

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
AUGUST 13, 2013

Downieville School, Downieville, California

This meeting was videoconferenced to  
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

**A. CALL TO ORDER**

President Mike Moore called the meeting to order at 6:30 pm.

**B. ROLL CALL**

PRESENT: Mr. Mike Moore, President  
Mr. Tim Driscoll, Vice President  
Ms. Sharon Dryden, Clerk  
Ms. Patty Hall, Member  
Mr. Allen Wright, Member

ABSENT: None

VACANT: None

STAFF: Dr. Merrill M. Grant, Superintendent  
Ms. Rose Asquith, Business Manager  
Ms. Hannah Tomatis, Administrative Assistant  
Ms. Marla Stock, Site Administrator – via videoconference  
Mr. Derek Cooper, Site Administrator  
Ms. Marlene Mongolo, SELPA Director – via videoconference

**C. APPROVAL OF THE AGENDA**

WRIGHT motioned to approve the agenda with Item 1314-037 tabled until  
September.  
MSCU/WRIGHT/HALL

**D. INFORMATION / DISCUSSION ITEMS**

**1. SUPERINTENDENT'S REPORT**

- a. Dr. Grant stated that he met with staff, worked with the Leadership Team and toured the district sites and boundaries. He invited the board to the August 22 Back to School Inservice day in Loyalton.
- b. Downieville school leadership coverage will include Mr. Cooper on site on Tuesdays and Thursdays. Dr. Grant will be there Wednesdays and Marlene Mongolo on Fridays. A lead teacher will also be assigned. Dr. Grant will be available to the Loyalton Elementary school on the days Mr. Cooper is in Downieville.
- c. At the September Board meeting Dr. Grant will present his observations including common core, technology and professional development.
- d. A Weekly Update will be emailed to the Board.
- e. Facilities
  - i. Pliocene Ridge Property – Escrow closed July 19, 2013.

- ii. Old Loyalton Middle School Restroom Project. The project is near completion; the railings are left to be installed.
- iii. Loyalton High School Roof Project – on schedule to finish before school begins on August 26.
- f. Local Control Funding Formula handout was reviewed
- g. 2011-12 No Child Left Behind Requirements met

## **2. BUSINESS REPORT**

There were no comments on the Board Report-Expenditures by Object 07/01/12 to 7/13/13.

## **3. STAFF REPORTS**

Derek Cooper, Site Administrator for Loyalton Elementary and Downieville School, stated that so far seven new students enrolled in LES and 2 new students enrolled in DVL. Interviews are complete and a secretary will be selected for Downieville School. Interviews for the math and science teacher will be conducted on Thursday, August 15.

Marla Stock, Site Administrator for Loyalton Jr/Sr High School reported that an orientation for the 7<sup>th</sup> and 8<sup>th</sup> grade students' parents was held.

## **4. SPTA REPORTS**

There were no reports.

## **5. BOARD MEMBERS' REPORTS**

Allen thanked Bernadette Manning for her work in preparing Downieville School for the students. He thanked the Superintendent Search Committee, Sue Roberts and Mike Filippini for their work in securing a superintendent.

## **PUBLIC COMMENT**

6. The Public Hearing to receive comment on the Loyalton Jr/Sr High School's block schedule per Education Codes §46160-46162 was opened at 6:52 pm.

Marla Stock explained that the reason for the public hearing was to inform and listen to parents, staff and the public regarding the middle school/high school combination as it introduces the 7<sup>th</sup> and 8<sup>th</sup> grade students to a block schedule.

DRISCOLL commented that the schedule would benefit students in sports. Camille Alfred, 7<sup>th</sup> and 8<sup>th</sup> grade teacher, stated that the students will adapt to the block schedule quickly. She believes that the students will benefit by receiving more elective opportunities.

Rose Asquith thanked Marla Stock for her numerous hours of work creating a functioning schedule.

The public hearing closed at 6:55 pm.

President Moore opened the meeting for public comment at 6:55 pm.

Bernadette Manning, Downieville School custodian, implored the board to hire an evening custodian.

Mary Davey, parent, stated that she agreed with Mrs. Manning and added that security is another benefit of having an evening custodian, in addition to keeping the school sanitized. She expressed concern about the buses running in winter weather. She asked the Board to promote the Downieville community to the public in order for families to move and stay here.

Amber Baca-Sainsbury also supported Bernadette Manning and agreed with her statements.

Ms. Baca-Sainsbury introduced herself as a member of the Sierra Arts Council and stated that they are working on the arts in schools trying to remedy the program's lost funding.

Marla Stock clarified that the "Arts in the Schools" grant was not funded. She informed the public that the Sierra Schools Foundation is committed to support art in the Downieville and the Loyalton schools. A proposed music period at Loyalton High was forfeited for so the money could go toward maintaining the same programs provided by the arts council last year. Seven thousand dollars in matching funding is needed.

Janet McHenry stated a reminder that if any teacher wishes a grant from the Sierra Schools Foundation, they must apply.

Mary Davey asked the Board if the revenue from Pliocene School's sale could fund a custodian at Downieville.

President Moore closed the meeting for public comment at 7:05 pm.

## **E. CONSENT CALENDAR**

The following items were included on the consent calendar:

1. Approval of the minutes of the Regular Board meeting held July 9, 2013
2. Approval of the minutes of the Special Board meeting held July 10, 2013
3. Approval of the minutes of the Special Board meeting held July 16, 2013
4. Approval of the bill warrants for the month of July 2013
5. Assignment of Judith Guidotti to 2013-2014 Junior Varsity Volleyball Coach, LHS
6. Assignment of Rhonda McBride to 2013-2014 Cheerleading Advisor, Semester 1 and Semester 2, Loyalton High School
7. Assignment of Steve Fillo to Athletic Director, Downieville School
8. Assignment of Steve Fillo as California Interscholastic Federation representative
9. Approval of Assignment to teach core subjects outside of credential area for 2013-2014 school year (Ed Code 44258.3)
  - a. Megan Meschery, Loyalton Jr/Sr High School, Grade 9-10 English, 3 sections
  - b. Joanne Nunes, Loyalton Jr/Sr High School, History Grade 7-8; World History, US History Grade 9-12, 6 sections

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
August 13, 2013

- c. Clara Schumacher, Sierra Pass Continuation School, English, History, Math, Science, 4 sections
  - d. Augustine Corcoran, Downieville High School, Spanish I & II, 1 section
- WRIGHT motioned that the consent calendar be approved, with the following corrections: July 9, 2013 Regular Board meeting, Public Comment/to reflect MOORE as the president. Item 1314-15 corrected to reflect HALL and MOORE on the Transportation Committee/HALL seconded to approve the Consent Calendar as corrected.

**F. ACTION ITEMS**

Old Business

- 1314-019 Response to Grand Jury Report  
<http://www.sierracounty.ca.gov/DocumentCenter/View/431>  
District Superintendent, Dr. Merrill Grant reviewed the Grand Jury Report and states that the District responds and agrees with the findings.  
Dr. Grant also commented that the issues of communication are something that school districts struggle with and stated that he will work to get the public well informed and involved utilizing our technological resources.

New Business

- 1314-020 Approval of Agreement with Merrill M. Grant, Ed.D. and Sierra-Plumas Joint Unified School District, Superintendent, August 1, 2013, through December 31, 2014  
WRIGHT/DRYDEN  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE WRIGHT AYE  
TRUSTEE MOORE AYE  
5/0
- 1314-021 Authorization for Merrill M. Grant, Ed.D., to hold authority to sign Office of Public School Construction documents  
DRYDEN/HALL  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE WRIGHT AYE  
TRUSTEE MOORE AYE  
5/0
- 1314-022 Accept letter of resignation of Juan Lopez-Martinez, custodian, Loyalton Schools, (1.0 FTE), effective July 23, 2013  
MSCU/WRIGHT/DRISCOLL

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
August 13, 2013

- 1314-023 Authorize to fill 1.0 FTE Custodian position, Loyalton High School  
HALL/DRISCOLL  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE WRIGHT AYE  
TRUSTEE MOORE AYE  
5/0
- 1314-024 Accept letter of resignation from Amy Holland, Instructional Aide, (.13 FTE),  
effective July 25, 2013  
MSCU/DRYDEN/HALL
- 1314-025 Authorize to fill Library Aide position, .33 FTE (2 hrs daily), Downieville School  
HALL/WRIGHT  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE WRIGHT AYE  
TRUSTEE MOORE AYE  
5/0
- 1314-026 Accept letter of resignation from Jason Perry, Certificated teacher, effective June 30,  
2013  
HALL/WRIGHT  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE WRIGHT AYE  
TRUSTEE MOORE AYE  
5/0
- 1314-027 Authorize to fill 1.0 FTE Certificated teacher science and mathematics position,  
Downieville Junior/Senior High School  
MSCU/HALL/WRIGHT
- 1314-028 Authorize to fill .66 FTE (4 hours daily) Instructional Aide, Loyalton High School  
(funded by Title 1)  
MSCU/HALL/DRYDEN
- 1314-029 Authorize to fill .12 FTE (60 minutes daily) Noon Supervisor, Loyalton Jr/Sr High  
School  
MSCU/WRIGHT/DRYDEN
- 1314-030 Approval of 2013-2014 Certificated Substitute List  
MSCU/DRISCOLL/HALL
- 1314-031 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators  
WRIGHT/HALL

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
August 13, 2013

TRUSTEE DRISCOLL      AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL            AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

- 1314-032    Authorization to submit Agriculture Career Technical Education Grant  
HALL motioned to authorize submission of the Agriculture Career Technical  
Education Grant when opened by the State/DRISCOLL seconded.

TRUSTEE DRISCOLL      AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL            AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

- 1314-033    Adoption of Resolution No. 13-002, Home to School Transportation (Post  
meeting note: This item was brought back to September 10, 2013,  
Agenda/Consent Calendar due to remedy of clerical error.)

WRIGHT/HALL  
TRUSTEE DRISCOLL      AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL            AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

- 1314-034    Approval of Current Electric & Alarm Proposal in the amount of \$5,397.69

HALL/WRIGHT  
TRUSTEE DRISCOLL      ABSTAIN  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL            AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE

- 1314-035    Approval of Randy Hill Construction (Loyalton High School Re-roof Project)  
Lease Lease-Back change orders #9, 10,11, 12, 13 and 14A    (Post meeting  
note: This item was brought back to the September 10, 2013, Agenda/Action  
Items to secure a motion and second.)

TRUSTEE DRISCOLL      AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL            AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

- 1314-036    Approval of Randy Hill Construction Lease Lease-Back #2, change order #1A  
HALL/DRYDEN

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
August 13, 2013

TRUSTEE DRISCOLL      AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL           AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

1314-037    Authorization for Superintendent to enter into a Third Amendment to Cooperative Agreement for Improvements and Use of the Sierraville School - *Tabled Until September*

1314-038    Authorization for Superintendent to enter into an Agreement for Special Services with School Services of California, Inc.  
MSCU/DRISCOLL/WRIGHT

1314-039    Adoption Approval of Budget Revision for Fiscal Year 2012-13 (Resolution 13-003)  
WRIGHT/HALL  
TRUSTEE DRISCOLL      AYE  
TRUSTEE DRYDEN        AYE  
TRUSTEE HALL           AYE  
TRUSTEE WRIGHT        AYE  
TRUSTEE MOORE         AYE  
5/0

1314-040    Approval of Budget Revision for Fiscal Year 2013-14  
This item tabled until September, if required at that time.

**BOARD POLICIES AND ADMINISTRATIVE REGULATIONS**

MOORE indicated that items 1314-041 through 1314-047, would be voted on together, with 1314-041 reflecting the choice of Option 1  
MSCU/HALL/DRISCOLL

1314-041    Administrative Regulation 1312.3, Uniform Complaint Procedures, revision

1314-042    Board Policy 3460, Financial Reports and Accountability, revision

1314-043    Administrative Regulation 3460, Financial Reports and Accountability, revision

1314-044    Board Policy 3580, District Records, revision

1314-045    Administrative Regulation 3580, District Records, revision

1314-046    Exhibit E4112.9, Employee Notifications, revision

1314-047    Administrative Regulation 4117.14, Postretirement Employment, revision


**G. ADVANCED PLANNING**

1. The next Regular Board Meeting will be held on September 10 2013, Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
  - a. Budget revision, if required
  - b. Discussion/formulation of technology committee
  - c. Cooperative agreement-Sierraville school
  - d. Lead Teacher in Downieville
  - e. Superintendent's focus points
  - f. AYP/API and STAR results
  - g. Superintendent Evaluation/Goals

**I. ADJOURNMENT**

MSCU/WRIGHT/HALL  
ADJOURNED at 7:37 pm.

  
\_\_\_\_\_  
Sharon Dryden, Clerk

  
\_\_\_\_\_  
Merrill M. Grant, Ed.D.,  
Superintendent