

**AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**  
Immediately following the 6:00 pm meeting of the Sierra County Board of Education  
May 9, 2017

Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118

Videoconferencing will be available at Downieville School, 130 School St., Downieville, CA 95936

*In the case of a technological difficulty at either school site, videoconferencing will not be available.*

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)*

**A. CALL TO ORDER**

(Please be advised that this meeting will be recorded.)

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. INFORMATION/DISCUSSION ITEMS**

1. Superintendent's Report

- a. CAASPP Update
- b. Facilities
  - SmartWatt
  - Downieville Boiler

2. Business Report

- a. Account Object Summary-Balance from 07/01/16 to 4/30/17\*\*
- b. Eighth Month Enrollments for the 2016-2017 School Year\*\*

3. Staff Reports (5 minutes)

4. Board Members' Report (5 minutes)

5. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code [35145.5](#); Bylaw 9322; Government Code [54954.3](#))

- a. Current location
- b. Videoconference location

**E. CONSENT CALENDAR**

1. Approval of the minutes of the Regular Board meeting held April 11, 2017\*\*
2. Approval of Board Report – Checks Dated 4/1/17 through 4/30/17\*\*
3. Review of BP/AR/E 5116.1, Intradistrict Open Enrollment^^ (The Board shall annually review this policy. Education Code 35160.5, 48980)
4. Authorization for Out of State Travel/Conference Request to Salt Lake City, Utah, for Stephen Fillo, Downieville High School teacher\*\*
5. Authorization to enter into a Memorandum of Understanding between Sierra-Plumas Joint Unified School District and Sierra County Office of Education, #2018-01D\*
6. Authorization for Superintendent to enter into 1) Tuition Agreement to Attend Washoe County School District and 2) Tuition Agreement for Washoe County School District Students to Attend School in an Adjoining District\*\*

7. Approval of 2017-2018 Designation of CIF Representatives to League\*\*:
  - o Steve Fillo, Downieville High School
  - o Katie Campbell, Tom Jones and Brad Campbell, Loyalton High School

## F. ACTION ITEMS

### 1. New Business

- 1617-166 Acceptance of Letter of Retirement from Joanne Nunes, Loyalton High School Teacher (\*\*under separate cover)
- 1617-167 Authorization to fill 1.0 FTE social science teacher, Loyalton High School
- 1617-168 Approval of Assignment of Michelle Clemo, .88 FTE Instructional Aide, Loyalton Elementary, effective April 25, 2017

### **PUBLIC HEARING-LCAP**

- 1617-169 Public Hearing to receive public comment on the Proposed 2017-18 Local Control and Accountability Plan (Grant)

### **PUBLIC HEARING-SCOE Budget**

- 1617-170 Public Hearing to receive public comment on the 2017-18 Proposed Budget (Grant)

### **PUBLIC HEARING-Proposition 30, Education Protection Account**

- 1617-171 Public Hearing to receive public comment on the use of Proposition 30 funding for 2017-2018

### **PUBLIC HEARING-Collective Bargaining Disclosure Statement**

- 1617-172 This is an opportunity for members of the public to directly address the governing board on the Collective Bargaining Agreement, Items 1617-173 through 178 listed on this Agenda under Action Items
- 1617-173 Presentation of Sierra-Plumas Classified Employees' Initial Proposal for the 2016-17 academic year^^
- 1617-174 Completion of Bargaining Sierra-Plumas Teachers Association, 2016-2017 Negotiations^^
- 1617-175 Completion of Bargaining, Administration, 2016-2017 Negotiations^^
- 1617-176 Completion of Bargaining, Classified Employees, 2016-2017 Negotiations^^
- 1617-177 Completion of Bargaining, Classified Management Employees, 2016-2017 Negotiations^^
- 1617-178 Completion of Bargaining, Confidential Employees, 2016-2017 Negotiations^^

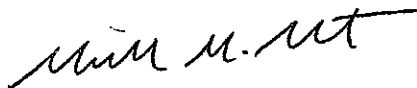
Sierra-Plumas Joint Unified School District  
Governing Board Agenda  
May 9, 2017

- 1617-179 Approval of Employment Addendum to Agreement with Dr. Merrill M. Grant, Superintendent\*\*
  - 1617-180 Authorization for Certificated Employees to participate in up to three Staff Development Activities during 2017-18, designed by teachers for teachers pursuant to the provision of SB1193, at least six hours in length, to be compensated at the rate of \$200 per documented Staff Development Activity.  
(SPTA Collective Bargaining Agreement Article 3.11)
  - 1617-181 Approval of 2017-18 Extra Duty Assignments\*\*
  - 1617-182 Authorization for Superintendent to enter into an Addendum to Agreement with Sierra Transportation\*\*
- APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS
- 1617-183 Board Policy 4034, School/Office Closure Due to Emergency Conditions (New)^A
  - 1617-184 Exhibit 5145.6, Parental Notifications, revision^A
  - 1617-185 Board Policy 6111, School Calendar, revision^A
  - 1617-186 Board Policy 6144, Controversial Issues, revision^A
  - 1617-187 Board Policy and Administrative Regulation 6174, Education for English Learners, revision^A

G. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on June 13, 2017, at Downieville School, 130 School St., Downieville, CA 95936, beginning with Closed Session, as needed, at 5:00 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.
- 2. Suggested Agenda items
  - a. \_\_\_\_\_

H. ADJOURN



\_\_\_\_\_  
Dr. Merrill M. Grant, Superintendent

\*\*enclosed

\*handout

^^County agenda backup

Balances through April						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,553,875.00	1,492,223.00	278,931.24	1,180,959.31	32,332.45
1105	Per Diem - Same Day Travel		18.00		18.00	.00
1115	Extra Duty Hourly		8,760.00		4,540.00	4,220.00
1120	Certificated Substitutes	22,589.00	42,080.00		31,890.00	10,190.00
1300	Certificated Superv/Admin Sala	215,062.00	215,102.00	35,843.56	179,257.80	.64
1310	Teacher In Charge/Head Teacher	16,002.00	10,000.00	2,000.00	8,000.00	.00
1900	Other Certificated Salaries	38,115.00	38,115.00	6,352.50	31,762.50	.00
	<b>Total for Object 1000</b>	<b>1,845,643.00</b>	<b>1,806,298.00</b>	<b>323,127.30</b>	<b>1,436,427.61</b>	<b>46,743.09</b>
2100	Instructional Aides Salaries	176,965.00	169,555.00	40,742.23	127,927.72	885.05
2200	Classified Support Salaries	289,512.00	293,830.00	42,772.47	233,456.05	17,601.48
2201	Bus Driver	56,298.00	44,899.00	8,258.27	41,207.54	4,566.81-
2205	Per Diem - Same Day Travel		53.00		95.00	42.00-
2220	Classified Support Substitute	7,062.00	12,989.00		10,697.81	2,291.19
2300	Classified Sup/Admin Salaries	82,241.00	82,759.00	13,616.84	69,119.20	22.96
2400	Clerical & Office Salaries	136,355.00	137,121.00	29,321.57	108,698.52	899.09-
2900	Other Classified Salaries	23,729.00	21,386.00	5,196.52	16,082.56	106.92
	<b>Total for Object 2000</b>	<b>772,162.00</b>	<b>762,592.00</b>	<b>139,907.90</b>	<b>607,284.40</b>	<b>15,399.70</b>
3101	State Teachers Retirement Syst	299,139.00	347,212.00	37,471.74	159,783.42	149,956.84
3102	State Teachers Retirement Syst	5,450.00	6,825.00	383.72	1,355.20	5,086.08
3201	Public Employees Retirement Sy	8,031.00	8,071.00	1,606.34	6,479.52	14.86-
3202	Public Employees Retirement Sy	84,436.00	85,384.00	15,097.18	69,205.09	1,081.73
3212	Pers Pickup-Classified Employe	5,644.00	5,588.00	976.52	4,590.57	20.91
3311	OASDI-Certificated Positions	4,963.00	5,151.00	662.14	3,659.72	829.14
3312	OASDI-Classified Positions	46,533.00	45,722.00	8,060.17	36,116.81	1,545.02
3321	Medicare-Certificated Position	25,557.00	24,298.00	4,066.36	18,912.73	1,318.91
3322	Medicare-Classified Positions	11,112.00	10,776.00	1,937.86	8,617.86	220.28
3401	Health & Welfare -Certificated	352,373.00	404,782.00	80,044.54	327,184.86	2,447.40-
3402	Health & Welfare-Classified Po	138,921.00	149,005.00	27,204.56	123,969.37	2,168.93-
3501	State Unemployment Insurance-C	1,340.00	947.00	161.56	1,524.33	738.89-
3502	State Unemployment Insurance-	541.00	390.00	70.00	296.85	23.15
3601	Workers' Compensation Insuranc	71,835.00	66,767.00	11,568.48	51,799.68	3,398.84
3602	Workers' Compensation Insuranc	29,823.00	28,366.00	5,196.50	22,683.48	486.02
3901	Other Benefits, Certificated P	72,354.00	45,224.00		47,662.84	2,438.84-
3902	Other Benefits, Classified Pos		14,819.00		14,818.50	.50
	<b>Total for Object 3000</b>	<b>1,158,052.00</b>	<b>1,249,327.00</b>	<b>194,507.67</b>	<b>898,660.83</b>	<b>156,158.50</b>

Balances through April						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
4100	Textbooks	100,000.00	104,861.00		104,662.54	198.46
4200	Books Other Than Textbooks			5,376.12	88.64	5,464.76-
4300	Class Mat'l and Supplies	26,973.00	34,014.00	2,588.35	20,616.75	10,808.90
4301	Class Consumable Mat'l	5,000.00	5,000.00	157.96	9,623.48	4,781.44-
4302	Class Paper/Toner	9,500.00	9,500.00		8,858.91	641.09
4305	Other Student M&S	21,825.00	23,515.00	1,417.82	14,239.44	7,857.74
4320	Custodial Grounds Supplies	42,495.00	42,495.00	4,634.66	41,215.33	3,354.99-
4330	Office Supplies	16,492.00	17,231.00	2,670.69	9,779.03	4,781.28
4350	Vehicle Maint. M&S	25,900.00	25,900.00	2,322.50	4,725.12	18,852.38
4351	Vehicle FUEL	25,525.00	25,525.00	15,101.29	13,924.41	3,500.70-
4400	Non-Capital Equipment (Up to \$	30,148.00	27,311.00	2,332.06	68,237.21	43,258.27-
	<b>Total for Object 4000</b>	<b>303,858.00</b>	<b>315,352.00</b>	<b>36,601.45</b>	<b>295,970.86</b>	<b>17,220.31-</b>
5100	Subagreement for Services	176,461.00	176,461.00	41,232.19	110,228.97	24,999.84
5200	Travel & Conferences	44,642.00	75,948.00	8,314.91	35,014.32	32,618.77
5300	Dues & Membership	1,327.00	6,068.00	393.60	8,787.00	3,112.60-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		53,030.85	2,049.15
5510	Power	90,183.00	90,183.00	18,485.07	65,546.79	6,151.14
5520	Garbage	12,813.00	12,813.00	2,502.56	4,239.16	6,071.28
5530	Water	64,350.00	64,350.00	28,012.93	31,987.07	4,350.00
5540	Propane	65,000.00	65,000.00	18,307.56	36,692.44	10,000.00
5590	Miscellaneous Utilities	15,500.00	15,500.00	7,262.58	7,737.42	500.00
5600	Rentals, Leases & Repairs	94,512.00	106,450.00	49,401.70	33,592.73	23,455.57
5800	Services & Operating Expense	2,500.00	4,300.00	450.00	1,550.00	2,300.00
5810	Legal Expenses	7,078.00	7,078.00		11,998.50	4,920.50-
5812	Board Election Expense	2,500.00	2,500.00		323.78	2,176.22
5840	Audit Expense	17,000.00	17,000.00	7,700.00	9,300.00	.00
5860	Solid Waste Tax	12,161.00	12,161.00		10,794.84	1,366.16
5890	Contracts/Service	437,634.00	447,395.00	148,051.37	281,456.44	17,887.19
5899	SCOE Interagency Reimburse			5,800.27	5,134.93	10,935.20-
5900	Communications	3,875.00	3,875.00		2,953.07	921.93
5910	Telephone-Monthly Service	17,252.00	17,252.00	3,227.80	3,633.82	10,390.38
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00
	<b>Total for Object 5000</b>	<b>1,124,893.00</b>	<b>1,184,439.00</b>	<b>339,142.54</b>	<b>714,002.13</b>	<b>131,294.33</b>
6200	Building & Improvements		114,545.00	149,135.74	30,603.26	65,194.00-
6400	Equipment	129,944.00	138,600.00		93,564.13	45,035.87

Balances through April						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
6500	Equipment Replacement	209,420.00	109,875.00	14,780.00		95,095.00
	<b>Total for Object 6000</b>	<b>339,364.00</b>	<b>363,020.00</b>	<b>163,915.74</b>	<b>124,167.39</b>	<b>74,936.87</b>
7110	Out-of-State Tuition	104,450.00	104,450.00		6,248.25-	110,698.25
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun	200,000.00				.00
7616	Trans fr Gen Fund to Cafeteria	61,553.00	61,553.00			61,553.00
7619	Other Interfund Transfers Out	300,000.00	275,000.00			275,000.00
	<b>Total for Object 7000</b>	<b>666,003.00</b>	<b>441,003.00</b>	<b>.00</b>	<b>6,248.25-</b>	<b>447,251.25</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>6,209,975.00</b>	<b>6,122,031.00</b>	<b>1,197,202.60</b>	<b>4,070,264.97</b>	<b>854,563.43</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	70,610.00	69,751.00	16,601.28	53,771.27	621.55-
3202	Public Employees Retirement Sy	7,635.00	7,128.00	1,441.10	5,662.17	24.73
3312	OASDI-Classified Positions	4,377.00	3,937.00	951.36	3,023.98	38.34-
3322	Medicare-Classified Positions	1,024.00	919.00	222.50	707.22	10.72-
3402	Health & Welfare-Classified Po	13,840.00	13,773.00	2,768.08	11,004.66	.26
3502	State Unemployment Insurance-	49.00	35.00	8.29	26.85	.14-
3602	Workers' Compensation Insuranc	2,746.00	2,468.00	596.64	1,896.44	25.08-
	<b>Total for Object 3000</b>	<b>29,671.00</b>	<b>28,260.00</b>	<b>5,987.97</b>	<b>22,321.32</b>	<b>49.29-</b>
4340	Food Service	7,924.00	9,011.00	1,390.83	4,170.37	3,449.80
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	45,758.00	9,094.41	43,365.59	6,702.00-
	<b>Total for Object 4000</b>	<b>58,682.00</b>	<b>59,769.00</b>	<b>10,485.24</b>	<b>47,535.96</b>	<b>1,747.80</b>
5200	Travel & Conferences		710.00		1,473.61	763.61-
5600	Rentals, Leases & Repairs	2,279.00	2,800.00		3,672.07	872.07-
5800	Services & Operating Expense	1,256.00	1,256.00	21.28	288.28	946.44
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	121.00	421.00		288.63	132.37
	<b>Total for Object 5000</b>	<b>4,456.00</b>	<b>5,987.00</b>	<b>21.28</b>	<b>5,986.59</b>	<b>20.87-</b>
	<b>Total for Fund 13 and Expense accounts</b>	<b>163,419.00</b>	<b>163,767.00</b>	<b>33,095.77</b>	<b>129,615.14</b>	<b>1,056.09</b>
<b>Fund 40 - Dist Build</b>						
6200	Building & Improvements	300,000.00	75,000.00			75,000.00
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00

Balances through April		Fiscal Year 2016/17				
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Total for Fund 40, Expense accounts and Object 6000		500,000.00	275,000.00	.00	.00	275,000.00
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00
Total for Fund 73, Expense accounts and Object 5000		6,000.00	6,000.00	.00	.00	6,000.00
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,879,394.00	6,566,798.00	1,230,298.37	4,199,880.11	1,136,619.52

## ENROLLMENT BY SCHOOL MONTH 2016-2017

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
Ending 2015-2016	181	63	87	22	21	9	included in site #	383
1st Day 2016-2017	177	57	97	26	23	1	included in site #	381
2016 CALPADS	173	→	155	23	23	2	included in site #	376

Month	1	2	3	4	5	6	7	8	9	10
September	179	57	97	23	23	3	3	included in site #		382
October	176	59	98	23	24	3	3	included in site #		383
November	173	60	98	23	23	3	3	included in site #		380
December	173	60	98	23	23	3	3	included in site #		380
January	177	59	98	22	24	3	3	included in site #		383
February	178	59	100	24	23	3	3	included in site #		387
March	178	59	99	24	23	3	3	included in site #		386
April	178	60	99	24	23	3	3	included in site #		387
May								included in site #		
June								included in site #		

2015-16	S-PJUSD	SCOE	Washoe
P2 ADA	362.36	0	11.26
2016-17	S-PJUSD	SCOE	Washoe
P1 ADA	360.66	1.73	14.87
P2 ADA	361.33	1.70	15.00

Enrollment difference from June 10, 2016, to

April 14, 2017: +4

Long Term ISP: LES 10 LHS 4
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SCOE P-2: Extended Year .85 Special Day Class .85
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MINUTES OF THE  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD MEETING  
April 11, 2017  
CLOSED SESSION 5:00 p.m.  
REGULAR SESSION immediately following the 6:00 pm meeting  
of the Sierra County Board of Education  
Downieville School, 130 School St., Downieville, CA 95936

**A. CALL TO ORDER**

President MOORE called the meeting to order at 5:00 pm.

**B. ROLL CALL**

PRESENT: Mr. Mike Moore, President  
Ms. Patty Hall, Vice President  
Mr. Allen Wright, Clerk  
Mr. Tim Driscoll, Member  
Ms. Sharon Dryden, Member

ABSENT: None

**C. APPROVAL OF THE AGENDA**

DRISCOLL/HALL  
5/0

**D. PUBLIC COMMENT FOR CLOSED SESSION**

There was no comment.

**E. CLOSED SESSION**

The Board of Trustees and Superintendent Dr. Merrill M. Grant moved into Closed Session to discuss the following item:

1. Government Code §54957, Public Employee Performance Evaluation - (Annual)  
*Title: Superintendent*

The Board of Trustees, Superintendent Dr. Merrill M. Grant and Nona Griesert, Business Manager, moved into Closed Session to discuss the following item:

2. Government Code §54957.6, Conference with Labor Negotiators  
Agency Negotiator for the Board: Dr. Merrill M. Grant, Superintendent  
Employee Organizations:  
Represented Employees: Sierra-Plumas Teachers' Association  
Unrepresented Employees: Sierra-Plumas Classified Employees  
Confidential Employees  
Administrative Employees

**F. RETURN TO OPEN SESSION 5:57 pm**

WRIGHT/HALL  
5/0

ADJOURN FOR SIERRA COUNTY BOARD OF EDUCATION MEETING at 5:57 pm

G. RECONVENE AT 6:47 pm

H. REPORT OUT FROM CLOSED SESSION

MOORE reported that the Superintendent Evaluation is complete  
Negotiations discussed request from SPTA and gave direction to superintendent

**1. SUPERINTENDENT'S REPORT**

- a. LCAP meetings are schedule for public input
- b. Downieville WASC is complete. Positives: Independent nature of the school with broad academic reaching; good feelings all around; thank you to the parents who stepped up and made them feel welcome

**2. BUSINESS REPORT**

- a. Account Object Summary-Balance from 07/01/16 to 3/31/17. There were no comments or questions.
- b. The Seventh Month Enrollments for the 2016-2017 School Year were presented.
- c. The California Department of Education Positive Certification letter was acknowledged.

**3. STAFF REPORTS**

There were no reports.

**4. SPTA REPORTS**

- Andrea Ceresola, Loyalton Elementary School Site Administrator:  
Sports Club dinner and awards; invitation to science fair and taco feed on this Thurs 5-7 pm
- Tom Jones, Loyalton High School Site Administrator:  
Report on 2016-17 Schedule Survey Results  
How do the students like the schedule? In favor 70/30  
Overloaded with homework? 60/40;  
45% have retained more information; 24% said they have not.  
Continuity of have the class every day is promoting student achievement: 7.5 F's last year; this year 4; 500 A's last year; 600 this year.  
"The Rapping Dad", Ranked #1 on school campuses, brought a message of overcoming adversity. The presentation was a result of a great partnership between our schools and Sierra County.  
Upcoming science departmental meeting re: science standards and what resources we have  
Sports - baseball, softball, track and golf  
Testing after spring break
- Robin Bolle, Lead Teacher at Downieville School:  
Special guest speaker with a career in the legal field, inspired the students  
Golf; tennis; drama and costume design; WASC people spoke with the students  
Rainbow trout hatched and will be released after spring break;  
Banff Festival supported the juniors and seniors with bake sale profits  
PLC training NextGenScience and Renaissance Program  
April 25 open house

**5. BOARD MEMBERS' REPORTS**

- HALL: Reported that she chaperoned a field trip to Chico;  
During the WASC visit, everyone worked as a team.
- WRIGHT: WASC started on Sunday with a get together; one member commented that we are rich in technology

**6. PUBLIC COMMENT**

The public comment opened at 7:14 pm and closed without comment.

**I. CONSENT CALENDAR**

1. Approval of the minutes of the Regular Board meeting held March 14, 2017
2. Approval of Board Report – Checks Dated 3/01/17 through 3/31/17
3. Approval of assignment to teach core subjects out of credential authorization for the 2016-2017 school year:
  - o Megan Meschery, LHS Film Production, 1 section, EC 44263
  - o Susan Baker, LHS Choir, 1 section, EC 44258.2
  - o Augustine Corcoran, Downieville Schools, Yearbook, 1 section, EC 44263
4. Approval of Assignment of Tom Potter, 2016-17 Golf Coach, Downieville School
5. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending March 31, 2017. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 3/31/2017.

DRISCOLL/HALL

5/0

**J. ACTION ITEMS**

1. Unfinished Business and General Orders

- 1617-144 Adoption of Resolution No. 16-008, Pertaining to Request for Leave of Absence  
DRYDEN/WRIGHT
- |                  |     |
|------------------|-----|
| TRUSTEE DRISCOLL | AYE |
| TRUSTEE DRYDEN   | AYE |
| TRUSTEE HALL     | AYE |
| TRUSTEE MOORE    | AYE |
| TRUSTEE WRIGHT   | AYE |

5/0

2. New Business

- 1617-145 Adoption of Resolution No. 16-009, Changing Bank Account Authorized Signatory  
DRYDEN/WRIGHT
- |                  |     |
|------------------|-----|
| TRUSTEE DRISCOLL | AYE |
| TRUSTEE DRYDEN   | AYE |
| TRUSTEE HALL     | AYE |
| TRUSTEE MOORE    | AYE |
| TRUSTEE WRIGHT   | AYE |

5/0

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
April 11, 2017

- 1617-146 Adoption of Resolution No. 16-010, Changing Office of Public Construction Authorized Signatory  
DRISCOLL/HALL  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE  
5/0
- 1617-147 Acceptance of Endorsement from Sierra-Plumas Classified Employees' Association that Toribio Ramirez meets the requirement for the Retirement/Golden Handshake effective August 10, 2017  
DRYDEN/HALL  
5/0
- 1617-148 Acceptance of retirement letter from Toribio Ramirez, Plant Maintenance Worker, Loyalton High School, effective August 10, 2017  
HALL/DRISCOLL  
5/0
- 1617-149 Authorize to fill 1.0 FTE, Plant Maintenance Worker, Loyalton High School  
HALL/DRISCOLL  
5/0
- 1617-150 Acceptance of retirement letter from Kim McKinney, Teacher, Loyalton High School, effective June 9, 2017  
DRYDEN/HALL  
5/0
- 1617-151 Authorization to fill 1.0 teaching position, Math Teacher, Loyalton High School  
HALL/DRYDEN  
5/0
- 1617-152 Accept letter of resignation from Catlin Bella effective March 31, 2017; instructional aide Loyalton Elementary, 5.25 hours daily  
HALL/DRISCOLL  
5/0
- 1617-153 Authorization to fill instructional aide position, Loyalton Elementary, 5.25 hours daily  
HALL/DRISCOLL  
5/0
- 1617-154 Approval of unpaid Leave of Absence for Elizabeth Elorza, August-November 2017, for purpose of student teaching; noon supervisor 1.0 hour daily  
HALL/WRIGHT  
5/0

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
April 11, 2017

- 1617-155 Approval of Single Plan for Student Achievement: Downieville Schools  
WRIGHT/DRISCOLL  
5/0
- 1617-156 Approval of declaration of surplus and disposal of 2009 Dell Vostro 1000 Computer, S-  
PJUSD Asset Tag #35801  
DRISCOLL/HALL  
5/0
- 1617-157 Approval of 2017-2018 Shortened Instructional Days  
HALL/WRIGHT  
5/0
- 1617-158 Approval of 2017-2018 School Calendar  
HALL/DRISCOLL  
5/0

APPROVAL OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)  
WRIGHT motioned to approve items 1517-150 to and including 1617-165. HALL seconded.  
5/0

- 1617-159 Board Policy 0460, Local Control and Accountability Plan  
1617-160 Board Policy and Administrative Regulation 3260, Fees and Charges  
1617-161 Exhibit 4112.9/4212.9/4312.9, Employee Notifications  
1617-162 Board Policy 5111, Admission  
1617-163 Board Policy 5111.1, District Residency  
1617-164 Board Policy and Administrative Regulation 5113, Absences and Excuses  
1617-165 Board Policy and Administrative Regulation 5141.52, Suicide Prevention

**I. ADVANCED PLANNING**

1. The next Regular Board Meeting will be held on May 9, 2017, Sierra County Office of Education, 109 Beckwith Rd., Loyalton, CA 96118, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
  - a. SmartWatt/Boiler

**J. ADJOURN**

HALL/DRISCOLL  
ADJOURNED at 7:20 pm.

---

Allen Wright, Clerk

---

Dr. Merrill M. Grant, Superintendent

## Checks Dated 04/01/2017 through 04/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081513	04/12/2017	JASON ADAMS	01-4300	CLASSROOM SUPPLIES		146.92
00081514	04/12/2017	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		95.36
00081515	04/12/2017	ROSE ASQUITH	01-5890	REIMBURSEMENT - DMV FEES		418.17
00081516	04/12/2017	AT&T	01-5890	PHONE SERVICES ALL SITES	35.51	
			01-5899	PHONE SERVICES ALL SITES	18.44	
			01-5910	PHONE SERVICES ALL SITES	363.63	417.58
00081517	04/12/2017	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		213.74
00081518	04/12/2017	B & C TRUEVALUE HOME CENTER	01-4320	Maintenance Supplies		70.06
00081519	04/12/2017	BATTERIES PLUS BULBS	01-4320	FIRE ALARM BATTERIES		182.06
00081520	04/12/2017	KATRINA BOSWORTH	01-5200	MILEAGE REIMBURSE		166.06
00081521	04/12/2017	BROWN-MILBERY INC.	01-5600	CIRCULATOR PUMP REBUILD		209.95
00081522	04/12/2017	BSN SPORTS	01-4305	Safety Padding		383.64
00081523	04/12/2017	BUREAU OF EDUCATION & RESEARCH ATTN: ACCOUNTS RECEIVABLE	01-5200	CD VERSION-WORKING W/DIFFICULT STUDENTS		108.00
00081524	04/12/2017	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,372.99	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.57	3,582.56
00081525	04/12/2017	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		81.20
00081526	04/12/2017	DOWNIEVILLE GROCERY	13-4700	CAFETERIA SUPPLIES		86.17
00081527	04/12/2017	ANN FASSBENDER	01-5890	REIMBURSE FINGERPRINTING		25.00
00081528	04/12/2017	CRAIG FASSBENDER	01-5890	REIMBURSE FINGERPRINTING		25.00
00081529	04/12/2017	FERRELLGAS	01-5540	PROPANE	8,946.87	
			01-5899	PROPANE	531.44	9,478.31
00081530	04/12/2017	FOREST VIEW SCREENING	01-5890	DOT CONSORTIUM		134.00
00081531	04/12/2017	GIRARD, EDWARDS, STEVENS & TUCKER LLP	01-5810	LEGAL FEES		78.00
00081532	04/12/2017	GOLD COUNTRY DISTRIBUTORS	13-4340	FOOD AND SUPPLIES	84.37	
			13-4700	FOOD AND SUPPLIES	1,722.31	1,806.68
00081533	04/12/2017	LAUREL HILL-WARD	01-5200	WASC VISIT REIMBURSEMENT		174.82
00081534	04/12/2017	HUNT & SONS, INC.	01-5590	Heating oil		2,079.25
00081535	04/12/2017	INLAND SUPPLY	01-4320	CUSTODIAL SUPPLIES	41.83	
				supplies	164.09	205.92
00081536	04/12/2017	K 12 MANAGEMENT INC.	01-5890	ISP PROGRAM	4,622.45	
				ONLINE COURSES	895.00	5,517.45
00081537	04/12/2017	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00081538	04/12/2017	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	5,472.01	
			01-5899	ELECTRIC - LOYALTON SITES	264.75	5,736.76
00081539	04/12/2017	LOYALTON BOOSTER CLUB	01-4305	FUEL REIMBURSEMENT		342.46
00081540	04/12/2017	MADDEN PLUMBING & HEATING, INC.	01-5600	HEATING REPAIR		416.50
00081541	04/12/2017	ASHLEY MATYN	01-5200	WASC VISIT REIMBURSEMENT		40.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 4

Checks Dated 04/01/2017 through 04/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081542	04/12/2017	MAIRE MCDERMID	01-5200	FIELD TRIP REIMBURSEMENT		186.21
00081543	04/12/2017	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		612.03
00081544	04/12/2017	MIKE MOORE	76-9576	H/W REIMBURSEMENT		687.32
00081545	04/12/2017	OFFICE DEPOT	01-4330	Office Supplies		185.48
00081546	04/12/2017	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Estimated Electrical		2,701.10
00081547	04/12/2017	KATHLEEN PEARSON	01-5200	WASC VISIT REIMBURSEMENT		232.60
00081548	04/12/2017	PLACER COUNTY OFFICE OF EDUCATION	01-5200	ADMIN INDUCTION PROGRAM		7,000.00
00081549	04/12/2017	PLAZA TIRE & AUTO SERVICE	01-4350	Vehicles Maintenance		135.28
00081550	04/12/2017	PLUMAS UNIFIED SCHOOL DISTRICT	01-5600	TRANSPORTATION AGREEMENT	25,342.15	
			01-5890	TRANSPORTATION AGREEMENT	244.51	25,586.66
00081551	04/12/2017	THOMAS POTTER	01-4320	CUSTODIAL SUPPLIES		26.26
00081552	04/12/2017	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		388.91
00081553	04/12/2017	PROMEVO, LLC	01-4400	CHROMEBOOKS		10,487.52
00081554	04/12/2017	QUILL CORPORATION	01-4301	Supplies		117.90
00081555	04/12/2017	RAY MORGAN COMPANY	01-4330	Staples J1 for copy machine	75.40	
			01-5600	COPIER MAINT. LHS/LES	578.26	653.66
00081556	04/12/2017	SCHOOL NURSE SUPPLY	01-4330	NURSE SUPPLIES		235.09
00081557	04/12/2017	SCHOOL OUTFITTERS	01-4320	SCIENCE ROOM FURNITURE		3,846.98
00081558	04/12/2017	SCHOOL SPECIALTY	01-4300	EL Aide supplies	163.94	
			01-4301	supplies	103.37	
			01-4302	paper	439.01	706.32
00081559	04/12/2017	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		300.00
00081560	04/12/2017	SIERRA COUNTY HEALTH DEPARTMENT	Reissued			349.50 *
		Reissued on 04/25/2017				
00081561	04/12/2017	SIERRA HARDWARE	01-4320	Misc Supplies		91.72
00081562	04/12/2017	SIERRA VALLEY HOME CENTER	01-4300	MISC AG SUPPLIES	19.15	
			01-4305	Clay for baseball mound	294.83	
			01-4320	CUSTODIAL & MAINT. SUPPLIES	42.41	
				MAINT. SUPPLIES	134.83	
			01-5600	SHED PROJECT	93.06	584.28
00081563	04/12/2017	SMARTWATT ENERGY, INC	01-6200	BOILER DESIGN	16,972.51	
				LIGHTING	5,306.26	
			01-9515	BOILER DESIGN	848.63-	
				LIGHTING	681.54-	20,748.60
00081564	04/12/2017	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		96.00
00081565	04/12/2017	THE LIGHTING GUYS	Reissued			285.47 *
		Reissued on 04/13/2017				

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ESCAPE ONLINE

Checks Dated 04/01/2017 through 04/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081566	04/12/2017	TIP INC.,PRINTING & GRAPHIX	01-4330	BUSINESS CARDS	90.10	
			01-5899	BUSINESS CARDS	30.02	120.12
00081567	04/12/2017	TOMARK SPORTS	01-4320	REPLACEMENT BACKBOARD		482.61
00081568	04/12/2017	HANNAH TOMATIS	01-4330	MEETING SUPPLIES	53.36	
			01-5899	FOSTER YOUTH ASSEMBLY SUPPLY	88.35	141.71
00081569	04/12/2017	TRI COUNTY SCHOOLS INS. GR.	01-9535	APR 2017 HEALTH INSURANCE	11,624.00	
			76-9576	APR 2017 HEALTH INSURANCE	64,836.66	76,460.66
00081570	04/12/2017	U.S. BANK	01-4300	Adobe Creative Cloud	59.98	
				CLASSROOM SUPPLIES	42.89	
				EARBUDS FOR TESTING	193.05	
				Supplies for K-2	66.48	
			01-4320	Glass Replacement	260.00	
				Maintenance Supplies	314.67	
				MICROWAVE	250.98	
			01-4330	ADOBE PRO SUBSCRIPTION	11.24	
				OFFICE SUPPLIES	45.43	
				QUICKEN SOFTWARE DVL ASB	59.54	
			01-4350	HEADLIGHT REPLACEMENTS	53.86	
			01-5200	COACHES TRAINING	150.00	
			01-5890	WEBSITE/DOMAIN REG/ANTIVIRUS	19.99	
			01-5899	ADOBE PRO SUBSCRIPTION	3.75	
				OFFICE SUPPLIES	15.15	
				Unpaid Sales Tax	26.03-	1,520.98
00081571	04/12/2017	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	139.66	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	2,865.62	3,005.28
00081572	04/12/2017	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		116.82
00081573	04/12/2017	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	745.12	
			01-4351	BUS FUEL	2,314.68	
				Fuel	41.82	
				FUEL FOR MAINTENANCE	188.05	
			01-5200	Fuel	210.47	
				Fuel for Field Trips	17.96	3,518.10
00081574	04/12/2017	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE		20.06
00081575	04/13/2017	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		104.82
00081576	04/13/2017	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	164.65	
			01-5899	COPIER AGREEMENT	22.77	187.42
00081577	04/13/2017	SCHOOL HEALTH CORPORATION	01-4330	NURSE SUPPLIES		414.73

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



**Checks Dated 04/01/2017 through 04/30/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081578	04/13/2017	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	483.15	
			01-5899	GARBAGE SERVICE	9.90	493.05
00081579	04/13/2017	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		196.05
00081580	04/13/2017	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	18,511.74	
			01-5890	TRANSPORTATION	3,055.52	21,567.26
00081581	04/13/2017	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		145.00
00081582	04/13/2017	SIERRA NEVADA LIGHTING LLC	01-4320	LIGHTS		285.47
00081583	04/25/2017	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE	289.50	
			13-5200	FOOD SAFETY COURSE	60.00	349.50
<b>Total Number of Checks</b>					<b>71</b>	<b>217,796.15</b>

	Count	Amount
Reissue	2	634.97
Net Issue		217,161.18

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	63	145,704.16
13	Cafeteria Fund	6	5,959.07
76	Warrant/Pass Through (payroll)	2	65,523.98
Total Number of Checks		<b>69</b>	217,187.21
Less Unpaid Sales Tax Liability			26.03
<b>Net (Check Amount)</b>			<b>217,161.18</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

APR 11 2017

**REQUEST FOR TRAVEL/CONFERENCE APPROVAL**

**PURCHASE ORDER REQUIRED FOR EACH EXPENSE CLAIM** SCOPE  
S-PJUSD

Prepayment Required  Yes  No (Unless you indicate a prepayment is necessary, no prepayment will be sent)  
 Date Due: \_\_\_\_\_ To: \_\_\_\_\_

Employee: Stephen Fillo Date of Request: 4/14/17

SCHOOL	Date(s) of Activity
<u>Downieville</u>	<u>May 10-13</u>

Destination: Utah Valley University (facility you are visiting and city)

Funding Program: VOC Ed

Purpose of Activity: To up date procedure in wood working

How will attendance benefit the District's educational program(s)? Being able to teach new techniques working with wood

THE FOLLOWING CLAIMS REQUIRE A PURCHASE ORDER EACH. PLEASE ATTACH A COPY WITH THIS FORM.

TRANSPORTATION: <input type="checkbox"/> District Vehicle <input type="checkbox"/> Personal <input checked="" type="checkbox"/> Other _____ Est. Miles _____ x \$.54/mile = \$ _____ (Mileage will only be paid when a School/District vehicle is not available. Must submit mileage log with claims form)(rate effective 1/1/2016)		
PER DIEM: <u>4</u> Breakfast x \$10.00 = \$ <u>40.00</u> <u>4</u> Lunch x \$11.00 = \$ <u>44.00</u> <u>4</u> Dinner x \$18.00 = \$ <u>72.00</u> Per Diem is taxable income, unless it meets the overnight travel rules.	PARKING: <u>0</u> Days x \$ <u>0</u> = \$ <u>0</u>	Taxi/Shuttle: <u>3</u> Trips x \$ <u>50</u> / Trip = \$ <u>150.00</u>
REGISTRATION FEE: \$ <u>299</u> ORGANIZATION CONDUCTING ACTIVITY: <u>Utah Woodworking Symposium</u> (Attach completed copy of ENTIRE Registration Form)		
REGISTRATION HAS BEEN MADE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO REGISTRATION FORM NEEDS TO BE MAILED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
LODGING: Hotel name and address: <u>La Quinta, Orem, Utah</u> Tel: <u>18012260440</u> Dates: <u>5/10 - 5/13/17</u> Confirmation # <u>32251777339</u> Total cost including all taxes per night \$ <u>see attach</u> x <u>3</u> nights = Total cost of lodging \$ <u>279.13</u>		

**NOTE: HOTEL ACCOMMODATION INFORMATION AND COMPLETED REGISTRATION FORM MUST BE ATTACHED OR REQUEST WILL BE RETURNED!**

\*\*\*SUBSTITUTE REQUIRED: \_\_\_\_\_ PROGRAM TO CHARGE: \_\_\_\_\_

- After approval by the site administrator, employees must follow these steps:
- > Employees are responsible for their own registration, hotel and travel arrangements and any changes thereto. If an employee does not cancel in an appropriate amount of time to secure a refund, the employee will be responsible for covering the cost.
  - > A purchase order must be attached for each request.
  - > Each person requesting an activity is to submit this form to their administrator at least **four weeks prior** to proposed date of departure or registration deadline.
  - > This form, a copy of registration, all required purchase orders, and any backup documentation must be submitted to the District Office - **three weeks prior** - to date of departure or registration deadline.

CURRICULUM COUNCIL APPROVAL DATE: \_\_\_\_\_

APPROVAL		Date
Authorizing Agent	Signature	
ADMINISTRATOR:	<u>Mill M. net</u>	<u>4/10/17</u>
SUPERINTENDENT:	<u>Mill M. net</u>	<u>4/10/17</u>

E:\Forms\Travel and Conference Form.doc(8/15) Estimated Cost = \$1,000.00

Reply Reply All Forward

# La Quinta Hotel Reservation for STEPHEN FILLO arriving 05/10/2017

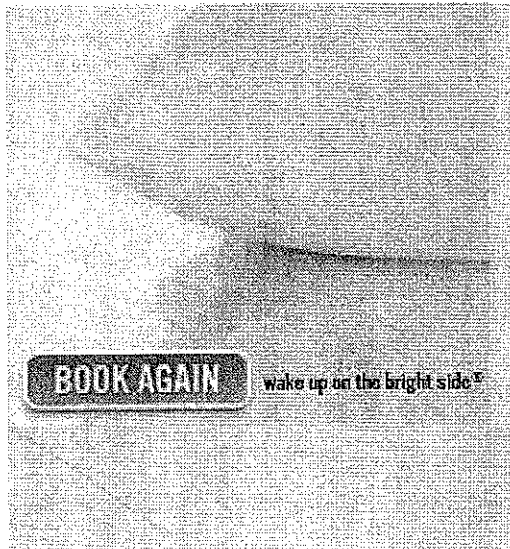
La Quinta Reservations [reservations@laquinta.com]

To: Steve Fillo

Monday, April 10, 2017 8:26 AM

[BOOK NOW](#) [Find A Location](#) \* [Special Packages](#) \* [Weekend Deals](#) \* [La Quinta Returns](#)

**THANK YOU, YOUR ROOM IS BOOKED**



**Your Reservation Confirmation No:** 3225177339

OREM UNIVERSITY PARKWAY UT IS  
521 W. University Parkway  
OREM, UT 84058  
1-801-226-0440

**Your Name:** STEPHEN FILLO  
**Check-In Date:** 05/10/2017  
**Check-In Time:** 15:00  
**Check-Out Date:** 05/13/2017  
**Check-Out Time:** 12:00  
**Number of Rooms:** 1  
**Room Type:** One King Bed

**There is a rate change during your stay.**  
**Date Range: 05/10/2017 - 05/11/2017**  
**Nightly Rate: 79.00 USD**  
**Date Range: 05/11/2017 - 05/13/2017**  
**Nightly Rate: 85.00 USD**  
(Does not include all applicable taxes or fees)

**Estimated Total w/Tax: 279.13 USD**  
(Taxes are estimated, subject to change prior to arrival, and do not include additional fees required by the selected hotel)

#### IF YOU HAVE TO CANCEL

Reservations must be cancelled prior to the cancellation policy deadline specified at the time of booking to avoid penalty fees. Please call the hotel at 1-801-226-0440 to verify the policy for your stay or cancel if necessary. For reservations cancelled within the stated cancellation policy period that include free night(s) redeemed with La Quinta Returns points, you must contact the La Quinta Returns Service Center at 1-800-642-4258 to have your points restored to your account.

**MAP & DIRECTIONS**



**Driving directions:**  
I-15: exit 269-University Pkwy. 1/2 mile east.

Ready To Plan Your Next Trip?

**BOOK NOW**

Or Call 1-800-SLEEPLO (753-3757)



**Washoe County School District**

425 East Ninth Street \* P.O. Box 30425 \* Reno, NV 89520-3425  
Phone (775) 348-0200 \* (775) 348-0304 \* www.washoeschools.net

Board of Trustees: Angela Taylor, President \* Katy Simon Holland, Vice President \* Scott Kelley, Clerk \* John Mayer  
Debra Feemster \* Malena Raymond \* Veronica Frenkel \* Traci Davis, Superintendent

**TUITION AGREEMENT TO ATTEND WASHOE COUNTY SCHOOL DISTRICT**

THIS TUITION AGREEMENT (the "Agreement") by and between the WASHOE COUNTY SCHOOL DISTRICT (the "WCSD") and SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT (the "Adjoining District").

**RECITALS**

**WHEREAS**, Nevada Revised Statute 392.010 authorizes a school district to admit pupils living in an adjoining State upon agreement of the parties approved by the Superintendent of Public Instruction; and

**WHEREAS**, the WCSD is able to provide educational facilities and services to pupils residing in the Adjoining District; and

**WHEREAS**, the Adjoining District is unable to economically provide such educational facilities and services to said pupils' resident within its district. As indicated by a signed variance form already approved by both districts:

**NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:**

- 1. SERVICES PROVIDED:** The WCSD shall provide its usual educational facilities and services, except transportation, to pupils residing in the Adjoining District, for whom it is more practical to attend schools in Washoe County, Nevada, than to attend school in their school district of residence.
- 2. PAYMENT:** The Adjoining District shall pay to the WCSD the actual per pupil costs based on average daily enrollment (ADE) for each regular education student and for each special education student residing in the Adjoining District and enrolled in the WCSD. Said payment shall be made within 30 days of receipt of an invoice from the WCSD. If additional educational services are required for the Adjoining District students and are provided by the WCSD, the Adjoining District shall pay for them when invoiced by the WCSD.
- 3. BILLING:** The WCSD shall notify the Adjoining District upon enrollment of student(s) of the amounts due under this Agreement. Payment is due within thirty (30) days of said notice.
- 4. TRANSPORTATION:** The WCSD does not assume any responsibility or expense for the transportation of students to and from school as a result of granting an out of district variance. Transporting students to and from school shall be the sole responsibility of the parent and they are solely responsible for any related transportation costs.
- 5. TERM:** This Agreement shall be for a period of one year commencing on July 1, 2017, and ending on June 30, 2018. This Agreement may be renewed on an annual basis.
- 6. DEFAULT:** In the event either party breaches any provision of this Agreement, the other party may terminate this Agreement upon thirty (30) days' notice.

**7. INDEMNIFICATION:** The Adjoining District will defend, indemnify and hold harmless the WCSD from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from (1) any negligence on the part of the Adjoining District or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement. The WCSD will defend, indemnify and hold harmless the Adjoining District from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgment of any nature whatsoever, up to the limits set forth in NRS, Chapter 41, arising from (1) any negligence on the part of the WCSD or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement.

**8. NOTICES:** All notices, demands, requests, consents, approvals or other communications (for the purposes of this Section collectively called "Notices") required or permitted to be given hereunder or which are given with respect to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, postage prepaid, addressed as follows:

TO: WCSD

Washoe County School District  
P.O. Box 30425  
425 East Ninth Street  
Reno, NV 89512-3425  
Attn: Ms. Traci Davis, Superintendent

TO: Adjoining District

Sierra-Plumas Joint Unified School District  
P.O. Box 955  
Loyalton, CA 96118  
Attn: Dr. Merrill Grant, Superintendent

or to such other address as such party shall have specified most recently by like Notice. Notice mailed as provided herein shall be deemed given on the third business day following the date so mailed.

**9. FINAL APPROVAL:** The principal of the school where the student is seeking to enroll has the final decision to approve or deny enrollment.

**10. GOVERNING LAW/VENUE:** This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Nevada applicable to agreements made and to be performed wholly within the State of Nevada. Venue shall be in Washoe County, Nevada.

**11. ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect hereto. This Agreement may not be modified, changed or supplemented, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder or any person or entity other than the parties hereto.

12. **RECITALS:** The Recitals referred to herein and attached hereto are an integral part of this Agreement and are incorporated herein by this reference.

13. **FURTHER ASSURANCES:** The WCSD and the Adjoining District agree to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably require consummating this Agreement or any other agreement contained herein in the manner contemplated hereby.

14. **SUCCESSORS AND ASSIGNS; ASSIGNMENT:** This Agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and to their respective successors. Any attempt to transfer, convey or assign this Agreement shall be null and void, and shall result in termination of this Agreement.

15. **DATE OF AGREEMENT:** The effective date of this Agreement shall be the date of execution of the Superintendent of Public Instruction.

**IN WITNESS WHEREOF,** the WCSD and the Adjoining District have duly executed this Agreement as of the date and year indicated herein below.

WASHOE COUNTY SCHOOL DISTRICT

ATTEST:

By \_\_\_\_\_  
Ms. Traci Davis, Superintendent

\_\_\_\_\_  
Witness Signature

Date \_\_\_\_\_

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

ATTEST:

By \_\_\_\_\_  
Dr. Merrill Grant, Superintendent

\_\_\_\_\_  
Witness Signature

Date \_\_\_\_\_

**APPROVED:**

NEVADA STATE DEPARTMENT OF EDUCATION

Date \_\_\_\_\_

By \_\_\_\_\_  
Dr. Steve Canavero, Superintendent of  
Public Instruction



**Washoe County School District**

425 East Ninth Street \* P.O. Box 30425 \* Reno, NV 89520-3425  
Phone (775) 348-0200 \* (775) 348-0304 \* www.washoeschools.net

Board of Trustees: Angela Taylor, President \* Katy Simon Holland, Vice President \* Scott Kelley, Clerk \* John Mayer  
Debra Feenster \* Malena Raymond \* Veronica Frenkel \* Traci Davis, Superintendent

**TUITION AGREEMENT FOR WASHOE COUNTY SCHOOL DISTRICT STUDENTS TO  
ATTEND SCHOOL IN AN ADJOINING DISTRICT**

THIS TUITION AGREEMENT (the "Agreement") by and between the WASHOE COUNTY SCHOOL DISTRICT (the "WCSD") and SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT (the "Adjoining District").

**RECITALS**

**WHEREAS**, Nevada Revised Statute 392.010 authorizes a school district to admit pupils living in an adjoining State upon agreement of the parties approved by the Superintendent of Public Instruction; and

**WHEREAS**, Nevada Revised Statute 392.010 authorizes the school district pay tuition for pupils residing in the school district but who attend school in an adjoining school district within this state or in an adjoining state when the receiving district in the adjoining state adjoins the school district of Nevada residence.

**WHEREAS**, the Adjoining District is able to provide educational facilities and services to pupils resident in the WCSD as indicated by a signed variance form already approved by both districts.

**NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:**

- 1. SERVICES PROVIDED:** The Adjoining District shall provide its usual educational facilities and services, except transportation, to pupils resident in the WCSD, for whom it is more practical to attend schools in the Adjoining District than to attend school in their school district of residence.
- 2. PAYMENT:** The WCSD shall pay to the Adjoining District the WCSD per pupil cost based on average daily enrollment (ADE) for each regular education student and for each special education student residing in the WCSD and enrolled in the Adjoining District. Said payment shall be made within 30 days of receipt of an invoice from the Adjoining District. If additional educational services are required for the WCSD students and are to be provided by the Adjoining District, the Adjoining District must notify the WCSD in writing at the time of approval of the variance and if agreed upon the WCSD shall pay for those services when invoiced by the Adjoining District. It should be noted that it is the responsibility of the Parent and the Adjoining District to apply for a variance on an annual basis. Failure to do so will result in non-payment.
- 3. BILLING:** The WCSD shall notify the Adjoining District upon enrollment of student(s) of the amounts due under this Agreement. Payment is due within thirty (30) days of said notice.
- 4. TRANSPORTATION:** The WCSD does not assume any responsibility or expense for the transportation of students to and from school as a result of granting an out of district variance. Transporting students to and from school shall be the sole responsibility of the parent and they are solely responsible for any related transportation costs.

5. **TERM:** This Agreement shall be for a period of one year commencing on July 1, 2017, and ending on June 30, 2018. This Agreement may be renewed on an annual basis.
6. **DEFAULT:** In the event either party breaches any provision of this Agreement, the other party may terminate this Agreement upon thirty (30) days' notice.
7. **INDEMNIFICATION:** The Adjoining District will defend, indemnify and hold harmless the WCSD from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from (1) any negligence on the part of the Adjoining District or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement. The WCSD will defend, indemnify and save harmless the Adjoining District from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees), causes of action, suits, claims, demands or judgment of any nature whatsoever, up to the limits set forth in NRS, Chapter 41, arising from (1) any negligence on the part of the WCSD or any of its agents, contractors, servants, employees, licensees or invitees and (2) any violations of this Agreement.
8. **NOTICES:** All notices, demands, requests, consents, approvals or other communications (for the purposes of this Section collectively called "Notices") required or permitted to be given hereunder or which are given with respect to this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, postage prepaid, addressed as follows:

TO: WCSD  
Washoe County School District  
P.O. Box 30425  
425 East Ninth Street  
Reno, NV 89512-3425  
Attn: Ms. Traci Davis, Superintendent

TO: Adjoining District  
Sierra-Plumas Joint Unified School District  
P.O. Box 955  
Loyalton, Ca 96118  
Attn: Dr. Merrill Grant, Superintendent

or to such other address as such party shall have specified most recently by like Notice. Notice mailed as provided herein shall be deemed given on the third business day following the date so mailed.

9. **GOVERNING LAW/VENUE:** This Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of Nevada applicable to agreements made and to be performed wholly within the State of Nevada. Venue will be Washoe County, Nevada.
10. **ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings, if any, with respect hereto. This Agreement may not be modified, changed or supplemented, nor may any obligations hereunder be waived, except by written instrument



signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The parties do not intend to confer any benefit hereunder or any person or entity other than the parties hereto.

**11. RECITALS:** The Recitals referred to herein and attached hereto are an integral part of this Agreement and are incorporated herein by this reference.

**12 .FURTHER ASSURANCES:** The WCSD and the Adjoining District agree to do such further acts and things and to execute and deliver such additional agreements and instruments as the other may reasonably require to consummate this Agreement or any other agreement contained herein in the manner contemplated hereby.

**13. SUCCESSORS AND ASSIGNS; ASSIGNMENT:** This Agreement shall be binding upon and shall inure to the benefit of each of the parties hereto and to their respective successors. Any attempt to transfer, convey or assign this Agreement shall be null and void, and shall result in termination of this Agreement.

**14. DATE OF AGREEMENT:** The effective date of this Agreement shall be the date of execution of the Superintendent of Public Instruction.

**IN WITNESS WHEREOF,** the WCSD and the Adjoining District have duly executed this Agreement as of the date and year indicated herein below.

WASHOE COUNTY SCHOOL DISTRICT

ATTEST:

By \_\_\_\_\_  
Ms. Traci Davis, Superintendent                      Witness Signature

Date \_\_\_\_\_

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

ATTEST:

By \_\_\_\_\_  
Dr. Merrill Grant, Superintendent                      Witness Signature

Date \_\_\_\_\_

**APPROVED:**

NEVADA STATE DEPARTMENT OF EDUCATION

Date \_\_\_\_\_ By \_\_\_\_\_  
Dr. Steve Canavero, Superintendent of Public Instruction

**2017-2018 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 30, 2017.**

The Sierra-Plumas Joint Un. School District/Governing Board at its May 9, 2017 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2016-2017 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**


NAME OF SCHOOL Downieville School  
NAME OF REPRESENTATIVE Steve Fillo POSITION Teacher  
ADDRESS 130 School Street, PO Box B CITY Downieville ZIP 95936  
PHONE 289-3473 FAX 289-3693 E-MAIL sfillo@spjUSD.org

\*\*\*\*\*  
NAME OF SCHOOL Loyalton High School  
NAME OF REPRESENTATIVE Katie Campbell POSITION Athletic Director  
ADDRESS 700 Fourth St., P. O. Box 37 CITY Loyalton ZIP 96118  
PHONE 530 993-4454 FAX 530 993-4667 E-MAIL katielhs@gmail.com

\*\*\*\*\*  
NAME OF SCHOOL Loyalton High School  
NAME OF REPRESENTATIVE Brad Campbell POSITION Coach  
ADDRESS 700 Fourth St., PO Box 37 CITY Loyalton ZIP 96118  
PHONE 530 993-4454 FAX 530 993-4667 E-MAIL katielhs@gmail.com

\*\*\*\*\*  
NAME OF SCHOOL Loyalton High School  
NAME OF REPRESENTATIVE Thomas Jones POSITION Site Administrator  
ADDRESS 700 Fourth Street, P. O. Box 37 CITY Loyalton ZIP 96118  
PHONE 530 99304454 FAX 530 993-4667 E-MAIL tjones@spjUSD.org

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Merrill M. Grant Signature 

Address 109 Beckwith Road, P. O. Box 955 City Loyalton Zip 96118

Phone 530 993-1660 Ext \*837 Fax 530 993-0828

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

EMPLOYMENT AGREEMENT  
BETWEEN  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT,  
SIERRA COUNTY BOARD OF EDUCATION,  
AND  
MERRILL M. GRANT, Ed.D.

1. TITLE

This Employment Agreement (“Agreement”) is made and entered into on July 1, 2017, between the Sierra-Plumas Joint Unified School District, hereinafter “District,” the Sierra County Board of Education, hereinafter “County Board”, and Merrill M. Grant, hereinafter “District Superintendent” and “County Superintendent”.

2. TERM

The District hereby employs Merrill M. Grant as District Superintendent for a term of three (3) years, commencing July 1, 2017, and ending June 30, 2020, subject to the terms and conditions hereinafter set forth.

3. SUPERINTENDENT’S DISTRICT DUTIES

District Superintendent shall serve as chief executive officer and secretary of the District Governing Board pursuant to Education Code Sections 35034 and 35035. The District Superintendent shall perform the duties of District Superintendent as prescribed by the laws of the State of California and Board Policy and shall carry out the directions, responsibilities, duties and policies of the District Governing Board listed in the job description known as the Sierra-Plumas Joint Unified School District Policy No. 207.1, Superintendent of Schools.

4. BASE SALARY

*District Superintendent*

The District shall pay District Superintendent a salary of One Hundred and Twenty-Seven Thousand, Five Hundred Sixty-Six Dollars (\$125,566) for the term of this Agreement, excluding employer paid benefits, i.e. Worker’s Compensation, State Unemployment Insurance, OASDI and Medicare for the term of this Agreement. Said salary shall be payable in twelve (12) equal monthly payments payable on the last working day of each calendar month, with the first payment on July 31, 2017. When only a portion of any year or month is served, the District Superintendent’s salary shall be prorated to reflect such service. The District Superintendent’s daily rate shall be computed by dividing the annual salary by 191.25. This reflects an increase to the District Superintendent's salary of 2.5% shall be effective July 1, 2017.

The District Governing Board reserves the right to modify the annual salary of the District Superintendent with the consent of the District Governing Board. Any adjustment in salary made during the term of this Agreement shall be in the form of an amendment to this Agreement and shall not be viewed as extending the term of this Agreement unless it so specifically states.

## *County Superintendent*

The County Board shall pay the County Superintendent a salary of Twenty Five-Thousand, Six Hundred Twenty-Five Dollars (\$25,625) for the term of this Agreement, excluding employer paid benefits, i.e. Worker's Compensation, State Unemployment Insurance, OASDI and Medicare for the term of this Agreement. Said salary shall be payable in twelve (12) equal monthly payments payable on the last working day of each calendar month, with the first payment on July 31, 2017. When only a portion of any year or month is served, the County Superintendent's salary shall be prorated to reflect such service. The County Superintendent's daily rate shall be computed by dividing the annual salary by 33.75. This reflects an increase to the County Superintendent's salary of 2.5% shall be effective July 1, 2017.

This particular provision shall survive Termination of District Employment pursuant to Paragraph 20, so long as Dr. Grant continues his position as the elected County Superintendent.

### 5. CREDENTIALIAL

It is agreed that the District Superintendent shall furnish to District throughout the duration of this Agreement a valid and appropriate credential issued by the California Commission on Teacher Credentialing to act as an administrator in the District.

### 6. COUNTY SUPERINTENDENCY

The District Superintendent agrees to serve as County Superintendent for the duration of this Agreement.

### 7. DISTRICT BENEFITS

During the term of this Agreement, the District Superintendent shall be entitled to receive from the District, all health, dental, vision, life and other fringe District-paid portion benefits provided administrative employees on a composite rate structure including and not necessarily limited to, Worker's Compensation, State Unemployment Insurance, OASDI and Medicare. The District shall assume eighty-five (85) percent of the District-paid portion premium costs of the benefits for the District Superintendent's annual health and welfare benefit premiums and the Sierra County Office of Education shall assume fifteen (15) percent of said costs subject to the District Superintendent's contributions.

### 8. DISTRICT WORK YEAR

The District Superintendent shall work eighty five (85) percent (191.25 days) on District matters for a total of District/County Superintendency of 225 days per annum to equal one (1.0) F.T.E. The District Governing Board and the District Superintendent prior to September 1 of each year shall mutually agree upon a calendar for the service days. As an exempt employee under the Fair Labor Standards Act, he shall be ineligible for either overtime pay or compensatory time off.

9. DISTRICT LEAVE BENEFITS

As a District employee:

- a) The District Superintendent shall be entitled to twelve (12) days of sick leave each District Agreement year, which may be accumulated from year to year.
- b) District Superintendent shall be entitled to the holidays defined in Education Code Section 37220 and granted by the District Board for all District employees and for any other holidays declared by the District Board for all employees; however the District Superintendent's actual workdays shall be 191.25.
- c) District Superintendent shall not be entitled to any days of District paid vacation.

Except in cases of illness or personal emergency, District Superintendent shall notify the District Board President one full day in advance of any absence from the District, which is to last more than two (2) consecutive working days. In cases of illness or personal emergency resulting in absence from the District for more than two consecutive working days, the District Superintendent shall inform the District Board President as soon as practicable. Except in cases of illness or emergency, absences from the District of more than four (4) consecutive working days shall be taken at a time agreeable to the Board President.

10. COUNTY WORK YEAR

County Superintendent shall work fifteen (15) percent (33.75 days of 225) of 1.0 F.T.E on County Board matters.

This particular provision shall survive Termination of District Employment pursuant to Paragraph 20, so long as Dr. Grant continues in his position as the elected County Superintendent.

11. COUNTY LEAVE BENEFITS

The County Superintendent shall not be entitled to sick leave, holidays, paid vacation or health and welfare benefits.

This particular provision shall survive Termination of District Employment pursuant to Paragraph 20, so long as Dr. Grant continues in his position as the elected County Superintendent.

12. EXPENSE REIMBURSEMENT

District shall reimburse the District Superintendent for all documented, reasonable, actual and necessary expenses incurred by him within the scope of his employment, in accordance with District Board Policy and administrative regulations as approved by the District Board within the budget for any expenses incurred by him within the scope of his employment and while representing the District.

For the purpose of maintaining and operating a personal vehicle to be used by Superintendent in connection with the services required of Superintendent under this Agreement, the Superintendent shall be entitled to a monthly vehicle allowance of Four-Hundred and Fifty dollars (\$450) for travel within Sierra County and funded by the County.

13. MEMBERSHIP AND DUES

The District shall pay membership fees and dues for the District Superintendent for the Association of California School Administrators (ACSA).

The District shall pay a membership fee to Rotary Club International (Loyalton Chapter) not to exceed \$120.00 annually and Rotary Club meeting meal expense.

14. COMMUNICATION DEVICES

The District shall provide a cellular/mobile telephone device and laptop computer for District Superintendent for his usage while in the performance of his duties for the duration of this Agreement. Said cellular/mobile telephone device and laptop computer shall be and remain exclusive property of the District throughout this Agreement.

15. PROFESSIONAL ACTIVITIES

District Superintendent shall endeavor to maintain and improve his professional competence. District shall pay for all reasonable and necessary expenses for such activities if the District Board has approved the activities in advance and funding for them is available in the annual budget.

16. OUTSIDE PROFESSIONAL ACTIVITIES

District Superintendent shall devote his time, attention and energy to the business of the District except as he may reasonably be engaged in carrying out his duties as County Superintendent. However, with the prior approval of the District Governing Board, District Superintendent may serve as a consultant, lecture, engage in writing activities and speaking engagements, and engage in other activities, which are short-term duration. If District Superintendent receives pay or an honorarium for such activities, District Superintendent shall utilize non-work days for the purpose of engaging in such activities. District Superintendent may only utilize workdays for such activities with prior approval of the District Board and in no event will the Board be responsible for any expenses attendant to the performance of outside activities.

17. GOALS AND OBJECTIVES

On or before August 1<sup>st</sup> of each year the District Governing Board and the Superintendent shall formally discuss the Superintendent-Board relationship, set the District goals and objectives for upcoming year and mutually determine the specific Superintendent goals and objectives that support those District goals and objectives. The Board shall annually review the performance of the Superintendent as it relates to these goals and objectives.

## 18. EVALUATION

The District Governing Board shall annually evaluate and assess in writing the performance goals and objectives of the District Superintendent. The Board shall evaluate the District Superintendent in performing his duties for the District and shall assess the working relationships between the District Superintendent and the District Governing Board. The District Superintendent shall send a written reminder to the District Board of the evaluation process by March 1 of each year. The Board shall meet with the District Superintendent in closed session by May 1 of each year to discuss the evaluation. If the above notification has occurred and the evaluation was not completed, District Superintendent's performance shall be deemed to be satisfactory. The evaluation shall be based on the position description and mutually agreed upon duties and specified goals and objectives in accordance with the procedures authorized in District policies. The Board shall deliver the evaluation to the District Superintendent and place a copy in the Superintendent's personnel file. The District Superintendent's written comments, if any, shall be filed with the evaluation in a sealed envelope in the District Superintendent's personnel file and marked "Confidential: To Be Opened by Authorized Personnel Only." The Governing Board shall, if requested by the District Superintendent, within a reasonable time after the District Superintendent has heard or received the evaluation, meet to discuss the contents of the evaluation.

The Board shall notify the District Superintendent in writing whether he has performed, in the Board's judgment, satisfactorily or unsatisfactorily. If the Board concludes by majority, that the District Superintendent's performance is below satisfaction, within 30 days of the date of evaluation, the Board will identify in writing specific areas where improvement is required, provide written recommendations for improvement and notify the Superintendent that another evaluation will be conducted within six (6) months.

## 19. CONDITIONS OF REEMPLOYMENT

The Superintendent's Agreement shall be extended only by District Board action subsequent to evaluation of the Superintendent's performance and in accordance with Government Code Section 3511.2.

If the majority of the Board agrees that the Superintendent's over-all performance is standard or above, or in the absence of an evaluation by June 30, 2018, the Superintendent's Agreement will be extended one year, beginning July 1, 2018, under the same terms and conditions, and with the same schedule of compensation.

The Board may not hold a special meeting regarding the salary, salary schedule, or other form of compensation for any local agency executive. Rather, these issues must be addressed at a regularly scheduled Board meeting with 72 hours advance public notice.

Any Agreement executed or renewed between local agency and a local agency executive shall not provide for the following:

Government Code 3511.2

- (a) An automatic renewal of an Agreement that provides for an automatic increase in the level of compensation that exceeds a cost-of-living adjustment;



- (b) A maximum cash settlement that exceeds the amounts determined pursuant to Article 3.5 of Title 5.

20. TERMINATION OF AGREEMENT PRIOR TO FULFILLMENT

The District Governing Board action to terminate this Agreement prior to fulfillment, with or without cause, other than by mutual consent of the parties hereto shall require a super majority (80%) vote of the Governing Board.

- a. Mutual Agreement. This Agreement between the District Board and District Superintendent may be changed or terminated by mutual consent, provided, however, that the party seeking termination shall provide no less than sixty (60) days written notice to the other party. Additional amendments may be added to the Agreement by mutual consent of both parties at any time during the period of this Agreement.
- b. Disability or Incapacity. Should the District Superintendent be unable to serve in his District position due to a physical and/or mental condition(s), upon expiration of District Superintendent's sick leave entitlement as provided by statute and District policy plus an additional period of thirty (30) calendar days, this Agreement shall be deemed terminated. Such determination will be made upon receipt of a written evaluation by a licensed physician mutually designated and paid for by the District indicating the inability of the District Superintendent to further serve in his position of employment.

If District Superintendent is absent from his District duties for a period of thirty (30) calendar days or more, it is understood and agreed that the District Governing Board may appoint an Interim District Superintendent for the remainder of the period of District Superintendent's absence plus one week. The Interim District Superintendent shall perform all of the duties of the District's Superintendent and have all of the responsibilities of the position.

- c. Death of District Superintendent. This Agreement is automatically terminated upon the death of the County Superintendent.
- d. Discharge for Cause. Employment of District Superintendent pursuant to this Agreement may be terminated for cause. District Superintendent shall be given written notice of any matter allegedly constituting grounds for District termination for cause. Grounds for District termination for cause include, but are not limited to: (1) failure to substantially perform duties set forth in this Agreement; (2) the occurrence of any event which would justify revocation of a credential as set forth in Education Code Section 44420 *et seq.*; and (3) the occurrence of any event which would justify dismissal of a tenured certificated employee as set forth in Education Code Section 44932 *et. seq.* Prior to being terminated for cause from the District, District Superintendent shall be afforded the protection of procedural due process, including: the right to written notice of the charges before the full District Governing Board; the right to representation by counsel at his expense; the right to present witnesses and evidence on his behalf and to cross-examine witnesses presented against him; and the right to a decision based on the matters at the hearing and stating the grounds for any action. The hearing before the



District Governing Board shall be the District Superintendent's exclusive right to any hearing regarding District employment otherwise required by law.

In the event District Superintendent's District employment is terminated for cause, no further payment shall be made to District Superintendent under this Agreement, which shall be deemed terminated.

- e. Unilateral Termination. The District Governing Board may, at its option, unilaterally terminate employment as District Superintendent without cause in accordance with law and applicable Agreement provisions. If such a unilateral termination occurs, the District Superintendent shall be paid an amount equal to his monthly District salary multiplied by the number of months left on the unexpired term of the Agreement. If the unexpired term of the Agreement is more than 12 months, the maximum cash settlement shall be no greater than the Superintendent's monthly salary multiplied by 12. The cash settlement shall not include any noncash items which may be continued for the unexpired term of the Agreement up to 12 calendar months or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261) (AR4317.5 - Termination Agreements)

If the District Governing Board, including an administrator appointed by the Superintendent, terminates its contract of employment with the District Superintendent, the District Governing Board shall not provide a cash or noncash settlement to the District Superintendent in any amount if the District Governing Board believes, and subsequently confirms, pursuant to an independent audit, that the District Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

- f. Non-renewal. The District Governing Board may elect not to renew this Agreement for any reason and shall provide District Superintendent with written notice of this fact no later than sixty (60) days prior to the expiration of the Agreement.

## 21. GENERAL PROVISION

- a) Governing Law. This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California.
- b) Entire Agreement. This Agreement contains the entire agreement and understanding between the parties. It supersedes and replaces any prior agreement between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.

- c) Amendment. This Agreement may be amended at any time during the term of the Agreement. However, such amendment shall be in writing and is only effective with the mutual consent of the District Superintendent and the District Governing Board.
- d) Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.
- e) Attorney's Fees. Should legal action be brought in regard to this Agreement, the prevailing party shall be entitled to recovery of attorney's fees.

22. RETIREMENT SYSTEM

It is understood by the Parties to this Agreement that the effect of any improvement in compensation as well as the initiation date of such compensation as provided herein is reviewable by the California State Teachers Retirement System "STRS" for purposes of determining any District Superintendent's retirement benefits. It is further understood that such determination is not a matter of determination by the Parties but is a matter solely within the discretion of STRS based on STRS statutory and regulatory standards of which the Parties are aware and with which the Parties must fully comply.

Dated: \_\_\_\_\_, 2017  
 \_\_\_\_\_  
 Patty Hall, President, Sierra County  
 Board of Education

Dated: \_\_\_\_\_, 2017  
 \_\_\_\_\_  
 Tim Driscoll, President, Governing Board  
 Sierra-Plumas Joint Unified School District

Dated: \_\_\_\_\_, 2017  
 \_\_\_\_\_  
 Merrill M. Grant, Ed.D, Superintendent

DRAFT

# SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

## CERTIFICATED PERSONNEL

### 2017-2018 Extra Duty Assignments – Athletics

#### Positions To Be Filled

<u>Coaching Assignments</u>	<u>STIPEND</u>
Athletic Director - Loyaltan High/\$2,500 per season x3/\$7,500 cap	\$7,500 cap
Athletic Director – Downieville/\$500 per team or \$2,000 cap	\$2,000 cap
Athletic Director - Loyaltan Elementary 6,7,8	\$1,000
Varsity Football, LHS	\$2,000
Assistant Varsity Football, LHS	\$1,500
Varsity Basketball - Boys	\$2,000
J.V. Basketball – Boys	\$2,000
Varsity Basketball - Girls	\$2,000
J.V Basketball – Girls	\$2,000
7 <sup>th</sup> Grade Basketball – Boys	\$500
8 <sup>th</sup> Grade Basketball – Boys	\$500
7 <sup>th</sup> Grade Basketball - Girls	\$500
8 <sup>th</sup> Grade Basketball – Girls	\$500
7 <sup>th</sup> /8 <sup>th</sup> Gr COED Basketball, DVL	\$1,500
Boys Baseball	\$2,000
Girls Softball	\$2,000
Varsity Volleyball - Girls	\$2,000
JV Volleyball – Girls	\$1,500
Track	\$2,000
Tennis	\$1,500
Cheerleading Advisor-per season, max 2 season per year	\$2,000
Golf	\$1,500
Cross Country	\$500
Physical Fitness Coordinator District-wide	\$500

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**

**CERTIFICATED PERSONNEL**

**2017-2018 Extra Duty Assignments – Non-Athletics**

**Positions To Be Filled**

<b>Position</b>	<b>Stipend</b>	
<b>WASC LEAD</b>		
Loyalton High Self Study Visitation Year	\$2,000	
Downieville High Maintenance Year	\$500	
<b>Site Technology Coordinator</b>	<b>\$1,500</b>	
Loyalton Elementary		
Loyalton Junior/Senior High 7-12		
Downieville K-12		
<b>Teacher-In-Charge per semester</b>	<b>\$1,000</b>	
Loyalton Elementary		
Loyalton Junior/Senior High 7-12		
Downieville K-12		
<b>Lead Teacher Downieville per month</b>	<b>\$1,000</b>	
<b>Response to Intervention</b>		
Loyalton Junior High 7-8	\$500	
Loyalton Senior High 9-12	\$500	
Downieville K-12	\$500	
Loyalton Elementary	\$1,000	
<b>Friday Night Live Program Advisor</b>		
Friday Night Live, Club Live, Friday, Night Kids		
Loyalton Elementary, Loyalton High	\$2,000	
Downieville K-12	\$1,000	
		Tier 1=\$500
		Tier 2=\$1,000
		Tier 3=\$1,500
		Tier 4=\$2,000

**Amendment No. 5  
AGREEMENT NO. 2009-30D**

**between  
Sierra-Plumas Joint Unified School District  
and  
Sierra Transportation Company, LLC (the "CONTRACTOR")**

This document constitutes the Fifth Amendment, dated May 9, 2017, by and between the Sierra-Plumas Joint Unified School District, ("District"), and Sierra Transportation Company, LLC, ("CONTRACTOR") for Pupil Transportation Services.

**OPERATIVE PROVISIONS**

1. Compensation: \$176,461.16 per year.
2. Terms: Terms of the agreement extended to June 30, 2018.
3. All other terms and conditions of the Agreement shall remain in full force and effect.
4. This amendment shall have an effective date of July 1, 2017.

IN WITNESS WHEREOF, the parties hereto have executed this Fifth Amendment to the Agreement on the day here first above written.

"DISTRICT"  
Sierra-Plumas Joint Unified School District

"CONTRACTOR"  
Sierra Transportation Company, LLC

By \_\_\_\_\_  
Dr. Merrill M. Grant, Superintendent

By \_\_\_\_\_  
Doug Peterman, Owner/Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by the Sierra-Plumas JUSD Board of Trustees on \_\_\_\_\_