

**AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**

August 13, 2019

Immediately following the 6:00 pm meeting of the Sierra County Board of Education
Downieville School, 130 School St, Downieville CA 95936

Videoconferencing will be available at Sierra County Office of Education, 109 Beckwith Rd, Loyalton CA 96118

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at

<http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).

A. CALL TO ORDER

Please be advised that this meeting will be recorded.

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Summer deferred maintenance project updates
- b. Soccer field update
- c. School starts August 28, 2019 (In-Service August 26-27)
- d. Report out from Administrator Retreat
- e. Most Recent Inter-District Variance Requests (see table below)

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District	Reason Given by Requestor	Backup Documentation Received?
New	2019-20	K	SPJUSD	Washoe	Proximity to schools	n/a
New	2019-20	12	SPJUSD	Washoe	Proximity to schools	n/a
New	2019-20	7	SPJUSD	Plumas USD	Work in Portola	Yes
New	2019-20	8	SPJUSD	Plumas USD	Work in Portola	Yes
Renewal	2019-20	2	SPJUSD	Tahoe-Truckee	Work in Truckee	Yes
Renewal	2019-20	6	SPJUSD	Tahoe-Truckee	Work in Truckee	Yes
Renewal	2019-20	11	SPJUSD	Tahoe-Truckee	Work in Truckee	Yes

2. Business Report

- a. Account Object Summary-Balance from 07/01/2019 to 07/31/2019**

3. Staff Reports (5 minutes)

4. Board Member Reports (5 minutes)

- 5. Public Comment** – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

E. CONSENT CALENDAR

- 1. Approval of minutes for the Special Board Meeting held July 09, 2019**
- 2. Approval of minutes for the Regular Board Meeting held July 09, 2019**
- 3. Approval of minutes for the Special Board Meeting held July 31, 2019**
- 4. Approval of Board Report-Checks Dated 07/01/2019 through 07/31/2019**

5. Approval of Assignment to Teach Core Subjects out of Credential Authorization for the 2019-2020 School Year**
6. Approval of 2019-2020 Certificated Substitute List**
7. Approval of Barbara Jaquez as Response to Intervention Extra Duty Assignment for the 2019-20 School Year for Loyalton High School
8. Approval of Patrick Wilson as Response to Intervention Extra Duty Assignment for the 2019-20 School Year for Downieville School
9. Approval of Joanna Haug as Site Tech Extra Duty Assignment for the 2019-20 School Year for Loyalton Elementary School
10. Authorization for Out of State Travel Request to Indianapolis, IN for National FFA Convention—Cali Griffin, LHS FFA Coordinator**

F. ACTION ITEMS

1. Old Business
 - a. Electric Bus Grant Update
 - b. Inter-District Bus Route Update
2. New Business
 - a. Tentative Approval of Agreement 2020-07D, Employment Agreement for New Superintendent*

PUBLIC HEARING – Declaration of Need for Fully Qualified Educators

- b. Public Hearing to receive public comment regarding the Declaration of Need for Fully Qualified Educators for the 2019-2020 School Year (Item c)
- c. Approval of Declaration of Need for Fully Qualified Educators for the 2019-2020 School Year. *A diligent search to recruit fully prepared teacher(s) was made and an insufficient number of certificated persons met the Sierra-Plumas Joint Unified School District's employment criteria for the position(s)***
- d. Approval of the CBEST Waiver for Substitute Teachers *(The Sierra-Plumas JUSD has been unable to recruit enough day-to-day substitute teachers who have not had an opportunity to take and pass all sections of the California Basic Educational Skills Test. The District anticipates employing no greater than three (3) day-to-day substitutes on variable term CBEST waiver for the 2019-2020 school year)^*
- e. Accept resignation for Cara Bowling, Instructional Aide, Loyalton Elementary School, .625 FTE, Effective July 10, 2019**
- f. Authorization to fill Instructional Aide, Loyalton Elementary School, .88 FTE
- g. Approval of Behavior Attendant position at Loyalton Elementary School, .5 FTE**
- h. Authorization to fill Behavior Attendant, Loyalton Elementary School, .5 FTE
- i. Approval of Assignment of Tammy Richards, Instructional Aide, Loyalton Elementary School, .88 FTE
- j. Approval of Assignment of Robin Griffin, Instructional Aide – Intervention/Remediation, Loyalton High School, .875 FTE
- k. Approval of Assignment of Tom Barefoot, PE Teacher, Loyalton High School, 1.0 FTE
- l. Authorization to fill Classroom Specialist position at Downieville School, .5 FTE
- m. Approval of Assignment of Shelly Fischer, Library Aide, Downieville School, .33 FTE
- n. Possible Approval of District Program for Work Experience*

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

From July:

- o. 3510—Green School Operations
 - 1. Board Policy, *NEW*^{^^}
- p. 3511—Energy and Water Management
 - 1. Board Policy, *revisions*^{^^}
 - 2. Administrative Regulation, *revisions*^{^^}
- q. 3514—Environmental Safety
 - 1. Administrative Regulation, *revisions*^{^^}
- r. 4119.22~4219.22~4319.22—Dress and Grooming
 - 1. Board Policy, *revisions*^{^^}
- s. 5131.2—Bullying
 - 1. Board Policy, *revisions*^{^^}
 - 2. Administrative Regulation, *NEW*^{^^}
- t. 5132—Dress and Grooming
 - 1. Board Policy, *revisions*^{^^}
 - 2. Administrative Regulation, *revisions*^{^^}

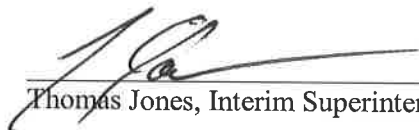
For August:

- u. 3551—Food Service Operations/Cafeteria Fund
 - 1. Board Policy, *revisions*^{^^}
 - 2. Administrative Regulation, *revisions*^{^^}
- v. 4117.7~4317.7—Employment Status Reports
 - 1. Administrative Regulation, *revisions*^{^^}
- w. 4119.24~4219.24~4319.24—Maintaining Appropriate Adult-Student Interactions
 - 1. Board Policy, *NEW*^{^^}
- x. 6145.2—Athletic Competition
 - 1. Administrative Regulation, *revisions*^{^^}
- y. 6174—Education for English Learners
 - 1. Board Policy, *revisions*^{^^}
 - 2. Administrative Regulation, *revisions*^{^^}
- z. 6179—Supplemental Instruction
 - 1. Board Policy, *revisions*^{^^}
- aa. Discussion and possible approval of precedent for fingerprinting new Board members including Appointed vs. Elected Candidate^{^^}

G. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on September 10, 2019 at Sierra County Office of Education, 109 Beckwith Rd, Loyalton CA 96118, beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting at 6:00pm.
- 2. Suggested Agenda Items
 - a. _____
 - b. _____

H. ADJOURN


Thomas Jones, Interim Superintendent

** enclosed

* handout

^{^^} County agenda backup

Balances through July						Fiscal Year 2019/20
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	2,168,623.00	2,168,623.00	1,766,953.50		401,669.50
1115	Extra Duty Hourly	5,000.00	5,000.00		1,150.00	3,850.00
1120	Certificated Substitutes	53,569.00	53,569.00			53,569.00
1300	Certificated Superv/Admin Sala	238,680.00	238,680.00	99,629.75	12,563.27	126,486.98
1310	Teacher In Charge/Head Teacher	14,000.00	14,000.00	10,000.00		4,000.00
	Total for Object 1000	2,479,872.00	2,479,872.00	1,876,583.25	13,713.27	589,575.48
2100	Instructional Aides Salaries	209,327.00	209,327.00	182,651.80		26,675.20
2115	Inst. Aide Extra Duty	1,600.00	1,600.00			1,600.00
2120	Instructional Aides Substitute	5,000.00	5,000.00			5,000.00
2200	Classified Support Salaries	338,832.00	338,832.00	273,530.04	23,010.46	42,291.50
2201	Bus Driver	67,673.00	67,673.00	49,658.03	209.93	17,805.04
2215	Classified Extra Duty	7,500.00	7,500.00			7,500.00
2220	Classified Support Substitute	7,264.00	7,264.00		2,174.44	5,089.56
2300	Classified Sup/Admin Salaries	89,367.00	89,367.00	83,059.24	7,820.84	1,513.08-
2400	Clerical & Office Salaries	177,862.00	177,862.00	139,809.34	3,963.55	34,089.11
2420	Clerical & Office Sub Salaries	5,000.00	5,000.00			5,000.00
2900	Other Classified Salaries	10,969.00	10,969.00	6,311.18		4,657.82
	Total for Object 2000	920,394.00	920,394.00	735,019.63	37,179.22	148,195.15
3101	State Teachers Retirement Syst	544,041.00	544,041.00	305,681.89	2,344.97	236,014.14
3102	State Teachers Retirement Syst	9,099.00	9,099.00			9,099.00
3202	Public Employees Retirement Sys	163,457.00	163,457.00	129,068.87	6,649.12	27,739.01
3311	OASDI-Certificated Positions	1,549.00	1,549.00			1,549.00
3312	OASDI-Classified Positions	55,324.00	55,324.00	43,614.91	2,159.84	9,549.25
3321	Medicare-Certificated Position	33,207.00	33,207.00	24,400.93	182.17	8,623.90
3322	Medicare-Classified Positions	12,957.00	12,957.00	10,200.48	507.76	2,248.76
3401	Health & Welfare -Certificated	424,769.00	424,769.00	398,581.90	1,063.90	25,123.20
3402	Health & Welfare-Classified Po	191,801.00	191,801.00	202,166.24	12,101.98	22,467.22-
3501	State Unemployment Insurance-C	1,240.00	1,240.00	938.53	6.86	294.61
3502	State Unemployment Insurance-	461.00	461.00	367.54	18.45	75.01
3601	Workers' Compensation Insuranc	73,173.00	73,173.00	54,777.61	421.38	17,974.01
3602	Workers' Compensation Insuranc	27,454.00	27,454.00	21,616.46	1,075.99	4,761.55
3901	Other Benefits, Certificated P				1,673.00	1,673.00-
	Total for Object 3000	1,538,532.00	1,538,532.00	1,191,415.36	28,205.42	318,911.22
4100	Textbooks	151,912.00	151,912.00	119,494.74		32,417.26
4200	Books Other Than Textbooks	750.00	750.00			750.00

Balances through July						Fiscal Year 2019/20
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
4300	Class Mat'l and Supplies	48,728.00	48,728.00	8,662.47		40,065.53
4301	Class Consumable Mat'l	10,925.00	10,925.00	2,215.83		8,709.17
4302	Class Paper/Toner	12,000.00	12,000.00	3,892.96		8,107.04
4305	Other Student M&S	24,477.00	24,477.00	14,248.37		10,228.63
4320	Custodial Grounds Supplies	43,250.00	43,250.00	15,527.97		27,722.03
4330	Office Supplies	24,990.00	24,990.00	5,514.74	.21	19,475.05
4350	Vehicle Maint. M&S	26,379.00	26,379.00	388.82	.51-	25,990.69
4351	Vehicle FUEL	29,025.00	29,025.00	27,450.00		1,575.00
4400	Non-Capital Equipment (Up to \$	81,954.00	81,954.00	44,903.21		37,050.79
	Total for Object 4000	454,390.00	454,390.00	242,299.11	.30-	212,091.19
5100	Subagreement for Services	199,912.00	199,912.00	160,336.00	14,576.00	25,000.00
5200	Travel & Conferences	60,021.00	60,021.00	7,340.00	5,026.31	47,654.69
5300	Dues & Membership	11,754.00	11,754.00	4,641.17	131.47	6,981.36
5400	Insurance-Fire, liability, etc	60,000.00	60,000.00	71,150.13		11,150.13-
5510	Power	94,201.00	94,201.00	87,706.00		6,495.00
5520	Garbage	8,100.00	8,100.00	4,369.20		3,730.80
5530	Water	54,350.00	54,350.00	54,000.00		350.00
5540	Propane	59,125.00	59,125.00			59,125.00
5590	Miscellaneous Utilities	14,000.00	14,000.00	15,000.00		1,000.00-
5600	Rentals, Leases & Repairs	106,558.00	106,558.00	54,279.03	573.75	51,705.22
5800	Services & Operating Expense	4,200.00	4,200.00	1,800.00		2,400.00
5810	Legal Expenses	20,000.00	20,000.00			20,000.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	13,785.00	13,785.00			13,785.00
5860	Solid Waste Tax	11,211.00	11,211.00	11,700.00		489.00-
5890	Contracts/Servic	631,756.00	631,756.00	476,096.61	2,462.80	153,196.59
5899	SCOE Interagency Reimburse			8,977.58	626.25	9,603.83-
5900	Communications	3,000.00	3,000.00	367.00	1,800.00	833.00
5910	Telephone-Monthly Service	10,000.00	10,000.00	12,967.50		2,967.50-
5990	Other Communications	500.00	500.00			500.00
	Total for Object 5000	1,364,973.00	1,364,973.00	970,730.22	25,196.58	369,046.20
6170	Land Improvement	10,500.00	10,500.00	20,850.78		10,350.78-
6200	Building & Improvements	10,500.00	10,500.00			10,500.00
6400	Equipment	107,768.00	107,768.00	871,545.40		763,777.40-
6500	Equipment Replacement	15,000.00	15,000.00			15,000.00
6501	Vehicle Replacement	65,000.00	65,000.00			65,000.00

Balances through July						Fiscal Year 2019/20
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
Total for Object 6000		208,768.00	208,768.00	892,396.18	.00	683,628.18-
7110	Out-of-State Tuition	104,450.00	104,450.00			104,450.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	85,550.00	85,550.00			85,550.00
Total for Object 7000		190,000.00	190,000.00	.00	.00	190,000.00
Total for Fund 01 and Expense accounts		7,156,929.00	7,156,929.00	5,908,443.75	104,294.19	1,144,191.06
Fund 13 - Cafeteria						
2200	Classified Support Salaries	79,248.00	79,248.00	80,034.86		786.86-
2215	Classified Extra Duty	750.00	750.00			750.00
2220	Classified Support Substitute	500.00	500.00			500.00
Total for Object 2000		80,498.00	80,498.00	80,034.86	.00	463.14
3202	Public Employees Retirement Sy	12,654.00	12,654.00	12,179.90		474.10
3312	OASDI-Classified Positions	4,823.00	4,823.00	4,801.85		21.15
3322	Medicare-Classified Positions	1,128.00	1,128.00	1,122.88		5.12
3402	Health & Welfare-Classified Po	17,537.00	17,537.00	17,536.60		.40
3502	State Unemployment Insurance-	40.00	40.00	39.99		.01
3602	Workers' Compensation Insuranc	2,392.00	2,392.00	2,379.85		12.15
Total for Object 3000		38,574.00	38,574.00	38,061.07	.00	512.93
4340	Food Service	9,011.00	9,011.00	2,792.50	7.50	6,211.00
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	54,580.00	54,580.00	27,700.00		26,880.00
Total for Object 4000		68,591.00	68,591.00	30,492.50	7.50	38,091.00
5200	Travel & Conferences	710.00	710.00			710.00
5600	Rentals, Leases & Repairs	4,000.00	4,000.00	3,786.31		213.69
5800	Services & Operating Expense	1,256.00	1,256.00	400.00		856.00
5890	Contracts/Servic	800.00	800.00		406.00	394.00
5900	Communications	421.00	421.00			421.00
Total for Object 5000		7,187.00	7,187.00	4,186.31	406.00	2,594.69
Total for Fund 13 and Expense accounts		194,850.00	194,850.00	152,774.74	413.50	41,661.76
Fund 40 - Dist Build						
6200	Building & Improvements			10,675.36		10,675.36-
Total for Fund 40, Expense accounts and Object 6000		.00	.00	10,675.36	.00	10,675.36-

Balances through July						Fiscal Year 2019/20
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 73 - Bechen						
5800	Services & Operating Expense	9,000.00	9,000.00			9,000.00
	Total for Fund 73, Expense accounts and Object 5000	9,000.00	9,000.00	.00	.00	9,000.00
	Total for Org 006 - Sierra-Plumas Joint Unified School District	7,360,779.00	7,360,779.00	6,071,893.85	104,707.69	1,184,177.46

MINUTES FOR THE *SPECIAL MEETING* OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

July 09, 2019

3:30pm

Sierra County Office of Education, 109 Beckwith Rd, Rm 4, Loyalton CA 96118

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 3:35pm.

B. ROLL CALL

PRESENT: *Mike Moore, President*
Allen Wright, Vice President
Jenny Gant, Clerk
Patty Hall, Member

ABSENT: *None*

VACANT: *Area 4, NW & NE Loyalton*

C. APPROVAL OF AGENDA

HALL/GANT
4/0

D. PUBLIC COMMENT FOR CLOSED SESSION

None

E. CLOSED SESSION

HALL/WRIGHT
4/0

The Board of Trustees and Superintendent Search Consultant, Bob Ferguson, moved into Closed Session at 3:35pm to discuss the following item:

1. Government Code 54957

PUBLIC EMPLOYMENT, Superintendent

Develop list of interview questions for the position of Superintendent.

F. RETURN TO OPEN SESSION at 5:05pm

G. REPORT OUT FROM CLOSED SESSION

MOORE: The Board picked the list of interview questions for the position of Superintendent.

H. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on July 09, 2019 at Sierra County Office of Education, 109 Beckwith Rd, Loyalton CA 96118, beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting at 6:00pm.

I. ADJOURN at 5:06pm

HALL/WRIGHT
4/0

Jenny Gant, Clerk

Thomas Jones, Interim Superintendent

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT—SPJUSD
CLOSED SESSION REPORTING FORM**

DATE: July 09, 2019 ~ 3:30pm

CLOSED SESSION BEGAN AT: 3:35 P.M.

BOARD MEMBERS PRESENT:

Patty Hall Allen Wright Mike Moore Jenny Gant

OTHERS PRESENT:

- Tom Jones, Interim Superintendent
- Nona Griesert, Business Manager
- Bob Ferguson, Superintendent Search Consultant w/ McPherson & Jacobson
- Kristie Jacobsen

I. SESSION TOPIC(S):

<p>Item #1—Government Code 54957 PUBLIC EMPLOYMENT, Superintendent Develop list of interview questions for the position of Superintendent</p> <p>Superintendent Interview Questions—RESULT:</p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input checked="" type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ MOORE _____ GANT _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ MOORE _____ GANT _____</p> <hr/> <p>Item #2—Government Code</p> <p>—RESULT:</p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ MOORE _____ GANT _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ MOORE _____ GANT _____</p>
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II. MOTION TO ADJOURN CLOSED SESSION AT 5:05 P.M. AND RETURN TO OPEN SESSION

BY: Hall (NAME) SECONDED: Wright (NAME)

MOTION PASSED / FAILED

PRESIDED BY: Mike Moore
Mike Moore, PRESIDENT

RECORDED BY: Jenny Gant
Jenny Gant, CLERK

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

July 09, 2019

Sierra County Office of Education, 109 Beckwith Rd, Loyalton CA 96118

Videoconferenced to Downieville School, 130 School St, Downieville CA 95936

Closed Session at 5:30pm. Regular Session at 6:00pm.

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 5:35pm.

B. ROLL CALL

PRESENT: *Mike Moore, President*
Allen Wright, Vice President
Jenny Gant, Clerk
Patty Hall, Member

ABSENT: *None*

VACANT: *Area 4, NW & NE Loyalton*

C. APPROVAL OF AGENDA

HALL/WRIGHT

4/0

D. PUBLIC COMMENT FOR CLOSED SESSION

1. Current location – *none*
2. Videoconference location – *none*

E. CLOSED SESSION

HALL/GANT

4/0

The Board of Trustees, Interim Superintendent Thomas Jones and Business Manager Nona Griesert moved into Closed Session at 5:36pm to discuss the following item(s):

1. Government Code 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiator for the Board: Thomas Jones, Interim Superintendent
Employee Organizations:
Unrepresented Employees: Classified Employees

F. RETURN TO OPEN SESSION at 5:40pm and ADJOURN FOR BREAK

G. 6:01pm -- REPORT OUT FROM CLOSED SESSION

MOORE:

5:30pm Closed Session – Discussed Classified Employees' Salary Schedule and the Board's offer made to conclude negotiations.

3:30pm Closed Session – Discussed Superintendent Interview Questions and developed a list of approximately 19 questions. These are confidential so no one outside of the Board will know the questions ahead of time.

H. REGULAR SESSION OF THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
GOVERNING BOARD MEETING

I. BOARD ORGANIZATION

1. Board Trustee, Area 4, Provisional Appointment Candidate Interviews
 - a. Sarah Bracher
 - b. Nicole Stannard

The Board discussed the interviews and the qualifications of each candidate in open session. The candidates left the room during the Board discussion and deliberation.

2. Motion to Appoint Candidate
*WRIGHT motioned to appoint Nicole Stannard. Second by HALL.
4/0*
 3. Sierra-Plumas Joint Unified School District Interim Superintendent, Thomas Jones, gave Oath of Office to *Nicole Stannard*.
- J. RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING at *6:44pm*
- K. RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING at *7:31pm*
- L. INFORMATION/DISCUSSION ITEMS
1. Superintendent's Report
 - a. Most recent inter-district variance requests
 2. Business Report
 - a. Account Object Summary-Balance from 07/01/2018 to 06/30/2019
 - b. Tenth Month Enrollments for the 2018-2019 School Year
 - c. CDE approval of emergency days in 2018-2019
 3. Staff Reports
 - a. JONES: *Getting set for next school year at all sites. PE Teacher is agendized for authorization to be filled at LHS for 19-20.*
 4. Board Member Reports
 - a. WRIGHT: *Thank you to the Admin and Office staff at all levels for the time and work going into the Superintendent search process.*
 - b. HALL: *Took Bob Ferguson on a tour around the Downieville area to instill a better understanding of the rural nature of our community. Also recently attended a program on Stop the Bleed—free program/training that I would encourage our staff to go through.*
 - c. STANNARD: *Also attended a Stop the Bleed training in the past—very beneficial for parents and teachers to be trained on.*
 - d. MOORE: *Impressed with Superintendent Search Firm/Consultant helping us through the Superintendent Search process. Well done brochure with help from community. There are approximately 18 applications that have already been submitted.*
 5. Public Comment
 - a. Current location –
JENNA HOLLAND—*Attended community forum at 5:15; about 15 parents attended. Bob voiced that there are common concerns coming up across all groups. He also mentioned there will be a Stakeholder group. Thank you to the Board for involving community members by forming a Stakeholder Panel to conduct interviews with the Superintendent candidates.*
 - b. Videoconference location – *none*
- M. CONSENT CALENDAR
1. Approval of minutes for the Regular Board Meeting held June 11, 2019
 2. Approval of minutes for the Special Board Meeting held June 18, 2019
 3. Approval of Board Report-Checks Dated 06/01/2019 through 06/30/2019
 4. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 06/30/2019. It is required per Education Code 35186 section (d) *that a school district*

shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra County Office of Education during the quarter ending 06/30/2019.

No complaints during the entire 2018-2019 school year.

5. Approval of Steve Fillo as Athletic Director for Downieville Schools, Extra Duty Assignment 2019-20
6. Approval of Steve Fillo as Girls Varsity Basketball Coach for Downieville, Extra Duty Assignment 2019-20
7. Rescind Christine Acuna as Girls Varsity Volleyball Coach for Downieville, Extra Duty Assignment 2019-20
8. Approval of Autumn Long-McGie as Girls Varsity Volleyball Coach for Downieville, Extra Duty Assignment 2019-20
9. Approval of Josh Boli as Lead Teacher for Downieville Schools, Extra Duty Assignment 2019-20
10. Approval of Agricultural Career Technical Incentive Grant

GANT/HALL

5/0

N. ACTION ITEMS

1. Old Business

- a. Approval of revisions to Technology Director Job Description
HALL/WRIGHT
WRIGHT: Please converse with Tech Director about assisting teachers and site techs with teaching students what they need to know for tech learning.
4/0, 1 abstention

2. New Business

- a. Discussion of Parent Requests to Add Bus Stop in Beckwourth
There are a number of families in Beckwourth with students enrolled in Loyalton schools. Beckwourth lies within the boundaries of the Plumas Unified School District. Will need to look into an MOU with Plumas Unified to get permission to run a bus in their district. Also need to consider the SPJUSD bus fleet and drivers—bus route times, available drivers, etc.

PUBLIC HEARING – Collective Bargaining Disclosure Statement

- b. Public Hearing to receive public comment regarding Collective Bargaining Agreements (Item ~~cb~~)
- c. Presentation and Approval of the Tentative Collective Bargaining Agreement for Classified Employees, 2018-2019 Negotiations for salary and benefits
- d. Completion of Bargaining, Classified Employees, 2018-2019 Negotiations
HALL motioned to approve items c-d. Second by GANT.
4/0, 1 Abstention
- e. Adoption of Resolution 20-003D, Fund Transfers for 2019-2020 Fiscal Year
WRIGHT/HALL
ROLL CALL VOTE
MOORE – Aye
HALL – Aye
WRIGHT – Aye
GANT – Aye
STANNARD – Abstention
4/0, 1 Abstention

~~f.a.~~ Discussion of Parent Requests to Add Bus Stop in Beckwourth

~~g.f.~~ Accept resignation for Veronica Vasquez, Noon Supervisor, Loyalton Elementary School, .33 FTE, effective June 30, 2019
WRIGHT/HALL
5/0

~~h.g.~~ Authorization to fill Instructional Aide position at Loyalton Elementary School, .33 FTE
GANT/HALL
5/0

~~i.h.~~ Accept resignation for Ron Jacobson, Teacher, Loyalton High School, 1.0 FTE, effective June 30, 2019
GANT/HALL
5/0

~~j.i.~~ Authorization to fill Teacher position at Loyalton High School, 1.0 FTE
HALL/GANT
5/0

~~k.j.~~ Approval of Assignment of Stephanie Shelby, 1st/2nd Grade Teacher, Loyalton Elementary School, 1.0 FTE
WRIGHT/GANT
5/0

~~h.k.~~ Approval of Assignment of Emma Shaffer, 5th Grade Teacher, Loyalton Elementary School, 1.0 FTE
HALL/STANNARD
5/0

~~m.l.~~ Accept resignation for Merrill M. Grant, Ed. D, Superintendent, Effective June 30, 2019
GANT/HALL
5/0

~~n.m.~~ Update on the Superintendent Search Process
MOORE: *At least 8 completed applications from qualified candidates according to Bob Ferguson.*

BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS

~~o.n.~~ 3510—Green School Operations

1. Board Policy, *NEW*

~~p.o.~~ 3511—Energy and Water Management

1. Board Policy, *revisions*

2. Administrative Regulation, *revisions*

~~q.p.~~ 3514—Environmental Safety

1. Administrative Regulation, *revisions*

~~r.q.~~ 4119.22~4219.22~4319.22—Dress and Grooming

1. Board Policy, *revisions*

~~s.r.~~ 5131.2—Bullying

1. Board Policy, *revisions*

2. Administrative Regulation, *NEW*

~~t.s.~~ 5132—Dress and Grooming

1. Board Policy, *revisions*

2. Administrative Regulation, *revisions*

HALL motioned to table policies to next meeting. Second by WRIGHT.

5/0

O. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 13, 2019 at Downieville School, 130 School St, Downieville CA 95936 beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00pm.
2. Suggested Agenda Items
 - a. *Update on possible MOU with Plumas Unified for bus stop into Beckwourth*
 - b. *Update on Summer Deferred Maintenance Projects*
 - c. *Update on Soccer Field*

P. ADJOURN at 8:06pm
HALL/GANT
5/0

Jenny Gant, Clerk

Thomas Jones, Interim Superintendent

MINUTES FOR THE *SPECIAL MEETING* OF THE GOVERNING BOARD OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

July 31, 2019

11:30am

Sierra County Office of Education, 109 Beckwith Rd, Rm 4, Loyalton CA 96118

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at *11:30am*.

B. ROLL CALL

PRESENT: *Mike Moore, President*
Allen Wright, Vice President
Jenny Gant, Clerk
Patty Hall, Member
Nicole Stannard, Member

ABSENT: *None*

C. APPROVAL OF AGENDA

HALL/WRIGHT

5/0

D. PUBLIC COMMENT FOR CLOSED SESSION

None

E. CLOSED SESSION

HALL/GANT

5/0

The Board of Trustees and Superintendent Search Consultant, Bob Ferguson, moved into Closed Session at *11:31am* to discuss the following item:

1. Government Code 54957

PUBLIC EMPLOYMENT, Superintendent

Review applications and select candidates to interview for the position of Superintendent.

F. RETURN TO OPEN SESSION at *1:03pm*

GANT/WRIGHT

5/0

G. REPORT OUT FROM CLOSED SESSION

FERGUSON: A schedule is tentatively set to interview four candidates August 8-9, 2019.

H. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 13, 2019 at Downieville School, 130 School St, Downieville CA 95936 beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00pm.

I. ADJOURN at *1:42pm*

GANT/WRIGHT

5/0

Jenny Gant, Clerk

Thomas Jones, Interim Superintendent

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT—SPJUSD
CLOSED SESSION REPORTING FORM**

DATE: July 31, 2019 ~ 11:30am

CLOSED SESSION BEGAN AT: 11:31 A.M.

BOARD MEMBERS PRESENT:

Patty Hall Allen Wright Mike Moore Jenny Gant Nicole Stannard

OTHERS PRESENT:

- Tom Jones, Interim Superintendent
 Nona Griesert, Business Manager
 Bob Ferguson, Superintendent Search Consultant w/ McPherson & Jacobson

I. SESSION TOPIC(S):

<p>Item #1—Government Code 54957 PUBLIC EMPLOYMENT, Superintendent Review applications and select candidates to interview for the position of Superintendent</p> <p>Superintendent candidates selected to interview—RESULT:</p> <p><input checked="" type="checkbox"/> DIRECTION WAS GIVEN TO BOB FERGUSON.</p> <p><input type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ MOORE _____ GANT _____ STANNARD _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ MOORE _____ GANT _____ STANNARD _____</p> <hr/> <p>Item #2—none</p> <p>—RESULT:</p> <p><input type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ MOORE _____ GANT _____ STANNARD _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ MOORE _____ GANT _____ STANNARD _____</p>

II. MOTION TO ADJOURN CLOSED SESSION AT 1:03 P.M. AND RETURN TO OPEN SESSION

BY: Gant (NAME) SECONDED: Wright (NAME)

MOTION PASSED / FAILED

PRESIDED BY: Mike Moore
Mike Moore, PRESIDENT

RECORDED BY: Jenny Gant
Jenny Gant, CLERK

Checks Dated 07/01/2019 through 07/31/2019

Board Meeting Date AUGUST 13, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083440	07/15/2019	AIRGAS, USA, LLC	01-9510	TANK RENTAL LHS/DVL		120.20
00083441	07/15/2019	AMERIGAS	01-9510	PROPANE		1,440.53
00083442	07/15/2019	AT&T	01-9510	PHONE SERVICES		299.60
00083443	07/15/2019	B & C TRUEVALUE HOME CENTER	01-9510	MAINT. SUPPLIES		21.69
00083444	07/15/2019	ALLISON BACA	01-9510	PER DIEM/TRAVEL		434.00
00083445	07/15/2019	BUTTE COUNTY OFFICE OF ED. ATTN: MINDY BORDERS	01-5200	REGISTRATION		100.00
00083446	07/15/2019	CENTER FOR RESPONSIVE SCHOOLS	01-5200	REGISTRATION		729.00
00083447	07/15/2019	NORTHERN SECTION, CIF	01-5200	AD Educational Workshop		40.00
00083448	07/15/2019	CITY OF LOYALTON	01-9510	WATER AND SEWER - LOYALTON SITES		4,129.39
00083449	07/15/2019	CSADA	01-5300	CSADA Memebership Fee		50.00
00083450	07/15/2019	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING	573.75	
			01-5899	ALARM MONITORING	26.25	600.00
00083451	07/15/2019	DAYS INN UC DAVIS	01-5200	HOTEL ACCOMODATIONS		2,020.15
00083452	07/15/2019	DOWNIEVILLE PUBLIC UTILITY DIS	01-9510	Water		363.00
00083453	07/15/2019	EDUCATIONAL DESIGN, LLC THE 2 SISTERS	01-5200	TRAINING REGISTRATION		1,311.00
00083454	07/15/2019	AMY FILIPPINI	01-9510	PER DIEM/TRAVEL		119.00
00083455	07/15/2019	FOREST VIEW SCREENING	01-5890	DOT CONSORTIUM	222.00	
			01-9510	DOT CONSORTIUM	95.50	317.50
00083456	07/15/2019	GIRARD, EDWARDS, STEVENS & TUCKER LLP	01-9510	LEGAL FEES		935.00
00083457	07/15/2019	CAROLINE GRIFFIN	01-9510	PER DIEM/FLIGHT/PARKING		1,036.70
00083458	07/15/2019	THOMAS JONES	01-9510	TRAVEL FOR POWERSCHOOL		131.50
00083459	07/15/2019	LIBERTY UTILITIES	01-9510	ELECTRIC - LOYALTON SITES		4,217.57
00083460	07/15/2019	LOS PRADOS HOTEL	01-5200	HOTEL ACCOMODATIONS		880.98
00083461	07/15/2019	MADDEN PLUMBING & HEATING, INC.	01-9510	HVAC REPLACEMENT		11,052.23
00083462	07/15/2019	MCPHERSON & JACOBSON, LLC	01-9510	SUPT. SEARCH		8,250.00
00083463	07/15/2019	MIKE MOORE	76-9576	H/W REIMBURSEMENT		821.87
00083464	07/15/2019	MOUNTAIN MESSENGER	01-9510	ADVERTISEMENTS AND PUBLIC HEARINGS		69.75
00083465	07/15/2019	NEXVORTEX, INC	01-9510	PHONE SERVICES		417.38
00083466	07/15/2019	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMP		22,942.25
00083467	07/15/2019	PACIFIC GAS & ELECTRIC COMPANY	01-9510	ELECTRIC		2,646.54
00083468	07/15/2019	PEPPERMILL RESORT SPA CASINO	01-5200	HOTEL ACCOMODATIONS		385.68
00083469	07/15/2019	RESERVE ACCOUNT PITNEY BOWES	01-5899	POSTAGE	600.00	
			01-5900	POSTAGE	1,800.00	2,400.00
00083470	07/15/2019	RAY MORGAN COMPANY	01-9510	COPIER AGREEMENT	104.71	
				COPIER MAINT.	79.84	
				COPIER MAINT. LHS/LES	384.66	569.21

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/01/2019 through 07/31/2019

Board Meeting Date AUGUST 13, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083471	07/15/2019	SIERRA BOOSTER	01-9510	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		186.45
00083472	07/15/2019	SIERRA COUNTY HEALTH DEPARTMENT	13-5890	FOOD FACILITY CHARGE		406.00
00083473	07/15/2019	SIERRA HARDWARE	01-9510	MAINTENANCE SUPPLIES		257.74
00083475	07/15/2019	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES	157.47	
			01-9510	BANK SERVICE FEES	114.48	
			13-4340	BANK SERVICE FEES	7.50	
			13-9510	BANK SERVICE FEES	55.54	334.99
00083476	07/15/2019	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	14,576.00	
			01-5890	TRANSPORTATION	2,083.33	16,659.33
00083477	07/15/2019	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	01-4330	SALES TAX	.21	
			01-9502	SALES TAX	1,292.79	1,293.00
00083478	07/15/2019	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-9510	EMPLOYMENT FINGERPRINTING		64.00
00083479	07/15/2019	TRI COUNTY SCHOOLS INS. GR.	01-3901	JUL 19 HEALTH INSURANCE	1,673.00	
			01-9535	JUL 19 HEALTH INSURANCE	9,174.00	
			76-9576	JUL 19 HEALTH INSURANCE	60,497.24	71,344.24
00083480	07/15/2019	U.S. BANK	01-4300	ROOM SUPPLIES		
			01-9510	ADOBE PRO SUBSCRIPTION	14.99	
				Bedford Handbook	201.46	
				BULBS/KEYBOARDS	336.16	
				clsrrom supplies	194.64	
				FUEL	51.83	
				office supplies	29.74	
				POWERSCHOOL EXPENSES	312.00	
				ROOM SUPPLIES	458.24	
				SCHOOL SUPPLIES	901.98	
				Supplies	1,231.69	
				Trees	285.19	
				Visa Gift Cards	1,589.25	5,607.17
00083481	07/15/2019	VOYAGER FLEET SYSTEMS INC.	01-9510	BUS FUEL	2,396.10	
				FIELD TRIP FUEL	750.04	
				FUEL	68.24	
				FUEL FOR ATHLETIC TRIPS	31.01	
				FUEL FOR COUNTY PROGRAMS	129.67	
				FUEL FOR FFA	463.69	
				Fuel for Maintenance	501.83	4,340.58
00083482	07/15/2019	SIERRA VALLEY HOME CENTER	01-9510	MAINT SUPPLIES	217.51	

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ESCAPE ONLINE

Checks Dated 07/01/2019 through 07/31/2019

Board Meeting Date AUGUST 13, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083482	07/15/2019	SIERRA VALLEY HOME CENTER	01-9510	MAINT. SUPPLIES	229.79	
				MISC. AG SUPPLIES	76.06	
				MISC. BUS SUPPLIES	10.46	533.82
Total Number of Checks					42	169,879.04

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	39	85,148.64
13	Cafeteria Fund	2	469.04
76	Warrant/Pass Through (payroll)	3	84,261.36
Total Number of Checks		42	169,879.04
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			169,879.04

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Assignment Monitor
 Teachers on Local Assignment
 Presented to Governing Board 8/13/2019

Teacher	Site	Credential	Subject/Grade	Sections	EC §	Section	
Barefoot, T	LHS	Multiple Subject/Social Science	PE 9/10	2	44865		Necessary Small School
Boli, J	DVL	Social Science	Spanish I, 9-12	1	44865		Necessary Small School
Boli, J	DVL		PE 9-12	1	44865		Necessary Small School
Boli, J	DVL		PE 7-8	1			Misassignment
Boli, J	DVL		Journalism	1	44865		Necessary Small School
Bolle', R	DVL	Univ Intern Science: Biology	Math 7-8	1			Misassignment
Bolle', R	DVL		Geometry 9/10	1			Misassignment
Bolle', R	DVL		Earth Science 9/10	1			Misassignment
Bolle', R	DVL		Algebra 9-10	1			Misassignment
Bolle', R	DVL		Physical Science 7-8	1			Misassignment
Bolle', R	DVL		Physics 9-12	1			Misassignment
Doyle, P	Sierra Pass	Multiple Subject	Math 7-12	TBD	44865		Alternative School
			Social Science 7-12	TBD	44865		Alternative School
			Science 7-12	TBD	44865		Alternative School
			English	TBD	44865		Alternative School
			ISP K-12	TBD	44865		Alternative School
Genasci, K	LHS		Art 1/2/3/4	2			Misassignment
	LHS		Filmmaking/Journalism	1			Misassignment
	LHS		Graphic Design	1			Misassignment
	LHS		Ceramics	1			Misassignment
	LHS		Intro Art 8	1			Misassignment
Schumacher, C	Sierra Pass	Multiple Subject	Math 7-12	TBD	44865		Alternative School
			Social Science 7-12	TBD	44865		Alternative School
			Science 7-12	TBD	44865		Alternative School
			English 7-112	TBD	44865		Alternative School
			ISP K-12	TBD	44865		Alternative School
LHS=Loyalton High 7-12							
DVL=Downieville Jr/Sr High 7-12							
Sierra P= Sierra Pass Continuation							

Assignment Monitor
 Teachers on Local Assignment
 Presented to Governing Board 8/13/2019

Thorell, A	LHS	Social Science	Spanish I 9-12	2	44865	Necessary Small School
			Spanish 2 9-12	1	44865	Necessary Small School
			Spanish 3 9-12	1	44865	Necessary Small School
			Spanish 4 9-12	1	44865	Necessary Small School
			Intro to Spanish Grade 8	1	44865	Necessary Small School
Williams, A	LHS	Biological Science	Math Grade 8	1	44865	Necessary Small School
			Geometry 9-12	2	44865	Necessary Small School
			Algebra I 9-12	2	44865	Necessary Small School
			Algebra II 9-12	1	44865	Necessary Small School
			doc:Assignment monitor/2019/20 local teaching assignment_Board-Aug 2019			
LHS=Loyalton High 7-12						
DVL=Downieville Jr/Sr High 7-12						
Sierra P= Sierra Pass Continuation						

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
CERTIFICATED SUBSTITUTE LIST 2019-2020**

LAST NAME	FIRST NAME	CREDENTIAL	SERVES
ANILA	ADRIENNE	SINGLE SUBJ SOC SCI, INTRO MATH, MULTIPLE	Loyalton Schools Grades 4-12 Tues/Wed
BRUNS	DIANNE	EMERGENCY 30 DAY SUBSTITUTE	All Schools
CORCORAN	CANDY	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
DONNELLY	AMBER	CLEAR SINGLE SUBJ BUSINESS, SPANISH	Loyalton Schools
DORSEY	DONNA	EMERGENCY 30 DAY SUBSTITUTE	All Schools
DOUVILLE	PAUL	CLEAR MULTIPLE SUBJECT	Downieville School
FILLO	STEPHEN	STANDARD SECONDARY-Industrial Arts	Downieville School
GALAN	KAREN	CLEAR MULTIPLE SUBJECT	Downieville School
JOHNSTON	JAMES	ELEMENTARY ED/ADMIN	Downieville School
LONG-MCGIE	AUTUMN	EMERGENCY 30 DAY SUBSTITUTE	Downieville School
LOPEZ	SYLVIA	EMERGENCY 30 DAY SUBSTITUTE	Downieville School
LOVERIDGE	BILL	SING SUBJ AGRICULTURE	LHS, Agriculture only
MONGOLO	MARLENE	MULTIPLE SUBJECT/SPECIAL ED	All Schools
McDERMID	MAIRE	CLEAR MULTIPLE SUBJECT	Downieville School
McIntosh	Owen	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
McKINNEY	KIM	CLEAR SINGLE SUBJ MATHEMATICS	Loyalton & Downieville Gr. 7-12 (no Wed)
OSTROM	SIGURD	SINGLE SUBJ ART, P.E. w/SUPP BIOLOGY	Downieville, Loyalton Gr 7-12
RAHE	SHERRIL	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
REMILLARD	SUZANNE	CLEAR MULTIPLE SUBJECT	Loyalton Elem, Alternative Ed
ROBERTS	VIRGINIA	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
ROSECRANS	JASON	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools
SANCHEZ	MICHAEL	EMERGENCY 30 DAY SUBSTITUTE	Loyalton High School
TEAGUE	ERNEST	STANDARD SECONDARY/ELEM	Downieville, Loyalton
THOMPSON	NANCY	STANDARD TEACHING CREDENTIAL	Loyalton Elementary K-4
WENTLING	LAURIEL	EMERGENCY 30 DAY SUBSTITUTE	Loyalton Schools

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT / SIERRA COUNTY OFFICE OF EDUCATION

109 Beckwith Road, P.O. Box 955, Loyalton, CA 96118

Tel: (530) 993-1660 Fax: (530) 993-0828

REQUEST FOR TRAVEL/CONFERENCE APPROVAL

PURCHASE ORDER REQUIRED FOR EACH EXPENSE CLAIM

Prepayment Required Yes Date Due: Nov 10 To: CA #A Assoc
 No (Unless you indicate a prepayment is necessary, no prepayment will be sent)

Employee: Cali Griffin Date of Request: 7-17-19

SCHOOL	Date(s) of Activity
LHS	OCT 28 - NOV 3 - DELEGATE
	OCT 30 - NOV 3 - APTSOC

Destination: National #A Convention (facility you are visiting and city)

Funding Program: Professional Development - INDIANAPOLIS, IN

Purpose of Activity:

How will attendance benefit the District's educational program(s)?
NATIONAL L FFA, UPDATE ON CURRICULUM, CONTESTS STANDARDS
WE HAVE A CA DELEGATE.

THE FOLLOWING CLAIMS REQUIRE A PURCHASE ORDER EACH. PLEASE ATTACH A COPY WITH THIS FORM.

TRANSPORTATION: <input type="checkbox"/> District Vehicle <input type="checkbox"/> Personal <input checked="" type="checkbox"/> Other <u>Fly</u>		Est. Miles _____ x \$.560/mile = \$ _____ (Must submit mileage log with claims form)
PER DIEM: - see back <u>5</u> Breakfast x \$10.00 = \$ <u>50</u> <u>5</u> Lunch x \$11.00 = \$ <u>55</u> <u>5</u> Dinner x \$18.00 = \$ <u>90</u>	PARKING: <u>2</u> Days x \$ <u>10</u> = \$ <u>20</u>	Taxi/Shuttle: _____ Trips x \$ _____ /Trip = \$ _____
REGISTRATION FEE: \$ _____	ORGANIZATION CONDUCTING ACTIVITY: <u>(NATION FFA) TRAVEL/</u> <u>CATIA</u> (Attach completed copy of ENTIRE Registration Form)	
REGISTRATION HAS BEEN MADE <input type="checkbox"/> YES <input type="checkbox"/> NO	REGISTRATION FORM NEEDS TO BE MAILED <input type="checkbox"/> YES <input type="checkbox"/> NO	
LODGING: Hotel name and address: <u>w/ CA #A</u>	Tele: _____	
Dates: <u>OCT 28 - NOV 3</u>	Confirmation # _____	
Total cost including all taxes per night \$ _____ x _____ nights = Total cost of lodging \$ _____		

NOTE: HOTEL ACCOMMODATION INFORMATION AND COMPLETED REGISTRATION FORM MUST BE ATTACHED OR REQUEST WILL BE RETURNED!

***SUBSTITUTE REQUIRED: OCT 30, 31, NOV 1 PROGRAM TO CHARGE: PER LINK

After approval by the site administrator, employees must follow these steps:

- Employees are responsible for their own registration, hotel and travel arrangements and any changes thereto. If an employee does not cancel in an appropriate amount of time to secure a refund, the employee will be responsible for covering the cost.
- A purchase order must be attached for each request.
- Each person requesting an activity is to submit this form to their administrator at least four weeks prior to proposed date of departure or registration deadline.
- This form, a copy of registration, all required purchase orders, and any backup documentation must be submitted to the District Office - three weeks prior - to date of departure or registration deadline.

CURRICULUM COUNCIL APPROVAL DATE: _____

Authorizing Agent	APPROVAL Signature	Date
ADMINISTRATOR:		<u>7/17/19</u>
SUPERINTENDENT:		<u>7/17/19</u>

PURCHASE ORDER REQUEST

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

SIERRA COUNTY OFFICE OF EDUCATION

P.O. BOX 955, LOYALTON, CA 96118
PHONE (530) 993-1660/ FAX (530) 993-0828

DATE: 7/17/19
VENDOR: CA FFA

SHIP TO:
Loyalton High School, P.O. Box 37
700 Fourth Street
Loyalton, CA 96118

VENDOR #		REQUISITION #	REQUISITIONED BY: griffin	
QTY	UNIT	DESCRIPTION	UNIT COST	EXTENTION
		NATIONAL FFA - ADVISOR CONVENTION		1170
		NATIONAL FFA - DELEGATE FOR CONVENTION THE STATE OF CA		1070
		<p><u>Function:</u></p> <ul style="list-style-type: none"> Student Instruction Intervention Instruction-Related Special Education <ul style="list-style-type: none"> <input type="radio"/> Severe <input type="radio"/> Non Severe <input type="checkbox"/> Pupil Service <ul style="list-style-type: none"> <input type="radio"/> Health <input type="radio"/> Psychological <input type="radio"/> Speech <input type="radio"/> Food <input type="radio"/> Counseling <input type="checkbox"/> General Administration <input type="checkbox"/> Plant & Maintenance <input type="checkbox"/> Technology <input type="checkbox"/> Other _____ 	<p><u>Object:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Approved Text Books <input type="checkbox"/> Supplemental Instructional Books Materials & Supplies <input type="checkbox"/> Library Expenditure <input type="checkbox"/> Equipment (over \$500) 	
ACCOUNT DISTRIBUTION			AMOUNT	SUBTOTAL 2240
<p align="center">716</p>				TAX FREIGHT TOTAL

APPROVED BY:  ADMINISTRATOR FOR BUSINESS SERVICES

PURCHASING AGENT



California FFA Association

INVOICE

7/12/2019

Bill To
Loyalton CA0208 700 4TH ST Loyalton, CA 96118

Pay To
California FFA Association National Convention Registration PO Box 460 Galt, CA 95632

Description	Price
National FFA Convention - Wednesday Trip - Sacramento SMF Airport (Oct 30 -Nov 3, 2019) Event Confirmation #10414	\$1,170.00
TOTAL	\$1,170.00

Event Details	Price	Quantity	Sub-Total
Advisors Caroline "Cali" Griffin	\$1,170.00	1	\$1,170.00
Submitted on: 7/12/2019 1:41:00 PM			

Registration is not complete until submitted and time stamp is listed.

Registration Includes: Transportation and Lodging.

Convention Registration will need to be made by the chapter directly through National FFA at www.ffa.org/events/convention/planning

- Convention early bird registration opens in September 2019 and is paid separately to National FFA

Please use event invoice for payment processing. **Once a reservation is submitted online, the chapter is financially responsible for the entire cost of the trip. NO CANCELLATIONS.**

All materials, including payment, must be postmarked to the California FFA Center, PO Box 460, Galt, CA 95632 by August 10, 2019. The chapter worksheet and medical/rules forms for delegates only can be submitted online. In order to submit a document on CalAgEd.org, log on to your profile, click on "my dashboard," and visit the specific event registration page. Above the event document links, is an option to "upload documents." Registration is not complete until the chapter worksheet and delegate only medical/rules forms are accepted.

Name Changes must be requested in writing. If done prior to August 10, 2019 no charge will be applied. Any name changes after August 10, 2019 will require a \$100 fee; after September 1, 2019 a \$200 fee will apply.



California FFA Association

INVOICE

7/12/2019

Bill To
Loyalton CA0208 700 4TH ST Loyalton, CA 96118

Pay To
California FFA Association National Convention Registration PO Box 460 Galt, CA 95632

Description	Price
National FFA Convention - Monday Trip - Sacramento SMF Airport (Oct 28- Nov 3, 2019) Event Confirmation #10418	\$1,070.00
TOTAL	\$1,070.00

Event Details	Price	Quantity	Sub-Total
Students Brock Griffin	\$1,070.00	1	\$1,070.00
Submitted on: 7/12/2019 1:29:00 PM			

Registration is not complete until submitted and time stamp is listed.

Registration Includes: Transportation and Lodging.

Convention Registration will need to be made by the chapter directly through National FFA at www.ffa.org/events/convention/planning

- Convention early bird registration opens in September 2019 and is paid separately to National FFA

Please use event invoice for payment processing. **Once a reservation is submitted online, the chapter is financially responsible for the entire cost of the trip. NO CANCELLATIONS.**

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DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: SIERRA-PLUMAS JOINT UNIFIED District CDS Code: 4670177

Name of County: SIERRA County CDS Code: 4610462

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 08 / 13 / 19 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Tom Jones</u>		<u>Interim Superintendent</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>530-993-0828</u>	<u>530-993-1660 EXT 110</u>	<u>JULY 24 2019</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>PO Box 955 Loyalton, CA 96118</u>		
<small>Mailing Address</small>		
<u>tjones@spjUSD.org</u>		
<small>Email Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
Email Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	2
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	

<input type="checkbox"/> Resource Specialist	
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	2
Special Education	
TOTAL	3

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. Rural single county school district; limited staff and resources to establish prgr

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 3

If yes, list each college or university with which you participate in an intern program.

National University, CalSTATE Teach, USC Chico

If no, explain why you do not participate in an intern program.



**EMERGENCY PERMIT RENEWAL VERIFICATION FORM
 (CL-469 CLAD-BL)
 CROSSCULTURAL, LANGUAGE, AND ACADEMIC DEVELOPMENT (CLAD) PERMIT
 BILINGUAL AUTHORIZATION PERMIT**

This form must be completed and submitted with each application packet for renewal as specified in Commission leaflet CL-5330 CLAD-BL and must be accompanied by a completed application (form 41-REN) and processing fees. The employing agency must have an annual Declaration of Need for Fully Qualified Educators (form CL-500) on file with the Commission.

Applicant's Name: _____

Social Security Number: _____

PART I - Employer's Verification of Orientation, Guidance and Assistance

Orientation to Teaching (required for first renewal only)

I certify that the above-named individual, while serving on the emergency permit for the first time, was provided with orientation specific to the authorization on the permit, including an overview of curriculum, classroom instruction, and effective techniques of classroom management at the assigned level.

Guidance and Assistance (required for all renewals)

I certify that the above-named individual was assigned the experienced educator named below to guide and assist while serving on the emergency permit.

Name of Experienced Educator

Employing Agency Signature

Tom Jones

Name of Authorized Signer

Interim Superintendent

Title

Employing Agency

[Signature]

Signature

JULY 24 2019

Date

SIEVA

County of Employment

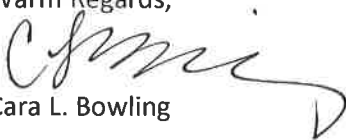
July 10, 2019

Laraine Sei, Human Resources
Sierra County Office of Education
P.O. Box 955
Loyalton, CA 96118

Dear Laraine:

Please consider this letter as my formal resignation from the position of Instructional Aide at Loyalton Elementary School. It has been a pleasure working for Sierra Plumas Joint Unified School District and I am thankful for the opportunity.

Warm Regards,


Cara L. Bowling

Multi Year Projection

		2019/20 <i>Budget</i>			2020/21 <i>MYP</i>			2021/22 <i>MYP</i>		
		Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined
		A	B	C	D	E	F	G	H	I
Revenues										
LCFF Revenues	8010-8099	5,308,777	-	5,308,777	5,405,694	-	5,405,694	5,645,685	-	5,645,685
Federal Revenues	8100-8299	80,000	126,021	206,021	80,000	126,021	206,021	80,000	126,021	206,021
State Revenues	8300-8599	79,449	225,689	305,138	79,449	225,689	305,138	79,449	225,689	305,138
Local Revenues	8600-8799	243,784	16,604	260,388	243,784	16,604	260,388	243,784	16,604	260,388
Contributions	8980-8999	(316,696)	316,696	-	(328,727)	328,727	-	(339,985)	339,985	-
Total Revenues		5,395,314	685,010	6,080,324	5,480,200	697,041	6,177,241	5,708,933	708,299	6,417,232
Expenditures										
Certificated Salaries	1000-1999	2,284,240	195,632	2,479,872	2,145,843	200,523	2,346,366	2,079,502	205,536	2,285,038
Classified Salaries	2000-2999	839,285	81,109	920,394	845,496	85,619	931,115	852,091	89,207	941,298
Behavior Attendant Addition	2000-2999	7,452	-	7,452	7,749	-	7,749	8,057	-	8,057
Benefits & Taxes	3000-3999	1,275,525	263,007	1,538,532	1,210,961	265,637	1,476,598	1,178,177	268,294	1,446,471
Behavior Attendant Addition	3000-3999	2,343	-	2,343	2,668	-	2,668	2,927	-	2,927
Materials & Supplies	4000-4999	409,229	45,161	454,390	254,229	45,161	299,390	254,229	45,161	299,390
Operating Expenditures	5000-5999	1,292,500	72,473	1,364,973	1,224,101	72,473	1,296,574	1,224,101	72,473	1,296,574
Capital Outlay	6000-6599	192,782	15,986	208,768	192,782	15,986	208,768	192,782	15,986	208,768
Other Outgo	7xxx's	104,450	-	104,450	104,450	-	104,450	104,450	-	104,450
Other Outgo	7300-7399	(11,642)	11,642	-	(11,642)	11,642	-	(11,642)	11,642	-
Transfers Out	7600-7629	85,550	-	85,550	85,550	-	85,550	85,550	-	85,550
Total Expenditures		6,481,714	685,010	7,166,724	6,062,187	697,041	6,759,228	5,970,224	708,299	6,678,523
Rev less Exp		(1,086,400)	-	(1,086,400)	(581,987)	-	(581,987)	(261,291)	-	(261,291)
Change in Fund Bal		(1,086,400)	-	(1,086,400)	(581,987)	-	(581,987)	(261,291)	-	(261,291)
Beg Fund Bal		3,214,633	-	3,214,633	2,128,233	-	2,128,233	1,546,246	-	1,546,246
Adjustments		-	-	-	-	-	-	-	-	-
Adj Beg Fund Bal		3,214,633	-	3,214,633	2,128,233	-	2,128,233	1,546,246	-	1,546,246
End Fund Bal		2,128,233	-	2,128,233	1,546,246	-	1,546,246	1,284,955	-	1,284,955
Non Spendable		3,400	-	3,400	3,400	-	3,400	3,400	-	3,400
Restricted		-	-	-	-	-	-	-	-	-
Committed										
OPEB		583,191	-	583,191	594,385	-	594,385	594,385	-	594,385
Assigned										
Deferred Maintenance		150,000	-	150,000	225,000	-	225,000	-	-	-
REU		715,000	-	715,000	675,000	-	675,000	669,000	-	669,000
Unassigned		676,642	-	676,642	48,461	-	48,461	18,170	-	18,170