

**SIERRA COUNTY OFFICE OF EDUCATION  
SCHOOL ATTENDANCE REVIEW BOARD MEETING**

**December 15, 2016, Sierra County Office of Education**

**109 Beckwith Road, Bldg 4, Loyalton, California**

**Polycom available at Downieville School, 130 School St., Downieville, CA 95936**

**9:15 a.m.**

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

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**OPEN SESSION MINUTES**

**I. CALL TO ORDER at 9:05 a.m.**

**PRESENT:** MERRILL M. GRANT, Ed. D, Chairman  
TOM JONES, Administrator, Loyalton High School/Sierra Pass Continuation School  
ANDREA CERESOLA, Administrator, Loyalton Elementary School  
JLON COOPER, Sierra County Public Defender  
REBECCA DUNSING, Sierra County Deputy Probation Officer, Truancy Investigator, Ex-Officio Member  
LAURIE MARSH, Sierra County Behavioral Health  
LARRY ALLEN, Sierra County District Attorney  
DANIELLE WILLIAMSON, Student-Parent Navigator, Sierra County (arrived at 9:19 am)

HANNAH TOMATIS, Secretary

**ABSENT:** KERSTIN HARRISON, Parent Representative  
JAMIE SHILTZ, Sierra County Child Protective Services  
TIM STANDLEY, Sierra County Sheriff  
JEFF BOSWORTH, Sierra County Chief Probation Officer  
CHUCK HENSON, Sierra County Probation Officer

**II. APPROVAL OF THE AGENDA**  
ALLEN/COOPER  
7/0

**III. APPROVAL OF THE MINUTES of the November 17, 2016, SARB meeting**  
CERESOLA/JONES  
7/0

**IV. PUBLIC COMMENT**  
There was no public comment

**V. CLOSED SESSION at 9:07 am**

**1. CASE REVIEW/PLANNING**

- a. Watch List
- b. School
- c. Law Enforcement
- d. Human Services/Mental Health

VI. RETURN TO OPEN SESSION at 9:32 a.m.

VII. REPORT OUT/ACTION ITEMS

There was no action taken. Successes and absences will continue to be monitored.

VIII. BOARD DISCUSSION

- a. Follow Through Procedures & Intervention Strategies
  - Ed Codes
  - Flow Charts –  
Discussion: When does it become a SARB issue for Excused absences? How to do a better job educating parents about how attendance=learning?
  - Should parents keep the kids home the extra two days in order to get the ISP credit and so they not miss lessons.
  - MARSH – WILLIAMSON'S role (Student/Parent Navigator) is to reduce truancy, school failure and suicide.
  - JONES reflected that this year, LHS is successful in preventing students slipping through the cracks

BRING TO FEBRUARY MEETING:

- Add P/S Navigator to Flow Chart with 1<sup>st</sup> Letter
- Revise 1<sup>st</sup> letter to reflect outline of process

IX. NEXT MEETING DATE will be February 16, 2017, at Sierra County Office of Education, Loyalton, CA.

X. ADJOURN

CERESOLA motioned to adjourn. MARSH seconded.

7/0

The meeting was adjourned at 9:54 a.m.



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Merrill M. Grant, Ed.D. Superintendent