

MINUTES FOR THE REGULAR MEETING OF THE  
SIERRA COUNTY BOARD OF EDUCATION

March 12, 2019

Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

Videoconferenced to Downieville School, 130 School St, Downieville CA 95936

5:00pm Closed Session

6:00pm Regular Session

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A. CALL TO ORDER

President PATTY HALL called the meeting to order at 5:01pm.

B. ROLL CALL

PRESENT: Patty Hall, President  
Allen Wright, Vice President  
Andy Genasci, Clerk  
Mike Moore, Member  
Jenny Gant, Member

ABSENT: None

C. APPROVAL OF AGENDA

*WRIGHT/GANT*

5/0

D. PUBLIC COMMENT FOR CLOSED SESSION

1. Current location – none
2. Videoconference location – none

E. CLOSED SESSION

*MOORE/WRIGHT*

5/0

The Board of Trustees, Superintendent Dr. Merrill Grant and Business Manager Nona Griesert moved into Closed Session at 5:02pm to discuss the following item(s):

1. Government Code 54956.9  
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
  - a. Case # 11153
  - b. Case # 11138
2. Government Code 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent  
Employee Organizations:

Represented Employees:	Sierra-Plumas Teachers' Association
Unrepresented Employees:	Administrative Employees
	Classified Employees
	Classified Management
	Confidential Employees

F. RETURN TO OPEN SESSION at 6:00pm and ADJOURN FOR BREAK

G. 6:01PM – RECONVENE

H. FLAG SALUTE

I. REPORT OUT FROM CLOSED SESSION

*MOORE: No action taken during closed session on either item, just discussions.*

## J. INFORMATION/DISCUSSION ITEMS

### 1. Correspondence

- a. Letter from California Department of Education, 2018-19 First Interim Reports not yet approved due to LCAP  
*GRANT: We've been working diligently to get the LCAP adjusted and finished based on the State's requests, but they keep coming back with more adjustments with each submission. Still working to resolve.*
- b. Certification of Completion from Division of the State Architect for Project at Downieville High School  
*GRANT: Boiler project complete.*

### 2. Superintendent's Report

- a. Submitting California Department of Education Form J-13A for 2018-2019 Request for Allowance of Attendance Due to Emergency Conditions  
*GRANT: Looking into generator for Downieville School eventually due to the frequent power outages that occur in the Downieville area.*
- b. Garden Technician Job Description and Revised Salary Schedule  
*GRANT: Interviews set up for this position next week. Part-time position.*
- c. Update on Adult Education portable to be housed at LHS  
*GRANT: Portable being delivered April 7<sup>th</sup>. We received additional \$85K from FRAEC for this portable. The district will own the portable if Adult Ed were ever to dissolve again in the future.*  
*GENASCI: Policies/guidelines/insurance around adults on campus during school hours? Can high school students utilize the Adult Ed space/resources during school hours?*  
*JACKSON: Will need to look into additional insurance info as well as access for adults during the Jr/Sr high school hours.*

### 3. Business Report

- a. Account Object Summary-Balance from 07/01/2018 to 02/28/2019

### 4. Staff Reports

- a. CURRICULUM—*MESCHERY: Moving along with goals for 2<sup>nd</sup> semester for teachers. Attended Career Fair at Chico State last weekend with lots of positive feedback and resumes received. Going to UC Davis on the 23<sup>rd</sup> for another Career Fair. Social Studies and History curriculum review this month in Loyalton and next month in Downieville for adoption for next school year.*
- b. ADULT ED—*JACKSON: Currently working on bids for portable install. Student population increased by 4 since last month. More students showing interest and other community support. Community Forums being held Wednesday evening in Loyalton and Thursday in Downieville.*
- c. SELPA—*BETHKE: New hire at LES. New Instructional Aide in DVL going well so far. Starting talks about extended school year (summer school) and how that will look. Also looking at how to best serve our students next year.*

### 5. Board Member Reports

- a. *GENASCI: Walk-thru of LES & LHS—maintenance work is looking great. Do have some suggestions, though, for things that need to be included on deferred maintenance plan.*

### 6. Public Comment

- a. Current location – none
- b. Videoconference location – none

K. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held February 12, 2019
2. Approval of Board Report-Checks Dated 02/01/2019 through 02/28/2019

*MOORE/WRIGHT*

*5/0*

L. ACTION ITEMS

1. New Business

- a. Authorization for Out of State Travel Request to a National Adult Education Conference in New Orleans, Louisiana, for Wendy Jackson, Adult Education Coordinator  
*WRIGHT/GANT*  
*5/0*
- b. 2019 Ballot for California School Boards Association (CSBA) Delegate Assembly  
*MOORE moved to vote for Julann Brown. Second by GENASCI.*  
*5/0*
- c. Approval of 2018-2019 Second Interim Reports as of January 31, 2019  
*MOORE/GANT*  
*5/0*
- d. Review bids and award contract for auditing services for fiscal years 2018-2019, 2019-2020 and 2020-2021  
*MOORE moved to award bid to CWDL CPAs. Second by GENASCI.*  
*GRIESERT: Two bids. Singleton Auman has been working on our audits since 2010. CWDL is a newer company, but all references have given very positive feedback for them.*  
*HALL: Singleton Auman has been doing a great job over the years, but recommend switching auditors for reasons of integrity and having fresh eyes on audits. We can consider cycling between auditors at the end of each contract.*  
*5/0*
- e. Approval of 2019-2020 School Calendar  
*MOORE/WRIGHT*  
*5/0*
- f. Approval of Safe Schools Plan, annual review and revisions  
(this plan can be found in its entirety on our website,  
[http://www.sierracountyofficeofeducation.org/upload/?show=/SCHOOL\\_SAFETY\\_PLAN/](http://www.sierracountyofficeofeducation.org/upload/?show=/SCHOOL_SAFETY_PLAN/))  
*MOORE/GANT*  
*GENASCI: Would like to look at the communications section in the near future to consider updates based on recent ALICE trainings and input from Sheriff's office.*  
*5/0*

***PUBLIC HEARING – Collective Bargaining Disclosure Statement***

- g. Public Hearing opened at 6:52pm to receive public comment regarding Collective Bargaining Agreement (Items h-j). *Closed at 6:53pm with no comment.*
- h. Presentation and Approval of the Tentative Collective Bargaining Agreement for Administrative Employees, 2018-2019 Negotiations for salary and benefits
- i. Presentation and Approval of the Tentative Collective Bargaining Agreement for Classified Management Employees, 2018-2019 Negotiations for salary and benefits
- j. Presentation and Approval of the Tentative Collective Bargaining Agreement for Confidential Employees, 2018-2019 Negotiations for salary and benefits  
*MOORE moved to approve items h, i and j. Second by WRIGHT.*  
*5/0*

- k. Adopt Resolution 19-005C, Set Superintendent Salary, 2018-19 Amendment and 2019-21 Salary  
*MOORE/GANT*  
*ROLL CALL VOTE*  
*HALL – AYE*  
*WRIGHT – AYE*  
*MOORE – AYE*  
*GANT – AYE*  
*GENASCI – AYE*  
 5/0

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

- l. Administrative Regulation 3311.1—Uniform Public Construction Cost Accounting Procedures, *NEW*  
*MOORE/WRIGHT*  
 5/0
- m. Administrative Regulation 3543—Transportation Safety and Emergencies, *revisions*  
*MOORE/GANT*  
 5/0
- n. Administrative Regulation 5113—Absences and Excuses, *revisions*  
*MOORE/HALL*  
 5/0
- o. Administrative Regulation 5131.41—Use of Seclusion and Restraint, *NEW*  
*MOORE/WRIGHT*  
 5/0
- p. Board Policy 5141.52—Suicide Prevention, *revisions*  
*MOORE/GENASCI*  
 5/0
- q. Administrative Regulation 5141.52—Suicide Prevention, *revisions*  
*MOORE/WRIGHT*  
 5/0
- r. Board Policy 5144—Discipline, *revisions*  
*MOORE/WRIGHT*  
 5/0
- s. Administrative Regulation 5144—Discipline, *revisions*  
*MOORE/WRIGHT*  
 5/0
- t. Board Policy 5146—Married/Pregnant/Parenting Students, *revisions*  
*MOORE/WRIGHT*  
 5/0
- u. Board Policy 4161.9/4261.9/4361.9—Catastrophic Leave Program, *NEW*  
*MOORE/WRIGHT*  
 5/0
- v. Administrative Regulation 4161.9/4261.9/4361.9—Catastrophic Leave Program, *NEW*  
*MOORE/WRIGHT*  
 5/0
- w. Board Policy 6146.1—High School Graduation Requirements, *revisions*  
*MOORE/HALL*  
 5/0
- x. Administrative Regulation 6183—Home and Hospital Instruction, *revisions*  
*MOORE/HALL*  
 5/0

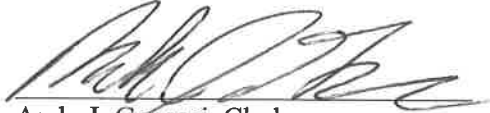
M. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on April 9, 2019 at Downieville School, 130 School St, Downieville CA 95936 beginning with Closed Session, as needed, at 5:00pm and the Regular Board Meeting at 6:00pm.
2. Suggested Agenda Items
  - a. Adult Access to LHS with upcoming Adult Ed program/students

N. ADJOURN at 7:16pm

*GANT/MOORE*

*5/0*



Andy J. Genasci, Clerk



Dr. Merrill M. Grant, Superintendent

**SIERRA COUNTY OFFICE OF EDUCATION—SCOE  
CLOSED SESSION REPORTING FORM**

DATE: March 12, 2019

CLOSED SESSION BEGAN AT: 5:00 P.M.

**BOARD MEMBERS PRESENT:**

Patty Hall ---- Allen Wright ---- Andy Genasci ---- Mike Moore ---- Jenny Gant

**OTHERS PRESENT:**

- Dr. Merrill M. Grant, Superintendent
- Ms. Nona Griesert, Business Manager
- \_\_\_\_\_
- \_\_\_\_\_

*\* Call w/ legal council*

**I. SESSION TOPIC(S):**

<p><b>Item #1—Government Code 54956.9</b> CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION a. Case #11153 b. Case #11138 <b>Litigation—RESULT:</b></p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT <input checked="" type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN. <input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____ <input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____</p> <hr/> <p><b>Item #2—Government Code 54957.6</b> CONFERENCE WITH LABOR NEGOTIATORS Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent Employee Organizations: Represented Employees: Sierra-Plumas Teachers' Association Unrepresented Employees: Administrative Employees Classified Employees Classified Management Confidential Employees</p> <p><b>Negotiations—RESULT:</b></p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT <input checked="" type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN. <input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____ <input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____</p>
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**II. MOTION TO ADJOURN CLOSED SESSION AT 6:00 P.M. AND RETURN TO OPEN SESSION**

BY: MOORE (NAME)      SECONDED: GANT (NAME)

MOTION  PASSED /  FAILED

PRESIDED BY: *Patty Hall*  
Patty Hall, PRESIDENT

RECORDED BY: *Andy J. Genasci*  
Andy J. Genasci, CLERK