

## **NOTICE OF INTENT TO RECEIVE BIDS FOR PROPANE**

Sealed bids for propane for a two-year period will be received by the Sierra-Plumas Joint Unified School District (District) at District Office, PO Box 955, 109 Beckwith Street, Loyalton, CA, 96118 until 3:00 p.m., TUESDAY, MARCH 7, 2017, at which time and place said bids will be publicly opened and read aloud. Bid form can be found on the following website: [sierracountyofficeofeducation.org/upload/?action=listfiles&path=BIDS](http://sierracountyofficeofeducation.org/upload/?action=listfiles&path=BIDS) or by calling Adrienne Garza at 530-993-1660 ext. \*843. Please submit bid to the address above on or before the date and time given above. All bids must be submitted in a Sealed Envelope marked "PROPANE BID." Bids shall be in conformance with the documents. The Bid Form must be completed entirely and submitted with the Bid.

### **INSTRUCTIONS TO BIDDERS**

#### Submission and Receipt of Bids

Bids to receive consideration shall be received prior to the specified time of opening as designated on the bid form. No late bids will be accepted. Bidders are requested to complete the furnished Bid Form as no other may be accepted. Bids are considered received when in the possession of the District Office. Bids shall be sealed when submitted.

#### Changes and Addenda

Each change or addendum issued in relation to this bid will be on file in the District Office and posted on the website. It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become a part of the contract and all bidders shall be bound by such changes or addenda.

#### Pricing

The bid price shall be the difference between BPN posted price and the profit margin as of FEBRUARY 2017, and will remain constant for the entire agreement period.

#### Award

The bid will be awarded to that responsible, responsive bidder whose bid, conforming to this solicitation, will be most advantageous to the District and County. The District and County reserves the right to accept or reject any or all bids, in part or whole and to waive informalities and minor irregularities in bids received. Unless otherwise specified in the bid document, the District and County reserves the right to accept any item in the bid on an individual basis. Bidders may submit bids on any item or groups of items provided unit prices are clearly shown and a notation is made on the bid document clearly indicating Bidder's intent.

# NOTICE REQUESTING PROPANE BIDS

## SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Sierra-Plumas Joint Unified School District is requesting bids for propane for a two-year period UNDER A KEEP FULL policy for the following locations:

LOCATION	TANK SIZE SITE LOCATION	PRICE PER GALLON BASE RATE /AMT ABOVE BPN	TANK OWNERSHIP
Downieville School 130 School Street, Downieville	(1) 1,000 Gallons Downieville Gym		District
Downieville School 130 School Street, Downieville	(1) 287 Gallons Downieville Shop		District
Downieville School 130 School Street, Downieville,	(1) 495 Gallon Downieville New Wing		District
Loyalton Elementary 111 Beckwith Street, Loyalton	(3) 1,000 Gallons Main School		District
Loyalton High 700 Fourth Street, Loyalton	(3) 1,000 Gallons Main School		District
Loyalton High 700 Fourth Street, Loyalton	(1) 300 Gallon Agriculture Dept.		District
Loyalton Intermediate School 605 School Street, Loyalton	(1) 500 Gallon Gym		District