

**AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**

February 11, 2020

Immediately following the 6:00 pm meeting of the Sierra County Board of Education
Downieville School, 130 School St, Downieville CA 95936

Videoconferencing will be available at Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra County Office of Education, Room 3, 109 Beckwith Road, Loyalton, CA, 96118, and posted with the online agenda at

<http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).

A. CALL TO ORDER

Please be advised that this meeting will be recorded.

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Governor's 2020-2021 Budget Update
- b. Association of California School Administrators (ACSA) State Superintendent Conference Report
- c. Keeping Kids in School
- d. County Behavioral Health
- e. Update from Health & Safety Committee meeting
- f. Planning for Special Meeting due to potential layoffs
- g. Most Recent Inter-District Variance Requests (see table below)

| New/Renewal | School Year | Grade Entering | District of Residence | Receiving District | Reason Given by Requestor | Backup Documentation Received? |
|--------------------|--------------------|-----------------------|------------------------------|---------------------------|---|---------------------------------------|
| New | 2019-20 | 12 | Plumas | SPJUSD | Student wants to finish out & graduate from LHS | n/a |
| New | 2019-20 | 12 | SPJUSD | Tahoe-Truckee | Work in Truckee | Yes |

2. Business Report

- a. Account Object Summary-Balance from 07/01/2019 to 01/31/2020**
- b. Fifth Month Enrollments for the 2019-2020 School Year**

3. Staff Reports (5 minutes)

4. Board Member Reports (5 minutes)

5. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Three (3) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

E. CONSENT CALENDAR

- 1. Approval of minutes for the Regular Board Meeting held January 14, 2020**
- 2. Approval of Board Report-Checks Dated 01/01/2020 through 01/31/2020**
- 3. Authorization to Submit Consolidated Application**

4. Authorization for the Superintendent to enter into the Interlocal Contract with Washoe County School District, Contract 2020-09D**

F. ACTION ITEMS

1. Old Business
 - a. Solar Project Update
 - b. Electric Bus Update
2. New Business
 - a. Approval of third Federal Addendum to the 2019-2020 Local Control Accountability Plan, final revise approved by CDE 01/28/2020**
 - b. Approval of School Accountability Report Cards for 2018-2019:
 1. Loyalton Elementary School*
 2. Loyalton High School*
 3. Sierra Pass Continuation School*
 4. Downieville Elementary School*
 5. Downieville Jr/Sr High School*
 - c. Presentation of 2020-2021 Technology Plan*
 - d. Acceptance of Resignation for Michelle Clemo, Instructional Aide, Loyalton Elementary School, .67 FTE (4.5 hours/day), effective January 11, 2020**
 - e. Authorization to fill Instructional Aide, Loyalton Elementary School, .67 FTE (4.5 hours/day)
 - f. Approval of Assignment of Michelle Clemo, Cafeteria Worker, Loyalton Elementary School, .5 FTE (4 hours/day), effective January 13, 2020
 - g. Approval of Assignment of Camille Alfred, Friday Night Live (FNL) and Club Live Advisor, Loyalton High School, 2019-2020


BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

- h. 2121—Superintendent’s Contract
 1. Board Policy, *revisions*^^
- i. 3600—Consultants
 1. Board Policy, *revisions*^^
- j. 4030—Nondiscrimination in Employment
 1. Administrative Regulation, *revisions*^^
- k. 4033—Lactation Accommodation
 1. Board Policy, *NEW*^^
- l. 4151/4251/4351—Employee Compensation
 1. Board Policy, *revisions*^^
- m. 6143—Courses of Study
 1. Board Policy, *revisions*^^
 2. Administrative Regulation, *revisions*^^
- n. 6154—Homework/Makeup Work
 1. Board Policy, *revisions*^^
- o. 6174—Education for English Learners
 1. Administrative Regulation, *revisions*^^
- p. 6175—Migrant Education Program
 1. Administrative Regulation, *NEW*^^

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on March 10, 2020 at Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118, beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting at 6:00pm.
2. Suggested Agenda Items
 - a. _____
 - b. _____

H. ADJOURN



James Berardi, Superintendent

- ** enclosed
- * handout
- ^^ County agenda backup

| Balances through January | | | | | | Fiscal Year 2019/20 |
|-----------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Object | Description | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
| Fund 01 - General FD | | | | | | |
| 1100 | Teachers Salaries | 2,168,623.00 | 2,035,321.00 | 898,580.30 | 925,895.29 | 210,845.41 |
| 1105 | Per Diem - Same Day Travel | | | | 22.00 | 22.00- |
| 1115 | Extra Duty Hourly | 5,000.00 | 20,000.00 | | 5,332.05 | 14,667.95 |
| 1120 | Certificated Substitutes | 53,569.00 | 58,697.00 | | 19,710.00 | 38,987.00 |
| 1300 | Certificated Superv/Admin Sala | 238,680.00 | 237,460.00 | 104,355.17 | 130,500.12 | 2,604.71 |
| 1310 | Teacher In Charge/Head Teacher | 14,000.00 | 14,000.00 | 5,000.00 | 5,000.00 | 4,000.00 |
| | Total for Object 1000 | 2,479,872.00 | 2,365,478.00 | 1,007,935.47 | 1,086,459.46 | 271,083.07 |
| 2100 | Instructional Aides Salaries | 209,327.00 | 222,275.00 | 102,859.35 | 101,031.02 | 18,384.63 |
| 2115 | Inst. Aide Extra Duty | 1,600.00 | 1,700.00 | | 269.83 | 1,430.17 |
| 2120 | Instructional Aides Substitute | 5,000.00 | 11,000.00 | | 7,929.90 | 3,070.10 |
| 2200 | Classified Support Salaries | 338,832.00 | 354,457.00 | 129,177.90 | 185,304.74 | 39,974.36 |
| 2201 | Bus Driver | 67,673.00 | 66,000.00 | 27,355.00 | 26,846.91 | 11,798.09 |
| 2215 | Classified Extra Duty | 7,500.00 | 7,500.00 | | 6,231.09 | 1,268.91 |
| 2220 | Classified Support Substitute | 7,264.00 | 35,000.00 | | 16,830.54 | 18,169.46 |
| 2300 | Classified Sup/Admin Salaries | 89,367.00 | 93,352.00 | 37,754.20 | 54,610.88 | 986.92 |
| 2400 | Clerical & Office Salaries | 177,862.00 | 145,703.00 | 66,847.48 | 73,169.48 | 5,686.04 |
| 2420 | Clerical & Office Sub Salaries | 5,000.00 | 5,000.00 | | 1,754.91 | 3,245.09 |
| 2900 | Other Classified Salaries | 10,969.00 | 11,071.00 | 4,514.26 | 5,116.38 | 1,440.36 |
| 2915 | Other Classified Extra Duty | | 500.00 | | 225.84 | 274.16 |
| 2920 | Other Classified Substitutes S | | | | 225.60 | 225.60- |
| | Total for Object 2000 | 920,394.00 | 953,558.00 | 368,508.19 | 479,547.12 | 105,502.69 |
| 3101 | State Teachers Retirement Syst | 544,041.00 | 590,677.00 | 164,365.30 | 175,160.71 | 251,150.99 |
| 3102 | State Teachers Retirement Syst | 9,099.00 | 9,425.00 | | 256.50 | 9,168.50 |
| 3201 | Public Employees Retirement Sy | | 1,024.00 | | 23.67 | 1,000.33 |
| 3202 | Public Employees Retirement Sy | 163,457.00 | 201,682.00 | 63,342.10 | 80,847.91 | 57,491.99 |
| 3311 | OASDI-Certificated Positions | 1,549.00 | 1,636.00 | | 197.28 | 1,438.72 |
| 3312 | OASDI-Classified Positions | 55,324.00 | 56,769.00 | 21,984.91 | 28,482.66 | 6,301.43 |
| 3321 | Medicare-Certificated Position | 33,207.00 | 31,424.00 | 13,182.30 | 14,396.59 | 3,845.11 |
| 3322 | Medicare-Classified Positions | 12,957.00 | 13,324.00 | 5,141.80 | 6,750.28 | 1,431.92 |
| 3401 | Health & Welfare -Certificated | 424,769.00 | 485,889.00 | 239,540.40 | 242,654.82 | 3,693.78 |
| 3402 | Health & Welfare-Classified Po | 191,801.00 | 200,432.00 | 89,972.10 | 120,578.98 | 10,119.08- |
| 3501 | State Unemployment Insurance-C | 1,240.00 | 1,182.00 | 504.10 | 543.44 | 134.46 |
| 3502 | State Unemployment Insurance- | 461.00 | 476.00 | 184.34 | 238.60 | 53.06 |
| 3601 | Workers' Compensation Insuranc | 73,173.00 | 69,693.00 | 30,746.05 | 32,719.28 | 6,227.67 |
| 3602 | Workers' Compensation Insuranc | 27,454.00 | 28,240.00 | 11,367.98 | 14,448.79 | 2,423.23 |
| 3901 | Other Benefits, Certificated P | | | | 10,019.66 | 10,019.66- |

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2020, Period = 7, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

| Balances through January | | | | | | | Fiscal Year 2019/20 |
|---|---------------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|---------------------|
| Object | Description | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance | |
| Fund 01 - General FD (continued) | | | | | | | |
| Total for Object 3000 | | 1,538,532.00 | 1,691,873.00 | 640,331.38 | 727,319.17 | 324,222.45 | |
| 4100 | Textbooks | 151,912.00 | 173,661.00 | 77.12 | 121,047.57 | 52,536.31 | |
| 4200 | Books Other Than Textbooks | 750.00 | 750.00 | | | 750.00 | |
| 4300 | Class Mat'l and Supplies | 48,728.00 | 45,200.00 | 6,347.42 | 25,031.03 | 13,821.55 | |
| 4301 | Class Consumable Mat'l | 10,925.00 | 10,925.00 | 386.58 | 5,836.42 | 4,702.00 | |
| 4302 | Class Paper/Toner | 12,000.00 | 12,000.00 | 2,652.33 | 5,948.65 | 3,399.02 | |
| 4305 | Other Student M&S | 24,477.00 | 25,180.00 | 4,518.18 | 16,792.64 | 3,869.18 | |
| 4320 | Custodial Grounds Supplies | 43,250.00 | 43,250.00 | 3,813.53 | 25,818.32 | 13,618.15 | |
| 4330 | Office Supplies | 24,990.00 | 22,500.00 | 2,279.60 | 8,175.93 | 12,044.47 | |
| 4350 | Vehicle Maint. M&S | 26,379.00 | 42,500.00 | 1,918.61 | 4,621.75 | 35,959.64 | |
| 4351 | Vehicle FUEL | 29,025.00 | 29,025.00 | 16,096.48 | 12,507.21 | 421.31 | |
| 4400 | Non-Capital Equipment (Up to \$ | 81,954.00 | 94,578.00 | 3,846.58 | 79,522.43 | 11,208.99 | |
| Total for Object 4000 | | 454,390.00 | 499,569.00 | 41,936.43 | 305,301.95 | 152,330.62 | |
| 5100 | Subagreement for Services | 199,912.00 | 199,912.00 | 72,880.01 | 102,031.99 | 25,000.00 | |
| 5200 | Travel & Conferences | 60,021.00 | 56,767.00 | 4,705.25 | 38,528.22 | 13,533.53 | |
| 5300 | Dues & Membership | 11,754.00 | 10,000.00 | 1,104.92 | 8,317.33 | 577.75 | |
| 5400 | Insurance-Fire, liability, etc | 60,000.00 | 75,080.00 | | 66,445.29 | 8,634.71 | |
| 5510 | Power | 94,201.00 | 88,482.00 | 47,443.49 | 40,262.51 | 776.00 | |
| 5520 | Garbage | 8,100.00 | 4,450.00 | 2,037.31 | 2,349.82 | 62.87 | |
| 5530 | Water | 54,350.00 | 54,350.00 | 27,433.07 | 26,566.93 | 350.00 | |
| 5540 | Propane | 59,125.00 | 59,125.00 | 35,022.31 | 24,102.69 | .00 | |
| 5590 | Miscellaneous Utilities | 14,000.00 | 15,000.00 | 10,295.92 | 4,704.08 | .00 | |
| 5600 | Rentals, Leases & Repairs | 106,558.00 | 79,100.00 | 40,487.91 | 40,552.62 | 1,940.53- | |
| 5800 | Services & Operating Expense | 4,200.00 | 4,200.00 | 1,050.00 | 450.00 | 2,700.00 | |
| 5810 | Legal Expenses | 20,000.00 | 20,000.00 | 5,000.00 | 687.50 | 14,312.50 | |
| 5812 | Board Election Expense | 2,500.00 | 2,500.00 | | | 2,500.00 | |
| 5840 | Audit Expense | 13,785.00 | 13,785.00 | | | 13,785.00 | |
| 5860 | Solid Waste Tax | 11,211.00 | 14,000.00 | | 12,628.44 | 1,371.56 | |
| 5890 | Contracts/Service | 631,756.00 | 553,052.00 | 298,267.43 | 245,324.81 | 9,459.76 | |
| 5899 | SCOE Interagency Reimburse | | | 7,713.04 | 5,441.69 | 13,154.73- | |
| 5900 | Communications | 3,000.00 | 3,000.00 | | 2,442.00 | 558.00 | |
| 5910 | Telephone-Monthly Service | 10,000.00 | 10,000.00 | 5,491.41 | 5,200.69 | 692.10- | |
| 5990 | Other Communications | 500.00 | 500.00 | | | 500.00 | |
| Total for Object 5000 | | 1,364,973.00 | 1,263,303.00 | 558,932.07 | 626,036.61 | 78,334.32 | |
| 6170 | Land Improvement | 10,500.00 | 31,500.00 | 14,641.00 | 7,016.16 | 9,842.84 | |

| Balances through January | | | | | | Fiscal Year 2019/20 |
|---|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Object | Description | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
| Fund 01 - General FD (continued) | | | | | | |
| 6200 | Building & Improvements | 10,500.00 | 10,500.00 | | | 10,500.00 |
| 6400 | Equipment | 107,768.00 | 978,868.00 | | 76,158.34 | 902,709.66 |
| 6500 | Equipment Replacement | 15,000.00 | 25,000.00 | | 22,900.89 | 2,099.11 |
| 6501 | Vehicle Replacement | 65,000.00 | 65,000.00 | | | 65,000.00 |
| | Total for Object 6000 | 208,768.00 | 1,110,868.00 | 14,641.00 | 106,075.39 | 990,151.61 |
| 7110 | Out-of-State Tuition | 104,450.00 | 104,450.00 | 104,450.00 | 17,586.75- | 17,586.75 |
| 7310 | Direct Support/Indirect Costs | | | | | .00 |
| 7616 | Trans fr Gen Fund to Cafeteria | 85,550.00 | 85,550.00 | | | 85,550.00 |
| | Total for Object 7000 | 190,000.00 | 190,000.00 | 104,450.00 | 17,586.75- | 103,136.75 |
| | Total for Fund 01 and Expense accounts | 7,156,929.00 | 8,074,649.00 | 2,736,734.54 | 3,313,152.95 | 2,024,761.51 |
| Fund 13 - Cafeteria | | | | | | |
| 2200 | Classified Support Salaries | 79,248.00 | 79,223.00 | 40,938.77 | 33,516.27 | 4,767.96 |
| 2215 | Classified Extra Duty | 750.00 | 1,082.00 | | 547.80 | 534.20 |
| 2220 | Classified Support Substitute | 500.00 | 1,122.00 | | 2,424.79 | 1,302.79- |
| | Total for Object 2000 | 80,498.00 | 81,427.00 | 40,938.77 | 36,488.86 | 3,999.37 |
| 3202 | Public Employees Retirement Sy | 12,654.00 | 16,876.00 | 7,170.60 | 6,457.28 | 3,248.12 |
| 3312 | OASDI-Classified Positions | 4,823.00 | 4,828.00 | 2,424.11 | 2,179.43 | 224.46 |
| 3322 | Medicare-Classified Positions | 1,128.00 | 1,129.00 | 566.85 | 509.67 | 52.48 |
| 3402 | Health & Welfare-Classified Po | 17,537.00 | 17,537.00 | 12,477.60 | 9,068.34 | 4,008.94- |
| 3502 | State Unemployment Insurance- | 40.00 | 40.00 | 20.49 | 18.22 | 1.29 |
| 3602 | Workers' Compensation Insuranc | 2,392.00 | 2,393.00 | 1,253.45 | 1,109.00 | 30.55 |
| | Total for Object 3000 | 38,574.00 | 42,803.00 | 23,913.10 | 19,341.94 | 452.04- |
| 4340 | Food Service | 9,011.00 | 9,011.00 | 2,737.63 | 3,269.70 | 3,003.67 |
| 4400 | Non-Capital Equipment (Up to \$ | 5,000.00 | 5,000.00 | | | 5,000.00 |
| 4700 | Food | 54,580.00 | 53,422.00 | 22,690.94 | 33,014.43 | 2,283.37- |
| | Total for Object 4000 | 68,591.00 | 67,433.00 | 25,428.57 | 36,284.13 | 5,720.30 |
| 5200 | Travel & Conferences | 710.00 | 710.00 | | 181.08 | 528.92 |
| 5600 | Rentals, Leases & Repairs | 4,000.00 | 4,000.00 | | 3,178.62 | 821.38 |
| 5800 | Services & Operating Expense | 1,256.00 | 1,256.00 | 384.18 | 2.30 | 869.52 |
| 5890 | Contracts/Servic | 800.00 | 800.00 | | 406.00 | 394.00 |
| 5900 | Communications | 421.00 | 421.00 | | | 421.00 |
| | Total for Object 5000 | 7,187.00 | 7,187.00 | 384.18 | 3,768.00 | 3,034.82 |
| | Total for Fund 13 and Expense accounts | 194,850.00 | 198,850.00 | 90,664.62 | 95,882.93 | 12,302.45 |

| Balances through January | | | | | | Fiscal Year 2019/20 |
|--|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Object | Description | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
| Fund 40 - Dist Build | | | | | | |
| 6200 | Building & Improvements | | 59,705.00 | | 10,675.36 | 49,029.64 |
| 6500 | Equipment Replacement | | 70,087.00 | | | 70,087.00 |
| Total for Fund 40, Expense accounts and Object 6000 | | .00 | 129,792.00 | .00 | 10,675.36 | 119,116.64 |
| Fund 73 - Bechen | | | | | | |
| 5800 | Services & Operating Expense | 9,000.00 | 9,000.00 | | | 9,000.00 |
| Total for Fund 73, Expense accounts and Object 5000 | | 9,000.00 | 9,000.00 | .00 | .00 | 9,000.00 |
| Fund 78 - Gottardi Fund | | | | | | |
| 5800 | Services & Operating Expense | | 8,017.00 | | | 8,017.00 |
| Total for Fund 78, Expense accounts and Object 5000 | | .00 | 8,017.00 | .00 | .00 | 8,017.00 |
| Total for Org 006 - Sierra-Plumas Joint Unified School District | | 7,360,779.00 | 8,420,308.00 | 2,827,399.16 | 3,419,711.24 | 2,173,197.60 |

ENROLLMENT BY SCHOOL MONTH - 2019-2020

| | | Loyalton Elementary | Loyalton Jr High | Loyalton Sr High | Downieville Elementary | Downieville Jr/Sr High | Sierra Pass Cont | Long-Term ISP/SDC | TOTAL |
|--------------------------|----------|------------------------|---------------------|---------------------|---------------------------|---------------------------|---------------------|----------------------|-------|
| Ending 2018-2019 | | 201 | 60 | 109 | 30 | 24 | 2 | included in site # | 426 |
| 1st Day 2019-2020 | 9/3/2019 | 201 | 59 | 120 | 31 | 29 | 0 | included in site # | 440 |

| | Month | | | | | | | | |
|-------------------|-------|-----|----|-----|----|----|---|--------------------|-----|
| September | 1 | 203 | 59 | 116 | 31 | 29 | 0 | included in site # | 438 |
| 8/26/19-9/20/19 | | | | | | | | | |
| October | 2 | 203 | 58 | 117 | 31 | 28 | 0 | included in site # | 437 |
| 9/23/19-10/18/19 | | | | | | | | | |
| November | 3 | 204 | 61 | 115 | 31 | 29 | 1 | included in site # | 441 |
| 10/21/19-11/15/19 | | | | | | | | | |
| December | 4 | 206 | 60 | 114 | 31 | 29 | 1 | included in site # | 441 |
| 11/18/19-12/13/19 | | | | | | | | | |
| January | 5 | 203 | 60 | 113 | 33 | 31 | 1 | included in site # | 441 |
| 12/16/19-1/24/20 | | | | | | | | | |
| February | 6 | | | | | | | included in site # | 0 |
| 1/27/20-2/21/20 | | | | | | | | | |
| March | 7 | | | | | | | included in site # | 0 |
| 2/24/20-3/20/20 | | | | | | | | | |
| April | 8 | | | | | | | included in site # | 0 |
| 3/23/20-4/17/20 | | | | | | | | | |
| May | 9 | | | | | | | included in site # | 0 |
| 4/20/20-5/15/20 | | | | | | | | | |
| June | 10 | | | | | | | included in site # | 0 |
| 5/18/20-6/12/20 | | | | | | | | | |

| 2018-2019 | SPJUSD | SCOE | Washoe |
|-----------|--------|------|--------|
| P1 ADA | 394.66 | 0.88 | 14.37 |
| P2 ADA | 396.41 | 2.15 | 12.27 |
| Annual | 396.43 | 3.46 | 12.53 |

| Long-Term ISP | |
|---------------|----|
| LES | 8 |
| LHS | 18 |

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

January 14, 2020

Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118

Videoconferenced to Downieville School, 130 School St, Downieville CA 95936

Immediately followed the 6:00pm meeting of the Sierra County Board of Education

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 7:06pm.

B. ROLL CALL

PRESENT: Mike Moore, President
Jenny Gant, Vice President
Allen Wright, Clerk
Nicole Stannard, Member
Patty Hall, Member

ABSENT: None

C. APPROVAL OF AGENDA

HALL motioned to approve agenda as stated by MOORE with moving Action Items a-b ahead of Item D. Second by GANT.

5/0

F. ACTION ITEMS

1. New Business

- a. Presentation of Fiscal Year 2018-2019 Audit – CWDL CPAs
*STEVEN CURRIE: First year with this County/District—went very well.
presentation Unmodified Opinion which is highest opinion to be given.
Highlights on CalSTRS, CalPERS, OPEB, internal controls and compliance.
No findings for 2018-2019.*
- b. Acceptance of Fiscal Year 2018-2019 Audited Actuals
*HALL/WRIGHT
5/0*

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Presentation of Superintendent Goals
*BERARDI: **reviewed and expanded on list of goals provided in handout***
- b. Resignation for Katie Campbell as Athletic Director at the completion of the 2019-2020 spring season
BERARDI: Katie received the Athletic Director of the Year award this year.
- c. Update on Technology Plan
BERARDI: Requested a budget from Technology Director to present to Board.

2. Business Report

- a. Account Object Summary-Balance from 07/01/2019 to 12/31/2019
- b. Fourth Month Enrollments for the 2019-2020 School Year

3. Staff Reports

- a. LES—CERESOLA: *Great turnout at annual Christmas program before break. Started a music program this month thanks to Sierra Arts Council. Receiving good feedback so far. 3rd & 4th graders started basketball practice with 3 teams this year. Annual basketball tournament this week.*

- b. LHS—JONES: *First semester wrapping up this week with finals. 34th Annual Sierra Valley Invitational for basketball starts on Thursday. ROAR behavior recognition initiative is in full swing. Site Council met last week—very active group this year.*
 - c. DVL—BOSWORTH: *GOLDEN assembly was held Friday. Basketball team up and running—four games this week. PTO and Boosters have elections on the 23rd. Elementary students writing plays for B-Street Theatre play competition. WASC visit coming up in the spring. Receiving a 3D printer with Sierra Schools Foundation grant.*
4. Board Members' Report
- a. *WRIGHT: Been sick for three weeks, so not making it to sites as anticipated.*
 - b. *STANNARD: Judging poetry event being held at Sierraville School site tomorrow night.*
5. Public Comment
- a. Current location –
Samantha Ingle—LHS Site Council recently met and food issues were a topic of discussion. Breakfast is an issue as well as lunch.
 - b. Videoconference location – *none*

E. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held December 13, 2019
 2. Approval of Board Report-Checks Dated 12/01/2019 through 12/31/2019
 3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 12/31/2019. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.*
 - a. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 12/31/2019.
 4. Approval of Pesticide Use Reporting for 2019 (DO, LES, LHS, DES, DHS)
 5. Approval of the Integrated Pest Management Plan for 2020
 6. Approval of Assignment of Autumn Long-McGie, Downieville Schools 2019-2020 6-8th Grade Basketball Coach
 7. Approval of Assignment of Bryan Griffin, Loyalton High School 2019-2020 Varsity Boys Basketball Coach
 8. Approval of Assignment of Andy Genasci, Loyalton High School 2019-2020 J.V. Boys Basketball Coach
 9. Approval of Assignment of Shawn Burt, Loyalton High School 2019-2020 8th Grade Girls Basketball Coach
 10. Approval of Assignment of Stephanie Shelby, Loyalton High School 2019-2020 8th Grade Boys Basketball Coach
 11. Approval of Assignment of Colleen Griffin, Loyalton High School 2019-2020 7th Grade Girls Basketball Coach
 12. Approval of Assignment of Laurie Petterson, Loyalton High School 2019-2020 7th Grade Boys Basketball Coach
 13. Approval of Assignment of Augustine Corcoran, Loyalton High School 2020-2021 Head Football Coach
 14. Approval of Assignment of Tom Potter, Downieville School, 2019-2020 Golf Coach
- HALL/WRIGHT – motion died*

*GANT motioned to approve 1-4 & 6-14 to allow for discussion on item 5. Second by HALL.
5/0*

*GANT motioned to approve item 5 with the removal of Round Up from the list of
chemicals/pesticides expected to be used in the Integrated Pest Management Plan for 2020.
Second by STANNARD.
5/0*

F. ACTION ITEMS

1. New Business

- ~~a. Presentation of Fiscal Year 2018-2019 Audit—CWDL CPAs~~
- ~~b. Acceptance of Fiscal Year 2018-2019 Audited Actuals~~
- c. Approval of California Department of Education Form J-13A for 2019-2020
Request for Allowance of Attendance Due to Emergency Conditions
(Downieville PG&E Power Shutoffs)
WRIGHT/HALL
5/0
- d. Acceptance of resignation for Rachel Guffin, Instructional Aide, Downieville
Schools, .83 FTE (5.4 hours/day), effective January 11, 2020
HALL/WRIGHT
5/0
- e. Authorization to fill Instructional Aide, Downieville Schools, .83 FTE
(5.4 hours/day)
HALL/STANNARD
5/0

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

*HALL motioned to approve all policies as was done in County meeting. Second by GANT.
5/0*

- f. 5116.1—Intradistrict Open Enrollment
 - 1. Board Policy, *revisions*
 - 2. Administrative Regulation, *revisions*
- g. 5117—Interdistrict Attendance
 - 1. Board Policy, *revisions*
 - 2. Administrative Regulation, *revisions*
- h. 5125—Student Records
 - 1. Administrative Regulation, *revisions*
- i. 5131.2—Bullying
 - 1. Board Policy, *revisions*
 - 2. Administrative Regulation, *revisions*
- j. 5132—Dress and Grooming
 - 1. Administrative Regulation, *revisions*
- k. 5141.21—Administering Medication and Monitoring Health Condition
 - 1. Board Policy, *revisions*
 - 2. Administrative Regulation, *revisions*
- l. 5141.26—Tuberculosis Testing
 - 1. Board Policy, *revisions*
 - 2. Administrative Regulation, *revisions*

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on February 11, 2020 at Downieville School, 130 School St, Downieville CA 95936, beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting at 6:00pm.
2. Suggested Agenda Items
 - a. *LHS food service*

H. ADJOURN at 7:54pm
HALL/GANT
5/0

Allen Wright, Clerk

James Berardi, Superintendent

**Sierra County Office of Education
&
Sierra-Plumas Joint Unified School District**

Superintendent Goals and Areas of Focus for 2019/2020 School Year

1. Compliance: It has become evident that both the county and district are lacking basic structure and logistical procedure(s) to both function more effectively and operate in known best practices. It is my belief that this is the single most important issue currently facing our district.
2. Plan, write and implement a new three-year LCAP to provide new direction within the district.
3. Accountability for all district and county employees.
 - Evaluations
 - Clear communication and expectations
4. Hire new Curriculum Director. Establish goals and objectives along with site administrators for curriculum direction and adoptions, professional development and planning for Early Release Wednesdays.
5. Continue to build the most effective Adult Education Program possible to assist the communities within the county and provide opportunities for district and county staff.
6. Develop a three-year professional development plan that will train staff through our Adult Education Program.
7. Build strong relationships both inside and outside the district.
8. Continue efforts to engage and work with the Sierra County Board of Supervisors and other county agencies in order to better serve our students and staff.
9. Continue to establish and grow the Sierra County Safety Task Force.
10. Continue to work with and the SELPA Director to train the Special Education staff on best practices.
11. Continue to meet with all bargaining units. Establish a shared process where all members feel heard and supported.
12. Work with providing the Board and administrative team professional development opportunities and planning sessions that will enhance their success and understanding of responsibilities.

13. Meet with facility staff to determine individual site needs and set priorities for Deferred Maintenance. Create plan along with the board and business official.
14. Continue to monitor the budget and fiscal health of both the district and county office to ensure fiduciary responsibility. Pursue on-going Secure Rural Schools and Community Self-Determination Act funds.
15. Work with and be available for the site administrators on their individual site and district plans.
16. Interface with the Sierra Schools Foundation/Boosters as they continue to grow with new leadership to support new programs and opportunities for students throughout the County.
17. Continue to assist Downieville School with their Leadership void and establishing a process for on-going success.
18. Transparency: It is all about relationships. Continue to be available to students, staff, parents and community members when they need. My open-door policy has established a new paradigm on who we are and how we do business. It is my goal to make both the Sierra-Plumas Joint Unified School District and Sierra County Office of Education a place one wants to be a part of, whether you an employee or perspective student.

Personal:

1. Stay healthy both mentally and physically.
2. Embrace living in Sierra County.

ENROLLMENT BY SCHOOL MONTH - 2019-2020

| | | Loyalton Elementary | Loyalton Jr High | Loyalton Sr High | Downieville Elementary | Downieville Jr/Sr High | Sierra Pass Cont | Long-Term ISP/SDC | TOTAL |
|--------------------------|----------|------------------------|---------------------|---------------------|---------------------------|---------------------------|---------------------|----------------------|-------|
| Ending 2018-2019 | | 201 | 60 | 109 | 30 | 24 | 2 | included in site # | 426 |
| 1st Day 2019-2020 | 9/3/2019 | 201 | 59 | 120 | 31 | 29 | 0 | included in site # | 440 |

| | Month | | | | | | | | |
|-------------------|-------|------------|----|-----|----|----|---|--------------------|----------------------------|
| September | 1 | 203 | 59 | 116 | 31 | 29 | 0 | included in site # | 438 |
| 8/26/19-9/20/19 | | | | | | | | | |
| October | 2 | 203 | 58 | 117 | 31 | 28 | 0 | included in site # | 437 |
| 9/23/19-10/18/19 | | | | | | | | | |
| November | 3 | 204 | 61 | 115 | 31 | 29 | 1 | included in site # | 441 |
| 10/21/19-11/15/19 | | | | | | | | | |
| December | 4 | 206 | 60 | 114 | 31 | 29 | 1 | included in site # | 441 |
| 11/18/19-12/13/19 | | | | | | | | | <i>**corrected 1/14/20</i> |
| January | 5 | | | | | | | included in site # | 0 |
| 12/16/19-1/24/20 | | | | | | | | | |
| February | 6 | | | | | | | included in site # | 0 |
| 1/27/20-2/21/20 | | | | | | | | | |
| March | 7 | | | | | | | included in site # | 0 |
| 2/24/20-3/20/20 | | | | | | | | | |
| April | 8 | | | | | | | included in site # | 0 |
| 3/23/20-4/17/20 | | | | | | | | | |
| May | 9 | | | | | | | included in site # | 0 |
| 4/20/20-5/15/20 | | | | | | | | | |
| June | 10 | | | | | | | included in site # | 0 |
| 5/18/20-6/12/20 | | | | | | | | | |

| 2018-2019 | SPJUSD | SCOE | Washoe |
|-----------|--------|------|--------|
| P1 ADA | 394.66 | 0.88 | 14.37 |
| P2 ADA | 396.41 | 2.15 | 12.27 |
| Annual | 396.43 | 3.46 | 12.53 |

| Long-Term ISP | |
|---------------|----|
| LES | 8 |
| LHS | 18 |

Checks Dated 01/01/2020 through 01/31/2020

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------------------------|-------------|------------------------------------|-----------------|--------------|
| 00083851 | 01/10/2020 | ACADEMIC INNOVATIONS | 01-5200 | REGISTRATION | | 449.00 |
| 00083852 | 01/10/2020 | CAMILLE ALFRED | 01-5200 | FLIGHT/PER DIEM/RENTAL CAR | | 782.41 |
| 00083853 | 01/10/2020 | AMERIGAS | 01-5540 | PROPANE | 12,529.90 | |
| 00083854 | 01/10/2020 | AT&T | 01-5899 | PROPANE | 1,068.48 | 13,598.38 |
| | | | 01-5890 | PHONE SERVICES | 39.45 | |
| | | | 01-5899 | PHONE SERVICES | 5.87 | |
| | | | 01-5910 | PHONE SERVICES | 207.43 | 252.75 |
| 00083855 | 01/10/2020 | B & C TRUEVALUE HOME CENTER | 01-4320 | MAINT SUPPLIES | | 19.52 |
| 00083856 | 01/10/2020 | PAMELA BRANDON | 01-5600 | TECH COTTAGE RENTAL | | 100.00 |
| 00083857 | 01/10/2020 | CASCADE ATHLETIC SUPPLY CO. | 01-4300 | Basketball supplies | | 906.66 |
| 00083858 | 01/10/2020 | CCSESA | 01-5200 | CCSESA registration | | 600.00 |
| 00083859 | 01/10/2020 | CITY OF LOYALTON | 01-5530 | WATER AND SEWER - LOYALTON SITES | 3,864.56 | |
| | | | 01-5899 | WATER AND SEWER - LOYALTON SITES | 231.87 | 4,096.43 |
| | | | 01-5600 | ALARM MONITORING | 573.75 | |
| 00083860 | 01/10/2020 | CURRENT ELECTRIC & ALARM, INC. | 01-5890 | FIRE ALARM INSPECTION | 1,125.00 | |
| | | | 01-5899 | ALARM MONITORING | 26.25 | |
| | | | 01-5899 | FIRE ALARM INSPECTION | 125.00 | 1,850.00 |
| 00083861 | 01/10/2020 | DOWNIEVILLE PUBLIC UTILITY DIS | 01-5530 | water service | | 487.50 |
| 00083862 | 01/10/2020 | DOWNIEVILLE GROCERY | 13-4700 | FOOD | | 136.56 |
| 00083863 | 01/10/2020 | STEPHEN FILLO | 01-5200 | MILEAGE | | 189.08 |
| 00083864 | 01/10/2020 | JANET HAMILTON | 01-5600 | TECH COTTAGE RENTAL | | 100.00 |
| 00083865 | 01/10/2020 | HANSEN BROS. ENT. | 01-4320 | Maintenance supplies | | 1,131.49 |
| 00083866 | 01/10/2020 | TAMMY HELM | 13-4700 | FOOD | | 77.64 |
| 00083867 | 01/10/2020 | HOLIDAY INN SACRAMENTO DOWNTOWN ARENA | 01-5200 | HOTEL ACCOMODATIONS - LCAP | | 460.15 |
| 00083868 | 01/10/2020 | HUNT & SONS, INC. | 01-5590 | heating oil | | 401.59 |
| 00083869 | 01/10/2020 | RICHARD JAQUEZ | 01-5200 | MILEAGE | | 73.95 |
| 00083870 | 01/10/2020 | JOSTENS | 01-4305 | Caps & Gowns | | 805.00 |
| 00083871 | 01/10/2020 | K 12 MANAGEMENT DBA FUELED | 01-5890 | ONLINE/ISP COURSES | | 350.00 |
| 00083872 | 01/10/2020 | LIBERTY UTILITIES | 01-5510 | ELECTRIC - LOYALTON SITES | 5,268.05 | |
| | | | 01-5899 | ELECTRIC - LOYALTON SITES | 339.40 | 5,607.45 |
| 00083873 | 01/10/2020 | LOYALTON BOOSTER CLUB | 01-4305 | FUEL REIMBURSEMENT | | 144.49 |
| 00083874 | 01/10/2020 | MODEL DAIRY, LLC | 13-4700 | DAIRY PRODUCTS | | 1,032.89 |
| 00083875 | 01/10/2020 | MIKE MOORE | 01-5200 | MILEAGE | 29.00 | |
| | | | 76-9576 | H/W REIMBURSEMENT | 909.27 | 938.27 |
| 00083876 | 01/10/2020 | MOUNTAIN MESSENGER | 01-5890 | ADVERTISEMENTS AND PUBLIC HEARINGS | | 25.00 |
| | | | 01-5899 | PHONE SERVICES | 26.18 | |
| 00083877 | 01/10/2020 | NEXVORTEX, INC | 01-5910 | PHONE SERVICES | 392.74 | 418.92 |

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ESCAPE ONLINE

Checks Dated 01/01/2020 through 01/31/2020

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|--------------------------------------|-----------------|--------------|
| 00083878 | 01/10/2020 | NORTHAM DISTRIBUTING, INC. | 13-4340 | CAFE FOOD/SUPPLIES | 110.85 | |
| | | | 13-4700 | CAFE FOOD/SUPPLIES | 562.10 | 672.95 |
| 00083879 | 01/10/2020 | NORTHEASTERN JOINT POWERS AUTHORITY | 76-9571 | WORKER'S COMP | | 22,942.25 |
| 00083880 | 01/10/2020 | PERSONNEL CONCEPTS | 01-4330 | LABOR LAW POSTERS | | 953.77 |
| 00083881 | 01/10/2020 | PLAZA TIRE & AUTO SERVICE | 01-4350 | vehicle maintenance | | 263.10 |
| 00083882 | 01/10/2020 | PRO PACIFIC FRESH | 13-4700 | FOOD AND SUPPLIES | | 109.28 |
| 00083883 | 01/10/2020 | RAY MORGAN COMPANY | 01-5600 | COPIER AGREEMENT | 202.35 | |
| | | | | COPIER MAINT. | 82.17 | |
| | | | | COPIER MAINT. LHS/LES | 632.61 | |
| | | | 01-5899 | COPIER MAINT. | 27.39 | 944.52 |
| 00083884 | 01/10/2020 | THE REPAIR DEPOT | 01-5600 | CHROMEBOOK REPAIR | 25.00 | |
| | | | | Chromebook Repairs | 43.36 | 68.36 |
| 00083885 | 01/10/2020 | RHP MECHANICAL SYSTEMS | 01-5600 | HEATING REPAIR | | 1,465.82 |
| 00083886 | 01/10/2020 | JACE RYAN | 01-6400 | Fencing | | 7,490.00 |
| 00083887 | 01/10/2020 | SCHOOL SPECIALTY | 01-4300 | classroom supplies | | 137.69 |
| 00083888 | 01/10/2020 | SCHOOL PATHWAYS LLC | 01-5800 | REPORT WRITER | | 150.00 |
| 00083889 | 01/10/2020 | SIERRA BOOSTER | 01-5890 | ADVERTISEMENTS/LEGAL/PUBLIC NOTICES | | 43.31 |
| 00083890 | 01/10/2020 | SIERRA COUNTY HEALTH DEPARTMENT | 01-5510 | ELECTRICAL SERVICES FOR TECH COTTAGE | | 289.50 |
| 00083891 | 01/10/2020 | INTERMOUNTAIN DISPOSAL, INC. | 01-5520 | GARBAGE SERVICE | 401.91 | |
| | | | 01-5899 | GARBAGE SERVICE | 6.25 | 408.16 |
| 00083892 | 01/10/2020 | SIERRA HARDWARE | 01-4320 | Misc items for maintenance | | 49.15 |
| 00083893 | 01/10/2020 | SIERRA VALLEY HOME CENTER | 01-4320 | MAINT. SUPPLIES | 181.12 | |
| | | | | MAINT/CUSTODIAL SUPPLIES | 74.53 | |
| | | | 01-4350 | MISC. BUS SUPPLIES | 44.41 | 300.06 |
| 00083894 | 01/10/2020 | SIERRA-PLUMAS JOINT UNIFIED | 01-5890 | BANK SERVICE FEES | | 162.02 |
| 00083895 | 01/10/2020 | SIERRA TRANSPORTATION COMPANY, LLC | 01-5100 | TRANSPORTATION | 14,575.99 | |
| | | | 01-5890 | TRANSPORTATION | 2,083.34 | 16,659.33 |
| 00083896 | 01/10/2020 | STAPLES ADVANTAGE | 01-4330 | OFFICE SUPPLIES | 342.24 | |
| | | | 01-5899 | OFFICE SUPPLIES | 114.07 | 456.31 |
| 00083897 | 01/10/2020 | DEPARTMENT OF JUSTICE ACCOUNTING OFFICE | 01-5890 | EMPLOYMENT FINGERPRINTING | | 177.00 |
| 00083898 | 01/10/2020 | CDE, CASHIER'S OFFICE | 13-4700 | COMMODITIES | 1,879.49 | |
| | | | 13-8221 | COMMODITIES | 1,759.79- | 119.70 |
| 00083899 | 01/10/2020 | SVGMD | 01-5890 | Water Management Fee | | 200.00 |
| 00083900 | 01/10/2020 | JOAN TAYLOR-FILLMAN | 01-4350 | REIMBURSEMENT | | 63.93 |
| 00083901 | 01/10/2020 | US FOODSERVICE, INC. | 01-5899 | CAFETERIA - FOOD AND SUPPLIES | 107.33 | |
| | | | 13-4340 | CAFETERIA - FOOD AND SUPPLIES | 139.66 | |

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ESCAPE ONLINE

Checks Dated 01/01/2020 through 01/31/2020

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|-------------------------------------|-----------------|--------------|
| 00083901 | 01/10/2020 | US FOODSERVICE, INC. | 13-4700 | CAFETERIA - FOOD AND SUPPLIES | 1,340.07 | 1,587.06 |
| 00083902 | 01/10/2020 | VERIZON WIRELESS | 01-5910 | CELL PHONE SERVICE | | 186.24 |
| 00083903 | 01/10/2020 | WASHOE COUNTY SCHOOL DISTRICT | 01-9510 | 18-19 TUITION | | 91,860.25 |
| 00083904 | 01/10/2020 | ALLEN WRIGHT | 01-5200 | MILEAGE | | 7.25 |
| 00083905 | 01/21/2020 | AIRGAS, USA, LLC | 01-5600 | TANK RENTAL LHS/DVL | | 154.13 |
| 00083906 | 01/21/2020 | ALL PHASE HEATING & AIR | 01-5600 | HEATING REPAIR | | 344.00 |
| 00083907 | 01/21/2020 | ALICE TRAINING INSTITUTE LLC | 01-5890 | ALICE TRAINING SUBSCRIPTION | | 1,704.32 |
| 00083908 | 01/21/2020 | ALPINE FIRE SERVICE, INC. | 01-5600 | FIRE EXTINGUISHER MAINT - ALL SITES | | 967.17 |
| 00083909 | 01/21/2020 | AMS.NET C/O FREMONT BANK | 01-5890 | BACKUP SERVER | | 1,339.56 |
| 00083910 | 01/21/2020 | BRADY INDUSTRIES | 01-4320 | Supplies | | 1,001.47 |
| 00083911 | 01/21/2020 | APRIL BURNS | 01-5200 | PER DIEM | | 117.00 |
| 00083912 | 01/21/2020 | DOWNIEVILLE GROCERY | 01-4305 | STUDENT AWARDS | | 300.00 |
| 00083913 | 01/21/2020 | ANN FISHER | 01-5200 | PER DIEM | | 117.00 |
| 00083914 | 01/21/2020 | TAMMY HELM | 13-4340 | Kitchen supplies | | 75.01 |
| 00083915 | 01/21/2020 | HUNT & SONS, INC. | 01-5590 | heating oil | | 967.56 |
| 00083916 | 01/21/2020 | LES SCHWAB TIRE CENTER | 01-4350 | Tires | 1,469.46 | |
| | | | | Tires/Alignment/Oil change | 739.08 | 2,208.54 |
| 00083917 | 01/21/2020 | LION ELECTRIC CO. | 01-6400 | ELECTRIC BUS | | 64,578.94 |
| 00083918 | 01/21/2020 | LOYALTON BOOSTER CLUB | 01-4305 | FUEL REIMBURSEMENT | | 367.98 |
| 00083919 | 01/21/2020 | NORTHAM DISTRIBUTING, INC. | 13-4700 | CAFE FOOD/SUPPLIES | | 980.17 |
| 00083920 | 01/21/2020 | OFFICE DEPOT | 01-4330 | Supplies | | 182.31 |
| 00083921 | 01/21/2020 | PACIFIC GAS & ELECTRIC COMPANY | 01-5510 | electrical use | | 5,124.74 |
| 00083922 | 01/21/2020 | PRO PACIFIC FRESH | 13-4700 | FOOD AND SUPPLIES | | 162.15 |
| 00083923 | 01/21/2020 | RAY MORGAN COMPANY | 01-5600 | COPIER AGREEMENT | 161.84 | |
| | | | | COPIER MAINT. | 114.58 | |
| | | | 01-5899 | COPIER MAINT. | 38.19 | 314.61 |
| 00083924 | 01/21/2020 | SCHOOL PATHWAYS LLC | 01-5800 | REPORT WRITER | | 150.00 |
| 00083925 | 01/21/2020 | INTERMOUNTAIN DISPOSAL, INC. | 01-5520 | GARBAGE SERVICE | 386.12 | |
| | | | 01-5899 | GARBAGE SERVICE | 6.30 | 392.42 |
| 00083926 | 01/21/2020 | SIERRA-PLUMAS JOINT UNIFIED | 01-5890 | BANK SERVICE FEES | | 144.90 |
| 00083927 | 01/21/2020 | CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION | 13-8634 | SALES & USE TAX | | 27.00 |
| 00083928 | 01/21/2020 | DEPARTMENT OF JUSTICE ACCOUNTING OFFICE | 01-5890 | EMPLOYMENT FINGERPRINTING | | 81.00 |
| 00083929 | 01/21/2020 | TRI COUNTY SCHOOLS INS. GR. | 01-3901 | JAN 20 HEALTH INSURANCE | 1,251.38 | |
| | | | 01-9535 | JAN 20 HEALTH INSURANCE | 9,236.62 | |
| | | | 76-9576 | JAN 20 HEALTH INSURANCE | 72,420.44 | 82,908.44 |
| 00083930 | 01/21/2020 | U.S. BANK | 01-4300 | CHROMEBOOK CHARGERS | 83.55 | |
| | | | | PE Supplies | 65.41 | |

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ESCAPE ONLINE

Checks Dated 01/01/2020 through 01/31/2020

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------------------|----------------------------|-------------|--------------------------------|-----------------|--------------|
| 00083930 | 01/21/2020 | U.S. BANK | 01-4300 | Plays | 62.31 | |
| | | | | Prizes | 168.73 | |
| | | | | TECH SUPPLIES | 149.40 | |
| | | | 01-4301 | Badge Holders | 33.44 | |
| | | | | CLASSROOM SUPPLIES | 28.24 | |
| | | | | Gloves | 166.66 | |
| | | | 01-4302 | OFFICE SUPPLIES | 278.55 | |
| | | | | PAPER SUPPLIES | 83.13 | |
| | | | 01-4320 | TONER | 67.77 | |
| | | | | CABLE | 124.50 | |
| | | | | FUEL/MAINT SUPPLIES | 17.50 | |
| | | | 01-4320 | PRESSURE SWITCH | 40.70 | |
| | | | | Tool Chest | 473.30 | |
| | | | | ADOBE PRO SUBSCRIPTION | 11.24 | |
| | | | 01-4330 | Cables | 15.50 | |
| | | | | DOMAIN REGISTRATION/ANTIVIRUS | 85.71 | |
| | | | | NURSE SUPPLIES | 39.10 | |
| | | | 01-4350 | OFFICE SUPPLIES | 380.69 | |
| | | | | TECH SUPPLIES | 187.27 | |
| | | | | WEBSITE SOFTWARE | 79.50 | |
| | | | 01-4351 | VEHICLE MAINT. | 427.53 | |
| | | | 01-4351 | FUEL/MAINT SUPPLIES | 85.26 | |
| | | | 01-4400 | AED MACHINE | 1,506.86 | |
| | | | 01-5200 | REGISTRATION | 279.00 | |
| | | | 01-5890 | DOMAIN REGISTRATION/ANTIVIRUS | 34.28 | |
| | | | | LOG ME IN/JOIN ME SUBSCRIPTION | 239.88 | |
| | | | | TECH SUPPLIES | 116.90 | |
| 01-5899 | ADOBE PRO SUBSCRIPTION | 3.75 | | | | |
| 13-4340 | PROJECTOR | 821.67 | | | | |
| | REGISTRATION | 279.00 | | | | |
| | CAFE SUPPLIES | 53.60 | | | | |
| | Counter for kitchen | 400.00 | | | | |
| | Unpaid Sales Tax | 105.47- | 6,784.46 | | | |
| 00083931 | 01/21/2020 | VOYAGER FLEET SYSTEMS INC. | 01-4305 | FIELD TRIP FUEL | 238.80 | |
| | | | | FUEL FOR ATHLETIC TRIPS | 922.83 | |
| | | | 01-4351 | BUS FUEL | 2,206.45 | |
| | | | | Fuel for Maintenance | 111.72 | |

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ESCAPE ONLINE

Checks Dated 01/01/2020 through 01/31/2020

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|-------------------------------|------------|----------------------------|-------------|--------------------------|-----------------|-------------------|
| 00083931 | 01/21/2020 | VOYAGER FLEET SYSTEMS INC. | 01-5200 | FUEL | 47.53 | |
| | | | 01-5899 | FUEL FOR COUNTY PROGRAMS | 67.67 | |
| | | | | Fuel for Maintenance | 3.91 | 3,598.91 |
| Total Number of Checks | | | | | 81 | 357,895.93 |

Fund Summary

| Fund | Description | Check Count | Expensed Amount |
|---------------------------------|--------------------------------|-------------|-------------------|
| 01 | General Fund | 70 | 256,402.76 |
| 13 | Cafeteria Fund | 12 | 5,326.68 |
| 76 | Warrant/Pass Through (payroll) | 3 | 96,271.96 |
| Total Number of Checks | | 81 | 358,001.40 |
| Less Unpaid Sales Tax Liability | | | 105.47 |
| Net (Check Amount) | | | 357,895.93 |

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ESCAPE ONLINE

2019-20 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Arturo Ambriz, Financial Accountability and Info Srv Office, AAmbriz@cde.ca.gov, 916-323-0765

| | |
|--|----|
| Title I, Part A Basic SACS Code 3010 | No |
| Title I, Part C Migrant Education SACS Code 3060 | No |
| Title I, Part D Delinquent SACS Code 3025 | No |
| Title II, Part A Supporting Effective Instruction SACS Code 4035 | No |
| Title III English Learner Students - 2% maximum SACS Code 4203 | No |
| Title III Immigrant Students SACS Code 4201 | No |
| Title IV, Part A Student Support - 2% maximum SACS Code 4127 | No |
| Title IV, Part B 21st Century Community Learning Centers SACS Code 4124 | No |

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Sierra-Plumas Joint Unified (46 70177 0000000)

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2017-18 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2017 through September 30, 2019.

Required fields are denoted with an asterisk (*).

2017-18 Title II, Part A entitlement: \$11,397

2017-18 Title II, Part A total apportionment issued: \$11,397

Professional Development Expenditures

Professional development for teachers:

Professional development for administrators:

All other professional development expenditures:

Recruitment, Training, and Retention Expenditures

Recruitment activities:

Training activities:

Retention activities:

All other recruitment, training, and retention expenditures:

Miscellaneous Expenditures

Class size reduction:

Administrative and indirect costs:

Title V, Part B, Subpart 1 REAP:

Funds used for flexible use under REAP:

Total funds transferred out of Title II, Part A:

Equitable services for nonprofit private schools:

All other allowable expenditures and encumbrances:

Total expenditures and encumbrances: \$11,397

2017-18 Unspent funds: \$0

Note: CDE will invoice the LEA for the unspent 2017-18 total apportionment issued.

Last Saved: Nona Griesert (NGriesert), 1/23/2020 2:54 PM, Draft

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

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2018-19 Title I, Part A LEA Carryover

Report only expenditures and obligations for fiscal year 2018-19 allocation to determine funds to be carried over.

Required fields are denoted with an asterisk (*).

Carryover Calculation

2018-19 Title I, Part A LEA allocation: \$81,892

Transferred-in amount: \$5,593

2018-19 Title I, Part A LEA available allocation: \$87,485

* Expenditures and obligations through September 30, 2019: \$87,485

Carryover as of September 30, 2019: \$0

Carryover percent as of September 30, 2019: 0.00%

Last Saved: Nona Griesert (NGriesert), 1/23/2020 3:04 PM, Draft

Kevin Donnelly, Federal Programs and Reporting Office | kdonnelly@cde.ca.gov | 916-319-0942
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297



Washoe County School District

425 East Ninth Street * P.O. Box 30425 * Reno, NV 89520-3425
Phone (775) 348-0200 * (775) 348-0304 * www.washoeschools.net

Board of Trustees: Malena Raymond, President * Angela D. Taylor, Vice President * Andrew Caudill, Clerk
* Jacqueline Calvert * Katy Simon Holland * Scott Kelley * Ellen Minetto * Kristen McNeill, Ed.D., Interim Superintendent

2020-09D

INTERLOCAL CONTRACT TO ATTEND WASHOE COUNTY SCHOOL DISTRICT

THIS INTERLOCAL CONTRACT (the "Agreement") made and entered into this day of _____, 2020, by and between **SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT**, hereinafter referred to as the "SPJUSD", and the WASHOE COUNTY SCHOOL DISTRICT, hereinafter referred to as the "WCSD" or "Program," both of whom understand and agree as follows:

RECITALS

WHEREAS, Nevada Revised Statute 392.010 authorizes a school district to admit pupils living in an Adjoining State upon agreement of the parties approved by the Superintendent of Public Instruction; and

WHEREAS, WCSD and SPJUSD are public agencies empowered to contract with another public agency for the performance of any governmental service, activity, or undertaking, which these public agencies are authorized by law to perform. See, NRS 277.180: and

WHEREAS, the WCSD is able to provide educational facilities and services to pupils residing in the Adjoining District; and

WHEREAS, when related to special education students, the services of WCSD specified hereinafter are both necessary and desirable, and the furnishing of these services by WCSD to SPJUSD is in the best interests of serving pupils with disabilities; and

WHEREAS, A signed variance form has already been approved by both districts; and

WHEREAS, WCSD represents that it is duly qualified and able to render the services specified hereinafter; and

WHEREAS, WCSD and SPJUSD desire to enter into this Agreement pursuant to the terms and conditions set forth herein,

NOW, THEREFORE, for good and valuable consideration as specified herein, WCSD and SPJUSD mutually agree as follows:

1. SERVICES PROVIDED:

- a) Regular Education Students: The WCSD shall provide its usual educational facilities and services, except transportation, to pupils residing in the Adjoining District, for whom it is more practical to attend schools in Washoe County, Nevada, than to attend school in their school district of residence.
- b) Special Education Students: The Parties agree that, for the 2020-2021 school year, and all subsequent school years until the termination of this Agreement, WCSD and SPJUSD shall provide education and related services for **pupils on a variance from SPJUSD to WCSD** in compliance with the Pupil's Individual Education Plan ("IEP") as defined by the Individuals with Disabilities Education Act, 20 U.S.C. §1400, et. seq. ("IDEA"), as specifically set forth in this Agreement.

2. For Special Education Students:

- a) WCSD will be responsible for completing academic assessment. SPJUSD will be responsible for completing any other necessary evaluation activities, besides academic assessment, and convening the Pupil's IEP team at the Program in accordance with IDEA, together with appropriate participation from WCSD staff.



Certificate No. 41413

- b) SPJUSD will be responsible for the costs of any related services provided in the Pupil's IEP, including transportation.
- c) WCSD shall provide necessary special education teacher, general education teacher and any other related service provider participation in any of the Pupil's IEP meetings held at the Program during the term of this Agreement.
- d) WCSD shall prepare and provide an Annual Report on the progress of the Pupil on the goals and objectives of the Pupil's IEP at the conclusion of each school year and no later than June 30 of each year. Annual reports of progress shall be provided to the SPJUSD, and the parents or guardians of the Pupil, and delivered within thirty (30) days following the conclusion of the school year.
- e) WCSD shall report on students progression goals at least quarterly.
- f) SPJUSD shall be solely responsible for any other aspects, requirements, and/or obligations associated with the Pupil's IEP not specifically addressed herein.
- g) SPJUSD shall be responsible as the Local Education Agency ("LEA") for the Student and providing a Free Appropriate Public Education ("FAPE") to the Pupil, as that term is defined by the Individuals with Disabilities Education Act, 20 U.S.C. §1400, et. seq., and Nevada law regarding the education of students with disabilities, NRS 388.440, et seq. However, based on the Pupil's placement in WCSD's facilities as set forth in this Agreement, WCSD shall serve as Pupil's Case Manager during the Pupil's enrollment and participation in the services described herein, with SPJUSD acting as Co-Case Manager. Accordingly, both SPJUSD and WCSD may access any and all student education records necessary in performing its duties under this Agreement.
- h) The books, records, documents and accounting procedures and practices of WCSD relevant to this Agreement shall be subject to inspection, examination, and audit by the State of Nevada, the NDOE, the Attorney General of the State of Nevada, or the Nevada Legislative Auditor or a duly designated agent or representative, and SPJUSD
- i) WCSD agrees to indemnify, save, and hold SPJUSD, its agents, and employees harmless from any and all claims, causes of action, or liability arising from the negligence, breach of duty, or wrongful misconduct in the performance of this Agreement by WCSD or the agents or employees of WCSD.
- j) SPJUSD agrees to indemnify, defend, save, and hold WCSD, its agents, and employees harmless from any and all claims, cause of action, or liability arising from the negligence, breach of duty, or wrongful misconduct in the performance of this Agreement by SPJUSD or the agents or employees of SPJUSD. This includes indemnification and defense for any special education complaints filed on behalf of the student attending WCSD pursuant to a variance from SPJUSD naming WCSD, including, but not limited to, any state complaints or due process complaints filed pursuant to NRS Chapter 388 and NAC Chapter 388, complaints filed with the Office of Civil Rights, and any state or federal complaints filed alleging failure to comply with the provisions of the IDEA, NRS Chapter 388 and/or NAC Chapter 388.

- k) SPJUSD shall compensate WCSD in an amount equal to the Distributive School Account (“DSAA”) allocation received by SPJUSD on behalf of the Pupil. SPJUSD shall forward the allocation to WCSD on or before the end of each fiscal year.
- l) The terms of this Agreement shall commence upon the date of the last signature executed below. In the event the Pupil qualifies for an extended school year (“ESY”), the services specified in this agreement, and the reimbursements to WCSD by SPJUSD for those services, including any and all costs associated with the hiring of any ESY teacher(s), will continue through the term of the ESY.

3. MISCELLANEOUS:

- a) This Agreement may be terminated by either party, with or without cause, upon providing the other party thirty (30) days’ written notice.
- b) If a parent, legal guardian, and/or student attending WCSD pursuant to a variance from SPJUSD violates any of the WCSD policies, regulations, or procedures, WCSD may terminate this Agreement within ten (10) days written notice to SPJUSD.

4. The Parties agree that WCSD, in performing the services herein specified, shall be an independent contractor and not an officer, agent or employee of SPJUSD.

5. WCSD shall not assign, transfer, or delegate any rights, obligations or duties under this Agreement without the prior written consent of SPJUSD.

6. This instrument constitutes the entire agreement between the Parties and may be modified only by a written amendment properly executed by the Parties.

7. **PAYMENT:** The Adjoining District shall pay to the WCSD the actual per pupil costs based on average daily enrollment (ADE) for each regular education student and for each special education student residing in the Adjoining District and enrolled in the WCSD. Said payment shall be made within 30 days of receipt of an invoice from the WCSD. If additional educational services are required for the Adjoining District students and are provided by the WCSD, the Adjoining District shall pay for them when invoiced by the WCSD.

8. **BILLING:** The WCSD shall notify the Adjoining District upon enrollment of student(s) of the amounts due under this Agreement. Payment is due within thirty (30) days of said notice.

9. TRANSPORTATION:

- a. Regular Education Students: The WCSD does not assume any responsibility or expense for the transportation of students to and from school as a result of granting an out of district variance. Transporting students to and from school shall be the sole responsibility of the parent and they are solely responsible for any related transportation costs.
- b. Special Education Students: SPJUSD will provide daily, roundtrip transportation for the Pupil to the school outlined in the variance agreement and be solely responsible for all costs associated with this transportation.

10. **TERM:** This Agreement shall be for a period of one year commencing on July 1, 2020, and ending on June 30, 2021. This Agreement may be renewed on an annual basis.

11. **DEFAULT:** In the event either party breaches any provision of this Agreement, the other party may terminate this Agreement upon thirty (30) days’ notice.

12. INDEMNIFICATION: The Adjoining District will defend, indemnify and hold harmless the WCSD from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from (1) any negligence on the part of the Adjoining District or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement. The WCSD will defend, indemnify and hold harmless the Adjoining District from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgment of any nature whatsoever, up to the limits set forth in NRS, Chapter 41, arising from (1) any sole negligence on the part of the WCSD or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement.

13. NOTICES: All notices, demands, requests, consents, approvals or other communications (for the purposes of this Section collectively called "Notices") required or permitted to be given hereunder or which are given with respect to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, postage prepaid, addressed as follows:

TO: WCSD
Washoe County School District
P.O. Box 30425
425 East Ninth Street
Reno, NV 89512-3425
Attn: Ms. Traci Davis, Superintendent

TO: Adjoining District
Sierra Plumas Joint Unified School District
PO Box 955
Loyalton, CA 96118
Attn: James Berardi, Superintendent

or to such other address as such party shall have specified most recently by like Notice. Notice mailed as provided herein shall be deemed given on the third business day following the date so mailed.

14. FINAL APPROVAL: The principal of the school where the student is seeking to enroll has the final decision to approve or deny enrollment.

15. GOVERNING LAW/VENUE: This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Nevada applicable to agreements made and to be performed wholly within the State of Nevada. Venue shall be in Washoe County, Nevada.

16. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect hereto. This Agreement may not be modified, changed or supplemented, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder or any person or entity other than the parties hereto.

17. RECITALS: The Recitals referred to herein and attached hereto are an integral part of this Agreement and are incorporated herein by this reference.

18. FURTHER ASSURANCES: The WCSD and the Adjoining District agree to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably

require consummating this Agreement or any other agreement contained herein in the manner contemplated hereby.

19. SUCCESSORS AND ASSIGNS; ASSIGNMENT: This Agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and to their respective successors. Any attempt to transfer, convey or assign this Agreement shall be null and void, and shall result in termination of this Agreement.

20. DATE OF AGREEMENT: The effective date of this Agreement shall be the date of execution of the Superintendent of Public Instruction.

IN WITNESS WHEREOF, the WCSD and the Adjoining District have duly executed this Agreement as of the date and year indicated herein below.

WASHOE COUNTY SCHOOL DISTRICT

ATTEST:

By _____
Dr. Kristen McNeill, Interim Superintendent

Witness Signature

Date _____

SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT

ATTEST:

By _____
~~Dr. Merrill Grant~~, Superintendent
James Berardi

Witness Signature

Date _____

APPROVED:

NEVADA STATE DEPARTMENT OF EDUCATION

Date _____

By _____
Jhone Ebert.
Superintendent of Public Instruction

LCAP Federal Addendum System

Submission Dashboard

Sierra-Plumas Joint Unified (46701770000000)

Status: **Approved**

All your sections have been approved by CDE reviewers! You are now finished with this submission system.

LEA Contact Name: **Nona Griesert**

LEA Contact Email: **ngriesert@spjUSD.org**

LEA Contact Phone: **530-993-1660 (ext. 120)**

Edit LEA Contact

Instructions, Strategy, and Alignment

Status: **Approved**

This section's responses have been approved by CDE. Select the "View Instructions, Strategy, and Alignment Section" button below to review (and print) your responses.

View Instructions, Strategy, and Alignment Section

Title I, Part A

Status: **Approved**

This section's responses have been approved by CDE. Select the "View Title I, Part A Section" button below to review (and print) your responses.

View Title I, Part A Section

Title I, Part A, Educator Equity

Status: **Approved**

This section's responses have been approved by CDE. Select the "View Title I, Part A, Educator Equity Section" button below to review (and print) your responses.

[View Title I, Part A, Educator Equity Section](#)

Title II, Part A

Status: **Approved**

This section's responses have been approved by CDE. Select the "View Title II, Part A Section" button below to review (and print) your responses.

[View Title II, Part A Section](#)

Title IV, Part A

Status: **Approved**

This section's responses have been approved by CDE. Select the "View Title IV, Part A Section" button below to review (and print) your responses.

[View Title IV, Part A Section](#)

LCAP Federal Addendum System

Instructions, Strategy, and Alignment

Instructions

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the Every Student Succeeds Act (ESSA).

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

Each provision for each program must be addressed, unless the provision is not applicable to the LEA.

In addressing these provisions, LEAs must provide a narrative that addresses the provision **within the LCAP Federal Addendum Template.**

Under State Priority Alignment, state priority numbers are provided to demonstrate where an ESSA provision aligns with state priorities. This is meant to assist LEAs in determining where ESSA provisions may already be addressed in the LEA's LCAP, as it demonstrates the LEA's efforts to support the state priorities.

The LEA must address the Strategy and Alignment prompts provided below. Please describe the LEA's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs as described in the LEA's LCAP.

The CDE emphasizes that **the LCAP Federal Addendum should not drive LCAP development.** ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, CDE staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. This LCAP Federal Addendum provides LEAs with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for LEAs to innovate with their federally-funded programs and align them with the priority goals they are realizing under the state's Local Control Funding Formula (LCFF).

LCFF provides LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The LCAP planning process supports continuous cycles of action, reflection, and improvement.

Strategy

Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.

Response from Sierra-Plumas Joint Unified:

Many services and expenditures are provided to high needs students through the title I program. This program operates on funding far beyond what is provided to the district. We anticipate a contribution from our unrestricted general fund into the Title I program for 19/20 of \$184,690, this is in addition to the \$80,086 Title I funds. We also make a restricted contribution to Title I from Title II, part A of \$5,593 for a total Title I program of \$270,369.

APPROVED BY CDE

Alignment

Describe the efforts that the LEA will take to align use of federal funds with activities funded by state and local funds and, as applicable, across different federal grant programs.

Response from Sierra-Plumas Joint Unified:

Services provided to students are evaluated on an ongoing basis to insure that the needs are met. Focus is provided to the underserved unduplicated student populations first and then expanded to provide for all student populations. Depending upon the grant criteria, programs are supplemented, not supplanted, to provide services above and beyond that funding provided.

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Every Student Succeeds Act (ESSA) Provisions Addressed Within the LCAP

Within the LCAP an LEA is required to describe its goals, and the specific actions to achieve those goals, for each of the LCFF state priorities. In an approvable LCAP it will be apparent from the descriptions of the goals, actions, and services how an LEA is acting to address the following ESSA provisions through the aligned LCFF state priorities and/or the state accountability system.

Title I, Part A

Monitoring Student Progress Towards Meeting Challenging State Academic Standards

| ESSA SECTION | STATE PRIORITY ALIGNMENT |
|------------------|--|
| 1112(b)(1) (A–D) | 1, 2, 4, 7, 8 (<i>as applicable</i>) |

Describe how the LEA will monitor students' progress in meeting the challenging state academic standards by:

- A. developing and implementing a well-rounded program of instruction to meet the academic needs of all students;
- B. identifying students who may be at risk for academic failure;
- C. providing additional educational assistance to individual students the LEA or school determines need help in meeting the challenging State academic standards; and
- D. identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Overuse in Discipline Practices that Remove Students from the Classroom

| ESSA SECTION | STATE PRIORITY ALIGNMENT |
|--------------|--------------------------|
| 1112(b)(11) | 6 <i>(as applicable)</i> |

Describe how the LEA will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the student groups, as defined in Section 1111(c)(2).

Career Technical and Work-based Opportunities

| ESSA SECTION | STATE PRIORITY ALIGNMENT |
|------------------|--------------------------------|
| 1112(b)(12)(A–B) | 2, 4, 7 <i>(as applicable)</i> |

If determined appropriate by the LEA, describe how such agency will support programs that coordinate and integrate:

- A. academic and career and technical education content through coordinated instructional strategies, that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and
- B. work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit.

Title II, Part A

Title II, Part A Activities

| ESSA SECTION | STATE PRIORITY ALIGNMENT |
|---------------|--------------------------------|
| 2102(b)(2)(A) | 1, 2, 4 <i>(as applicable)</i> |

Provide a description of the activities to be carried out by the LEA under this Section and how these activities will be aligned with challenging State academic standards.

ESSA Provisions Addressed in the Consolidated Application and Reporting System

An LEA addresses the following ESSA provision as part of completing annual reporting through the Consolidated Application and Reporting System (CARS).

Title I, Part A

Poverty Criteria

| ESSA SECTION | STATE PRIORITY ALIGNMENT |
|--------------|--------------------------|
| 1112(b)(4) | N/A |

Describe the poverty criteria that will be used to select school attendance areas under Section 1113.

ESSA Provisions Not Addressed in the LCAP

For the majority of LEAs the ESSA provisions on the following pages do not align with state priorities. **Each provision for each program provided on the following pages must be addressed**, unless the provision is not applicable to the LEA. In addressing these provisions, LEAs must provide a narrative that addresses the provision **within this addendum**.

As previously stated, the CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, CDE staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

Instructions, Strategy, and Alignment Contact

Identify the applicable program contact and their contact information in the fields below. The identified program contact will be notified of details related to submission, review, and approval of this section via email.

Contact Name

Nona Griesert

**Contact Phone
and Optional Extension**

530-993-1660

120

Contact Email

ngriesert@spjUSD.org

Questions: Local Agency Systems Support Office | LCAPAddendum@cde.ca.gov | 916-323-5233

LCAP Federal Addendum System

Title I, Part A

Every Student Succeeds Act (ESSA) Provisions Not Addressed in the LCAP

For the majority of LEAs, the ESSA provisions identified on this page do not align with state priorities. **Each provision identified on this page must be addressed**, unless the provision is not applicable to the LEA. If the provision is not applicable to the LEA, respond with "N/A".

The CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, CDE staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

To address these provisions, provide a narrative addressing each provision in the appropriate field below:

Parent and Family Engagement

ESSA SECTIONS 1112(b)(3) and 1112(b)(7)

Describe how the LEA will carry out its responsibility under Section 1111(d).

Response from Sierra-Plumas Joint Unified:

N/A

APPROVED BY CDE

Describe the strategy the LEA will use to implement effective parent and family engagement under Section 1116.

Response from Sierra-Plumas Joint Unified:

Each school site has a Site Council that consists of Admin, staff, stakeholders and parents. These meetings are conducted so that parents/stakeholders can share in the leadership process of the school and help to provide input for each site. Site Council meetings are held three times a year at each site, meetings are held late in the evenings so that parents can attend that work late. At the meetings proper/informational material is handed out to parents. School Site Councils have direct input into district policies, through approval of school SARCs, maintenance priority plans, and the LCAP.

Our district holds EL Community Meetings with our EL families to involve them in our LCAP and give them the opportunities to also share in the leadership process of the school sites. At our EL meetings our full time EL aide attends so that she can provide translation services for parents. Our EL aide also meets with parents anytime during the course of the year to provide translation services for any of our information that is going out or information that parents want to give to the schools. These meetings are held a couple of times a year, once in the fall and once in the spring time.

With each of these groups there are set bylaws that are set in place by the governing boards of each council. These bylaws were collaboratively developed with parents, teachers, and administrators.

There are many events held throughout each school year to bring the community and parents into the schools, such as Four Year Planning, Back To School Night, Science Fair, Art Shows, Christmas Programs, and Theatre Arts Performances. At any of these events we have our full time EL aide available to assist with our families where there is a language barrier. In our small rural area this is the only thing that we have had to assist families with. Each school site hold SST/RTI meetings with parents to help educate parents on students' current levels and forming plans on how to improve. Anytime a SST team meets they contact parents and let them know when and where the meeting is. If assistance is needed with any language barriers we provide our EL aide at the meeting to help communicate.

In our very small rural area we do not have any parents with disabilities thus far. Any parents that need help with anything with our schools/school district with communication or help in any other areas can be provided by our parent/student navigator that works through Sierra County.

Again in our very some rural area we do not have any families at this time that are migratory. We have not had provide any of those opportunities at this time.

Both our county and district have a Board Policy 6020 for Parent Involvement. The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The LEA shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home. The district and county also follow our Administrative Regulation 6020 to communicate with parents/guardians through the district newsletter, web site, or other methods regarding the LEA plan and opportunity to provide input. The LEA ensures there is opportunity at a public Board meetings for public comment on the LEA plan prior to the Board's approval of the plan or revisions to the plan. The Board meetings are held on the second Tuesday of each month. All Board meetings are posted at each school site and on the web site to inform parents/guardians of time and agenda items. The LEA has assigned our full time EL Aide to the district office to serve as a liaison to the schools regarding Title 1 parent involvement issues. We ensure that information related to school and parent/guardian activities is sent to the parents/guardians of participating students in a language the parents/guardians can understand. Parents/guardians can also request any other reasonable support for parent involvement activities. LEA arranges school meetings a variety of times so that parent/guardians have opportunities to come. LEA makes referral to community agencies and organizations that help to improve the conditions of parents/guardians and families. LEA provides a master calendar of district activities and district meetings. There is information provided about opportunities for parent involvement through newsletters, web site, or other written or electronic means. The district EL aide also provides translation services at school sites and at meetings involving parents/guardians as needed.

APPROVED BY CDE

Schoolwide Programs, Targeted Support Programs, and Programs for Neglected or Delinquent Children

ESSA SECTIONS 1112(b)(5) and 1112(b)(9)

Describe, in general, the nature of the programs to be conducted by the LEA's schools under sections 1114 and 1115 and, where appropriate, educational services outside such schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs.

Response from Sierra-Plumas Joint Unified:

SWP: "N/A"

TAS: Title 1 funding is used to provide intervention teachers to support intervention program for those students identified by TAS. Aides are also funded to provide support for identified children.

Neglected or delinquent: Describe the educational services for neglected or delinquent children, if a Title I, Part A neglected or delinquent reservation does not exist type "N/A"

APPROVED BY CDE

Address the ESSA provision:

SWP: Describe SWP here, if SWP does not exist type "N/A"

TAS: Describe TAS program here, if TAS program does not exist type "N/A"

Neglected or delinquent: Describe the educational services for neglected or delinquent children, if a Title I, Part A neglected or delinquent reservation does not exist type "N/A"

Save All and Continue

Describe how teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, in schools operating a targeted assistance school program under Section 1115, will identify the eligible children most in need of services under this part.

Response from Sierra-Plumas Joint Unified:

Academic screening occurs through both teacher input and local indicators /local bench mark assessments. SST/RTI meetings are held at each school site to best plan for the needs of identified students, these meetings consist of parents, teachers, administrators, para professionals, etc.

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Homeless Children and Youth Services

ESSA SECTION 1112(b)(6)

Describe the services the LEA will provide homeless children and youths, including services provided with funds reserved under Section 1113(c)(3)(A), to support the enrollment, attendance, and success of homeless children and youths, in coordination with the services the LEA is providing under the McKinney-Vento Homeless Assistance Act (42 United States Code 11301 et seq.).

Response from Sierra-Plumas Joint Unified:

Homeless students are identified and services provided through the McKinney-Vento Grant funding and additional funds as needed from the General Unrestricted source. We provide backpacks, clothing, transportation, counseling and other services as needed. Our Homeless liaison arranges the necessary services to make sure needs are met.

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Student Transitions

ESSA SECTIONS 1112(b)(8) and 1112(b)(10) (A–B)

Describe, if applicable, how the LEA will support, coordinate, and integrate services provided under this part with early childhood education programs at the LEA or individual school level, including plans for the transition of participants in such

programs to local elementary school programs.

Response from Sierra-Plumas Joint Unified:

Time is given in the spring for incoming students from early childhood education programs to go through our transition process which includes entrance assessments, classroom visits, time for teachers to meet with parents.

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Describe, if applicable, how the LEA will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including:

- A. through coordination with institutions of higher education, employers, and other local partners; and
- B. through increased student access to early college high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.

Response from Sierra-Plumas Joint Unified:

7th/8th graders participate in activities provided by the TRIO program through Feather River College.

- The TRIO partnership through Feather River college works directly with all students to provide assistance in developing skills with the transition to college and career in mind. 7th and 8th grade students work on math skills, resume writing, and career exploration.

High Schoolers work with guidance counselor and TRIO personnel to tour local community and career colleges.

- College and career fairs are attended with the financial assistance of the TRIO office at Feather River College.

At the high school level the Get Focused, Stay Focused curriculum is provided for all 9th graders. Within this program, students explore careers, learn of their own aptitudes, and form a post-secondary plan for future careers. Within the program students and parents alike are informed of many potential career and college options.

A guidance counselor works at the high school to provide college and financial aide nights and helps students with the application processes.

APPROVED BY CDE

Additional Information Regarding Use of Funds Under this Part

ESSA SECTION 1112(b)(13) (A–B)

Provide any other information on how the LEA proposes to use funds to meet the purposes of this part, and that the LEA determines appropriate to provide, which may include how the LEA will:

- A. assist schools in identifying and serving gifted and talented students; and
- B. assist schools in developing effective school library programs to provide students an opportunity to develop digital literacy skills and improve academic achievement.

Response from Sierra-Plumas Joint Unified:

N/A

APPROVED BY CDE

Title I, Part A Contact

Identify the applicable program contact and their contact information in the fields below. The identified program contact will be notified of details related to submission, review, and approval of this section via email.

Contact Name

Nona Griesert

**Contact Phone
and Optional Extension**

530-993-1660

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Contact Email

ngriesert@spjUSD.org

Questions: Local Agency Systems Support Office | LCAPAddendum@cde.ca.gov | 916-323-5233

LCAP Federal Addendum System

Title I, Part A, Educator Equity

Every Student Succeeds Act (ESSA) Provisions Not Addressed in the LCAP

For the majority of LEAs, the ESSA provisions identified on this page do not align with state priorities. **Each provision identified on this page must be addressed**, unless the provision is not applicable to the LEA. If the provision is not applicable to the LEA, respond with "N/A".

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To address these provisions, provide a narrative addressing each provision in the appropriate field below:

Educator Equity

ESSA SECTION 1112(b)(2)

Describe how the LEA will identify and address, as required under State plans as described in Section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

Response from Sierra-Plumas Joint Unified:

The district's percentage of minority and low income students are a very small subset of an already small total student population. As a result we are able to monitor and observe the placement of these students with qualified and credentialed teachers district wide. The district has identified the three teachers in our district that are teaching outside of their credential and the district is working with these three to obtain clear credentialing. Minority and low income students have equal access to all classes provided in our district.

APPROVED BY CDE

Title I, Part A, Educator Equity Contact

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LCAP Federal Addendum System

Title II, Part A

Every Student Succeeds Act (ESSA) Provisions Not Addressed in the LCAP

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To address these provisions, provide a narrative addressing each provision in the appropriate field below:

Professional Growth and Improvement

ESSA SECTION 2102(b)(2)(B)

Provide a description of the LEA's systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

Response from Sierra-Plumas Joint Unified:

Professional growth for teachers include holding Professional development days every Wednesday where staff works on curriculum, behavior and intervention needs, etc...Induction for new teachers is done through Placer County Office of Education where new teachers take part in the BTSA program. New administrators in the district take part in the state requirements for Admin credential completion. Administrators work with Placer County Office of Education . All staff in the district is able to attend any workshops/conferences to build upon their teaching skills and to gain more knowledge to use in their classrooms.

New teachers that are hired within our district work with regional Teacher Induction providers to complete their requirements of their clear credential.

Local practices for teacher support include:

- Early Release Wednesdays for professional development and work within PLCs.
- The hire of a full time curriculum and instruction coordinator, whose job entails working with teachers in the classrooms on curriculum teaching strategies.
- Teachers are provided funding to attend professional developments of their choosing to enhance their teaching.

Sierra Plumas Joint Unified School District is an extremely small and isolated rural school district. We do not have a large staff or team to provide professional development and ongoing trainings. Therefore we utilize the capacity of the neighboring count office of education to assist us in supporting all of our teachers, administration and other staff. We have an MOU with Placer County Office of Education to provide new teacher induction (BTSA), as well as new

administrative support and trainings. Our LEA has designed a calendar with built in time, early release Wednesdays to work on professional development and other local trainings to support our staff. The LEA also support and encourages all staff to participate in conferences, and other professional development opportunities outside of the county. In addition we are now working on creating in house trainings within our Adult Ed program for our internal staff.

The LEA uses local and state data to identify areas for improvement and growth. During our built in professional development days we examine this data to determine our needs for continuous improvement. Utilizing the dash board, information is driving all areas of improvement within the LEA. The local data is used on a continuous basis to make adjustments in instruction and best practices for continuous improvement and growth in areas identified.

APPROVED BY CDE

Prioritizing Funding

ESSA SECTION 2102(b)(2)(C)

Provide a description of how the LEA will prioritize funds to schools served by the agency that are implementing comprehensive support and improvement activities and targeted support and improvement activities under Section 1111(d) and have the highest percentage of children counted under Section 1124(c).

Response from Sierra-Plumas Joint Unified:

Not applicable. LEA is a single-school district.

APPROVED BY CDE

Data and Ongoing Consultation to Support Continuous Improvement

ESSA SECTION 2102(b)(2)(D)

Provide a description of how the LEA will use data and ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under this part.

Response from Sierra-Plumas Joint Unified:

Title II funding is used to fund the travel expenses and registrations for selected district professional developments target at teacher/leader instructional improvement. The LEA uses local and state data to identify areas for improvement and growth. During our built in professional development days we examine this data to determine our needs for continuous improvement. Utilizing the dash board, information is driving all areas of improvement within the LEA. The local data is used on a continuous basis to make adjustments in instruction and best practices for continuous improvement and growth in areas identified. From using this data we can provide proper training for teachers and be able to provide information for trainings that they can attend to improve in these areas and help with instructional improvement in needed areas from this data. With this in place we are able to coordinate how each of these professional developments will help with other related programs and activities that would also involve the professional development that is recommended.

Our systems in place to evaluate the overall effectiveness of the district program, are used to determine the needs of specific professional development conferences or programs. Additionally, the Curriculum and Instruction coordinator will monitor and evaluate the existing professional development programs' effectiveness and may suggest other professional developments as needed.

The ways in which the LEA meaningfully consults with the following stakeholders to update and improve Title II, Part A-funded activities:

- Teachers- Open discussions with teachers each week through staff meetings and professional developments, surveys sent out in fall and spring to see what they would like to see more of in the way of professional development.
- Principals and other school leaders-Site administrators and Superintendent meet every Tuesday to go over goals

with for staff, and plan out each professional development Wednesdays that the district does each week with staff members.

- Specialized instructional support personnel-From input given from staff members that have aides in their classrooms professional development is created to help support them better in the classroom/assigned grade level. Once professional development is set aides are invited to attend to improve their skills.
- Charter school leaders (in a local educational agency that has charter schools)-we do not have any charter schools in our school district.
- Parents-Parents are able to give their input during our LCAP process and site council meetings of where they would like to suggest to see professional development happening for our teachers. Site council meetings are held 3 to 4 times a year and the LCAP has 3 to 4 meetings a year to have parent input on LCAP goals around professional development.
- Community partners- Community partners to give their input during our LCAP process and site council meetings of where they would like to suggest to see professional development happening for our teachers. Site council meetings are held 3 to 4 times a year and the LCAP has 3 to 4 meetings a year to have parent input on LCAP goals around professional development.
- Organizations or partners with relevant and demonstrated expertise in programs and activities are able to give their input during our LCAP process and site council meetings of where they would like to suggest to see professional development happening for our teachers. Site council meetings are held 3 to 4 times a year and the LCAP has 3 to 4 meetings a year to have parent input on LCAP goals around professional development.

In addition to our federal Title II funds we receive in this area we are using additional unrestricted funds to increase the funds and therefore the opportunities for our staff to participate in professional development opportunities. These additional funds are used to send staff to trainings, conferences, and provide professional development on our early release Wednesdays.

APPROVED BY CDE

Title II, Part A Contact

Identify the applicable program contact and their contact information in the fields below. The identified program contact will be notified of details related to submission, review, and approval of this section via email.

Contact Name

Nona Griesert

**Contact Phone
and Optional Extension**

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Contact Email

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LCAP Federal Addendum System

Title IV, Part A

Every Student Succeeds Act (ESSA) Provisions Not Addressed in the LCAP

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To address these provisions, provide a narrative addressing each provision in the appropriate field below:

Title IV, Part A Activities and Programs

ESSA SECTION 4106(e)(1)

Describe the activities and programming that the LEA, or consortium of such agencies, will carry out under Subpart 1, including a description of:

- A. any partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities under this subpart;
- B. if applicable, how funds will be used for activities related to supporting well-rounded education under Section 4107;
- C. if applicable, how funds will be used for activities related to supporting safe and healthy students under Section 4108;
- D. if applicable, how funds will be used for activities related to supporting the effective use of technology in schools under Section 4109; and
- E. the program objectives and intended outcomes for activities under Subpart 1, and how the LEA, or consortium of such agencies, will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes.

Response from Sierra-Plumas Joint Unified:

- A. N/A
- B. Ensuring all students have sufficient materials, tutoring and/or counseling.
- C. Ensuring all students will feel safe and secure by eliminating bullying, illegal drugs, harassment or other crimes from the campuses. The district looks at the CHKS survey to gain information of how students are feeling in regards to bullying and safety, it also provides information to the district on how many of our students have tried or have a problem with illegal drugs. From this information the district can use funding to provide more knowledge to students about bullying using each school sites peace mediators programs. Our district can also work with our county agencies and Friday Night Live groups to provide more education on drugs, and smoking. Funding for Friday Night Live comes through the county agencies in our community.
- D. Technology is evolving, expanding and constantly evaluated to make sure the best and most current available

resources are utilized to our students. Our Tech Task Force meets monthly and examines our technology use in our district and looks ahead to set funding aside out of the general funds to be able to update Chrome books in our district for students. Each site/grade level is on a scheduled update for Chrome books that happens every three to four years. Depending on the site and grade level that are receiving up dated devices sets how much the district sets aside in funding to accommodate those purchases.

E. Questionnaires are sent out annually to all students, and parents, test scores are evaluated to review the success and effectiveness of activities.

APPROVED BY CDE

Title IV, Part A Contact

Identify the applicable program contact and their contact information in the fields below. The identified program contact will be notified of details related to submission, review, and approval of this section via email.

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Resignation



Wed 1/22/2020 3:44 PM

To: Laraine Sei <lsei@spjUSD.org>;

Good Afternoon Mrs. Sei

I would like to tender my resignation from my Instructional Aide position to accept the Kitchen Aide position within our school district. Please let me know if you require any further information. Thank you for your time. Have a wonderful day!

Regards

Michelle A. Clemo

Sent from my Verizon, Samsung Galaxy smartphone