

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

January 12, 2016

Immediately following the 6:00 pm meeting of the Sierra County Board of Education
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

This meeting will be available for videoconferencing at Downieville School, 130 School Street, Downieville CA 95936

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

2016 Elected Officers

*TIM DRISCOLL, President
SHARON DRYDEN, Vice President
ALLEN WRIGHT, Clerk*

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. 2016-2017 Budget Update
- b. Personnel Update

2. Business Report

- a. Board Report-Expenditures by Object 7/1/15 to 12/31/15**
- b. Fourth Month Enrollments for the 2015-2016 School Year**

3. Staff Reports (5 minutes)

4. SPTA Report (5 minutes)

5. Board Members' Report (5 minutes)

6. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

- a. Current location
- b. Videoconference location

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held December 8, 2015**
2. Approval of the bill warrants for the month of December 2015**
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending December 31, 2015. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending December 31, 2015. *No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the 2015-2016 school year.*
4. Authorization to submit the 2015-2016 Consolidated Application
5. Review and Approval of BP and AR 6145, Extracurricular and Cocurricular Activities, per Education Code §35160.5^^
6. Acceptance of Donation: 6 boxes of fabric from Karen Laux, value: \$450, to District. Designated for Downieville School art program.

F. ACTION ITEMS

1. Unfinished Business and General Orders

PUBLIC HEARING-Collective Bargaining Disclosure

This is an opportunity for members of the public to directly address the governing board on the Collective Bargaining Agreement in regards to Article 12.5.

- 1516-84 Approval of Amendment of Sierra Plumas Teachers Association Bargaining Agreement**

2. New Business

- 1516-85 Authorization to fill Plant Maintenance position, Downieville School, effective July 1, 2016, 1 FTE
- 1516-86 Authorization for Superintendent to assign Parental Advisory Committee for Local Control and Accountability Plan (LCAP)
- 1516-87 Discussion: 2016-17 District Calendar and Professional Learning Communities
- 1516-88 Approval of District Integrated Pest Management Plan, 2016*
- 1516-89 Acceptance of the Sierra-Plumas Joint Unified School District Audit Report for year ending June 30, 2015**

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

- 1516-90 Approval of Minor Revisions^^ (CSBA recommended) for the following Policies and Regulations:
AR 4032 Reasonable Accommodation; BP 4119.11/4219.11/4319.11 Sexual Harassment; BP 5117 Interdistrict Attendance; BP 5123 Promotion/Acceleration/Retention; AR 5125 Student Records; BP 6142.92 Mathematics Instruction; BP 6177 Summer Learning Programs^^
- 1516-91 Approval of Board Policy 2121, Superintendent's Contract, revision^^
- 1516-92 Approval of Board Policy (new) and Administrative Regulation (revision) 5111.1, District Residency^^
- 1516-93 Approval of Board Policy and Administrative Regulation 5141, Health Care and Emergencies, revision^^
- 1516-94 Approval of Board Policy and Administrative Regulation 6142.1, Sexual Health and HIV/AIDS Prevention Instruction, revision^^
- 1516-95 Approval of Deletion of Exhibit 5141.6, School Health Services, revision^^
- 1516-96 Approval of Deletion of Administrative Regulation 5111.12, Residency Based on Parent/Guardian Employment, revision^^

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on February 9, 2016, at Downieville School, 130 School Street, Downieville CA 95936, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm.
2. Suggested Agenda Items

a. _____

H. ADJOURNMENT



Dr. Merrill M. Grant, Superintendent

**enclosed

*handout

^^County agenda backup

Balances through June						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,567,061.00	1,529,982.00	895,332.02	612,499.80	22,150.18
1105	Per Diem - Same Day Travel	500.00	522.00		22.00	500.00
1115	Extra Duty Hourly	5,000.00	6,885.00		5,180.00	1,705.00
1120	Certificated Substitutes	40,000.00	48,030.00		14,540.00	33,490.00
1300	Certificated Superv/Admin Sala	260,985.00	250,252.00	123,096.84	123,096.83	4,058.33
1310	Teacher In Charge/Head Teacher	12,000.00	12,000.00	6,000.00	4,000.00	2,000.00
1900	Other Certificated Salaries		8,760.00	4,703.34	5,039.58	982.92-
	Total for Object 1000	1,885,546.00	1,856,431.00	1,029,132.20	764,378.21	62,920.59
2100	Instructional Aides Salaries	161,447.00	169,650.00	108,092.84	65,359.30	3,802.14-
2200	Classified Support Salaries	295,729.00	297,224.00	124,831.24	138,194.24	34,198.52
2201	Bus Driver	37,061.00	39,830.00	12,980.17	22,638.29	4,211.54
2205	Per Diem - Same Day Travel	150.00	150.00			150.00
2220	Classified Support Substitute	23,302.00	27,249.00		4,152.68	23,096.32
2300	Classified Sup/Admin Salaries	1,260.00	1,777.00	4,671.60	2,980.45	5,875.05-
2400	Clerical & Office Salaries	215,377.00	216,319.00	109,970.59	100,097.31	6,251.10
2900	Other Classified Salaries	13,652.00	18,062.00	13,300.41	7,492.19	2,730.60-
	Total for Object 2000	747,978.00	770,261.00	373,846.85	340,914.46	55,499.69
3101	State Teachers Retirement Syst	185,458.00	278,735.00	105,421.90	77,524.89	95,788.21
3102	State Teachers Retirement Syst	1,879.00	1,643.00	945.54	606.06	91.40
3201	Public Employees Retirement Sy	6,684.00	6,708.00	4,010.58	2,702.15	4.73-
3202	Public Employees Retirement Sy	76,564.00	72,827.00	38,212.44	33,908.35	706.21
3212	Pers Pickup-Classified Employe	5,644.00	5,644.00	2,929.56	2,713.81	.63
3311	OASDI-Certificated Positions	11,257.00	11,486.00	1,885.74	1,635.36	7,964.90
3312	OASDI-Classified Positions	43,899.00	44,865.00	22,415.49	20,571.22	1,878.29
3321	Medicare-Certificated Position	24,774.00	24,292.00	13,510.04	10,115.30	666.66
3322	Medicare-Classified Positions	10,543.00	10,727.00	5,378.39	4,899.39	449.22
3401	Health & Welfare -Certificated	406,324.00	428,361.00	253,534.38	174,828.32	1.70-
3402	Health & Welfare-Classified Po	151,866.00	162,090.00	79,786.50	75,698.25	6,605.25
3403	ACA FEES-CERT		7,600.00			7,600.00
3404	ACA FEES-CLASSIFIED		5,000.00			5,000.00
3501	State Unemployment Insurance-C	1,122.00	924.00	514.60	382.35	27.05
3502	State Unemployment Insurance-	3,441.00	374.00	186.96	231.72	44.68-
3601	Workers' Compensation Insuranc	96,463.00	87,670.00	48,796.86	36,388.14	2,485.00
3602	Workers' Compensation Insuranc	38,057.00	36,978.00	18,494.99	16,847.78	1,635.23
3901	Other Benefits, Certificated P	40,014.00	40,660.00	2,803.75	14,454.77	23,401.48
3902	Other Benefits, Classified Pos			1,028.90	3,641.10	4,670.00-

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2016, Period = 12, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

Balances through June						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
Total for Object 3000		1,103,989.00	1,226,584.00	599,856.62	477,148.96	149,578.42
4100	Textbooks	44,600.00	99,630.00		5,036.63	94,593.37
4200	Books Other Than Textbooks	200.00			66.02	66.02-
4300	Class Mat'l and Supplies	27,173.00	27,473.00	5,354.03	13,294.63	8,824.34
4301	Class Consumable Mat'l	5,000.00	5,000.00	366.59	9,447.04	4,813.63-
4302	Class Paper/Toner	9,500.00	9,500.00	291.30	8,227.14	981.56
4305	Other Student M&S	33,011.00	33,011.00	1,637.04	8,433.67	22,940.29
4320	Custodial Grounds Supplies	42,000.00	47,000.00	10,635.67	20,996.83	15,367.50
4330	Office Supplies	16,592.00	16,892.00	1,384.00	8,402.83	7,105.17
4350	Vehicle Maint. M&S	25,900.00	25,900.00	3,844.54	920.62	21,134.84
4351	Vehicle FUEL	25,525.00	25,525.00	22,556.52	7,138.71	4,170.23-
4399	M&S Misc -undesignated		15,017.00			15,017.00
4400	Non-Capital Equipment (Up to \$	26,825.00	25,900.00	10,681.83	17,908.78	2,690.61-
Total for Object 4000		256,326.00	330,848.00	56,751.52	99,872.90	174,223.58
5100	Subagreement for Services	176,461.00	176,461.00	99,290.22	52,169.43	25,001.35
5200	Travel & Conferences	35,140.00	81,108.00	6,421.20	11,523.84	63,162.96
5203	Mileage paid to employee			1,659.17	2,259.63	3,918.80-
5300	Dues & Membership	11,083.00	11,702.00	863.36	6,414.36	4,424.28
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		45,572.80	9,507.20
5510	Power	90,519.00	90,650.00	59,410.50	21,871.76	9,367.74
5520	Garbage	12,813.00	12,813.00	5,216.00	1,804.00	5,793.00
5530	Water	64,350.00	64,350.00	41,645.13	18,143.59	4,561.28
5540	Propane	67,000.00	67,000.00	57,211.41	2,878.16	6,910.43
5590	Miscellaneous Utilities	15,500.00	15,500.00	13,568.14	1,431.86	500.00
5600	Rentals, Leases & Repairs	71,900.00	84,262.00	26,586.95	9,357.91	48,317.14
5800	Services & Operating Expense	6,500.00	6,500.00	1,050.00	600.00	4,850.00
5810	Legal Expenses	10,000.00	10,000.00	277.50	722.50	9,000.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	15,000.00	15,000.00	7,400.00	6,400.00	1,200.00
5860	Solid Waste Tax	13,161.00	13,161.00	4,607.60	4,119.60	4,433.80
5890	Contracts/Servic	266,282.00	282,663.00	178,321.90	109,066.55	4,725.45-
5899	SCOE Interagency Reimburse			9,089.58	1,458.20	10,547.78-
5900	Communications	3,550.00	3,875.00		2,565.30	1,309.70
5910	Telephone-Monthly Service	17,252.00	17,252.00	4,814.12	2,844.13	9,593.75
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2016, Period = 12, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through June						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
Total for Object 5000		939,116.00	1,014,902.00	517,432.78	301,203.62	196,265.60
6200	BUILDING & IMPROVEMENT OF BUIL	91,450.00	91,450.00			91,450.00
6400	Equipment	104,935.00	145,235.00		73,004.35	72,230.65
6500	Equipment Replacement	224,900.00	223,420.00			223,420.00
Total for Object 6000		421,285.00	460,105.00	.00	73,004.35	387,100.65
7142	Other Tuition, Excess Cost, an	97,033.00	97,033.00		7,782.00	89,251.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	70,584.00	56,137.00			56,137.00
7619	Other Interfund Transfers Out	275,000.00	275,000.00			275,000.00
Total for Object 7000		442,617.00	428,170.00	.00	7,782.00	420,388.00
Total for Fund 01 and Expense accounts		5,796,857.00	6,087,301.00	2,577,019.97	2,064,304.50	1,445,976.53
Fund 13 - Cafeteria						
2200	Classified Support Salaries	67,626.00	66,758.00	40,513.74	26,873.91	629.65-
3202	Public Employees Retirement Sy	6,204.00	5,960.00	3,569.34	2,400.28	9.62-
3312	OASDI-Classified Positions	4,192.00	4,139.00	2,511.84	1,666.16	39.00-
3322	Medicare-Classified Positions	980.00	968.00	587.44	389.68	9.12-
3402	Health & Welfare-Classified Po	27,681.00	17,440.00	8,304.24	5,536.16	3,599.60
3502	State Unemployment Insurance-	40.00	34.00	20.27	13.44	.29
3602	Workers' Compensation Insuranc	3,652.00	3,328.00	2,020.11	1,339.99	32.10-
Total for Object 3000		42,749.00	31,869.00	17,013.24	11,345.71	3,510.05
4340	Food Service	8,500.00	8,500.00	3,202.00	1,681.62	3,616.38
4400	Non-Capital Equipment (Up to \$	1,500.00	1,500.00			1,500.00
4700	Food	45,758.00	45,758.00	27,596.05	16,604.00	1,557.95
Total for Object 4000		55,758.00	55,758.00	30,798.05	18,285.62	6,674.33
5200	Travel & Conferences				35.22	35.22-
5300	Dues & Membership	261.00	261.00			261.00
5600	Rentals, Leases & Repairs	2,979.00	3,279.00		539.25	2,739.75
5800	Services & Operating Expense	956.00	1,256.00	135.00	349.10	771.90
5890	Contracts/Servic	2,000.00	2,300.00		264.00	2,036.00
5900	Communications	121.00	121.00			121.00
Total for Object 5000		6,317.00	7,217.00	135.00	1,187.57	5,894.43
Total for Fund 13 and Expense accounts		172,450.00	161,602.00	88,460.03	57,692.81	15,449.16

Balances through June						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 40 - Dist Build						
6200	BUILDING & IMPROVEMENT OF BUIL	75,000.00	75,000.00			75,000.00
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00
Total for Fund 40, Expense accounts and Object 6000		275,000.00	275,000.00	.00	.00	275,000.00
Fund 73 - Bechen						
5800	Services & Operating Expense	3,000.00	3,000.00	6,000.00		3,000.00-
Total for Fund 73, Expense accounts and Object 5000		3,000.00	3,000.00	6,000.00	.00	3,000.00-
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,247,307.00	6,526,903.00	2,671,480.00	2,121,997.31	1,733,425.69

ENROLLMENT BY SCHOOL MONTH 2015-2016

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
Ending 2014-2015	175	53	89	27	19	8	included in site #	371
1st Day 2015-2016	179	65	98	23	20	5	included in site #	390
2015 CALPADS	176	→	158	23	20	6	included in site #	383

	Month	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
September	1	178	65	98	23	20	5	included in site #	389
October	2	177	65	94	22	20	5	included in site #	383
November	3	177	65	90	22	21	7	included in site #	382
December	4	178	65	89	22	21	8	included in site #	383
January	5							included in site #	
February	6							included in site #	
March	7							included in site #	
April	8							included in site #	
May	9							included in site #	
June	10							included in site #	

2014-15 Annual ADA	S-PJUSD	SDC	Washoe	NPS
	355.21	0	11.40	0.49
2015-16 P1 ADA	365.13	0	12.19	

Enrollment difference from June 6, 2015, to
December 18, 2015: +12

Long Term ISP: LES 9 LHS 4

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

December 8, 2015

Downieville School, 130 School Street, Downieville CA 95936

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:00 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Patty Hall, Vice President
Mr. Allen Wright, Clerk
Ms. Sharon Dryden, Member
Mr. Tim Driscoll, Member

ABSENT: None

VACANT: None

C. APPROVAL OF THE AGENDA

DRISCOLL/HALL

5/0

D. BOARD ORGANIZATION

1. Election of Officers for 2016

a. President

HALL nominated DRISCOLL for president. DRYDEN seconded.

5/0

b. Vice-President

DRISCOLL nominated DRYDEN for vice-president. Hall seconded.

5/0

c. Clerk

MOORE nominated ALLEN for clerk/HALL seconded.

5/0

2. Board Representatives

a. Nominate and Appoint Two Board Members to Facility Committee

DRISCOLL/HALL

- b. Nominate and Appoint Two Board Members to Negotiations Committee
HALL/DRISCOLL
 - c. Nominate and Appoint Two Board Members to Transportation Committee-West Side
HALL/ALLEN
 - d. Nominate and Appoint Two Board Members to Transportation Committee-East Side
MOORE/DRYDEN
3. Approval of Sierra County Board of Education Meeting Calendar for 2016
DRISCOLL/WRIGHT
5/0

E. INFORMATION / DISCUSSION ITEMS

1. SUPERINTENDENT'S REPORT

- a. Downieville HVAC System – a study done on the energy efficiency (last done six years ago); identified projects to incorporate into our energy efficient plan using Prop 39 funds. A developed plan, a requirement, will be submitted.
- b. Update of Late Start/School Cancellation Protocols. Dr. Grant gave a report on the district's east side recent late start where the boiler and bus were down upon employee arrival. Procedures were discussed among bus drivers and maintenance.
- c. Staff Evaluation Update – Dr. Grant now has an administrative evaluation form completed.

2. BUSINESS REPORT

- a. Board Report-Expenditures by Object 7/1/15 to 11/30/15
- b. Third Month Enrollments for the 2015-2016 School Year
- c. The County and District business office will be closed to the public on:
 - December 21 through January 1

There were no comments on the Board Report-Expenditures by Object 07/01/14 to 11/30/15 or the Third Month Enrollments for the 2014-2015 School Year.

3. STAFF REPORTS

Andrea White, Teacher and Principal at Loyalton Elementary School gave updates on her site and reminded the Board of the Christmas Program on 12/17 at 6 pm.

Tom Jones, Principal at Loyalton High School, gave updated reports on activities at his site.

Dr. Merrill M. Grant, Superintendent, gave updated reports on activities at Downieville School.

4. SPTA REPORTS

There were no reports.

5. BOARD MEMBERS' REPORTS

WRIGHT attended the Downieville preschool and kindergarten Christmas program.

DRISCOLL attended the Painted Vine fundraiser.

DRYDEN attended the FFA Banquet.

HALL helped with Holiday on Main and the basketball game

MOORE visited Downieville School and attended the FFA banquet

6. PUBLIC COMMENT

Public comment opened at 7:19 pm and closed without comment.

F. CONSENT CALENDAR

The following items were included on the consent calendar:

1. Approval of the minutes of the Regular Board meeting held November 10, 2015
2. Approval of the bill warrants for the month of November 2015
3. Approval of assignment of Amy Burt, Instructional Aide, Loyalton Elementary 1st grade, effective 11/12/2015, 2.0 hours daily
4. Approval of assignment of Miranda Gunier, Hall/Playground Supervisor, Loyalton Elementary, effective 11/23/2015, 2.0 hours daily
5. Approval of Louis Siqueido, 7th Grade Boys Basketball Coach 2015-16, Loyalton High School
6. Approval of Jason Richards, 7th Grade Girls Basketball Coach 2015-16, Loyalton High School
7. Acceptance of 3000 linear feet of lumber for use in Loyalton High School Industrial Arts program
DRISCOLL/HALL
5/0

G. ACTION ITEMS

1. Unfinished Business and General Orders

- 1516-68 Adoption of Resolution No. 15-007, K- College Public Education Facilities Bond Act of 2016
DRISCOLL/HALL
DRYDEN gave her opinion that the state has the responsibility to provide funds for the schools, but not through additional taxes to its citizens.

TRUSTEE DRISCOLL AYE
TRUSTEE DRYDEN NO
TRUSTEE HALL AYE
TRUSTEE MOORE AYE
TRUSTEE WRIGHT AYE
4/1

- 1516-69 Approval of Educator Effectiveness Spending Plan
DRISCOLL/HALL
5/0

2. New Business

- 1516-70 Acceptance of letter of resignation from Bernis Stringer, Plant Maintenance Worker, Downieville School, effective June 30, 2016
DRISCOLL/WRIGHT
5/0
WRIGHT suggested retaining an intern.

- 1516-71 *Acceptance of letter of resignation from Leslie Osgood, Teacher, Alternative Education, effective January 22, 2016*
DRISCOLL/HALL
5/0

- 1516-72 *Authorization to fill Alternative Education teaching position, up to 1.0 F.T.E., effective January 23, 2015*
Amended motion: DRISCOLL/HALL
5/0

- 1516-73 Approval of assignment of Maire McDermid, Downieville School Grades 7-12 Art (1 section) teaching under the authorization of a California Commission on Teacher Credentialing Provisional Internship Permit
WRIGHT/HALL
5/0

- 1516-74 Discussion: Modify school calendar for 2016-17 to include an early release day once per week for staff professional development
Dr. Grant explained to the board that the leadership team (White, Jones, Mongolo, Meschery) expressed a need for more professional development. More information will be brought to the next meeting.
- 1516-75 Approval of S-PTA Friday Night Live Stipends
DRISCOLL motioned to table this item until January meeting/WRIGHT seconded
5/0 to table until January meeting
- 1516-76 Nomination of members of the Student Attendance Review Board:
o Dr. Merrill M. Grant, Administrator (SARB Chairman)
o Mr. Thomas Jones, Loyalton High School Administrator
o Ms. Andrea White, Loyalton Elementary School Administrator
WRIGHT/HALL
5/0
- 1516-77 Adoption of 2015-2016 First Interim Actuals and Criteria & Standards Report as of October 31, 2015
DRISCOLL/HALL
Rose Asquith asked for questions and explained the Report
5/0

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

DRISCOLL motioned to approve Items 1516-78 through 1516-83, inclusively. HALL seconded.

- 1516-78 Approval of Exhibit 1330, Use of School Facilities, revision
- 1516-79 Approval of Administrative Regulation 3311, Bids, revision
- 1516-80 Approval of Administrative Regulation 3512, Equipment, revision
- 1516-81 Approval of Board Policy and Administrative Regulation 41540, 4254, 4354, revision
- 1516-82 Approval of Administrative Regulation 5112.2, Exclusions from Attendance, revision
- 1516-83 Approval of Board Policy and Administrative Regulation 5141.31, Immunizations, revision

H. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on January 12, 2016, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm.
2. Suggested Agenda items
 - a. FNL Stipends
 - b. Modified Calendar

I. ADJOURNMENT

DRISCOLL/HALL
ADJOURNED at 7:57pm.
5/0

Allen Wright, Clerk

Dr. Merrill M. Grant, Superintendent

Checks Dated 12/01/2015 through 12/31/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080512	12/11/2015	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		97.84
00080513	12/11/2015	APPLE INC.	01-4400	COMPUTERS	2,931.35	
00080514	12/11/2015	AT&T	01-5890	REPLACEMENT COMPUTERS	7,374.63	10,305.98
			01-5899	PHONE SERVICES ALL SITES	166.38	
			01-5899	PHONE SERVICES ALL SITES	85.93	
			01-5910	PHONE SERVICES ALL SITES	1,367.06	1,619.37
00080515	12/11/2015	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		53.16
00080516	12/11/2015	BIG CERAMIC STORE LLC C/O VERTANA GROUP LLC	01-4301	Ceramic Supplies	500.44	
				Unpaid Sales Tax	34.50-	465.94
00080517	12/11/2015	CALIFORNIA CUSTOM TRAILERS, INC.	01-6400	Stock Trailer		40,297.99
00080518	12/11/2015	CALIFORNIA ASSOC. FFA SERVICE ANGIE MILES, FINANCIAL	01-5200	REGISTRATION		100.00
00080519	12/11/2015	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	3,373.00	
			01-5899	WATER AND SEWER - LOYALTON SITES	209.56	3,582.56
00080520	12/11/2015	CMC-NORTH	01-5200	REGISTRATION		355.00
00080521	12/11/2015	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	water		159.20
00080522	12/11/2015	EDUCATIONAL DATA SYSTEMS	01-4300	CELDT SUPPLIES		14.98
00080523	12/11/2015	FERRELLGAS	01-5540	PROPANE	2,551.82	
			01-5899	PROPANE	346.67	2,898.49
00080524	12/11/2015	STEPHEN FILLO	01-5200	REIMBURSEMENT		216.70
00080525	12/11/2015	FOREST VIEW SCREENING	01-5890	DOT CONSORTIUM		201.00
00080526	12/11/2015	GIRARD & EDWARDS ATTORNEYS AT LAW	01-5810	LEGAL FEES		722.50
00080527	12/11/2015	GOLD COUNTRY DISTRIBUTORS	13-4340	dairy products for dvl school	213.85	
			13-4700	dairy products for dvl school	503.42	717.27
00080528	12/11/2015	MERRILL GRANT	01-5200	PER DIEM/MILEAGE		11.00
00080529	12/11/2015	CAROLINE GRIFFIN	01-5200	PER DIEM/HOTEL		34.32
00080530	12/11/2015	TAMMY HELM	13-4700	REIMBURSEMENT		34.34
00080531	12/11/2015	HUNT & SONS, INC.	01-5590	Heating oil		907.39
00080532	12/11/2015	INLAND SUPPLY	01-4320	CUSTODIAL SUPPLIES	37.89	
				eco melt	306.38	344.27
00080533	12/11/2015	JONES PRECISION KEY & LOCK	01-5890	CHANGE LOCKS		1,032.97
00080534	12/11/2015	JUGS SPORTS, INC	01-4305	SPORTS SUPPLIES	475.44	
				Unpaid Sales Tax	32.33-	443.11
00080535	12/11/2015	K 12 MANAGEMENT INC.	01-5890	ISP PROGRAM		2,059.00
00080536	12/11/2015	KID CARPET.COM	01-4300	rug for students	300.99	
				Unpaid Sales Tax	21.00-	279.99
00080537	12/11/2015	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00

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ESCAPE ONLINE

Checks Dated 12/01/2015 through 12/31/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080538	12/11/2015	LES SCHAWB TIRE CENTER	01-5600	TIRE REPAIR		62.00
00080539	12/11/2015	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	4,740.53	
			01-5899	ELECTRIC - LOYALTON SITES	218.46	4,958.99
00080540	12/11/2015	MEGAN A. MESCHERY	01-5200	Professional Development		129.00
00080541	12/11/2015	MODEL DAIRY, LLC	13-4700	cafeteria dairy products		1,026.11
00080542	12/11/2015	MIKE MOORE	76-9576	H/W REIMBURSEMENT		582.81
00080543	12/11/2015	NASCO FORT ATKINSON	01-4300	Calculators		575.18
00080544	12/11/2015	NATIONAL BUSINESS FURNITURE	01-4320	Furniture		688.85
00080545	12/11/2015	OFFICE DEPOT, INC	01-4301	Supplies		35.08
00080546	12/11/2015	PACIFIC GAS & ELECTRIC COMPANY	01-5510	estimated electrical		1,919.44
00080547	12/11/2015	PLACER COUNTY OFFICE OF EDUCATION	01-5200	REGISTRATION		600.00
00080548	12/11/2015	PLAZA TIRE & AUTO SERVICE	01-4350	Vehicle Maintenance		128.93
00080549	12/11/2015	PRO PACIFIC FRESH	13-4700	FOOD AND SUPPLIES		159.08
00080550	12/11/2015	QUILL CORPORATION	01-4320	FURNITURE	908.33	
			01-4330	heaters	87.27	995.60
00080551	12/11/2015	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	281.46	
				COPIER MAINT. LHS/LES	898.19	
			01-5899	COPIER AGREEMENT	37.29	1,216.94
00080552	12/11/2015	SAN DIEGO COUNTY OFFICE OF ED	01-5200	Professional Development		400.00
00080553	12/11/2015	SCHOOL SPECIALTY	01-4300	Fans		56.74
00080554	12/11/2015	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		300.00
00080555	12/11/2015	SEQUOIA FLORAL INTERNATIONAL	01-4300	FLOWERS		188.50
00080556	12/11/2015	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00080557	12/11/2015	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	451.00	
			01-5899	GARBAGE SERVICE	9.00	460.00
00080558	12/11/2015	SIERRA HARDWARE	01-4320	misc supplies		106.58
00080559	12/11/2015	SIERRA VALLEY HOME CENTER	01-4300	Supplies for 2015/16	38.41	
			01-4320	custodial and maintence supplies	14.82	
				Maintenance supplies	15.04	
				Materials/Supplies	123.86	192.13
00080560	12/11/2015	SIERRA-PLUMAS JOINT UNIFIED	01-5200	HOTEL ACCOMODATIONS	345.38	
			01-5890	BANK SERVICE FEES	164.54	509.92
00080561	12/11/2015	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	15,145.96	
			01-5890	TRANSPORTATION	2,499.98	17,645.94
00080562	12/11/2015	SIMPLEX/GRINNELL	01-5890	FIRE ALARM INSPECT		510.00
00080563	12/11/2015	STAPLES CONTRACT & COMM.	01-4301	Room supplies	42.99	
			01-4302	Ink	346.14	

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Checks Dated 12/01/2015 through 12/31/2015

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00080563	12/11/2015	STAPLES CONTRACT & COMM.	01-4330	TONER CREDITS	112.86-	
			01-5899	TONER CREDITS	37.63-	238.64
00080564	12/11/2015	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		256.00
00080565	12/11/2015	CDE, CASHIER'S OFFICE	13-4700	COMMODITIES		187.20
00080566	12/11/2015	TERMINIX PROCESSING CENTER	01-5890	PEST CONTROL -LES/LHS		108.00
00080567	12/11/2015	TRI COUNTY SCHOOLS INS. GR.	01-3901	DEC 2015 HEALTH INSURANCE	2,373.25	
			01-3902	DEC 2015 HEALTH INSURANCE	554.40	
			01-9510	FEES RELATED TO ACA	12,592.24	
			01-9535	DEC 2015 HEALTH INSURANCE	15,769.75	
			76-9576	DEC 2015 HEALTH INSURANCE	65,907.36	97,197.00
00080568	12/11/2015	U.S. BANK	01-4100	TEXTBOOKS	1,959.21-	
			01-4300	Adobe Creative Cloud	49.98	
			01-4301	Batteries	22.39	
				Grammar workbook	29.00	
			01-4305	PE Awards	24.25	
				ATHLETIC SUPPLIES	99.75	
				Traffic Cones	215.38	
			01-4330	WEBSITE/DOMAIN REG/ANTIVIRUS	6.31	
				SOFTWARE	95.57	
				CHECKS	95.66	
				COMPUTER BATTERY	138.97	
				GRADING SOFTWARE	149.85	
			01-5890	HOTEL ACCOMODATIONS	25.00	
				WEBSITE/DOMAIN REG/ANTIVIRUS	6.68	
				TRANSPORTATION	2,271.20	
			01-5899	SOFTWARE	31.86	1,302.64
00080569	12/11/2015	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	303.20	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	2,325.18	2,628.38
00080570	12/11/2015	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE	117.26	
			01-9210	PHONE	356.23	473.49
00080571	12/11/2015	VOYAGER FLEET SYSTEMS INC.	01-4305	Fuel for Field Trips	128.23	
			01-4351	Fuel for Maintenance	100.15	
				BUS FUEL	2,058.44	
				estimated fuel cost	9.73	
			01-5200	Fuel	217.70	
				FUEL FOR MAINTENANCE	80.27	2,594.52
00080572	12/11/2015	ANDREA WHITE	01-5200	PER DIEM		78.00

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Checks Dated 12/01/2015 through 12/31/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080573	12/11/2015	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE		21.56
Total Number of Checks					62	205,977.12

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	55	134,822.40
13	Cafeteria Fund	6	4,752.38
76	Warrant/Pass Through (payroll)	2	66,490.17
Total Number of Checks		62	206,064.95
Less Unpaid Sales Tax Liability			87.83
Net (Check Amount)			205,977.12

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(Example: Sticky monitoring boards are placed in the kitchen and are checked weekly by custodial staff.)

Sticky boards used under sinks, behind refrigerator and checked daily. Terminix completes service quarterly. General observation of school grounds on a daily basis is performed by maintenance crew.

Pests and non-chemical management practices

This school district has identified the following pests and routinely uses the following non-chemical practices to prevent pests from reaching the action level:

Pest	Remove food	Fix leaks	Seal cracks	Install barriers	Physical removal	Traps	Manage irrigation	Other
Large Rodents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Relocate
Yellow Jackets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remove nests
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Chemical pest management practices

If non-chemical methods are ineffective, the school district will consider pesticides only after careful monitoring indicates that they are needed according to pre-established action levels and will use pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property and the environment.

This school district expects the following pesticides (pesticide products and active ingredients) to be applied during the year. (This list includes pesticides that will be applied by school district staff or licensed pest control businesses.):

Ortho Weed B Gon	Mecoprop-p Dimethylamine salt 0.22% 2,4-Dimethylamine salt 0.12% Dicamba, Dimethylamine Salt 0.05%
Round Up	Glyphosate Isopropylamine salt 7.2%
RAID	Eugenol 0.5% 2-Phenethyl propionate
RAID Wasp & Hornet (Terminix)	Tetramethrin .20% Permethrin .20%
Gopher Getter Type 1	Strychnine Alkaloid .5%
Tarro Ant Killer Spray	Pyrethrins 0.1%, Piperonyl butoxide 0.5% Permethrin 0.20%, Petroleum distillate >5.0% Tetramethrin .20%
Sweeney's Poison Peanuts	Zinc Phosphide 2%

Healthy Schools Act

- This school district complies with the notification, posting, recordkeeping, and all other requirements of the Healthy Schools Act. (Education Code Sections 17608 - 17613, 48980.3; Food & Agricultural Code Sections 13180 - 13188)

Training

Every year school district employees who make pesticide applications receive the following training prior to pesticide use:

- Pesticide specific safety training (Title 3 California Code of Regulations 6724)
- School IPM training course approved by the Department of Pesticide Regulation (Education Code Section 16714; Food & Agricultural Code Section 13186.5).

Submittal of pesticide use reports

- Reports of all pesticides applied by school district staff during the calendar year, except pesticides exempt¹ from HSA recordkeeping, are submitted to the Department of Pesticide Regulation at least annually, by January 30 of the following year, using the form provided at www.cdpr.ca.gov/schoolipm. (Education Code Section 16711)

Notification

This school district has made this IPM plan publicly available by the following methods (check at least one):

- This IPM plan can be found online at the following web address: www.sierracountyofficeofeducation.org

Review

- This IPM plan will be reviewed (and revised, if needed) at least annually to ensure that the information provided is still true and correct.

Reviewed : January 2016

Date of next review: February 2017

I acknowledge that I have reviewed this school district's IPM Plan and it is true and correct.

Signature: _____
Superintendent, MERRILL M. GRANT, Ed.D.

Date: _____

¹ These pesticides are exempt from all Healthy Schools Act requirements, except the training requirement: 1) products used in self-contained baits or traps, 2) gels or pastes used as crack and crevice treatments, 3) antimicrobials, and 4) pesticides exempt from U.S. EPA registration. (Education Code Section 17610.5)