

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

May 14, 2019

**5:00pm CLOSED Session**

Regular Session immediately follows the 6:00pm meeting of the Sierra County Board of Education  
Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118

Videoconferencing will be available at Downieville School, 130 School St, Downieville CA 95936

*In the case of a technological difficulty at either school site, videoconferencing will not be available.*

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in  
the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-  
Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at  
<http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).*

A. CALL TO ORDER

*Please be advised that this meeting will be recorded.*

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees, Superintendent Dr. Merrill Grant and Business Manager Nona Griesert  
will move into Closed Session to discuss the following item(s):

1. Government Code 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

2. Government Code 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent

Employee Organizations:

Unrepresented Employees: Classified Employees

F. RETURN TO OPEN SESSION and ADJOURN FOR BREAK

G. REPORT OUT FROM CLOSED SESSION

H. 6:00PM – RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING

I. RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING  
BOARD MEETING

J. INFORMATION/DISCUSSION ITEMS

1. Correspondence

- a. Letters from teachers and parents regarding LES Intervention Teacher\*\*
- b. Letter from Jenna Holland regarding History/Social Studies curriculum\*\*

2. Superintendent's Report

- a. Report from NorCal/SoCal Superintendent Symposium
- b. Sierra County School Safety Task Force Report
- c. Update on CAASPP Testing
- d. Most Recent Inter-District Variance Requests (see table below)

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District	Reason Given by Requestor	Backup Documentation Received?
New	2018-19	7	Washoe	SPJUSD	Smaller class size, more hands on teaching	N/A
New	2018-19	11	SPJUSD	Washoe	Proximity to Schools	N/A
Renewal	2019-20	8	Washoe	SPJUSD	Smaller class size, more hands on teaching	N/A
Renewal	2019-20	6	SPJUSD	Tahoe-Truckee	Work in Truckee	Yes
Renewal	2019-20	11	Washoe	SPJUSD	Student's interest in LHS honors and AP courses	N/A
Renewal	2019-20	12	SPJUSD	Washoe	Proximity to Schools	N/A
Renewal	2019-20	2	SPJUSD	Washoe	Proximity to Schools	N/A
Renewal	2019-20	1	SPJUSD	Tahoe-Truckee	Work in Truckee	Yes
New	2019-20	K	SPJUSD	Washoe	Proximity to Schools	N/A
Renewal	2019-20	3	SPJUSD	Washoe	Proximity to Schools	N/A

3. Business Report
  - a. Account Object Summary-Balance from 07/01/2018 to 04/30/2019\*\*
  - b. Eighth Month Enrollments for the 2018-2019 School Year\*\*
4. Staff Reports (5 minutes)
5. Board Member Reports (5 minutes)
6. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code [35145.5](#); Bylaw 9322; Government Code [54954.3](#))
  - a. Current location
  - b. Videoconference location

**K. CONSENT CALENDAR**

1. Approval of minutes for the Regular Board Meeting held April 09, 2019\*\*
2. Approval of Board Report-Checks Dated 04/01/2019 through 04/30/2019\*\*
3. Authorization to enter into a Memorandum of Understanding between Sierra-Plumas Joint Unified School District and Sierra County Office of Education, Agreement 2020-02D\*\*
4. Approval of revisions to Technology Director Job Description\*\*
5. Approval of declaration of surplus and disposal of 2015 MacBook Pro 13-Inch, Serial Number C02QPGXZFH3

**L. ACTION ITEMS**

1. New Business
  - PUBLIC HEARING – SPJUSD Budget**
    - a. Public Hearing to receive public comment on the 2019-20 Proposed Budget
  - PUBLIC HEARING – Proposition 30, Education Protection Account**
    - b. Public Hearing to receive public comment on the use of Proposition 30 Funding for 2019-20

***PUBLIC HEARING – Collective Bargaining Disclosure Statement***

- c. Public Hearing to receive public comment regarding Collective Bargaining Agreements (Item d)
- d. Presentation and Approval of the follow-up Tentative Collective Bargaining Agreement dated April 10, 2019 for Sierra-Plumas Teachers’ Association, Certificated Employees, 2018-2019 Negotiations^^
- e. Completion of Bargaining, Sierra-Plumas Teachers’ Association, Certificated Employees, 2018-2019 Negotiations^^
- f. In accordance with Rodda Act, the Classified Employees are Sunshining their proposal to revamp the salary schedules for 2018-2019 Negotiations^^

***PUBLIC HEARING – K-12 History/Social Studies Textbook Adoption***

- g. Public Hearing to receive public comment regarding the K-12 History/Social Studies Textbook Adoption and instructional materials recommendations from the Adoption Advisory Committee, and certify that they are consistent with the content and curricular framework adopted by the California State Board of Education. The Sierra-Plumas Joint Unified School District Governing Board and the Sierra County Board of Education will determine through a resolution that they have adhered to all laws and regulations regarding the expenditure of instructional funding.\*\*
- h. Approval of Resolution 20-001D, History/Social Studies Textbook Adoption for grades K-12\*\*
- i. Approval of 2019-2020 Extra Duty Assignments and Stipends^^
- j. Discussion and possible approval of 1.0 FTE addition for Sierra Pass Continuation and Independent Study Program
- k. Discussion and possible approval of 1.0 FTE Certificated Intervention Position at Loyalton Elementary School
- l. Discussion of potential sale of Sierraville School
- m. Approval of 2019-2022 Superintendent Employment Agreement with Merrill M. Grant, Ed. D., Agreement 2020-01D\*\*

**BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS**

- n. 1312.4—Williams Uniform Complaint Procedures
  - 1. Administrative Regulation, *revisions*^^
  - 2. Exhibit(1), *revisions*^^
  - 3. Exhibit(2), *revisions*^^
- o. 3100—Budget
  - 1. Board Policy, *revisions*^^
  - 2. Administrative Regulation, *revisions*^^
- p. 3260—Fees and Charges
  - 1. Board Policy, *revisions*^^
  - 2. Administrative Regulation, *revisions*^^
- q. 3515.4—Recovery from Property Loss or Damage
  - 1. Board Policy, *revisions*^^
  - 2. Administrative Regulation, *revisions*^^
- r. 4030—Nondiscrimination in Employment
  - 1. Board Policy, *revisions*^^
  - 2. Administrative Regulation, *revisions*^^
- s. 4161.1 & 4361.1—Personal Illness/Injury Leave
  - 1. Administrative Regulation, *revisions*^^

- t. 4261.1—Personal Illness/Injury Leave
  - 1. Administrative Regulation, *revisions*<sup>^^</sup>
- u. 5117—Interdistrict Attendance
  - 1. Board Policy, *revisions*<sup>^^</sup>
  - 2. Administrative Regulation, *revisions*<sup>^^</sup>
- v. 5145.6—Parental Notifications
  - 1. Exhibit, *revisions*<sup>^^</sup>
- w. 5127—Graduation Ceremonies and Activities (Megan Meschery)
  - 1. Administrative Regulation, *revisions requested by Administrators*<sup>^^</sup>
- x. 1250—Visitors/Outsiders
  - 1. Board Policy, *for Board review*<sup>^^</sup>
  - 2. Administrative Regulation, *for Board review*<sup>^^</sup>

M. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on June 11, 2019 at Downieville School, 130 School St, Downieville CA 95936, beginning with Closed Session as needed at 5:00pm and the Regular Board Meeting at 6:00pm.
- 2. Suggested Agenda Items
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

N. ADJOURN



\_\_\_\_\_  
Dr. Merrill M. Grant, Superintendent

\*\* enclosed

\* handout

<sup>^^</sup> County agenda backup

May 3<sup>rd</sup>, 2019

Dear Sierra County Board of Directors,

As teachers of Loyalton Elementary School, we have first-hand knowledge of the concerning number of struggling students who are not receiving intervention services. It is abundantly clear that our school needs a full-time, credentialed intervention teacher.

Our students' educational needs are increasing and many children are falling through the cracks. As a result, our state test scores are dropping. With a full-time intervention teacher in place, we can bring our scores up and meet the needs of *all* our students.

Currently, 53% of our students qualify as Title 1. Yet, only 10 hours a week is allotted to work with students who fall below the benchmark in grades 1-6 between the TK and kindergarten teachers. It is apparent that our needs are much higher than the services we are able to provide. This forces Mrs. Fisher and Mrs. Shelby to choose the "neediest" children, as they are only able to meet with about *half* of the kids who are below benchmark in the Universal Assessment. The other half must go without assistance and as a result, our learning gap grows.

Furthermore, for effective intervention students must be assessed, taught, and reassessed every 3-6 weeks in the areas that they are below grade level. This is not feasible inside of a classroom with 17 to 25 other students who are all at differing academic achievement levels, nor can it be done with the 10 hours a week our students are allotted for intervention. The current intervention teachers are only able to service reading needs. Our math needs are great and no time is allotted to service this need.

We are committed to the LCAP and the strategic goals/actions detailed in the plan to address the needs of our students. The LCAP's goals are to focus on student achievement, engagement and outcomes and to give all students access to the curriculum in the best setting for their needs. The LCAP states, "For language arts and math improvements, we are working on intervention time with Title 1 teachers five days a week." Should we not be operating consistently with this statement?

Title 1 funds must be used to their fullest extent in order to reach the most struggling students. Which begs the question: How are the current Title 1 funds being spent? If they are not being used for intervention services, the funds must be released to fund a full-time intervention program, as it is the very purpose of such funds.

This is not an unusual request. Virtually all California schools have at least one full-time intervention teacher. Portola's Elementary School, a school with very similar needs, has **two full-time** credentialed intervention teachers. It is apparent that we are woefully behind and inadequately serving our struggling students.

It is also clear that given the scope of student needs, we must not rely on aides to fulfill these duties. A credentialed teacher is absolutely necessary to provide students with a teacher that can address their needs with expertise.

As teachers we are committed to and passionate about meeting the needs of all students at all levels. We suggest hiring a full-time intervention teacher to work with 4-6 grades all day from 8:20-2:45. This would allow the TK teacher to join the Kindergarten teacher in Intervention for K-3 students. This would also permit more students to be served in smaller groups, as there is currently a need for intensive reading intervention with those grade levels.

We recognize that one of your many duties as board members is to maintain financial solvency and oversight. We are appreciative of your efforts and understand the challenge of this duty. The budget should not be a roadblock to progress and improvement, we ask that you use all the resources available to you to find the funds for this imperative position.

As teachers, we are the "boots on the ground" in our schools. We ask that you consider our expertise and trust that we ask this for the good of our students, schools and community.

Sincerely,

April Burns  
Kathie Potters  
Erin M. Solchi  
Ann M. Fisher  
Karen Shess

Styhaia  
Julie Lane  
Miranda Prakash  
Lina Parker  
Doree  
Joanna Haug

May 3rd, 2019

Dear Sierra County Board of Directors,

I am writing today to urge the Board to hire a full-time, credentialed intervention teacher. As a parent of a child who utilizes this important service, I encourage you to use every means available to ensure “all children succeed”, as stated in your mission.

Our knowledgeable and experienced teachers have made it very clear: our students’ educational needs are increasing and many children are falling through the cracks. Our dropping state test scores are clear indication of this inadequacy.

Research shows that it is imperative that students are reading at grade level by 4th grade and if not, they may never catch up. With a full-time intervention program in place, we can bring our scores up and meet the needs of *all* our students.

Currently, **53%** of our students qualify as Title 1. Yet, only 10 hours a week is allotted to work with students who fall below the benchmark in grades 1-6. This forces our teachers to choose the “neediest” children, as they are only able to meet with about **half** of the kids who are below benchmark in the Universal Assessment. Sadly, the other half must go without assistance and as a result our learning gap grows.

This is not acceptable for me as a parent, nor should it be acceptable to you as board members dedicated to ensuring that each child receives “instruction and services to support their intellectual, social, emotional and physical development.”

Please note that this is not an unusual request. Virtually all California schools have at *least one full-time* intervention teacher. Portola’s Elementary School, a school with very similar needs, has two full-time credentialed intervention teachers. It is apparent that we are woefully behind and inadequately serving our struggling students.

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to provide students with a teacher that can address their needs with expertise.

As a parent and taxpayer, I am aware of Title 1 Funding. Where is this being used currently? If these funds are not already being fully and aptly utilized, they must be released to fund a full-time intervention program, as it is the purpose of such funds.

I recognize that one of your many duties as board members is to maintain financial solvency and oversight. I am appreciative of your efforts and understand the challenge of this duty. Yet, your mission is not solely to maintain a balanced budget. A budget is but a *tool* to advance your mission. If you “envision schools where all children succeed”, we ask that the budget not be used as an roadblock to much-needed progress and improvement.

I implore you to seal the cracks many of our struggling students are falling through. Be creative, resourceful and determined! Any less is a disservice to our children and our community.

Sincerely,

Jenna Holland

Mother of Sophie, Cooper and Mason Holland



May 6<sup>th</sup>, 2019

Dear Sierra County Board of Directors,

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Sincerely,

Venissa Irwin

May 6<sup>th</sup>, 2019

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Sincerely,

\*Sarah Bracher

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Sincerely,



Amy Filippini

Sincerely,



Zack Filippini

May 7, 2019

Dear Sierra County Board of Directors:

I am addressing you today to ask that you hire a full time intervention teacher. As a parent of two students on an I.E.P within the school district this need is very personal to me.

Through my experiences with 504 and I.E.P plans I have learned a lot. My oldest child started his 504 plan in Truckee. The schools are large and he was lost in their inability to keep up with the growing needs of students who needed intervention. They also struggled with the growth of the student body. When we decided to send our kids to school in the district they live a lot of wonderful changes started to happen. Our son became a priority and he has received outstanding services and support at the high school level. He was placed on an I.E. P. as a freshman and I couldn't be happier with the results. He is just a month away from being a graduate of Loyalton High. In the fall he will attend FRC. I assure you if it had not been for the daily assistance and support he wouldn't have made it to where he is at this moment.

My youngest child was just placed on an I.E.P. He gets about a half hour intervention daily. I believe we have a huge need to increase the services at our elementary level. That I am sure will need to occur at the high school level as well. After all these students are heading across the field very soon! I have seen our school district growing quickly in the last few years. I have also met many families who have children with the same needs as my own and families with needs that are more extensive. All of these children have tremendous potential to grow into amazing productive adults. Without the continuing support and services students will fall behind, they will become frustrated and they could lose hope.

I think that adding a full time intervention teacher just makes sense. It is in the best interest of the school district to invest in these children. The students need more time for their intervention needs than is provided at this time. Investing in the kids is an investment in our community's future. Students who receive the support continue their education. The worst outcome that would happen if the board chose not to hire a full time intervention teacher would be students giving up. That is an easy thing to do when you cannot read at your grade level. That is an easy thing to do when you don't understand the assignment given to you. Giving up is easy to do when you cannot write a paper. Don't make giving up an education easy!

Thank you for your consideration for this very worthy request.

Sincerely,

Maggi Del Barba

May 6, 2019

Dear Members of the Sierra County Board of Education,

I am writing to express my support of the new Social Studies curriculum and text books.

I hold degrees in Cultural Anthropology and Religious Studies, so Social Studies is a subject that is very near and dear to me. We live in a culturally diverse, democratic and inter-dependent society. A strong social studies curriculum helps our students develop informed, authentic perspectives that guide them in this complicated world.

To this end, the inclusion of the experiences and beliefs of others is important for our students to understand, especially living in a rural community that lacks significant diversity. You may hear from others in our community that do not want the history, experiences and stories of LGBTQ people, or the study of Non-Christian religions to be taught in our classrooms. Please note that the squeaky wheel may be loud, but it is not the voice for everyone. I also trust that you will check your own personal biases when making decisions about what should and should not be included in the social studies curriculum. Please consider the following:

***LGBTQ history is relevant to all children.*** LGBTQ issues are a major part of US culture and politics. Our children are immersed in media full of images and discussions about homosexuality and gender through pop culture, the news, and on YouTube. A strong, inclusive social studies curriculum will provide them with accurate historical information and cultural frameworks to understand the issues with objectivity and wisdom.

**Including LGBTQ information in classes creates a safer environment for LGBTQ kids.** Research has shown that including LGBTQ material in classes decreases bullying. This is not just for kids who identify as LGBTQ – it is also for those who are *perceived* to be LGBTQ by other students.

**It's the law.** The FAIR Education Act mandates that all California public schools must include positive images of gay, lesbian and transgender people in their social studies classes from Kindergarten through 12<sup>th</sup> grade.



As for teaching the various global forms of religious devotion, the approach is educational, not devotional. Religion shapes cultures and societies. When studying a culture, historical or contemporary, we can't begin to understand a group of people without knowing their beliefs.

**Furthermore, studying religions other than our own is very important if we want to eliminate prejudice, intolerance and hate.** Understanding different religions is a key way to eliminate the misinformation that permeates the online and offline world. For example, children may hear the narrow and inaccurate statement that Islam is "a religion of violence". Instead, a powerful social studies curriculum can help children unpack the complicated history, different interpretations, and evolution of belief, thus giving students the tools to discriminate between fact and hyperbole.

I recognize the right of any parent to exclude their child from areas of education that do not align with their familial ethics and values. But, it is important to note they do not have a right to censor such studies from other students. Every family has values and practices that will help guide their children in the world. We cannot expect such values to be respected, if we cannot offer the same respect to others.

Our children will set out into this world, a world flourishing with different people, experiences, beliefs and traditions. We must prepare them for this journey and teach them to embrace the rich tapestry of human experience, while holding to their own personal values and ethics.

Please ensure that the voices of others are included in our school curriculum. Let's champion lessons that are dedicated to respect, acceptance and appreciation of the diversity of our world's cultures, our forms of expression and our many, many ways of being human.

Thank you for your consideration.

Thank you for all you do,

Jenna Holland

Mother to Sophie, Cooper and Mason Holland

Balances through April						Fiscal Year 2018/19
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,671,079.00	1,703,685.00	322,760.60	1,316,406.32	64,518.08
1115	Extra Duty Hourly	5,000.00	5,000.00		4,485.00	515.00
1120	Certificated Substitutes	26,394.00	51,347.00		62,996.21	11,649.21-
1300	Certificated Superv/Admin Sala	227,403.00	227,403.00	38,658.66	193,293.30	4,548.96-
1310	Teacher In Charge/Head Teacher	4,002.00	24,002.00	2,000.00	8,000.00	14,002.00
	<b>Total for Object 1000</b>	<b>1,933,878.00</b>	<b>2,011,437.00</b>	<b>363,419.26</b>	<b>1,585,180.83</b>	<b>62,836.91</b>
2100	Instructional Aides Salaries	208,195.00	194,294.00	39,805.08	140,486.50	14,002.42
2115	Inst. Aide Extra Duty		3,063.00		1,028.56	2,034.44
2120	Instructional Aides Substitute	7,000.00	4,807.00		5,830.22	1,023.22-
2200	Classified Support Salaries	313,324.00	328,502.00	49,194.03	248,043.14	31,264.83
2201	Bus Driver	63,695.00	55,022.00	10,947.61	36,795.68	7,278.71
2215	Classified Extra Duty	6,000.00	5,862.00		7,611.05	1,749.05-
2220	Classified Support Substitute	35,000.00	35,000.00		25,070.78	9,929.22
2300	Classified Sup/Admin Salaries	89,367.00	88,609.00	14,733.34	75,016.70	1,141.04-
2400	Clerical & Office Salaries	142,980.00	150,663.00	26,379.07	106,724.68	17,559.25
2420	Clerical & Office Sub Salaries	5,000.00	5,000.00		4,840.63	159.37
2900	Other Classified Salaries	10,597.00	10,147.00	1,399.75	8,000.31	746.94
2915	Other Classified Extra Duty		500.00		38.23	461.77
2920	Other Classified Substitutes S		500.00		75.00	425.00
	<b>Total for Object 2000</b>	<b>881,158.00</b>	<b>881,969.00</b>	<b>142,458.88</b>	<b>659,561.48</b>	<b>79,948.64</b>
3101	State Teachers Retirement Syst	439,596.00	449,288.00	56,715.92	238,280.32	154,291.76
3102	State Teachers Retirement Syst	8,784.00	8,784.00			8,784.00
3201	Public Employees Retirement Sy		291.00		948.23	657.23-
3202	Public Employees Retirement Sy	128,414.00	132,672.00	20,453.14	101,895.52	10,323.34
3311	OASDI-Certificated Positions	1,459.00	3,457.00		2,094.75	1,362.25
3312	OASDI-Classified Positions	53,909.00	52,773.00	8,502.98	39,329.79	4,940.23
3321	Medicare-Certificated Position	24,949.00	26,845.00	4,718.04	21,165.56	961.40
3322	Medicare-Classified Positions	12,624.00	12,363.00	1,988.56	9,211.04	1,163.40
3401	Health & Welfare -Certificated	444,077.00	442,437.00	86,321.62	363,182.80	7,067.42-
3402	Health & Welfare-Classified Po	184,059.00	204,627.00	37,082.04	177,447.99	9,903.03-
3501	State Unemployment Insurance-C	970.00	1,024.00	181.74	809.51	32.75
3502	State Unemployment Insurance-	450.00	440.00	71.16	390.45	21.61-
3601	Workers' Compensation Insuranc	61,927.00	58,406.00	10,497.30	45,992.59	1,916.11
3602	Workers' Compensation Insuranc	29,892.00	26,195.00	4,214.20	19,519.88	2,460.92
3901	Other Benefits, Certificated P	31,582.00	31,383.00		31,382.58	.42
3902	Other Benefits, Classified Pos				2,660.00	2,660.00-

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2019, Period = 10, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

Balances through April						Fiscal Year 2018/19
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
<b>Total for Object 3000</b>		<b>1,422,692.00</b>	<b>1,450,985.00</b>	<b>230,746.70</b>	<b>1,054,311.01</b>	<b>165,927.29</b>
4100	Textbooks	68,375.00	52,000.00		18,976.09	33,023.91
4200	Books Other Than Textbooks	5,500.00	750.00	104.86		645.14
4300	Class Mat'l and Supplies	45,475.00	50,845.00	4,686.03	35,769.54	10,389.43
4301	Class Consumable Mat'l	5,000.00	10,925.00	1,919.92	7,797.41	1,207.67
4302	Class Paper/Toner	9,500.00	12,000.00	170.11	10,709.59	1,120.30
4305	Other Student M&S	23,415.00	28,467.00	2,440.70	25,708.74	317.56
4320	Custodial Grounds Supplies	42,495.00	43,250.00	3,470.43	26,422.86	13,356.71
4330	Office Supplies	16,119.00	24,990.00	3,508.82	9,470.13	12,011.05
4350	Vehicle Maint. M&S	26,373.00	26,379.00	2,017.71	7,564.22	16,797.07
4351	Vehicle FUEL	25,525.00	29,025.00	9,462.29	18,450.66	1,112.05
4399	M&S Misc -undesignated	40,000.00	20,000.00			20,000.00
4400	Non-Capital Equipment (Up to \$	56,800.00	118,729.00	15,355.27	88,972.16	14,401.57
<b>Total for Object 4000</b>		<b>364,577.00</b>	<b>417,360.00</b>	<b>43,136.14</b>	<b>249,841.40</b>	<b>124,382.46</b>
5100	Subagreement for Services	176,461.00	180,000.00	26,499.94	132,500.06	21,000.00
5200	Travel & Conferences	63,256.00	66,305.00	5,416.49	55,920.62	4,967.89
5300	Dues & Membership	9,063.00	11,754.00	395.12	8,569.96	2,788.92
5400	Insurance-Fire, liability, etc	55,080.00	60,000.00		58,404.05	1,595.95
5510	Power	91,652.00	94,201.00	22,664.55	67,292.45	4,244.00
5520	Garbage	12,813.00	8,100.00	2,532.30	3,276.90	2,290.80
5530	Water	64,350.00	54,350.00	16,676.75	35,323.24	2,350.01
5540	Propane	65,000.00	59,125.00	9,991.77	46,207.25	2,925.98
5590	Miscellaneous Utilities	15,500.00	14,000.00	1,390.65	10,609.35	2,000.00
5600	Rentals, Leases & Repairs	106,558.00	106,558.00	58,807.62	54,335.08	6,584.70-
5800	Services & Operating Expense	4,300.00	4,200.00	600.00	1,050.00	2,550.00
5810	Legal Expenses	7,078.00	20,000.00		12,870.00	7,130.00
5812	Board Election Expense	2,500.00	2,500.00		2,097.51	402.49
5840	Audit Expense	17,000.00	17,600.00	6,892.50	25,342.50	14,635.00-
5860	Solid Waste Tax	12,161.00	11,211.00		10,569.32	641.68
5890	Contracts/Servic	638,277.00	690,058.00	172,339.67	429,050.19	88,668.14
5899	SCOE Interagency Reimburse			6,724.19	5,237.07	11,961.26-
5900	Communications	3,875.00	3,950.00		2,965.25	984.75
5910	Telephone-Monthly Service	17,252.00	12,152.00	2,802.02	6,666.55	2,683.43
5920	T Lines	4,800.00	2,100.00			2,100.00
5990	Other Communications	225.00	500.00		229.69	270.31
<b>Total for Object 5000</b>		<b>1,367,201.00</b>	<b>1,418,664.00</b>	<b>333,733.57</b>	<b>968,517.04</b>	<b>116,413.39</b>

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2019, Period = 10, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through April						Fiscal Year 2018/19
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
6400	Equipment	100,957.00	142,282.00	17,874.01	121,543.64	2,864.35
6500	Equipment Replacement	66,625.00	118,832.00		103,832.00	15,000.00
	<b>Total for Object 6000</b>	<b>167,582.00</b>	<b>261,114.00</b>	<b>17,874.01</b>	<b>225,375.64</b>	<b>17,864.35</b>
7110	Out-of-State Tuition	104,450.00	104,450.00	109,447.00	17,884.42-	12,887.42
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	78,590.00	78,590.00			78,590.00
	<b>Total for Object 7000</b>	<b>183,040.00</b>	<b>183,040.00</b>	<b>109,447.00</b>	<b>17,884.42-</b>	<b>91,477.42</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>6,320,128.00</b>	<b>6,624,569.00</b>	<b>1,240,815.56</b>	<b>4,724,902.98</b>	<b>658,850.46</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	74,507.00	74,451.00	18,014.99	56,508.48	72.47-
2215	Classified Extra Duty	500.00	696.00		844.19	148.19-
2220	Classified Support Substitute	1,250.00	1,172.00		458.96	713.04
	<b>Total for Object 2000</b>	<b>76,257.00</b>	<b>76,319.00</b>	<b>18,014.99</b>	<b>57,811.63</b>	<b>492.38</b>
3202	Public Employees Retirement Sy	10,113.00	10,415.00	2,063.80	8,343.02	8.18
3312	OASDI-Classified Positions	4,568.00	4,512.00	1,084.84	3,456.03	28.87-
3322	Medicare-Classified Positions	1,069.00	1,055.00	253.72	808.25	6.97-
3402	Health & Welfare-Classified Po	17,537.00	17,537.00	3,507.32	14,029.28	.40
3502	State Unemployment Insurance-	39.00	38.00	9.02	28.85	.13
3602	Workers' Compensation Insuranc	2,529.00	2,236.00	537.66	1,712.75	14.41-
	<b>Total for Object 3000</b>	<b>35,855.00</b>	<b>35,793.00</b>	<b>7,456.36</b>	<b>28,378.18</b>	<b>41.54-</b>
4340	Food Service	9,011.00	9,011.00	2,219.26	3,927.57	2,864.17
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00		2,343.23	2,656.77
4700	Food	54,580.00	54,580.00	10,982.65	43,467.16	130.19
	<b>Total for Object 4000</b>	<b>68,591.00</b>	<b>68,591.00</b>	<b>13,201.91</b>	<b>49,737.96</b>	<b>5,651.13</b>
5200	Travel & Conferences	710.00	710.00			710.00
5600	Rentals, Leases & Repairs	4,000.00	4,000.00		3,678.59	321.41
5800	Services & Operating Expense	1,256.00	1,256.00	276.84	29.25	949.91
5890	Contracts/Servic	800.00	800.00		334.00	466.00
5900	Communications	421.00	421.00			421.00
	<b>Total for Object 5000</b>	<b>7,187.00</b>	<b>7,187.00</b>	<b>276.84</b>	<b>4,041.84</b>	<b>2,868.32</b>
	<b>Total for Fund 13 and Expense accounts</b>	<b>187,890.00</b>	<b>187,890.00</b>	<b>38,950.10</b>	<b>139,969.61</b>	<b>8,970.29</b>
<b>Fund 40 - Dist Build</b>						
6200	Building & Improvements		59,705.00			59,705.00

Balances through April						Fiscal Year 2018/19
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 40 - Dist Build (continued)</b>						
6500	Equipment Replacement		168,106.00		98,019.66	70,086.34
<b>Total for Fund 40, Expense accounts and Object 6000</b>		<b>.00</b>	<b>227,811.00</b>	<b>.00</b>	<b>98,019.66</b>	<b>129,791.34</b>
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	6,000.00	6,000.00		6,000.00-	12,000.00
<b>Total for Fund 73, Expense accounts and Object 5000</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>.00</b>	<b>6,000.00-</b>	<b>12,000.00</b>
<b>Total for Org 006 - Sierra-Plumas Joint Unified School District</b>		<b>6,514,018.00</b>	<b>7,046,270.00</b>	<b>1,279,765.66</b>	<b>4,956,892.25</b>	<b>809,612.09</b>

## ENROLLMENT BY SCHOOL MONTH 2018-2019

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
Ending 2017-2018	197	52	103	32	22	3	included in site #	409
1st Day 2018-2019	201	59	106	23	21	1	included in site #	411
2017 CALPADS	199	52	105	27	21	3	included in site #	407

	Month	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
September	1	197	60	106	26	21	2	included in site #	412
October	2	198	58	107	27	22	1	included in site #	413
November	3	199	58	107	28	23	2	included in site #	417
December	4	200	58	107	28	24	1	included in site #	418
January	5	203	58	110	30	28	1	included in site #	430
February	6	201	58	111	29	28	1	included in site #	428
March	7	201	58	111	29	28	1	included in site #	428
April	8	201	59	111	29	25	1	included in site #	426
May	9							included in site #	0
June	10							included in site #	0

2017-18	S-PJUSD	SCOE	Washoe
P1 ADA	387.09	2.65	16.31
P2 ADA	382.83	2.93	12.16
Annual	382.44	2.54	12.68

Enrollment difference from June 8, 2018, to

April 19, 2019: +17

Long Term ISP: LES 10 LHS 11
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MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

April 09, 2019

5:00pm Closed Session

Downieville School, 130 School St, Downieville CA 95936

Videoconferenced to Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118  
Regular Session immediately followed the 6:00pm meeting of the Sierra County Board of Education

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A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 5:00pm.

B. ROLL CALL

PRESENT: Mike Moore, President  
Allen Wright, Vice President  
Jenny Gant, Clerk  
Andy Genasci, Member  
Patty Hall, Member

ABSENT: None

C. APPROVAL OF AGENDA

*MOORE: Need to omit Action Item 1, e. This item belongs on the County agenda under Superintendent Report.*

*HALL motioned to approve agenda with omission of Action Item 1, e. Second by GANT.  
5/0*

D. PUBLIC COMMENT FOR CLOSED SESSION

1. Current location – *none*
2. Videoconference location – *none*

E. CLOSED SESSION

*HALL/WRIGHT*

*5/0*

The Board of Trustees, Superintendent Dr. Merrill Grant and Business Manager Nona Griesert moved into Closed Session at 5:01pm to discuss the following item(s):

1. Government Code 54957  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Superintendent

2. Government Code 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS  
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent  
Employee Organizations:  
Represented Employees: Sierra-Plumas Teachers' Association  
Unrepresented Employees: Classified Employees

F. RETURN TO OPEN SESSION at 5:48pm and ADJOURN FOR BREAK

G. REPORT OUT FROM CLOSED SESSION

*MOORE: Reviewed Evaluation with Superintendent. Also gave direction to Superintendent on Classified Negotiations.*

H. 6:06pm – RECESS TO THE SIERRA COUNTY BOARD OF EDUCATION MEETING

I. 7:07pm – RECONVENE THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING

~~I.A. REPORT OUT FROM CLOSED SESSION~~

~~K.J.~~ INFORMATION/DISCUSSION ITEMS

1. Correspondence
  - a. Letter from California Department of Education, 2017/18-2019/20 LCAP approved for 2018-19 school year
  - b. California Department of Education Letter of Approval of 2018-19 Budget
  - c. 2017-18 Resolution of Audit Findings – Corrective Action
2. Superintendent's Report
  - a. State of School Community Forums  
*GRANT: Looking at dates for May*
  - b. Update on hiring for open district positions  
*GRANT: About 6 teaching positions that we know of right now—all on Ed Join, getting applicants and setting up interview dates.*
  - c. Update on ALICE and County Safety Task Force—*Task Force rescheduled for meeting this Thursday in Loyalton. ALICE training will continue.*
3. Business Report
  - a. Account Object Summary-Balance from 07/01/2018 to 03/31/2019
  - b. Seventh Month Enrollments for the 2018-2019 School Year
4. Staff Reports
  - a. LHS—JONES: *Three positions currently open/flown for Art, Math and Spanish—seeing applications for all positions on Ed Join. State of Schools presentation to come next month—will include update on WASC. Gearing up for senior projects, advising and graduation. Spring testing. Spring sports.*
  - b. DVL—GRANT: *Looking at master schedule for next year—changes in staff/teachers and changing from 8 to 7-period days. A lot of kids involved in the sports teams considering how small the DVL area is.*  
MESCHERY: *Looking at developing 4-year plans for students. Trying to encourage and offer more online options for the students. Have to consider and plan around the change from 8-period days to 7-period days.*  
JONES: *For the most part there has been a lot of positive feedback and shifts with the 7-period days. Use of rotating block schedule on early-release Wednesdays has been helpful.*
  - c. LES—CERESOLA: *Annual Taco Feed on Thursday at 5pm during Art Show & Science Night with Sierra Nevada Journeys. Garden schedule starting up again Monday 4/15/19. Practice tests are ongoing to prep for spring testing. Kindergarten registration coming up at the end of this month.*
5. Board Members' Report
  - a. WRIGHT: *Commend the maintenance and administrative staff at each site—keeping sites looking very nice. Looking forward to attending Task Force meeting on Thursday.*
  - b. HALL: *Went with MESCHERY to UC Davis for career fair—great job recruiting. Sat in on classes in DVL this afternoon—great job all around.*
  - c. MOORE: *Visited DVL classes with HALL today. Will visit LES tomorrow.*
6. Public Comment
  - a. Current location – none
  - b. Videoconference location – none



L.K. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held March 12, 2019
2. Approval of Board Report-Checks Dated 03/01/2019 through 03/31/2019
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 03/31/2019. It is required per Education Code 35186 section (d) that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with the Sierra County Office of Education or the Sierra-Plumas Joint Unified School District Office during the quarter ending 03/31/2019.

4. Accept Donation from Fran Burgand, Craftsman variable speed wood lathe to Downieville shop class, approximate value \$1,500.00

HALL/GANT  
5/0

M.L. ACTION ITEMS

1. New Business

- a. Completion of Bargaining, Administrative Employees, 2018-2019 Negotiations
- b. Completion of Bargaining, Classified Management Employees, 2018-2019 Negotiations
- c. Completion of Bargaining, Confidential Employees, 2018-2019 Negotiations  
GANT motioned to approve a-c. Second by WRIGHT.

5/0

- d. Approval of request for Leave of Absence for Stephanie Shelby, Loyalton Elementary School Instructional Aide, Effective April 1, 2019-June 30, 2019  
GRANT: Currently doing a long-term sub assignment for TK with Laurie Petterson shifting to 6<sup>th</sup> grade.

GENASCI/HALL

5/0

- e. ~~Accept Letter of Retirement from Teresa Taylor, Downieville Elementary Teacher, 1.0 FTE, Effective June 14, 2019~~

- f. Authorization to fill Downieville TK/K-1 Teacher position, 1.0 FTE  
GRANT: Staff replacement for Teresa Taylor in DVL. Shift to District, remove from County side.

WRIGHT/HALL

WRIGHT: Does this take special certification for the TK portion? What are the affected numbers?

GRANT: No special certification being combined with K-1. Looking at 2 students for TK next year, so the class would be about 8 students total for TK/K-1.

5/0

- g. Discussion of Work Experience Proposal for Downieville High School  
GRANT: Letter received from Kristy Folsom with ideas of bringing this back. We will gather and review the necessary info and work on discussions with students about their interests before bringing a formal proposal for approval.  
JONES: LHS does have a current Work Experience Program in place.  
MOORE: Just want to make sure that this program is of value to the students and the communities. Need to have a way to evaluate the program ongoing.

- h. Update on 2019 Board Planning Retreat  
*GRANT: Holding retreat at Nakoma Resort May 9-10. We will have speakers coming in at different times to work with the Board. Consultant Bob Ferguson is coming in to lead the retreat.*
- i. Discussion and Possible Approval of LES Title I Certificated Position  
*GRANT: CERESOLA is expressing a need for more intensive support for certain identified students at LES. In line with LCAP. \$22K School Improvement monies can go towards this position.*  
*CERESOLA: Large influx of students with high needs not getting the help they need. IEPs are not in place for some and they can't be served by Special Ed staff as needed without those IEPs. We don't necessarily have the staff to set up and support the number of IEPs needed. Test scores are starting to reflect the challenges with this high influx of high-needs students.*  
*GRANT: Nona and I will gather more info and data to present to the Board regarding where the money would come from and the increased number of students with high needs.*  
*MOORE: Would like to see the Special Ed numbers. Do not want to see Reserve money spent on ongoing expenses or laying off positions.*

**BOARD POLICIES, ADMINISTRATIVE REGULATIONS, EXHIBITS, BOARD BYLAWS**

*HALL motioned to approve the policies as they were approved in the County meeting. Second by GANT.*

5/0

- j. 1312.1—Complaints Concerning District Employees
  - 1. Board Policy, *for Board review*
  - 2. Administrative Regulation, *for Board review*
- k. 1312.3—Uniform Complaint Procedures
  - 1. Board Policy, *revisions*
  - 2. Administrative Regulation, *revisions*
- l. 1312.4—Williams Uniform Complaint Procedures  
***\*\*Table 1312.4 to next meeting\*\****
  - 1. Administrative Regulation, *revisions*
  - 2. Exhibit(1), *revisions*
  - 3. Exhibit(2), *revisions*
  - ~~4. Exhibit(3), *NEW (regards Preschool which our district does not serve)*~~
  - ~~5. Exhibit(4), *NEW (regards Preschool which our district does not serve)*~~
- m. 1340—Access to District Records
  - 1. Administrative Regulation, *revisions*
- n. 5125.2—Withholding Grades, Diploma and Transcripts
  - 1. Administrative Regulation, *revisions*
- o. 5127—Graduation Ceremonies and Activities
  - 1. Board Policy, *revisions*
- p. 9323.2—Actions by the Board
  - 1. Board Bylaw, *revisions*
  - 2. Exhibit(1), *revisions*
  - 3. Exhibit(2), *NEW*

~~N.M.~~ ADVANCED PLANNING

1. Next Regular Board Meeting will be held on May 14, 2019 at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118 beginning with Closed Session, as needed, at 5:00pm and the Regular Board Meeting at 6:00pm.
2. Suggested Agenda Items
  - a. *Sale of school in Sierraville*
  - b. *Closed Session for Classified Negotiations*

~~O.N.~~ ADJOURN at 7:48pm

*HALL/WRIGHT*

*5/0*

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Jenny Gant, Clerk

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Dr. Merrill M. Grant, Superintendent

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT—SPJUSD  
CLOSED SESSION REPORTING FORM**

DATE: April 09, 2019

CLOSED SESSION BEGAN AT: 5:00 P.M.

**BOARD MEMBERS PRESENT:**

Patty Hall ✓ Allen Wright ✓ Andy Genasci ✓ Mike Moore ✓ Jenny Gant ✓

**OTHERS PRESENT:**

- Dr. Merrill M. Grant, Superintendent (for 2<sup>nd</sup> half)
- Ms. Nona Griesert, Business Manager
- \_\_\_\_\_
- \_\_\_\_\_

**I. SESSION TOPIC(S):**

<p><b>Item #1—Government Code 54957</b> PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Superintendent</p> <p><b>Performance Evaluation—RESULT:</b></p> <p><input checked="" type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____</p> <hr/> <p><b>Item #2—Government Code 54957.6</b> CONFERENCE WITH LABOR NEGOTIATORS Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent Employee Organizations: Represented Employees: Sierra-Plumas Teachers' Association Unrepresented Employees: Classified Employees</p> <p><b>Negotiations—RESULT:</b></p> <p><input checked="" type="checkbox"/> DIRECTION WAS GIVEN TO SUPERINTENDENT</p> <p><input type="checkbox"/> THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____</p> <p><input type="checkbox"/> A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION: HALL _____ WRIGHT _____ GENASCI _____ MOORE _____ GANT _____</p>
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**II. MOTION TO ADJOURN CLOSED SESSION AT 5:48 P.M. AND RETURN TO OPEN SESSION**

BY: Hall (NAME)      SECONDED: Wright (NAME)

MOTION  PASSED /  FAILED

PRESIDED BY: Mike Moore  
Mike Moore, PRESIDENT

RECORDED BY: Jenny Gant  
Jenny Gant, CLERK

## Checks Dated 04/01/2019 through 04/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083217	04/04/2019	TRI COUNTY SCHOOLS INS. GR.	01-9535	MAR 19 HEALTH INSURANCE	9,846.00	
			76-9576	MAR 19 HEALTH INSURANCE	70,357.64	80,203.64
00083218	04/12/2019	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		117.96
00083219	04/12/2019	AMERIGAS	01-5540	PROPANE	9,614.13	
			01-5899	PROPANE	212.29	9,826.42
00083220	04/12/2019	AT&T	01-5890	PHONE SERVICES	38.15	
			01-5899	PHONE SERVICES	5.40	
			01-5910	PHONE SERVICES	136.29	179.84
00083221	04/12/2019	AT&T	01-5890	PHONE SERVICES	13.14	
			01-5899	PHONE SERVICES	15.45	
			01-5910	PHONE SERVICES	235.54	264.13
00083222	04/12/2019	B & C TRUEVALUE HOME CENTER	01-4320	MISC MAINTENANCE SUPPLIES		26.37
00083223	04/12/2019	BRADY INDUSTRIES	01-4320	CUSTODIAL SUPPLIES		521.47
00083224	04/12/2019	BSN SPORTS	01-4300	School supplies		95.85
00083225	04/12/2019	BRAD CAMPBELL	01-5200	AD CONFERENCE		177.00
00083226	04/12/2019	KATIE CAMPBELL	01-5200	AD CONFERENCE		607.12
00083227	04/12/2019	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,671.67	
			01-5899	WATER AND SEWER - LOYALTON SITES	424.76	4,096.43
00083228	04/12/2019	COMMERCIAL APPLIANCE	01-5600	GYM BOILER DIAGNOSE	150.00	
			13-5600	PROPANE RANGE REPAIR	1,178.59	1,328.59
00083229	04/12/2019	DOWNIEVILLE GROCERY	13-4700	FOOD		99.80
00083230	04/12/2019	STEPHEN FILLO	01-4305	BALL PUMP		43.52
00083231	04/12/2019	GIRARD, EDWARDS, STEVENS & TUCKER LLP	01-5810	LEGAL FEES		165.00
00083232	04/12/2019	TAMMY HELM	13-4700	FOOD SUPPLIES		124.99
00083233	04/12/2019	HUNT & SONS, INC.	01-5590	Heating oil		752.09
00083234	04/12/2019	INLAND SUPPLY	01-4320	School supplies		298.17
00083235	04/12/2019	JOSTENS	01-4300	DIPLOMAS/CAP & GOWNS		79.00
00083236	04/12/2019	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00083237	04/12/2019	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	7,302.31	
			01-5899	ELECTRIC - LOYALTON SITES	699.63	8,001.94
00083238	04/12/2019	LITERACY RESOURCES, INC.	01-4300	PHONEMIC AWARENESS	599.99	
				Unpaid Sales Tax	38.06-	561.93
00083239	04/12/2019	SARAI MENDOZA	01-5200	MILEAGE		56.84
00083240	04/12/2019	MEGAN A. MESCHERY	01-5200	PER DIEM/HOTEL		185.25
00083241	04/12/2019	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		203.74
00083242	04/12/2019	MIKE MOORE	76-9576	H/W REIMBURSEMENT		815.37

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 04/01/2019 through 04/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083243	04/12/2019	MOUNTAIN MESSENGER	01-5300	ADVERTISEMENTS AND PUBLIC HEARINGS	30.00	
			01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS	72.50	102.50
00083244	04/12/2019	NEXVORTEX, INC	01-5899	PHONE SERVICES	25.42	
			01-5910	PHONE SERVICES	381.29	406.71
00083245	04/12/2019	ACSA REGION 1234	01-5200	REGISTRATION		319.00
00083246	04/12/2019	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	106.15	
			13-4700	CAFE FOOD/SUPPLIES	1,008.45	1,114.60
00083247	04/12/2019	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMP		21,635.50
00083248	04/12/2019	NORTHWEST POTTER'S SUPPLY LLC	01-4300	KILN PARTS	416.10	
				Unpaid Sales Tax	25.99-	390.11
00083249	04/12/2019	PACIFIC GAS & ELECTRIC COMPANY	01-5510	ELECTRIC		13,674.43
00083250	04/12/2019	PLUMAS UNIFIED SCHOOL DISTRICT	01-5890	TRANSPORTATION AGREEMENT		1,845.00
00083251	04/12/2019	THOMAS POTTER	01-4320	METAL ROOF JACK		140.00
00083252	04/12/2019	POWERSCHOOL GROUP LLC	01-5200	REGISTRATION		4,400.00
00083253	04/12/2019	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		162.20
00083254	04/12/2019	PROMEVO, LLC	01-4400	CHROMEBOOKS		3,449.30
00083255	04/12/2019	QUILL CORPORATION	01-4330	OFFICE SUPPLIES	73.42	
			01-5899	OFFICE SUPPLIES	24.48	97.90
00083256	04/12/2019	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	155.26	
				COPIER MAINT.	79.30	
				COPIER MAINT. LHS/LES	680.32	
			01-5899	COPIER MAINT.	26.44	941.32
00083257	04/12/2019	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00083258	04/12/2019	SEQUOIA FLORAL INTERNATIONAL	01-4300	FLORAL SUPPLIES		137.54
00083259	04/12/2019	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		101.68
00083260	04/12/2019	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00083261	04/12/2019	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	364.10	
			01-5899	GARBAGE SERVICE	9.90	374.00
00083262	04/12/2019	SIERRA HARDWARE	01-4320	MAINTENANCE SUPPLIES		201.09
00083263	04/12/2019	SIERRA VALLEY HOME CENTER	01-4300	MISC AG SUPPLIES	15.41	
			01-4320	MAINT. SUPPLIES	218.27	233.68
00083264	04/12/2019	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		201.74
00083265	04/12/2019	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	13,250.01	
			01-5890	TRANSPORTATION	2,083.33	15,333.34

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ESCAPE ONLINE

Checks Dated 04/01/2019 through 04/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083266	04/12/2019	SINGLETON AUMAN PC	01-5840	PROFESSIONAL AUDIT SERVICES		5,850.00
00083267	04/12/2019	JOHN SMITH	01-4305	FUEL REIMBURSEMENT		57.00
00083268	04/12/2019	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING	79.00	
			01-5899	EMPLOYMENT FINGERPRINTING	49.00	128.00
00083269	04/12/2019	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES	1,122.65	
			13-8221	COMMODITIES	1,034.30-	88.35
00083270	04/12/2019	CATA	01-5200	Summer Conference		352.00
00083271	04/12/2019	JOAN TAYLOR-FILLMAN	01-4320	REIMBURSEMENT		14.06
00083272	04/12/2019	TRI COUNTY SCHOOLS INS. GR.	01-9535	APR 19 HEALTH INSURANCE	9,846.00	
			76-9576	APR 19 HEALTH INSURANCE	68,680.74	78,526.74
00083273	04/12/2019	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	330.30	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	2,168.60	2,498.90
00083274	04/12/2019	VOYAGER FLEET SYSTEMS INC.	01-4305	FIELD TRIP FUEL	419.86	
				FUEL FOR ATHLETIC TRIPS	611.60	
			01-4351	BUS FUEL	2,505.91	
				Fuel for Maintenance	90.48	
			01-5200	FIELD TRIP FUEL	94.11	
				FUEL FOR FFA	268.02	
			01-5899	Fuel for Maintenance	47.08	4,037.06
00083275	04/12/2019	ALLEN WRIGHT	01-5200	MILEAGE		21.75
00083276	04/26/2019	APPLE COMPUTER, INC.	01-6400	IPAD CART		2,466.70
00083277	04/26/2019	AT&T	01-5890	PHONE SERVICES	38.15	
			01-5899	PHONE SERVICES	5.38	
			01-5910	PHONE SERVICES	322.33	365.86
00083278	04/26/2019	AT&T	01-5910	PHONE SERVICES		211.17
00083279	04/26/2019	CDW GOVERNMENT, INC	01-4400	Computers		1,749.03
00083280	04/26/2019	CWDL CERTIFIED PUBLIC ACCOUNTANTS	01-5840	AUDIT FEES	6,892.50	
			01-9515	AUDIT FEES	689.25-	6,203.25
00083281	04/26/2019	BLAINE DONNELLY	01-5200	MILEAGE		122.96
00083282	04/26/2019	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		360.00
00083283	04/26/2019	GIRARD, EDWARDS, STEVENS & TUCKER LLP	01-5810	LEGAL FEES		935.00
00083284	04/26/2019	MERRILL GRANT	01-5200	TRAVEL EXPENSES		280.83
00083285	04/26/2019	HUNT & SONS, INC.	01-5590	Heating oil		802.50
00083286	04/26/2019	JOSTENS	01-4300	DIPLOMAS/CAP & GOWNS	14.79	
			01-4305	DIPLOMAS	36.07	50.86
00083287	04/26/2019	FILIMON MARTINEZ	01-5200	BUS TRAINING		720.00
00083288	04/26/2019	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		52.50

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ESCAPE ONLINE

Checks Dated 04/01/2019 through 04/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00083289	04/26/2019	NIAAA C/O MEMBERSHIP COORDINATOR	01-5300	Liability Insurance		80.00
00083290	04/26/2019	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	86.30	
			13-4700	CAFE FOOD/SUPPLIES	926.50	1,012.80
00083291	04/26/2019	OFFICE DEPOT	01-4301	Dry erase markers	42.66	
			01-4302	office supplies/paper	220.26	
				Toner for color printer	797.05	
			01-4330	office supplies/paper	99.08	
				Toner for color printer	8.10	1,167.15
00083292	04/26/2019	PACIFIC GAS & ELECTRIC COMPANY	01-5510	ELECTRIC		2,255.39
00083293	04/26/2019	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		41.50
00083294	04/26/2019	SCHOOLSIN	01-4400	Chairs	2,293.56	
				Unpaid Sales Tax	130.36-	2,163.20
00083295	04/26/2019	SEAQUEST FOLSOM	01-5200	ENTRANCE FEES		49.50
00083296	04/26/2019	SLOSSON EDUCATION PUBL INC.	01-4300	Readiness test KIT	258.54	
				Readiness tests	505.35	
				Unpaid Sales Tax	47.24-	716.65
00083297	04/26/2019	STA-BULL FENCE CO., INC	01-5600	FENCE AROUND PROPANE TANKS		3,720.00
00083298	04/26/2019	STANLEY CONVERGENT SECURITY SOLUTIONS, INC.	01-4320	MOTION DETECTOR		166.97
00083299	04/26/2019	TERMINIX PROCESSING CENTER	01-5890	PEST CONTROL -LES/LHS		133.00
00083300	04/26/2019	U.S. BANK	01-4300	Alice Supplies	116.71	
			01-4301	AP Practice test	508.10	
				school supplies	61.30	
				Supplies	211.79	
			01-4320	Clocks	275.20	
				FUEL/MAINT SUPPLIES	143.14	
				PLASTIC WINDOW	114.76	
				School supplies	87.95	
				Supplies	385.93	
			01-4330	ADOBE PRO SUBSCRIPTION	11.24	
				TECH SUPPLIES	319.44	
			01-5200	FLIGHT- POWERSCHOOL	351.00	
				HOTEL - POWERSCHOOL	292.50	
			01-5890	Chair Rental - Graduation	770.00	
				CREDIT CARD FEE	54.52	
			01-5899	ADOBE PRO SUBSCRIPTION	3.75	
				SHOP SUPPLIES	1,690.85	
				TECH SUPPLIES	105.97	

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ESCAPE ONLINE



Checks Dated 04/01/2019 through 04/30/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Unpaid Sales Tax	47.51-	5,456.64
00083301	04/26/2019	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		171.22
00083302	04/26/2019	DARCY WHITE	01-5200	BOARD MTG SNACKS		72.15
00083303	04/26/2019	ALLEN WRIGHT	01-5200	MILEAGE		7.25
<b>Total Number of Checks</b>					<b>87</b>	<b>297,841.54</b>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	76	130,115.98
13	Cafeteria Fund	10	6,525.47
76	Warrant/Pass Through (payroll)	4	161,489.25
Total Number of Checks		<b>87</b>	298,130.70
Less Unpaid Sales Tax Liability			289.16
<b>Net (Check Amount)</b>			<b>297,841.54</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**ANNUAL SERVICES AGREEMENT  
BETWEEN  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
AND  
SIERRA COUNTY OFFICE OF EDUCATION**

THIS AGREEMENT (hereinafter "Agreement") is made and entered into on May 14, 2019, by and between Sierra-Plumas Joint Unified School District, ("DISTRICT") and Sierra County Office of Education ("SCOE").

**RECITALS**

WHEREAS, the Legislature has recognized that both the county office of education and the governing board of any school district may initiate and carry on any program, activity, or may otherwise act in any manner which is not in conflict with, or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established (Education Code §35160, 35160.2); and

WHEREAS, the SCOE desires the DISTRICT to provide reasonable and necessary services, which are more particularly described below, pursuant to an annually renewable service agreement between the DISTRICT and SCOE; and

WHEREAS, this Agreement supersedes any prior Annual Services Agreement made between the parties.

NOW THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the DISTRICT and SCOE agree as follows:

**AGREEMENT**

- 1. Reservation of Powers and Rights:** All powers, rights and obligations with respect to the operation of the SCOE, which are not specifically delegated to the DISTRICT herein, are hereby reserved to the SCOE consistent with applicable Board policies and procedures, this Agreement, and all applicable laws.
- 2. Contracted Services:** The SCOE agrees to purchase services ("contracted services") from the DISTRICT from July 1, 2019, through June 30, 2020, as follows:
  - A. General Office Services:** DISTRICT shall provide general office services to SCOE as follows: Advertise, post public notices and agendas; receive, open and distribute mail; telephone receptionist duties; prepare board meeting agenda and minutes; other routine clerical work such as keyboarding letters, memos, etc.
  - B. Technology Support Services:** DISTRICT shall provide technology support services to SCOE as follows: internet connection and wide area network (WAN) support, internet filtering as needed, Escape/Mainframe computer support, etc.

- C. Revenue Management Services:** DISTRICT shall assist with revenue management services to SCOE as follows: budget development and fiscal planning, identifying potential sources of revenue, assistance with consolidated application and compliance review, assistance with projecting and monitoring expenditures, etc.
- D. Information Management Services:** DISTRICT shall provide information management services to SCOE as follows: data information management, assistance in maintenance of a comprehensive and legally sufficient student information management system that tracks special education average daily attendance, enrollment, teacher credentialing information, standardized and alternative assessment data, emergency contacts, race/ethnicity, age, address, parent/guardian, immunizations, discipline, and special education, etc.
- E. Special Education Services:** DISTRICT shall facilitate DISTRICT-wide Special Education program.
- F. California School Information Services:** DISTRICT agrees to provide services to SCOE for the maintenance of California School Information Services.
- G. Career Tech Pathways (CTP):** DISTRICT agrees to provide, as mutually agreed, necessary staff, facilities and equipment for CTP courses. In addition, to store fiscal year end inventory as well as when an CTP class is terminated until a mutual agreement is reached as to how the equipment should be dispersed. DISTRICT shall submit pupil attendance accounting, evaluations and information as required by the County.
- H. County Technical Assistance and Leadership Fund (CTALF):** DISTRICT agrees to provide assistance, as directed by County per Attachment A.
3. **Fees and Charges:** Contracted services supplied to SCOE by DISTRICT, as set forth above, shall be charged on the basis set forth on Exhibit A, attached. In addition to Fees and Charges, the SCOE shall reimburse the DISTRICT for any expenditure paid by the DISTRICT on behalf of the SCOE, expenditures as set forth on Exhibit B, attached, but not limited to Exhibit B.
4. **Payments and Record Keeping:** In full payment for the services listed above, the DISTRICT is hereby authorized to transfer from the General Fund or other appropriate funds to the SCOE School Service Fund maintained by the DISTRICT, before the close of any school year during which this Agreement is valid, an amount equal to the total contract obligations determined pursuant to the fee schedule set forth in Exhibit A, and reimbursable expenditures set forth in Exhibit B attached. The DISTRICT shall promptly notify SCOE of the date and amount of each transfer. With respect to those listed services, which are charged on the basis of "actual costs," DISTRICT shall keep reasonable records of such costs for a period of not less than 5 years, and shall allow the SCOE to examine such records upon request.

5. **Term of Agreement:** This Agreement shall commence on July 1, 2019, and end on June 30, 2020.
6. **Extension and/or Renewal of Agreement:** This Agreement shall be automatically renewed for an additional fiscal year commencing July 1, 2020, and annually thereafter, unless written notice of intent to terminate or renegotiate is given by either party prior to March 1 of that same year.
7. **Termination of Agreement:** This Agreement is subject to termination during the initial term or any renewal term as specified herein, may discontinue any services provided pursuant to this Agreement upon 90 days advance written notice to SCOE of its intent to do so, in which case it is understood and agreed that any charges relating to such terminated services shall be credited back to the SCOE. The SCOE may terminate this Agreement for cause upon 15 days advance written notice to DISTRICT of a material violation by DISTRICT of the terms of this Agreement, unless DISTRICT remedies the breach within said 10-day period.
8. **Materials and Equipment:** The SCOE shall provide materials and equipment necessary for the performance of the duties herein assumed by DISTRICT unless otherwise specifically agreed to by DISTRICT. DISTRICT agrees that in the course of performing some of the duties, as set forth in this Agreement, DISTRICT may utilize facilities, equipment and materials belonging to SCOE. However, no such use of SCOE owned equipment, materials or facilities in the course of performing under this Agreement conveys to DISTRICT any ongoing property rights to use or possess such items.
9. **Employment of Personnel:** No agent, employee, or servant of SCOE shall be deemed to be an employee, agent or servant of DISTRICT, except as expressly acknowledged in writing by DISTRICT. No agent, employee, or servant of SCOE shall be deemed to be an employee, agent or servant of, except as expressly acknowledged in writing by SCOE.
10. **Relationship between the Parties:** The parties to this Agreement intend that the relationship between them created by this Agreement is that of an independent contractor, and not an employer/employee. It is expressly understood and agreed that SCOE employees are not entitled to any benefits to which DISTRICT employees are entitled, and that DISTRICT employees are not entitled to any benefits to which SCOE employees are entitled, including, but not limited to, overtime, retirement benefits, insurance benefits, vacation, workers' compensation benefits, sick or injury leave, or other benefits.
11. **Indemnification:** Each Party to this Agreement shall defend, indemnify, and hold the other harmless from and against all claims, demands, actions and proceedings of whatever cause or nature, and all costs and expenses connected therewith, including reasonable attorneys' fees, on account of any damage to or loss of any property, or

injury to or death of any person, caused in whole or in part by its own negligence, or that of its officers, agents, servants, representatives, employees or subcontractors, in connection with services performed under this Agreement.

- 12. **Governing Law:** This Agreement shall be construed and enforced in accordance with the laws of the State of California. SCOE and DISTRICT in fulfilling the terms of this agreement will act in accordance with all applicable laws and regulations.
- 13. **Severability:** If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions hereof shall not be affected thereby.
- 14. **Entire Agreement:** This Agreement and any attachments hereto shall constitute the full and complete agreement between the parties hereto. All prior representations, understandings and/or agreements are merged herein and are superseded by this Agreement.
- 15. **Amendments:** Nothing herein shall preclude the parties from negotiating or amending this Agreement to include additional services not contemplated by this Agreement. This Agreement may be altered, amended, changed, or modified only by agreement in writing, executed by the duly appointed representatives of DISTRICT and SCOE, with specific reference to both this Agreement and the provision(s) which said instrument purports to alter, amend or modify.

IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Agreement as of the dates shown below.

Date: May 14, 2019

By:

\_\_\_\_\_  
Sierra-Plumas Joint Unified School District  
Dr. Merrill M. Grant, Superintendent

Date: May 14, 2019

By:

\_\_\_\_\_  
Sierra County Office of Education  
Dr. Merrill M. Grant, Superintendent

Approved by the Sierra County Board of Education on May 14, 2019.

# Attachment A

## County Technical Assistance and Leadership Funds CTALF

Sierra County Office of Education will administer the CTALF funds in accordance with the scope of work defined by CDE with leadership, administrative oversight, training, and technical assistance. SCOE will abide by the principals and guidelines for activities relative to the CTALF funding.

The scope of activities will include the following:

1. **Employ Effective Research Based Program.** SCOE participants will research available curriculum and field test the curricular strategies for teacher and facility compatibility.
2. **Analysis of Data.** SCOE participants will refine available data and disseminate the summarized results to colleagues. The goals of the intervention program will be refined based upon the summarized data.
3. **Instruction.** SCOE participants will begin the organization and implementation of the curriculum and the instructional strategies using the multimedia and telecom technology. The curricular and extra-curricular resources will be archived and disseminated using the SMART Board technology.
4. **Teacher Training.** Teachers will be trained to use the curriculum with fidelity. The intervention program will provide a full array of curricular activities to support a healthy life style with an emphasis on tobacco free living. The use of the telecom system and the SMART boards will play a critical role in teacher training, gathering of data, and the refinement of program goals.
5. **Family Involvement.** The SCOE participants will establish intervention strategies to provide social and environmental support to families to promote a healthy life style. The intervention strategies will incorporate services from Mental Health, Probation, School Attendance Review Board, and other relative cessation groups as deemed appropriate. The use of our technology will allow for SCOE participants to conduct meetings and disseminate materials via a web based program. Teachers will have access to the web based materials so that they can support efforts initialed at home.
6. **Assessment.** SCOE participants will assess the intervention strategies, classroom instruction, and materials for effectiveness. The participant will release the data that shows an improvement in healthy life styles of Sierra Plumas Joint Unified School DISTRICT students or the revision and refinement of goals to improve program objectives. The use of SPJUSD technology will be instrumental in assisting with the assessment process.
7. **Fiscal responsibilities.** SCOE participants will have a transparent budget that will provide appropriate instructional materials and strategies to each school site. The use of the telecom system and the use of the SMART boards will expedite the process of disseminating the budget to each site.

**EXHIBIT A****FEE SCHEDULE FOR CONTRACTED SERVICES**

<b>Staff – Salary &amp; Benefits</b>	<b>Percentage of Actual Cost Billed to SCOE</b>
Technology Coordinator	90%
Administrative Assistant	50%
Career Tech Pathways (CTP)	Not to exceed actual cost paid by the DISTRICT, or exceed County funding less County expenses
County Technical Assistance and Leadership Fund (CTALF)	Not to exceed actual cost paid by the DISTRICT, or exceed County funding less County expenses
Maintenance	25%
Curriculum Coordinator (.5 FTE)	100%

**EXHIBIT B****REIMBURSABLE EXPENDITURES**

<b>Expenditures</b>
Workshops attended by DISTRICT Business Staff
Shared utilities (telephone, electrical, etc.)
Repairs to administration portable building
Shared Office Equipment
Board and Superintendent Health Care Benefits

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## TECHNOLOGY DIRECTOR

### **DEFINITION:**

Under the general direction of the Superintendent, the Technology Director assumes primary managerial responsibilities for the technology services in the District and will promote the effective use of technology towards the educational and administrative objectives of the District and Sierra County Office of Education; shall provide planning, implementation and management support of information services and provide efficient delivery of information systems services and technology resources for users District and schools countywide; performs other essential job related work as required. The primary objectives of this position are to: 1) ensure that computers and technology efforts are consistent with the overriding objective of effective delivery of quality educational services for the students and staff; 2) provide direct technology services to administrative offices and schools in an efficient and equitable manner.

### **QUALIFICATIONS:**

- Minimum five years progressively responsible experience in information technology, including two years developing and implementing network systems.
- Administrative experience with student information system software
- Knowledge of standard business software packages including word processing, database management, electronic mail, web browsers, diagnostic and maintenance utilities
- Knowledge of a variety of education software resources for Apple and PC
- Strong organizational skills with ability to coordinate and prioritize multiple and complex projects
- Understanding and working with wide area networks, infrastructure communication equipment including switches, routers, DNS, e-mail and Web servers
- Possess a thorough knowledge of electronic technology suitable for educational applications and the ability to apply information management techniques in a school environment
- Must have knowledge of computer systems and software programs and the ability to apply them in the educational and school business setting
- Must possess a valid California Driver's license and be willing to travel

### **REPORTS TO:**

Sierra-Plumas Joint Unified School District Superintendent

### **PERFORMANCE/RESPONSIBILITIES:**

In conformance with the philosophy, goals, and objectives of the Sierra-Plumas Joint Unified School District, the Technology Director will be responsible for the following duties:

- Direct and train site technology staff in configuring computer systems, email and network accounts, including the installation of software and integration into the network
- Monitor county website, as directed
- Track network use with monitoring software



- ~~Develop and Maintain/~~monitor network security (i.e. Firewall) and virus protection for all computers
- Ensure compliance with software licensing and copyright agreements
- Install and configure computers systems, servers, printers and software
- Maintain inventory of computer hardware, software, supplies and licensing agreements, including confidential passwords, access codes, etc.
- Review and recommend school/office site technology requests
- Deliver high quality & timely service to District staff and business office staff
- ~~Manage technology labs in coordination with each school site administrator and their services to staff and students~~
- Develop procedures for retention, confidentiality, and disposal of technology records/data
- ~~Instruct students in the use of audio-visual and computer equipment as needed~~
- Develop and implement programs, goals, objectives, policies and procedures for the acquisition and application of technology
- Coordinate with the Superintendent and Business Manager a process for the systematic review and selection of technology hardware and software products; serve as a resource person in the identification of technology for educational use
- Develop and maintain a written approved Technology Plan
- Chair the Technology Committee, participate as a member of the District Leadership Team; frequently consult with the Superintendent and Site Administrators regarding technology
- Provide leadership, direction and coordination to the sites in conjunction with the Technology Plan
- ~~Responsible for maintaining inventory of computer hardware, software and supplies~~
- Provide technical advice to the Business Manager in requesting bid proposals for acquisition of appropriate technologies and licensing agreements
- Coordinate technology resource development prioritizing needs and future trends for information services, including budget; make appropriate recommendations to the Superintendent to improve the security, performance, and functionality of the District computing environment.
- Advise appropriate information systems policies and procedures, and determine acceptable use policies and monitor for compliance
- Provide and monitor internet connectivity of all schools and administrative offices, oversee the assessment and design of area networks, the installation, systems administration, network administration, expansion and maintenance of all systems
- ~~Design and maintain the local and wide area networks, maintain firewalls to ensure protection of all network data~~
- Ensure back-up and archive of network data
- Determine nature and level of training for personnel; provide ongoing technology training to staff
- Monitor and comply with applicable County, State, local, and Federal rules, regulations, and laws regarding technology services
- Serve as lead resource and train all appropriate personnel on the student attendance software program
- ~~Assist with the implementation and maintenance of distance learning networking~~
- ~~Maintain and monitor dial-up telephone system~~
- ~~Create, delete and monitor user accounts on network~~

- Maintain a log of all updates and changes made to network equipment, including servers
- Oversee vendor contacts of both acquisition of products and technical services; act as liaison between all technology outside vendors
- ~~Attend and participate in CTAP quarterly meetings, annual trainings, and user groups~~
- Maintain ~~and operate~~ the video conferencing equipment (Polycom)
- Assist in the development and implementation of curriculum related technology
- Maintain student, staff and schedule data information on the system to insure current information is accurate and accessible to all necessary parties.
- Complete and submit mandated reports to the State as required, including responsible for all ~~CSIS and~~ CALPADS submissions
- Travel to schools on an assigned schedule (typically assigned, but flexible)
- Train staff as appropriate to maintain network in technology director's absence = work with contact at AMS (November 10, 2015)
- Other duties as assigned

#### **ABILITY TO:**

- Establish and maintain cooperative working relationships with those contacted during the course of work
- Communicate effectively orally and in writing with computer users in non-technical and clear terms
- Communicate effectively, interpret and express ideas on difficult complex technical terms clearly in written and oral presentations
- Maintain professional and technical knowledge by attending workshops, reviewing publications and establishing personal networks
- Learn new software packages applications and new hardware to adapt to changes in technology; i.e. school and business office systems
- Perform a variety of system design, installation, modification, and maintenance tasks at individual school sites and School District office; ability to troubleshoot hardware & software malfunctions and coordinate repair
- Make independent judgments without direct supervision, as needed
- Analyze problems and recommend effective solutions
- Work with a variety of individuals and groups
- Speak in an understandable voice
- Physical abilities include sitting/squatting, lifting/carrying, reaching/handling, bending/twisting, talking/hearing, near and far visual acuity/depth perception
- Dexterity of arms, hands and fingers to operate equipment and computer
- Lift and move computer and related technology equipment
- Read printed materials and video display screens
- Work under sometimes stressful conditions with numerous interruptions
- Work a flexible schedule and work overtime in an emergency

First Reading and Adoption: May 8, 2012

Revision: November 10, 2015

Revision: May 14, 2019

## **History/Social Studies Adoption Process and Final Recommendation 2019-2020**

*EC* Section 60002 states the following: “Each district board shall provide for substantial teacher involvement in the selection of instructional materials and shall promote the involvement of parents and other members of the community in the selection of instructional materials.”

Adhering to the above Ed Code, Sierra-Plumas Joint Unified School District and the Sierra County Office of Education began the process of examining the history/social studies curriculum options, grades K-12 for our 2019 adoption. The district reviewed several different curricula from the following publishing companies that were approved by the State of California: McGraw Hill, Pearson, TCI, and National Geographic/Cengage.

The following lists the 2018/2019 adoption process activities:

- Curriculum samples for grades 2, 4, 6-12 were made available for community review in Loyalton during the month of March, 2019.
- Curriculum samples for grades 2,4,6-12 were made available for community review in Downieville during the month of April, 2019.
- Teachers in grades 4, 7, 8, and 11 piloted TCI History Alive! curriculum for at least four months starting in the fall of 2018.
- The History/Social Studies Adoption Committee met twice, on March 20th and April 17<sup>th</sup> to examine the curriculum documents using the State of California History/Social Studies Adoption Toolkit to ensure adherence of the new framework and the FAIR Act (Senate Bill 48).

The following is the list of History/Social Studies Adoption Advisory Committee:

Megan Meschery – Curriculum Director	Josh Boli –Teacher, Grades 7-12, DVL
Heidi Bethke – SELPA Director	Ron Jacobson – Teacher, Grade 7, LHS
Sarai Mendoza – English Learner Specialist	Katrina Bosworth, Teacher, Grades 1,2,3, DVL
Augustine Corcoran – History Teacher, LHS	Jenny Gant, School Board Member
Susan Baker – Teacher, Grade 8, LHS	
Staci Armstrong, Parent & Teacher, G. 4, LES	

**Based on the curriculum analysis and discussions of the History/Social Studies Adoption Committee, taking into account feedback from the community stakeholders, the committee recommends the following curriculum for the 2019-2020 History/Social Studies Adoption:**

**Grades TK-5: Pearson *My World*, 2019 Edition**

**Grades 6-8: National Geographic/Cengage,**

**Grades 9-12: McGraw Hill, Impact**

**Grade 9, Downieville Only: TCI, History Alive! Geography**

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 20-001D

History/Social Studies Textbook Adoption  
Grades Kindergarten through 12<sup>th</sup>

**WHEREAS**, the Sierra-Plumas Joint Unified School District Governing Board met in regular session on Tuesday, May 14, 2019; and

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Board of the Sierra-Plumas Joint Unified School District at the May 14, 2019, regular meeting of the Board, adopted the grades Kindergarten through Twelfth (12<sup>th</sup>) standards-aligned History-Social Studies Textbooks as follows:

Grades TK-5: Pearson My World, 2019 Edition

Grades 6-8: National Geographic/Cengage

Grades 9-12: McGraw Hill, Impact

Grade 9, Downieville Only: TCI, History Alive! Geography

and certified that they comply with State standards for students of the Sierra-Plumas Joint Unified School District and has adhered to all laws and regulations regarding the expenditure of instructional materials funding.

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board meeting held on May 14, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

VACANT:

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Jenny Gant, Clerk

EMPLOYMENT AGREEMENT  
BETWEEN  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT,  
SIERRA COUNTY BOARD OF EDUCATION,  
AND  
MERRILL M. GRANT, Ed.D.

1. TITLE

This Employment Agreement (“Agreement”) is made and entered into on May 14, 2019, between the Sierra-Plumas Joint Unified School District, hereinafter “District,” the Sierra County Board of Education, hereinafter “County Board”, and Merrill M. Grant, hereinafter “District Superintendent” and “County Superintendent”.

2. TERM

The District hereby employs Merrill M. Grant as District Superintendent for a term of three (3) years, commencing July 1, 2019, and ending June 30, 2022, subject to the terms and conditions hereinafter set forth.

3. SUPERINTENDENT’S DISTRICT DUTIES

District Superintendent shall serve as chief executive officer and secretary of the District Governing Board pursuant to Education Code Sections 35034 and 35035. The District Superintendent shall perform the duties of District Superintendent as prescribed by the laws of the State of California and Board Policy and shall carry out the directions, responsibilities, duties and policies of the District Governing Board listed in the job description known as the Sierra-Plumas Joint Unified School District Policy No. 207.1, Superintendent of Schools.

4. BASE SALARY

*District Superintendent*

The District shall pay District Superintendent a salary of One Hundred Thirty-Three Thousand Two Hundred Forty-Four dollars (\$133,244) for the term of this Agreement, excluding employer paid benefits, i.e. Worker’s Compensation, State Unemployment Insurance, OASDI and Medicare for the term of this Agreement. The salary reflects an increase of 2.5% over 2018/19 fiscal year. Said salary shall be payable in twelve (12) equal monthly payments payable on the last working day of each calendar month, with the first payment on July 31, 2019. When only a portion of any year or month is served, the District Superintendent’s salary shall be prorated to reflect such service. The District Superintendent’s daily rate shall be computed by dividing the annual salary by 191.25.

The District Governing Board reserves the right to modify the annual salary of the District Superintendent with the consent of the District Governing Board. Any adjustment in salary made during the term of this Agreement shall be in the form of an amendment to this Agreement and shall not be viewed as extending the term of this Agreement unless it so specifically states.

*County Superintendent*

The County Board shall pay the County Superintendent a salary of Twenty Six-Thousand, One Hundred Thirty Eight Dollars (\$26,138) for the term of this Agreement, excluding employer paid benefits, i.e. Worker's Compensation, State Unemployment Insurance, OASDI and Medicare for the term of this Agreement. The salary reflects a 2.5% increase over 2018/19 fiscal year. Said salary shall be payable in twelve (12) equal monthly payments payable on the last working day of each calendar month, with the first payment on July 31, 2019. When only a portion of any year or month is served, the County Superintendent's salary shall be prorated to reflect such service. The County Superintendent's daily rate shall be computed by dividing the annual salary by 33.75.

This particular provision shall survive Termination of District Employment pursuant to Paragraph 20, so long as Dr. Grant continues his position as the elected County Superintendent.

5. CREDENTIAL

It is agreed that the District Superintendent shall furnish to District throughout the duration of this Agreement a valid and appropriate credential issued by the California Commission on Teacher Credentialing to act as an administrator in the District.

6. COUNTY SUPERINTENDENCY

The District Superintendent agrees to serve as County Superintendent for the duration of this Agreement.

7. DISTRICT BENEFITS

During the term of this Agreement, the District Superintendent shall be entitled to receive from the District, all health, dental, vision, life and other fringe District-paid portion benefits provided administrative employees on a composite rate structure including and not necessarily limited to, Worker's Compensation, State Unemployment Insurance, OASDI and Medicare. The District shall assume eighty-five (85) percent of the District-paid portion premium costs of the benefits for the District Superintendent's annual health and welfare benefit premiums and the Sierra County Office of Education shall assume fifteen (15) percent of said costs subject to the District Superintendent's contributions.

8. DISTRICT WORK YEAR

The District Superintendent shall work eighty five (85) percent (191.25 days) on District matters for a total of District/County Superintendency of 225 days per annum to equal one (1.0) F.T.E. The District Governing Board and the District Superintendent prior to September 1 of each year shall mutually agree upon a calendar for the service days. As an exempt employee under the Fair Labor Standards Act, he shall be ineligible for either overtime pay or compensatory time off.

## 9. DISTRICT LEAVE BENEFITS

As a District employee:

- a) The District Superintendent shall be entitled to twelve (12) days of sick leave each District Agreement year, which may be accumulated from year to year.
- b) District Superintendent shall be entitled to the holidays defined in Education Code Section 37220 and granted by the District Board for all District employees and for any other holidays declared by the District Board for all employees; however the District Superintendent's actual workdays shall be 191.25.
- c) District Superintendent shall not be entitled to any days of District paid vacation.

Except in cases of illness or personal emergency, District Superintendent shall notify the District Board President one full day in advance of any absence from the District, which is to last more than two (2) consecutive working days. In cases of illness or personal emergency resulting in absence from the District for more than two consecutive working days, the District Superintendent shall inform the District Board President as soon as practicable. Except in cases of illness or emergency, absences from the District of more than four (4) consecutive working days shall be taken at a time agreeable to the Board President.

## 10. COUNTY WORK YEAR

County Superintendent shall work fifteen (15) percent (33.75 days of 225) of 1.0 F.T.E on County Board matters.

This particular provision shall survive Termination of District Employment pursuant to Paragraph 20, so long as Dr. Grant continues in his position as the elected County Superintendent.

## 11. COUNTY LEAVE BENEFITS

The County Superintendent shall not be entitled to sick leave, holidays, paid vacation or health and welfare benefits.

This particular provision shall survive Termination of District Employment pursuant to Paragraph 20, so long as Dr. Grant continues in his position as the elected County Superintendent.

## 12. EXPENSE REIMBURSEMENT

District shall reimburse the District Superintendent for all documented, reasonable, actual and necessary expenses incurred by him within the scope of his employment, in accordance with District Board Policy and administrative regulations as approved by the District Board within the budget for any expenses incurred by him within the scope of his employment and while representing the District.

For the purpose of maintaining and operating a personal vehicle to be used by Superintendent in connection with the services required of Superintendent under this Agreement, the Superintendent shall be entitled to a monthly vehicle allowance of Four-Hundred and Fifty dollars (\$450) for travel within Sierra County and funded by the County.

13. MEMBERSHIP AND DUES

The District shall pay membership fees and dues for the District Superintendent for the Association of California School Administrators (ACSA).

The District shall pay a membership fee to Rotary Club International (Loyalton Chapter) not to exceed \$120.00 annually and Rotary Club meeting meal expense.

14. COMMUNICATION DEVICES

The District shall provide a cellular/mobile telephone device and laptop computer for District Superintendent for his usage while in the performance of his duties for the duration of this Agreement. Said cellular/mobile telephone device and laptop computer shall be and remain exclusive property of the District throughout this Agreement.

15. PROFESSIONAL ACTIVITIES

District Superintendent shall endeavor to maintain and improve his professional competence. District shall pay for all reasonable and necessary expenses for such activities if the District Board has approved the activities in advance and funding for them is available in the annual budget.

16. OUTSIDE PROFESSIONAL ACTIVITIES

District Superintendent shall devote his time, attention and energy to the business of the District except as he may reasonably be engaged in carrying out his duties as County Superintendent. However, with the prior approval of the District Governing Board, District Superintendent may serve as a consultant, lecture, engage in writing activities and speaking engagements, and engage in other activities, which are short-term duration. If District Superintendent receives pay or an honorarium for such activities, District Superintendent shall utilize non-work days for the purpose of engaging in such activities. District Superintendent may only utilize workdays for such activities with prior approval of the District Board and in no event will the Board be responsible for any expenses attendant to the performance of outside activities.

17. GOALS AND OBJECTIVES

On or before August 1<sup>st</sup> of each year the District Governing Board and the Superintendent shall formally discuss the Superintendent-Board relationship, set the District goals and objectives for the upcoming year and mutually determine the specific Superintendent goals and objectives that support those District goals and objectives. The Board shall annually review the performance of the Superintendent as it relates to these goals and objectives.



## 18. EVALUATION

The District Governing Board shall annually evaluate and assess in writing the performance goals and objectives of the District Superintendent. The Board shall evaluate the District Superintendent in performing his duties for the District and shall assess the working relationships between the District Superintendent and the District Governing Board. The District Superintendent shall send a written reminder to the District Board of the evaluation process by March 1 of each year. The Board shall meet with the District Superintendent in closed session by May 1 of each year to discuss the evaluation. If the above notification has occurred and the evaluation was not completed, District Superintendent's performance shall be deemed to be satisfactory. The evaluation shall be based on the position description and mutually agreed upon duties and specified goals and objectives in accordance with the procedures authorized in District policies. The Board shall deliver the evaluation to the District Superintendent and place a copy in the Superintendent's personnel file. The District Superintendent's written comments, if any, shall be filed with the evaluation in a sealed envelope in the District Superintendent's personnel file and marked "Confidential: To Be Opened by Authorized Personnel Only." The Governing Board shall, if requested by the District Superintendent, within a reasonable time after the District Superintendent has heard or received the evaluation, meet to discuss the contents of the evaluation.

The Board shall notify the District Superintendent in writing whether he has performed, in the Board's judgment, satisfactorily or unsatisfactorily. If the Board concludes by majority, that the District Superintendent's performance is below satisfaction, within 30 days of the date of evaluation, the Board will identify in writing specific areas where improvement is required, provide written recommendations for improvement and notify the Superintendent that another evaluation will be conducted within six (6) months.

## 19. CONDITIONS OF REEMPLOYMENT

The Superintendent's Agreement shall be extended only by District Board action subsequent to evaluation of the Superintendent's performance and in accordance with Government Code Section 3511.2.

If the majority of the Board agrees that the Superintendent's over-all performance is standard or above, or in the absence of an evaluation by June 30, 2020, the Superintendent's Agreement will be extended one year, beginning July 1, 2020, under the same terms and conditions, and with the same schedule of compensation.

The Board may not hold a special meeting regarding the salary, salary schedule, or other form of compensation for any local agency executive. Rather, these issues must be addressed at a regularly scheduled Board meeting with 72 hours advance public notice.

Any Agreement executed or renewed between local agency and a local agency executive shall not provide for the following:

Government Code 3511.2

- (a) An automatic renewal of an Agreement that provides for an automatic increase in the level of compensation that exceeds a cost-of-living adjustment;

- (b) A maximum cash settlement that exceeds the amounts determined pursuant to Article 3.5 of Title 5.

## 20. TERMINATION OF AGREEMENT PRIOR TO FULFILLMENT

The District Governing Board action to terminate this Agreement prior to fulfillment, with or without cause, other than by mutual consent of the parties hereto shall require a super majority (80%) vote of the Governing Board.

- a. Mutual Agreement. This Agreement between the District Board and District Superintendent may be changed or terminated by mutual consent, provided, however, that the party seeking termination shall provide no less than sixty (60) days written notice to the other party. Additional amendments may be added to the Agreement by mutual consent of both parties at any time during the period of this Agreement.
- b. Disability or Incapacity. Should the District Superintendent be unable to serve in his District position due to a physical and/or mental condition(s), upon expiration of District Superintendent's sick leave entitlement as provided by statute and District policy plus an additional period of thirty (30) calendar days, this Agreement shall be deemed terminated. Such determination will be made upon receipt of a written evaluation by a licensed physician mutually designated and paid for by the District indicating the inability of the District Superintendent to further serve in his position of employment.

If District Superintendent is absent from his District duties for a period of thirty (30) calendar days or more, it is understood and agreed that the District Governing Board may appoint an Interim District Superintendent for the remainder of the period of District Superintendent's absence plus one week. The Interim District Superintendent shall perform all of the duties of the District's Superintendent and have all of the responsibilities of the position.

- c. Death of District Superintendent. This Agreement is automatically terminated upon the death of the County Superintendent.
- d. Discharge for Cause. Employment of District Superintendent pursuant to this Agreement may be terminated for cause. District Superintendent shall be given written notice of any matter allegedly constituting grounds for District termination for cause. Grounds for District termination for cause include, but are not limited to: (1) failure to substantially perform duties set forth in this Agreement; (2) the occurrence of any event which would justify revocation of a credential as set forth in Education Code Section 44420 *et seq.*; and (3) the occurrence of any event which would justify dismissal of a tenured certificated employee as set forth in Education Code Section 44932 *et. seq.* Prior to being terminated for cause from the District, District Superintendent shall be afforded the protection of procedural due process, including: the right to written notice of the charges before the full District Governing Board; the right to representation by counsel at his expense; the right to present witnesses and evidence on his behalf and to cross-examine witnesses presented against him; and the right to a decision based on the matters at the hearing and stating the grounds for any action. The hearing before the

District Governing Board shall be the District Superintendent's exclusive right to any hearing regarding District employment otherwise required by law.

In the event District Superintendent's District employment is terminated for cause, no further payment shall be made to District Superintendent under this Agreement, which shall be deemed terminated.

- e. Unilateral Termination. The District Governing Board may, at its option, unilaterally terminate employment as District Superintendent without cause in accordance with law and applicable Agreement provisions. If such a unilateral termination occurs, the District Superintendent shall be paid an amount equal to his monthly District salary multiplied by the number of months left on the unexpired term of the Agreement. If the unexpired term of the Agreement is more than 12 months, the maximum cash settlement shall be no greater than the Superintendent's monthly salary multiplied by 12. The cash settlement shall not include any noncash items which may be continued for the unexpired term of the Agreement up to 12 calendar months or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261) (AR4317.5 - Termination Agreements)

If the District Governing Board, including an administrator appointed by the Superintendent, terminates its contract of employment with the District Superintendent, the District Governing Board shall not provide a cash or noncash settlement to the District Superintendent in any amount if the District Governing Board believes, and subsequently confirms, pursuant to an independent audit, that the District Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

- f. Non-renewal. The District Governing Board may elect not to renew this Agreement for any reason and shall provide District Superintendent with written notice of this fact no later than sixty (60) days prior to the expiration of the Agreement.

## 21. GENERAL PROVISION

- a) Governing Law. This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California.
- b) Entire Agreement. This Agreement contains the entire agreement and understanding between the parties. It supersedes and replaces any prior agreement between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.

- c) Amendment. This Agreement may be amended at any time during the term of the Agreement. However, such amendment shall be in writing and is only effective with the mutual consent of the District Superintendent and the District Governing Board.
- d) Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.
- e) Attorney's Fees. Should legal action be brought in regard to this Agreement, the prevailing party shall be entitled to recovery of attorney's fees.

22. RETIREMENT SYSTEM

It is understood by the Parties to this Agreement that the effect of any improvement in compensation as well as the initiation date of such compensation as provided herein is reviewable by the California State Teachers Retirement System "STRS" for purposes of determining any District Superintendent's retirement benefits. It is further understood that such determination is not a matter of determination by the Parties but is a matter solely within the discretion of STRS based on STRS statutory and regulatory standards of which the Parties are aware and with which the Parties must fully comply.

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Patty Hall, President, Sierra County  
Board of Education

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Mike Moore, President, Governing Board  
Sierra-Plumas Joint Unified School District

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Merrill M. Grant, Ed.D, Superintendent