of State field trip requests (with the exception of neighboring Reno/Sparks, Nevada), must be in the Superintendent's office for approval six weeks in advance of the field trip for Governing Board approval. Sierra-Plumas Joint Unified School District Board Meetings are held on the second Tuesday of every month.

International field trip requests must be in the Superintendent's office for approval three months in advance of the field trip for Governing Board approval.

Safety Issues

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in the trip. (Education Code 32043)

2. The district shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)

(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 5143 - Insurance)

3. If the Superintendent or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she shall implement precautions necessary to protect the safety of students and staff.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

4. Lifeguards are required for all swimming activities. If the activity is at a private pool, the owner of the pool shall provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.

(cf. 3530 - Risk Management/Insurance)
(cf. 5141.7 - Sun Safety)

5. Before trips of more than one day, the principal or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.

(cf. 5142 - Safety)

Regulation SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
approved: April 10, 2007 Sierraville, California

Sierra County/Sierra-Plumas Joint USD

Board Bylaw

Public Statements

BB 9010

Board Bylaws

Note: Pursuant to Government Code 54960, the district attorney or any interested person can sue the Governing Board in order to stop or prevent violations of the Brown Act or to determine whether any Board rule or action which penalizes or otherwise discourages the expression of one or more of its members is valid or invalid under law. The following optional bylaw may be modified as appropriate.

Revised

The Governing Board recognizes the responsibility of Board members in their role as community leaders to participate in public discourse on matters of civic or community interest, including those involving the district, and their right to freely express their personal views. However, to ensure communication of a consistent, unified message regarding district issues, Board members are expected to respect the authority of the Board to choose its representatives to communicate its positions and to abide by established protocols.

✓ All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 9121 - President)

(cf. 9200 - Limits of Board Member Authority)

✓ When speaking for the district, the Board encourages its spokespersons to exercise restraint and tact and to communicate the message in a manner that promotes public confidence in the Board's leadership.

✓ Board spokespersons shall not disclose confidential information or information received in closed session except when authorized by a majority of the Board. (Government Code 54963)

(cf. 9005 - Governance Standards)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

✓ When speaking to community groups, members of the public, or the media, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

In addition, the Board encourages members who participate on social networking sites, blogs, or other discussion or informational sites to conduct themselves in a respectful, courteous, and professional manner and to model good behavior for district students and the community. Such electronic communications are subject to the same standards and protocols established for other forms of communication, and the disclosure requirements of the California Public Records Act may likewise apply to them.

- (cf. 1113 - District and School Web Sites)
- (cf. 1114 - District-Sponsored Social Media)
- (cf. 1340 - Access to District Records)
- (cf. 9012 - Board Member Electronic Communications)

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

GOVERNMENT CODE

6250-6270 California Public Records Act

54960 Actions to stop or prevent violation of meeting provisions

54963 Confidential information in closed session

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Regulation approved: April 10, 2007

Revised: December 13, 2011

Revised: August 13, 2013

SIERRA COUNTY OFFICE OF EDUCATION

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Loyalton, California

BOARD COMMITTEES

Note: The following optional bylaw may be revised to reflect district practice. This bylaw addresses the establishment and operation of Governing Board subcommittees consisting of less than a quorum of the Board and other standing and advisory committees created by the Board. See BP/AR 1220 - Citizen Advisory Committees for further information about committees that include members of the community and/or stakeholder groups, including examples of citizen advisory committees that are generally created by formal Board action. For information about committees created by the Superintendent or designee to advise the administration, see BP 2230 - Representative and Deliberative Groups.

New

The Governing Board may establish a committee whenever it determines that such a committee would benefit the district by providing diverse viewpoints, specialized knowledge or expertise, or increased efficiency. Such committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups.

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 9140 - Board Representatives)

Notes

Upon establishing a committee, the Board shall clearly define the committee's purpose, any timeline for completion of assigned responsibilities, any stakeholder groups or individuals to be represented on the committee, length of time that committee members are expected to serve, and expectations for reporting to the Board and/or the Superintendent or designee. Unless specifically authorized by the Board to act on its behalf, the committee shall act in an advisory capacity.

✓ Except for subcommittees of the Board, committee members shall, as appropriate, be recommended by the Superintendent or designee and appointed by the Board president, subject to Board approval.

(cf. 9121 - President)

The Superintendent or designee shall provide committee members with information and assistance necessary for the fulfillment of the committee's charges, and may serve as a non-voting advisor to the committee at the discretion of the Board. ✓

✓ Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community, and students and may consult with local public boards and agencies.

✓ Any committee not required by law may be dissolved when its duties or term has been completed or whenever the Board deems necessary.

BOARD COMMITTEES (continued)**Committee Meetings**

Note: Unless otherwise exempted by law, Government Code 54952 provides that open meeting laws (the Brown Act) apply to any commission, committee, board, or other legislative body created by formal action of the Board, regardless of whether that body is permanent or temporary, decision making or advisory; also see BP/AR 1220 - Citizen Advisory Committees. These requirements include posting a meeting notice or agenda at least 72 hours before a regular meeting or 24 hours before a special meeting pursuant to Government Code 54954.2 and 54956; see BB 9320 - Meetings and Notices.

In Frazer v. Dixon Unified School District, the court held that the adoption of a Board policy that required the appointment of a curriculum committee to advise the Superintendent, and in turn the Board, was a committee created by "formal Board action" within the meaning of Government Code 54952. Therefore, the committee's meetings were subject to the Brown Act.

The district should consult legal counsel when questions arise regarding the applicability of Brown Act requirements to district or school committees.

✓ Unless otherwise exempted by law, Board-created committees shall provide public notice of their meetings and conduct meetings in accordance with Government Code 54950-54963 (the Brown Act).

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

✓ However, Board subcommittees composed solely of less than a quorum of the members of the Board are not subject to open meeting laws unless they are standing committees. Standing committees of the Board, irrespective of membership, are those that have a continuing subject matter jurisdiction or a meeting schedule established by action of the Board. (Government Code 54952)

Note: In 79 Ops.Cal.Atty.Gen. 69 (1996), the Attorney General has clarified that open meeting laws apply if the standing committee has the responsibility of providing advice at the Board's request on budgets, audits, contracts, and personnel matters.

✓ Standing committees with a continuing subject matter jurisdiction include, but are not limited to, those responsible for providing advice on budgets, audits, Board policy, contracts, and personnel matters at the Board's request.

(cf. 3100 - Budget)
(cf. 3430 - Investing)
(cf. 9310 - Board Policies)

Note: Pursuant to Government Code 54952.2, the Brown Act is not violated if Board members who are not members of a standing committee attend the committee meeting only as "observers." In 81 Ops.Cal.Atty.Gen. 156 (1998), the Attorney General clarified that those Board members attending the meeting as "observers" may not ask questions or make statements at the meeting and that they must sit in the areas designated for members of the public.

BOARD COMMITTEES (continued)

✓
When a majority of the members of the Board attend an open and noticed meeting of a standing committee, the Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

New
Whenever any advisory or standing committee, including a committee not otherwise subject to the Brown Act, posts a meeting agenda at least 72 hours in advance of the meeting, that meeting shall be considered as a regular meeting of the Board for purposes of the Brown Act and therefore must be held within district boundaries unless otherwise authorized by law. (Government Code 54954)

Note: In 80 Ops.Cal.Atty.Gen. 308 (1997), the Attorney General determined that sessions of a district liaison council that was formed by the board to interview candidates for district superintendent and to make a recommendation to the board were not required to be open to the public. The Attorney General concluded that, because a legislative body is authorized under Government Code 54957 to hold closed sessions during a regular or special meeting to consider the appointment or employment of a public employee (see BB 9321 - Closed Session Purposes and Agendas), that authority also extends to committees that are delegated by the legislative body to perform related duties. The following paragraph reflects this opinion.

In addition, in 92 Ops.Cal.Atty.Gen. 102, the Attorney General concluded that a joint labor management benefits committee that is a product of the collective bargaining process between labor and management and is implemented in a collective bargaining agreement is not a committee created by the board. Therefore, such a committee is not required to comply with the Brown Act and is authorized to hold closed sessions.

New
Committees may meet in a closed session during a regular or special meeting only for those purposes specifically authorized by law for closed sessions held by the Board.

(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference: (see next page)

BOARD COMMITTEES (continued)

Legal Reference:

EDUCATION CODE

35010 *Control of district; prescription and enforcement of rules*

35024 *Executive committee*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

GOVERNMENT CODE

54950-54963 *The Brown Act, especially:*

54952 *Legislative body, definition*

54952.2 *Definition of meeting*

54954 *Time and place of regular meetings; special meetings; emergencies*

54954.3 *Opportunity for public to address legislative body*

54957 *Closed session purposes*

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

ATTORNEY GENERAL OPINIONS

81 *Ops. Cal. Atty. Gen. 156 (1998)*

80 *Ops. Cal. Atty. Gen. 308 (1997)*

79 *Ops. Cal. Atty. Gen. 69 (1996)*

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

National School Boards Association: <http://www.nsba.org>

Sierra County/Sierra-Plumas Joint USD

Board Bylaw

Governing Board Elections

BB 9220

Board Bylaws

Note: Pursuant to Elections Code 20, as added by AB 2410 (Ch. 160, Statutes of 2012), any person who has been convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or of conspiracy to commit any of these crimes, under California law or the law of any other state, the federal government, or a foreign government or country, is ineligible to be elected or to hold state or local public office unless he/she has received a pardon from the Governor or other authority as specified.

Note: In addition, a person is ineligible to hold public office if he/she is not registered to vote. Elections Code 2201 lists the causes for cancelling an individual's voter registration and making him/her ineligible to hold public office as including legally established mental incompetency, proof that the person is presently imprisoned or on parole for conviction of a felony, or official notification that the voter is registered in another country or state.

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

Electing Board Members

Each Board member shall reside within the trustee area that he/she represents but shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

Campaign Conduct

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 9005 - Governance Standards)

Statement of Qualifications

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

Tie Votes in Board Member Elections

Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

Legal Reference:

EDUCATION CODE

1000 Composition, and trustee area, county board of education

1006 Qualifications for holding office, county board of education

5000-5033 Elections

5220-5231 Elections

5300-5304 General provisions (conduct of elections)

5320-5329 Order and call of elections

5340-5345 Consolidation of elections

5360-5363 Election notice

5380 Compensation (of election officer)

5390 Qualifications of voters

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions

7054 Use of district property

35107 Eligibility; school district employees

35177 Campaign expenditures or contributions

35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility

1302 Local elections, school district election

2201 Grounds for cancellation

4000-4004 Elections conducted wholly by mail

10400-10418 Consolidation of elections

10509 Notice of election by secretary

10600-10604 School district elections

13307 Candidate's statement

13309 Candidate's statement, indigence

14025-14032 California Voting Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91014 Political Reform Act

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973aa-6 Voting Rights Act

COURT DECISIONS

Rey v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)

83 Ops.Cal.Atty.Gen. 181 (2000)

81 Ops.Cal.Atty.Gen. 98 (1998)

69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
SIERRA COUNTY OFFICE OF EDUCATION
Loyalton, California

Policy adopted: April 10, 2007

Revised: January 13, 2009

Revised: September 10, 2013

Sierra County/Sierra-Plumas Joint USD

Board Policy

Vision

BP 0000

Philosophy, Goals, Objectives and Comprehensive Plans

We envision schools where all children succeed, where all children feel safe, and where their curiosity is cultivated. We will provide an educational environment that encourages productive, responsible citizens.

It is our goal to equip students with the tools to live and to contribute successfully in a rapidly changing world.

Our schools will offer a challenging, meaningful, and relevant curriculum that values creativity, critical thinking, and effective communication.

Our students will be able to apply knowledge to new contexts and do so with honesty and integrity.

Our students will learn to appreciate beauty and care for the environment as well as each other and ultimately understand that their actions can make a difference.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall recommend an appropriate process for establishing and/or reviewing the district's vision statement which is inclusive of parents/guardians, students, staff and community members.

The Board of Education shall review the district vision statements at least every three years or whenever a new Board member or Superintendent joins the district. Following these reviews the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians and the community and shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

(cf. 1100 - Communication with the Public)

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

WEB SITES

CSBA: <http://www.csba.org>

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
SIERRA COUNTY OFFICE OF EDUCATION
Sierraville, California

Policy adopted: April 10, 2007

Revised: July 14, 2009

Reviewed: September 10, 2013

SIERRA COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 13-004

Resolution for Adopting the Gann Limit

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, the County must establish a revised Gann Limit for the 2012 – 2013 fiscal year and a projected Gann Limit for the 2013 – 2014 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2012 – 2013 and 2013 – 2014 fiscal years are made in accord with applicable constitutional and statutory law; and

BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2012 – 2013 and 2013 – 2014 years do not exceed the limitations imposed by Proposition 4; and

BE IT FURTHER RESOLVED, that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

Passed and adopted at a regular meeting of the Sierra County Board of Education held September 10, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

Patricia Hall, Clerk

SIERRA COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 13-004

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NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2012 – 2013 and 2013 – 2014 fiscal years are made in accord with applicable constitutional and statutory law; and

BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2012 – 2013 and 2013 – 2014 years do not exceed the limitations imposed by Proposition 4; and

BE IT FURTHER RESOLVED, that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

Passed and adopted at a regular meeting of the Sierra County Board of Education held September 10, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

Patricia Hall, Clerk

	2012-13 Calculations			2013-14 Calculations				
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals		
PRIOR YEAR DATA	2011-12 Actual			2012-13 Actual				
*2011-12 Actual Appropriations Limit and Gann ADA are from county's prior year Gann data reported to the CDE)								
PRIOR YEAR APPROPRIATIONS LIMIT								
1. Program Portion of Prior Year Appropriations Limit (Preload/Line D16c, PY column)	7,807.42		7,807.42			0.00		
2. Other Services Portion of Prior Year Appropriations Limit (Preload/Line D16d, PY column)	175,250.77		175,250.77			172,946.70		
3. TOTAL PRIOR YEAR APPROPRIATIONS LIMIT (Lines A1 plus A2)	183,058.19	0.00	183,058.19			172,946.70		
PRIOR YEAR GANN ADA								
4. Program ADA (Preload/Line B5, PY column)	17.52		17.52			0.00		
5. Other ADA (Preload/Line B6, PY column)	382.81		382.81			364.07		
ADJUSTMENTS TO PRIOR YEAR LIMIT AND ADA			ADJUSTMENTS TO 2011-12					
ADJUSTMENTS TO PRIOR YEAR LIMIT			ADJUSTMENTS TO 2012-13					
6. Reorganizations and Other Transfers								
7. Temporary Voter Approved Increases								
8. Less: Lapses of Voter Approved Increases								
9. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A6 plus A7 minus A8)			0.00			0.00		
10. Adjustments to Program Portion ((Lines A1 divided by A3) times Line A9)	0.00		0.00	0.00		0.00		
11. Adjustments to Other Services Portion (Lines A9 minus A10)			0.00			0.00		
ADJUSTMENTS TO PRIOR YEAR ADA (Only for reorganizations and other transfers, and only if adjustments to the appropriations limit amounts are entered in Line A6 or A10 above)								
12. Adjustments to Program ADA								
13. Adjustments to Other ADA								
B. CURRENT YEAR GANN ADA	2012-13 Annual Report			2013-14 Annual Estimate				
CURRENT YEAR PROGRAM ADA (2012-13 data should tie to Principal Apportionment Attendance Software reports plus any ADA for charter schools approved by the COE)								
1. Total Elementary ADA (Form A, Line 8)**			0.00			0.00		
2. Total High School ADA (Form A, Line 22)**			0.00			0.00		
3. Total Charter Schools ADA (Form A, Line 33)			0.00			0.00		
4. Less: Adult ADA (Form A, Lines 18 through 20)**	0.00		0.00	0.00		0.00		
5. Total (Lines B1 through B3 minus B4)	0.00	0.00	0.00	0.00	0.00	0.00		
			2012-13 P2 Report			2013-14 P2 Estimate		
CURRENT YEAR OTHER ADA								
6. Total District Gann ADA (District Form GANN, Line B9)			364.07			358.39		
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2012-13 Actual			2013-14 Budget				
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)								
1. Homeowners' Exemption (Object 8021)	651.38		651.38	100.00		100.00		
2. Timber Yield Tax (Object 8022)	1,627.56		1,627.56	5.00		5.00		
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00		
4. Secured Roll Taxes (Object 8041)	58,178.62		58,178.62	59,000.00		59,000.00		
5. Unsecured Roll Taxes (Object 8042)	2,766.83		2,766.83	3,000.00		3,000.00		
6. Prior Years' Taxes (Object 8043)	127.34		127.34	40.00		40.00		
7. Supplemental Taxes (Object 8044)	201.25		201.25	200.00		200.00		
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	660.00		660.00		
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00		
10. Receipts from County Bd. of Supervisors (Object 8070)	0.00		0.00	0.00		0.00		
11. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00		
12. Comm. Redevelopment Funds (Objects 8047 & 8625)	0.00		0.00	0.00		0.00		
13. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00		
14. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00		
15. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00		
16. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00		
17. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C16)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00		

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
8. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)						
19. TOTAL LOCAL PROCEEDS OF TAXES (Lines C17 plus C18)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00
EXCLUDED APPROPRIATIONS						
20. Medicare (Enter federally mandated amounts only from objs. 3301 and 3302; do not include negotiated amounts)			0.00			0.00
OTHER EXCLUSIONS						
21. Americans with Disabilities Act						
22. Unreimbursed Court Mandated Desegregation Costs						
23. Other Unfunded Court-ordered or Federal Mandates						
24. TOTAL EXCLUSIONS (Lines C20 through C23)			0.00			0.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
25. Revenue Limit State Aid - CY (objects 8011 and 8012)	345,683.00		345,683.00	344,486.00		344,486.00
26. Revenue Limit State Aid - Prior Years (Object 8019)	(595.00)		(595.00)	0.00		0.00
27. Supplemental Instruction - CY (Res. 0000, Object 8590)**			0.00			0.00
28. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
29. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**			0.00			0.00
30. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
31. ROC/P Apportionment - CY (Res. 0000, Object 8590)**			0.00			0.00
32. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
33. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
34. Charter Schs. Categorical Block Grant (Object 8590)**			0.00			0.00
35. SUBTOTAL STATE AID RECEIVED (Lines C25 through C34)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
LESS TRANSFERS FROM DISTRICTS						
36. Trans. of Spec. Ed. Special Day Class (Form RL, Line 23a)			0.00			0.00
37. Trans. of County Comm. Sch. Funds (Form RL, Line 24)			0.00			0.00
38. TOTAL TRANSFERS FROM DISTRICTS (Lines C36 plus C37)	0.00	0.00	0.00	0.00	0.00	0.00
39. TOTAL STATE AID (Lines C35 minus C38)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
DATA FOR INTEREST CALCULATION						
40. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	1,295,542.65		1,295,542.65	1,304,819.00		1,304,819.00
41. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	10,836.05		10,836.05	6,100.00		6,100.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2012-13 Actual			2013-14 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A10)			7,807.42			0.00
2. Inflation Adjustment			1.0377			1.0512
3. Program Population Adjustment (Lines B5 divided by [A4 plus A12]) (Round to four decimal places)			0.0000			0.0000
4. PRELIMINARY PROGRAM LIMIT (Lines D1 times D2 times D3)			0.00			0.00
5. Revised Prior Year Other Services Limit (Lines A2 plus A11)			175,250.77			172,946.70
6. Inflation Adjustment			1.0377			1.0512
7. Other Services Population Adj. (Lines B6 divided by [A5 plus A13]) (Round to four decimal places)			0.9510			0.9844
8. PRELIMINARY OTHER SERVICES LIMIT (Lines D5 times D6 times D7)			172,946.70			178,965.47
9. PRELIMINARY TOTAL APPROPRIATIONS LIMIT (Lines D4 plus D8)			172,946.70			178,965.47
APPROPRIATIONS SUBJECT TO THE LIMIT						
10. Local Revenues Excluding Interest (Line C19)			63,552.98			63,005.00
11. Preliminary State Aid Calculation						
a. Maximum State Aid in Local Limit (Lesser of Line C39 or [Lines D9 minus D10 plus C24], if negative, then zero)			109,393.72			115,960.47
12. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Lines C41 divided by [C40 minus C41] times [D10 plus D11a])			1,458.74			840.59
b. Total Local Proceeds of Taxes (Lines D10 plus D12a)			65,011.72			63,845.59

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
13. State Aid in Proceeds of Taxes (lesser of Line D11a or [Lines D9 minus D12b plus C24]; if negative, then zero)			107,934.98			115,119.88
14. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D12b)			65,011.72			
b. State Subventions (Line D13)			107,934.98			
c. Less: Excluded Appropriations (Line C24)			0.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D14a plus D14b minus D14c)			172,946.70			
15. Adjustments to the Limit Per Government Code Section 7902.1 (Line D14d minus D9; if negative, then zero)			0.00			
If not zero report amount to: Ana J. Matosantos, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814						
16. Apply to Program and Other Services						
a. Program Portion of Adjustment (Lines [D4 divided by D9] times D15)	0.00		0.00			
b. Other Services Portion of Adjustment (Lines D15 minus D16a)			0.00			
c. Final Program Portion of Limit (Lines D4 plus D16a)			0.00			
d. Final Other Services Portion of Limit (Lines D8 plus D16b)			172,946.70			
SUMMARY						
17. Adjusted Appropriations Limit (Lines D16c plus D16d)			172,946.70			178,965.47
18. Appropriations Subject to the Limit (Line D14d)			172,946.70			

Please provide below an explanation for each entry in the adjustments column. Impacted by the flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011). Amounts in Section C, State Aid Received, can no longer be extracted and must be manually input into the Adjustments column.

Gann Contact Person	Contact Phone Number
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DRAFT

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) Revenue Limit Sources		8010-8099	413,279.23	0.00	413,279.23	407,491.00	0.00	407,491.00	-1.4%
2) Federal Revenue		8100-8299	0.00	138,711.17	138,711.17	0.00	166,294.00	166,294.00	19.9%
3) Other State Revenue		8300-8599	62,456.22	397,177.31	459,633.53	84,116.00	386,368.00	470,484.00	2.4%
4) Other Local Revenue		8600-8799	251,156.59	32,762.13	283,918.72	233,425.00	27,125.00	260,550.00	-8.2%
5) TOTAL REVENUES			726,892.04	568,650.61	1,295,542.65	725,032.00	579,787.00	1,304,819.00	0.7%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	40,206.00	253,695.14	293,901.14	40,309.00	248,252.00	288,561.00	-1.8%
2) Classified Salaries		2000-2999	222,931.67	113,290.75	336,222.42	220,819.00	109,699.00	330,518.00	-1.7%
3) Employee Benefits		3000-3999	183,480.17	125,531.97	309,012.14	185,443.00	122,702.00	308,145.00	-0.3%
4) Books and Supplies		4000-4999	13,600.16	7,839.87	21,440.03	15,050.00	20,338.00	35,388.00	65.1%
5) Services and Other Operating Expenditures		5000-5999	104,606.46	118,850.70	223,457.16	197,727.00	138,280.00	336,007.00	50.4%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	260,231.32	0.00	260,231.32	356,594.00	0.00	356,594.00	37.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(39,372.78)	39,372.78	0.00	(25,452.00)	25,452.00	0.00	0.0%
9) TOTAL EXPENDITURES			785,683.00	658,581.21	1,444,264.21	990,490.00	664,723.00	1,655,213.00	14.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			(58,790.96)	(89,930.60)	(148,721.56)	(265,458.00)	(84,936.00)	(350,394.00)	135.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929	63,175.86	0.00	63,175.86	0.00	0.00	0.00	-100.0%
a) Transfers In									
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources									
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(25,561.42)	88,737.28	63,175.86	(84,936.00)	84,936.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(84,352.38)	(1,193.32)	(85,545.70)	(350,394.00)	0.00	(350,394.00)	309.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance		9791	1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
a) As of July 1 - Unaudited		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Audit Adjustments									
c) As of July 1 - Audited (F1a + F1b)			1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
2) Ending Balance, June 30 (E + F1e)			1,828,292.29	12,090.75	1,840,383.04	1,477,898.29	12,090.75	1,489,989.04	-19.0%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	500.00	0.00	500.00	500.00	0.00	500.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	12,090.75	12,090.75	0.00	12,090.75	12,090.75	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	65,000.00	0.00	65,000.00	New
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	163,000.00	0.00	163,000.00	New
Unassigned/Unappropriated Amount		9790	1,827,792.29	0.00	1,827,792.29	1,249,398.29	0.00	1,249,398.29	-31.6%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	2,061,454.59	(163,053.10)	1,898,401.49				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	500.00	0.00	500.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	2,000.00	2,000.00				
4) Due from Grantor Government		9290	1,445.47	242,533.77	243,979.24				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL ASSETS			2,063,400.06	81,480.67	2,144,880.73				
H. LIABILITIES									
1) Accounts Payable		9500	214,166.81	222.88	214,389.69				
2) Due to Grantor Governments		9590	20,940.96	38,633.40	59,574.36				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Deferred Revenue		9650	0.00	30,533.64	30,533.64				
6) TOTAL LIABILITIES			235,107.77	69,389.92	304,497.69				
I. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G9 - H6)			1,828,292.29	12,090.75	1,840,383.04				

Description	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
REVENUE LIMIT SOURCES							
Principal Apportionment							
State Aid - Current Year	272,420.00	0.00	272,420.00	254,121.00	0.00	254,121.00	-6.7%
Education Protection Account State Aid - Current Year	73,263.00	0.00	73,263.00	90,365.00	0.00	90,365.00	23.3%
Charter Schools General Purpose Entitlement - State Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Aid - Prior Years	(595.00)	0.00	(595.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions	651.38	0.00	651.38	100.00	0.00	100.00	-84.6%
Homeowners' Exemptions	1,627.56	0.00	1,627.56	5.00	0.00	5.00	-99.7%
Timber Yield Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes							
County & District Taxes	58,178.62	0.00	58,178.62	59,000.00	0.00	59,000.00	1.4%
Secured Roll Taxes	2,766.83	0.00	2,766.83	3,000.00	0.00	3,000.00	8.4%
Unsecured Roll Taxes	127.34	0.00	127.34	40.00	0.00	40.00	-68.6%
Prior Years' Taxes	201.25	0.00	201.25	200.00	0.00	200.00	-0.6%
Supplemental Taxes							
Education Revenue Augmentation Fund (ERAF)	0.00	0.00	0.00	660.00	0.00	660.00	New
Community Redevelopment Funds (SB 617/699/1992)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Receipt from Co. Board of Sup.	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-Revenue Limit (50%) Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, Revenue Limit Sources	408,640.98	0.00	408,640.98	407,491.00	0.00	407,491.00	-0.3%
Revenue Limit Transfers							
Unrestricted Revenue Limit Transfers - Current Year	0.00		0.00	0.00		0.00	0.0%
Juvenile Court/County Community Schools Transfer		0.00	0.00		0.00	0.00	0.0%
Community Day Schools Transfer		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Special Education ADA Transfer	6500	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Revenue Limit Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction Transfer		8092	4,638.25	0.00	4,638.25	0.00	0.00	0.00	-100.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUE LIMIT SOURCES			413,279.23	0.00	413,279.23	407,491.00	0.00	407,491.00	-1.4%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	101,607.00	101,607.00	0.00	96,512.00	96,512.00	-5.0%
Special Education Discretionary Grants		8182	0.00	33,516.35	33,516.35	0.00	37,818.00	37,818.00	12.8%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	3010	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title II, Part A, Teacher Quality	4035	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
NCLB: Title III, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
NCLB: Title III, Limited English Proficient (LEP) Student Program	4203	8290	0.00	0.00	0.00		0.00	0.00	0.0%
NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00		0.00	0.00	0.0%
Other No Child Left Behind	3011-3020, 3026-3205, 4036-4126, 4204, 5510	8290	6,663.00	6,663.00	6,663.00		5,898.00	5,898.00	-11.5%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00		0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	(3,075.18)	(3,075.18)	0.00	26,066.00	26,066.00	-947.6%
TOTAL, FEDERAL REVENUE			0.00	138,711.17	138,711.17	0.00	166,294.00	166,294.00	19.9%
OTHER STATE REVENUE									
Other State Apportionments									
Community Day School Additional Funding	2430	8311	0.00	0.00	0.00		0.00	0.00	0.0%
Current Year									
Prior Years	2430	8319	0.00	0.00	0.00		0.00	0.00	0.0%
ROC/P Entitlement									
Current Year	6355-6360	8311	0.00	0.00	0.00		0.00	0.00	0.0%
Prior Years	6355-6360	8319	0.00	0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan									
Current Year	6500	8311	329,960.00	329,960.00	329,960.00		310,462.00	310,462.00	-5.9%
Prior Years	6500	8319	0.00	0.00	0.00		0.00	0.00	0.0%
Home-to-School Transportation	7230	8311	0.00	0.00	0.00		0.00	0.00	0.0%
Economic Impact Aid	7090-7091	8311	0.00	0.00	0.00		0.00	0.00	0.0%
Spec. Ed. Transportation	7240	8311	0.00	0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Class Size Reduction, K-3		8434	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	210.00	0.00	210.00	458.00	0.00	458.00	118.1%
Lottery - Unrestricted and Instructional Materials		8560	4,112.93	1,126.29	5,239.22	4,510.00	950.00	5,460.00	4.2%
Tax Relief Subventions									
Restricted Levies - Other									

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
School Based Coordination Program	7250	8590		0.00	0.00		0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650-6690	8590		20,664.48	20,664.48		37,500.00	37,500.00	81.5%
Healthy Start	6240	8590		0.00	0.00		0.00	0.00	0.0%
School Community Violence Prevention Grant	7391	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	58,133.29	45,426.54	103,559.83	79,148.00	37,456.00	116,604.00	12.6%
TOTAL, OTHER STATE REVENUE			62,456.22	397,177.31	459,633.53	84,116.00	386,368.00	470,484.00	2.4%

Description	2012-13 Unaudited Actuals		2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	
OTHER LOCAL REVENUE						
Other Local Revenue						
County and District Taxes						
Other Restricted Levies						
Secured Roll	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes						
Parcel Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Other	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds						
Not Subject to RL Deduction	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from						
Delinquent Non-Revenue						
Limit Taxes	0.00	0.00	0.00	0.00	0.00	0.0%
Sales						
Sale of Equipment/Supplies	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals	0.00	0.00	0.00	0.00	0.00	0.0%
Interest	10,836.05	0.00	10,836.05	6,100.00	0.00	-43.7%
Net Increase (Decrease) in the Fair Value						
of Investments	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts						
Adult Education Fees	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Services						
Interagency Services	240,298.27	0.00	240,298.27	227,325.00	0.00	-5.4%
Mitigation/Developer Fees	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts	0.00	0.00	0.00	0.00	0.00	0.0%

Description	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Other Local Revenue							
Plus: Misc Funds Non-Revenue Limit (50%) Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue	22.27	4,000.00	4,022.27	0.00	0.00	0.00	-100.0%
Tuition	0.00	28,762.13	28,762.13	0.00	27,125.00	27,125.00	-5.7%
All Other Transfers In	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments + Special Education SELPA Transfers From Districts or Charter Schools							
From Districts or Charter Schools		0.00	0.00		0.00	0.00	0.0%
From County Offices		0.00	0.00		0.00	0.00	0.0%
From JPAs		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers From Districts or Charter Schools		0.00	0.00		0.00	0.00	0.0%
From Districts or Charter Schools		0.00	0.00		0.00	0.00	0.0%
From County Offices		0.00	0.00		0.00	0.00	0.0%
From JPAs		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments From Districts or Charter Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From Districts or Charter Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE	251,156.59	32,762.13	283,918.72	233,425.00	27,125.00	260,550.00	-8.2%
TOTAL, REVENUES	726,892.04	568,650.61	1,295,542.65	725,032.00	579,787.00	1,304,819.00	0.7%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	22,176.00	148,646.34	170,822.34	22,279.00	142,698.00	164,977.00	-3.4%
Certificated Pupil Support Salaries		1200	0.00	57,887.00	57,887.00	0.00	58,392.00	58,392.00	0.9%
Certificated Supervisors' and Administrators' Salaries		1300	18,030.00	47,161.80	65,191.80	18,030.00	47,162.00	65,192.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			40,206.00	253,695.14	293,901.14	40,309.00	248,252.00	288,561.00	-1.8%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	8,869.60	101,904.76	110,774.36	8,517.00	98,667.00	107,184.00	-3.2%
Classified Support Salaries		2200	0.00	5,665.99	5,665.99	8,350.00	4,888.00	13,238.00	133.6%
Classified Supervisors' and Administrators' Salaries		2300	100,395.00	0.00	100,395.00	90,812.00	0.00	90,812.00	-9.5%
Clerical, Technical and Office Salaries		2400	113,667.07	0.00	113,667.07	113,140.00	0.00	113,140.00	-0.5%
Other Classified Salaries		2900	0.00	5,720.00	5,720.00	0.00	6,144.00	6,144.00	7.4%
TOTAL, CLASSIFIED SALARIES			222,931.67	113,290.75	336,222.42	220,819.00	109,699.00	330,518.00	-1.7%
EMPLOYEE BENEFITS									
STRS		3101-3102	3,580.72	20,634.32	24,215.04	1,838.00	20,481.00	22,319.00	-7.8%
PERS		3201-3202	39,556.08	8,201.60	47,757.68	42,721.00	9,363.00	52,074.00	9.0%
OASDI/Medicare/Alternative		3301-3302	17,250.62	12,185.91	29,436.53	18,554.00	11,568.00	30,122.00	2.3%
Health and Welfare Benefits		3401-3402	80,410.69	68,923.64	149,334.33	85,329.00	69,893.00	155,222.00	3.9%
Unemployment Insurance		3501-3502	3,937.20	3,999.47	7,936.67	1,145.00	378.00	1,523.00	-80.8%
Workers' Compensation		3601-3602	7,522.38	10,441.26	17,963.64	8,126.00	11,029.00	19,155.00	6.6%
OPEB, Allocated		3701-3702	14,771.56	0.00	14,771.56	27,730.00	0.00	27,730.00	87.7%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
PERS Reduction		3801-3802	3,492.48	1,145.77	4,638.25	0.00	0.00	0.00	-100.0%
Other Employee Benefits		3901-3902	12,958.44	0.00	12,958.44	0.00	0.00	0.00	-100.0%
TOTAL, EMPLOYEE BENEFITS			183,480.17	125,531.97	309,012.14	185,443.00	122,702.00	308,145.00	-0.3%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	293.13	293.13	0.00	0.00	0.00	-100.0%
Books and Other Reference Materials		4200	0.00	3,744.80	3,744.80	300.00	6,313.00	6,613.00	76.6%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Materials and Supplies		4300	13,600.16	3,801.94	17,402.10	14,750.00	14,025.00	28,775.00	65.4%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			13,600.16	7,839.87	21,440.03	15,050.00	20,338.00	35,388.00	65.1%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	47,800.00	47,800.00	0.00	33,544.00	33,544.00	-29.8%
Travel and Conferences		5200	7,785.28	4,280.68	12,065.96	6,200.00	17,785.00	23,985.00	98.8%
Dues and Memberships		5300	8,392.32	600.00	8,992.32	16,870.00	600.00	17,470.00	94.3%
Insurance		5400 - 5450	4,759.50	5,427.50	10,187.00	5,000.00	5,200.00	10,200.00	0.1%
Operations and Housekeeping Services		5500	3,034.45	6,586.47	9,620.92	4,000.00	4,000.00	8,000.00	-16.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	830.46	85.45	915.91	2,100.00	600.00	2,700.00	194.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	79,368.66	54,070.60	133,439.26	161,557.00	76,551.00	238,108.00	78.4%
Communications		5900	435.79	0.00	435.79	2,000.00	0.00	2,000.00	358.9%
TOTAL SERVICES AND OTHER OPERATING EXPENDITURES			104,606.46	118,850.70	223,457.16	197,727.00	138,280.00	336,007.00	50.4%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition		7110	137,325.10	0.00	137,325.10	143,407.00	0.00	143,407.00	4.4%
Tuition for Instruction Under Interdistrict Attendance Agreements		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7141	122,906.22	0.00	122,906.22	213,187.00	0.00	213,187.00	73.5%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7222	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7222	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers			0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			260,231.32	0.00	260,231.32	356,594.00	0.00	356,594.00	37.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(39,372.78)	39,372.78	0.00	(25,452.00)	25,452.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(39,372.78)	39,372.78	0.00	(25,452.00)	25,452.00	0.00	0.0%
TOTAL EXPENDITURES			785,683.00	658,581.21	1,444,264.21	990,490.00	664,723.00	1,655,213.00	14.6%

Description	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS							
INTERFUND TRANSFERS IN							
From: Special Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In	63,175.86	0.00	63,175.86	0.00	0.00	0.00	-100.0%
(a) TOTAL INTERFUND TRANSFERS IN	63,175.86	0.00	63,175.86	0.00	0.00	0.00	-100.0%
INTERFUND TRANSFERS OUT							
To: Child Development Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Deferred Maintenance Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES							
SOURCES							
State Appointments Emergency Appointments	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds							
Proceeds from Sale/Lease- Purchase of Land/Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources							
County School Bldg Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds * Proceeds from Certificates of Participation	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES							

Description	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Transfers of Funds from Lapsed/Reorganized LEAs	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL USES	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS							
Contributions from Unrestricted Revenues	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
Contributions from Restricted Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Restricted Balances	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL CONTRIBUTIONS	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)	(25,561.42)	88,737.28	63,175.86	(84,936.00)	84,936.00	0.00	-100.0%

Description	2012-13 Unaudited Actuals		2013-14 Budget			% Diff Column C & F			
	Function Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)		Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)
A. REVENUES									
1) Revenue Limit Sources		8010-8099	413,279.23	0.00	413,279.23	407,491.00	0.00	407,491.00	-6.7%
2) Federal Revenue		8100-8299	0.00	138,711.17	138,711.17	0.00	166,294.00	166,294.00	19.9%
3) Other State Revenue		8300-8599	62,456.22	397,177.31	459,633.53	84,116.00	386,368.00	470,484.00	2.4%
4) Other Local Revenue		8600-8799	251,156.59	32,762.13	283,918.72	233,425.00	27,125.00	260,550.00	-8.2%
5) TOTAL REVENUES			726,892.04	568,650.61	1,295,542.65	725,032.00	579,787.00	1,304,819.00	-0.8%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		76,704.66	422,726.03	499,430.69	58,826.00	416,497.00	475,323.00	-4.8%
2) Instruction - Related Services	2000-2999		9,191.74	70,615.79	79,807.53	8,465.00	94,560.00	103,025.00	29.1%
3) Pupil Services	3000-3999		3,377.99	91,943.93	95,321.82	36,646.00	91,233.00	127,879.00	34.2%
4) Ancillary Services	4000-4999		0.00	6,677.04	6,677.04	0.00	11,961.00	11,961.00	79.1%
5) Community Services	5000-5999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		424,507.32	39,372.78	463,880.10	507,013.00	25,452.00	532,465.00	14.8%
8) Plant Services	8000-8999		11,670.07	27,245.64	38,915.71	22,946.00	25,020.00	47,966.00	23.3%
9) Other Outgo	9000-9999	Except 7600-7699	260,231.32	0.00	260,231.32	356,594.00	0.00	356,594.00	37.0%
10) TOTAL EXPENDITURES			785,683.00	658,581.21	1,444,264.21	990,490.00	664,723.00	1,655,213.00	14.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			(58,790.96)	(89,930.60)	(148,721.56)	(265,458.00)	(84,936.00)	(350,394.00)	135.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929							
a) Transfers In			63,175.86	0.00	63,175.86	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		8980-8999	(88,737.28)	88,737.28	0.00	(84,936.00)	84,936.00	0.00	0.0%
3) Contributions			(25,561.42)	88,737.28	63,175.86	(84,936.00)	84,936.00	0.00	-100.0%
4) TOTAL OTHER FINANCING SOURCES/USES									

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals			2013-14 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(84,352.38)	(1,193.32)	(85,545.70)	(350,394.00)	0.00	(350,394.00)	309.6%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance		9791	1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
a) As of July 1 - Unaudited		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Audit Adjustments									
c) As of July 1 - Audited (F1a + F1b)		9795	1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
d) Other Restatements			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,912,644.67	13,284.07	1,925,928.74	1,828,292.29	12,090.75	1,840,383.04	-4.4%
2) Ending Balance, June 30 (E + F1e)			1,828,292.29	12,090.75	1,840,383.04	1,477,898.29	12,090.75	1,489,989.04	-19.0%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	500.00	0.00	500.00	500.00	0.00	500.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	12,090.75	12,090.75	0.00	12,090.75	12,090.75	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	65,000.00	0.00	65,000.00	New
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	163,000.00	0.00	163,000.00	New
Unassigned/Unappropriated Amount		9790	1,827,792.29	0.00	1,827,792.29	1,249,398.29	0.00	1,249,398.29	-31.6%

Resource	Description	2012-13		2013-14	
		Unaudited Actuals	Budget	Unaudited Actuals	Budget
6300	Lottery: Instructional Materials	781.75	781.75		
6512	Special Ed: Mental Health Services	9,309.00	9,309.00		
9010	Other Restricted Local	2,000.00	2,000.00		
Total, Restricted Balance		12,090.75	12,090.75		

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	421,172.40	0.00	-100.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			421,172.40	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	357,996.54	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			357,996.54	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			63,175.86	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	63,175.86	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(63,175.86)	0.00	-100.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Deferred Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
I. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 - H6)			0.00		

Description	Resource Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
FEDERAL REVENUE					
Forest Reserve Funds		8260	63,175.86	0.00	-100.0%
Pass-Through Revenues from Federal Sources		8287	357,996.54	0.00	-100.0%
TOTAL, FEDERAL REVENUE			421,172.40	0.00	-100.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			421,172.40	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	357,996.54	0.00	-100.0%
To County Offices		7212	0.00	0.00	0.0%
JPAs		7213	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			357,996.54	0.00	-100.0%
TOTAL, EXPENDITURES			357,996.54	0.00	-100.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	63,175.86	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			63,175.86	0.00	-100.0%

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
A. REVENUES					
1) Revenue Limit Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	421,172.40	0.00	-100.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			421,172.40	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	357,996.54	0.00	-100.0%
10) TOTAL, EXPENDITURES			357,996.54	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			63,175.86	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	63,175.86	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(63,175.86)	0.00	-100.0%

Description	Function Codes	Object Codes	2012-13 Unaudited Actuals	2013-14 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00	0.0%
2) Ending Balance, June 30 (E + F1e)			0.00	0.00	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2012-13 Unaudited Actuals	2013-14 Budget
		<hr/>	<hr/>
	Total, Restricted Balance	0.00	0.00

	2012-13 Calculations			2013-14 Calculations				
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals		
A. PRIOR YEAR DATA	2011-12 Actual			2012-13 Actual				
2011-12 Actual Appropriations Limit and Gann ADA are from county's prior year Gann data reported to the CDE)								
PRIOR YEAR APPROPRIATIONS LIMIT								
1. Program Portion of Prior Year Appropriations Limit (Preload/Line D16c, PY column)	7,807.42		7,807.42			0.00		
2. Other Services Portion of Prior Year Appropriations Limit (Preload/Line D16d, PY column)	175,250.77		175,250.77			64,089.03		
3. TOTAL PRIOR YEAR APPROPRIATIONS LIMIT (Lines A1 plus A2)	183,058.19	0.00	183,058.19			64,089.03		
PRIOR YEAR GANN ADA								
4. Program ADA (Preload/Line B5, PY column)	17.52		17.52			0.00		
5. Other ADA (Preload/Line B6, PY column)	382.81		382.81			0.00		
ADJUSTMENTS TO PRIOR YEAR LIMIT AND ADA			ADJUSTMENTS TO 2012-13					
ADJUSTMENTS TO PRIOR YEAR LIMIT								
6. Reorganizations and Other Transfers								
7. Temporary Voter Approved Increases								
8. Less: Lapses of Voter Approved Increases								
9. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A6 plus A7 minus A8)			0.00			0.00		
10. Adjustments to Program Portion ((Lines A1 divided by A3] times Line A9)	0.00		0.00	0.00		0.00		
11. Adjustments to Other Services Portion (Lines A9 minus A10)			0.00			0.00		
ADJUSTMENTS TO PRIOR YEAR ADA (Only for reorganizations and other transfers, and only if adjustments to the appropriations limit amounts are entered in Line A6 or A10 above)								
12. Adjustments to Program ADA								
13. Adjustments to Other ADA								
B. CURRENT YEAR GANN ADA	2012-13 Annual Report			2013-14 Annual Estimate				
CURRENT YEAR PROGRAM ADA (2012-13 data should tie to Principal Apportionment Attendance Software reports plus any ADA for charter schools approved by the COE)								
1. Total Elementary ADA (Form A, Line 8)**			0.00			0.00		
2. Total High School ADA (Form A, Line 22)**			0.00			0.00		
3. Total Charter Schools ADA (Form A, Line 33)			0.00			0.00		
4. Less: Adult ADA (Form A, Lines 18 through 20)**	0.00		0.00	0.00		0.00		
5. Total (Lines B1 through B3 minus B4)	0.00	0.00	0.00	0.00	0.00	0.00		
CURRENT YEAR OTHER ADA			2012-13 P2 Report			2013-14 P2 Estimate		
6. Total District Gann ADA (District Form GANN, Line B9)			District Gann ADA must be entered			District Gann ADA must be entered		
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2012-13 Actual			2013-14 Budget				
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)								
1. Homeowners' Exemption (Object 8021)	651.38		651.38	100.00		100.00		
2. Timber Yield Tax (Object 8022)	1,627.56		1,627.56	5.00		5.00		
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00		
4. Secured Roll Taxes (Object 8041)	58,178.62		58,178.62	59,000.00		59,000.00		
5. Unsecured Roll Taxes (Object 8042)	2,766.83		2,766.83	3,000.00		3,000.00		
6. Prior Years' Taxes (Object 8043)	127.34		127.34	40.00		40.00		
7. Supplemental Taxes (Object 8044)	201.25		201.25	200.00		200.00		
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	660.00		660.00		
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00		
10. Receipts from County Bd. of Supervisors (Object 8070)	0.00		0.00	0.00		0.00		
11. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00		
12. Comm. Redevelopment Funds (Objects 8047 & 8625)	0.00		0.00	0.00		0.00		
13. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00		
14. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00		
15. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00		
16. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00		
17. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C16)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00		

	2012-13 Calculations			2013-14 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
3. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)						
19. TOTAL LOCAL PROCEEDS OF TAXES (Lines C17 plus C18)	63,552.98	0.00	63,552.98	63,005.00	0.00	63,005.00
EXCLUDED APPROPRIATIONS			Medicare amounts must be entered			Medicare amounts must be entered
20. Medicare (Enter federally mandated amounts only from objs. 3301 and 3302; do not include negotiated amounts)						
OTHER EXCLUSIONS						
21. Americans with Disabilities Act						
22. Unreimbursed Court Mandated Desegregation Costs						
23. Other Unfunded Court-ordered or Federal Mandates						
24. TOTAL EXCLUSIONS (Lines C20 through C23)			0.00			0.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
25. Revenue Limit State Aid - CY (objects 8011 and 8012)	345,683.00		345,683.00	344,486.00		344,486.00
26. Revenue Limit State Aid - Prior Years (Object 8019)	(595.00)		(595.00)	0.00		0.00
27. Supplemental Instruction - CY (Res. 0000, Object 8590)**			0.00			0.00
28. Supplemental Instruction - PY (Res. 0000, Object 8590)**			0.00			0.00
29. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**			0.00			0.00
30. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**			0.00			0.00
31. ROC/P Apportionment - CY (Res. 0000, Object 8590)**			0.00			0.00
32. ROC/P Apportionment - PY (Res. 0000, Object 8590)**			0.00			0.00
33. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
34. Charter Schs. Categorical Block Grant (Object 8590)**			0.00			0.00
35. SUBTOTAL STATE AID RECEIVED (Lines C25 through C34)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
LESS TRANSFERS FROM DISTRICTS						
36. Trans. of Spec. Ed. Special Day Class (Form RL, Line 23a)			0.00			0.00
7. Trans. of County Comm. Sch. Funds (Form RL, Line 24)			0.00			0.00
38. TOTAL TRANSFERS FROM DISTRICTS (Lines C36 plus C37)	0.00	0.00	0.00	0.00	0.00	0.00
39. TOTAL STATE AID (Lines C35 minus C38)	345,088.00	0.00	345,088.00	344,486.00	0.00	344,486.00
DATA FOR INTEREST CALCULATION						
40. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	1,295,542.65		1,295,542.65	1,304,819.00		1,304,819.00
41. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	10,836.05		10,836.05	6,100.00		6,100.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2012-13 Actual			2013-14 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A10)			7,807.42			0.00
2. Inflation Adjustment			1.0377			1.0512
3. Program Population Adjustment (Lines B5 divided by [A4 plus A12]) (Round to four decimal places)			0.0000			0.0000
4. PRELIMINARY PROGRAM LIMIT (Lines D1 times D2 times D3)			0.00			0.00
5. Revised Prior Year Other Services Limit (Lines A2 plus A11)			175,250.77			64,089.03
6. Inflation Adjustment			1.0377			1.0512
7. Other Services Population Adj. (Lines B6 divided by [A5 plus A13]) (Round to four decimal places)			0.0000			0.0000
8. PRELIMINARY OTHER SERVICES LIMIT (Lines D5 times D6 times D7)			0.00			0.00
9. PRELIMINARY TOTAL APPROPRIATIONS LIMIT (Lines D4 plus D8)			0.00			0.00
APPROPRIATIONS SUBJECT TO THE LIMIT						
10. Local Revenues Excluding Interest (Line C19)			63,552.98			63,005.00
11. Preliminary State Aid Calculation						
a. Maximum State Aid in Local Limit (Lesser of Line C39 or [Lines D9 minus D10 plus C24]; if negative, then zero)			0.00			0.00
12. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Lines C41 divided by [C40 minus C41] times [D10 plus D11a])			536.05			295.93
b. Total Local Proceeds of Taxes (Lines D10 plus D12a)			64,089.03			63,300.93

SCHOOL PLANS/SITE COUNCILS

Note: The following optional policy may be revised to reflect district practice.

New

The Governing Board believes that comprehensive planning at each district school is necessary in order to focus school improvement efforts on student academic achievement and facilitate the effective use of district resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 0400 - Comprehensive Plans)

Note: School site councils or other schoolwide advisory committees are required to develop a single plan for student achievement (SPSA) to consolidate the school plans required for the state and federal categorical programs included in the state's consolidated application (Education Code 64000-64001) and the Quality Education Investment Act (Education Code 52055.700-52055.770). School plans formerly required for the Pupil Retention Block Grant (Education Code 41505-41508) and School and Library Improvement Block Grant (Education Code 41571-41573) may no longer be applicable since the funding for those programs is now included in the Local Control Funding Formula pursuant to AB 97 (Ch. 47, Statutes of 2013). For additional information regarding the development and content of the SPSA, see the accompanying administrative regulation and the California Department of Education's (CDE) publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, available on its web site.

Revised

For any school that participates in specified state and/or federal categorical programs, the Superintendent shall ensure that school site council or other schoolwide advisory committee consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA). (Education Code 52055.755, 64001)

(in current policy) ↗

- (cf. 0420.1 - School-Based Program Coordination)
- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 0520.2 - Title I Program Improvement Schools)
- (cf. 0520.4 - Quality Education Investment Schools)
- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1431 - Waivers)
- (cf. 3513.3 - Tobacco-Free Schools)
- (cf. 4131 - Staff Development)
- (cf. 5147 - Dropout Prevention)
- (cf. 6020 - Parent Involvement)
- (cf. 6142.91 - Reading/Language Arts Instruction)
- (cf. 6151 - Class Size)
- (cf. 6164.2 - Counseling/Guidance Services)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6190 - Evaluation of the Instructional Program)

SCHOOL PLANS/SITE COUNCILS (continued)

- ✓ As appropriate, a school may incorporate any other school plan into the SPSA. (Education Code 64001)

Note: The following **optional** paragraph may be revised to reflect district practice.

- ✓ The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and students. He/she shall submit to the Board his/her recommendations for plan approval or revision.

- ✓ The Board shall review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with district local improvement plans required as a condition of receiving federal funding. Any such review and approval shall be at a regularly scheduled Board meeting. (Education Code 64001)

Note: The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council indicates that, as with plans required for School-Based Program Coordination pursuant to Education Code 52855, the Board must communicate its reasons any time it does not approve the SPSA.

Whenever the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council or committee. The school site council or committee shall then revise and resubmit the SPSA to the Board for its approval.

Note: The following **optional** paragraph may be revised to reflect district practice.

The Superintendent or designee ^{may provide} shall ~~ensure that~~ school administrators and school site council members ~~receive~~ training on the roles and responsibilities of the site council.

Legal Reference: (see next page)

SCHOOL PLANS/SITE COUNCILS (continued)

Legal Reference:

EDUCATION CODE

- 52-53 Designation of schools
- 33133 Information guide for school site councils
- 35147 Open meeting laws exceptions
- 41500-41573 Categorical education block grants
- 52055.700-52055.770 Quality Education Investment Act
- 52176 Advisory committees
- 52500-52617 Adult education
- 52800-52887 School-Based Program Coordination Act
- 52890 Qualifications and duties of outreach consultants
- 54000-54028 Educationally Disadvantaged Youth Programs
- 54100-54145 Miller-Unruh Basic Reading Act
- 54425 Advisory committees (compensatory education)
- 54650-54659 Education Improvement Incentive Program
- 56000-56867 Special education
- 64000 Categorical programs included in consolidated application
- 64001 Single school plan for student achievement, consolidated application programs

HEALTH AND SAFETY CODE

104420 Tobacco use prevention

CODE OF REGULATIONS, TITLE 5

3930-3937 Compliance plans

UNITED STATES CODE, TITLE 20

- 6311 Accountability, adequate yearly progress
- 6312-6319 Title I programs; plans
- 6421-6472 Programs for neglected, delinquent, and at-risk children and youth
- 6601-6651 Teacher and Principal Training and Recruitment program
- 6801-7014 Limited English proficient and immigrant students
- 7101-7165 Safe and Drug-Free Schools and Communities
- 7341-7355c Rural Education Initiative

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2013

WEST ED PUBLICATIONS

California Healthy Kids Survey

California School Climate Survey

WEB SITES

California Department of Education, Single Plan for Student Achievement:

<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

Policy 4/10/07
adopted: 9/10/13

CSBA MANUAL MAINTENANCE SERVICE

August 2013



SCHOOL PLANS/SITE COUNCILS

School Site Councils

Note: Education Code 52852 requires the establishment of a school site council at each school that participates in School-Based Program Coordination. In addition, Education Code 64001 requires that each school have a school site council, or other advisory committee that meets the requirements of Education Code 52852, to develop and review the school's single plan for student achievement (SPSA) for any categorical programs included in the state's consolidated application; see section "Single Plan for Student Achievement" below.

For information about the organization of the school site council, including sample school site council bylaws that address duties, membership, officers, subcommittees, and meetings, see the California Department of Education's (CDE) publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, available on the CDE's web site.

✓ School site councils shall be established when required for participation in a categorical program. (Education Code 52852, 64001)

(cf. 0420.1 - School-Based Program Coordination)

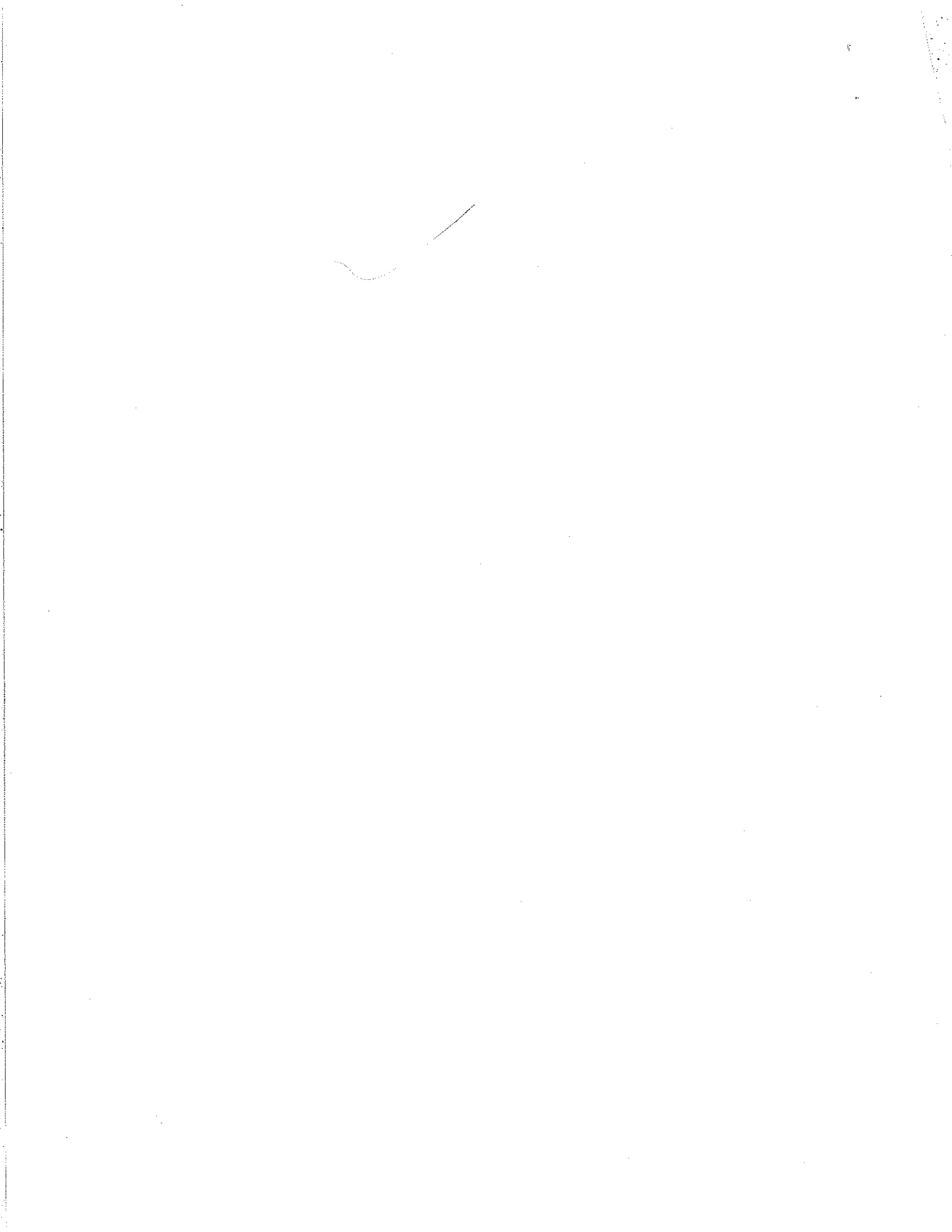
The school site council shall be composed of the following: (Education Code 52852)

- ✓ 1. The principal
- ✓ 2. Teachers selected by the school's teachers
- ✓ 3. Other school personnel selected by the school's other personnel
- ✓ 4. Parent/guardian representatives, who may include parents/guardians of students attending the school and/or community members, selected by parents/guardians of students attending the school

Note: Education Code 52852 requires that secondary schools include students on their school site council. Pursuant to Education Code 52 and 53, secondary schools include high schools and junior high schools. The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council advises that middle schools may include student representation on the school site council at the district's discretion. If the district does determine that middle schools should include students on their school site council, then such councils must meet the composition required of secondary schools as noted in the paragraph below item #5.

5. In secondary schools, students attending the school selected by other such students

✓ Half of the school site council membership shall consist of school staff, the majority of whom shall be classroom teachers. For elementary school site councils, the remaining half shall be parent/guardian representatives. For secondary school site councils, the remaining half shall be equal numbers of parent/guardian representatives and students. (Education Code 52852)



SCHOOL PLANS/SITE COUNCILS (continued)

✓ A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852)

Note: The method of selecting members of school site councils is not specified in law, except that members must be chosen by peers as noted above. No additional membership qualifications may be required. The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council suggests that the selection process may be addressed in Board policy or in bylaws of the school site council. The following optional paragraph may be revised to reflect district practice.

New The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination.

✓ School site councils may function on behalf of other committees in accordance with law. (Education Code 52176, 52870, 54425; 5 CCR 3932)

Note: Pursuant to Education Code 35147, school site councils and some advisory committees are exempt from open meeting law requirements (the Brown Act), but must comply with other, less complex procedural requirements as specified; see AR 1220 - Citizen Advisory Committees.

✓ School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

(cf. 1220 - Citizen Advisory Committees)

Single Plan for Student Achievement

Note: The following section reflects requirements pertaining to the development of the SPSA required for the state and federal categorical programs included in the consolidated application (Education Code 64000-64001) and the Quality Education Investment Act (Education Code 52055.700-52055.770). The CDE has developed a template for the SPSA, available on its web site, to help schools meet plan requirements.

✓ In order for a school to participate in any state or federal categorical program specified in Education Code 52055.700 or 64000 on an ongoing basis, the school site council shall approve and annually review and update a single plan for student achievement (SPSA). If the school does not have a school site council, these responsibilities shall be fulfilled by a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed in the section "School Site Councils" above. (Education Code 52055.755, 64001)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0520.4 - Quality Education Investment Schools)

(cf. 1431 - Waivers)

SCHOOL PLANS/SITE COUNCILS (continued)

(cf. 3513.3 - Tobacco-Free Schools)
 (cf. 4131 - Staff Development)
 (cf. 5147 - Dropout Prevention)
 (cf. 6020 - Parent Involvement)
 (cf. 6142.91 - Reading/Language Arts Instruction)
 (cf. 6151 - Class Size)
 (cf. 6164.2 - Counseling/Guidance Services)
 (cf. 6171 - Title I Programs)
 (cf. 6174 - Education for English Language Learners)
 (cf. 6184 - Continuation Education)

The SPSA shall be developed with the review, advice, and certification of any applicable school advisory committees. (Education Code 64001)

Note: The following optional paragraph may be revised to reflect district practice.

Such groups may include, but are not limited to, advisory committees established for categorical programs such as English learner, special education, gifted and talented education, and Economic Impact Aid programs; ~~Western Association of Schools and Colleges leadership teams~~; district or school liaison teams for schools identified for program improvement; and other committees established by the school or district.

(cf. 0520.2 - Title I Program Improvement Schools)
 (cf. 6172 - Gifted and Talented Student Program)
 (cf. 6190 - Evaluation of the Instructional Program)

Note: Pursuant to Education Code 64001, the SPSA must be based upon an analysis of verifiable state data, including the Academic Performance Index and the California English Language Development Test, and may include other district data on student achievement. The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council recommends that such data could include results of other state assessments, "adequate yearly progress" as measured pursuant to 20 USC 6311, and local benchmark and curriculum-embedded assessments. The following paragraph may be revised to include any additional measures required by the district.

✓ The SPSA shall be aligned with school goals for improving student achievement. School goals shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test, and may consider any other data developed by the district to measure student achievement. (Education Code 64001)

(cf. 0500 - Accountability)
 (cf. 6162.5 - Student Assessment)
 (cf. 6162.51 - Standardized Testing and Reporting Program)
 (cf. 6162.52 - High School Exit Examination)

SCHOOL PLANS/SITE COUNCILS (continued)

The SPSA shall, at a minimum: (Education Code 64001)

- ✓ 1. Address how funds provided to the school through specified categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API
- ✓ 2. Identify the means of evaluating the school's progress toward accomplishing those goals
- ✓ 3. Identify how state and federal law governing the categorical programs will be implemented

Note: The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council clarifies that the SPSA must address all plan components required for individual categorical programs covered by the SPSA. For example, the SPSA for a school that participates in School-Based Program Coordination must include the plan requirements for that program as specified in AR 0420.1 - School-Based Program Coordination.

✓ In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

Note: The remainder of this section reflects steps recommended in the CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council and may be revised to reflect district practice.

In developing or revising the SPSA, the school site council or other schoolwide advisory group or school support group shall:

1. Analyze student achievement data. Using measures of student academic performance, the school shall identify significant patterns of low performance in particular content areas, student groups, and/or individual students and determine which data summaries to include in the plan as most informative and relevant to school goals.

Revised
(cf. 6011 - Academic Standards)

Note: To measure the effectiveness of the school's current instructional program, as provided in item #2 below, the CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council recommends a number of state tools available on the CDE web site, including, but not limited to, the Academic Program Survey, District Assistance Survey, Inventory for School Services, and English Learner Subgroup Self-Assessment. In addition, the California School Climate Survey and California Healthy Kids Survey, available on WestEd's web site, are recommended to help assess the need for support services.

SCHOOL PLANS/SITE COUNCILS (continued)

- Revised - Defined*
2. Assess the effectiveness of the school's instructional program in relation to the analysis of student data.
 3. Identify a limited number of achievement goals and key improvement strategies to achieve the goals. School goals shall reflect the needs identified at the school site while aligning with goals identified in federally required district plans. The school shall specify the student group(s) on which each goal is focused, the methods or practices that will be used to reach the goal, and the criteria that will be used to determine if the goal is achieved.

Note: The CDE has developed a budget planning tool to assist schools with projecting the estimated expenditures of their SPSA goals against the school's allocations from the consolidated application. The budget planning tool is available on the CDE's web site and is included in the publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council.

4. Define timelines, personnel responsible, proposed expenditures, and funding sources to implement the SPSA.

Defined ✓ The school site council or other schoolwide group shall approve the proposed SPSA at a meeting for which public notice has been posted and then submit the SPSA to the Governing Board for approval. (Education Code 35147, 64001)

Note: The CDE's publication A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council states that it is the responsibility of the school site council to monitor the effectiveness of the SPSA and modify activities when needed. The guide contains an annual evaluation tool to assist school site councils in assessing the effectiveness of the plan.

Superintendent or designee,
The school site council or other schoolwide group shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the school shall evaluate results of improvement efforts and report to the Board, advisory committees, and other interested parties regarding progress toward school goals.

The school site council or other schoolwide group may amend the SPSA at any time. Any revisions that would substantively change the academic programs funded through the consolidated application shall be submitted to the Board for approval.

Regulation approved: 4/10/07
 9/10/13

ADVERTISING AND PROMOTION

Note: The following **optional** policy addresses the distribution of commercial and noncommercial materials as well as advertising in school-sponsored publications and on school facilities by outside/nonschool groups. Student speech, including the distribution of printed materials by students, is addressed in BP/AR 5145.2 - Freedom of Speech/Expression.

News

The Governing Board establishes this policy to ensure effective and consistent implementation of its directions related to advertisements and promotions by nonschool groups in school-sponsored publications, web sites, and social media and on school facilities. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

Note: School facilities and school-sponsored publications are public property and are subject to freedom of expression rights granted by the First Amendment to the United States Constitution and Article 1, Section 2 of the California State Constitution. However, because school facilities and school-sponsored publications are generally for school purposes, they are regarded as "nonpublic fora" and the Governing Board has extensive authority to regulate them. In exercising this authority, the Board may decide not to accept any form of advertising or distribution of materials (nonpublic forum), as stated in Option 1 below, or to accept some advertising and/or distribution of materials, but only from certain groups or on certain topics (limited public forum), as provided in Option 2. In addition, the Board may maintain a "nonpublic forum" for advertising in school publications or on school facilities while designating a "limited public forum" for distribution of materials at district schools, or a "nonpublic forum" at its elementary schools and a "limited public forum" at its high schools.

Whichever option the district chooses, school officials should ensure that they enforce the policy in a consistent manner, as courts look beyond the district's intent as stated in its policy and look to the actual practice of school officials in determining whether a district facility or publication is a "nonpublic" or "limited public" forum (*Board of Education of the Westside Community Schools v. Mergens*). Because this area of law is complex, it is **strongly recommended** that legal counsel be consulted prior to the adoption of policy in this area.

OPTION 1: Nonpublic Forum

The Board believes that in order to maintain focus on academic achievement in district schools, students' exposure to the persuasive influence of marketing should be minimized. The Superintendent or designee shall not allow any advertisement from any nonschool group to be included in any district- or school-sponsored publication, web site, or social media, or to be posted on any school property such as scoreboards and billboards. In addition, no nonschool group's announcement, flyer, or other promotional material shall be disseminated by the district or distributed at any school facility or grounds.

Note: Districts that have created a "nonpublic forum" must delete the remainder of this policy in order to ensure that their "nonpublic forum" status is maintained.

ADVERTISING AND PROMOTION (continued)

Currently
OPTION 2: Limited Public Forum

Note: When the Board chooses Option 2, it may adopt any rules that are reasonable to achieve its intended purpose for the forum, as long as the rules do not discriminate against members of the public based on their viewpoints. In Hills v. Scottsdale Unified School District 48, the Ninth Circuit Court of Appeals held that the district discriminated against the plaintiff on the basis of his religious viewpoint and violated his First Amendment right when the district refused to distribute the plaintiff's brochure for summer camps because it included some religious classes, though it permitted the distribution of similar literature by secular groups.

The Board desires to promote positive relationships between district schools and the community in order to enhance community support and involvement in the schools. The Superintendent or designee may approve:

Note: The Board may select any or all of ~~optional items #1-5~~ below to reflect the types of materials and/or advertising that it will allow.

- ✓ 1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6162.8 - Research)

- ✓ 2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

- ✓ 3. Paid advertisements on school property, including, but not limited to, advertisements on billboards and scoreboards

- ✓ 4. Paid advertisements in school-sponsored publications, yearbooks, announcements, and other school communications, including web sites and social media

- ✓ 5. Products and materials donated by commercial enterprises for educational use, ^(formerly "classroom") including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product

(cf. 3290 - Gifts, Grants and Bequests)
(cf. 6161.11 - Supplementary Instructional Materials)

Note: Generally, courts have upheld procedures that place reasonable "time, place, and manner" restrictions on materials to be distributed, as long as the same restrictions were placed on all materials (Henry v. School Board of Colorado Springs). The district might want to consider developing procedures that limit the "time, place, and manner" of distributions, such as limiting distribution to before or after school hours or creating a central location for the distribution of all materials. Legal counsel should be consulted as appropriate.

ADVERTISING AND PROMOTION (continued)

✓ Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

✓ All materials to be distributed shall bear the name and contact information of the sponsoring entity.

Note: The district might also consider requiring sponsoring entities to include a disclaimer on all materials to be distributed. For example, a disclaimer might state that "this event is not school-sponsored or approved" or that "opinions are not necessarily those of the school district or school personnel." The district should consult legal counsel as appropriate.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

previously 'schools are encouraged to include...'

Revised w/ Add'l language

Criteria for Approval

Note: The following **optional** section is for use by districts that select Option 2 (limited public forum) above and may be revised to reflect criteria established by the Board.

✓ The Superintendent, principal, or designee shall not accept for distribution any materials or advertisements that:

- ✓ 1. Are lewd, obscene, libelous, or slanderous *Ed Code 48907*
- ✓ 2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools

Note: **Optional** item #3 below prohibits the distribution of political materials or political advertising except under certain circumstances. Pursuant to Education Code 7058, the Board may conduct a political forum if it is made available to all sides on an equitable basis.

- ✓ 3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

ADVERTISING AND PROMOTION (continued)

Note: In DiLoreto v. Downey Unified School District, the Ninth Circuit Court of Appeals held that a district's refusal to post a paid religious advertisement featuring the Ten Commandments on an athletic field fence reserved for commercial advertising was a reasonable way for the district to avoid being placed on one side of a controversial issue. The court concluded that, as a nonpublic forum, the district had the right to regulate content since it did not open the forum (the fence) to all expressive activities but, in fact, had reserved it for commercial speech. Districts wishing to establish policy dealing with the distribution of religious materials should consult legal counsel.

- New*
4. Proselytize or position the district on any side of a controversial issue

(cf. 6144 - Controversial Issues)

- ✓ 5. Discriminate against, attack, or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

- ✓ 6. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, non-nutritious foods and beverages, and movies or products unsuitable for children

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

7. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

8. Distribute unsolicited merchandise for which an ensuing payment is requested

✓ The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

✓ Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

Legal Reference: (see next page)

ADVERTISING AND PROMOTION (continued)

Legal Reference:

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

EDUCATION CODE

7050-7058 Political activities of school officers and employees

35160 Authority of governing boards

35160.1 Broad authority of school districts

35172 Promotional activities

38130-38138 Civic Center Act

BUSINESS AND PROFESSIONS CODE

25664 Advertisements encouraging minors to drink

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

COURT CASES

Hills v. Scottsdale Unified School District 48, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623

Henry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350

Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

CSBA PUBLICATIONS

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief,

March 2006

WEB SITES

CSBA: <http://www.csba.org>

Policy
adopted:

4/10/07
9/10/2013

CSBA MANUAL MAINTENANCE SERVICE

WAIVERS

Note: The following optional policy covers waiver requests which the State Board of Education (SBE) generally has legal authority to grant (general waivers). In order to provide districts with flexibility without undermining the basic intent of the law, Education Code 33050-33053 permit districts to request that the SBE waive sections of the Education Code, Title 5 of the California Code of Regulations, or any applicable federal law, including portions of the No Child Left Behind Act. Education Code 33050 exempts certain sections of the Education Code from the authority of the SBE to grant waivers.

However, this policy does not address waivers expressly authorized by law for specific programs and situations (specific waivers) such as the waiver of Education Code 56101 for students with disabilities and waivers that may be granted by the Commission on Teacher Credentialing or the Superintendent of Public Instruction, such as waivers for alternative schools. See BP 6181 - Alternative Schools/Programs of Choice. For any such waiver, the process for obtaining the waiver would be as specified in the provision of law governing the program. In addition, this policy does not cover waiver requests that a district's governing board is authorized to grant, such as (1) parent/guardian requests for waivers regarding the sheltered English language immersion program for English learners offered pursuant to Education Code 305, or (2) the requirement for a student with disabilities to successfully pass the high school exit examination. See BP/AR 6174 - Education for English Language Learners and AR 6162.52 - High School Exit Examination for the procedures for these waiver requests.

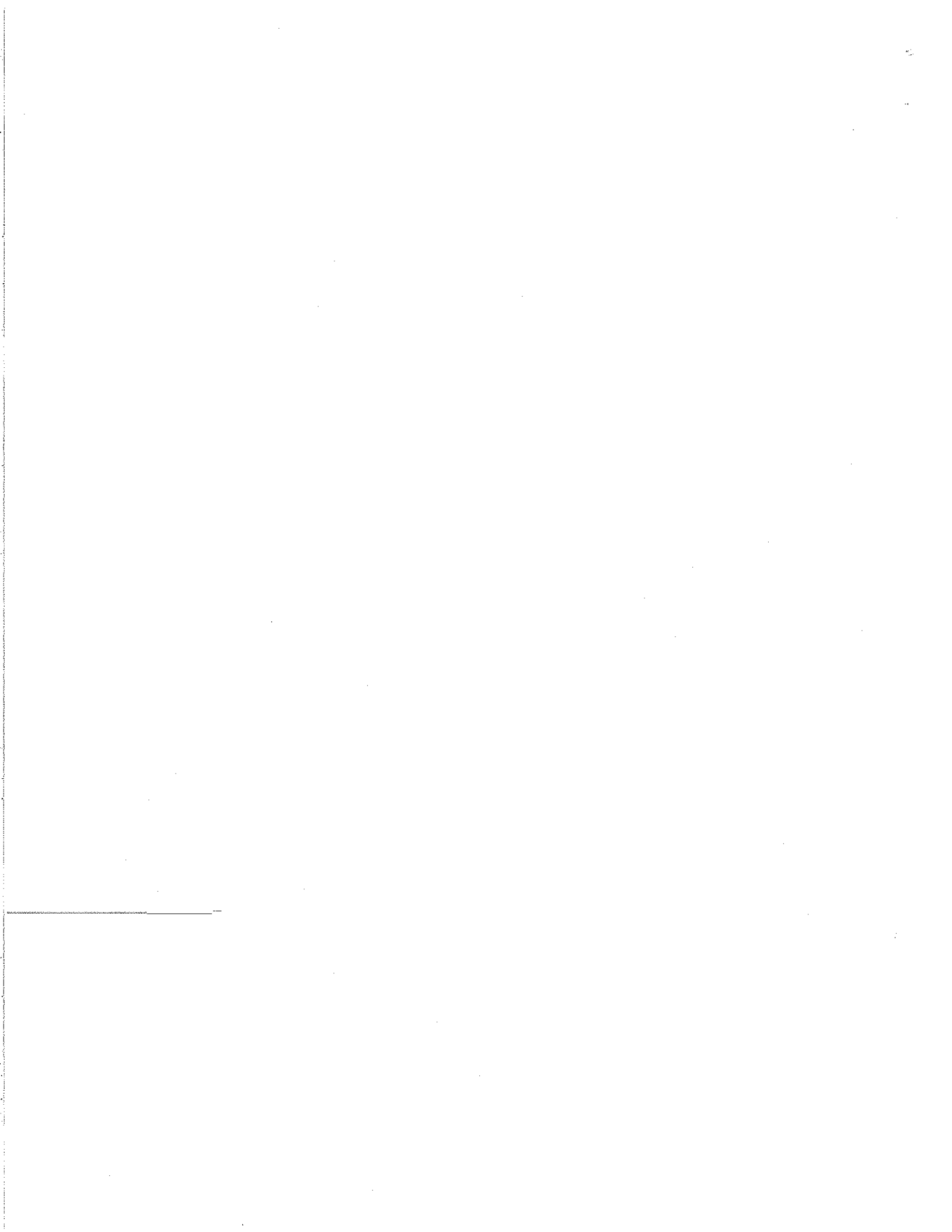
✓ The Governing Board recognizes that strict compliance with the law may sometimes hinder the district's ability to provide its students with an effective, well-rounded educational program. When it is in the interest of district students, the Board may request that the State Board of Education (SBE) waive any provision of state or federal law or regulation which it has authority to waive pursuant to Education Code 33050.

Note: The California Department of Education (CDE) has instituted an online waiver request system which it encourages districts to use. In addition, CDE has updated guidance and Frequently Asked Questions on its web site to help expedite the waiver submission process. Prior to submitting a waiver request, the district should confirm that it has gathered all the data required and complied with all the legal requirements for the request. The district should also review Education Code 33051 which specifies the reasons for which the SBE may deny the request. For example, a request to waive a provision of law regarding a program that requires the existence of a site council must be approved by that site council; otherwise the request will be denied by the SBE.

New Any waiver request to be submitted to the SBE shall first be approved by the Board. The Superintendent or designee shall ensure that each proposed waiver request includes all information necessary for the Board to analyze the need for the waiver and make an informed decision.

✓ Prior to presenting the proposed request for Board approval, the Superintendent or designee shall consult with and obtain the approval of any advisory committee or site council when required by law.

(cf. 0420 - School Plans/Site Councils)
 (cf. 0420.1 - School-Based Program Coordination)
 (cf. 1220 - Citizen Advisory Committees)



WAIVERS (continued)

Note: The following **optional** paragraph is for districts with an employee organization certified to represent the district's employees in negotiations with the district.

Previously an option

Revised
In addition, the Superintendent or designee shall involve the exclusive representative of district employees in the development of the waiver request, and shall include in the request the exclusive representative's position regarding the waiver. (Education Code 33050)

(cf. 4140/4240/4340 - Bargaining Units)

✓
To receive public testimony on each waiver request proposal, the Board shall hold a properly noticed public hearing during a Board meeting. (Education Code 33050)

Note: Education Code 33050 does not specify the length of the advanced notice required for the public hearing described above. However, CSBA believes that the notice must allow sufficient time to enable members of the public adequate opportunity to participate in the waiver request process. The following **optional** paragraph may be revised to specify the length of the notice, in accordance with district practice.

New
The notice, which shall state the time, date, location, and subject of the public hearing, may be printed in a newspaper of general circulation or posted at each school and three public places in the district.

(cf. 9320 - Meetings and Notices)

Note: The following **optional** paragraph addresses renewal of general waivers which have been granted by the SBE. According to CDE's State Board of Education - CalEd Facts issued in January 2013, pursuant to Education Code 33051, any general waiver which has been granted for two consecutive years, or which is initially granted for two years, may be regarded as "permanent" for as long as the information on the waiver request remains current. However, the SBE may require updated information for a general waiver whenever it determines that information to be necessary. The SBE may also rescind a waiver if additional information supporting a recession is made available to the SBE. Additionally, a district is required to apply annually for the renewal of any waiver regarding teacher credentialing.

New
When the district has requested and received the same general waiver from the SBE for two consecutive years, the Board is not required to reapply annually if the information contained on the request remains current. However, the district shall apply annually for the renewal of any waiver regarding teacher credentialing. (Education Code 33051)

Legal Reference: (see next page)

WAIVERS (continued)

Legal Reference:

EDUCATION CODE

- 305-311 Structured English immersion program; parental exception waivers
- 5000-5033 Governing board elections
- 8750-8754 Grants for conservation education
- 10400-10407 Cooperative improvement programs
- 17047.5 Facilities used by special education students
- 17291 Portable school buildings
- 33050-33053 General waiver authority
- 37202 Equity length of time
- 41000-41360 School finance
- 41381 Minimum school day
- 41600-41854 Computation of allowances
- 41920-42842 Budget requirements; local taxation by school districts
- 44520-44534 New Careers Program
- 44666-44669 School-Based Management and Advanced Career Opportunities
- 44681-44689 Administrator Training and Evaluation
- 45108.7 Maximum number of senior management positions
- 48660-48666 Community day schools
- 48800 Attendance at community college
- 49550-49560 Meals for needy students
- 51224.5 Algebra instruction
- 51745.6 Charter school independent study ratio
- 51870-51874 Educational technology
- 52080-52090 Class size reduction grade 9
- 52122.6-52122.8 Class size reduction, impacted school sites
- 52160-52178 Bilingual-Bicultural Education Act of 1976
- 52180-52186 Bilingual teacher waiver
- 52200-52212 Gifted and Talented Pupils Program
- 52340-52346 Career Guidance Centers
- 52522 Plans for adult education
- 52850-52863 School-Based Program Coordination
- 54000-54028 Disadvantaged Youth Program
- 54100-54145 Miller-Unruh Basic Reading Program
- 54407 Waiver for compensatory education programs
- 56000-56867 Special education programs
- 58407 Waiver related to individualized instruction program
- 58900-58928 Restructuring demonstration programs
- 60119 Public hearing on sufficiency of instructional materials
- 60851 High school exit examination, waiver for student with disabilities

CODE OF REGULATIONS, TITLE 5

- 1032 Academic Performance Index
- 3100 Resource specialist caseload waivers
- 3945 Cooperative programs
- 9531 Instructional materials funding
- 11960 Charter school attendance
- 11963.4 Charter school percentage funding
- 13017 Waivers, compensatory education New Careers in Education Program
- 13044 Waivers, compensatory education Professional Development and Program Improvement Programs

Legal Reference continued: (see next page)

4/10/07

9/10/2013

Sierra County/Sierra-Plumas Joint USD

Administrative Regulation

School-Sponsored Trips

AR 6153

Instruction

Supervision

Students on school-sponsored trips are under the jurisdiction of the district and shall be subject to district and school rules and regulations.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

Parent/Guardian Permission

Before a student can participate in a school-sponsored trip, the teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

Out of State field trip requests (with the exception of neighboring Reno/Sparks, Nevada), must be in the Superintendent's office for approval six weeks in advance of the field trip for Governing Board approval. Sierra-Plumas Joint Unified School District Board Meetings are held on the second Tuesday of every month.

International field trip requests must be in the Superintendent's office for approval three months in advance of the field trip for Governing Board approval.

Safety Issues

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in the trip. (Education Code 32043)

2. The district shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)

(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 5143 - Insurance)

3. If the Superintendent or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she shall implement precautions necessary to protect the safety of students and staff.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

4. Lifeguards are required for all swimming activities. If the activity is at a private pool, the owner of the pool shall provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.

(cf. 3530 - Risk Management/Insurance)
(cf. 5141.7 - Sun Safety)

5. Before trips of more than one day, the principal or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.

(cf. 5142 - Safety)

Regulation SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
approved: April 10, 2007 Sierraville, California

Sierra County/Sierra-Plumas Joint USD

Board Bylaw

Public Statements

BB 9010

Board Bylaws

Note: Pursuant to Government Code 54960, the district attorney or any interested person can sue the Governing Board in order to stop or prevent violations of the Brown Act or to determine whether any Board rule or action which penalizes or otherwise discourages the expression of one or more of its members is valid or invalid under law. The following optional bylaw may be modified as appropriate.

Revised

The Governing Board recognizes the responsibility of Board members in their role as community leaders to participate in public discourse on matters of civic or community interest, including those involving the district, and their right to freely express their personal views. However, to ensure communication of a consistent, unified message regarding district issues, Board members are expected to respect the authority of the Board to choose its representatives to communicate its positions and to abide by established protocols.

✓ All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 9121 - President)

(cf. 9200 - Limits of Board Member Authority)

✓ When speaking for the district, the Board encourages its spokespersons to exercise restraint and tact and to communicate the message in a manner that promotes public confidence in the Board's leadership.

✓ Board spokespersons shall not disclose confidential information or information received in closed session except when authorized by a majority of the Board. (Government Code 54963)

(cf. 9005 - Governance Standards)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

✓ When speaking to community groups, members of the public, or the media, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

In addition, the Board encourages members who participate on social networking sites, blogs, or other discussion or informational sites to conduct themselves in a respectful, courteous, and professional manner and to model good behavior for district students and the community. Such electronic communications are subject to the same standards and protocols established for other forms of communication, and the disclosure requirements of the California Public Records Act may likewise apply to them.

- (cf. 1113 - District and School Web Sites)
- (cf. 1114 - District-Sponsored Social Media)
- (cf. 1340 - Access to District Records)
- (cf. 9012 - Board Member Electronic Communications)

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

GOVERNMENT CODE

6250-6270 California Public Records Act

54960 Actions to stop or prevent violation of meeting provisions

54963 Confidential information in closed session

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Regulation approved: April 10, 2007

Revised: December 13, 2011

Revised: August 13, 2013

SIERRA COUNTY OFFICE OF EDUCATION

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Loyalton, California

BOARD COMMITTEES

Note: The following optional bylaw may be revised to reflect district practice. This bylaw addresses the establishment and operation of Governing Board subcommittees consisting of less than a quorum of the Board and other standing and advisory committees created by the Board. See BP/AR 1220 - Citizen Advisory Committees for further information about committees that include members of the community and/or stakeholder groups, including examples of citizen advisory committees that are generally created by formal Board action. For information about committees created by the Superintendent or designee to advise the administration, see BP 2230 - Representative and Deliberative Groups.

New

The Governing Board may establish a committee whenever it determines that such a committee would benefit the district by providing diverse viewpoints, specialized knowledge or expertise, or increased efficiency. Such committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups.

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 9140 - Board Representatives)

Notes

Upon establishing a committee, the Board shall clearly define the committee's purpose, any timeline for completion of assigned responsibilities, any stakeholder groups or individuals to be represented on the committee, length of time that committee members are expected to serve, and expectations for reporting to the Board and/or the Superintendent or designee. Unless specifically authorized by the Board to act on its behalf, the committee shall act in an advisory capacity.

✓ Except for subcommittees of the Board, committee members shall, as appropriate, be recommended by the Superintendent or designee and appointed by the Board president, subject to Board approval.

(cf. 9121 - President)

The Superintendent or designee shall provide committee members with information and assistance necessary for the fulfillment of the committee's charges, and may serve as a non-voting advisor to the committee at the discretion of the Board. ✓

✓

Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community, and students and may consult with local public boards and agencies.

✓

Any committee not required by law may be dissolved when its duties or term has been completed or whenever the Board deems necessary.

BOARD COMMITTEES (continued)**Committee Meetings**

Note: Unless otherwise exempted by law, Government Code 54952 provides that open meeting laws (the Brown Act) apply to any commission, committee, board, or other legislative body created by formal action of the Board, regardless of whether that body is permanent or temporary, decision making or advisory; also see BP/AR 1220 - Citizen Advisory Committees. These requirements include posting a meeting notice or agenda at least 72 hours before a regular meeting or 24 hours before a special meeting pursuant to Government Code 54954.2 and 54956; see BB 9320 - Meetings and Notices.

In Frazer v. Dixon Unified School District, the court held that the adoption of a Board policy that required the appointment of a curriculum committee to advise the Superintendent, and in turn the Board, was a committee created by "formal Board action" within the meaning of Government Code 54952. Therefore, the committee's meetings were subject to the Brown Act.

The district should consult legal counsel when questions arise regarding the applicability of Brown Act requirements to district or school committees.

✓ Unless otherwise exempted by law, Board-created committees shall provide public notice of their meetings and conduct meetings in accordance with Government Code 54950-54963 (the Brown Act).

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

✓ However, Board subcommittees composed solely of less than a quorum of the members of the Board are not subject to open meeting laws unless they are standing committees. Standing committees of the Board, irrespective of membership, are those that have a continuing subject matter jurisdiction or a meeting schedule established by action of the Board. (Government Code 54952)

Note: In 79 Ops.Cal.Atty.Gen. 69 (1996), the Attorney General has clarified that open meeting laws apply if the standing committee has the responsibility of providing advice at the Board's request on budgets, audits, contracts, and personnel matters.

✓ Standing committees with a continuing subject matter jurisdiction include, but are not limited to, those responsible for providing advice on budgets, audits, Board policy, contracts, and personnel matters at the Board's request.

(cf. 3100 - Budget)
(cf. 3430 - Investing)
(cf. 9310 - Board Policies)

Note: Pursuant to Government Code 54952.2, the Brown Act is not violated if Board members who are not members of a standing committee attend the committee meeting only as "observers." In 81 Ops.Cal.Atty.Gen. 156 (1998), the Attorney General clarified that those Board members attending the meeting as "observers" may not ask questions or make statements at the meeting and that they must sit in the areas designated for members of the public.

BOARD COMMITTEES (continued)

✓
When a majority of the members of the Board attend an open and noticed meeting of a standing committee, the Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)

New
Whenever any advisory or standing committee, including a committee not otherwise subject to the Brown Act, posts a meeting agenda at least 72 hours in advance of the meeting, that meeting shall be considered as a regular meeting of the Board for purposes of the Brown Act and therefore must be held within district boundaries unless otherwise authorized by law. (Government Code 54954)

Note: In 80 Ops.Cal.Atty.Gen. 308 (1997), the Attorney General determined that sessions of a district liaison council that was formed by the board to interview candidates for district superintendent and to make a recommendation to the board were not required to be open to the public. The Attorney General concluded that, because a legislative body is authorized under Government Code 54957 to hold closed sessions during a regular or special meeting to consider the appointment or employment of a public employee (see BB 9321 - Closed Session Purposes and Agendas), that authority also extends to committees that are delegated by the legislative body to perform related duties. The following paragraph reflects this opinion.

In addition, in 92 Ops.Cal.Atty.Gen. 102, the Attorney General concluded that a joint labor management benefits committee that is a product of the collective bargaining process between labor and management and is implemented in a collective bargaining agreement is not a committee created by the board. Therefore, such a committee is not required to comply with the Brown Act and is authorized to hold closed sessions.

New
Committees may meet in a closed session during a regular or special meeting only for those purposes specifically authorized by law for closed sessions held by the Board.

(cf. 9321 - Closed Session Purposes and Agendas)

Legal Reference: (see next page)

BOARD COMMITTEES (continued)

Legal Reference:

EDUCATION CODE

35010 *Control of district; prescription and enforcement of rules*

35024 *Executive committee*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

GOVERNMENT CODE

54950-54963 *The Brown Act, especially:*

54952 *Legislative body, definition*

54952.2 *Definition of meeting*

54954 *Time and place of regular meetings; special meetings; emergencies*

54954.3 *Opportunity for public to address legislative body*

54957 *Closed session purposes*

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

ATTORNEY GENERAL OPINIONS

81 *Ops. Cal. Atty. Gen. 156 (1998)*

80 *Ops. Cal. Atty. Gen. 308 (1997)*

79 *Ops. Cal. Atty. Gen. 69 (1996)*

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

National School Boards Association: <http://www.nsba.org>

Sierra County/Sierra-Plumas Joint USD

Board Bylaw

Governing Board Elections

BB 9220

Board Bylaws

Note: Pursuant to Elections Code 20, as added by AB 2410 (Ch. 160, Statutes of 2012), any person who has been convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or of conspiracy to commit any of these crimes, under California law or the law of any other state, the federal government, or a foreign government or country, is ineligible to be elected or to hold state or local public office unless he/she has received a pardon from the Governor or other authority as specified.

Note: In addition, a person is ineligible to hold public office if he/she is not registered to vote. Elections Code 2201 lists the causes for cancelling an individual's voter registration and making him/her ineligible to hold public office as including legally established mental incompetency, proof that the person is presently imprisoned or on parole for conviction of a felony, or official notification that the voter is registered in another country or state.

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

Electing Board Members

Each Board member shall reside within the trustee area that he/she represents but shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

Campaign Conduct

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 9005 - Governance Standards)

Statement of Qualifications

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

Tie Votes in Board Member Elections

Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

Legal Reference:

EDUCATION CODE

1000 Composition, and trustee area, county board of education

1006 Qualifications for holding office, county board of education

5000-5033 Elections

5220-5231 Elections

5300-5304 General provisions (conduct of elections)

5320-5329 Order and call of elections

5340-5345 Consolidation of elections

5360-5363 Election notice

5380 Compensation (of election officer)

5390 Qualifications of voters

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions

7054 Use of district property

35107 Eligibility; school district employees

35177 Campaign expenditures or contributions

35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility

1302 Local elections, school district election

2201 Grounds for cancellation

4000-4004 Elections conducted wholly by mail

10400-10418 Consolidation of elections

10509 Notice of election by secretary

10600-10604 School district elections

13307 Candidate's statement

13309 Candidate's statement, indigence

14025-14032 California Voting Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91014 Political Reform Act

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973aa-6 Voting Rights Act

COURT DECISIONS

Rey v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)

83 Ops.Cal.Atty.Gen. 181 (2000)

81 Ops.Cal.Atty.Gen. 98 (1998)

69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
SIERRA COUNTY OFFICE OF EDUCATION
Loyalton, California

Policy adopted: April 10, 2007

Revised: January 13, 2009

Revised: September 10, 2013