

**AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**
Immediately following the 6:00 pm meeting of the Sierra County Board of Education
July 11, 2017

Video conferencing will not be available.

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

- A. CALL TO ORDER
(Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. FLAG SALUTE
- E. INFORMATION/DISCUSSION ITEMS
 - 1. Superintendent's Report
 - a. SmartWatt Change Order #1**
 - b. Downieville Boiler Project
 - c. Summer Maintenance

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District
New	2016-17	1	Sierra	Washoe
Renewal	2016-17	9	Sierra	Tahoe/Truckee
Renewal	2016-17	5	Sierra	Tahoe/Truckee
Renewal	2016-17	1	Sierra	Tahoe/Truckee

- 2. Business Report
 - a. Account Object Summary-Balance from 07/01/16 to 7/30/2017**
 - b. Tenth Month Enrollments for the 2016-2017 School Year**
- 3. Staff Reports (5 minutes)
- 4. Board Members' Report (5 minutes)
- 5. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
 - a. Current location
 - b. Videoconference location

CONSENT CALENDAR

- 1. Approval of the minutes of the Regular Board meeting held June 13, 2017**
- 2. Approval of Board Report – Checks Dated 6/01/2017 through 6/30/2017**

Sierra-Plumas Joint Unified School District
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3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending June 30, 2017. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending June 30, 2017. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the 2016-2017 school year.*
4. Approval of Consolidated Application for 2017-2018**
5. Approval for Superintendent to Enter into a Service Agreement with California School Boards Association**

F. ACTION ITEMS

1. New Business

- 1617-211 Acknowledgement of Parent Request for Postponement of *Consideration of Expulsion Hearing* to August 8, 2017, Downieville, CA, per Ed Code 48918(a) (Moore)
- 1617-212 Adoption of Resolution No. 18-001, Budget Transfer** (Griesert)
- 1617-213 Acceptance of Letter of Retirement from Hannah Tomatis, Administrative Assistant, Retirement Date Effective: December 31, 2017 (**under separate cover)
- 1617-214 Authorization to fill Administrative Assistant position, 1.0 FTE (Grant)
- 1617-215 Approval of Appointment of Joshua Boli, Social Science Teacher, Downieville School, effective 8/24/2017, 1.0 FTE (Grant)
- 1617-216 Acceptance of notice of resignation from Laurie Petterson, instructional aide, Loyalton Elementary, effective June 30, 2017
- 1617-217 Authorization to fill instructional aide position, Loyalton Elementary, 3.0 hours daily, .5 FTE (2.5 hours classroom aide and 1/2 hour morning playground supervision)
- 1617-218 Approval of assignment of Laurie Petterson Transitional Kindergarten/Kindergarten, Loyalton Elementary, effective August 24, 2017, 1.0 FTE
- 1617-219 Approval of Appointment of Michelle Clemo, Bus Driver, effective August 24, 2017, .35 FTE (Grant)
- 1617-220 Acceptance of Notice of Resignation from Sharon Hastings, Bus Driver, effective July 3, 2017 (**under separate cover)
- 1617-221 Authorization to fill Bus Driver position, .59 FTE (Grant)
- 1617-222 Public Hearing to announce the adoption of the Declaration of Need for Fully Qualified Educations for the 2017-2018 school year** (Grant)

- 1617-222 Approval of Declaration of Need for Fully Qualified Educators for the 2017-2018 school year. *A diligent search to recruit fully prepared teacher(s) was made and an insufficient number of certificated persons met the Sierra-Plumas Joint Unified School District's employment criteria for the position(s)***
- 1617-223 Approval of the CBEST Waiver for Substitute Teachers *(The Sierra-Plumas Joint Unified School District has been unable to recruit enough day-to-day substitute teachers who have not had an opportunity to take and pass all sections of the California Basic Educational Skills Test (CBEST). The District anticipates employing no greater than five (5) day-to-day substitutes on variable term CBEST waivers for the 2017-2018 school year*
- 1617-224 Approval of Agricultural Career Technical Incentive Grant** (Jones/Grant)
- 1617-225 Amend Previously Adopted Minutes of the May 9, 2017 Sierra-Plumas Joint Unified School District Governing Board Meeting**

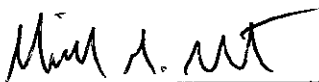
APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)

- 1617-226 Administrative Regulation 5145.3, Nondiscrimination/Harassment**
- 1617-227 Board Policy 6142.93, Science Instruction**
- 1617-228 Board Policy 6145, Extracurricular and Cocurricular Activities**
- 1617-229 Board Policy and Administrative Regulation 6145.2, Athletic Competition**
- 1617-230 Board Policy and Administrative Regulation 6178.1, Work-Based Learning**

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 11, 2017, at Downieville School, 130 School St., Downieville, CA 95936, beginning with Closed Session at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.
2. Suggested Agenda items

H. ADJOURN



Dr. Merrill M. Grant, Superintendent

**enclosed

*handout

^^County agenda backup

smartwatt

CHANGE ORDER

Project Name: Downieville Boiler Replacement Change Order #: 1
 Project Number: 182868 Date: 6/26/2017
 Change Order Name: Credit for Execution of Construction Contract

Remarks:

Item	Description	Quantity	Unit Price	Total Price
1	Credit for Execution of Construction Contract		\$ (21,944.00)	\$ (21,944.00)
2			\$ -	\$ -
3			\$ -	\$ -
4			\$ -	\$ -
5			\$ -	\$ -
6			\$ -	\$ -
7			\$ -	\$ -
8			\$ -	\$ -
9			\$ -	\$ -
10			\$ -	\$ -
Total			\$ -	\$ (21,944.00)

The original Contract Sum \$ 65,194.00
 Net change by previously authorized change orders \$ -
 The Contract Sum prior to this change order \$ 65,194.00
 The Contract Sum will be increased/decreased/unchanged by this Change order in the amount of \$ (21,944.00)
 The Contract Sum including this Change Order will be \$ 43,250.00
 The Contract Time will be increasing/decreasing /unchanged by days
 The date of Substantial Completion as of the date of this Change Order

Accepted By:

SmartWatt Inc.

Sierra Plumas

Kimberly B. Wight
 Signed

Michelle M. MT
 Signed

6-26-17
 Date

7/5/17
 Date

Balances through June						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,553,875.00	1,492,223.00		1,512,749.03	20,526.03-
1105	Per Diem - Same Day Travel		18.00		18.00	.00
1115	Extra Duty Hourly		8,760.00		9,520.00	760.00-
1120	Certificated Substitutes	22,589.00	42,080.00		43,430.00	1,350.00-
1300	Certificated Superv/Admin Sala	215,062.00	215,102.00		216,924.36	1,822.36-
1310	Teacher In Charge/Head Teacher	16,002.00	10,000.00		10,000.00	.00
1900	Other Certificated Salaries	38,115.00	38,115.00		38,877.60	762.60-
	Total for Object 1000	1,845,643.00	1,806,298.00	.00	1,831,518.99	25,220.99-
2100	Instructional Aides Salaries	176,965.00	169,555.00		173,632.25	4,077.25-
2200	Classified Support Salaries	289,512.00	293,830.00		295,035.28	1,205.28-
2201	Bus Driver	56,298.00	44,899.00		55,695.20	10,796.20-
2205	Per Diem - Same Day Travel		53.00		157.00	104.00-
2220	Classified Support Substitute	7,062.00	12,989.00		12,128.33	860.67
2300	Classified Sup/Admin Salaries	82,241.00	82,759.00		84,550.08	1,791.08-
2400	Clerical & Office Salaries	136,355.00	137,121.00		139,559.84	2,438.84-
2900	Other Classified Salaries	23,729.00	21,386.00		21,641.42	255.42-
	Total for Object 2000	772,162.00	762,592.00	.00	782,399.40	19,807.40-
3101	State Teachers Retirement Syst	299,139.00	347,212.00		204,033.81	143,178.19
3102	State Teachers Retirement Syst	5,450.00	6,825.00		1,751.22	5,073.78
3201	Public Employees Retirement Sy	8,031.00	8,071.00		8,326.94	255.94-
3202	Public Employees Retirement Sy	84,436.00	85,384.00		86,452.95	1,068.95-
3212	Pers Pickup-Classified Employe	5,644.00	5,588.00		5,703.30	115.30-
3311	OASDI-Certificated Positions	4,963.00	5,151.00		4,720.88	430.12
3312	OASDI-Classified Positions	46,533.00	45,722.00		46,361.78	639.78-
3321	Medicare-Certificated Position	25,557.00	24,298.00		23,947.22	350.78
3322	Medicare-Classified Positions	11,112.00	10,776.00		11,066.27	290.27-
3401	Health & Welfare -Certificated	352,373.00	404,782.00		407,226.78	2,444.78-
3402	Health & Welfare-Classified Po	138,921.00	149,005.00		151,173.69	2,168.69-
3501	State Unemployment Insurance-C	1,340.00	947.00		1,850.32	903.32-
3502	State Unemployment Insurance-	541.00	390.00		388.77	1.23
3601	Workers' Compensation Insuranc	71,835.00	66,767.00		66,166.23	600.77
3602	Workers' Compensation Insuranc	29,823.00	28,366.00		29,248.96	882.96-
3901	Other Benefits, Certificated P	72,354.00	45,224.00		47,662.84	2,438.84-
3902	Other Benefits, Classified Pos		14,819.00		14,993.88	174.88-
	Total for Object 3000	1,158,052.00	1,249,327.00	.00	1,111,075.84	138,251.16

Balances through June						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
4100	Textbooks	100,000.00	104,861.00		104,662.54	198.46
4200	Books Other Than Textbooks			5,376.12	88.64	5,464.76-
4300	Class Mat'l and Supplies	26,973.00	34,014.00	1,070.86	22,581.71	10,361.43
4301	Class Consumable Mat'l	5,000.00	5,000.00		9,831.84	4,831.84-
4302	Class Paper/Toner	9,500.00	9,500.00		9,758.68	258.68-
4305	Other Student M&S	21,825.00	23,515.00		19,294.11	4,220.89
4320	Custodial Grounds Supplies	42,495.00	42,495.00	3,610.37	46,340.51	7,455.88-
4330	Office Supplies	16,492.00	17,231.00	338.97	11,188.82	5,703.21
4350	Vehicle Maint. M&S	25,900.00	25,900.00	290.96	5,653.38	19,955.66
4351	Vehicle FUEL	25,525.00	25,525.00	439.75	19,545.34	5,539.91
4400	Non-Capital Equipment (Up to \$	30,148.00	27,311.00		73,929.10	46,618.10-
	Total for Object 4000	303,858.00	315,352.00	11,127.03	322,874.67	18,649.70-
5100	Subagreement for Services	176,461.00	176,461.00		146,557.75	29,903.25
5200	Travel & Conferences	44,642.00	75,948.00	4,233.18	46,447.08	25,267.74
5300	Dues & Membership	1,327.00	6,068.00		9,160.60	3,092.60-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		53,030.85	2,049.15
5510	Power	90,183.00	90,183.00		86,148.26	4,034.74
5520	Garbage	12,813.00	12,813.00	563.86	5,238.86	7,010.28
5530	Water	64,350.00	64,350.00	5,147.49	38,894.23	20,308.28
5540	Propane	65,000.00	65,000.00		38,153.44	26,846.56
5590	Miscellaneous Utilities	15,500.00	15,500.00		8,798.86	6,701.14
5600	Rentals, Leases & Repairs	94,512.00	106,450.00	32,693.44	38,882.63	34,873.93
5800	Services & Operating Expense	2,500.00	4,300.00	150.00	1,850.00	2,300.00
5810	Legal Expenses	7,078.00	7,078.00		11,998.50	4,920.50-
5812	Board Election Expense	2,500.00	2,500.00		323.78	2,176.22
5840	Audit Expense	17,000.00	17,000.00	6,000.00	11,000.00	.00
5860	Solid Waste Tax	12,161.00	12,161.00		10,794.84	1,366.16
5890	Contracts/Servic	437,634.00	447,395.00	135,999.02	305,261.95	6,134.03
5899	SCOE Interagency Reimburse			378.46	7,441.76	7,820.22-
5900	Communications	3,875.00	3,875.00		2,953.07	921.93
5910	Telephone-Monthly Service	17,252.00	17,252.00	1,642.36	5,358.84	10,250.80
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00
	Total for Object 5000	1,124,893.00	1,184,439.00	186,807.81	828,295.30	169,335.89
6200	Building & Improvements		114,545.00	26,878.19	152,860.81	65,194.00-
6400	Equipment	129,944.00	138,600.00		93,564.13	45,035.87

Balances through June						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
6500	Equipment Replacement	209,420.00	109,875.00		14,780.00	95,095.00
	Total for Object 6000	339,364.00	363,020.00	26,878.19	261,204.94	74,936.87
7110	Out-of-State Tuition	104,450.00	104,450.00		6,248.25-	110,698.25
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun	200,000.00				.00
7616	Trans fr Gen Fund to Cafeteria	61,553.00	61,553.00			61,553.00
7619	Other Interfund Transfers Out	300,000.00	275,000.00			275,000.00
	Total for Object 7000	666,003.00	441,003.00	.00	6,248.25-	447,251.25
	Total for Fund 01 and Expense accounts	6,209,975.00	6,122,031.00	224,813.03	5,131,120.89	766,097.08
Fund 13 - Cafeteria						
2200	Classified Support Salaries	70,610.00	69,751.00		72,834.80	3,083.80-
3202	Public Employees Retirement Sy	7,635.00	7,128.00		7,292.80	164.80-
3312	OASDI-Classified Positions	4,377.00	3,937.00		4,128.04	191.04-
3322	Medicare-Classified Positions	1,024.00	919.00		965.46	46.46-
3402	Health & Welfare-Classified Po	13,840.00	13,773.00		13,772.74	.26
3502	State Unemployment Insurance-	49.00	35.00		36.38	1.38-
3602	Workers' Compensation Insuranc	2,746.00	2,468.00		2,588.80	120.80-
	Total for Object 3000	29,671.00	28,260.00	.00	28,784.22	524.22-
4340	Food Service	7,924.00	9,011.00		4,829.36	4,181.64
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	45,758.00		52,545.05	6,787.05-
	Total for Object 4000	58,682.00	59,769.00	.00	57,374.41	2,394.59
5200	Travel & Conferences		710.00		1,473.61	763.61-
5600	Rentals, Leases & Repairs	2,279.00	2,800.00		3,672.07	872.07-
5800	Services & Operating Expense	1,256.00	1,256.00	21.28	288.28	946.44
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	121.00	421.00		288.63	132.37
	Total for Object 5000	4,456.00	5,987.00	21.28	5,986.59	20.87-
	Total for Fund 13 and Expense accounts	163,419.00	163,767.00	21.28	164,980.02	1,234.30-
Fund 40 - Dist Build						
6200	Building & Improvements	300,000.00	75,000.00			75,000.00
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00

Balances through June						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Total for Fund 40, Expense accounts and Object 6000		500,000.00	275,000.00	.00	.00	275,000.00
Fund 73 - Bechen						
5800	Services & Operating Expense	6,000.00	6,000.00		6,000.00	.00
Total for Fund 73, Expense accounts and Object 5000		6,000.00	6,000.00	.00	6,000.00	.00
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,879,394.00	6,566,798.00	224,834.31	5,302,100.91	1,039,862.78

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
June 13, 2017
Downieville School, 130 School St., Downieville, CA 95936
Teleconferenced to Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

A. CALL TO ORDER

President MOORE called the meeting to order at 7:01 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Patty Hall, Vice President
Mr. Allen Wright, Clerk
Mr. Tim Driscoll, Member
Ms. Sharon Dryden, Member

ABSENT: None

C. APPROVAL OF THE AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opened for any public comments regarding the Closed Session items.

E. CLOSED SESSION

The Board of Trustees and Superintendent Dr. Merrill M. Grant moved in to closed session to discuss the following item:

1. Government Code §54957.6, Conference with Labor Negotiators
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent
Employee Organizations:
Unrepresented Employees: Superintendent

F. RETURN TO OPEN SESSION

G. RECONVENE SIERRA COUNTY BOARD OF EDUCATION MEETING, Item H

H. REPORT OUT FROM CLOSED SESSION

I. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report
 - a. Graduation Activities were discussed
 - b. Presentation of Teaching and Learning/Professional Development Vision for the SPJUSD by Megan Meschery, Curriculum Coordinator,, hoping for focus on "Teaching with Intention!"
 - c. Approved: Request for Allowance of Attendance Because of Emergency Conditions for Downieville Schools
 - d. Sierraville Nomination for Historical Registry
 - e. Transportation Personnel Additional Duties

Sierra-Plumas Joint Unified School District
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- f. Interdistrict Variance Requests
2. Business Report
 - a. Account Object Summary-Balance from 07/01/16 to 4/30/17
 - b. Ninth Month Enrollments for the 2016-2017 School Year
 - c. CDE Second Interim Positive Certification Letter
3. Staff Reports (5 minutes)

Tom Jones, Site Administrator of Loyalton High School, reported on a fun and successful graduation/22 students/20 plan on attending college/1 military. Scholarships: \$250,000. Facility: preparations to repair/replace flooring/install improved security cameras.

Andrea Ceresola, Site Administrator of Loyalton Elementary School, spelling bee/Olympics (first)/lazer light show/ picnic

Dr. Merrill Grant, Superintendent and Site Administrator of Downieville School. Enrollment is stabilized to approximately 40.
4. Board Members' Report (5 minutes)
 - a. Health & Welfare Insurance Report
 - b. WRIGHT: Inspected and discovered that school grounds look nice throughout the county
 - c. DRISCOLL: Stated it was an honor and pleasure to give out Diplomas
 - d. DRYDEN: Participated in Mock Interviews and other activities and witnesses the accomplishments of our students
5. Public Comment –opened at 7:22 pm and closed without comment

J. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held May 9, 2017
2. Approval of Board Report – Checks Dated 5/1/17 through 5/31/17
3. Authorization for Superintendent to amend agreement with School Pathways, LLC
4. Authorization for Superintendent to enter into an Agreement with School Services of California
5. Approval of Joanna Haug, Site Tech Coordinator, Loyalton Elementary School, 2016-17 School Year
6. Approval of assignment of 2017-2018 Extra Duty Athletic Coaches
7. Approval of assignment of 2017-2018 Extra Duty Non-Athletic positions
HALL/DRISCOLL
5/0

K. ACTION ITEMS

1. Unfinished Business and General Orders

- 1617-188 Authorization to Enter into an Agreement with Dr. Merrill M. Grant, Superintendent, Term: 7/1/2017 to 6/30/2020
DRISCOLL motioned to increase the superintendent's salary by 2% and add one year extension to 2020. HALL seconded.
- | | |
|----------|-----|
| HALL | AYE |
| DRISCOLL | AYE |
| WRIGHT | AYE |
| MOORE | NO |

Sierra-Plumas Joint Unified School District
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DRYDEN NO
Motion passed.

2. New Business

- 1617-189 Presentation and Board Decision related to Task Order #2/ SmartWatt Energy, Inc. for Downieville Boiler Project (MSA#152153)
Funding: \$148,000 financing toward the boiler can be funded by Prop 39; \$200,000 currently budgeted from District account; \$230,000 remains to be funded. Discussion ensued on the viability of the school, the needs of the students, the sustainability of the community. WRIGHT is concerned that the funding may be withdrawn if there is no forward motion on the district's part.
WRIGHT moved to accept Task Order #2 of SmartWatt Energy, Inc., for the Downieville Boiler Project
HALL seconded.
5/0
- 1617-190 Adoption of Resolution No. 16-011, Method of Absence Verification
DRISCOLL/HALL
HALL AYE
DRISCOLL AYE
WRIGHT AYE
MOORE AYE
DRYDEN AYE
5/0
- 1617-191 Adoption of the 2017-2018 Local Control and Accountability Plan
WRIGHT/HALL
5/0
- 1617-192 Adoption of the 2017-2018 Budget and the Criteria & Standards Report
DRISCOLL/HALL
5/0
- 1617-193 Approval of Assignment of Adrienne Anila, Mathematics Teacher, Loyalton High School, effective August 24, 2017, 1.0 FTE
WRIGHT/HALL
5/0
- 1617-194 Approval of Augustine Corcoran, Assigned to Loyalton High School, Social Science Teacher, effective August 24, 2017, 1.0 FTE
DRISCOLL/HALL
5/0
- 1617-195 Authorization to fill Social Science Position, 1.0 FTE, Downieville School
WRIGHT/HALL
5/0
- 1617-196 Approval of Assignment of Katrina Bosworth, K-3 Teacher, Downieville School
HALL/WRIGHT
5/0

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- 1617-197 Authorization to fill Transitional Kindergarten/Kindergarten Position, 1.0 FTE, Loyalton Elementary
DRISCOLL/HALL
5/0
- 1617-198 Authorization to fill Bus Driver Position, .35 FTE
DRISCOLL/HALL
5/0
- 1617-199 Approval of Transportation Safety Plan, Revision, June, 2017
WRIGHT/DRISCOLL
5/0
- 1617-200 Authorization for Superintendent to enter into Amendment No. 5 to Agreement No. 2009-30D with Sierra Transportation for the term 7/1/2017 to 6/30/2019
WRIGHT/HALL
5/0
- 1617-201 Authorization for Superintendent to enter into an Agreement with Holy Family Parish
DRISCOLL/HALL
5/0
- 1617-202 Approval of Expulsion Plan, Triennial Review (backup provided by email and available online at sierracountyofficeofeducation.org)
DRISCOLL/HALL
5/0

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)
DRISCOLL motioned to approve Items 1617-203 through and including 1617-210.
HALL seconded.
5/0

- 1617-203 Board Policy/Administrative Regulation 1312.3, Uniform Complaint Procedures, revision
- 1617-204 Board Policy 1340, Access to District Records, revision
- 1617-205 Board Policy 2121, Superintendent's Contract, Revision
- 1617-206 Administrative Regulation 4112.22, Staff Teaching English Learners, revision
- 1617-207 Administrative Regulation 4161.1/4361.1, Personal Illness/Injury Leave, revision
- 1617-208 Administrative Regulation 4261.1, Personal Illness/Injury Leave, revision
- 1617-209 Approval of Board Policy 5030, Student Wellness, revision
- 1617-210 Board Policy 9012, Board Member Electronic Communications, revision

L. ADVANCED PLANNING

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting

1. Next Regular Board Meeting will be held on July 11, 2017, at Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.
2. Suggested Agenda items
 - a. Closed session for Consideration of Expulsion

M. ADJOURN

8:21 pm
DRISCOLL/HALL
5/0

Allen Wright, Clerk

Dr. Merrill M. Grant, Superintendent

ENROLLMENT BY SCHOOL MONTH 2016-2017

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
Ending 2015-2016	181	63	87	22	21	9	included in site #	383
1st Day 2016-2017	177	57	97	26	23	1	included in site #	381
2016 CALPADS	173	→	155	23	23	2	included in site #	376

Month	1	2	3	4	5	6	7	8	9	10
September	179	57	97	23	23	3	3	included in site #		382
October	176	59	98	23	24	3	3	included in site #		383
November	173	60	98	23	23	3	3	included in site #		380
December	173	60	98	23	23	3	3	included in site #		380
January	177	59	98	22	24	3	3	included in site #		383
February	178	59	100	24	23	3	3	included in site #		387
March	178	59	99	24	23	3	3	included in site #		386
April	178	60	99	24	23	3	3	included in site #		387
May	179	60	97	25	23	4	4	included in site #		388
June	179	60	97	25	23	1	1	included in site #		385

2015-16	S-PJUSD	SCOE	Washoe
P2 ADA	362.36	0	11.26
2016-17	S-PJUSD	SCOE	Washoe
P1 ADA	360.66	1.73	14.87
P2 ADA	361.33	1.70	15.00

Enrollment difference from June 10, 2016, to

June 9, 2017: +2

Long Term ISP: LES 9 LHS 2

SCOE P-2: Extended Year .85 Special Day Class .85

Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081637	06/09/2017	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		104.82
00081638	06/09/2017	ASBESTOS SCIENCE TECHNOLOGIES	01-5890	MOLD TESTING		2,282.25
00081639	06/09/2017	AT&T	01-5890	PHONE SERVICES ALL SITES	35.73	
			01-5899	PHONE SERVICES ALL SITES	18.59	
			01-5910	PHONE SERVICES ALL SITES	373.47	427.79
00081640	06/09/2017	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		32.72
00081641	06/09/2017	B & C TRUEVALUE HOME CENTER	01-4320	Maintenance Supplies		342.92
00081642	06/09/2017	B&H PHOTO-VIDEO REMITTANCE PROCESSING CENTER	01-4300	Video Equipment	212.21	
				Unpaid Sales Tax	13.68-	198.53
00081643	06/09/2017	CALIFORNIA ASSOC. FFA ANGIE MILES, FINANCIAL SERVICE	01-4300	Leadership Packets		34.00
00081644	06/09/2017	CENTRAL SANITARY SUPPLY	01-4320	custodial		25.71
00081645	06/09/2017	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,383.57	
			01-5899	WATER AND SEWER - LOYALTON SITES	213.10	3,596.67
00081646	06/09/2017	AP EXAMS AP PROGRAM	01-5890	AP Exams		4,616.00
00081647	06/09/2017	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING	468.75	
			01-5899	ALARM MONITORING	26.25	495.00
00081648	06/09/2017	DEMCO, INC.	01-4305	Library Supplies		174.76
00081649	06/09/2017	DIRECT DIGITAL CONTROLS, INC.	01-6500	CONTROL SYSTEM UPGRADE		14,780.00
00081650	06/09/2017	DISNEYLAND RESORT GROUP RESERVATION	01-5200	POWERSCHOOL UNIVERSITY HOTEL		698.49
00081651	06/09/2017	EMPLOYMENT DEVELOPMENT DEPARTM	01-3501	1ST QTR QTR LOCAL EXPERIENCE CHARGE	128.40	
			01-3502	1ST QTR QTR LOCAL EXPERIENCE CHARGE	4.43	132.83
00081652	06/09/2017	GIRAFFE, INC	01-5890	Graduation Decor		1,000.00
00081653	06/09/2017	GRAY ELECTRIC CO.	01-5600	ALARM SERVICE CALL		300.06
00081654	06/09/2017	HUNT & SONS, INC.	01-5590	Heating oil		489.82
00081655	06/09/2017	RICHARD JAQUEZ	01-5200	MILEAGE		29.85
00081656	06/09/2017	JOSTENS	01-4300	Caps & Gowns	478.23	
			01-4305	Diplomas	247.22	725.45
00081657	06/09/2017	K 12 MANAGEMENT INC.	01-5890	ISP PROGRAM	1,096.00	
				ONLINE COURSES	525.00	1,621.00
00081658	06/09/2017	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00081659	06/09/2017	LES SCHAWB TIRE CENTER	01-4350	VEHICLE SERVICE		52.19
00081660	06/09/2017	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	4,128.62	
			01-5899	ELECTRIC - LOYALTON SITES	143.59	4,272.21
00081661	06/09/2017	MADONNA INN	01-5200	CATA CONF HOTEL		931.56

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081662	06/09/2017	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		1,057.86
00081663	06/09/2017	MIKE MOORE	76-9576	H/W REIMBURSEMENT		687.32
00081664	06/09/2017	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		50.00
00081665	06/09/2017	MULCH DIRECT	01-4320	PLAYGROUND MULCH		1,796.00
00081666	06/09/2017	NORTHAM DISTRIBUTING, INC.	13-4340	CAFE FOOD/SUPPLIES	158.05	
			13-4700	CAFE FOOD/SUPPLIES	926.62	1,084.67
00081667	06/09/2017	NWN CORPORATION	01-5890	PROFESSIONAL SERVICES		1,940.00
00081668	06/09/2017	OLIVER WORLDCLASS LABS	01-4400	REPLACEMENT PROJECTOR		925.52
00081669	06/09/2017	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Estimated Electrical		2,197.45
00081670	06/09/2017	POWERSCHOOL GROUP LLC	01-5200	POWERSCHOOL REGISTRATION		4,400.00
00081671	06/09/2017	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		402.22
00081672	06/09/2017	DOWNIEVILLE PTO	01-5890	LCAP MEAL		63.73
00081673	06/09/2017	RAY MORGAN COMPANY	01-4330	Staples for Copy Machine	75.40	
			01-5600	COPIER MAINT. LHS/LES	456.51	531.91
00081674	06/09/2017	SAFETY PLAY, INC	01-4320	PLAYGROUND SIGNS	28.73	
				Unpaid Sales Tax	.73-	28.00
00081675	06/09/2017	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		300.00
00081676	06/09/2017	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		28.60
00081677	06/09/2017	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH		289.50
00081678	06/09/2017	INTERMOUNTAIN DISPOSAL, INC.	01-5520	COTTAGE GARBAGE SERVICE	496.10	
			01-5899	GARBAGE SERVICE	9.90	506.00
00081679	06/09/2017	SIERRA HARDWARE	01-4320	Misc Supplies		162.40
00081680	06/09/2017	SIERRA VALLEY HOME CENTER	01-4300	MISC AG SUPPLIES	10.77	
			01-4320	CUSTODIAL & MAINT. SUPPLIES	28.92	
				MAINT. SUPPLIES	54.75	
				ROOF REPAIR	608.08	
			01-5600	SHED PROJECT	361.59	
			01-9210	MISC AG SUPPLIES	99.32	1,163.43
00081681	06/09/2017	SIERRA-PLUMAS JOINT UNIFIED	01-5200	REGISTRATION	289.00	
			01-5890	BANK SERVICE FEES	355.90	644.90
00081682	06/09/2017	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	18,511.73	
			01-5890	TRANSPORTATION	3,055.53	21,567.26
00081683	06/09/2017	SMARTWATT ENERGY, INC	01-6200	BOILER DESIGN	21,343.31	
				LIGHTING	71,709.75	
			01-9515	BOILER DESIGN	1,067.17-	

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ESCAPE ONLINE

Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081683	06/09/2017	SMARTWATT ENERGY, INC	01-9515	LIGHTING	3,585.49-	88,400.40
00081684	06/09/2017	STAPLES ADVANTAGE	01-4301	classroom supplies	262.86	
			01-4302	OFFICE SUPPLIES	899.77	
			01-4330	OFFICE SUPPLIES	27.01	1,189.64
00081685	06/09/2017	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES	1,874.14	
			13-8221	COMMODITIES	1,767.54-	106.60
00081686	06/09/2017	TERMINIX PROCESSING CENTER	01-5890	PEST CONTROL -LES/LHS		112.00
00081687	06/09/2017	TRI COUNTY SCHOOLS INS. GR.	01-9535	JUNE 2017 HEALTH INSURANCE	11,805.00	
			76-9576	JUNE 2017 HEALTH INSURANCE	64,836.66	76,641.66
00081688	06/09/2017	U.S. BANK	01-4300	Adobe Creative Cloud	59.98	
				TASELS	15.72	
			01-4305	AED Supplies	341.06	
			01-4330	ADOBE PRO SUBSCRIPTION	11.25	
				SMARTBOARD BULBS	345.67	
				WEBSITE/DOMAIN REG/ANTIVIRUS	10.94	
			01-5890	WEBSITE/DOMAIN REG/ANTIVIRUS	9.05	
			01-5899	ADOBE PRO SUBSCRIPTION	3.74	
				FAUCET FOR SP ED BUILDING	143.68	
				Unpaid Sales Tax	23.79-	917.30
00081689	06/09/2017	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	433.37	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	2,001.01	2,434.38
00081690	06/09/2017	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		116.90
00081691	06/09/2017	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	1,395.32	
				Fuel for Field Trips	106.24	
			01-4351	BUS FUEL	2,062.49	
				FUEL FOR MAINTENANCE	352.54	
			01-5200	CURRIC COORD FUEL TO DVL	16.82	
				Fuel	314.37	
				FUEL FOR MAINTENANCE	215.67	4,463.45
00081692	06/09/2017	WHITE CAP	01-5600	SHED PROJECT		2,185.76
00081693	06/09/2017	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE		20.06
00081694	06/30/2017	AMERIGAS	01-5540	PROPANE		1,461.00
00081695	06/30/2017	AT&T	01-5890	PHONE SERVICES ALL SITES	35.63	
			01-5899	PHONE SERVICES ALL SITES	18.07	
			01-5910	PHONE SERVICES ALL SITES	268.82	322.52
00081696	06/30/2017	DALLAS MIDWEST	01-4400	Replacement Tables		1,635.71
00081697	06/30/2017	DEMCO, INC.	01-4305	Supplies		226.70

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ESCAPE ONLINE

Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081698	06/30/2017	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		110.60
00081699	06/30/2017	AMY FILIPPINI	01-4300	MISC GREENHOUSE/GARDEN SUPPLIES		399.22
00081700	06/30/2017	STEPHEN FILLO	01-5200	TRAVEL REIMBURSEMENT		1,109.38
00081701	06/30/2017	GAYNOR TELESYSTEMS, INC	01-5600	PHONE SYSTEM REPAIR		75.00
00081702	06/30/2017	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	3,754.36	
			01-5899	ELECTRIC - LOYALTON SITES	114.43	3,868.79
00081703	06/30/2017	SIERRA-PLUMAS JOINT USD FFA	01-5200	Advisor Fees	100.00	
				ALA/MFE	100.00	
				Room Reimbursement	409.88	609.88
00081704	06/30/2017	MIKE MOORE	01-5200	PER DIEM AND MILEAGE		26.75
00081705	06/30/2017	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		22.50
00081706	06/30/2017	NORTHAM DISTRIBUTING, INC.	13-4700	CAFE FOOD/SUPPLIES		24.53
00081707	06/30/2017	OFFICE DEPOT	01-4320	BOOKCASE		304.69
00081708	06/30/2017	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Estimated Electrical		2,537.30
00081709	06/30/2017	PLACER COUNTY OFFICE OF EDUCATION	01-5200	ADMIN COACH MILEAGE		265.36
00081710	06/30/2017	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT		95.81
00081711	06/30/2017	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	503.60	
			01-5899	GARBAGE SERVICE	9.90	513.50
00081712	06/30/2017	SIERRA VALLEY HOME CENTER	01-4320	MAINT. SUPPLIES	192.81	
				MISC CUSTODIAL.MAINT SUPPLIES	130.26	
				ROOF REPAIR	376.69	
			01-4350	MISC. BUS SUPPLIES	22.60	722.36
00081713	06/30/2017	SIERRA-PLUMAS JOINT UNIFIED	01-5200	DISCOVERY MUSEUM ADMISSION	405.00	
			01-5890	BANK SERVICE FEES	185.51	590.51
00081714	06/30/2017	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	5,195.41	
			01-5890	TRANSPORTATION	1,666.90	6,862.31
00081715	06/30/2017	SINGLETON AUMAN PC	01-5840	PROFESSIONAL AUDIT SERVICES		1,700.00
00081716	06/30/2017	SMARTWATT ENERGY, INC	01-6200	LIGHTING	14,650.82	
			01-9515	LIGHTING	732.54-	13,918.28
00081717	06/30/2017	STAPLES ADVANTAGE	01-4300	Classroom supplies		161.92
00081718	06/30/2017	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		160.00
00081719	06/30/2017	U.S. BANK	01-4300	Adobe Creative Cloud	59.98	
				AP Books	841.40	
				CLASSROOM SUPPLIES	14.01	
			01-4320	VACUUMS	235.30	
			01-4330	ADOBE PRO SUBSCRIPTION	11.24	
				WEBSITE/DOMAIN REG/ANTIVIRUS	29.99	

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ESCAPE ONLINE

Checks Dated 06/01/2017 through 06/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081719	06/30/2017	U.S. BANK	01-5890	SENIOR TRIP TRANSPORTATION	929.12	
				WEBSITE/DOMAIN REG/ANTIVIRUS	19.99	
			01-5899	ADOBE PRO SUBSCRIPTION	3.75	2,144.78
00081720	06/30/2017	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		471.26
00081721	06/30/2017	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	34.07	
				Fuel for Field Trips	724.59	
				Fuel Trip Fuel	138.70	
			01-4351	BUS FUEL	1,394.07	
				FUEL FOR MAINTENANCE	167.19	2,458.62
00081722	06/30/2017	WESTERN SIERRA MEDICAL CENTER	01-5890	EMPLOYMENT PHYSICAL		120.00
00081723	06/30/2017	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE		6.69
Total Number of Checks					87	296,905.52

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	80	226,309.48
13	Cafeteria Fund	6	5,110.26
76	Warrant/Pass Through (payroll)	2	65,523.98
Total Number of Checks		87	296,943.72
Less Unpaid Sales Tax Liability			38.20
Net (Check Amount)			296,905.52

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

2017-18 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaul@cded.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Merrill M. Grant, Ed.D.
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/06/2017

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Merrill M. Grant
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/01/2017
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/13/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address <small>Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.</small>	
DELAC comment <small>If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)</small>	DELAC Advisory Committee is not required. EL population is under the threshold.

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	No
Title III Part A English Learner ESEA Sec. 3102 SACS 4203	Yes

*****Warning*****

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810	Yes
Title V, Part B Subpart 1 REAP Flexibility Participation	Yes

*****Warning*****

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2017-18 Title III, Part A English Learner Student Program Subgrant Budget

The purpose of this report is to provide a proposed budget for 2017-18 English learner (EL) student program subgrant funds only per the Title III, Part A, English Learner Students Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Estimated Entitlement Calculation

Note: If the estimated entitlement amount does not meet the minimum \$10,000 program eligibility criteria for direct funding status, further action may be required. To receive instructions regarding the consortium application process, please contact Patty Stevens by phone at 916-323-5838 or by e-mail at pstevens@cde.ca.gov.

Estimated English learner per student allocation	\$93.37
Estimated English learner student count	15
Estimated English learner entitlement amount	\$1,401

Budget

Professional development activities	\$1,000
Program and other authorized activities	\$100
English Proficiency and Academic Achievement	\$129
Parent, family, and community engagement	\$100
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$28
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$44
Total allocation budget	\$1,401

*****Warning*****

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2017-18 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2017-18 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2017-18 Nonprofit Private School Consultation

The LEA shall provide, on an equitable basis, special education services or other benefits to eligible children attending a nonprofit private school.

CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

The LEA must offer to provide equitable services that address the needs of eligible students attending nonprofit private school and staff under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information field in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Note:

The LEA of residence is responsible for providing Title I, Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a nonprofit private school. This includes students who attend nonprofit private schools outside the LEA's boundaries

Results of Consultation Allowable Values

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children
- Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s) Yes

The LEA is electing to add nonprofit private schools outside of the district's attendance area.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Results of Consultation	School Added

*****Warning*****

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2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

LEA meets small district criteria, submission of this data collection is optional.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Projected, the LEA meets one or more of the following:

- Is a single school district
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opt In
- k - Funded with EIA/SCE

Low income measure	FRPM
Group Schools by Grade Span	Yes
District-wide Low Income %	42.29%
Grade Span 1 Low Income %	46.43%
Grade Span 2 Low Income %	0.00%

Warning

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2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

Grade Span 3 Low Income %

37.78%

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Downieville Elementary	6050611	1	23	13	56.52	Y	N	1	Y	a
Loyalton Elementary	6050629	1	173	78	45.09	Y	N	2	Y	a
Downieville Junior-Senior High	4632303	3	23	12	52.17	Y	N	1	Y	a
Sierra Pass (Continuation)	4630034	3	2	1	50.00	Y	N	2	Y	a
Loyalton High	4634259	3	155	55	35.48	N	N	3	Y	a

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT ONLINE SERVICE AGREEMENT

This GAMUT Online Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Sierra County/Sierra-Plumas Jt. USD of Loyalton, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of this Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

NOW THEREFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

- a. Provide online access to CSBA's reference policy manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources through GAMUT, CSBA's web-based policy hosting platform
- b. Provide regular notifications of policy updates, sent to the District Liaison through email or other means of electronic communications.
- c. Provide District with user accounts to access GAMUT.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District policies consistent with applicable laws and agrees to the following:

- a. Comply with the GAMUT Online License Agreement (Attachment A).

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

- b. Designate a member of its administrative staff to serve as the District Liaison ("Liaison") to CSBA and advise CSBA of the name of the Liaison. The Liaison shall be responsible for all contacts with CSBA and the Policy Services Consultant, and for timely submitting to CSBA all information and documents to be provided by District under this Agreement. If District Liaison is not designated, the official who signs this Agreement on behalf of District shall be deemed the Liaison.
- c. This Agreement automatically renews and the fees therefor are due on July 1 each year.
- d. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

- a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of \$1425.00 to CSBA, based on the CSBA payment schedule for GAMUT Online Service.
- b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.
- c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

- a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.
- b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

V. COPYRIGHT

- a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT website, are for District's sole use and shall not be made available for use outside of District.
- b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

- a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.
- b. CSBA policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education in developing their own policy manual and are not intended for exact replication or as a substitute for legal advice. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.
- c. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific legal situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

- a. This Agreement and any Attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.
- b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

- c. The language in all parts of this Agreement, unless otherwise stated, shall be construed according to its plain and ordinary meaning. This Agreement shall be construed pursuant to California law, without regard to conflict of law principles.
- d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

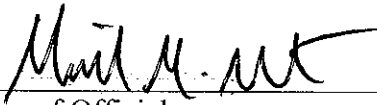
VIII. CANCELLATION

- a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.
- b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.
- c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association

Sierra County/Sierra-Plumas Jt. USD

Robert Tuerck



Name of Official Dr. Merrill Grant

Sr. Director, Policy Development &
Governance Technology

Title of Official

Superintendent
Title of Official

Date

July 11, 2017
Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

CALIFORNIA SCHOOL BOARDS ASSOCIATION MANUAL MAINTENANCE SERVICE AGREEMENT

This Manual Maintenance Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Sierra County/Sierra-Plumas Jt. USD of Loyalton, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of the GAMUT Online Service Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

WHEREAS subject to the terms and conditions of this Agreement, CSBA provides limited word processing and consulting services in relation to the access it permits to its reference policy manual.

NOW THEREFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

- a. Maintain a current digital or electronic copy of District Manual, including any adopted revisions of the District policies, regulations, or bylaws provided to CSBA.
- b. Host District Manual on GAMUT, CSBA's web-based policy hosting platform
- c. Permit District online access to District Manual on GAMUT in accordance with this Agreement.
- d. Provide District with regular "Policy Update Packets" that include revised, updated, and/or new CSBA sample policies, regulations, and bylaws for District use.

CALIFORNIA SCHOOL BOARDS ASSOCIATION MANUAL MAINTENANCE SERVICE AGREEMENT

- e. Upon District request, update District Manual to reflect modified, revised, or newly adopted or approved District policies, regulations, and bylaws.
- f. Provide District with a public user access web-link to District Manual on GAMUT.
- g. Permit District limited access to policies, regulations, and bylaws adopted by other local educational agencies and hosted on GAMUT.
- h. Make a CSBA Policy Services Consultant available during regular CSBA business hours to assist District on policy issues relating to District Manual. Consultation under this Agreement may include suggestions regarding policy procedures and placement of policies within District Manual and/or review of and suggestions regarding proposed District policies, regulations and bylaws, but shall not include drafting of original policy language for the District Manual. Consulting services are not intended to constitute legal advice and shall not be considered a substitute for advice from District legal counsel.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District Manual consistent with applicable laws and agrees to the following:

- a. For the duration of this Agreement, enter into a GAMUT Online Service Agreement with CSBA for a nontransferable, nonassignable access to the CSBA reference policy manual.
- b. Designate a member of its administrative staff to serve as the District Liaison ("Liaison") to CSBA. Liaison shall be responsible for all contacts with CSBA, including the Policy Services Consultant, and for timely submitting to CSBA all information and documents to be provided by District under this Agreement. If Liaison is not designated, the official who signs this Agreement on behalf of District shall be deemed the Liaison.
- c. Upon adoption or approval of District policies, regulations, or bylaws, immediately forward copy to CSBA for inclusion in District Manual.
- d. Adhere to CSBA requirements for formatting and/or protocols for submitting policies for posting on the GAMUT webpage.
- e. This Agreement automatically renews and the fees therefor are due on July 1 each year.
- f. The Manual Maintenance service is intended for updating individual policies or small batches of policies, not an entire policy manual, or sections thereof.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT**

- g. CSBA reserves the right to recommend that District undergo a CSBA policy development workshop or other policy development service whenever CSBA determines, due to the number or size of the policies, regulations, and bylaws, included in a single request submitted by District, that District needs to develop a new District Manual.
- h. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

- a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of \$2080.00 to CSBA, based on the CSBA payment schedule for Manual Maintenance Service.
- b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.
- c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

- a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.
- b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

V. COPYRIGHT

- a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT

CALIFORNIA SCHOOL BOARDS ASSOCIATION MANUAL MAINTENANCE SERVICE AGREEMENT

website, are for District's sole use and shall not be made available for use outside of District.

- b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

- a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.
- b. CSBA sample policies, administrative regulations, bylaws, and exhibits are provided as a resource for school districts and county offices of education in developing their local policy manual and are not intended for exact replication or as a substitute for legal advice.
- c. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.
- d. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

- a. This Agreement and any attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.
- b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.
- c. The language in all parts of this Agreement, unless otherwise stated, shall be construed according to its plain and ordinary meaning. This Agreement shall be construed pursuant to California law, without regard to conflict of law principles.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT**

- d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

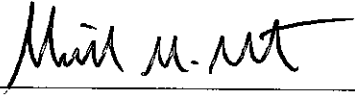
VIII. CANCELLATION

- a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.
- b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.
- c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association

Sierra County/Sierra-Plumas Jt. USD

Robert Tuerck



Name of Official Dr. Merrill Grant

Sr. Director, Policy Development &
Governance Technology

Title of Official

Superintendent

Title of Official

Date

July 11, 2017

Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

**BEFORE THE BOARD OF TRUSTEES OF THE
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
CALIFORNIA**

RESOLUTION NO. 18-001

F'UND TRANSFERS for 2017/2018 FISCAL YEAR

The Board of Trustees of the SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT hereby authorizes the Superintendent and Business Manager to:

1. Make transfers between expenditure classification and/or transfers between funds of the budget deemed necessary to permit the payment of obligations of the District incurred during the 2017-2018 fiscal year.
2. Appropriate unbudgeted income, if necessary, in accordance with Education Code 42602.
3. Make necessary inter-budget transfers and revisions.

The foregoing Resolution was passed and adopted by the Board of Trustees of the SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT on the 11th day of July 2017, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Allen Wright Clerk of the Governing Board

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

California Department of Education
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
 2017-18 APPLICATION FOR FUNDING**

(Due Date: To be received in Regional Supervisor's Office by June 30, 2017)

DATES OF PROJECT DURATION - JULY 1, 2017, TO JUNE 30, 2018

Loyalton High School
 (School Site)

Sierra Plumas Joint Unified
 (District)

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

[Signature]
 Signature of Authorized Agent

[Signature]
 Signature of Agriculture Teacher Responsible for the Program

Nona Griesert - Business Manager
 Title

[Signature]
 Signature of Principal

Contact Phone Number: 530-993-4454

Date of Approval of Local Agency Board:	<u>Jul-17</u>
Funds Requested - Part I	<u>\$4,000.00</u>
Part II	<u>\$408.00</u>
Part III	<u>\$6,000.00</u>
Part IV	<u>\$7,500.00</u>
Total	<u>\$17,908.00</u>

Number of Different Agriculture Teachers at Site: 1

PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	yes	
2. Leadership and Citizenship Development	yes	
3. Practical Application of Occupational Skills	yes	
4. Qualified and Competent Personnel	yes	
5. Facilities, Equipment, and Materials	yes	
6. Community, Business, and Industry Involvement	yes	
7. Career Guidance	yes	
8. Program Promotion	yes	
9. Program Accountability and Planning	yes	

Formal Variance Request must be included if requesting a variance. A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	\$4,000.00
Two Teachers	\$4,500	
Three Teachers or More	\$5,000	

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2016-17 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	51	\$408.00

PART III - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- * Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- * Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- * Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site:

1

List the Names of the Agriculture Teachers:

Caroline (Cali) Griffin
 2.
 3.

4.
 5.
 6.

	Number Meeting Criteria	Amount Requested
Criterion 10 - Student/Teacher Ratio	1	\$2,000.00
Criterion 11A - Year-Round Employment	1	\$2,000.00
Criterion 11B - Project Supervision Period	1	\$2,000.00

TOTAL FUNDS REQUESTED PART IV

\$6,000.00

PART IV - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$7,500 (funds requesting) in space to the right.

\$7,500.00

PART V - FINANCIAL SCHEDULE

Part A

Line	Acct. No.	Classification	A Description of Item for Which Funds Will be Expended	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		7,108.00	7,108.00
2			Subtotal for 4000	\$7,108.00	\$7,108.00
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. Travel & Conference	5,000.00	5,000.00
4			2. power for irrigation	1,800.00	1,800.00
5			3.		
6			4.	-	-
			5.		
7			6.		
8			Subtotal for 5000	\$6,800.00	\$6,800.00
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1. Livestock Equipment	4,000.00	4,000.00
10			2.		
11			3.		
			4.		
12			5.		
13			Subtotal for 6000	\$4,000.00	\$4,000.00
14			Total for 4000-6000 Lines 2, 8, 13	\$17,908.00	\$17,908.00

TOTAL 2017-18 Incentive Grant Allocation:

\$17,908.00

Part B - Complete this portion if a waiver of the matching requirement is requested:

Line	Acct. No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries		6,990.72
16	1000	Salaries	Teachers' Salaries for Project Supervision Period		8,261.72
17	3000	Benefits	Benefits for the Above Items (1000)		3,042.86
18			TOTAL		\$18,295.30

TOTAL Amount of Waiver Requested:

\$18,295.30

California Department of Education
AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
QUALITY CRITERION 12

Agricultural programs meeting all of the required Quality Criteria (Criteria 1–9) and Criterion 12 may qualify for an additional \$7,500. This form along with the appropriate verification must be attached to the Agricultural Career Technical Education Incentive Grant Application. The Incentive Grant application is due in the Regional Supervisor's office on June 30, 2017.

Number of Students on Previous Year's R-2 Report: 51

12A Leadership and Citizenship Development

18 Number of activities on the approved FFA Activity list in which the local chapter participated (must participate in at least 80 percent of the activities)

12B Practical Application of Occupational Skills

7 Number of students who received the State FFA Degree (must be at least 5 percent of the R2 number)

12C Qualified and Professional Activities

1 Number of teachers who attended a minimum of five professional inservice activities (must attach approved Inservice Activities Verification Page)

12D Community, Business, and Industry Involvement

3 Number of meetings held by the local Agriculture Advisory Committee (must be at least three, with minutes attached)

Name of Agriculture Advisory Committee Chair: William Loveridge

Phone Number of Agriculture Advisory Committee Chair: 530-249-2990

12E Retention

100% Number of students from the 2013 Freshman cohort who completed 3 or 4 years of Agriculture Education courses must be at least 30% of the 2013 Freshman cohort

12F Graduate Follow-Up

10 Number of program completers graduating last year

90% Number of those who graduated who are employed in agriculture, in the military, or continuing their education (must be at least 75 percent of the program completers). Attach graduate follow-up report



Program Grant Management System (PGMS)

Sierra-Plumas Joint Unified (131 - Secondary)

2016-17 Application

Quarterly Claims Overview

Allocation Amount	\$2,924.00
Budgeted Amount	\$2,924.00
Indirect Amount	\$139.00 *
Maximum Claim Indirect Amount	The maximum indirect amount that can be expended cannot exceed \$139.24
Application Due Date	Friday, June 3, 2016 5:00 PM
Application Status	Certified on Jun 29 2016
Fiscal Activity	No Activity
Certified Claims	Quarter 2 Certified on Jan 31 2017 Quarter 4 Certified on Jun 20 2017
Signed GAN Received by CDE	GAN was signed by LEA and received by CDE

* Subject to change based on Capital Outlay and actual expenditures

4th Quarter Claim

Grant Award Notifications:

Claims may be submitted, but will not be processed until CDE has received a signed Grant Award Letter from the LEA.

Saved claims will be deleted at the end of each quarter if they are not submitted to the CDE for review and approval before the deadline.

Budget Revision:

A Budget Revision is required whenever any object code is overspent by more than the 20 percent allowed by Perkins. A Budget Revision will need to be submitted to and approved by CDE Consultant assigned to your region before you can begin the Claim process.

Filing Your Claim:

- ❖ Select an Object Code from the table below to begin the claim process.
- ❖ The Fiscal Coordinator can input expenditures and save the claim, however, only the Perkins Coordinator may File (submit) the Quarterly Claim to the CDE.

Based on the current expended amount of \$2,924.00, the maximum indirect amount that can be expended cannot exceed \$139.24

Object Code	Amount Budgeted	Balance Remaining	1st Quarter 7-1 To 9-30 Open 7-1 and Closes 10-31	2nd Quarter 10-1 To 12-31 Open 11-1 and Closes 1-31	3rd Quarter 1-1 To 3-31 Open 2-1 and Closes 4-30	4th Quarter 4-1 To 6- 30	Year to Date Expenditures	Percent Expended
4000 Books/Supplies	\$1,450.00	-\$16.87	\$0.00	\$1,436.75	\$0.00	\$30.12	\$1,466.87	101.16%
5000 Services/Operating Expenses	\$1,335.00	-\$30.00	\$0.00	\$0.00	\$0.00	\$1,365.00	\$1,365.00	102.25%
7000 Indirect Costs	\$139.00	\$46.87	\$0.00	\$49.47	\$0.00	\$42.66	\$92.13	66.28%
Total	\$2,924.00	\$0.00	\$0.00	\$1,486.22	\$0.00	\$1,437.78	\$2,924.00	100.00%

* Additional Narrative has been entered for this Object Code

† Capital Outlay Request must be submitted to and approved by the Consultant assigned to your district. The full Capital Outlay amount must be claimed for each item, unless otherwise approved by the Consultant assigned to the LEA

Continue to CDE 101-A

California Department of Education
1430 N Street
Sacramento, CA 95814

Web Policy

REVISED MINUTES FOR THE REGULAR MEETING
OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
May 9, 2017

Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118
Teleconferenced to Downieville School, 130 School St., Downieville, CA 95936

A. CALL TO ORDER

President MOORE called the meeting to order at 6:24 pm

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Patty Hall, Vice President
Mr. Allen Wright, Clerk
Mr. Tim Driscoll, Member
Ms. Sharon Dryden, Member

ABSENT: None

VACANT: None

C. APPROVAL OF THE AGENDA as amended (Item 1617-182 pulled)
DRISCOLL/WRIGHT
5/0

D. INFORMATION / DISCUSSION ITEMS

1. Superintendent's Report
 - a. CAASPP Update
 - b. Facilities
 - SmartWatt – lighting retrofit, beginning at DVL
 - Downieville Boiler - application process to DGS initialized
2. Business Report
 - a. Account Object Summary-Balance from 07/01/16 to 4/30/17
 - b. Eighth Month Enrollments for the 2016-2017 School Year
3. Staff Reports (5 minutes)

Dr. Grant, Downieville Site Administrator, Katrina Bosworth interviewed for the K-4 teaching position and pending board approval, was offered the job
Tom Jones, Loyalton High School Site Administrator, spoke on testing; Next Gen Science Testing next year; AP testing in progress; Hiring: Math position, Andrea Ceresola, Loyalton Elementary School Site Administrator, Science Fair, Kindergarten Round Up (33 registered), Lava Beds trip, Forest Service Poster Contest, Bee Workshop, Book Fair, Testing on May 23
4. Board Members' Report (5 minutes)

WRIGHT: Open House at Downieville was a success
HALL: Took students to Grizzly's prom; took students to Nevada Union for a play.

Sierra-Plumas Joint Unified School District
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MOORE: Visited Loyalton High and Elementary

5. Public Comment
 - a. Current location - None
 - b. Videoconference location- None

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held April 11, 2017
2. Approval of Board Report – Checks Dated 4/1/17 through 4/30/17
3. Review of BP/AR/E 5116.1, Intradistrict Open Enrollment (The Board shall annually review this policy. Education Code 35160.5, 48980)
4. Authorization for Out of State Travel/Conference Request to Salt Lake City, Utah, for Stephen Fillo, Downieville High School teacher
5. Authorization to enter into a Memorandum of Understanding between Sierra-Plumas Joint Unified School District and Sierra County Office of Education, #2018-01D*
6. Authorization for Superintendent to enter into 1) Tuition Agreement to Attend Washoe County School District and 2) Tuition Agreement for Washoe County School District Students to Attend School in an Adjoining District
7. Approval of 2017-2018 Designation of CIF Representatives to League
 - o Steve Fillo, Downieville High School
 - o Katie Campbell, Tom Jones and Brad Campbell, Loyalton High SchoolHALL/DRISCOLL
5/0

F. ACTION ITEMS

- a. New Business

- 1617-166 Acceptance of Letter of Retirement from Joanne Nunes, Loyalton High School Teacher
DRISCOLL motioned to accept Mrs. Nunes' letter of resignation with regret HALL
seconded
5/0
- 1617-167 Authorization to fill 1.0 FTE social science teacher, Loyalton High School
DRISCOLL/HALL
5/0
- 1617-168 Approval of Assignment of Michelle Clemo, .88 FTE Instructional Aide,
Loyalton Elementary, effective April 25, 2017
WRIGHT/HALL
5/0

PUBLIC HEARING-LCAP

- 1617-169 Public Hearing opened at 6:49 pm to receive public comment on the Proposed
2017-18 Local Control and Accountability Plan and closed without comment.

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PUBLIC HEARING-SCOE Budget

1617-170 Public Hearing opened at 6:50 pm to receive public comment on the 2017-18 Proposed Budget and closed without comment

PUBLIC HEARING-Proposition 30, Education Protection Account

1617-171 Public Hearing opened at 6:51 to receive public comment on the use of Proposition 30 funding for 2017-2018 and closed without comment

1617-172 PUBLIC HEARING-Collective Bargaining Disclosure Statement opened at 6:52 and closed without comment. This is an opportunity for members of the public to directly address the governing board on the Collective Bargaining Agreement, Items 1617-173 through 1617-178 listed on this Agenda under Action Items

1617-173 Presentation of Sierra-Plumas Classified Employees' Initial Proposal for the 2016-17 academic year. The presentation was identical to County meeting.

1617-174 Completion of Bargaining Sierra-Plumas Teachers Association, 2016-2017 Negotiations
DRYDEN motioned to agree to a 2.5% salary increase, effective July 2016 and an insurance hard cap of \$17,536.50 for new hires
HALL
5/0

1617-175 Completion of Bargaining, Administration, 2016-2017 Negotiations
DRYDEN motioned to agree to a 2% salary increase, effective July 2016 and an increased insurance hard cap of \$17,536
HALL seconded
5/0

1617-176 Completion of Bargaining, Classified Employees, 2016-2017 Negotiations
WRIGHT motioned to agree to a 2.5% salary increase, effective July 2016 and an increased insurance hard cap of \$17,536
HALL seconded
5/0

1617-177 Completion of Bargaining, Classified Management Employees, 2016-2017 Negotiations
DRISCOLL motioned to agree to a 2% salary increase, effective July 2016 and an increased insurance hard cap of \$17,536
HALL seconded
5/0

1617-178 Completion of Bargaining, Confidential Employees, 2016-2017 Negotiations
WRIGHT motioned to agree to a 2.5% salary increase, effective July 2016 and an increased insurance hard cap of \$17,536
HALL seconded
5/0

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1617-179 Approval of Employment Addendum to Agreement with Dr. Merrill M. Grant, Superintendent
DRYDEN motioned to stay with existing contract but approve the one year extension, year 2020
WRIGHT asked that this item be included for closed session for June 2017
board meeting and that an item representing the superintendent's contract be
added to the June agenda.
DRYDEN withdrew her motion. No additional motion was made.

1617-180 Authorization for Certificated Employees to participate in up to three Staff
Development Activities during 2017-18, designed by teachers for teachers
pursuant to the provision of SB1193, at least six hours in length, to be compensated
at the rate of \$200 per documented Staff Development Activity.
(SPTA Collective Bargaining Agreement Article 3.11)
DRYDEN/HALL
5/0

1617-181 Approval of 2017-18 Extra Duty Assignments
WRIGHT/HALL
5/0

~~1617-182 Authorization for Superintendent to enter into an Addendum to Agreement with
Sierra Transportation**~~

APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

WRIGHT motioned to approve 1617-183 through and including 1617-187
DRYDEN seconded.
5/0

1617-183 Board Policy 4034, School/Office Closure Due to Emergency Conditions (New)
1617-184 Exhibit 5145.6, Parental Notifications, revision
1617-185 Board Policy 6111, School Calendar, revision
1617-186 Board Policy 6144, Controversial Issues, revision
1617-187 Board Policy and Administrative Regulation 6174, Education for English Learners, revision

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on June 13, 2017, at Downieville School, 130
School St., Downieville, CA 95936, beginning with Closed Session, as needed, at 5:00
pm and the Regular Board Meeting following the Sierra County Board of Education
meeting at 6:00 pm.
2. Suggested Agenda items
 - a. Superintendent's Contract (Closed Session)

H. ADJOURN at 7:11 pm
WRIGHT/HALL
5/0

Allen Wright, Clerk

Dr. Merrill M. Grant, Superintendent