

**AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
October 11, 2016**

Immediately following the 6:00 pm meeting of the Sierra County Board of Education  
Downieville School, 130 School Street, Downieville CA 95936

**This meeting will be available for videoconferencing at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118**

*In the case of a technological difficulty at either school site, videoconferencing will not be available.*

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)*

A. CALL TO ORDER  
(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. State Superintendent of Public Instruction approval of the Local Control and Accountability Plan (LCAP) for the 2016-17 school year\*\*
- b. Campus Safety Initiatives
- c. Debrief of 9/30/16 Professional Learning Communities
- d. Interdistrict Variance Requests:

New/Renewal	Year	Grade	District of Residence	Receiving District
New (moved)	2016-17	11	Washoe	Sierra

2. Business Report

- a. Account Object Summary-Balance 7/1/16 to 9/30/16\*\*
- b. First Month Enrollments for the 2016-2017 School Year\*\*
- c. California Department Of Education Letter Affirming Budget Compliance\*\*

3. Staff Reports (5 minutes)

4. SPTA Report (5 minutes)

5. Board Members' Report (5 minutes)

6. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

E. CONSENT CALENDAR

- 1. Approval of minutes of the Regular Board meeting held September 13, 2016\*\*
- 2. Approval of Board Report - Checks Dated 09/01/2016 through 09/30/2016\*\*
- 3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending 9/30/2016. It is required per Education Code 35186 section (d) that a school district shall report summarized

*data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending 9/30/2016.

F. ACTION ITEMS

1. Unfinished Business and General Orders

1617-54 Approval of Board Policy and Administrative Regulation 5121, Grades/Evaluations of Student Achievement<sup>^^</sup>(Grant)

2. New Business

1617-55 (Presentation) Authorization for Sierra County Historical Society to Petition for Sierraville School to be Designated for National Register of Historical Places<sup>\*\*</sup>

1617-56 Public Hearing to allow comments on the sufficiency of textbooks and instructional materials for kindergarten through 12<sup>th</sup> grade in each subject and to assure that they are aligned with the state standards adopted pursuant to Ed. Code §60605 or 60605.8 and also meet the reporting and sufficiency requirements contained in Ed. Code §60119.<sup>^^</sup> (Grant)

1617-57 Adoption of Resolution No. 16-004, Sufficiency of Textbooks or Instructional Materials<sup>\*\*</sup>(Grant)  
Roll Call Vote

1617-58 Public Hearing for the Purpose Of Reviewing and Assessing ROC/P Program Per Education Code §52304.1<sup>\*\*</sup>(Grant/Jones)

1617-59 Adoption of Resolution No. 16-005, Permit AirMedCare Network Authorized Payroll Deduction<sup>\*\*</sup>(Asquith)  
Roll Call Vote

1617-60 Adoption of Resolution No. 16-006, Independent Study Certification of Equivalency<sup>\*</sup>(Grant)  
Roll Call Vote

1617-61 Adoption of Resolution No. 16-007, Consideration of Cell Tower Lease Agreement, GTE Mobilnet of California Limited Partnership, d/b/a Verizon Wireless, Sierraville School Site<sup>\*\*</sup> (Grant)  
Roll Call Vote

1617-62 Authorization to fill Plant Maintenance Position, 1.0 F.T.E., Downieville School (Grant)

1617-63 Approval of Bilingual Instructional Aide Job Description, No. 212.1<sup>\*\*</sup> (Grant)

1617-64 Authorization to fill 1.0 FTE Bilingual Instructional Aide Position-Serving Bilingual Students Districtwide (Grant/Jones)

- 1617-65 Discussion and Possible Action Regarding Budget Transfer for Replacement Vehicle (Van) at Downieville Schools\*\* (Hall/Grant)
- 1617-66 Authorization of Fee Waiver to Downieville Improvement Group for use of Downieville School Facility, EMT Training\*\*(Grant)

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)

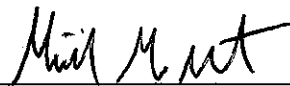
- 1617-38 Approval of Board Policy and Administrative Regulation 1312.3, Uniform Complaint Procedures, revisions^^
- 1617-39 Approval of Board Policy and Administrative Regulation 3230, Federal Grant Funds, new^^
- 1617-40 Approval of Minor Change, Board Policy 3270, Sales and Disposal of Books, Equipment and Supplies change as follows:  
If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of *by dumping-recycling or disposal at a facility equipped for such purposes on order of any employee of the district empowered for that purpose by the board. (Education Code 17546)*
- 1617-41 Approval of Administrative Regulation 3440, Inventories, revision^^
- 1617-42 Approval of Administrative Regulation 3460, Financial Reports and Accountability, revision^^
- 1617-43 Approval of Administrative Regulation 3512, Equipment, revision^^
- 1617-44 Approval of Board Policy and Administrative Regulation 5145.3, Nondiscrimination/Harassment, revision^^
- 1617-45 Approval of Board Policy and Administrative Regulation 5145.7, Sexual Harassment, revision^^

G. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on November 8, 2016, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting following the Sierra County Board of Education meeting at 6:00 pm.
- 2. Suggested Agenda items

a. \_\_\_\_\_

H. ADJOURN



Dr. Merrill M. Grant, Superintendent

\*\*enclosed  
\*handout  
^^County agenda backup



CALIFORNIA  
DEPARTMENT OF  
EDUCATION

**TOM TORLAKSON**  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

October 3, 2016

Dr. Merrill M. Grant, Superintendent  
Sierra-Plumas Unified School District  
PO Box 955  
Loyalton, CA  
96118  
mgrant@spjusd.org

Dear Superintendent Grant:

It is a great pleasure to inform you that the State Superintendent of Public Instruction has approved the Sierra-Plumas Unified School District's Local Control and Accountability Plan (LCAP) for the 2016-17 school year, pursuant to California *Education Code (EC)* Section 52070(e).

As you know, the Superintendent is required to review and approve the LCAP or the annual update to an existing LCAP prior to the approval of the LEA's adopted budget per *EC* Section 42127(d)(2). You will receive an additional notification when the corresponding budget is approved.

On behalf of the Superintendent, we would like to thank you and your staff for your efforts towards continuing to increase student achievement and opportunities for every student to have a world-class education.

If you have any questions regarding this subject, please contact me by phone at 916-319-0303 or by e-mail at [jbreshears@cde.ca.gov](mailto:jbreshears@cde.ca.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Breshears".

Jeff Breshears, Director  
Local Agency Systems Support Office

JB:jb

# ENROLLMENT BY SCHOOL MONTH 2016-2017

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
<b>Ending 2015-2016</b>	181	63	87	22	21	9	included in site #	383
<b>1st Day 2016-2017</b>	177	57	97	26	23	1	included in site #	381
<b>2016-17 CALPADS</b>	CALPADS Numbers will be reported in November							

	Month								
<b>September</b>	1	179	57	97	23	23	3	included in site #	382
<b>October</b>	2							included in site #	0
<b>November</b>	3							included in site #	0
<b>December</b>	4							included in site #	0
<b>January</b>	5							included in site #	0
<b>February</b>	6							included in site #	0
<b>March</b>	7							included in site #	0
<b>April</b>	8							included in site #	0
<b>May</b>	9							included in site #	0
<b>June</b>	10							included in site #	0

2015-16	S-PJUSD	SCOE	Washoe
P2 ADA	362.36	0	11.26
Annual ADA	360.84	0.04	10.30

Enrollment difference from June 10, 2016, to  
September 23, 2016: -1

Long Term ISP:  
LES 9  
LHS 3

Balances through September						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,553,875.00	1,553,875.00	1,255,190.58	164,150.64	134,533.78
1115	Extra Duty Hourly				2,020.00	2,020.00-
1120	Certificated Substitutes	22,589.00	22,589.00		1,720.00	20,869.00
1300	Certificated Superv/Admin Sala	215,062.00	215,062.00	161,296.02	53,765.34	.64
1310	Teacher In Charge/Head Teacher	16,002.00	16,002.00	9,000.00	1,000.00	6,002.00
1900	Other Certificated Salaries	38,115.00	38,115.00	28,586.25	9,528.75	.00
	<b>Total for Object 1000</b>	<b>1,845,643.00</b>	<b>1,845,643.00</b>	<b>1,454,072.85</b>	<b>232,184.73</b>	<b>159,385.42</b>
2100	Instructional Aides Salaries	176,965.00	176,965.00	140,890.90	15,175.78	20,898.32
2200	Classified Support Salaries	289,512.00	289,512.00	164,867.70	63,404.57	61,239.73
2201	Bus Driver	56,298.00	56,298.00	32,439.14	4,334.76	19,524.10
2205	Per Diem - Same Day Travel				53.00	53.00-
2220	Classified Support Substitute	7,062.00	7,062.00		7,176.88	114.88-
2300	Classified Sup/Admin Salaries	82,241.00	82,241.00	61,275.78	20,785.26	179.96
2400	Clerical & Office Salaries	136,355.00	136,355.00	109,541.85	26,813.08	.07
2900	Other Classified Salaries	23,729.00	23,729.00	19,626.11	2,061.37	2,041.52
	<b>Total for Object 2000</b>	<b>772,162.00</b>	<b>772,162.00</b>	<b>528,641.48</b>	<b>139,804.70</b>	<b>103,715.82</b>
3101	State Teachers Retirement Syst	299,139.00	299,139.00	168,622.83	26,672.57	103,843.60
3102	State Teachers Retirement Syst	5,450.00	5,450.00	1,726.74	178.35	3,544.91
3201	Public Employees Retirement Sy	8,031.00	8,031.00	7,228.53	803.17	.70-
3202	Public Employees Retirement Sy	84,436.00	84,436.00	63,384.33	16,593.04	4,458.63
3212	Pers Pickup-Classified Employe	5,644.00	5,644.00	4,394.34	1,249.03	.63
3311	OASDI-Certificated Positions	4,963.00	4,963.00	2,979.27	399.23	1,584.50
3312	OASDI-Classified Positions	46,533.00	46,533.00	30,547.49	8,106.21	7,879.30
3321	Medicare-Certificated Position	25,557.00	25,557.00	18,298.17	3,412.21	3,846.62
3322	Medicare-Classified Positions	11,112.00	11,112.00	7,351.68	1,921.58	1,838.74
3401	Health & Welfare -Certificated	352,373.00	352,373.00	354,719.43	46,424.57	48,771.00-
3402	Health & Welfare-Classified Po	138,921.00	138,921.00	102,309.63	34,412.93	2,198.44
3501	State Unemployment Insurance-C	1,340.00	1,340.00	727.02	670.98	58.00-
3502	State Unemployment Insurance-	541.00	541.00	264.54	71.87	204.59
3601	Workers' Compensation Insuranc	71,835.00	71,835.00	52,057.08	8,433.90	11,344.02
3602	Workers' Compensation Insuranc	29,823.00	29,823.00	19,714.03	5,152.75	4,956.22
3901	Other Benefits, Certificated P	72,354.00	72,354.00		30,678.34	41,675.66
3902	Other Benefits, Classified Pos				1,956.00	1,956.00-
	<b>Total for Object 3000</b>	<b>1,158,052.00</b>	<b>1,158,052.00</b>	<b>834,325.11</b>	<b>187,136.73</b>	<b>136,590.16</b>
4100	Textbooks	100,000.00	100,000.00	17,476.23	61,138.03	21,385.74

Balances through September						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
4200	Books Other Than Textbooks			193.50		193.50-
4300	Class Mat'l and Supplies	26,973.00	26,973.00	5,379.95	5,757.59	15,835.46
4301	Class Consumable Mat'l	5,000.00	5,000.00	5,229.44	2,903.26	3,132.70-
4302	Class Paper/Toner	9,500.00	9,500.00	2,645.64	2,714.93	4,139.43
4305	Other Student M&S	21,825.00	21,825.00	7,840.01	2,841.04	11,143.95
4320	Custodial Grounds Supplies	42,495.00	42,495.00	10,866.92	24,095.62	7,532.46
4330	Office Supplies	16,492.00	16,492.00	4,988.21	713.29	10,790.50
4350	Vehicle Maint. M&S	25,900.00	25,900.00	2,500.00	584.38	22,815.62
4351	Vehicle FUEL	25,525.00	25,525.00	28,650.38	329.62	3,455.00-
4400	Non-Capital Equipment (Up to \$	30,148.00	30,148.00	23,618.18	16,274.61	9,744.79-
	<b>Total for Object 4000</b>	<b>303,858.00</b>	<b>303,858.00</b>	<b>109,388.46</b>	<b>117,352.37</b>	<b>77,117.17</b>
5100	Subagreement for Services	176,461.00	176,461.00	148,936.83	2,524.33	24,999.84
5200	Travel & Conferences	44,642.00	44,642.00	6,899.94	8,247.15	29,494.91
5300	Dues & Membership	1,327.00	1,327.00	2,101.98	5,474.40	6,249.38-
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		53,030.85	2,049.15
5510	Power	90,183.00	90,183.00	71,178.96	12,595.04	6,409.00
5520	Garbage	12,813.00	12,813.00	6,523.90	217.82	6,071.28
5530	Water	64,350.00	64,350.00	52,279.50	7,720.50	4,350.00
5540	Propane	65,000.00	65,000.00	54,656.40	343.60	10,000.00
5590	Miscellaneous Utilities	15,500.00	15,500.00	15,000.00		500.00
5600	Rentals, Leases & Repairs	94,512.00	94,512.00	15,629.10	3,492.29	75,390.61
5800	Services & Operating Expense	2,500.00	2,500.00	1,500.00	300.00	700.00
5810	Legal Expenses	7,078.00	7,078.00	1,708.75	3,291.25	2,078.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	17,000.00	17,000.00	17,000.00		.00
5860	Solid Waste Tax	12,161.00	12,161.00	11,282.87		878.13
5890	Contracts/Servic	437,634.00	437,634.00	64,015.32	14,321.25	359,297.43
5899	SCOE Interagency Reimburse			11,500.53	7,842.93	19,343.46-
5900	Communications	3,875.00	3,875.00		1,946.82	1,928.18
5910	Telephone-Monthly Service	17,252.00	17,252.00	6,208.97	904.78	10,138.25
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00
	<b>Total for Object 5000</b>	<b>1,124,893.00</b>	<b>1,124,893.00</b>	<b>486,423.05</b>	<b>122,253.01</b>	<b>516,216.94</b>
6400	Equipment	129,944.00	129,944.00	428.93	86,387.89	43,127.18
6500	Equipment Replacement	209,420.00	209,420.00			209,420.00
	<b>Total for Object 6000</b>	<b>339,364.00</b>	<b>339,364.00</b>	<b>428.93</b>	<b>86,387.89</b>	<b>252,547.18</b>

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2017, Period = 3, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

Balances through September						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
7110	Out-of-State Tuition	104,450.00	104,450.00			104,450.00
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun	200,000.00	200,000.00			200,000.00
7616	Trans fr Gen Fund to Cafeteria	61,553.00	61,553.00			61,553.00
7619	Other Interfund Transfers Out	300,000.00	300,000.00			300,000.00
	<b>Total for Object 7000</b>	<b>666,003.00</b>	<b>666,003.00</b>	<b>.00</b>	<b>.00</b>	<b>666,003.00</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>6,209,975.00</b>	<b>6,209,975.00</b>	<b>3,413,279.88</b>	<b>885,119.43</b>	<b>1,911,575.69</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	70,610.00	70,610.00	61,691.50	7,085.94	1,832.56
3202	Public Employees Retirement Sy	7,635.00	7,635.00	6,484.95	762.83	387.22
3312	OASDI-Classified Positions	4,377.00	4,377.00	3,473.66	402.17	501.17
3322	Medicare-Classified Positions	1,024.00	1,024.00	812.44	94.05	117.51
3402	Health & Welfare-Classified Po	13,840.00	13,840.00	12,456.36	1,317.58	66.06
3502	State Unemployment Insurance-	49.00	49.00	30.83	3.53	14.64
3602	Workers' Compensation Insuranc	2,746.00	2,746.00	2,178.40	252.21	315.39
	<b>Total for Object 3000</b>	<b>29,671.00</b>	<b>29,671.00</b>	<b>25,436.64</b>	<b>2,832.37</b>	<b>1,401.99</b>
4340	Food Service	7,924.00	7,924.00	4,568.03	600.97	2,755.00
4400	Non-Capital Equipment (Up to \$	5,000.00	5,000.00			5,000.00
4700	Food	45,758.00	45,758.00	34,408.73	4,883.68	6,465.59
	<b>Total for Object 4000</b>	<b>58,682.00</b>	<b>58,682.00</b>	<b>38,976.76</b>	<b>5,484.65</b>	<b>14,220.59</b>
5200	Travel & Conferences				1,413.61	1,413.61-
5600	Rentals, Leases & Repairs	2,279.00	2,279.00		539.25	1,739.75
5800	Services & Operating Expense	1,256.00	1,256.00	121.28	288.28	846.44
5890	Contracts/Servic	800.00	800.00		264.00	536.00
5900	Communications	121.00	121.00		288.63	167.63-
	<b>Total for Object 5000</b>	<b>4,456.00</b>	<b>4,456.00</b>	<b>121.28</b>	<b>2,793.77</b>	<b>1,540.95</b>
	<b>Total for Fund 13 and Expense accounts</b>	<b>163,419.00</b>	<b>163,419.00</b>	<b>126,226.18</b>	<b>18,196.73</b>	<b>18,996.09</b>
<b>Fund 40 - Dist Build</b>						
6200	Building & Improvements	300,000.00	300,000.00			300,000.00
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00
	<b>Total for Fund 40, Expense accounts and Object 6000</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>.00</b>	<b>.00</b>	<b>500,000.00</b>
<b>Fund 73 - Bechen</b>						



Balances through September						Fiscal Year 2016/17
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	6,000.00	6,000.00			6,000.00
<b>Total for Fund 73, Expense accounts and Object 5000</b>		<b>6,000.00</b>	<b>6,000.00</b>	<b>.00</b>	<b>.00</b>	<b>6,000.00</b>
<b>Total for Org 006 - Sierra-Plumas Joint Unified School District</b>		<b>6,879,394.00</b>	<b>6,879,394.00</b>	<b>3,539,506.06</b>	<b>903,316.16</b>	<b>2,436,571.78</b>



CALIFORNIA  
DEPARTMENT OF  
EDUCATION

**TOM TORLAKSON**  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

September 15, 2016

**RECEIVED**

SEP 23 2016

SCOE  
S-PJUSD

Merrill Grant, Ed.D., Superintendent  
Sierra County Office of Education  
Sierra-Plumas Joint Unified School District  
P.O. Box 955  
Loyalton, CA 96118

Dear Superintendent Grant, Ed.D.:

Subject: 2016–17 County Office of Education and School District Budgets

Pursuant to California *Education Code (EC)* sections 1622(b) and 42127(c), we have examined your budgets to determine whether they comply with the Criteria and Standards for fiscal stability adopted by the State Board of Education, allow your county office and school district to meet their financial obligations during the fiscal year, and are consistent with a financial plan that will enable them to satisfy their multiyear financial commitments. Based on our review, your July 1 budgets meet the above specified criteria and are approved.

We note that 2016–17 negotiations with the certificated and classified bargaining units were not settled at the time the budgets were adopted. To the extent that collective bargaining agreements result in additional ongoing costs, we advise you that such increased costs should be supported by additional ongoing revenues or ongoing reduction of expenditures. Further, the Criteria and Standards specify that upon settlement, the county office of education must provide the California Department of Education with an analysis of the cost of the settlement and its impact on the operating budget. The public disclosure documents prepared in compliance with *Government Code* Section 3547.5 can be used to satisfy this requirement.

Pursuant to *Government Code* Section 3547.5(b), a school district superintendent and its chief business official must certify in writing that the costs incurred under a negotiated bargaining agreement can be met by the school district during the term of the agreement. Upon settlement, please provide our office with a copy of the certification and an itemization of the budget revisions needed to implement the agreement.

Merrill Grant, Ed.D., Superintendent  
September 15, 2016  
Page 2

We remind you that *EC* sections 1622(e) and 42127(h) specify that a county office of education or a school district must, no later than 45 days after the Governor signs the Budget Act, make available for public review any revisions in revenues and expenditures made to its budget to reflect the funding made available by that Budget Act.

We appreciate the submission of your budgets and await your First Interim Reports, which must be filed with our office no later than December 15, 2016. If you have any questions or concerns, please contact our office by phone at 916-322-1770.

Sincerely,



Christine Davis, Administrator  
Financial Accountability and Information Services

CD:jm

2016-0202a-46

cc: Rose Asquith, Business Manager, Rose Asquith

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
September 13, 2016  
Sierra County Office of Education, 109 Beckwith Road, Loyalton California

**A. CALL TO ORDER**

President DRISCOLL called the meeting to order at 6:49 pm.

**B. ROLL CALL**

PRESENT: Mr. Tim Driscoll, President  
Ms. Sharon Dryden Vice President  
Mr. Allen Wright, Clerk  
Ms. Patty Hall, Member  
Mr. Mike Moore, Member

ABSENT: None

VACANT: None

**C. APPROVAL OF THE AGENDA** with the following changes: Item 1617-41 pulled until FPPC approval and Public Notice given.

DRYDEN/HALL  
5/0

1. Superintendent's Report
  - a. 2016 California Assessment of Student Performance and Progress Results Presentation
  - b. Back to School – Organization, Teamwork, New Curriculum
  - c. Inter-District Attendance Agreement (Variance) Report for 2015-16 and 2016-17
  - d. A Review of Most Recent Inter-District Attendance Agreements (Variances)
2. Business Report
  - a. Account Object Summary-Balance 07/01/16 to 8/31/16
  - b. First Day Enrollments for the 2016-2017 School Year
3. Staff Reports (5 minutes)
  - Tom Jones, Loyalton High School Administrator, reported 153 enrollment first day of school.
  - Sierra Pass – One transfer out/one transfer in; ISP gaining students
  - Andrea Ceresola, Loyalton Elementary School Site Administrator reported 176 enrollment first day of school
  - Dr. Merrill M. Grant, Site Administrator for Downieville School, reported 49 student enrollment-increase of seven from last year
4. SPTA Report (5 minutes)
5. Board Members' Report (5 minutes)

WRIGHT commented on the upcoming Golf Tournament for Sierra Schools Foundation
6. Public Comment
  - a. Current location – There were no comments

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting – Sept. 13, 2016

b. Videoconference location – There were no comments

D. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held August 9, 2016
2. Approval of Board Report - Checks Dated 08/01/2016 through 08/31/2016  
HALL/DRYDEN  
5/0

E. ACTION ITEMS

1. Unfinished Business and General Orders

1617-31 Approval of Employment Agreement with Dr. Merrill M. Grant, Superintendent  
MOORE/HALL  
5/0

2. New Business

1617-32 Approval of assignment of Laurie Petterson, .034 FTE Instructional Aide, Loyalton  
Elementary, effective 8/29/2016  
HALL/DRYDEN  
5/0

1617-33 Approval of Assignment of Sheri Roen to 2016-17 Athletic Director, Grades 6-8,  
Loyalton schools, paid as per bargaining unit  
MOORE/HALL  
5/0

1617-34 Approval of Assignment of Barbara Jaquez to 2016-17 Teacher-in-Charge Loyalton  
High School, paid as per bargaining unit agreement  
DRYDEN/HALL  
5/0

1617-35 Approval of Assignment of Maire McDermid to 2016-2017 WASC Lead Teacher  
position (self-study visitation year) paid as per bargaining unit agreement  
MOORE/WRIGHT  
5/0

1617-36 Approval of Assignment of Karen Galan to Downieville Grade K-2 Teaching Position  
WRIGHT/HALL  
5/0

1617-37 Accept letter of resignation, with regret, from Sandra Anderson, Instructional Aide  
and Noon Supervisor, effective 8/29/2016  
MOORE/HALL  
5/0

1617-38 Authorization to fill Instructional Aide position, .575 FTE (3.75 hours daily) Loyalton  
Elementary School (Grant)  
MOORE/HALL  
5/0

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting – Sept. 13, 2016

- 1617-39 Adoption of Resolution No. 16-002, Adopting the Gann Limit  
WRIGHT/HALL  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE  
5/0
- 1617-40 Adoption of Unaudited Actuals for Fiscal Year End June 30, 2016  
MOORE/HALL  
5/0
- 1617-41 ~~Adoption of Resolution No. 16-003, Conflict of Interest~~  
To be brought back when reviewed by FPPC
- 1617-42 Approval of Vehicle Purchase: 2014 GMC Yukon, 4D, VIN 1GKS2AE03ER100893  
with warranty added, conditional upon positive Car Fax report, as benefits the district  
per evaluation and approval by Dr. Grant and Mr. Jones  
DRYDEN/MOORE  
5/0
- 1617-43 Nomination of Sierra-Plumas Joint Unified School District representatives for the  
Student Attendance Review Board as follows:  
  
Dr. Merrill M. Grant, Chairman  
Mr. Thomas Jones, Loyalton High School Administrator  
Ms. Andrea Ceresola (White), Loyalton Elementary School Administrator  
MOORE/HALL  
5/0
- 1617-44 Discussion and Possible Approval for Hiring Incentives Regarding Employee  
Recruitment  
Discussed cost analyses, negotiations/golden handshake/years of service/closed  
session requested with mock scenarios for October board meeting
- 1617-45 Approval of Amendment for MOU with National University  
MOORE/ALLEN  
5/0
- 1617-46 Approval for Services Agreement with OMNI Financial Group, Inc.  
HALL/MOORE  
5/0
- 1617-47 Approval of Smart Watt Inc., Prop 39 Five Year Expenditure Plan, with the addition  
of the ground mount solar PV system, sized at 4 KW DC, producing 6.686 kWh  
annually, indicated in the Sierra County Office of Education Prop 39, Five Year  
Expenditure Plan  
WRIGHT/HALL  
5/0

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

Moore motioned to approve Items 1617-48, 49 and 1617-51, 52 and 53.  
HALL seconded.  
5/0

- 1617-48 Approval of Board Policy 5116.1, minor revision as follows:  
~~Any student enrolled in a district school receiving Title I funds that has been identified for program improvement (PI), corrective action, or restructuring. (20 USC 6316)~~
- 1617-49 Approval of Administrative Regulation 5116.1, Intradistrict Open Enrollment, minor revision, as follows:  
Any student who, prior to the 2016-17 school year, was granted a transfer out of a Title I school that had been identified for program improvement shall be allowed to remain in the school of enrollment until he/she completes the highest grade offered at that school.  
~~A student granted intradistrict enrollment under other circumstances Once enrolled, a student shall not be required to reapply for readmission. However, the student~~ but may be subject to displacement due to excessive enrollment.
- 1617-50 ~~Approval of Board Policy and Administrative Regulation 5121, Grades/Evaluation of Student Achievement~~ Pulled for further research to be presented at October meeting
- 1617-51 Approval of Board Policy 5131.62, Tobacco
- 1617-52 Approval of Administrative Regulation 6158, Independent Study, minor revision as follows: The signed, dated agreement, *any supplemental agreement, assignment records, work samples, and attendance records* may be maintained on file electronically. (EC 51747)
- 1617-53 Approval of Board Policy 6179, Supplemental Instruction, minor revision as follows:  
~~2. Eligible students from low income families whenever the district or a district school receiving federal Title I funds has been~~  
The district shall offer alternative supports designed to increase the academic achievement of socioeconomically disadvantaged students attending schools identified by the California Department of Education for program improvement for two or more consecutive years.

F. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on October 11, 2016, at Downieville School, 130 School Street, Downieville CA 95936, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm.
2. Suggested Agenda items
  - a. Discussion – SmartWatt
  - b. AR and BP 5121
  - c. Conflict of Interest Resolution

G. ADJOURNED at 8:15 pm.  
HALL/MOORE  
5/0

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Allen Wright, Clerk

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Dr. Merrill M. Grant, Superintendent

Checks Dated 09/01/2016 through 09/30/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081047	09/12/2016	A-1 CHEMICAL INC.	01-4320	Paper Towels		502.56
00081048	09/12/2016	ABSOLUTE COMMUNICATION SOLUTIONS	01-5890	ANTENNAS		1,037.47
00081049	09/12/2016	ALPINE FIRE SERVICE, INC.	01-5600	FIRE EXTINGUISHER MAINT - ALL SITES	1,145.89	
			01-5899	FIRE EXTINGUISHER MAINT - ALL SITES	38.81	1,184.70
00081050	09/12/2016	ANTHEM SPORTS	01-4305	SOFTBALLS	151.96	
				Unpaid Tax	10.19-	141.77
00081051	09/12/2016	AT&T	01-5890	PHONE SERVICES ALL SITES	37.05	
			01-5899	PHONE SERVICES ALL SITES	18.69	
			01-5910	PHONE SERVICES ALL SITES	339.52	395.26
00081052	09/12/2016	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		53.16
00081053	09/12/2016	LAURA CALABRESE	01-5200	PROFESSIONAL DEVELOPMENT		1,302.00
00081054	09/12/2016	CENTRAL SANITARY SUPPLY	01-4320	CUSTODIAL SUPPLIES		1,846.52
00081055	09/12/2016	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,698.18	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.57	3,907.75
00081056	09/12/2016	AUGUSTINE CORCORAN	01-4301	CLASSROOM SUPPLIES		76.13
00081057	09/12/2016	AUGUSTUS DRISCOLL	73-9510	BECHEN SCHOLARSHIP		3,000.00
00081058	09/12/2016	FEATHER RIVER COLLEGE EAGLE'S PERCH	01-5200	COLLEGE CAREER FAIR LUNCHES		225.00
00081059	09/12/2016	FLINN SCIENTIFIC, INC.	01-4300	Electronic Balance		500.13
00081060	09/12/2016	FOREST VIEW SCREENING	01-5890	DOT CONSORTIUM		107.00
00081061	09/12/2016	GOLD COUNTRY DISTRIBUTORS	13-4340	FOOD AND SUPPLIES	409.10	
			13-4700	FOOD AND SUPPLIES	2,143.61	2,552.71
00081062	09/12/2016	MERRILL GRANT	01-5200	PER DIEM/HOTEL/MILEAGE		592.38
00081063	09/12/2016	INLAND SUPPLY	01-4320	CUSTODIAL SUPPLIES	738.58	
				Gym Maint Supplies	118.25-	620.33
00081064	09/12/2016	RICHARD JAQUEZ	01-5200	MILEAGE	26.24	
			01-9510	MILEAGE	19.76	46.00
00081065	09/12/2016	K 12 MANAGEMENT INC.	01-5890	ISP PROGRAM		240.00
00081066	09/12/2016	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00081067	09/12/2016	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	3,719.61	
			01-5899	ELECTRIC - LOYALTON SITES	112.24	3,831.85
00081068	09/12/2016	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	01-4100	TEXTBOOKS		2,447.51
00081069	09/12/2016	MCRUFFY PRESS, LLC	01-4300	ISP SUPPLIES	205.63	
				Unpaid Tax	13.41-	192.22
00081070	09/12/2016	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		279.36
00081071	09/12/2016	MIKE MOORE	76-9576	H/W REIMBURSEMENT		687.32

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Checks Dated 09/01/2016 through 09/30/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081072	09/12/2016	MOUNTAIN MESSENGER	13-5800	ADVERTISEMENTS AND PUBLIC HEARINGS		82.88
00081073	09/12/2016	MR. ROOTER PLUMBING	13-5600	Hydroscrubbing drain line		539.25
00081074	09/12/2016	NASCO MODESTO CORP.	01-4301	Supplies	78.71	
			01-4305	art supplies	65.30	144.01
00081075	09/12/2016	NEVADA POWER PRODUCTS, INC	01-4320	TRACTOR PARTS		117.36
00081076	09/12/2016	OFFICE DEPOT, INC	01-4300	Paper	355.14	
			01-4301	Supplies	103.13	458.27
00081077	09/12/2016	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Estimated Electrical		1,613.43
00081078	09/12/2016	PLUMAS UNIFIED SCHOOL DISTRICT	01-9510	TRANSPORTATION AGREEMENT		14,638.61
00081079	09/12/2016	POSTMASTER, DOWNIEVILLE	01-5900	Postage		300.00
00081080	09/12/2016	POWERSCHOOL GROUP LLC	01-5890	POWERSCHOOL SUPPORT		2,750.00
00081081	09/12/2016	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		29.77
00081082	09/12/2016	QUILL CORPORATION	01-4301	CLASSROOM SUPPLIES	129.74	
			01-4302	School Supplies	825.44	
			01-4330	School Supplies	157.28	1,112.46
00081083	09/12/2016	RAY MORGAN COMPANY	01-4330	Copier Staples	151.15	
			01-5600	COPIER AGREEMENT	149.35	
				COPIER MAINT. LHS/LES	257.95	
			01-5899	COPIER AGREEMENT	37.61	596.06
00081084	09/12/2016	REALLY GOOD STUFF, INC.	01-4300	desktop helper	36.88	
				supplies	168.45	
				Unpaid Tax	12.63-	192.70
00081085	09/12/2016	CALIFORNIA STATE UNIV., SACRAMENTO	01-5200	REGISTRATION		800.00
00081086	09/12/2016	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	01-5890	ED-JOIN ANNUAL FEE	337.50	
			01-5899	ED-JOIN ANNUAL FEE	112.50	450.00
00081087	09/12/2016	SCHOOL SERVICES OF CALIFORNIA INC.	01-5890	FISCAL BUDGET SERVICES		2,940.00
00081088	09/12/2016	SCHOOL SPECIALTY	01-4300	borders	13.96	
				READING/WRITING CENTER	338.63	
			01-4301	CLASSROOM SUPPLIES	83.21	
				supples	351.33	
				supplies	974.31	
			01-4302	CLASSROOM SUPPLIES	86.54	
				paper supplies	1,461.56	
			01-4330	supplies	79.50	3,389.04

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081089	09/12/2016	SIERRA BOOSTER	13-5800	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		205.40
00081090	09/12/2016	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00081091	09/12/2016	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	496.10	
			01-5899	GARBAGE SERVICE	9.90	506.00
00081092	09/12/2016	SIERRA HARDWARE	01-4320	Misc Supplies		173.91
00081093	09/12/2016	SIERRA VALLEY HOME CENTER	01-4320	CUSTODIAL & MAINT. SUPPLIES	207.63	
				MAINT. SUPPLIES	111.67	
				WATER HEATER	338.61	657.91
00081094	09/12/2016	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		171.74
00081095	09/12/2016	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	2,524.33	
			01-5890	TRANSPORTATION	416.66	2,940.99
00081096	09/12/2016	TEACHER'S DISCOVERY	01-4300	Supplies	74.00	
				Unpaid Tax	4.50-	69.50
00081097	09/12/2016	HANNAH TOMATIS	01-4330	INSERVICE SUPPLIES		64.61
00081098	09/12/2016	TRI COUNTY SCHOOLS INS. GR.	01-9535	SEP 2016 HEALTH INSURANCE	12,377.00	
			76-9576	SEP 2016 HEALTH INSURANCE	64,300.66	76,677.66
00081099	09/12/2016	U.S. BANK	01-4300	Adobe Creative Cloud	59.98	
				visitor badges	77.32	
				WORKBOOKS/CLASSROOM SUPPLIES	136.91	
			01-4320	Desks	1,339.11	
				TRAFFIC SIGNS	348.65	
			01-4330	WEBSITE/DOMAIN REG/ANTIVIRUS	5.00	
			01-4350	SEAT COVERS/FLOOR MATS	584.38	
			01-5200	TRAVEL EXPENSES/DOMAIN RENEWAL	515.05	
			01-5890	NEWSPAPER ADVERTISEMENT	147.03	
				TRAVEL EXPENSES/DOMAIN RENEWAL	30.34	
				WEBSITE/DOMAIN REG/ANTIVIRUS	7.99	
			01-5900	stamped envelopes	288.62	
			01-6400	F350 HITCH AND INSTALLATION	1,152.14	
			13-4340	SHELVING	77.66	
			13-5900	stamped envelopes	288.63	
				Unpaid Tax	31.17-	5,027.64
00081100	09/12/2016	US FOODSERVICE, INC.	01-4330	CAFETERIA - FOOD AND SUPPLIES	234.49	
			13-4340	CAFETERIA - FOOD AND SUPPLIES	114.21	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	2,196.06	2,544.76

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Checks Dated 09/01/2016 through 09/30/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081101	09/12/2016	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		117.58
00081102	09/12/2016	VOYAGER FLEET SYSTEMS INC.	01-4305	FUEL FOR ATHLETIC TRIPS	41.00	
			01-4351	FUEL FOR MAINTENANCE	135.14	
			01-5200	Fuel	189.63	365.77
00081103	09/20/2016	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		99.71
00081104	09/20/2016	AT&T	01-5890	PHONE SERVICES ALL SITES	33.51	
			01-5899	PHONE SERVICES ALL SITES	17.31	
			01-5910	PHONE SERVICES ALL SITES	318.77	369.59
00081105	09/20/2016	CALIF COACHES ASSOC. ROB GRIALOU	01-5300	Coaches Membership		100.00
00081106	09/20/2016	CALIFORNIA ASSOC. FFA ANGIE MILES, FINANCIAL SERVICE	01-5890	REGISTRATION		580.00
00081107	09/20/2016	CENTRAL SANITARY SUPPLY	01-4320	CUSTODIAL SUPPLIES		7.68
00081108	09/20/2016	BRET COLBERG	73-9510	BECHEN SCHOLARSHIP		3,000.00
00081109	09/20/2016	AP EXAMS AP PROGRAM	01-5890	AP EXAMS	15.00	
				LATE FEE	225.00	240.00
00081110	09/20/2016	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		243.60
00081111	09/20/2016	EASTBAY TEAM SALES	01-4305	SPORTS EQUIPMENT		1,491.65
00081112	09/20/2016	FERRELLGAS	01-5540	PROPANE		343.60
00081113	09/20/2016	KAREN GALAN	01-4300	CLASSROOM SUPPLIES		163.25
00081114	09/20/2016	GIRARD & EDWARDS ATTORNEYS AT LAW	01-5810	LEGAL FEES		2,021.25
00081115	09/20/2016	GOLD COUNTRY DISTRIBUTORS	13-4700	FOOD AND SUPPLIES		165.94
00081116	09/20/2016	KIM MCKINNEY	01-5890	STEM REGISTRATION		720.00
00081117	09/20/2016	MCRUFFY PRESS, LLC	01-4300	ISP SUPPLIES	414.87	
				Unpaid Tax	27.05-	387.82
00081118	09/20/2016	MERIDIAN	01-4300	Planners		905.00
00081119	09/20/2016	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Estimated Electrical		1,572.24
00081120	09/20/2016	USPS	01-5900	postage		233.20
00081121	09/20/2016	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		68.94
00081122	09/20/2016	QUILL CORPORATION	01-4301	supplies	445.02	
				Supplies for K-2 class	301.11	
			01-4302	supplies	341.39	1,087.52
00081123	09/20/2016	REED'S LOCKSMITHING, INC.	01-4320	KEYS		8.27
00081124	09/20/2016	RESOURCES FOR EDUCATORS	01-4301	SUBSCRIPTION		219.00
00081125	09/20/2016	SCHOLASTIC INC. CLASSROOM MAGAZINES	01-4301	Scholastic		141.57
00081126	09/20/2016	SCHOOL SPECIALTY	01-4330	NEW FLAG		24.66
00081127	09/20/2016	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00

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Checks Dated 09/01/2016 through 09/30/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00081128	09/20/2016	SIERRA-PLUMAS JOINT UNIFIED	01-5200	REGISTRATION/HOTEL		416.97
00081129	09/20/2016	SIERRA SCHOOLS FOUNDATION	01-4300	Reim. for Globaloria		750.00
00081130	09/20/2016	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		64.00
00081131	09/20/2016	SUPERIOR REGION CATA	01-5200	Inservice Registration		260.00
00081132	09/20/2016	SUPERIOR REGION FFA	01-5890	REGISTRATION		320.00
00081133	09/20/2016	SUSANVILLE FORD	01-6400	GMC YUKON		34,516.00
00081134	09/20/2016	TODAY'S CLASSROOM	01-4320	DESKS	4,157.03	
				Unpaid Tax	290.03-	3,867.00
00081135	09/20/2016	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		117.58
00081136	09/20/2016	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE		27.00
<b>Total Number of Checks</b>					<b>90</b>	<b>200,618.98</b>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	79	123,419.17
13	Cafeteria Fund	10	6,600.81
73	Foundation Trust (Bechen)	2	6,000.00
76	Warrant/Pass Though (payroll)	2	64,987.98
Total Number of Checks		<b>90</b>	201,007.96
Less Unpaid Tax Liability			388.98
<b>Net (Check Amount)</b>			<b>200,618.98</b>

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ESCAPE ONLINE

# Corri L. Jimenez

Mailing Address: P.O. Box 580, Tahoe City, CA 96145  
Mobile: (408) 710-2894 E-mail: corri\_jimenez@yahoo.com

## PROPOSAL

October 2, 2016

William Copren  
Sierraville School Community Center  
Sierraville, CA 96126

Dear Mr. Copren,

Please accept my proposal to designate the Sierraville School in Sierraville, California. I am an independent architectural historian in California and have over 15 years experience working in the field that includes a M.S. degree in Historic Preservation from the University of Oregon (see attached resume). As a professional, I am qualified under the Secretary of the Interior's *Professional Qualification Standards* as an Architectural Historian (36 CFR Part 61).

Recently, I have undertaken two projects in Sierra County that include a Historic Structures Report on the 1860 Webber Lake Hotel for the Truckee-Donner Land Trust and an Architectural Evaluation of a c.1960 Sierra Pacific Power Company cabin for The Nature Conservancy (see attached DPR). I have applied the Secretary of the Interior's *Standards for the Treatment of Historic Properties*, and could provide additional information post-evaluation on designing additions and treatment recommendations for the school.

### CRHR VS. NRHP DESIGNATION

In California, there are two registers in place for historic designation. See Comparison link for more info: <http://ohp.parks.ca.gov/pages/1056/files/nrhp%20checklist%20for%20submission%202012.pdf> and for example nominations, see [http://www.ohp.parks.ca.gov/?page\\_id=24368](http://www.ohp.parks.ca.gov/?page_id=24368).

#### **California Register of Historical Resources (CRHR)**

- This program is operated through the Office of Historic Preservation (OHP, also known as the State Historic Preservation Office, SHPO). The process is 90 days and involves completing a California Department of Parks & Recreation (DPR) form that is approved by the OHP and the State Historical Resource Commission (SHRC) for listing on the state register.
- Consent of property owner(s) not required, but cannot be listed if owner(s) objects.
- CRHR resources can be listed as California Historical Landmarks or Points of Historical Interest. Owners may place a plaque or marker at the site to display this designation.
- After listing, CRHR resources may enter a Mills Act contract (property tax reduction, if Sierra County has this agreement), State Historic Building Code (SHBC) for rehabilitation/additions, and California Environmental Quality Act (CEQA) if there is a state development.

#### **National Register of Historic Places (NRHP)**

- This program is operated through the OHP, and is approved by the SHRC with final approval at the National Park Service (NPS) in Washington DC. This process is 60 days and involves a National Register nomination form that is approved by the OHP, SHRC, and NPS.
- Consent of property owner(s) not required, but cannot be listed if owner(s) objects.
- NRHP properties are listed automatically on the CRHR. Owners may place a plaque or marker at the site to display this designation.
- After listing, NRHP properties are eligible for 20% federal tax incentives on rehabilitations, Mills Act contract (property tax reduction, if Sierra County has this agreement), and compliance on federal funded undertakings per Section 106 of the National Historic Preservation Act) and state undertakings per California Environmental Quality Act (CEQA). For more info on benefits, <http://www.ohp.parks.ca.gov/pages/1056/files/nrhp%20fact%20sheet.pdf>.

## SCOPE OF WORK AND PROPOSED AMOUNT

Depending on the designation, the scope of work would be the following:

### CALIFORNIA REGISTER OF HISTORICAL RESOURCES (CRHR) NOMINATION

Task 1.	Historic Research at the school and historical societies	8/hours at \$40.00	\$320.00
Task 2.	Write a historic context, architectural description, evaluation and floor/site plans,	50/hours at \$40.00	\$2,000.00
Task 3.	Complete a California DPR form and cover letter for the OHP and State Historical Resource Commission (SHRC)	40/hours at \$40.00	\$1,600.00
	Overhead costs (printing, cds, maps) will be needed		\$250.00
<b>TOTAL</b>			<b>\$4,170.00</b>

### NATIONAL REGISTER OF HISTORIC PLACES (NRHP) NOMINATION

Task 1.	Historic Research at the school and historical societies	8/hours at \$40.00	\$320.00
Task 2.	Write a historic context, architectural description, evaluation and floor/site plans	50/hours at \$40.00	\$2,000.00
Task 3.	Complete a National Register form and cover letter for the OHP and State Historical Resource Commission (SHRC)	60/hours at \$40.00	\$2,400.00
	Overhead costs (printing, cds, maps) will be needed (see <a href="http://www.ohp.parks.ca.gov/pages/1056/files/nrhp%20checklist%20for%20submission_2016.pdf">http://www.ohp.parks.ca.gov/pages/1056/files/nrhp%20checklist%20for%20submission_2016.pdf</a> )		\$250.00
<b>TOTAL</b>			<b>\$4,970.00</b>

SHRC In listing on a register, a presentation at the SHRC in Sacramento may be needed (see [http://www.ohp.parks.ca.gov/?page\\_id=1067](http://www.ohp.parks.ca.gov/?page_id=1067)). I am unsure if this amount will be required for either the state or national nomination in being listed on either registers (8/hours at \$40.00) **\$320.00**

## RECOMMENDATION

The easiest designation for the Sierraville School is the CRHR then the NRHP because it only needs a California DPR form and is a cheaper alternative of the two. My general opinion is the Sierraville School appears eligible for local significance under CRHR under Criteria 1 and 2 for a historic event and its intact design. In addition, I would recommend it be listed as a California Point of Historical Interest because of its local significance to Sierraville, and maybe have a bronze plaque placed in front.

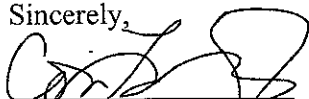
I think I can make an argument for listing it to the NRHP as a multi-classroom, schoolhouse from 1931 to 1994, which appears rare in the county and/or the state. Sierraville School appears eligible for local significance under Criteria A and C for a historic event and its intact design. NRHP listing is more involved but the designation would possibly open doors to federal or state grants and tax credits as incentives.

For resources listed, see <http://ohp.parks.ca.gov/ListedResources/?view=county&criteria=46>.

## CONCLUSION

Please let me know what designation you desire for the Sierraville School. Timelines for listings are dependent on the OHP and the SHRC's schedules, and the proposed work will not exceed the above scopes. Invoices will be billed per Task 1-2 and Task 3. Please feel free to contact me if you have any questions or concerns and I will look forward to your response.

Sincerely,



Corri Jimenez, MS

Architectural Historian/Historic Preservation Specialist

P. O. Box 955  
109 Beckwith Road  
Loyalton, California  
96118

SIERRA COUNTY OFFICE OF EDUCATION  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Phone: (530) 993-1660  
FAX: (530) 993-0828  
<http://www.sierracountyofficeofeducation.org/>

## NOTICE OF PUBLIC HEARING

### The Sierra County Office of Education and the Sierra-Plumas Joint Unified School District Governing Board

will hold public hearings at respective meetings on **Tuesday, October 11, 2016**,  
6:00 pm at Downieville School, 130 School Street, Downieville CA 95936,  
for the purpose of

**receiving public comment on textbooks or instructional materials, or both,  
in each subject that is consistent with the content and cycles of the  
curriculum framework adopted by the State board.**

**The Governing Board will also make a determination as to the availability  
of laboratory science equipment as applicable to science laboratory  
courses offered in grades 9 to 12 inclusive (Education Code 60119).**

The Sierra-Plumas Joint Unified School District will determine through a resolution  
that they have adhered to all laws and regulations regarding the expenditure of  
instructional materials funding.

California Education Code § 60119.

(1) (A) The governing board of a school district shall hold a public hearing or hearings at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board:

- (i) Mathematics.
- (ii) Science.
- (iii) History-social science.
- (iv) English language arts, including the English language development component of an adopted program.



Dr. Merrill M. Grant  
Superintendent of Schools  
October 3, 2016

Posted 10/3/2016 at:

Loyalton Elementary School  
Loyalton High School  
Downieville School

Sierra County Office of Education/  
Sierra-Plumas Joint Unified School District Office  
[www.sierracountyofficeofeducation.org](http://www.sierracountyofficeofeducation.org)

# SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

## RESOLUTION NO. 16-004

### SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

**WHEREAS**, the Governing Board of the Sierra-Plumas Joint Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on October 11, 2016, at 6 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

**WHEREAS**, the Board encouraged participation by parents/guardians, teachers, members, of the community, and bargaining unit leaders in the public hearing, and;

**WHEREAS**, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Sierra-Plumas Joint Unified School District, and;

**WHEREAS**, "instructional materials" means all materials that are designed for use by pupils and their teachers as a learning resource and help pupils to acquire facts, skills, or opinions or to develop cognitive processes. Each student, including English learners, will have a textbook or instructional materials, or both, to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

**WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks in the following subjects;

#### Mathematics

##### My Math

California Mathematics, Grades 4-7

Mathematics\_Course 1

Pre-Algebra, Grades 8-12

Algebra II, Grades 8-12

Pre Calculus

McGraw-Hill Education © 2017  
Macmillan/McGraw-Hill/Glencoe  
Prentice Hall © 2013  
Prentice Hall  
Glencoe  
Houghton Mifflin

##### *Newly Adopted for 2015-16:*

Mathematics, Course 1, Common Core

Mathematics, Course 2, Common Core

Mathematics, Course 3, Common Core

Geometry, Common Core

Algebra 1, Common Core, CA

Algebra 2, Common Core, CA

Calculus, AP Edition

Calculus, Graphical, Numerical, Algebraic,

5<sup>th</sup> Edition

Financial Algebra

Pearson Education, Inc.  
Pearson Education, Inc. ©2013  
Pearson Education, Inc. ©2013  
Pearson Education, Inc. ©2015  
Pearson Education, Inc. ©2015  
Pearson Education, Inc. ©2015  
Pearson Education, Inc. ©2014

Pearson Education, Inc. ©2016  
Cengage Learning ©2011



<b>Science</b>	<u>California Edition</u> , Grades 2-5 <u>Earth Science</u> (High School) <u>Life Science</u> , Grade 7 <u>Physical Science</u> , Grade 8 <u>Physics</u> <u>Biology</u> <u>Chemistry</u> <u>Chemistry, 8<sup>th</sup> ed.</u>	Harcourt Glencoe/McGraw Hill ©2013 Glencoe/McGraw Hill ©2012 Glencoe/McGraw Hill ©2012 Pearson © 2014 Glencoe/McGraw Hill ©2012 Glencoe/McGraw Hill ©2013 Cengage Learning ©2012
<b>History/ Social Science</b>	<u>Neighborhoods, Communities, US History</u> , Grades K-5 <sup>th</sup> <u>Ancient Civilizations</u> , Grades 6, 7, 8 <u>Medieval to Early Modern Times</u> , Grade 7 <u>Geography</u> <u>United States History, Independence to 1914</u> , Grade 8 <u>Modern World History</u> , Grade 10 <u>The Americans</u> , Grade 11 <u>Am. Government, Economics</u>	Houghton-Mifflin Holt Rinehart Winston Holt Glencoe Holt  McDougall-Littell McDougall-Littell Prentice Hall
<b>English/ Language Arts  (Including English Learners)</b>	<u>Mirrors &amp; Windows</u> <u>Continuing with Literature, Levels I-V</u> <u>British Tradition</u> <u>American Tradition</u>  <u>Wonders CA Comprehensive System</u> <u>The Power of Connection</u>	EMC Publishing, LLC © 2016      McGraw-Hill Education © 2015-17

**WHEREAS**, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

**WHEREAS**, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive.

**THEREFORE, IT IS RESOLVED THAT** for the 2016-2017 school year, the Sierra-Plumas Joint Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on October 11, 2016, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
VACANT:

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Allen Wright, Clerk

**NOTICE OF PUBLIC HEARING**  
**Regional Occupational Centers and Programs**  
**Sierra-Plumas Joint Unified School District**  
**Governing Board**

**EDUCATION CODE - EDC**

**TITLE 2. ELEMENTARY AND SECONDARY EDUCATION [33000 - 64100]**

*( Title 2 enacted by Stats. 1976, Ch. 1010. )*

**DIVISION 4. INSTRUCTION AND SERVICES [46000 - 64100]**

*( Division 4 enacted by Stats. 1976, Ch. 1010. )*

**PART 28. GENERAL INSTRUCTIONAL PROGRAMS [51000 - 53303]**

*( Part 28 enacted by Stats. 1976, Ch. 1010. )*

**CHAPTER 9. Career Technical Education [52300 - 52490]**

*( Heading of Chapter 9 amended by Stats. 2000, Ch. 1058, Sec. 45. )*

**ARTICLE 1. Regional Occupational Centers [52300 - 52334.7]**

*( Article 1 enacted by Stats. 1976, Ch. 1010. )*

**52304.1.**

The governing board of each school district maintaining a high school shall annually review and assess the participation of pupils in grades 11 and 12 in regional occupational centers and programs.

The governing board shall prepare an annual plan to increase the participation of these pupils unless it determines that there are no additional pupils enrolled in the district who would benefit from this participation.

The governing board shall conduct public hearings for purposes of reviewing the participation of these pupils and for the adoption of the plan required under this section.

*(Added by Stats. 1983, Ch. 498, Sec. 101. Effective July 28, 1983.)*

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Sierra-Plumas Joint Unified School District

Current Student ROP Enrollment, 2016-2017 School Year

11<sup>th</sup> Grade: 13 Students

12<sup>th</sup> Grade: 10 Students

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Resolution No. 16-005**

**Resolution to Permit AirMedCare Network  
Authorized Payroll Deduction**

**WHEREAS**, AirMedCare Network is an alliance of affiliated air ambulance providers (each provider referred to as "Company"). Membership ensures that patient will have no out-of-pocket flight expense if flown by a Company by providing prepaid protection against a Company's air ambulance costs that are not covered by a member's insurance or other benefits or third party responsibility, subject to the attached terms and conditions; and

**WHEREAS**, Participants complete an AirMedCare Network membership application; and

**WHEREAS**, a completed membership application by an employee provides authorization to Sierra County Office of Education to direct the cost of membership from their pay, after tax, to AirMedCare Network as their membership contribution through a payroll deduction, and

**BE IT RESOLVED THAT:** the Board authorizes the Sierra-Plumas Joint Unified School District to enter into an agreement with AirMedCare Network; and

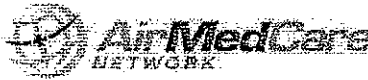
**BE IT FURTHER RESOLVED THAT:** the Board recognizes that it is not acceptable for Sierra-Plumas Joint Unified School District to pay for participates fees, therefore cost incurred per active participate by AirMedCare Network under the Plan is transferred to the active participant.

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board, October 11, 2016, by the following vote:

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:  
VACANT:

---

Allen Wright, Clerk



# FOR BOARD INFORMATION

## Terms and Conditions

AirMedCare Network is an alliance of affiliated air ambulance providers\* (each a "Company"). An AirMedCare Network membership automatically enrolls you as a member in each Company's membership program. Membership ensures the patient will have no out-of-pocket flight expenses if flown by a Company by providing prepaid protection against a Company's air ambulance costs that are not covered by a member's insurance or other benefits or third party responsibility, subject to the following terms and conditions:

1. Patient transport will be to the closest appropriate medical facility for medical conditions that are deemed by AMCN Provider attending medical professionals to be life- or limb-threatening, or that could lead to permanent disability, and which require emergency air ambulance transport. A patient's medical condition, not membership status, will dictate whether or not air transportation is appropriate and required. Under all circumstances, an AMCN Provider retains the sole right and responsibility to determine whether or not a patient is flown.
2. AMCN Provider air ambulance services may not be available when requested due to factors beyond its control, such as use of the appropriate aircraft by another patient or other circumstances governed by operational requirements or restrictions including, but not limited to, equipment manufacturer limitations, governmental regulations, maintenance requirements, patient condition, age or size, or weather conditions. FAA restrictions prohibit most AMCN Provider aircraft from flying in inclement weather conditions. The primary determinant of whether to accept a flight is always the safety of the patient and medical flight crews. Emergent ground ambulance transport of a member by an AMCN Provider will be covered under the same terms and conditions.
3. Members who have insurance or other benefits, or third party responsibility claims, that cover the cost of ambulance services are financially liable for the cost of AMCN Provider services up to the limit of any such available coverage. In return for payment of the membership fee, the AMCN Provider will consider its air ambulance costs that are not covered by any insurance, benefits or third party responsibility available to the member to have been fully prepaid. The AMCN Provider reserves the right to bill directly any appropriate insurance, benefits provider or third party for services rendered, and members authorize their insurers, benefits providers and responsible third parties to pay any covered amounts directly to the AMCN Provider. Members agree to remit to the AMCN Provider any payment received from insurance or benefit providers or any third party for air medical services provided by the AMCN Provider, not to exceed regular charges. Neither the Company nor AirMedCare Network is an insurance company. Membership is not an insurance policy and cannot be considered as a secondary insurance coverage or a supplement to any insurance coverage. **Neither the Company nor AirMedCare Network will be responsible for payment for services provided by another ambulance service.**
4. Membership starts 15 days after the Company receives a complete application with full payment; however, the waiting period will be waived for unforeseen events occurring during such time. Members must be natural persons. Memberships are non-refundable and non-transferable.
5. Some state laws prohibit Medicaid beneficiaries from being offered membership or being accepted into membership programs. By applying, members certify to the Company that they are not Medicaid beneficiaries.
6. These terms and conditions supersede all previous terms and conditions between a member and the Company or AirMedCare Network, including any other writings, or verbal representations, relating to the terms and conditions of membership.

\*Air Evac EMS, Inc. / EagleMed LLC / Med-Trans Corporation / REACH Air Medical Services, LLC — These terms and conditions apply to all AirMedCare Network participating provider membership programs, regardless of which participating provider transports you.



**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 16-007**

**CONSIDERATION OF CELL TOWER LEASE AGREEMENT**

**GTE MOBILNET OF CALIFORNIA LIMITED PARTNERSHIP, D/B/A VERIZON WIRELESS  
SIERRAVILLE SCHOOL SITE**

**WHEREAS**, Resolution 04-023, adopted May 8, 2005, directed closure of Sierraville Elementary School, 305 S. Lincoln Street, Sierraville, California, APN 015-080-006, effective June 30, 2005; and

**WHEREAS**, Resolution 05-012, adopted November 8, 2005, supported the concept of a lease or joint use agreement between County of Sierra, Sierraville Recreation Associations; and

**WHEREAS**, the County of Sierra and the Sierra Plumas Joint Unified School District have in full force and effect an existing agreement referenced as Sierra County Agreement 060103 dated May 2, 2006, to facilitate the use of State Park Bond Act per-capita funding from the 2000 State Park Bond Act for the Sierraville School Recreation Project; and,

**WHEREAS**, Agreement 060103 was amended September 2010, to include land tenure requirements in order to for the County of Sierra to gain funding approval and construction authorization, and

**WHEREAS**, the Sierra-Plumas Joint Unified School District Governing Board recognizes that the Sierraville school site, APN 015-080-006, is no longer needed for the education of Sierra-Plumas students; and

**WHEREAS**, the Sierra-Plumas Joint Unified School District Governing Board intends to enter into an agreement with GTE Mobilnet of California Limited Partnership, d/b/a Verizon Wireless, for the installation and maintenance of utility wires, poles, cables, conduits, and pipes over, under, or along one or more rights of way from and between the Land Space, and Land Space and Rights of Way, (hereinafter collectively referred to as "Cell Tower") being substantially as described herein in Exhibit "A", and

**WHEREAS**, on July 21, 2016, the Sierra County Planning Commission approved Verizon Wireless Special Use Permit & Zoning Variance for their Cell Tower project, and

**NOW, THEREFORE BE IT RESOLVED**, Sierra-Plumas Joint Unified School District Governing Board will consider on November 8, 2016, at 109 Beckwith Road, Room 4, Loyalton, CA, to enter into a lease agreement with GTE Mobilnet of California Limited Partnership, d/b/a Verizon Wireless, for the installation of a 90' "monopine" wireless antenna with appurtenant equipment within a 30' x 30' leased area in the rear yard of the former Sierraville Elementary School, 305 S. Lincoln Street, Sierraville, CA.

Passed and adopted at a board meeting of the Sierra-Plumas Unified School Governing Board held on October 11, 2016, by the following vote:

AYES:

NOES:

ABSENT: Tim Driscoll

ABSTAIN:

VACANT:

\_\_\_\_\_  
Allen Wright, Clerk

**BILINGUAL INSTRUCTIONAL AIDE**

**DEFINITION:** Under the general or direct supervision of certificated staff member(s), *the Bilingual Instructional Aide provides instruction to and assistance to primarily English Language Learners (ELL) in grades kindergarten to grade 12 to reinforce the development of language skills.*

**EXAMPLES OF DUTIES:** Duties include, but are not limited to, the following:

- *Assist instructional personnel in the implementation of individual educational plans for pupils experiencing language development needs*
- *Coordinate, schedule, and administer the district and state mandated assessments to determine pupil language proficiency levels; gather data information*
- *Use a second language in assisting with bilingual needs both verbal and written communication*
- *Support certificated personnel in the creation of appropriate educational instruction to individuals or small groups of ELL students*
- *Collaborate with teachers to create instructional materials for the purpose of providing access to course content for ELL students*
- *Assist certificated personnel in the development and maintenance of a learning environment appropriate to the special needs and language requirements of pupils*
- *Assist students in the development of appropriate social behaviors*
- *Work individually or in small groups with ELL students for purposes of English language acquisition and/or accessing class material*
- *As directed by the certificated staff, implement lesson plans, prepare instructional materials, and helps to create *displays specific for ELL students to access content materials**
- *Under the direct supervision of certificated personnel, may review/assess student homework and/or tests of *ELL students**
- *Assist the teacher in supervision of ELL students for periods of time inside and outside the classroom*
- *Establish rapport and positive relationship with students and staff members*
- *Assist in the parent conference process when requested by the classroom teacher; provide oral and written translation with limited or non-English speaking parents; translate notes, letters and other materials as needed*
- *Assist in maintaining the assigned classroom/school area in an orderly condition*
- *Assist the teacher in preparing and maintaining a variety of records as they pertain to ELL students, files and reports related to their progress.*
- *Operate instructional equipment, computer and standard office equipment*
- *Perform clerical duties*
- *Participate in periodic in-service as directed by certificated staff*
- *Perform other related duties as assigned*

**MINIMUM QUALIFICATIONS:** Knowledge of:

- *Basic mathematics, spelling and grammar usage as demonstrated by passage of the District Proficiency Test or the California Basic Educational Skills Test (CBEST)*
- *Correct usage of oral and written language in English and Spanish or designated second language*
- *Interpersonal relationship skills using tact, patience and courtesy*
- *Student behavior management strategies and techniques*
- *Age appropriate academic grade-level standards and curriculum*

- Age appropriate games and activities
- *Computer and computer software*
- Routine record-management and storage procedures
- Mandated child abuse reporting policies and procedures
- Safe work environment practices

ABILITY TO:

- *Demonstrate an empathetic, patient, and receptive attitude with pupils experiencing bilingual instructional needs*
- Establish and maintain effective working relationships with others
- Assist with parent/community relations
- Effectively communicate verbally and in written form in *English and Spanish or designated second language*
- Understand and follow oral and written directions
- Use proper speech articulation, give clear directions, and maintain eye contact
- Work confidentially and with discretion; demonstrate flexibility and work independently
- Learn the procedures, limitations and functions of assigned duties
- Learn to assist with students' specialized needs
- Work under the direction of certificated personnel and support staff both in and out of the classroom
- *Proficiently use computer and computer software programs to maintain accurate individual pupil progress files and other pertinent data records*
- Perform routine clerical duties, operate computer and office related equipment

WORKING CONDITIONS:

Diversified classroom settings subject to position assignment, grade-level or location. The *Bilingual* Instructional Aide may accompany students between classes, recess, breakfast/lunch break, or on the bus. May be assigned to outdoor supervision.

PHYSICAL REQUIREMENTS:

- *This type of work involves sitting most of the time but may include physical abilities such as standing and walking for extended periods of time; sitting/squatting, lifting/carrying, reaching/handling, bending/twisting, talking/hearing, near and far visual acuity/depth perception, manual dexterity to operate office equipment and computer*
- Moderate lifting; may assist with lifting 30-40 pounds

EDUCATION AND EXPERIENCE:

- Possess a high school diploma or education equivalent to graduation from high school
- Passing score on District Proficiency Test or CBEST
- *Fluency in both English and Spanish, both written and spoken*
- Prefer one year experience working in educational setting with limited English proficient students and/or parents and/or school environment including child or youth-related activities
- Tuberculin test, physical fitness clearance and fingerprint clearance required
- *Candidates applying for positions at Title 1 funded schools must meet State and Federal qualifications*

Budget Transfer #		Status	Type	BudRev	Fiscal Year	Transaction Date	Department
Created RASQUITH, 10/6/2016		Open			2017	10/11/2016	BUSINESS
Requisition #							Source Manual
Comment							
Line Seq	Account #		Comments	Acct Type	Increase	Decrease	
1	01-0000-0-0000-8100-6400-060-462-000		Van for Downieville School	E		25,484.00	
2	01-0000-0-0000-8100-6400-035-300-000		Van for Downieville School	E	45,000.00		
3	01-0000-0- - -9790- - -		Van for Downieville School	B		19,516.00	
					19,516.00		
BT # Net Change to Expense							
BT # Net Change to Revenue							
BT # Net Change to Starting Balance							
BT # Net Change to Fund Balance							19,516.00



# SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT FACILITY USE AGREEMENT

Merrill M. Grant, Superintendent

Phone: 530 993-1660

PO Box 955, 109 Beckwith Road, Loyalton CA 96118

FAX: 530 993-0828

The following conditions must be met for any group or individual to be given permission to utilize or to continue to utilize school or District facilities:

1. Any group using school facilities shall provide verification of liability insurance prior to use with a minimum \$1 million occurrence/\$2million aggregate limit. A certificate of insurance shall be submitted with an endorsement listing Sierra-Plumas Joint Unified School District as additional insured and specifically releasing Sierra -Plumas Joint Unified School District, its governing Board, the individual members thereof, and all district officers, agents and employees free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of school property.
1. No more than two pre-approved adults over 21 years of age will be authorized to be in charge - the person who signed the request and one other named and approved responsible individual. Direct supervision is required at all times by at least one of the two approved individuals.
2. A definite schedule of use must be submitted to the site administrator, approved, and adhered to (no "open-ended" activities will be approved, and any existing "open ended" activities must cease.) Unscheduled use of any facility will be considered unauthorized and may result in the revocation of facility use authorization.
3. School scheduling and operational needs must be respected at all times.
4. Loss or breakage of school equipment, supplies, or facilities will be reimbursed by the approved user.
5. Unless otherwise arranged, the approved group will use its own equipment.
6. Prior approval of site administrator or designee is required to use materials, equipment or supplies in the school kitchen. Access to the refrigerator and freezer is restricted.
7. All arrangements are subject to regular review and may be modified by the site administrator. All modifications will be submitted in writing to the District Superintendent and facility user.
8. If the site administrator feels that any aspect of a use agreement is detrimental to the facility, equipment, custodial services, or other school needs and resources, the use agreement may be revoked.
9. No use of alcohol in any form, tobacco, or any other delivery system that mimics the use of tobacco, is allowed on school premises at any time. This includes inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. Any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited.
10. No advertising on school facilities and grounds are allowed except as permitted by district policy BP 1325. ([sierracountyofficeofeducation.org/GAMUTONLINE/School District Policies/sierraplumas/public96126](http://sierracountyofficeofeducation.org/GAMUTONLINE/School%20District%20Policies/sierraplumas/public96126))

11. Gym Use

- a. The playing surface must be dust-mopped after use and the floor debris placed in a trash can.
- b. All doors leading to the outside must be closed, locked and firmly latched upon leaving.
- c. Lights must be turned off and heaters turned down (where applicable) upon closing the gym.
- d. If doors are propped open during gym use, the heater must be turned off to eliminate waste of fuel.

*Warning: Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function. Men and women using steroids may develop fertility problems, personality changes, and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.*

I, the undersigned, have read, understand and agree that any failure to follow requirements 1 through 11 will result in an automatic revocation of the agreement for use of facilities:

Frank Lang  
 Print Name of Facility User #1

9/27/16  
 Date

  
 Signature of Facility User #1

foekei@gmail.com  
 Email address

\_\_\_\_\_  
 Print Name of Facility User #2

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Facility User #2

\_\_\_\_\_  
 Email address

References:

BP 1330, AR 1330, BP 1325 E 1330 (1), E 1330 (2), E 1330 (3); ([sierracountyofficeofeducation.org/GAMUTONLINE/School District Policies/sierraplumas/public96126](http://sierracountyofficeofeducation.org/GAMUTONLINE/SchoolDistrictPolicies/sierraplumas/public96126)); S-PJUSD Resolution No. 13-010, Use of School Facility Fees; (Business and Professions Code 22950.5; Education Code 48901); (Health and Safety Code 104495)

# Sierra County/Sierra-Plumas Joint USD

## Exhibit

### Use Of School Facilities

E 1330


#### Community Relations

### SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT FACILITIES USE STATEMENT

I, the undersigned, am duly authorized by DOWNIEVILLE FIRE PROTECTION DISTRICT (name of organization) to act on its behalf in requesting the use of school facilities, including, but not limited to, executing any agreement or undertaking required by law and district policy and regulations governing the use of the facilities.

The organization shall comply with all restrictions placed on the use of the school facilities by law or district policy or regulations.

The organization recognizes that, in accordance with Education Code 38134, it is liable for any damage to the school facilities or for any injury to any person due to the organization's negligence in using the school facilities.

 (Signed)      01/27/16 (Date)

DOWNIEVILLE FIRE PROTECTION DISTRICT  
(Organization)

\_\_\_\_\_  
(Organization Address and Phone Number)

FRANK LANG; foekej@gmail.com  
(Name and email address)

Policy  
adopted: April 10, 2007  
revised: October 8, 2013

SIERRA COUNTY OFFICE OF EDUCATION  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Sierraville, California  
Loyalton, California

Use of School Facilities

1330 E (1)

APPLICATION AND PERMIT FOR USE OF SCHOOL PROPERTY

Request is hereby made by DOWNIEVILLE FIRE PROTECTION DISTRICT for the use of the following School Property: DOWNIEVILLE HIGH SCHOOL for the purpose of TEACHING EMT COURSE

For Single Meetings:

On \_\_\_\_\_ the \_\_\_\_\_ of \_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_

For a Series of Meetings:

Days TUESDAYS, THURSDAYS, SATURDAYS Beginning NOVEMBER 1, 2016 Ending JANUARY 31, 2017 Hours: 6 to 9 PM

Check Facilities Needed:

- Multipurpose Building
Classroom No.: 5
Library
Boys Shower and Locker Room
Girls Shower and Locker Room
Playfield
Football Field - Game Use
Football Field - Other Use
Baseball Field
Track
Kitchen (for the use of kitchen facilities or equipment, arrangements must be made with the Principal)
Other:

Check Equipment Needed:

- Folding Chairs (number: )
Tables
Other:

Use Purpose

- Non-profit youth only activity
School activity
Other:

Is the event opened to the public? Yes No X Attendance Expected: 10 Will paid entertainers, speakers, callers, etc. be used? Yes No X
Will anything be offered for sale? Yes No X Is an admission charge, donation, collection, dues or tuition fee required or solicited? Yes No X
Proceeds to be used for: N/A

A refundable security and/or key deposit may be required for use of District facilities and equipment. Pre-and post-inspection of facilities may be required.

A current Certificate of Liability Insurance must be filed with the Sierra-Plumas Joint Unified School District office.

APPLICATION APPROVED

Verification of current liability insurance on file at the District Office: Yes No Pending 9/27

Seeking Waiver 10/11/16 Fee charged? Yes No

Principal: \_\_\_\_\_ Date \_\_\_\_\_ Fees Collected: No Yes (Amount) \_\_\_\_\_ Due: X

Superintendent: [Signature] Date 10/4/16 Security Deposit Pd N/A Owed Key Deposit Pd N/A Owed

Supervisors Report

The above organization used the school facilities as listed above and followed the rules regarding their use with this exception:

Date: \_\_\_\_\_ Reviewed by Principal: \_\_\_\_\_

Exhibit Version: August 12, 2008

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Loyalton, California