

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

April 10, 2018

**5:00PM CLOSED SESSION**

REGULAR SESSION Immediately following the 6:00pm meeting of the Sierra County Board of  
Education

Downieville School, 130 School St., Downieville, CA 95936

Videoconferencing will be available at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118.

*In the case of a technological difficulty at either school site, videoconferencing will not be available.*

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountvofficeofeducation.org> (Government Code 54957.5).*

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees, Superintendent Dr. Merrill Grant and Business Manager Nona Griesert will move into Closed Session to discuss the following item(s):

1. Government Code §54957.6, Conference with Labor Negotiators

Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent

Employee Organizations:

Represented Employees: Sierra-Plumas Teachers' Association

Unrepresented Employees: Classified Employees

Confidential Employees

Administrative Employees

Management Employees

The Board of Trustees will move into Closed Session to discuss the following item(s):

2. Government Code §54957, Public Employee Performance Evaluation – (Annual)

Title: Superintendent

F. RECESS TO SIERRA COUNTY BOARD OF EDUCATION MEETING

G. RECONVENE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING  
BOARD MEETING

H. REPORT OUT FROM CLOSED SESSION

I. INFORMATION/DISCUSSION ITEMS

1. Superintendent’s Report

- a. Loyalton High School self-study for Western Association of Schools and Colleges (WASC) accreditation
- b. Update on State of School Community Forums
- c. Variances (see table below)

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District
New	2017-18	6	Sierra	Placer
Renewal	2018-19	2	Sierra	Washoe
Renewal	2018-19	9	Sierra	Washoe
Renewal	2018-19	9	Sierra	Washoe
Renewal	2018-19	10	Sierra	Washoe
Renewal	2018-19	10	Sierra	Washoe
Renewal	2018-19	11	Sierra	Washoe

2. Business Report

- a. Account Object Summary-Balance from 07/01/2017 to 03/31/2018\*\*
- b. Seventh Month Enrollments for the 2017-2018 School Year\*\*

3. Staff Reports (5 minutes)

- a. Loyalton Elementary School
- b. Loyalton High School
- c. Downieville Schools

4. Board Members’ Report (5 minutes)

- 5. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
  - a. Current location
  - b. Videoconference location

J. CONSENT CALENDAR

- 1. Approval of minutes for the Regular Board Meeting held March 13, 2018\*\*
- 2. Approval of Board Report-Checks Dated 03/01/2018 through 03/31/2018\*\*
- 3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 03/31/2018. It is required per Education Code 35186 section (d) that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 03/31/2018.
- 4. Authorization for Out of State Travel/Conference Request to Salt Lake City, Utah, for Stephen Fillo, Downieville High School Teacher\*\*

K. ACTION ITEMS

1. New Business

- a. Approval of California Department of Education J-13 Report for 2017-2018 School Closures on March 16, 2018\* (Grant)  
The SCOE J-13 includes all school site closures because special education encompasses all campuses.
- b. Presentation of Loyalton High School self-study report for Western Association of Schools and Colleges (WASC) accreditation (Grant/Jones)

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- c. Board Policy AND Administrative Regulation 1312.3, Uniform Complaint Procedures, revision^^
- d. Administrative Regulation 3514.2, Integrated Pest Management, revision^^
- e. Board Policy AND Administrative Regulation 5022, Student and Family Privacy Rights, revision^^
- f. Board Policy AND Exhibit 5145.6, Parental Notifications, revision^^
- g. Board Policy 6162.5, Student Assessment, revision^^

L. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on May 8, 2018, at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118, beginning with Closed Session, as needed, at 5:00pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00pm.
- 2. Suggested Agenda Items
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_

M. ADJOURN



Dr. Merrill M. Grant, Superintendent

\*\* enclosed

\* handout

^^ County agenda backup

Balances through March						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,580,899.00	1,644,316.00	459,772.74	1,121,564.39	62,978.87
1105	Per Diem - Same Day Travel				42.00	42.00-
1115	Extra Duty Hourly	5,000.00	5,000.00		4,610.00	390.00
1120	Certificated Substitutes	23,161.00	34,994.00		36,285.00	1,291.00-
1300	Certificated Superv/Admin Sala	220,570.00	223,558.00	55,889.76	163,469.28	4,198.96
1310	Teacher In Charge/Head Teacher	16,000.00	16,000.00		1,000.00	15,000.00
1900	Other Certificated Salaries	39,850.00	39,850.00	9,962.40	29,887.20	.40
	<b>Total for Object 1000</b>	<b>1,885,480.00</b>	<b>1,963,718.00</b>	<b>525,624.90</b>	<b>1,356,857.87</b>	<b>81,235.23</b>
2100	Instructional Aides Salaries	165,947.00	233,502.00	63,465.16	121,267.83	48,769.01
2115	Inst. Aide Extra Duty		177.00		214.33	37.33-
2120	Instructional Aides Substitute		4,517.00		5,919.23	1,402.23-
2200	Classified Support Salaries	285,754.00	309,665.00	69,063.41	209,282.10	31,319.49
2201	Bus Driver	65,294.00	55,917.00	8,659.09	32,108.64	15,149.27
2205	Per Diem - Same Day Travel		33.00		33.00	.00
2215	Classified Extra Duty		2,881.00		4,811.54	1,930.54-
2220	Classified Support Substitute	5,405.00	35,000.00		33,843.74	1,156.26
2300	Classified Sup/Admin Salaries	88,827.00	88,357.00	21,666.75	65,945.25	745.00
2400	Clerical & Office Salaries	142,336.00	147,141.00	40,501.34	98,140.22	8,499.44
2420	Clerical & Office Sub Salaries		3,000.00		4,268.27	1,268.27-
2900	Other Classified Salaries	22,526.00	9,425.00	2,641.36	5,719.19	1,064.45
	<b>Total for Object 2000</b>	<b>776,089.00</b>	<b>889,615.00</b>	<b>205,997.11</b>	<b>581,553.34</b>	<b>102,064.55</b>
3101	State Teachers Retirement Syst	397,392.00	402,521.00	72,733.50	183,961.64	145,825.86
3102	State Teachers Retirement Syst	10,328.00	8,072.00			8,072.00
3201	Public Employees Retirement Sy		85.00		271.79	186.79-
3202	Public Employees Retirement Sy	105,737.00	105,926.00	26,609.04	75,607.41	3,709.55
3212	Pers Pickup-Classified Employe	5,785.00				.00
3302					279.99-	279.99
3311	OASDI-Certificated Positions	16,843.00-	4,653.00		1,183.00	3,470.00
3312	OASDI-Classified Positions	49,896.00	54,760.00	12,403.14	35,214.67	7,142.19
3321	Medicare-Certificated Position	24,300.00	25,965.00	6,676.23	18,146.46	1,142.31
3322	Medicare-Classified Positions	11,918.00	12,830.00	2,900.77	8,272.07	1,657.16
3401	Health & Welfare -Certificated	381,226.00	449,917.00	132,715.71	317,200.25	1.04
3402	Health & Welfare-Classified Po	154,119.00	215,156.00	58,060.41	159,027.72	1,932.13-
3501	State Unemployment Insurance-C	940.00	1,004.00	262.80	700.96	40.24
3502	State Unemployment Insurance-	420.00	451.00	102.92	331.09	16.99
3601	Workers' Compensation Insuranc	68,598.00	64,616.00	16,717.38	43,445.42	4,453.20

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2018, Period = 9, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through March						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
3602	Workers' Compensation Insuranc	31,954.00	30,373.00	6,867.57	19,367.46	4,137.97
3901	Other Benefits, Certificated P	48,000.00	45,224.00		45,223.08	.92
3902	Other Benefits, Classified Pos	18,516.00	17,537.00		9,310.00	8,227.00
	<b>Total for Object 3000</b>	<b>1,292,286.00</b>	<b>1,439,090.00</b>	<b>336,049.47</b>	<b>916,983.03</b>	<b>186,057.50</b>
4100	Textbooks	63,634.00	68,000.00		8,784.61	59,215.39
4200	Books Other Than Textbooks		5,500.00	104.86	5,087.55	307.59
4300	Class Mat'l and Supplies	32,064.00	47,436.00	6,042.52	21,183.72	20,209.76
4301	Class Consumable Mat'l	5,000.00	5,000.00	230.04	9,172.40	4,402.44-
4302	Class Paper/Toner	9,500.00	9,500.00	325.92	12,019.85	2,845.77-
4305	Other Student M&S	19,525.00	23,415.00	3,638.42	11,568.23	8,208.35
4320	Custodial Grounds Supplies	42,495.00	42,495.00	3,525.28	34,126.60	4,843.12
4330	Office Supplies	17,231.00	16,119.00	751.36	9,408.70	5,958.94
4350	Vehicle Maint. M&S	25,900.00	26,373.00	1,711.37	7,185.66	17,475.97
4351	Vehicle FUEL	25,525.00	25,525.00	13,195.31	15,473.26	3,143.57-
4399	M&S Misc -undesignated		40,000.00		1,000.00	39,000.00
4400	Non-Capital Equipment (Up to \$	33,741.00	88,327.00	26,175.96	78,071.69	15,920.65-
	<b>Total for Object 4000</b>	<b>274,615.00</b>	<b>397,690.00</b>	<b>55,701.04</b>	<b>213,082.27</b>	<b>128,906.69</b>
5100	Subagreement for Services	176,461.00	176,461.00	39,749.95	119,250.05	17,461.00
5200	Travel & Conferences	58,381.00	66,861.00	5,407.81	32,892.58	28,560.61
5300	Dues & Membership	9,026.00	9,063.00	634.40	9,033.20	604.60-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		58,693.15	3,613.15-
5510	Power	90,183.00	91,652.00	30,216.05	59,257.95	2,178.00
5520	Garbage	12,813.00	12,813.00	3,283.40	3,784.28	5,745.32
5530	Water	64,350.00	64,350.00	20,112.14	35,309.86	8,928.00
5540	Propane	65,000.00	65,000.00	12,995.44	31,626.29	20,378.27
5590	Miscellaneous Utilities	15,500.00	15,500.00	8,466.76	6,533.24	500.00
5600	Rentals, Leases & Repairs	106,450.00	106,558.00	36,687.52	62,080.20	7,790.28
5800	Services & Operating Expense	4,300.00	4,300.00	600.00	1,200.00	2,500.00
5810	Legal Expenses	7,078.00	7,078.00	4,584.00	416.00	2,078.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	17,000.00	17,000.00	4,000.00	13,300.00	300.00-
5860	Solid Waste Tax	12,161.00	12,161.00	2,973.49	8,948.80	238.71
5890	Contracts/Servic	445,552.00	534,316.00	160,249.97	341,121.05	32,944.98
5899	SCOE Interagency Reimburse			13,301.63	1,840.70	15,142.33-
5900	Communications	3,875.00	3,875.00		2,663.25	1,211.75
5910	Telephone-Monthly Service	17,252.00	17,252.00	3,405.20	4,246.51	9,600.29

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ESCAPE ONLINE

Balances through March						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00		225.22	.22-
	<b>Total for Object 5000</b>	<b>1,167,987.00</b>	<b>1,266,845.00</b>	<b>346,667.76</b>	<b>792,422.33</b>	<b>127,754.91</b>
6200	Building & Improvements	114,545.00	28,394.00			28,394.00
6400	Equipment	135,655.00	124,175.00		27,923.80	96,251.20
6500	Equipment Replacement	109,875.00	90,438.00	21,953.05	25,222.70	43,262.25
	<b>Total for Object 6000</b>	<b>360,075.00</b>	<b>243,007.00</b>	<b>21,953.05</b>	<b>53,146.50</b>	<b>167,907.45</b>
7110	Out-of-State Tuition	104,450.00	104,450.00			104,450.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	68,067.00	72,747.00			72,747.00
7619	Other Interfund Transfers Out	275,000.00	230,000.00		230,000.00	.00
	<b>Total for Object 7000</b>	<b>447,517.00</b>	<b>407,197.00</b>	<b>.00</b>	<b>230,000.00</b>	<b>177,197.00</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>6,204,049.00</b>	<b>6,607,162.00</b>	<b>1,491,993.33</b>	<b>4,144,045.34</b>	<b>971,123.33</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	70,721.00	73,892.00	24,881.94	48,454.31	555.75
2215	Classified Extra Duty		500.00		202.45	297.55
2220	Classified Support Substitute		1,000.00		1,056.50	56.50-
	<b>Total for Object 2000</b>	<b>70,721.00</b>	<b>75,392.00</b>	<b>24,881.94</b>	<b>49,713.26</b>	<b>796.80</b>
3202	Public Employees Retirement Sy	8,372.00	8,925.00	2,661.93	6,212.88	50.19
3312	OASDI-Classified Positions	4,224.00	4,515.00	1,494.55	2,970.72	49.73
3322	Medicare-Classified Positions	987.00	1,056.00	349.52	694.76	11.72
3402	Health & Welfare-Classified Po	17,537.00	17,458.00	5,260.98	12,196.48	.54
3502	State Unemployment Insurance-	36.00	38.00	12.44	24.81	.75
3602	Workers' Compensation Insuranc	2,648.00	2,499.00	827.53	1,644.88	26.59
	<b>Total for Object 3000</b>	<b>33,804.00</b>	<b>34,491.00</b>	<b>10,606.95</b>	<b>23,744.53</b>	<b>139.52</b>
4340	Food Service	9,011.00	9,011.00	2,731.51	2,371.76	3,907.73
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	54,580.00	12,699.44	36,551.16	5,329.40
	<b>Total for Object 4000</b>	<b>59,769.00</b>	<b>68,591.00</b>	<b>15,430.95</b>	<b>38,922.92</b>	<b>14,237.13</b>
5200	Travel & Conferences	710.00	710.00			710.00
5600	Rentals, Leases & Repairs	2,800.00	2,800.00	1,630.58	2,695.32	1,525.90-
5800	Services & Operating Expense	1,256.00	1,256.00	350.00		906.00
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	421.00	421.00			421.00

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ESCAPE ONLINE

Balances through March						Fiscal Year 2017/18
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 13 - Cafeteria (continued)</b>						
<b>Total for Object 5000</b>		<b>5,987.00</b>	<b>5,987.00</b>	<b>1,980.58</b>	<b>2,959.32</b>	<b>1,047.10</b>
<b>Total for Fund 13 and Expense accounts</b>		<b>170,281.00</b>	<b>184,461.00</b>	<b>52,900.42</b>	<b>115,340.03</b>	<b>16,220.55</b>
<b>Fund 40 - Dist Build</b>						
6200	Building & Improvements	75,000.00	75,000.00		15,294.80	59,705.20
6500	Equipment Replacement	200,000.00	430,000.00	294,075.60	165,353.40	29,429.00-
<b>Total for Fund 40, Expense accounts and Object 6000</b>		<b>275,000.00</b>	<b>505,000.00</b>	<b>294,075.60</b>	<b>180,648.20</b>	<b>30,276.20</b>
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00
<b>Total for Fund 73, Expense accounts and Object 5000</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>.00</b>	<b>.00</b>	<b>6,000.00</b>
<b>Total for Org 006 - Sierra-Plumas Joint Unified School District</b>		<b>6,655,330.00</b>	<b>7,302,623.00</b>	<b>1,838,969.35</b>	<b>4,440,033.57</b>	<b>1,023,620.08</b>

## ENROLLMENT BY SCHOOL MONTH 2017-2018

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
Ending 2016-2017	179	60	97	25	23	1	included in site #	385
1st Day 2017-2018	203	51	107	27	22	1	included in site #	411
2017 CALPADS	199	52	105	27	21	3	included in site #	407

	Month	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP/SDC	TOTAL
September	1	204	52	105	27	22	2	included in site #	412
October	2	204	52	105	28	22	2	included in site #	413
November	3	202	52	104	28	21	2	included in site #	409
December	4	203	52	104	29	21	3	included in site #	412
January	5	200	52	104	29	21	2	included in site #	408
February	6	200	52	103	27	21	2	included in site #	405
March	7	196	52	100	29	21	2	included in site #	400
April	8							included in site #	
May	9							included in site #	
June	10							included in site #	

2016-17	S-PJUSD	SCOE	Washoe
P2 ADA	361.33	1.7	15
2017-18	S-PJUSD	SCOE	Washoe
P1 ADA	387.09	2.65	16.31
P2 ADA			

Enrollment difference from June 9, 2017, to

March 23, 2018: +15

Long Term ISP: LES 8 LHS 4
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MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

March 13, 2018

Sierra County Office of Education, 109 Beckwith Rd, Loyalton CA 96118  
Teleconferenced to Downieville School, 130 School St, Downieville CA 95936

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A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 5:32pm.

B. ROLL CALL

PRESENT: Mike Moore, President  
\_\_\_\_\_, Vice President  
Sharon Dryden, Clerk (Vice President after item F.)  
Allen Wright, Member  
Patty Hall, Member  
Jenny Gant, Member (Clerk after item F.)

ABSENT: None

C. APPROVAL OF AGENDA

HALL/GANT

5/0

D. RECESS back to Sierra County Board of Education meeting at 5:55pm

E. RECONVENE Sierra-Plumas Joint Unified School District meeting at 6:35pm

F. BOARD ORGANIZATION

1. Appoint SPJUSD Vice President

HALL motioned to appoint Sharon Dryden as SPJUSD Vice President and fill Clerk position with Jenny Gant. Seconded by WRIGHT.

DRYDEN – aye

WRIGHT – aye

MOORE – aye

HALL – aye

GANT – aye

G. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report – GRANT

a. School Safety Update – carry over from County meeting discussion – want to get school leaders and students more involved with safety planning – commend school administrators for being involved and knowing the kids

MOORE: should look at bullet-proof glass and replacing doors; maintenance plan to enhance safety (glass and doors)

WRIGHT: look into film cover on windows for one-way looking

DRYDEN: Healthy Kids Survey 16-17 indicates kids feel safe here – how are we going to continue making them feel this way?

GANT: Counselors available?

- GRANT: Yes, but staffing issue for more hours available – can always use more; school administrators/teachers are mentoring/counseling students ongoing
- b. Report on Northern California Superintendents Meeting – GRANT: lots of time spent on school safety, state budget and federal advocacy
- c. Facilities Update – GRANT: heating elements; asphalt project meeting tomorrow; Downieville boiler being worked on as soon as school is out – averaging one major project per year among the school sites

2. Business Report

- a. Account Object Summary-Balance from 07/01/17 to 02/28/2018
- b. Sixth Month Enrollments for the 2017-2018 School Year
- c. Update on new phone system  
GRANT: safety enhancement – can PA all phones/campuses easily  
GRIESERT: battery backups received – can still run phones if power goes out

3. Staff Reports (5 minutes)

- a. Loyalton Elementary School – CERESOLA: assembly by Sierra Arts Council last week; 2<sup>nd</sup> trimester awards 3/16/18; basketball wrapped up for the year; sports banquet 3/26/18; gearing up for Science Night 3/29/18 and annual Art Show; Booster Club crab feed coming up – benefits the athletic teams at the high school
- b. Loyalton High School – JONES: busy time of year; assembly a couple weeks ago with student awards and recognitions – lots of great GPA numbers; beginning planning for courses for next year – getting feedback from both teachers and parents
- c. Downieville Schools – GRANT: Sierra Arts Council and Sierra Schools Foundation help make extra activities possible for students; basketball wrapped up; tennis and golf are spring sports

4. Board Members' Report (5 minutes)

- a. WRIGHT: attended early-release teachers meeting in DVL a couple weeks ago – everyone on task at addressing items for next year in classroom and attendance
- b. HALL: speech contest – daughter does well thanks to speech contest – good opportunity for students to help with public speaking skills

5. Public Comment

- a. Current location – no comment
- b. Videoconference location – no comment

H. CONSENT CALENDAR

- 1. Approval of minutes for the Regular Board Meeting held February 13, 2018
- 2. Approval of Board Report-Checks Dated 02/01/2018 through 02/28/2018
- 3. Approval of Assignment of John Smith, Downieville School 2017-2018 Varsity Boys Basketball Coach  
HALL/WRIGHT  
5/0

## I. ACTION ITEMS

### 1. New Business

- a. Approval of Safe Schools Plan, annual revisions (this plan can be found in its entirety on our website,

[http://www.sierracountyofficeofeducation.org/upload/?action=viewer&path=SCHOOL\\_SAFETY\\_PLAN/&file=2018\\_v.9\\_SAFE\\_SCHOOLS\\_PLAN.pdf](http://www.sierracountyofficeofeducation.org/upload/?action=viewer&path=SCHOOL_SAFETY_PLAN/&file=2018_v.9_SAFE_SCHOOLS_PLAN.pdf))

HALL motioned to approve plan with the same condition as in the County Meeting. Seconded by GANT.

5/0

- b. Approval of 2018-2019 School Calendar

WRIGHT/HALL

5/0

- c. Approval of 2017-2018 Second Interim Reports as of January 31, 2018

HALL/WRIGHT

GRIESERT: reported out on highlights of report – positive status

GRANT: things are good on paper, but need to keep discussions going for where we can decrease spending

MOORE: emphasized to public that the board is fully aware of where monies go – budgets will start to get tight

5/0

- d. Contract for Control System at Loyalton Elementary School

WRIGHT/HALL

GRANT: updated bid for heating/cooling system to enhance energy efficiency

5/0

- e. Discussion and possible approval of California School Boards Association Resolution for Full and Fair Funding – approved

WRIGHT/HALL

5/0

- f. Discussion and possible approval of Sierra County and SPJUSD Memorandum of Understanding with Holy Rosary Catholic Church and Holy Family Catholic Parish – approved

WRIGHT/HALL

GRANT: MOU regards plowing of church parking lot that students use for parking for the high school; county is paid for plowing school sites, so would like to continue having them include the church parking lot since students use for parking – county is paid for service

5/0

- g. Presentation from Curriculum Coordinator Megan Meschery

*\*\*PowerPoint attached with Minutes*

GRANT: highlights from teacher/staff development

MESCHERY: standards-based teaching and learning – College and Career Ready – plan and implement district-wide common teaching and learning practices that align with what we want students to do (skills) and know (content) for K-12

GRANT: great use of time for staff development – looking at daily interactions/relationships between students and teachers  
MESCHERY: big accomplishment – cohort teaching teams brought together collaborating around standards-based instruction; teachers receiving great/better support all around

8 District Goals for 2018-19 School Year *\*\*see PowerPoint attached*

MOORE: to clarify ELA stands for English Language Arts

MESCHERY: refocus on core purpose – Teaching and Learning

Opened up for questions:

PARENT in public: How will the Board support this plan/these goals?

MOORE: very dedicated and experienced board members here that pay attention and care about what's going on at every level

GRANT: Board addresses/takes care of functionality and infrastructure of facilities and staffing to make sure the focus is on Teaching and Learning for teachers and students

PARENT in public/DRYDEN: How are the goals assessed?

MESCHERY: test scores, student and parent surveys, involvement and awards from extra-curricular clubs/activities, etc.

Opening doors – more inclusive environment – site administrators spending more time visiting classes

TEACHER in public: appreciate Board/Superintendent efforts

h. Approval of Assignment of Brian Devlin, Loyalton Schools Plan Maintenance Worker, .5 FTE, 20 hours weekly, effective March 6, 2018

HALL/GANT

5/0

i. Approval of California Department of Education J-13 Report for 2017-2018 school closure days

HALL/GANT

5/0

## J. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on April 10, 2018 at Downieville School, 130 School St., Downieville, CA 95936 beginning with Closed Session, as needed, at 5:00pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00pm.
2. Suggested Agenda Items
  - a. Finish Superintendent Evaluation
  - b. Safe Schools Plan??

K. ADJOURN at 7:53pm

HALL/WRIGHT

5/0

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Jenny Gant, Clerk

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Dr. Merrill M. Grant, Superintendent

# The Journey to the Core!

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The Sierra-Plumas Joint Unified School District Plan for  
Standards-Based Instruction and Learning

# Start with “The Why”



Because the new standards K-12 are:

- **Rich in content and practice.** Students are doing and demonstrating learning, collaborating, and thinking critically and creatively.
- **Rigorous and incorporate the learning of *skills*** so students are **College & Career Ready**. Teach “real-life” skills to be successful.
- **Reflective of how students learn.** Socially and through a mix of discussion, deep-thinking activities, quiet reading, reflection, writing and lots of trial and error.

# “The Why Now?” for SPJUSD

- We are **starting from where we are**. Assessment data is now in our hands.
- It is the **right time** to design, plan and implement district-wide common teaching and learning practices that align with what we want students to be able to do (**skills**) and know (**content**) when they leave our care.
- A district approach to instruction K-12, using **teaching practices that we know work** will help our teachers feel part of an **educational team** with a common vision. **This is new for us!**
- The shift from the past era of No Child Left Behind to this New Era has been slow in coming, and we must move forward with **urgency, consistency and fidelity**.

# The What

- Common Core State Standards
- College and Career Readiness Standards
- Next Generation Science Standards (NGSS)
- New California History Framework and upcoming Standards

This is a lot to take on but we knew we had to start somewhere.

1. Deep Dive into the Standards.
2. Creation of Priority Standards.
3. Professional Development for Teachers in Best Practices.





# Our Vision: The What of SPJUSD

- The Department of Curriculum & Instruction envisions students who are **deeply engaged in their learning** and who **can analyze problems from many different angles and communicate effectively** in a 21st Century world to be **college and career ready**. It is committed to **ensuring educators and leaders feel supported in their efforts to improve** standards-based teaching and learning in an environment that **celebrates transformational instructional practices** reaching all students where they are academically, socially and emotionally.

# The How: The Mission & The Goals

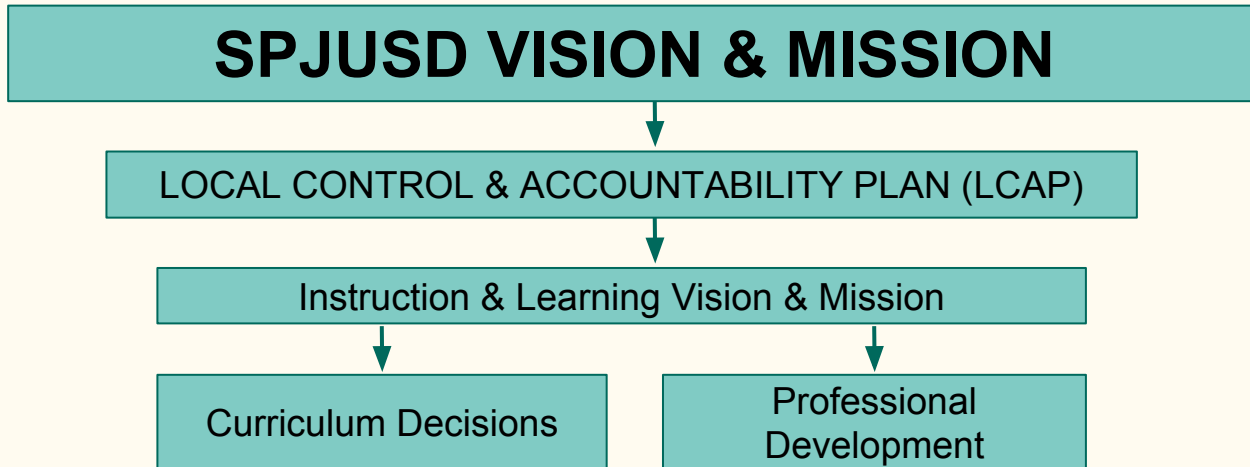
- **The mission is to provide teachers with the time, resources, training and encouragement** to meet their professional goals and continuous improvement as educators so as to transform the lives of their students through education.
  - **Strengthening teaching capacity and leadership** by providing **time** to analyze grade level and subject-specific state standards, **plan** successful standards-based lessons, **assess** what works, and **differentiate** instruction.
  - Ensuring teachers receive the **resources for collaboration** to create **priority standards** that can be taught within a viable curriculum.
  - Creating **teaching teams for collaboration, support and sharing** transformational instructional practices based on **formal and informal student data** and ways to ensure a safe and secure learning environment.
  - **Supporting teachers** and students as they **reflect on their learning for continual improvement and growth**.

# **The How: Superintendent's PD Plan**

- **Imbed “time” for collaboration within the certificated staff contract day.**
- **Curriculum Coordinator position re-established (more investment for 18-19)**
- **Internal accountability a “professional obligation”, not evaluation-based**
- **Better continuous feedback loop through Board, community, teaching staff, support staff, and students**
- **Continue the vocal narrative to work “from the classroom out” in all decisions we make in the Sierra-Plumas Joint Unified School District**

# Accomplishments We Can Celebrate

- The development of a clear Vision and Mission document for Teaching and Learning that aligns with SPJUSD's vision and mission and LCAP goals. This document informs a structure for making instructional decisions, clarifying leadership roles and guiding resource allocation, professional development and accountability.





# Accomplishments We Can Celebrate

- Teachers have received new **curriculum and instruction support from district instructional leaders (Superintendent, site principals, curriculum coordinator) and one-on-one support from an in-house person** who can assist them where needed.

**Provide** ideas, mentorship, direction, guidance, goal-setting, leadership and accountability.



**Gain** confidence, knowledge, strategies, frameworks, and security knowing what is expected of us as professionals.  
**Share** with others.

# 8 District Goals for 2018-2019 School Year

1. **Analyze data** from last year (CAASPP Scores, Teacher and Student Surveys, Stakeholder Interviews, LCAP Goals and Community Forum Input) **to decide focus areas** in Instruction and Learning districtwide.
2. Continue with **Priority Standards and Scope** of Instruction decisions in ELA, Mathematics, and Science.
3. Begin to train teachers on how to use **Proficiency Scales** districtwide.
4. **Research, assess and adopt social studies** Curriculum based on new California framework.

# 8 District Goals for 2018-2019 School Year

5. Meet with **Science team K-12** to begin developing a plan for **training and curriculum around NGSS**.
6. Encourage teachers to **continuously improve their craft by organizing professional development workshops (based on teacher and student needs)** in the use of researched-based instructional strategies for **greater student engagement in the classroom and overall academic achievement**.
7. Continue to **train teachers to use educational technology** as a tool for teaching and learning.
8. Create an **accountability plan for instruction and learning (Roles & Responsibilities)**.



# And Back to “The Why.” The Why We’re Here...



**QUESTIONS?**

Checks Dated 03/01/2018 through 03/31/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082276	03/11/2018	AMERIGAS	01-5540	PROPANE	5,235.08	
			01-5899	PROPANE	96.06	5,331.14
00082277	03/11/2018	AMS.NET C/O FREMONT BANK	01-5899	CISCO SWITCHES	325.20	
			01-6500	CISCO SWITCHES	975.60	1,300.80
00082278	03/11/2018	BSN SPORTS	01-4305	Football Equipment	339.94	
				Helmets	749.83	1,089.77
00082279	03/11/2018	CAROLINA BIOLOGICAL SUPP. CO	01-4300	BioKits Station Kit		174.19
00082280	03/11/2018	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,372.99	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.57	3,582.56
00082281	03/11/2018	COMMERCIAL APPLIANCE	13-5600	DIAGNOSE WALK-IN FREEZER		890.00
00082282	03/11/2018	EDUCATIONAL RESOURCE SERVICES	01-5200	REGISTRATION	254.00	
			01-5899	REGISTRATION	508.00	762.00
00082283	03/11/2018	FLY HIGH TRAMPOLINE PARK	01-5200	SPIRIT POINTS TRIP		308.00
00082284	03/11/2018	HARBOR FREIGHT TOOLS	01-4300	TOOLS		229.18
00082285	03/11/2018	HILTON SACRAMENTO	01-5200	HOTEL ACCOMODATIONS	109.06	
			01-5899	HOTEL ACCOMODATIONS	109.06	218.12
00082286	03/11/2018	INLAND SUPPLY	01-4320	Custodial Supplies		189.83
00082287	03/11/2018	K 12 MANAGEMENT DBA FUELED	01-5890	ONLINE COURSES		175.00
00082288	03/11/2018	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00082289	03/11/2018	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	5,755.47	
			01-5899	ELECTRIC - LOYALTON SITES	290.02	6,045.49
00082290	03/11/2018	LOYALTON BOOSTER CLUB	01-4305	FUEL REIMBURSEMENT		159.38
00082291	03/11/2018	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		625.88
00082292	03/11/2018	MIKE MOORE	01-5200	MILEAGE	27.25	
			76-9576	H/W REIMBURSEMENT	753.47	780.72
00082293	03/11/2018	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		15.00
00082294	03/11/2018	NASCO	01-4301	Ceramic Supplies		342.77
00082295	03/11/2018	OFFICE DEPOT	01-4302	Ink		174.40
00082296	03/11/2018	PLUMAS COUNTY GLASS	01-4320	Glass	180.18	
			01-5890	Glass	10.00	190.18
00082297	03/11/2018	PLUMAS COUNTY SPECIAL DISTRICTS ASSOCIATION	01-5300	MEMBERSHIP DUES		20.00
00082298	03/11/2018	QUILL CORPORATION	01-4330	Office supplies		79.31
00082299	03/11/2018	SCHOOL SPECIALTY	01-4300	supplies		24.11
00082300	03/11/2018	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		82.50
00082301	03/11/2018	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/01/2018 through 03/31/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082302	03/11/2018	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	728.20	
			01-5899	GARBAGE SERVICE	19.80	748.00
00082303	03/11/2018	SIERRA HARDWARE	01-4320	Misc items for school maintenance		113.21
00082304	03/11/2018	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES	38.68	
			13-4340	BANK SERVICE FEES	84.98	123.66
00082305	03/11/2018	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	13,250.00	
			01-5890	TRANSPORTATION	2,083.34	15,333.34
00082306	03/11/2018	STAPLES ADVANTAGE	01-4301	Classroom supplies	109.36	
			01-4330	OFFICE SUPPLIES	58.58	
				School supplies	362.99	
			01-5899	OFFICE SUPPLIES	19.53	550.46
00082307	03/11/2018	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES	1,970.26	
			13-8221	COMMODITIES	1,837.66-	132.60
00082308	03/11/2018	TRI COUNTY SCHOOLS INS. GR.	01-3902	MAR 2018 HEALTH INSURANCE	1,330.00	
			01-9535	MAR 2018 HEALTH INSURANCE	11,392.00	
			76-9576	MAR 2018 HEALTH INSURANCE	74,336.98	87,058.98
00082309	03/11/2018	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	26.31	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	1,285.48	1,311.79
00082310	03/23/2018	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		99.99
00082311	03/23/2018	AT&T	01-5890	PHONE SERVICES	37.31	
			01-5899	PHONE SERVICES	18.54	
			01-5910	PHONE SERVICES	375.96	431.81
00082312	03/23/2018	BIG CERAMIC STORE LLC C/O VERTANA GROUP LLC	01-4301	Supplies		269.98
00082313	03/23/2018	CALIF COACHES ASSOC.	01-5300	Coaches membership		200.00
00082314	03/23/2018	CSADA	01-5200	CSADA Conference		400.00
00082315	03/23/2018	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		2,205.00
00082316	03/23/2018	LOYALTON BOOSTER CLUB	01-4305	FUEL REIMBURSEMENT	567.98	
			01-4399	SCOREBOARD	1,000.00	1,567.98
00082317	03/23/2018	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMP		21,225.50
00082318	03/23/2018	PACIFIC GAS & ELECTRIC COMPANY	01-5510	ELECTRIC		2,721.27
00082319	03/23/2018	RESERVE ACCOUNT	01-5899	POSTAGE	125.00	
			01-5900	POSTAGE	375.00	500.00
00082320	03/23/2018	QUILL CORPORATION	01-4330	OFFICE SUPPLIES		50.37
00082321	03/23/2018	RAY MORGAN COMPANY	01-4330	staples for copier	75.40	
			01-5600	COPIER AGREEMENT	337.07	
				COPIER MAINT. LHS/LES	415.55	
			01-5899	COPIER AGREEMENT	75.13	903.15

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**Checks Dated 03/01/2018 through 03/31/2018**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00082322	03/23/2018	RIDDEL ALL AMERICAN SPORTS CORP	01-5600	RECONDITIONING OF FOOTBALL EQUIP		72.43
00082323	03/23/2018	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00082324	03/23/2018	SIERRA VALLEY HOME CENTER	01-4300	MISC AG SUPPLIES	54.73	
			01-4320	CUSTODIAL & MAINT. SUPPLIES	176.14	
				MAINT. SUPPLIES	354.02	
				Router	321.73	
			01-4350	MISC. BUS SUPPLIES	74.84	981.46
00082325	03/23/2018	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		32.00
00082326	03/23/2018	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		171.49
00082327	03/23/2018	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	339.44	
			01-4351	BUS FUEL	2,503.19	
				FUEL FOR MAINTENANCE	151.21	
			01-5200	Fuel for Ag	305.48	
			01-5899	Fuel for Maintenance	44.79	3,344.11
<b>Total Number of Checks</b>					<b>52</b>	<b>163,978.41</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	47	64,617.21
13	Cafeteria Fund	5	3,045.25
76	Warrant/Pass Though (payroll)	3	96,315.95
Total Number of Checks		<b>52</b>	163,978.41
Less Unpaid Sales Tax Liability			.00
<b>Net (Check Amount)</b>			<b>163,978.41</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT / SIERRA COUNTY OFFICE OF EDUCATION

109 Beckwith Road, P.O. Box 955, Loyalton, CA 96118  
 Tel: (530) 993-1660 Fax: (530) 993-0828

REQUEST FOR TRAVEL/CONFERENCE APPROVAL

PURCHASE ORDER REQUIRED FOR EACH EXPENSE CLAIM

Prepayment Required  Yes  No (Unless you indicate a prepayment is necessary, no prepayment will be sent)  
 Date Due: \_\_\_\_\_ To: \_\_\_\_\_

Employee: Stephen Fillo Date of Request: 3/23/2018

SCHOOL	Date(s) of Activity
<u>Downieville</u>	<u>May 10-12, 2018</u>

Destination: Orem, Utah - Utah Woodworking Symposium (facility you are visiting and city)

Funding Program: Perkins

Purpose of Activity: To acquire new ideas for woodturning proj.

How will attendance benefit the District's educational program(s)? new projects for students; increa. use of wood shop facilities

THE FOLLOWING CLAIMS REQUIRE A PURCHASE ORDER EACH. PLEASE ATTACH A COPY WITH THIS FORM.

TRANSPORTATION: <input type="checkbox"/> District Vehicle <input checked="" type="checkbox"/> Personal <input type="checkbox"/> Other <u>car share 350</u> Est. Miles <u>170</u> x \$.54/mile = \$ <u>91.80</u>	
(Mileage will only be paid when a School/District vehicle is not available. Must submit mileage log with claims form)(rate effective 1/1/2016)	
PER DIEM: <u>5</u> Breakfast x \$10.00 = \$ <u>50</u> <u>5</u> Lunch x \$11.00 = \$ <u>55</u> <u>4</u> Dinner x \$18.00 = \$ <u>72</u>	PARKING: <u>5</u> Days x \$15 = \$ <u>75</u>
Per Diem is taxable income, unless it meets the overnight travel rules.	Taxi/Shuttle: <u>2</u> Trips x \$36 / Trip = \$ <u>72</u>
REGISTRATION FEE: \$ <u>299</u>	ORGANIZATION CONDUCTING ACTIVITY: <u>Utah woodturning Symposium</u>
(Attach completed copy of ENTIRE Registration Form)	
REGISTRATION HAS BEEN MADE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO REGISTRATION FORM NEEDS TO BE MAILED: <input type="checkbox"/> YES <input type="checkbox"/> NO	
LODGING: Hotel name and address: <u>La Quinta Inn, Orem, Utah</u> Tele: <u>801-226-0440</u>	
Dates: <u>05/09/2018 - 05/13/2018</u> Confirmation #: <u>3433267799</u>	
Total cost including all taxes per night \$ _____ x <u>4</u> nights = Total cost of lodging \$ <u>372.17</u>	

NOTE: HOTEL ACCOMMODATION INFORMATION AND COMPLETED REGISTRATION FORM MUST BE ATTACHED OR REQUEST WILL BE RETURNED!

\*\*\*SUBSTITUTE REQUIRED: yes PROGRAM TO CHARGE: Perkins

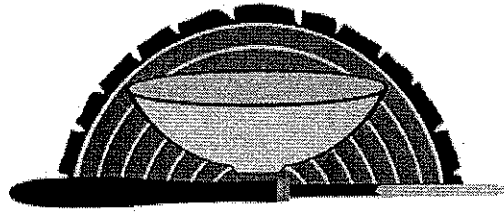
- After approval by the site administrator, employees must follow these steps:
- Employees are responsible for their own registration, hotel and travel arrangements and any changes thereto. If an employee does not cancel in an appropriate amount of time to secure a refund, the employee will be responsible for covering the cost.
  - A purchase order must be attached for each request.
  - Each person requesting an activity is to submit this form to their administrator at least four weeks prior to proposed date of departure or registration deadline.
  - This form, a copy of registration, all required purchase orders, and any backup documentation must be submitted to the District Office - three weeks prior - to date of departure or registration deadline.

CURRICULUM COUNCIL APPROVAL DATE: \_\_\_\_\_

APPROVAL		
Authorizing Agent	Signature	Date
ADMINISTRATOR:		
SUPERINTENDENT:		

Total Estimated Cost = \$ 1,500.00

**39<sup>th</sup>**  
Annual



May 10-12, 2018  
UCCU Events Center  
Utah Valley University  
Orem, UT

# UTAH WOODTURNING SYMPOSIUM

## Mark Your Calendar

Make plans May 10-12th to be part of the highly acclaimed Utah Woodturning Symposium! Engage with today's top professionals and up-and-coming woodturners in a friendly, informal learning environment. With over 80 demonstrations to choose from and a full schedule of special events, there is something for everyone!

## Interact with Demonstrators

- Richard Findley     • Stuart Mortimer     • Eli Avisera
- Bob Fehlau         • Kelly Dunn             • Dennis Paullus
- Doug Schneider     • Anthony Harris       • Mike Mahoney
- Pat & Peggy Bookey • Vernon Liebrant     • *and many more!*

## Be Entertained

- Instant Gallery**     Display, sell or buy works by demonstrators and participants alike - all submissions are welcome!
- Banquet Dinner & Live Auction**     Enjoy a superb dinner with friends and have fun during this fast-paced, thrilling auction. *Banquet Dinner Ticket included with Registration. Extra tickets \$35 each.*
- Silent Auction &**     Donate, bid, or buy to help raise funds for *Raffle the Kip Christensen Youth Scholarship.*
- Pen Turning Demo Area**     Learn the latest pen making techniques, tips and tricks from top professionals.
- Swap Meet**             Buy, barter or trade...here, everything goes! Space is limited; reserve your lot online for a minimal fee.

## Want to Register or Learn More?

Visit us online at  
**www.utahwoodturning.com**

for Safe and Secure Easy Online Registration  
and Symposium Information

- Demonstrator Bios & Photo Gallery
- Symposium Schedule & Demo Area Map
- Demonstration Descriptions
- Answers to Frequently Asked Questions
- Instant Gallery Guidelines
- Utah Woodturning Symposium History and Contact Info
- Hotel & RV Park Recommendations
- Travel Information & Directions
- Special Event Info
- How to Purchase Extra Banquet Dinner Tickets & Swap Meet Lots
- Much, Much, More!

## Register Today!

Registering online at [www.utahwoodturning.com](http://www.utahwoodturning.com) is the easiest and fastest way to reserve your spot at this year's symposium. You may also detach the lower portion of this form and register by mail. Registration is available on site May 10th beginning at 8:00 am. However, space is limited and availability is not guaranteed.

*Registration fee covers all conference sessions, special events, and materials. Banquet Dinner Ticket included with registration except for Single Day Individual Registration.*

↓ (detach lower portion and mail in) ↓

## 2018 Utah Woodturning Symposium Registration Form

Participant Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Mobile Phone Number \_\_\_\_\_

Spouse/Dependent Name *if applicable* \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZipCode \_\_\_\_\_  
Email Address \_\_\_\_\_

### 2016 Registration Fees

*Early Registration to April 30 - Late Registration from May 1  
Includes Friday Evening Banquet Dinner Ticket*

Individual Participant	Early \$299	Late \$335
Student Participant <small>Valid full-time i.d. required - Under age 25 only</small>	Early \$185	Late \$225
Spouse/Dependent	\$185	
Extra Banquet Ticket	\$35	
Single Day Individual Participant*	\$100	

\*Does NOT include Friday Evening Banquet Ticket

### Registration Total

\$ \_\_\_\_\_ Check No. \_\_\_\_\_

### Debit or Credit Card

Visa, American Express, Master Card Expiration \_\_\_\_/\_\_\_\_

\_\_\_\_\_

Name on Card: \_\_\_\_\_

Mail with payment to: Utah Woodturning Symposium  
7121 Cherry Tree Lane, SLC, UT 84121

When purchasing a symposium t-shirt in size: S M L XL 2X 3X



Thank you for your purchase!



Reno/Tahoe, NV - RNO to Salt Lake City, UT - SLC

**Air**

Confirmation #LQOSRB

**Reno/Tahoe, NV - RNO to Salt Lake City, UT - SLC**  
 Wednesday, May 9, 2018 - Sunday, May 13, 2018

**EarlyBird Check-In**  
Automatic check in before our traditional 24-hr check-in. [Add it now](#)

**Air Total: \$380.00**

**Amount Paid**  
**\$380.00**

**Trip Total**  
**\$380.00**

MAY 9  
**WED**

**05/09/18 - Salt Lake City**

**AIR**

**AIR**




**Reno/Tahoe, NV - RNO to Salt Lake City, UT - SLC**  
 05/09/2018 - 05/13/2018

**Confirmation #**  
**LQOSRB**

**Adult Passenger(s)**  
 STEPHEN FILLO

**Rapid Rewards #**  
 1058543275

Subscribe to Flight Status Messaging

Travel Date	Flight Segments			Flight Summary
DEPART MAY 9 WED	<b>09:55 AM</b>	Depart <b>Reno/Tahoe, NV (RNO)</b> on Southwest Airlines	Flight #820 <small>Southwest</small>	<b>Wednesday, May 9, 2018</b>  Travel Time 3 h 55 m (1 stop, includes 1 plane change) Wanna Get Away
	<b>11:25 AM</b>	Arrive in San Diego, CA (SAN)	 WiFi available	
	<b>12:00 PM</b>	Change  to Southwest Airlines in San Diego, CA (SAN)	Flight #823 <small>Southwest</small>	
	<b>02:50 PM</b>	Arrive in <b>Salt Lake City, UT (SLC)</b>	 WiFi available	



Travel Date	Flight Segments		Flight Summary
RETURN MAY 13 SUN	10:25 AM	Depart Salt Lake City, UT (SLC) on Southwest Airlines	Flight #3928 Southwest
	10:45 AM	Arrive in Las Vegas, NV (LAS)	WiFi available
	01:20 PM	Change to Southwest Airlines in Las Vegas, NV (LAS)	Flight #1442 Southwest
	02:40 PM	Arrive in Reno/Tahoe, NV (RNO)	WiFi available
			<b>Sunday, May 13, 2018</b> Travel Time 5 h 15 m (1 stop, includes 1 plane change) Wanna Get Away

**What you need to know to travel:**

**Check-in:** Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied boarding compensation.

**No Show Policy:** If you are not planning to travel on any portion of this itinerary, please cancel your reservation at least 10 minutes prior to the scheduled departure of your flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining unused Wanna Get Away funds will be forfeited. All remaining unused Business Select and Anytime funds will be converted to reusable travel funds for the originally ticketed Passenger only. If you no show your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of reusable travel funds under the name of the traveler(s).

**Applying Travel Funds:** In the event your travel plans change and you need to apply travel funds to future trips, please make note of your confirmation number. Customers calling Southwest to request a refund or to research travel funds for a specific ticket must provide their confirmation number, ticket number or flight information (date, origin and destination).

**Prohibition of Multiple/Conflicting Reservations:** To promote seat availability for our Customers, Southwest prohibits multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing conflicting or overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, without advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that it believes, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively cancelled reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will have the amount applied from the gift card held as travel funds for use by the Customer on a future Southwest Airlines flight.

**Booking with Rapid Reward Points:**

When booking with Rapid Rewards points, your point balance may not immediately update in your account.

**PRICE: ADULT**

Trip	Routing	Fare Type   View Fare Rules	Fare Details	Quantity
Depart	RNO-SAN-SLC	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> <li>No Change Fees (applicable fare difference applies)</li> <li>Reusable Funds (nontransferable - no name changes allowed)</li> <li>Nonrefundable unless purchased with Points</li> </ul>	1
Return	SLC-LAS-RNO	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> <li>No Change Fees (applicable fare difference applies)</li> <li>Reusable Funds (nontransferable - no name changes allowed)</li> <li>Nonrefundable unless purchased with Points</li> </ul>	1

**Subtotal \$380.00**  
**Fare Breakdown**

Carry-on Items: 1 bag + 1 small personal item are free, [see full details](#).  
 Checked Items: First and second bags are free, [size and weight limits apply](#).

Bag Charge \$0.00

**Air Total:**  
**\$380.00**

Gov't taxes & fees now included

# La Quinta Hotel Reservation for STEPHEN FILLO arriving 05/09/2018



La Quinta Reservations <reservations@laquinta.com>

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Steve Fillo v

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**Your Reservation Confirmation No:** 3233267799

OREM UNIVERSITY PARKWAY UT IS

521 W. University Parkway

OREM, UT 84058

1-801-226-0440

**Your Name:** STEPHEN FILLO

**Check-In Date:** 05/09/2018

**Check-In Time:** 15:00

**Check-Out Date:** 05/13/2018

**Check-Out Time:** 12:00

**Number of Rooms:** 1

**Room Type:** One King Bed

**There is a rate change during your stay.**

**Date Range: 05/09/2018 - 05/10/2018**

**Nightly Rate: 75.00 USD**

**Date Range: 05/10/2018 - 05/12/2018**

**Nightly Rate: 89.00 USD**

**Date Range: 05/12/2018 - 05/13/2018**

**Nightly Rate: 79.00 USD**

(Does not include all applicable taxes or fees)

**Estimated Total w/Tax: 372.17 USD**

(Taxes are estimated, subject to change prior to arrival, and do not include additional fees required by the selected hotel)

**IF YOU HAVE TO CANCEL**

Reservations must be cancelled prior to the cancellation policy deadline specified at the time of booking to avoid penalty fees. Please call the hotel at 1-801-226-0440 to verify the policy for your stay or cancel if necessary. For reservations cancelled within the stated cancellation policy period that include free night(s) redeemed with La Quinta Returns points, you must contact the La Quinta Returns Service Center at 1-800-642-4258 to have your points restored to your account.

**Map & Directions**

**Driving directions:**

I-15: exit 269-University Pkwy. 1/2 mile east.

**Book Now**

**Go to LQ.com**

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