

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

January 14, 2020

Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118

Videoconferenced to Downieville School, 130 School St, Downieville CA 95936

Immediately followed the 6:00pm meeting of the Sierra County Board of Education

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 7:06pm.

B. ROLL CALL

PRESENT: Mike Moore, President  
Jenny Gant, Vice President  
Allen Wright, Clerk  
Nicole Stannard, Member  
Patty Hall, Member

ABSENT: None

C. APPROVAL OF AGENDA

HALL motioned to approve agenda as stated by MOORE with moving Action Items a-b ahead of Item D. Second by GANT.

5/0

F. ACTION ITEMS

1. New Business

- a. Presentation of Fiscal Year 2018-2019 Audit – CWDL CPAs  
*STEVEN CURRIE: First year with this County/District—went very well. \*presentation\* Unmodified Opinion which is highest opinion to be given. Highlights on CalSTRS, CalPERS, OPEB, internal controls and compliance. No findings for 2018-2019.*
- b. Acceptance of Fiscal Year 2018-2019 Audited Actuals  
*HALL/WRIGHT*  
5/0

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Presentation of Superintendent Goals  
*BERARDI: \*\*reviewed and expanded on list of goals provided in handout\*\**
- b. Resignation for Katie Campbell as Athletic Director at the completion of the 2019-2020 spring season  
*BERARDI: Katie received the Athletic Director of the Year award this year.*
- c. Update on Technology Plan  
*BERARDI: Requested a budget from Technology Director to present to Board.*

2. Business Report

- a. Account Object Summary-Balance from 07/01/2019 to 12/31/2019
- b. Fourth Month Enrollments for the 2019-2020 School Year

3. Staff Reports

- a. LES—CERESOLA: *Great turnout at annual Christmas program before break. Started a music program this month thanks to Sierra Arts Council. Receiving good feedback so far. 3<sup>rd</sup> & 4<sup>th</sup> graders started basketball practice with 3 teams this year. Annual basketball tournament this week.*

- b. LHS—JONES: *First semester wrapping up this week with finals. 34<sup>th</sup> Annual Sierra Valley Invitational for basketball starts on Thursday. ROAR behavior recognition initiative is in full swing. Site Council met last week—very active group this year.*
  - c. DVL—BOSWORTH: *GOLDEN assembly was held Friday. Basketball team up and running—four games this week. PTO and Boosters have elections on the 23<sup>rd</sup>. Elementary students writing plays for B-Street-Theatre play competition. WASC visit coming up in the spring. Receiving a 3D printer with Sierra Schools Foundation grant.*
4. Board Members' Report
- a. *WRIGHT: Been sick for three weeks, so not making it to sites as anticipated.*
  - b. *STANNARD: Judging poetry event being held at Sierraville School site tomorrow night.*
5. Public Comment
- a. Current location –  
*Samantha Ingle—LHS Site Council recently met and food issues were a topic of discussion. Breakfast is an issue as well as lunch.*
  - b. Videoconference location – *none*

#### E. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held December 13, 2019
  2. Approval of Board Report-Checks Dated 12/01/2019 through 12/31/2019
  3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 12/31/2019. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.*
    - a. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 12/31/2019.
  4. Approval of Pesticide Use Reporting for 2019 (DO, LES, LHS, DES, DHS)
  5. Approval of the Integrated Pest Management Plan for 2020
  6. Approval of Assignment of Autumn Long-McGie, Downieville Schools 2019-2020 6-8th Grade Basketball Coach
  7. Approval of Assignment of Bryan Griffin, Loyalton High School 2019-2020 Varsity Boys Basketball Coach
  8. Approval of Assignment of Andy Genasci, Loyalton High School 2019-2020 J.V. Boys Basketball Coach
  9. Approval of Assignment of Shawn Burt, Loyalton High School 2019-2020 8<sup>th</sup> Grade Girls Basketball Coach
  10. Approval of Assignment of Stephanie Shelby, Loyalton High School 2019-2020 8<sup>th</sup> Grade Boys Basketball Coach
  11. Approval of Assignment of Colleen Griffin, Loyalton High School 2019-2020 7<sup>th</sup> Grade Girls Basketball Coach
  12. Approval of Assignment of Laurie Petterson, Loyalton High School 2019-2020 7<sup>th</sup> Grade Boys Basketball Coach
  13. Approval of Assignment of Augustine Corcoran, Loyalton High School 2020-2021 Head Football Coach
  14. Approval of Assignment of Tom Potter, Downieville School, 2019-2020 Golf Coach
- HALL/WRIGHT – motion died*

*GANT* motioned to approve 1-4 & 6-14 to allow for discussion on item 5. Second by *HALL*.  
5/0

*GANT* motioned to approve item 5 with the removal of Round Up from the list of chemicals/pesticides expected to be used in the Integrated Pest Management Plan for 2020. Second by *STANNARD*.  
5/0

F. ACTION ITEMS

1. New Business

- a. ~~Presentation of Fiscal Year 2018-2019 Audit—CWDL CPAs~~
- b. ~~Acceptance of Fiscal Year 2018-2019 Audited Actuals~~
- c. Approval of California Department of Education Form J-13A for 2019-2020 Request for Allowance of Attendance Due to Emergency Conditions (*Downieville PG&E Power Shutoffs*)  
*WRIGHT/HALL*  
5/0
- d. Acceptance of resignation for Rachel Guffin, Instructional Aide, Downieville Schools, .83 FTE (5.4 hours/day), effective January 11, 2020  
*HALL/WRIGHT*  
5/0
- e. Authorization to fill Instructional Aide, Downieville Schools, .83 FTE (5.4 hours/day)  
*HALL/STANNARD*  
5/0

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

*HALL* motioned to approve all policies as was done in County meeting. Second by *GANT*.  
5/0

- f. 5116.1—Intradistrict Open Enrollment
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- g. 5117—Interdistrict Attendance
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- h. 5125—Student Records
  - 1. Administrative Regulation, *revisions*
- i. 5131.2—Bullying
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- j. 5132—Dress and Grooming
  - 1. Administrative Regulation, *revisions*
- k. 5141.21—Administering Medication and Monitoring Health Condition
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- l. 5141.26—Tuberculosis Testing
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on February 11, 2020 at Downieville School, 130 School St, Downieville CA 95936, beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting at 6:00pm.
2. Suggested Agenda Items
  - a. *LHS food service*

H. ADJOURN at 7:54pm  
*HALL/GANT*  
5/0

  
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Allen Wright, Clerk

  
\_\_\_\_\_  
James Berardi, Superintendent

**Sierra County Office of Education  
&  
Sierra-Plumas Joint Unified School District**

*Superintendent Goals and Areas of Focus for 2019/2020 School Year*

1. Compliance: It has become evident that both the county and district are lacking basic structure and logistical procedure(s) to both function more effectively and operate in known best practices. It is my belief that this is the single most important issue currently facing our district.
2. Plan, write and implement a new three-year LCAP to provide new direction within the district.
3. Accountability for all district and county employees.
  - Evaluations
  - Clear communication and expectations
4. Hire new Curriculum Director. Establish goals and objectives along with site administrators for curriculum direction and adoptions, professional development and planning for Early Release Wednesdays.
5. Continue to build the most effective Adult Education Program possible to assist the communities within the county and provide opportunities for district and county staff.
6. Develop a three-year professional development plan that will train staff through our Adult Education Program.
7. Build strong relationships both inside and outside the district.
8. Continue efforts to engage and work with the Sierra County Board of Supervisors and other county agencies in order to better serve our students and staff.
9. Continue to establish and grow the Sierra County Safety Task Force.
10. Continue to work with and the SELPA Director to train the Special Education staff on best practices.
11. Continue to meet with all bargaining units. Establish a shared process where all members feel heard and supported.
12. Work with providing the Board and administrative team professional development opportunities and planning sessions that will enhance their success and understanding of responsibilities.

13. Meet with facility staff to determine individual site needs and set priorities for Deferred Maintenance. Create plan along with the board and business official.
14. Continue to monitor the budget and fiscal health of both the district and county office to ensure fiduciary responsibility. Pursue on-going Secure Rural Schools and Community Self-Determination Act funds.
15. Work with and be available for the site administrators on their individual site and district plans.
16. Interface with the Sierra Schools Foundation/Boosters as they continue to grow with new leadership to support new programs and opportunities for students throughout the County.
17. Continue to assist Downieville School with their Leadership void and establishing a process for on-going success.
18. Transparency: It is all about relationships. Continue to be available to students, staff, parents and community members when they need. My open-door policy has established a new paradigm on who we are and how we do business. It is my goal to make both the Sierra-Plumas Joint Unified School District and Sierra County Office of Education a place one wants to be a part of, whether you an employee or perspective student.

**Personal:**

1. Stay healthy both mentally and physically.
2. Embrace living in Sierra County.

## ENROLLMENT BY SCHOOL MONTH - 2019-2020

|                          |          | Loyalton Elementary | Loyalton Jr High | Loyalton Sr High | Downieville Elementary | Downieville Jr/Sr High | Sierra Pass Cont | Long-Term ISP/SDC  | TOTAL |
|--------------------------|----------|---------------------|------------------|------------------|------------------------|------------------------|------------------|--------------------|-------|
| <b>Ending 2018-2019</b>  |          | 201                 | 60               | 109              | 30                     | 24                     | 2                | included in site # | 426   |
| <b>1st Day 2019-2020</b> | 9/3/2019 | 201                 | 59               | 120              | 31                     | 29                     | 0                | included in site # | 440   |

|                   | Month |     |    |     |    |    |   |                    |                     |
|-------------------|-------|-----|----|-----|----|----|---|--------------------|---------------------|
| <b>September</b>  | 1     | 203 | 59 | 116 | 31 | 29 | 0 | included in site # | 438                 |
| 8/26/19-9/20/19   |       |     |    |     |    |    |   |                    |                     |
| <b>October</b>    | 2     | 203 | 58 | 117 | 31 | 28 | 0 | included in site # | 437                 |
| 9/23/19-10/18/19  |       |     |    |     |    |    |   |                    |                     |
| <b>November</b>   | 3     | 204 | 61 | 115 | 31 | 29 | 1 | included in site # | 441                 |
| 10/21/19-11/15/19 |       |     |    |     |    |    |   |                    |                     |
| <b>December</b>   | 4     | 206 | 60 | 114 | 31 | 29 | 1 | included in site # | 441                 |
| 11/18/19-12/13/19 |       |     |    |     |    |    |   |                    | **corrected 1/14/20 |
| <b>January</b>    | 5     |     |    |     |    |    |   | included in site # | 0                   |
| 12/16/19-1/24/20  |       |     |    |     |    |    |   |                    |                     |
| <b>February</b>   | 6     |     |    |     |    |    |   | included in site # | 0                   |
| 1/27/20-2/21/20   |       |     |    |     |    |    |   |                    |                     |
| <b>March</b>      | 7     |     |    |     |    |    |   | included in site # | 0                   |
| 2/24/20-3/20/20   |       |     |    |     |    |    |   |                    |                     |
| <b>April</b>      | 8     |     |    |     |    |    |   | included in site # | 0                   |
| 3/23/20-4/17/20   |       |     |    |     |    |    |   |                    |                     |
| <b>May</b>        | 9     |     |    |     |    |    |   | included in site # | 0                   |
| 4/20/20-5/15/20   |       |     |    |     |    |    |   |                    |                     |
| <b>June</b>       | 10    |     |    |     |    |    |   | included in site # | 0                   |
| 5/18/20-6/12/20   |       |     |    |     |    |    |   |                    |                     |

| 2018-2019 | SPJUSD | SCOE | Washoe |
|-----------|--------|------|--------|
| P1 ADA    | 394.66 | 0.88 | 14.37  |
| P2 ADA    | 396.41 | 2.15 | 12.27  |
| Annual    | 396.43 | 3.46 | 12.53  |

| Long-Term ISP |    |
|---------------|----|
| LES           | 8  |
| LHS           | 18 |