

**AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
October 13, 2015**

Immediately following the 6:00 pm meeting of the Sierra County Board of Education  
Downieville School, 130 School Street, Downieville CA 95936

**This meeting will be available for videoconferencing at  
Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118**  
*In the case of a technological difficulty at either school site, videoconferencing will not be available.*

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)*

- A. CALL TO ORDER  
(Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. INFORMATION/DISCUSSION ITEMS
  - 1. Superintendent's Report
    - a. Professional Learning Community October 2 Debrief
    - b. Maintenance Update
    - c. Class Size Reduction Numbers at Loyalton Elementary School
    - d. Cell Tower Update
    - e. Inter-District Attendance Agreements as follows: (\*under separate cover)

<b>New/Renewal</b>	<b>School Year:</b>	<b>Grade Entering</b>	<b>District of Residence</b>	<b>Receiving District</b>
New	2015-2016	K	Sierra	Camptonville
New	2015-2016	1	Sierra	Plumas Unified
New	2015-2016	4	Sierra	Plumas Unified
New	2015-2016	7	Plumas Unified	Sierra
New	2015-2016	K	Plumas Unified	Sierra

- 2. Business Report
  - a. Board Report-Expenditures by Object 7/1/15 to 9/30/15\*\*
  - b. First Month Enrollments for the 2015-2016 School Year\*\*
  - c. Letter of Budget Approval from California Department of Education^^
  - d. CALPADS Recognition\*\*
- 3. Staff Reports (5 minutes)
- 4. SPTA Report (5 minutes)
- 5. Board Members' Report (5 minutes)

6. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
  - a. Current location
  - b. Videoconference location

#### E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held September 8, 2015\*\*
2. Approval of the bill warrants for the month of September 2015\*\*
3. Approval of Melanie Larson to the 2015-16 Response to Intervention Coordinator extra duty assignment, Downieville School, Tier I, \$500
4. Approval of Augustine Corcoran to the 2015-16 WASC Lead (Maintenance year) extra duty assignment, Downieville School, Tier I, \$500
5. Approval of Camille Alfred to the 2015-16 Response to Intervention Coordinator extra duty assignment, Loyalton High Grades 7-8, Tier II-\$1000
6. Approval of Camille Alfred to the 2015-16 Response to Intervention Coordinator extra duty assignment, Loyalton High Grades 9-12, Tier I-\$500
7. Approval of assignment of Stephanie Shelby, Instructional Aide, Grade 1, Loyalton Elementary, effective 9/8/2015, 3 hours daily
8. Approval of assignment of Stephanie Shelby, Hall/Playground Supervisor, Loyalton Elementary, effective 9/8/2015, 2 hours daily
9. Approval of assignment of Rachel Guffin, Instructional Aide, Grades K-12, Downieville School, effective 10/12/2015, 5.4 hours daily
10. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending September 30, 2015. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending September 30, 2015.

#### F. ACTION ITEMS

1. New Business
- 1516-35 Public Hearing to allow comments on the sufficiency of textbooks and instructional materials for kindergarten through 12<sup>th</sup> grade in each subject and to assure that they are aligned with the state standards adopted pursuant to Ed. Code §60605 or 60605.8 and also meet the reporting and sufficiency requirements contained in Ed. Code §60119.^ (Grant)
- 1516-36 Adoption of Resolution No. 15-006, Sufficiency of Textbooks or Instructional Materials\*\*

Sierra-Plumas Joint Unified School District  
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- 1516-37 Public Hearing for the Purpose Of Reviewing and Assessing ROC/P Program Per Education Code §52304.1\*\* (Grant)
- 1516-38 Authorization to fill Textbook Adoption Lead Teacher, English-Language Arts, Grade K-6, Tier III, \$1500 (Grant)
- 1516-39 Approval of assignment of Pat Doyle, Textbook Adoption Lead Teacher, English-Language Arts, K-6, Tier III - \$1500 (Grant)
- 1516-40 Authorization to fill Textbook Adoption Lead Teacher, English-Language Arts, Grade 7-12, Tier III, \$1500 (Grant)
- 1516-41 Approval of assignment of Susan Baker, Textbook Adoption Lead Teacher, English-Language Arts, 7-12, \$1500 -Tier III (Grant)
- 1516-42 Approval of increase of 2 hours per week of Loyalton Elementary Library Aide position, short term, effective October 14, 2015 through June 6, 2015 (Grant)
- 1516-43 Authorization to fill an Instructional Aide position, Grade 1, Loyalton Elementary, 2 hours daily (afternoon) (Grant)
- 1516-44 Authorization to fill Golf Coach, Loyalton High School, 2015-2016 school year, Tier III, \$1500 (Grant)
- 1516-45 California Assessment of Student Performance and Progress (CAASPP) Presentation Prepared by Marlene Mongolo, Testing Coordinator/Presented by Dr. Merrill M. Grant\*\*
- 1516-46 Acceptance of Donation of Various Industrial Arts tools and materials from Mr. John White (Grant)
- 1516-47 Approval of Memorandum of Understanding and Administration of Healthy Kids Survey\*\* (Grant)
- 1516-48 Approval of Memorandum of Understanding between Imperial COE and Loyalton High School/Sierra COE\*\* (Grant)

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (President)

- 1516-49 Approval of Board Policy and Administrative Regulation 0420, School Plans/Site Councils, revision^^
- 1516-50 Approval of Board Policy, Administrative Regulation and Exhibit 1312.3, Uniform Complaint Procedures, revision^^
- 1516-51 Approval of *Deletion* of Administrative Regulation 4040, Employee Use of Technology
- 1516-52 Approval of Board Policy, revision and Exhibit (new) 4040, Employee Use of Technology^^

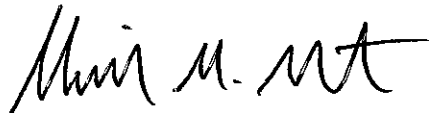
Sierra-Plumas Joint Unified School District  
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- 1516-52 Approval of Board Policy 4131, Staff Development, revision^^
- 1516-53 Approval of Board Policy 4231, Staff Development, revision^^
- 1516-54 Approval of Administrative Regulation 4161.8, 4261.8, 4361.8, Family Care and Medical Leave, revision^^
- 1516-55 Administrative Regulation 5022, Student and Family Privacy Rights, revision^^

G. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on November 10, 2015, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm.
- 2. Suggested Agenda items
  - a. \_\_\_\_\_

H. ADJOURNMENT

  
\_\_\_\_\_  
Dr. Merrill M. Grant, Superintendent

\*\*enclosed  
\*handout  
^^County agenda backup

Balances through September						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,567,061.00	1,567,061.00	1,347,198.03	162,533.79	57,329.18
1105	Per Diem - Same Day Travel	500.00	500.00			500.00
1115	Extra Duty Hourly	5,000.00	5,000.00			5,000.00
1120	Certificated Substitutes	40,000.00	40,000.00		950.00	39,050.00
1300	Certificated Superv/Admin Sala	260,985.00	260,985.00	184,645.26	61,548.41	14,791.33
1310	Teacher In Charge/Head Teacher	12,000.00	12,000.00	9,000.00	1,000.00	2,000.00
1900	Other Certificated Salaries			7,055.01	1,213.83	8,268.84
	<b>Total for Object 1000</b>	<b>1,885,546.00</b>	<b>1,885,546.00</b>	<b>1,547,898.30</b>	<b>227,246.03</b>	<b>110,401.67</b>
2100	Instructional Aides Salaries	161,447.00	161,447.00	142,145.60	15,137.60	4,163.80
2200	Classified Support Salaries	295,729.00	295,729.00	184,333.81	69,146.02	42,249.17
2201	Bus Driver	37,061.00	37,061.00	19,073.53	4,076.25	13,911.22
2205	Per Diem - Same Day Travel	150.00	150.00			150.00
2220	Classified Support Substitute	23,302.00	23,302.00		3,481.80	19,820.20
2300	Classified Sup/Admin Salaries	1,260.00	1,260.00		180.00	1,080.00
2400	Clerical & Office Salaries	215,377.00	215,377.00	168,841.06	46,834.00	298.06
2900	Other Classified Salaries	13,652.00	13,652.00	15,901.59	1,753.44	4,003.03
	<b>Total for Object 2000</b>	<b>747,978.00</b>	<b>747,978.00</b>	<b>530,295.59</b>	<b>140,609.11</b>	<b>77,073.30</b>
3101	State Teachers Retirement Syst	185,458.00	185,458.00	158,583.51	23,471.18	3,403.31
3102	State Teachers Retirement Syst	1,879.00	1,879.00	1,418.31	157.59	303.10
3201	Public Employees Retirement Sy	6,684.00	6,684.00	6,015.87	668.43	.30
3202	Public Employees Retirement Sy	76,564.00	76,564.00	55,774.35	14,697.74	6,091.91
3212	Pers Pickup-Classified Employe	5,644.00	5,644.00	4,394.34	1,249.03	.63
3311	OASDI-Certificated Positions	11,257.00	11,257.00	2,828.61	341.57	8,086.82
3312	OASDI-Classified Positions	43,899.00	43,899.00	31,751.61	8,518.74	3,628.65
3321	Medicare-Certificated Position	24,774.00	24,774.00	20,325.96	3,045.12	1,402.92
3322	Medicare-Classified Positions	10,543.00	10,543.00	7,625.75	2,016.18	901.07
3401	Health & Welfare -Certificated	406,324.00	406,324.00	380,301.57	48,061.13	22,038.70
3402	Health & Welfare-Classified Po	151,866.00	151,866.00	118,252.71	35,899.90	2,286.61
3501	State Unemployment Insurance-C	1,122.00	1,122.00	774.00	113.66	234.34
3502	State Unemployment Insurance-	3,441.00	3,441.00	265.28	131.71	3,044.01
3601	Workers' Compensation Insuranc	96,463.00	96,463.00	73,404.72	10,861.20	12,197.08
3602	Workers' Compensation Insuranc	38,057.00	38,057.00	26,222.87	6,933.12	4,901.01
3901	Other Benefits, Certificated P	40,014.00	40,014.00		5,966.40	34,047.60
3902	Other Benefits, Classified Pos				1,028.90	1,028.90
	<b>Total for Object 3000</b>	<b>1,103,989.00</b>	<b>1,103,989.00</b>	<b>887,939.46</b>	<b>163,161.60</b>	<b>52,887.94</b>

Balances through September						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
4100	Textbooks	44,600.00	44,600.00	3,035.75	7,449.09	34,115.16
4200	Books Other Than Textbooks	200.00	200.00	66.02		133.98
4300	Class Mat'l and Supplies	27,173.00	27,173.00	7,319.59	5,753.62	14,099.79
4301	Class Consumable Mat'l	5,000.00	5,000.00	3,426.53	5,407.39	3,833.92-
4302	Class Paper/Toner	9,500.00	9,500.00	2,985.74	5,308.93	1,205.33
4305	Other Student M&S	33,011.00	33,011.00	4,795.57	2,704.44	25,510.99
4320	Custodial Grounds Supplies	42,000.00	42,000.00	11,870.47	10,560.17	19,569.36
4330	Office Supplies	16,592.00	16,592.00	4,368.82	3,244.88	8,978.30
4350	Vehicle Maint. M&S	25,900.00	25,900.00	3,076.20	431.14	22,392.66
4351	Vehicle FUEL	25,525.00	25,525.00	29,243.58	456.42	4,175.00-
4400	Non-Capital Equipment (Up to \$	26,825.00	26,825.00	4,237.31	4,645.17	17,942.52
	<b>Total for Object 4000</b>	<b>256,326.00</b>	<b>256,326.00</b>	<b>74,425.58</b>	<b>45,961.25</b>	<b>135,939.17</b>
5100	Subagreement for Services	176,461.00	176,461.00	150,618.21	841.44	25,001.35
5200	Travel & Conferences	35,140.00	35,140.00	7,687.68	4,914.92	22,537.40
5203	Mileage paid to employee			3,011.05	888.95	3,900.00-
5300	Dues & Membership	11,083.00	11,083.00	1,791.04	5,486.68	3,805.28
5400	Insurance-Fire, liability, etc	55,080.00	55,080.00		45,572.80	9,507.20
5510	Power	90,519.00	90,519.00	75,281.88	6,000.38	9,236.74
5520	Garbage	12,813.00	12,813.00	6,569.00	451.00	5,793.00
5530	Water	64,350.00	64,350.00	52,614.07	7,174.65	4,561.28
5540	Propane	67,000.00	67,000.00	60,100.00	10.43-	6,910.43
5590	Miscellaneous Utilities	15,500.00	15,500.00	15,000.00		500.00
5600	Rentals, Leases & Repairs	71,900.00	71,900.00	19,623.52	8,625.45	43,651.03
5800	Services & Operating Expense	6,500.00	6,500.00	1,500.00	150.00	4,850.00
5810	Legal Expenses	10,000.00	10,000.00	1,000.00		9,000.00
5812	Board Election Expense	2,500.00	2,500.00			2,500.00
5840	Audit Expense	15,000.00	15,000.00			15,000.00
5860	Solid Waste Tax	13,161.00	13,161.00	8,727.20		4,433.80
5890	Contracts/Servic	266,282.00	266,282.00	261,539.54	12,299.84	7,557.38-
5899	SCOE Interagency Reimburse			9,855.98	5,484.87	15,340.85-
5900	Communications	3,550.00	3,550.00		1,525.00	2,025.00
5910	Telephone-Monthly Service	17,252.00	17,252.00	7,111.39	546.86	9,593.75
5920	T Lines	4,800.00	4,800.00			4,800.00
5990	Other Communications	225.00	225.00			225.00
	<b>Total for Object 5000</b>	<b>939,116.00</b>	<b>939,116.00</b>	<b>682,030.56</b>	<b>99,952.41</b>	<b>157,133.03</b>
6200	BUILDING & IMPROVEMENT OF BUIL	91,450.00	91,450.00			91,450.00

Balances through September						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
6400	Equipment	104,935.00	104,935.00	40,797.99	32,706.36	31,430.65
6500	Equipment Replacement	224,900.00	224,900.00			224,900.00
	<b>Total for Object 6000</b>	<b>421,285.00</b>	<b>421,285.00</b>	<b>40,797.99</b>	<b>32,706.36</b>	<b>347,780.65</b>
7142	Other Tuition, Excess Cost, an	97,033.00	97,033.00			97,033.00
7310	Direct Support/Indirect Costs					.00
7616	Trans fr Gen Fund to Cafeteria	70,584.00	70,584.00			70,584.00
7619	Other Interfund Transfers Out	275,000.00	275,000.00			275,000.00
	<b>Total for Object 7000</b>	<b>442,617.00</b>	<b>442,617.00</b>	<b>.00</b>	<b>.00</b>	<b>442,617.00</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>5,796,857.00</b>	<b>5,796,857.00</b>	<b>3,763,387.48</b>	<b>709,636.76</b>	<b>1,323,832.76</b>
<b>Fund 13 - Cafeteria</b>						
2200	Classified Support Salaries	67,626.00	67,626.00	59,337.75	6,961.50	1,326.75
3202	Public Employees Retirement Sy	6,204.00	6,204.00	5,354.01	630.70	219.29
3312	OASDI-Classified Positions	4,192.00	4,192.00	3,678.93	431.61	81.46
3322	Medicare-Classified Positions	980.00	980.00	860.38	100.95	18.67
3402	Health & Welfare-Classified Po	27,681.00	27,681.00	12,456.36	1,384.04	13,840.60
3502	State Unemployment Insurance-	40.00	40.00	29.69	3.48	6.83
3602	Workers' Compensation Insuranc	3,652.00	3,652.00	2,958.72	347.11	346.17
	<b>Total for Object 3000</b>	<b>42,749.00</b>	<b>42,749.00</b>	<b>25,338.09</b>	<b>2,897.89</b>	<b>14,513.02</b>
4340	Food Service	8,500.00	8,500.00	4,190.73	483.65	3,825.62
4400	Non-Capital Equipment (Up to \$	1,500.00	1,500.00			1,500.00
4700	Food	45,758.00	45,758.00	38,232.66	4,635.32	2,890.02
	<b>Total for Object 4000</b>	<b>55,758.00</b>	<b>55,758.00</b>	<b>42,423.39</b>	<b>5,118.97</b>	<b>8,215.64</b>
5300	Dues & Membership	261.00	261.00			261.00
5600	Rentals, Leases & Repairs	2,979.00	2,979.00		539.25	2,439.75
5800	Services & Operating Expense	956.00	956.00	135.00	349.10	471.90
5890	Contracts/Servic	2,000.00	2,000.00		264.00	1,736.00
5900	Communications	121.00	121.00			121.00
	<b>Total for Object 5000</b>	<b>6,317.00</b>	<b>6,317.00</b>	<b>135.00</b>	<b>1,152.35</b>	<b>5,029.65</b>
	<b>Total for Fund 13 and Expense accounts</b>	<b>172,450.00</b>	<b>172,450.00</b>	<b>127,234.23</b>	<b>16,130.71</b>	<b>29,085.06</b>
<b>Fund 40 - Dist Build</b>						
6200	BUILDING & IMPROVEMENT OF BUIL	75,000.00	75,000.00			75,000.00
6500	Equipment Replacement	200,000.00	200,000.00			200,000.00

Balances through September						Fiscal Year 2015/16
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Total for Fund 40, Expense accounts and Object 6000		275,000.00	275,000.00	.00	.00	275,000.00
<b>Fund 73 - Bechen</b>						
5800	Services & Operating Expense	3,000.00	3,000.00	6,000.00		3,000.00-
Total for Fund 73, Expense accounts and Object 5000		3,000.00	3,000.00	6,000.00	.00	3,000.00-
Total for Org 006 - Sierra-Plumas Joint Unified School District		6,247,307.00	6,247,307.00	3,896,621.71	725,767.47	1,624,917.82



## ENROLLMENT BY SCHOOL MONTH 2015-2016

	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
<b>Ending 2014-2015</b>	175	53	89	27	19	8	included in site #	371
<b>1st Day 2015-2016</b>	179	65	98	23	20	5	included in site #	<b>390</b>
<b>2015 CALPADS</b>							included in site #	0

	Month	Loyalton Elementary	Loyalton Jr High	Loyalton Sr High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	Long Term ISP	TOTAL
<b>September</b>	1	178	65	98	23	20	5	included in site #	389
<b>October</b>	2							included in site #	
<b>November</b>	3							included in site #	
<b>December</b>	4							included in site #	
<b>January</b>	5							included in site #	
<b>February</b>	6							included in site #	
<b>March</b>	7							included in site #	
<b>April</b>	8							included in site #	
<b>May</b>	9							included in site #	
<b>June</b>	10							included in site #	

2014-15	S-PJUSD	SDC	Washoe	NPS
P-1	359.26	0	11.30	0.80
<b>P-2</b>	356.20	<b>0</b>	11.36	0.53
Annual ADA	355.21	0	11.40	0.49

Enrollment difference from June 6, 2015 to  
September 25, 2015: +18

Long Term ISP:
LES 6
LHS 8

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF  
 THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
 September 8, 2015  
 Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:30 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President  
 Ms. Patty Hall, Vice President  
 Mr. Allen Wright, Clerk  
 Ms. Sharon Dryden, Member  
 Mr. Tim Driscoll, Member

ABSENT: None

VACANT: None

C. APPROVAL OF THE AGENDA  
 DRISCOLL/HALL  
 5/0

D. INFORMATION / DISCUSSION ITEMS

1. Superintendent's Report

- a. State Superintendent of Public Instruction has approved the Local Control and Accountability Plan (LCAP) for the 2015-16 school year.
- b. Teacher Inservice – District Business discussed; presentation given by Nevada COE regarding 21<sup>st</sup> century teaching practices (core curriculum)
- c. First Week of School – great start; the year began with new principals, new teachers.
- d. Teaching Staff – There is strong staff and leadership in the District. Loyalton Elementary 1<sup>st</sup> grade is full and needing additional aide support.
- e. Maintenance Staff has worked diligently on school landscapes.
- f. Inter-District Attendance Agreements as follows: (under separate cover)\*\*

<b>New/Renewal</b>	<b>School Year:</b>	<b>Grade Entering</b>	<b>District of Residence</b>	<b>Receiving District</b>
New	2015-16	9	Washoe	Sierra
New	2015-16	7	Washoe	Sierra

2. Business Report

- a. Board Report-Expenditures by Object 7/1/15 to 8/31/15
- b. 1<sup>st</sup> Day Enrollments for the 2015-2016 School Year
- c. Discussion on LES 1<sup>st</sup> grade enrollment (large class) and Downieville enrollment (declining).

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
September 8, 2015

- d. The State Superintendent of Public Instruction has approved the Sierra-Plumas Joint Unified School District's Local Control and Accountability Plan (LCAP), 2015–16 school year,
3. Staff Reports (5 minutes)  
Tom Jones, Loyalton High School Principal, and Andrea White, Loyalton Elementary School Principal gave reports on activities at their sites.
4. SPTA Report (5 minutes)
5. Board Members' Report (5 minutes)  
Board members reported their visits to and involvement in school activities.
6. Public Comment –The public comment opened at 6:56 pm and closed without comment.

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held August 11, 2015
2. Approval of the bill warrants for the month of August 2015
3. Approval of assignment of Tammy Helm, Cook I, Downieville School, effective 8/24/15, 5.4 hours daily
4. Approval of Joanna Haug to 2015-2016 Site Tech Coordinator, Loyalton Elementary School  
DRISCOLL/HALL  
5/0

F. ACTION ITEMS

1. New Business

- 1516-01 Adoption of Resolution No. 15-003, Adopting the Gann Limit  
DRISCOLL/WRIGHT  
Roll Call Vote:  
TRUSTEE DRISCOLL AYE  
TRUSTEE DRYDEN AYE  
TRUSTEE HALL AYE  
TRUSTEE MOORE AYE  
TRUSTEE WRIGHT AYE  
5/0
- 1516-02 Approval of Steve Fillo and Katie Campbell as California Interscholastic Federation  
representatives for 2015-2016 school year  
WRIGHT/ HALL  
5/0
- 1516-03 Authorization for Superintendent to Enter into a Vehicle Lease Agreement with  
Plumas Unified School District  
WRIGHT/HALL  
5/0

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
September 8, 2015

- 1516-04 Approval of Amendment To Annual Services Agreement Between Sierra-Plumas Joint Unified School District And Sierra County Office Of Education  
DRISCOLL/HALL  
5/0
- 1516-05 Adoption of Unaudited Actuals for Fiscal Year End June 30, 2015  
WRIGHT/HALL  
Ms. Asquith discussed the financials with the board.  
5/0
- BOARD POLICIES AND ADMINISTRATIVE REGULATIONS  
DRISCOLL motioned to approve 1516-06 through 1516-10. HALL seconded  
5/0
- 1516-06 Administrative Regulation 5121, Grades/Evaluation of Student Achievement, revised
- 1516-07 Board Policy 5131.2, Bullying, revised
- 1516-08 Board Policy 6163.4, Student Use of Technology, revised
- 1516-09 DELETE Administrative Regulation 6163.4, Student Use of Technology
- 1516-10 Board Bylaw 9100, Organization, revised

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on October 13, 2015, at Downieville School, 130 School Street, Downieville CA 95936, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm.
2. Suggested Agenda items
  - a. Verizon cell tower update
  - b. CAASPP Testing Results

I. ADJOURNMENT

DRISCOLL HALL  
5/0  
ADJOURNED at 7:14 pm.

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Allen Wright, Clerk

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Dr. Merrill M. Grant, Superintendent

Checks Dated 09/01/2015 through 09/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080289	09/04/2015	A-1 CHEMICAL INC.	01-4320	CUSTODIAL SUPPLIES		794.12
00080290	09/04/2015	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		97.84
00080291	09/04/2015	ALPINE FIRE SERVICE, INC.	01-5600	FIRE EXTINGUISHER MAINT - ALL SITES	2,245.82	
			01-5899	FIRE EXTINGUISHER MAINT - ALL SITES	46.57	2,292.39
00080292	09/04/2015	ANTHEM SPORTS	01-4305	ATHLETIC SUPPLIES	156.17	
				Unpaid Sales Tax	10.49-	145.68
00080293	09/04/2015	AT&T	01-5890	PHONE SERVICES ALL SITES	33.98	
			01-5899	PHONE SERVICES ALL SITES	17.46	
			01-5910	PHONE SERVICES ALL SITES	313.58	365.02
00080294	09/04/2015	AVAYA, INC	01-5600	PHONE SYSTEM LOY/DVL		53.16
00080295	09/04/2015	B & C TRUEVALUE HOME CENTER	01-4320	maintenance supplies		358.54
00080296	09/04/2015	LAURA CALABRESE	01-5200	PROFESSIONAL DEVELOPMENT		339.15
00080297	09/04/2015	MATTHEW CAMPBELL	01-5890	FINGERPRINTING REIMBURSE		25.00
00080298	09/04/2015	CDW GOVERNMENT, INC	01-4330	TECH SUPPLIES		380.02
00080299	09/04/2015	CEV MULTIMEDIA, LTD.	01-4300	License Fees		850.00
00080300	09/04/2015	NORTHERN SECTION, CIF	01-5200	REGISTRATION		40.00
00080301	09/04/2015	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES	6,979.33	
			01-5899	WATER AND SEWER - LOYALTON SITES	422.23	7,401.56
00080302	09/04/2015	DISCOUNT SCHOOL SUPPLY	01-4302	School Paper for bulletin boards and banners	435.17	
			01-4330	School Paper for bulletin boards and banners	108.82	543.99
00080303	09/04/2015	DOUBLE TREE HOTEL	01-5200	HOTEL ACCOMODATIONS		196.51
00080304	09/04/2015	DOUBLETREE BY HILTON HOTEL	01-5200	HOTEL ACCOMODATIONS		158.74
00080305	09/04/2015	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	water		168.40
00080306	09/04/2015	EMPLOYMENT DEVELOPMENT DEPARTM	01-3502	2ND QTR QTR LOCAL EXPERIENCE CHARGE		61.50
00080307	09/04/2015	FCMAT	01-5200	REGISTRATION		100.00
00080308	09/04/2015	FEATHER RIVER COLLEGE	EAGLE'S PERCH	01-5200	COLLEGE CAREER FAIR LUNCHES	265.00
00080309	09/04/2015	MERRILL GRANT		01-5203	PER DIEM/MILEAGE	888.95
00080310	09/04/2015	HOUGHTON MIFFLIN	HARCOURT PUBLISHING	01-4100	TEXTBOOKS	2,606.45
		CO.				
00080311	09/04/2015	INLAND SUPPLY	01-4320	CUSTODIAL SUPPLIES	3,254.62	
				MAINT/CUSTODIAL SUPPLIES	534.12	3,788.74
00080312	09/04/2015	K 12 MANAGEMENT INC.	01-5890	ISP PROGRAM		1,380.00
00080313	09/04/2015	MARIAN LAVEZZOLA	01-5600	TECH COTTAGE RENTAL		200.00
00080314	09/04/2015	LIBERTY UTILITIES	01-5510	ELECTRIC - LOYALTON SITES	2,419.67	
			01-5899	ELECTRIC - LOYALTON SITES	118.57	2,538.24

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/01/2015 through 09/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080315	09/04/2015	MIKE LOZANO	01-5890	FINGERPRINTING REIMBURSE		20.00
00080316	09/04/2015	MCCUEN CONSTRUCTION, INC.	40-9515	CONCRETE		2,000.00
00080317	09/04/2015	MIKE MOORE	01-5200	PER DIEM AND MILEAGE	28.75	
			76-9576	H/W REIMBURSEMENT	582.81	611.56
00080318	09/04/2015	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS		20.00
00080319	09/04/2015	MR. ROOTER PLUMBING	13-5600	Hydroscrubbing Drain Line		539.25
00080320	09/04/2015	NEVADA POWER PRODUCTS, INC	01-4320	TRACTOR PARTS		204.44
00080321	09/04/2015	OFFICE DEPOT, INC	01-4301	Supplies		134.16
00080322	09/04/2015	PACIFIC GAS & ELECTRIC COMPANY	01-5510	estimated electrical		1,120.52
00080323	09/04/2015	NCS PEARSON, INC. POWER SCHOOL, INC.	01-6400	POWERSCHOOL SERVER		7,239.88
00080324	09/04/2015	PROMEVO, LLC	01-6400	CHROMEBOOKS		5,673.58
00080325	09/04/2015	QUILL CORPORATION	01-4301	Supplies		364.48
00080326	09/04/2015	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	195.37	
			01-5899	COPIER AGREEMENT	55.92	
			01-6400	COPIER	19,792.90	20,044.19
00080327	09/04/2015	REALLY GOOD STUFF, INC.	01-4301	CLASSROOM SUPPLIES	72.48	
				supplies	230.76	
				Unpaid Sales Tax	18.53-	284.71
00080328	09/04/2015	UCSD, CENTRAL CASHIER	01-9510	MDTP TESTS		107.00
00080329	09/04/2015	ROTARY CLUB OF LOYALTON	01-5200	ROTARY DUES/MEALS	666.50	
			01-5300	ROTARY DUES/MEALS	120.00	786.50
00080330	09/04/2015	SCHOOL SERVICES OF CALIFORNIA INC.	01-5890	FISCAL BUDGET SERVICES		2,760.00
00080331	09/04/2015	SCHOOL SPECIALTY	01-4301	SUPPLIES		311.90
00080332	09/04/2015	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00080333	09/04/2015	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE	289.50	
			13-5890	FOOD FACILITY CHARGE	264.00	553.50
00080334	09/04/2015	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	451.00	
			01-5899	GARBAGE SERVICE	9.00	460.00
00080335	09/04/2015	SIERRA HARDWARE	01-4320	misc supplies		83.03
00080336	09/04/2015	SIERRA VALLEY HOME CENTER	01-4305	FIELD PAINT	1,015.46	
			01-4320	Maintenance supplies	76.97	
				Materials/Supplies	448.34	
				custodial and maintence supplies	271.72	1,812.49
00080337	09/04/2015	SIERRA-PLUMAS JOINT UNIFIED PAYROLL ACCOUNT	01-5890	BANK SERVICE FEES		246.82
00080338	09/04/2015	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	TRANSPORTATION	841.44	
			01-5890	TRANSPORTATION	138.89	980.33

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ESCAPE ONLINE

Checks Dated 09/01/2015 through 09/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080339	09/04/2015	STAPLES CONTRACT & COMM.	01-4302	office supplies	463.22	
				TONER	104.95	
				STAFF	1,533.50	
			01-4320	CUSTODIAL	68.56	
			01-4330	OFFICE SUPPLIES	294.25	
				PRINTER SUPPLIES	357.97	
				STAFF	170.39	
			01-5899	PRINTER SUPPLIES	119.32	
				OFFICE SUPPLIES	73.76	3,185.92
00080340	09/04/2015	STARFALL EDUCATION	01-4301	STARFALL	158.92	
			01-5300	STARFALL	270.00	
				Unpaid Sales Tax	10.14-	418.78
00080341	09/04/2015	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		32.00
00080342	09/04/2015	CALIFORNIA STATE TEACHERS RETIREMENT SYSTEM	01-9210	REPORTING ADJUSTMENT		340.61
00080343	09/04/2015	TERMINIX PROCESSING CENTER	01-5890	PEST CONTROL -LES/LHS		108.00
00080344	09/04/2015	THE LIGHTING GUYS	01-4320	MAINT. SUPPLIES		363.90
00080345	09/04/2015	TIMBERLINE AUTO PARTS & POWER EQUIPMENT	01-4350	Parts		21.00
00080346	09/04/2015	TIP INC.,PRINTING & GRAPHIX	01-4330	STATIONARY		436.45
00080347	09/04/2015	TRI COUNTY SCHOOLS INS. GR.	01-3901	SEP 2015 HEALTH INSURANCE	1,219.88	
			01-3902	SEP 2015 HEALTH INSURANCE	1,028.90	
			01-9535	SEP 2015 HEALTH INSURANCE	16,402.12	
			76-9576	SEP 2015 HEALTH INSURANCE	64,750.36	83,401.26
00080348	09/04/2015	US FOODSERVICE, INC.	01-4330	CAFETERIA - FOOD AND SUPPLIES	154.79	
			13-4340	CAFETERIA - FOOD AND SUPPLIES	11.31	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	331.21	497.31
00080349	09/04/2015	VERIZON WIRELESS	01-5910	CELL PHONE SERVICE		116.52
00080350	09/04/2015	VOYAGER FLEET SYSTEMS INC.	01-4351	estimated fuel cost	135.37	
				FUEL FOR MAINTENANCE	321.05	456.42
00080351	09/04/2015	WESTERN NEVADA SUPPLY COMPANY	01-4320	MAINT SUPPLIES		261.12
00080352	09/04/2015	WHITE'S SIERRA STATION, INC	01-4350	Car Services		191.20
00080353	09/04/2015	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE	6.90	
			01-9510	PER DIEM AND MILEAGE	21.56	28.46
00080354	09/18/2015	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		154.30
00080355	09/18/2015	ALPINE FIRE SERVICE, INC.	01-4320	NEW EXTINGUISHERS		266.23
00080356	09/18/2015	AT&T	01-5910	PHONE SERVICES ALL SITES		87.71
00080357	09/18/2015	CALIFORNIA ASSOC. FFA ANGIE MILES, FINANCIAL SERVICE	01-5200	REGISTRATION		605.00

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ESCAPE ONLINE

Checks Dated 09/01/2015 through 09/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080358	09/18/2015	NORTHERN SECTION, CIF	01-5300	ANNUAL DUES		200.00
00080359	09/18/2015	SCHOOL SPECIALTY CLASSROOM DIRECT	01-4300	TK SUPPLIES		377.29
00080360	09/18/2015	CRESCENT TOWING & REPAIR	01-5890	BUS TOWING		1,300.00
00080361	09/18/2015	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	water		238.20
00080362	09/18/2015	GOLD COUNTRY DISTRIBUTORS	13-4700	dairy products for dvl school		209.35
00080363	09/18/2015	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	01-4300	ISP SUPPLIES	357.14	
			01-4301	SAXON MATH	970.02	1,327.16
00080364	09/18/2015	KIM MCKINNEY	01-5200	REGISTRATION		1,230.00
00080365	09/18/2015	MERIDIAN	01-4300	Student Planners	895.13	
				Unpaid Sales Tax	53.73-	841.40
00080366	09/18/2015	MODEL DAIRY, LLC	13-4700	cafeteria dairy products		671.15
00080367	09/18/2015	MOUNTAIN MESSENGER	01-5890	ADVERTISEMENTS AND PUBLIC HEARINGS	20.00	
			13-5800	ADVERTISEMENTS AND PUBLIC HEARINGS	165.00	185.00
00080368	09/18/2015	MUSIC THEATRE INTERNATIONAL	01-9210	MUSICAL		400.00
00080369	09/18/2015	NSADA	01-5200	Membership	65.00	
			01-5300	Membership	45.00	110.00
00080370	09/18/2015	OFFICE DEPOT, INC	01-4301	supplies	155.61	
			01-4302	PAPER ROLLS	849.32	1,004.93
00080371	09/18/2015	OLIVER WORLDCLASS LABS	01-4400	PROJECTOR		879.01
00080372	09/18/2015	QUILL CORPORATION	01-4300	paper supplies	58.09	
			01-4302	paper supplies	640.97	
				PAPER	1,281.80	
			01-4330	PAPER	142.42	
				School supplies	40.84	2,164.12
00080373	09/18/2015	RAY MORGAN COMPANY	01-5600	COPIER AGREEMENT	160.88	
				COPIER MAINT. LHS/LES	359.28	
			01-5899	COPIER AGREEMENT	27.18	547.34
00080374	09/18/2015	REALLY GOOD STUFF, INC.	01-4301	SUPPLIES	184.15	
				Unpaid Sales Tax	11.36-	172.79
00080375	09/18/2015	SCHOOL HEALTH CORPORATION	01-4330	NURSES OFFICE		175.68
00080376	09/18/2015	SCHOOL SPECIALTY	01-4300	supplies	117.40	
			01-4301	SUPPLIES	612.99	
				supples	100.71	
			01-4305	ART SUPPLIES/ ARTS AND CRAFTS CATALOG	1,236.65	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



Checks Dated 09/01/2015 through 09/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00080376	09/18/2015	SCHOOL SPECIALTY	13-4340	CAFETERIA	17.02	2,084.77
00080377	09/18/2015	SCHOOL PATHWAYS LLC	01-5800	REPORT WRITER		150.00
00080378	09/18/2015	SHRED IT OF RENO	01-5890	SHREDDING		85.50
00080379	09/18/2015	SIERRA BOOSTER	13-5800	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		205.40
00080380	09/18/2015	SIERRA COUNTY HEALTH DEPARTMENT	01-5890	TB TESTS		56.00
00080381	09/18/2015	SIERRA HARDWARE	01-4320	misc supplies		268.06
00080382	09/18/2015	SIERRA-PLUMAS JOINT UNIFIED PETTY CASH	01-5200	REIMBURSE PETTY CASH	65.00	
			01-5890	REIMBURSE PETTY CASH	200.00	265.00
00080383	09/18/2015	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		96.00
00080384	09/18/2015	JOAN TAYLOR-FILLMAN	01-5890	BUS TRAINING		901.38
00080385	09/18/2015	TIMBERLINE AUTO PARTS & POWER EQUIPMENT	01-4350	Parts		11.60
00080386	09/18/2015	U.S. BANK	01-4100	TEXTBOOKS	4,842.64	
			01-4300	LAPTOP/TABLET CASES	2,857.60	
				Adobe Creative Cloud	49.98	
			01-4301	LANGUAGE REVIEW	290.16	
				Workbooks	1,821.05	
			01-4305	VOLLEYBALLS	296.16	
			01-4330	COLOR PRINTER	160.12	
				AC/PROJECTORS	438.01	
			01-4350	VEHICLE REPAIR	226.53	
			01-4400	SERVER	1,706.09	
				AC/PROJECTORS	520.58	
			01-5890	WEBSITE/DOMAIN REG/ANTIVIRUS	49.38	
			01-5899	COLOR PRINTER	53.37	
				Unpaid Sales Tax	34.15-	13,277.52
00080387	09/18/2015	US FOODSERVICE, INC.	13-4340	CAFETERIA - FOOD AND SUPPLIES	150.19	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	3,423.61	3,573.80
00080388	09/18/2015	ALLEN WRIGHT	01-5200	PER DIEM AND MILEAGE		21.56
<b>Total Number of Checks</b>					<b>100</b>	<b>196,549.54</b>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	94	123,367.28
13	Cafeteria Fund	9	5,987.49

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/01/2015 through 09/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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**Fund Summary**

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
40	Special Reserve for Capital Ou	1	2,000.00
76	Warrant/Pass Through (payroll)	2	65,333.17
Total Number of Checks		<b>100</b>	196,687.94
Less Unpaid Sales Tax Liability			138.40
<b>Net (Check Amount)</b>			<b>196,549.54</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

# SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

## RESOLUTION NO. 15-006

### SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

**WHEREAS**, the Governing Board of the Sierra-Plumas Joint Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on October 15, 2015, at 6 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

**WHEREAS**, the Board encouraged participation by parents/guardians, teachers, members, of the community, and bargaining unit leaders in the public hearing, and;

**WHEREAS**, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Sierra-Plumas Joint Unified School District, and;

**WHEREAS**, "instructional materials" means all materials that are designed for use by pupils and their teachers as a learning resource and help pupils to acquire facts, skills, or opinions or to develop cognitive processes. Each student, including English learners, will have a textbook or instructional materials, or both, to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

**WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycle and content of the curriculum frameworks in the following subjects;

#### **Mathematics**

Saxon - Math K-4, Grades K, 1, 2, 3

Macmillan/McGraw-Hill/Glencoe - California Mathematics, Grades 4-7

Prentice Hall - Geometry, Grades 8-12

Prentice Hall - Pre-Algebra, Grades 8-12

Glencoe - Algebra I, Grades 8-12

Glencoe - Algebra II, Grades 8-12

Houghton Mifflin - Pre Calculus

*Newly Adopted for 2015-16:*

Mathematics, Course 2, Common Core

Mathematics, Course 3, Common Core

Geometry, Common Core

Algebra 1, Common Core, CA

Algebra 2, Common Core, CA

Calculus, AP Edition

Calculus, Graphical, Numerical, Algebraic,

5<sup>th</sup> Edition

Pearson Education, Inc. ©2013

Pearson Education, Inc. ©2013

Pearson Education, Inc. ©2015

Pearson Education, Inc. ©2015

Pearson Education, Inc. ©2015

Pearson Education, Inc. ©2014

Pearson Education, Inc. ©2016

<b>Science</b>	Harcourt – <u>California Edition</u> , Grades 2-5 Glencoe/McGraw Hill - <u>Earth Science</u> , ©2013, Grade 6, Glencoe/McGraw Hill - <u>Life Science</u> , ©2012, Grade 7, Glencoe/McGraw Hill - <u>Physical Science</u> , ©2012, Grade 8 Pearson - <u>Physics</u> , ©2014 Glencoe/McGraw-Hill – <u>Biology</u> , ©2005 Glencoe/McGraw Hill – <u>Biology</u> , ©2013, Glencoe/McGraw Hill – <u>Chemistry</u> , ©2013 Cengage Learning – <u>Chemistry, 8<sup>th</sup> ed.</u> , ©2012
<b>History/ Social Science</b>	Houghton-Mifflin – <u>Neighborhoods, Communities, US History</u> , Grades K-5 <sup>th</sup> Holt Rinehart Winston – <u>Ancient Civilizations</u> , Grades 6, 7, 8 Holt - <u>Medieval to Early Modern Times</u> , Grade 7 Glencoe – <u>Geography</u> Holt - <u>United States History, Independence to 1914</u> , Grade 8 McDougall-Littell – <u>Modern World History</u> , Grade 10 McDougall-Littell - <u>The Americans</u> , Grade 11 Prentice Hall – <u>Am. Government, Economics</u>
<b>English/ Language Arts (Including English Learners</b>	SRA/McGraw Hill - <u>Open Court Reading</u> , Grades K-6 Holt, Rinehart & Winston – <u>Language Arts &amp; Literature</u> , Grades 9-12 Norton - <u>The Norton Reader</u> Pearson Longman - <u>Everyday Use: Rhetoric at Work in Reading and Writing</u> Prentice Hall – <u>Literature</u>

**WHEREAS**, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

**WHEREAS**, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive.

**THEREFORE, IT IS RESOLVED THAT** for the 2015-2016 school year, the Sierra-Plumas Joint Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board held on October 13, 2015, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:
- VACANT:

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Allen Wright, Clerk



# 2015 CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP) RESULTS

Sierra-Plumas Joint Unified School  
District

October 13, 2015

# How the Online Smarter Balanced Assessments Are Different from Previous California Tests

The new Smarter Balanced Summative Assessments are very different from previous California tests in several ways:

They are aligned with California's new content standards for English language arts/literacy (ELA) and mathematics.

They reflect the critical thinking and problem solving skills that students will need to be ready for college and the 21<sup>st</sup> century job market.

They are taken on a computer and are adaptive, which means that during the test, the questions will become more or less difficult based on how the student performs. If the student answers a question correctly, the next question may be more challenging; if the student answers it incorrectly, the next question may be less difficult.

They provide many more supports for students who need them, including students learning English and students with disabilities.

## **New Standards and Tests: Challenging for Schools to Teach and Students to Learn**

California is raising the bar for good reason students need strong math and reading skills to graduate ready for college and a 21<sup>st</sup> century career.

These new tests are more rigorous than the old, multiple choice exams. Students must now:

- Explain how they solve problems
- Think critically
- Write analytically

# Achievement Level Descriptors

Standard  
Not Met

Needs substantial  
improvement for  
success in future  
coursework.

Standard  
Nearly Met

May require further  
development for  
success in future  
coursework.

Standard Met

Demonstrates  
progress toward  
mastery.

Standard Exceeded

Demonstrates  
advanced  
progress toward  
mastery.

Find more information about Achievement Level Descriptors on the CDE Smarter Balanced Assessment System Web page at <http://www.cde.ca.gov/ta/tg/sa/index.asp>.



# Claim Results: A Deeper Look

Within English  
Language  
Arts/Literacy:



Reading



Writing

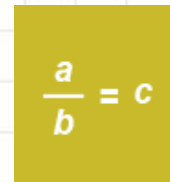


Speaking  
and Listening

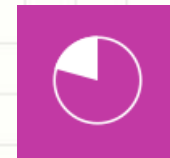


Research  
/Inquiry

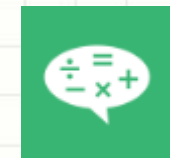
Within  
Mathematics:



Concepts &  
Procedures



Problem  
Solving &  
Data Analysis



Communicating  
Reasoning

# CAASPP Baseline Results Web Site



caaspp 2015 Test Results for English Language Arts/Literacy and Mathematics

California Assessment of Student Performance and Progress

DEPARTMENT OF EDUCATION STATE OF CALIFORNIA

Online Test Results Online Research Files Paper-based Test Results About CAASPP Contact

• [Hello\\_stest@ets.org](mailto:Hello_stest@ets.org) | [Sign Out](#)


Search Test Results  
for a county, district, or school, or for California statewide results.

Search Test Results

“ Welcome to the California Assessment of Student Performance and Progress (CAASPP), our state's new academic check-up for students in grades 3-8 and grade 11.

- Complete statewide, county, district and school baseline results
- Drop-down search functions
- Common graphics and result displays for ease of use

CAASPP results are located on the CDE Web page at <http://caaspp.cde.ca.gov/>.

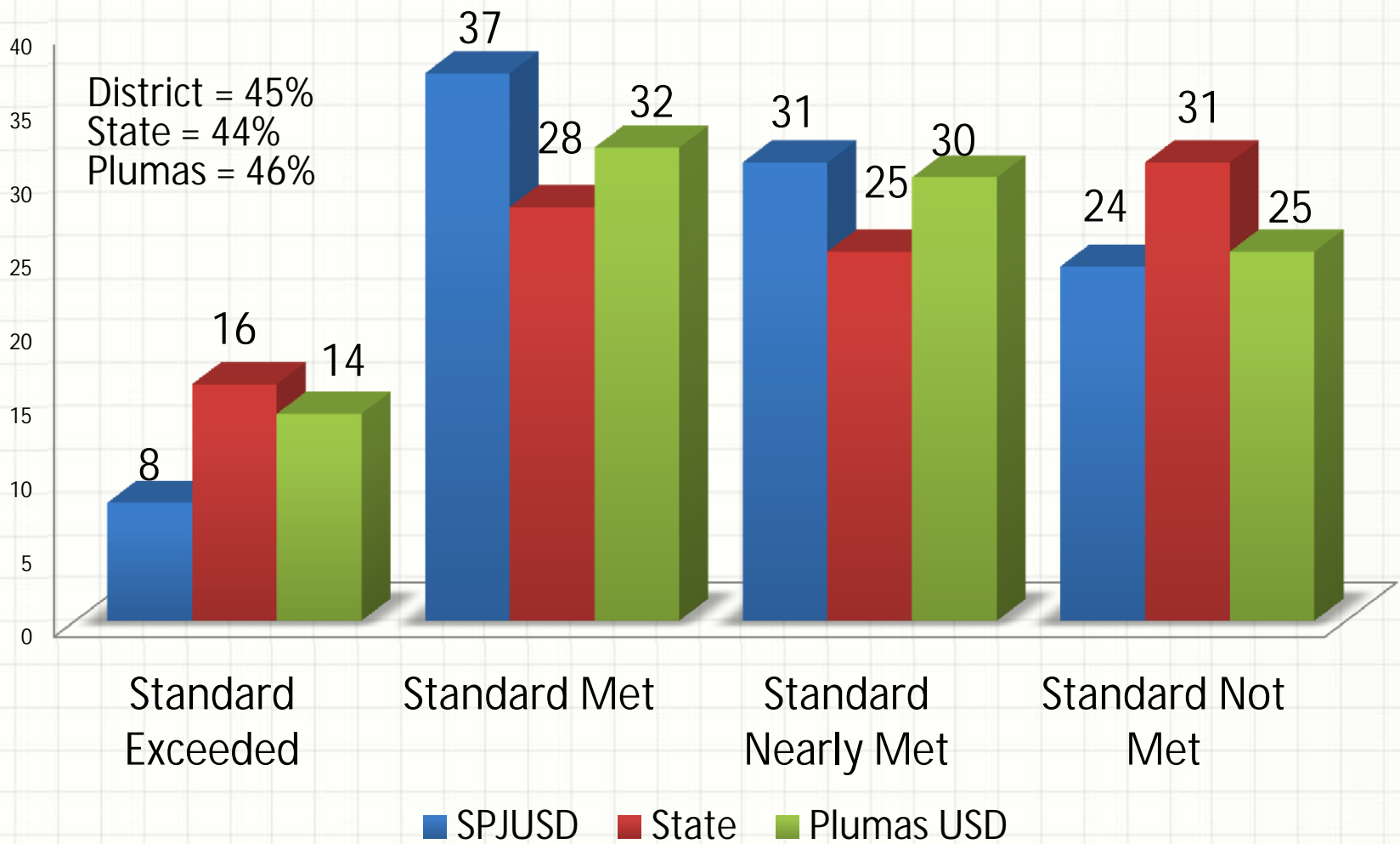


California Assessment of Student  
Performance and Progress  
(CAASPP)

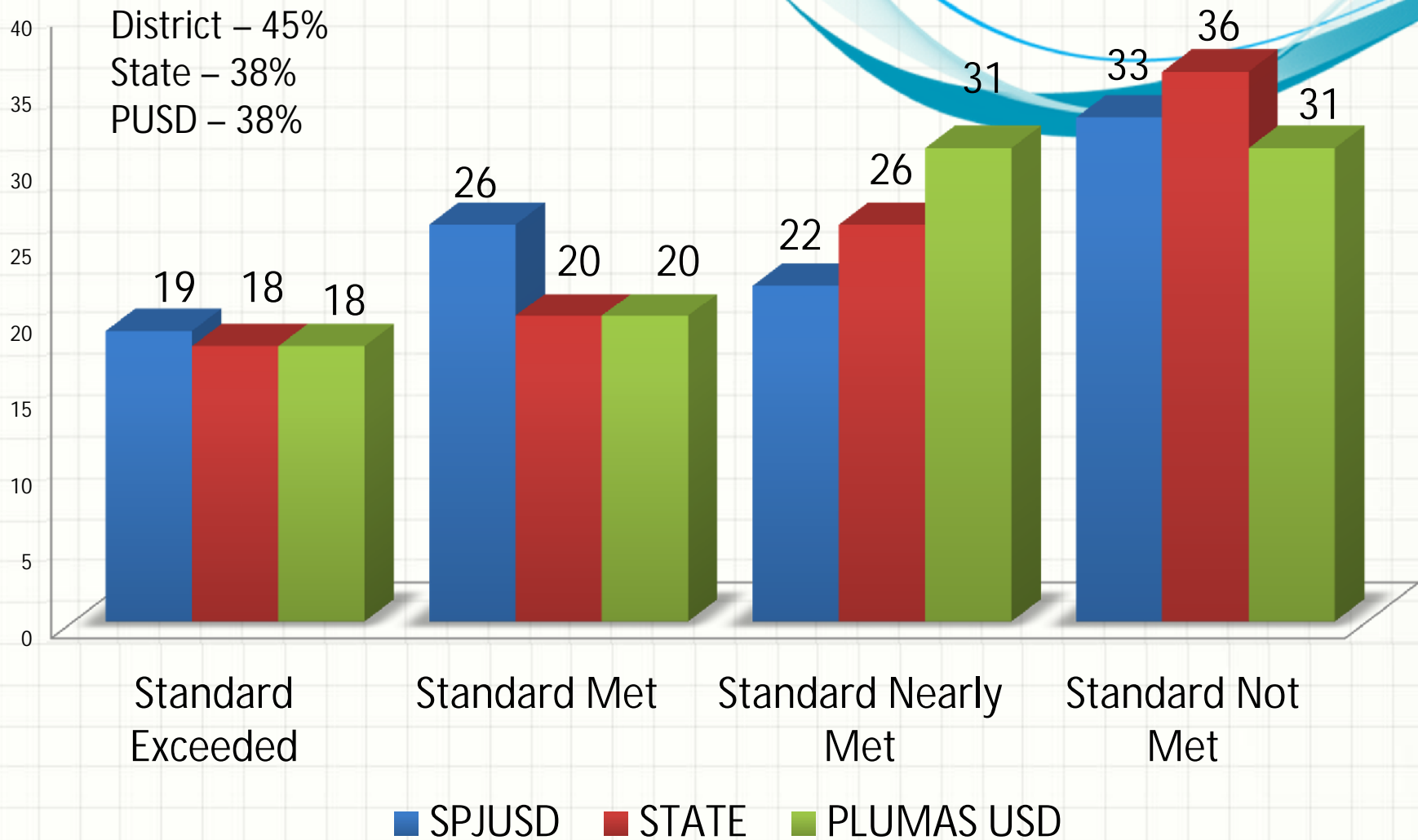
2015 – ELA/Literacy

Comparing Sierra-Plumas Joint  
Unified School District Results to  
California State Results to Plumas  
Unified School District Results

# All Students ELA Comparison

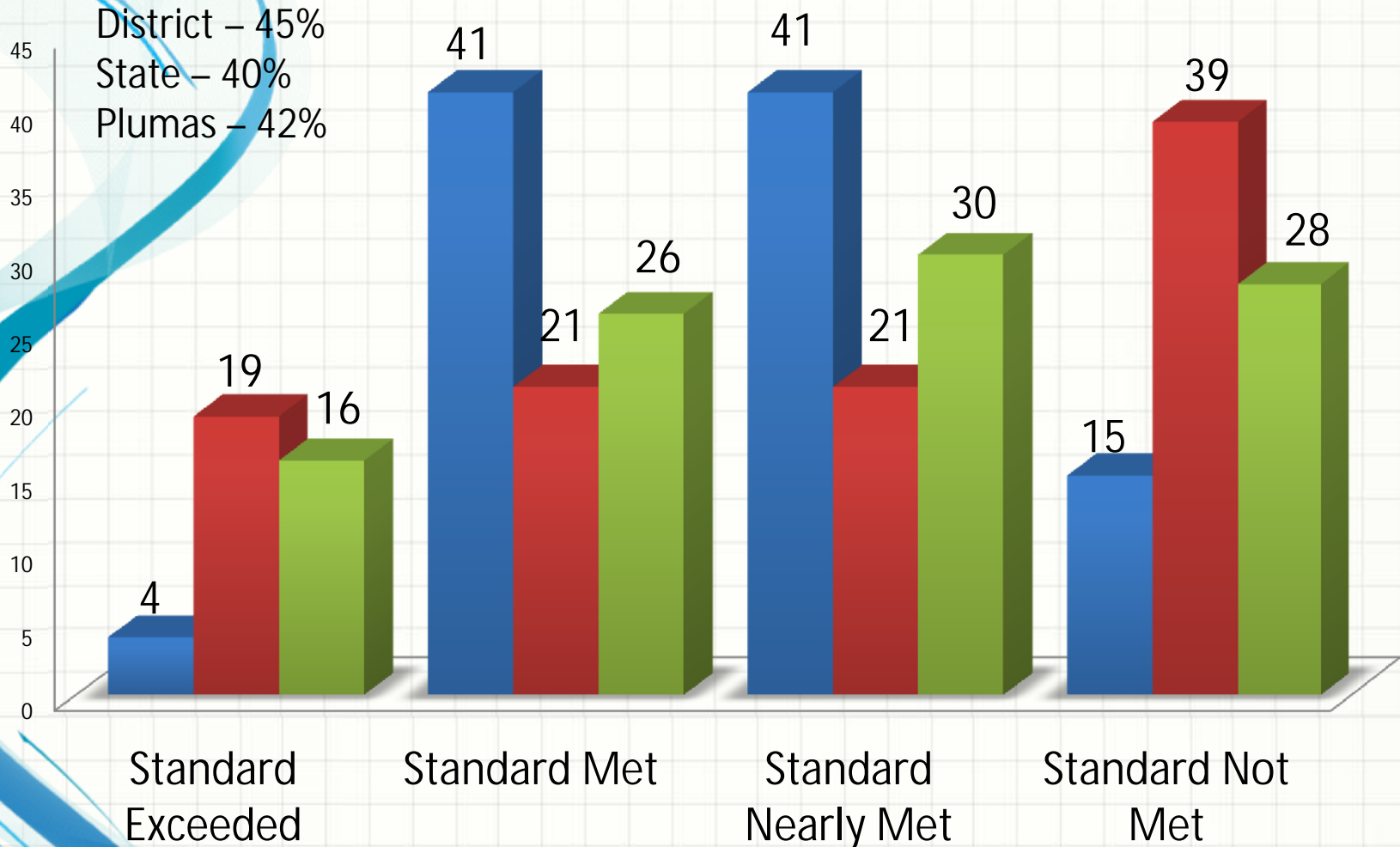


# 3<sup>rd</sup> Grade ELA Comparison



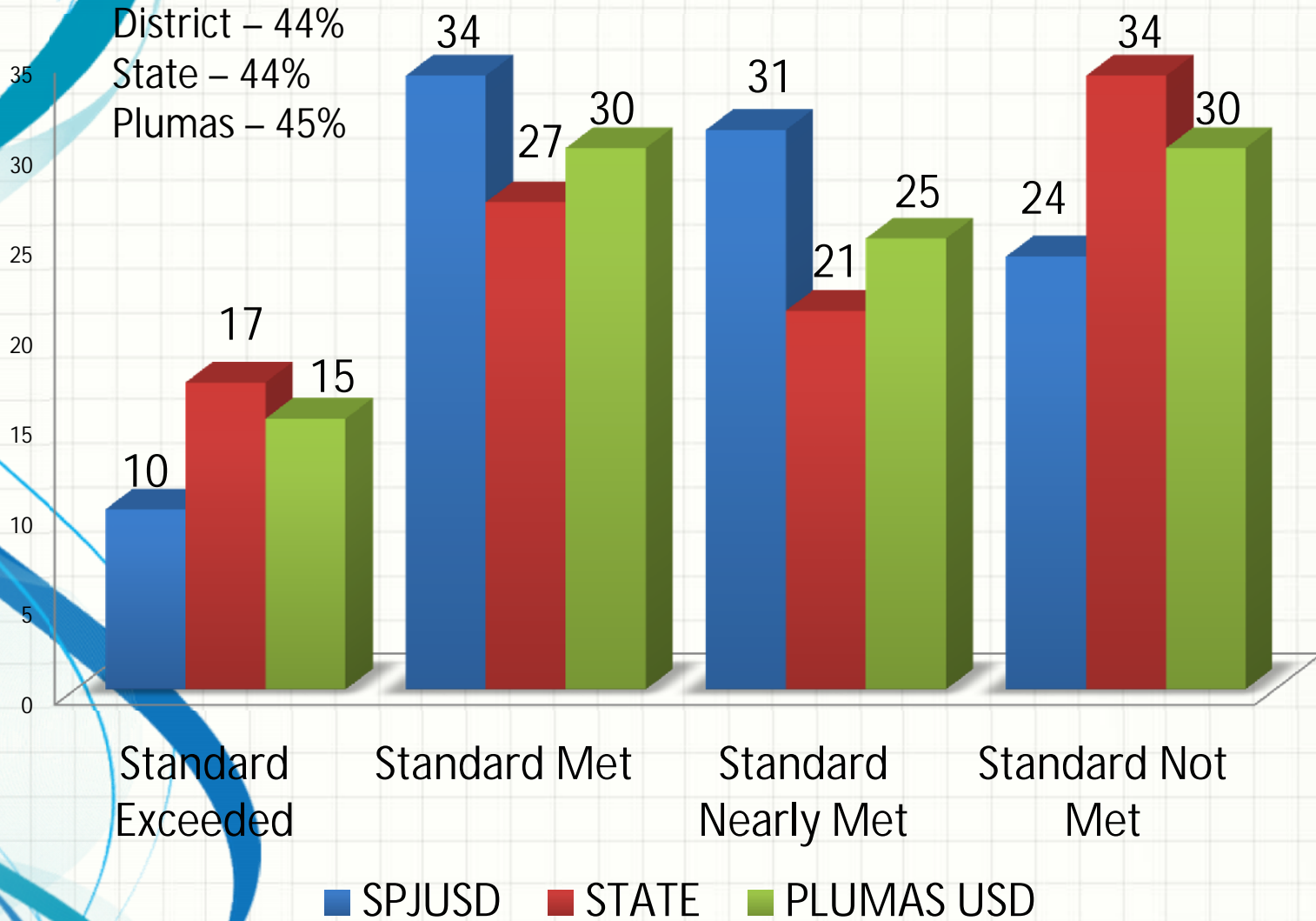
# 4<sup>th</sup> Grade ELA Comparison

District – 45%  
State – 40%  
Plumas – 42%



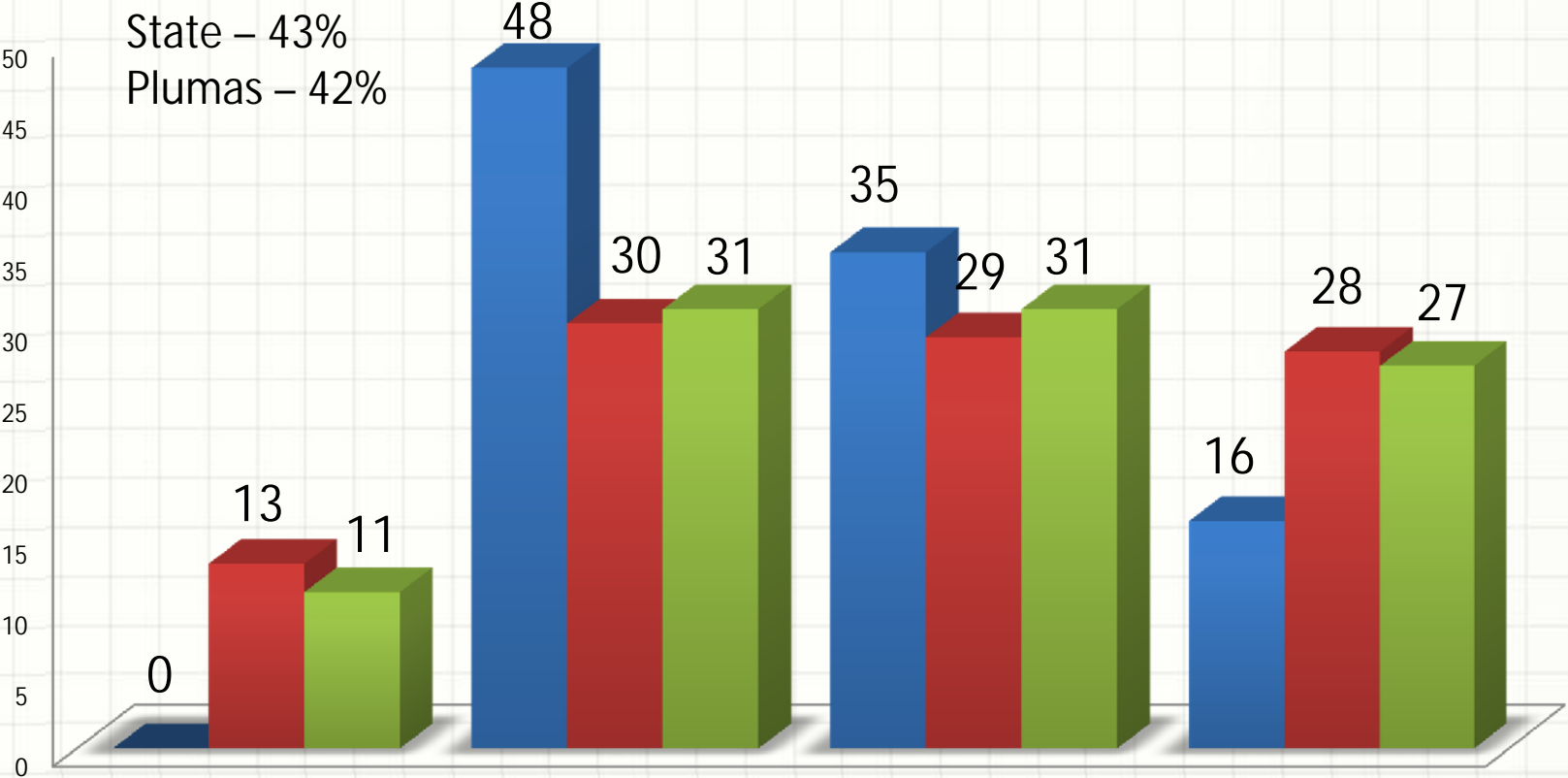
■ SPJUSD ■ STATE ■ PLUMAS USD

# 5<sup>th</sup> Grade ELA Comparison



# 6<sup>th</sup> Grade ELA Comparison

District – 48%  
State – 43%  
Plumas – 42%

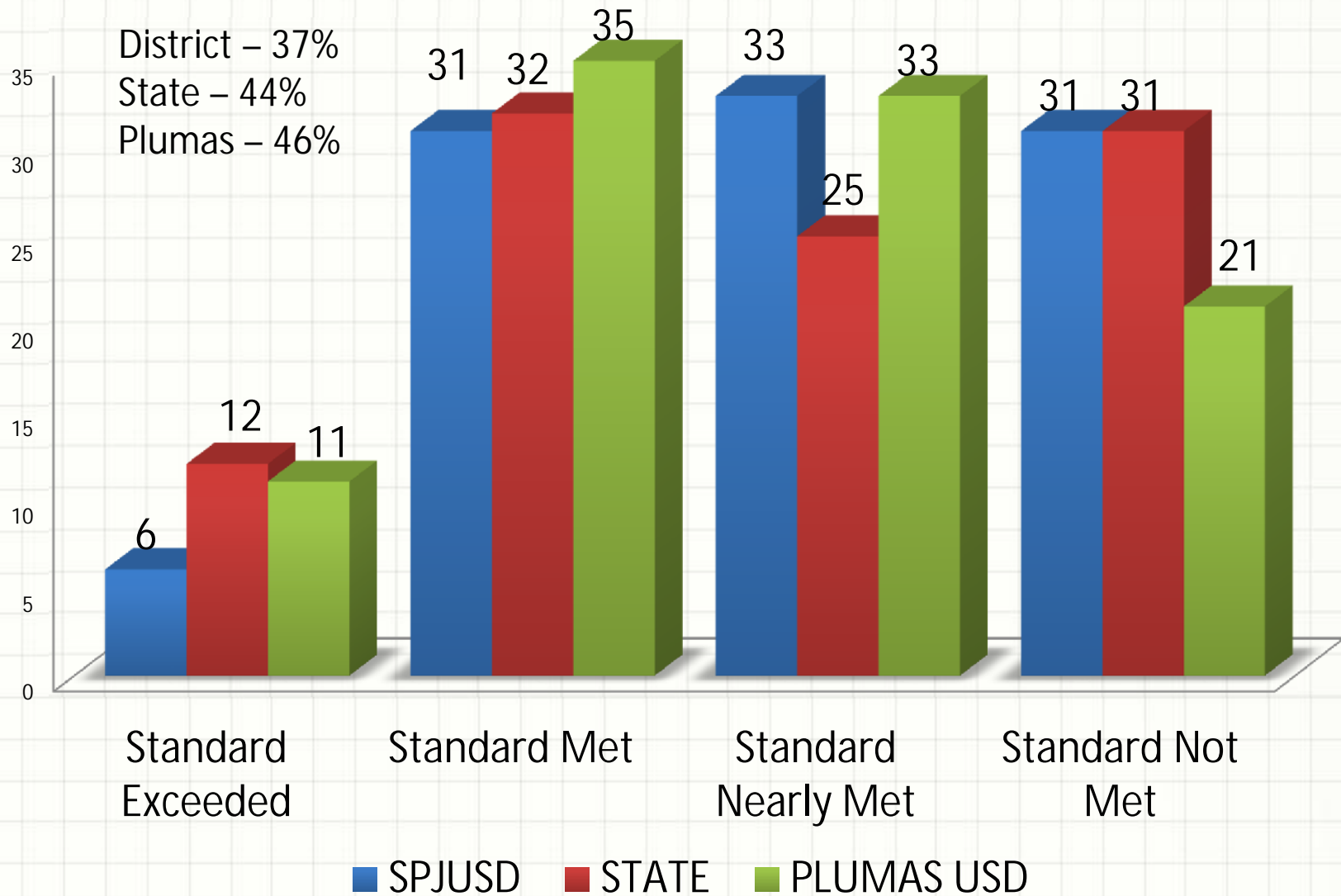


Standard Exceeded      Standard Met      Standard Nearly Met      Standard Not Met

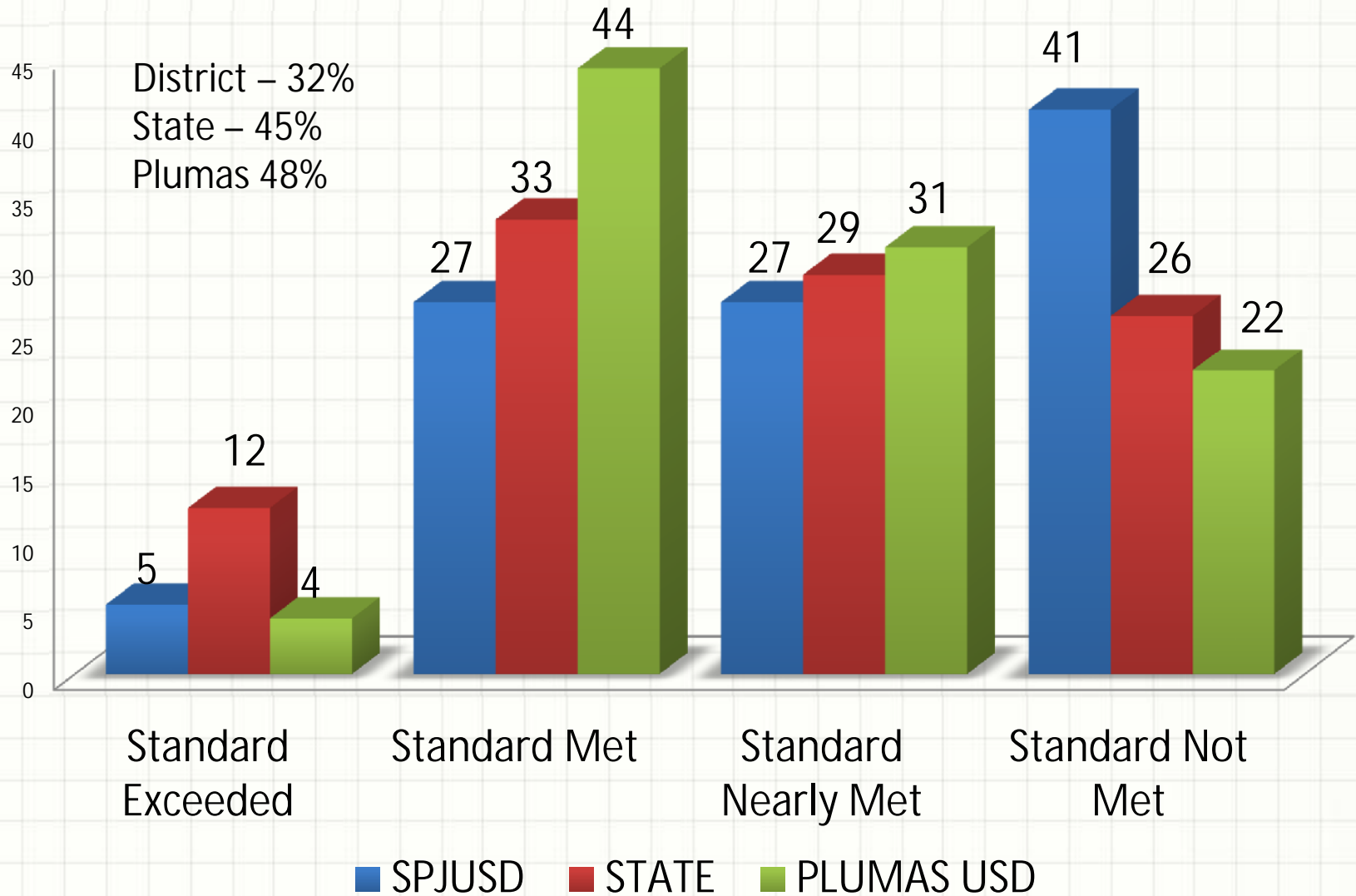
■ SPJUSD    ■ STATE    ■ PLUMAS USD



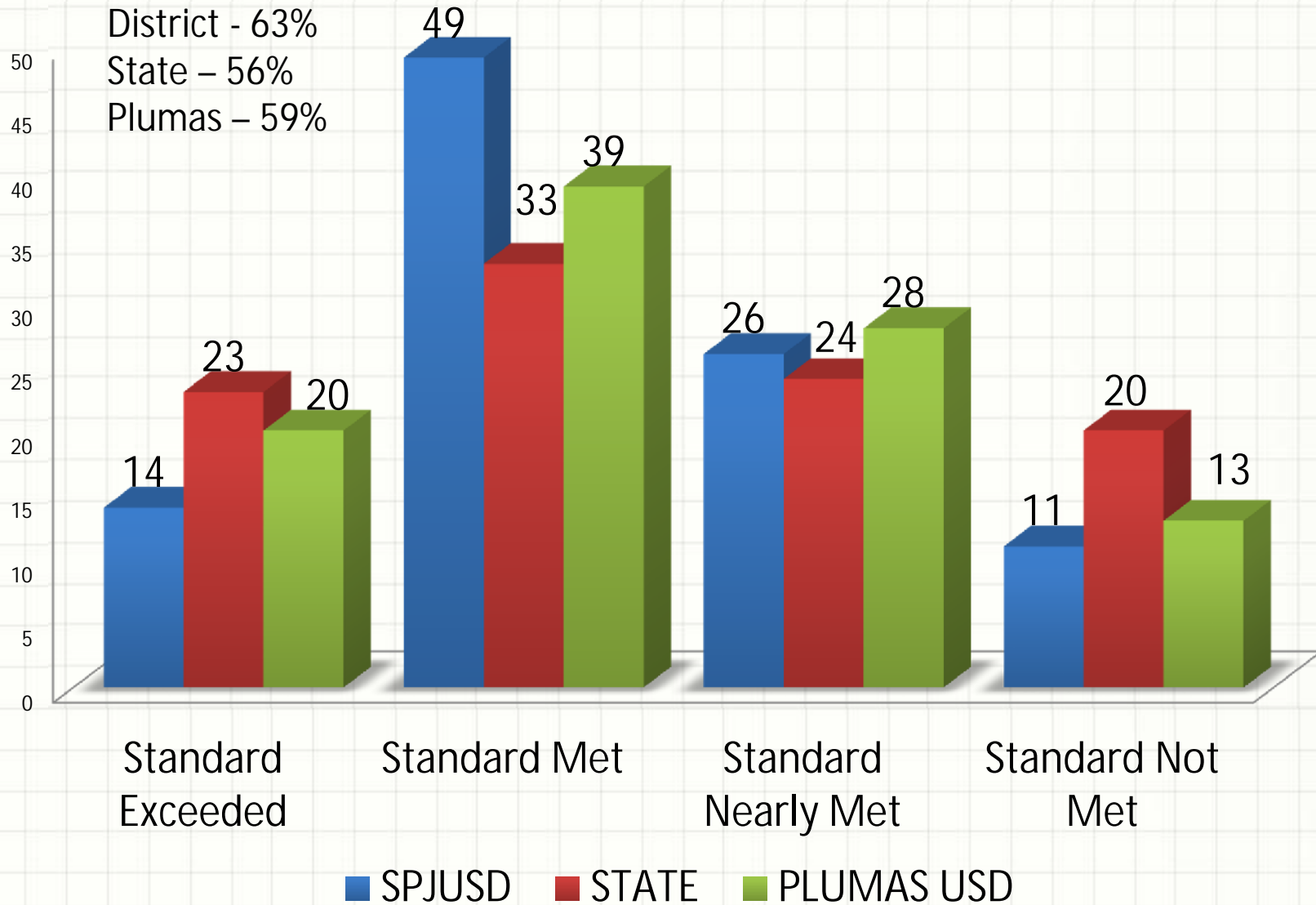
# 7<sup>th</sup> Grade ELA Comparison




# 8<sup>th</sup> Grade ELA Comparison



# 11<sup>th</sup> Grade ELA Comparison

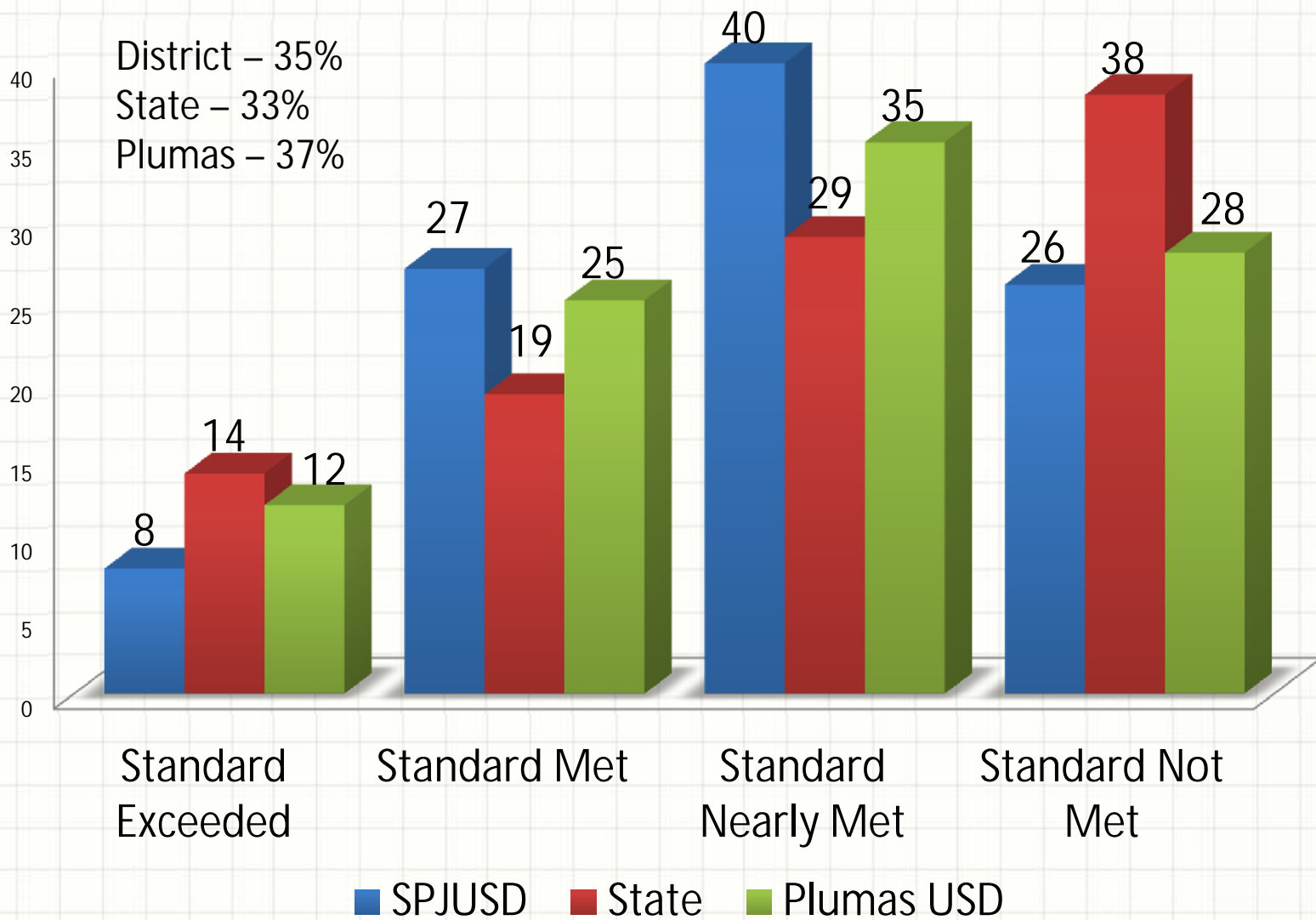




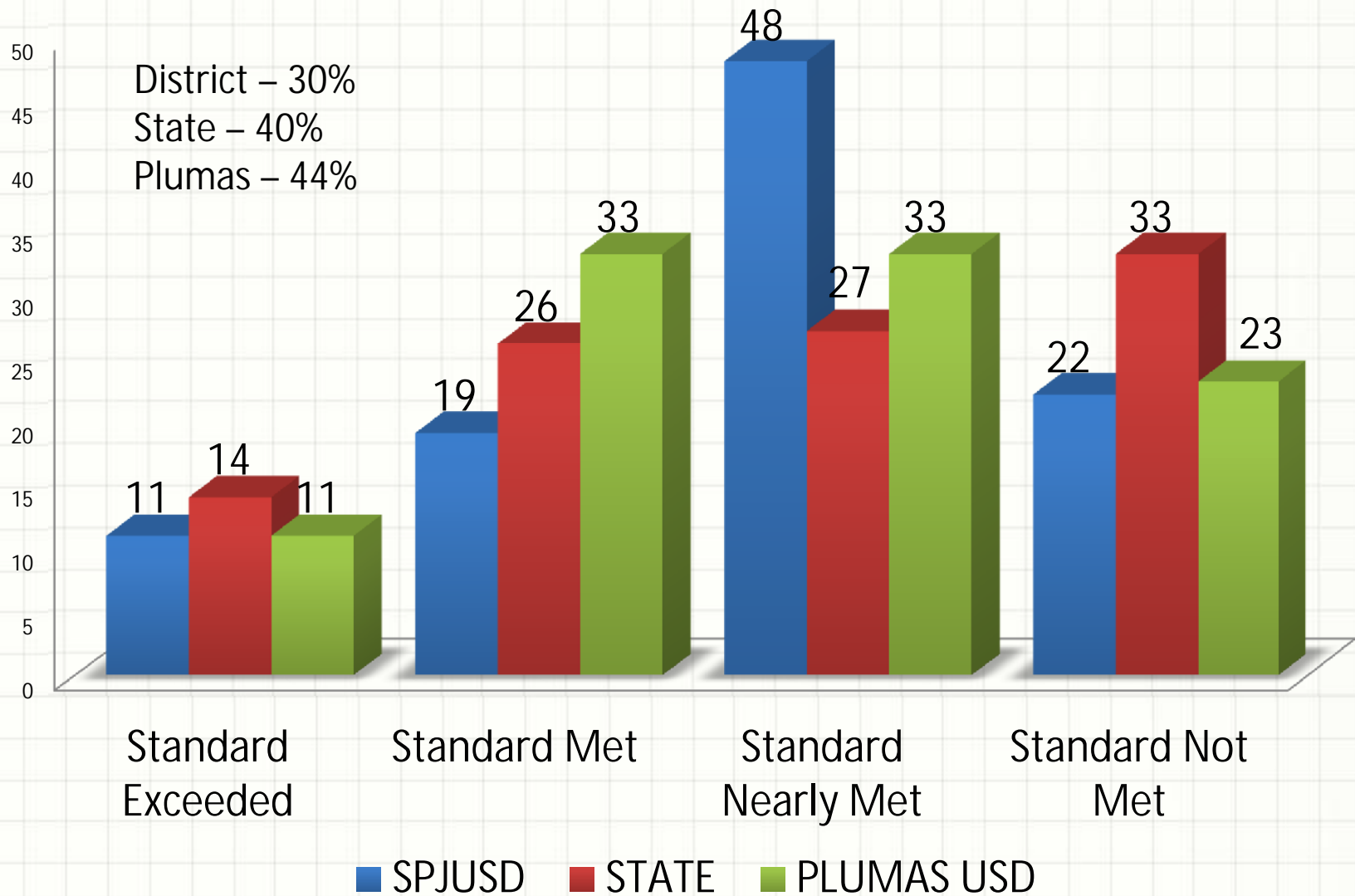
California Assessment of Student  
Performance and Progress (CAASPP)  
2015 – Math

Comparing Sierra-Plumas Joint  
Unified School District Results to  
California State Results to Plumas  
Unified School District Results

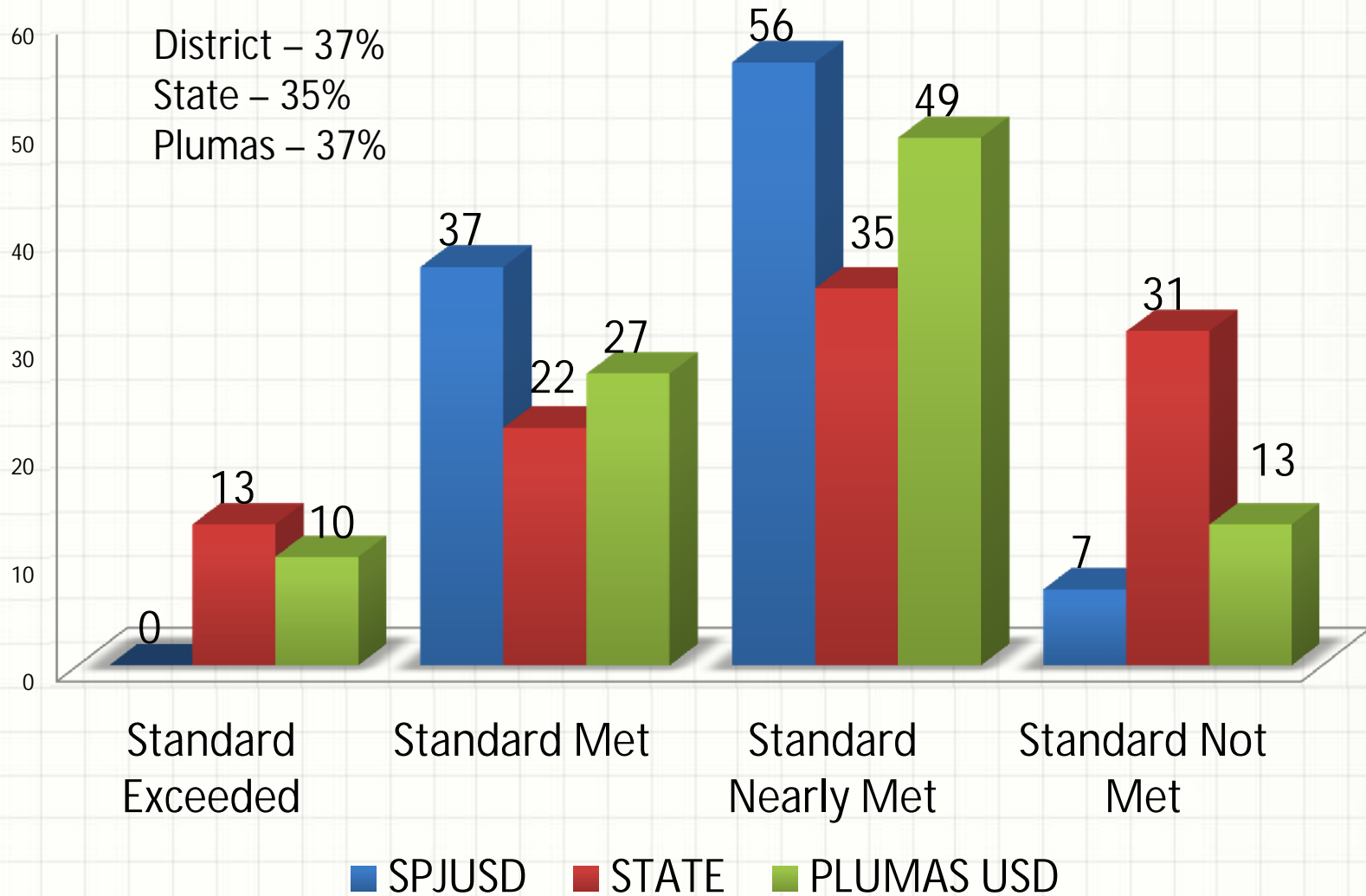
# All Students Math Comparison



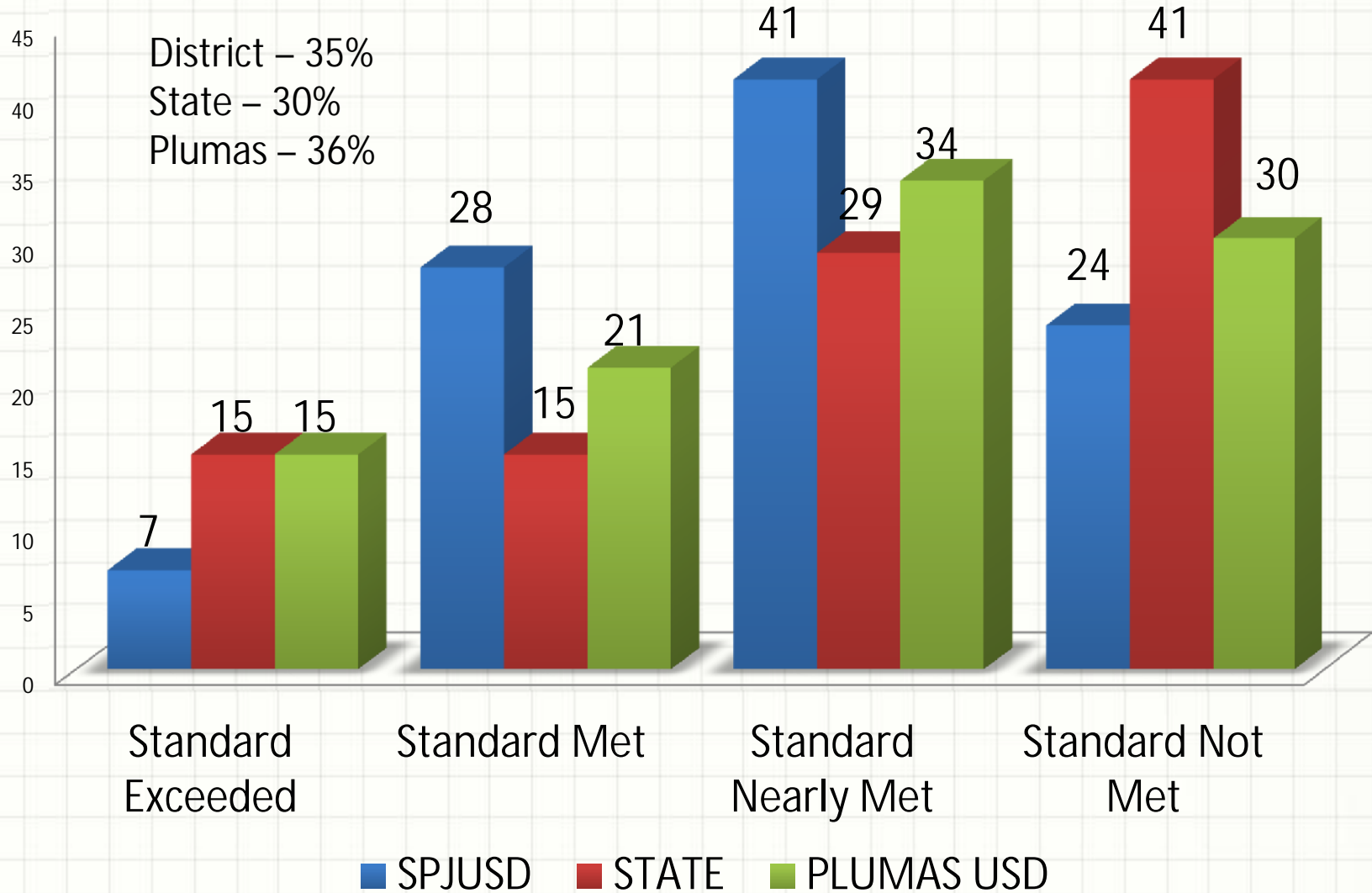
# 3<sup>rd</sup> Grade Math Comparison



# 4<sup>th</sup> Grade Math Comparison

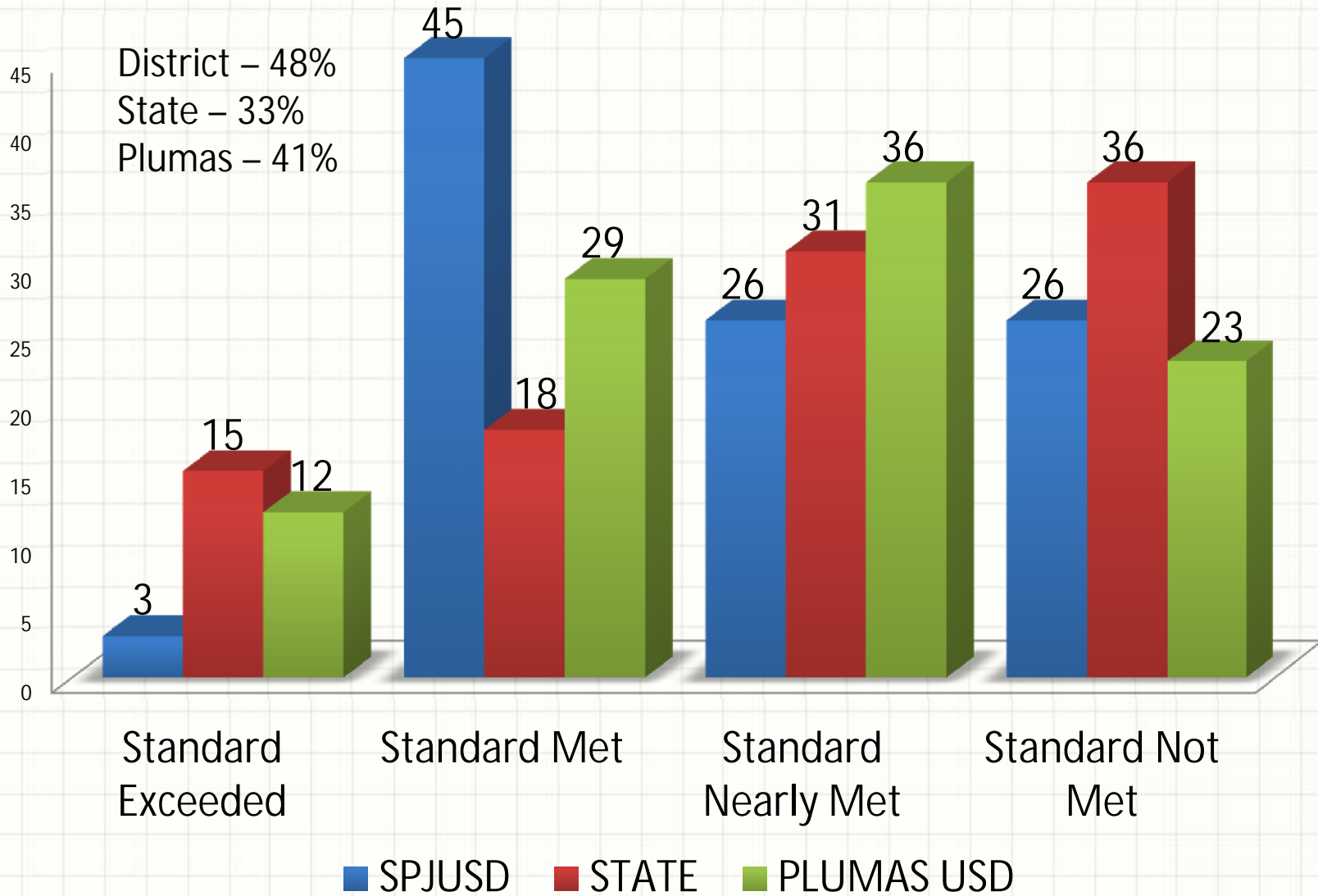


# 5<sup>th</sup> Grade Math Comparison

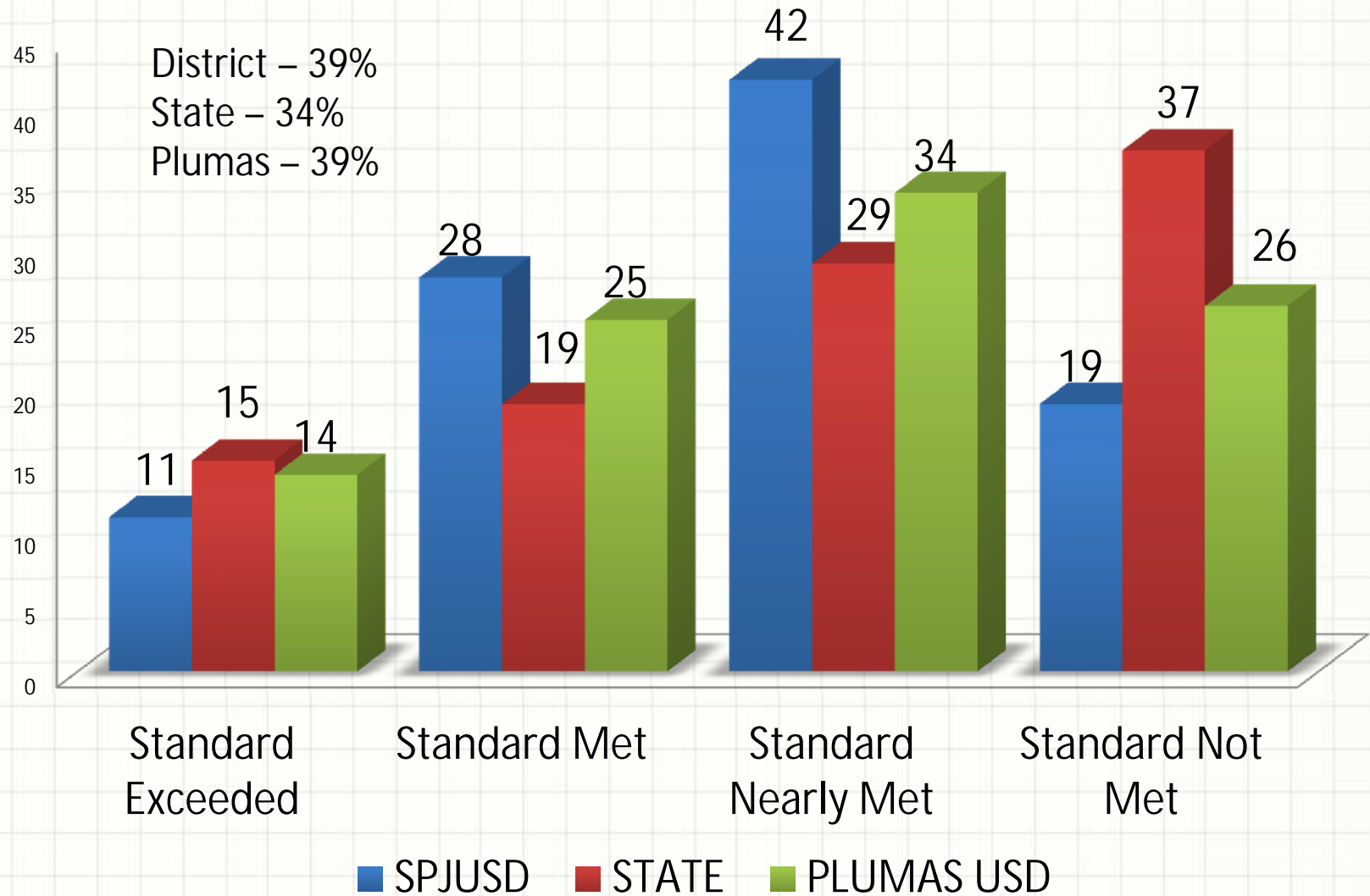




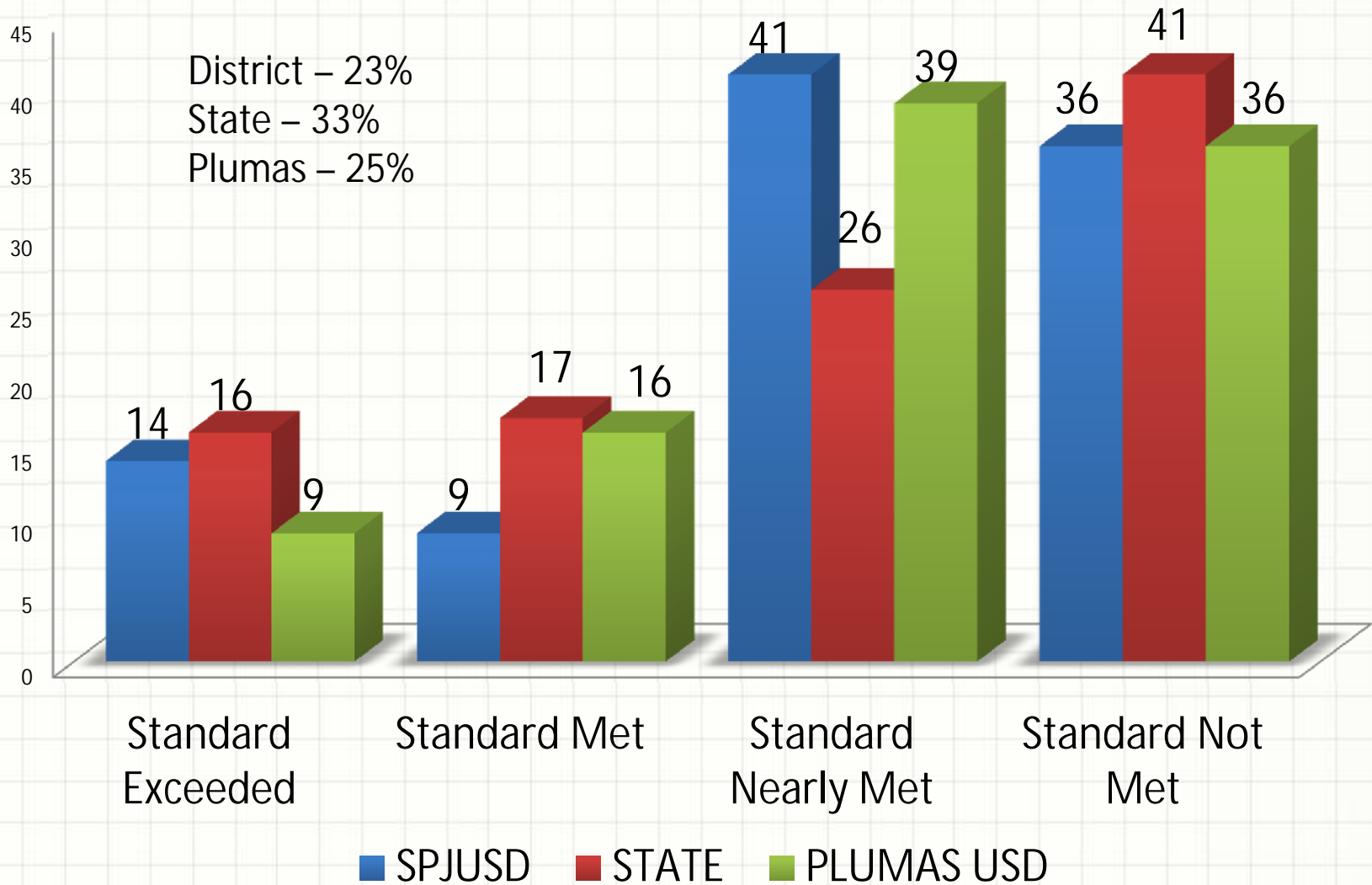
# 6<sup>th</sup> Grade Math Comparison



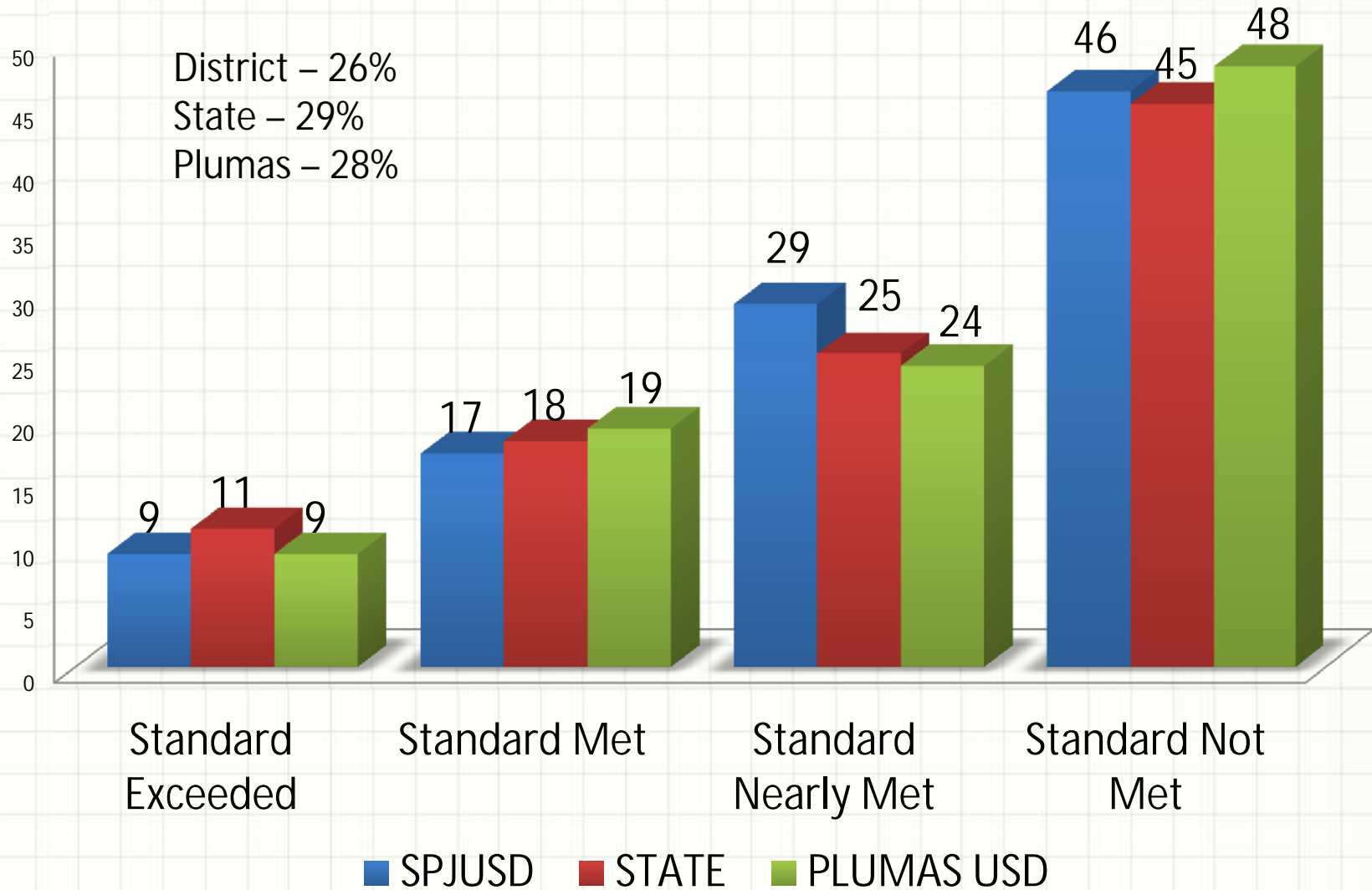
# 7<sup>th</sup> Grade Math Comparison




# 8<sup>th</sup> Grade Math Comparison



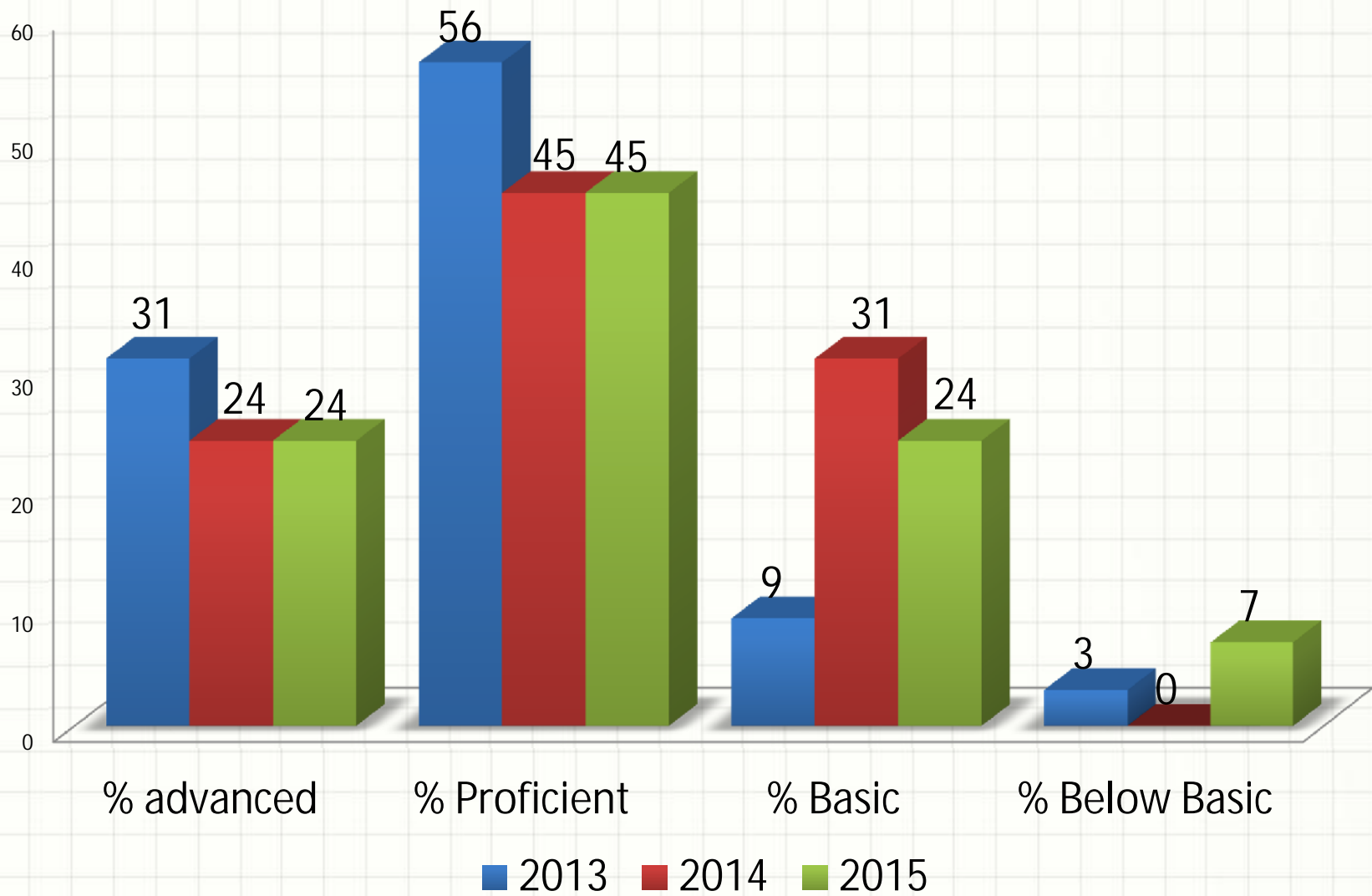
# 11<sup>th</sup> Grade Math Comparison



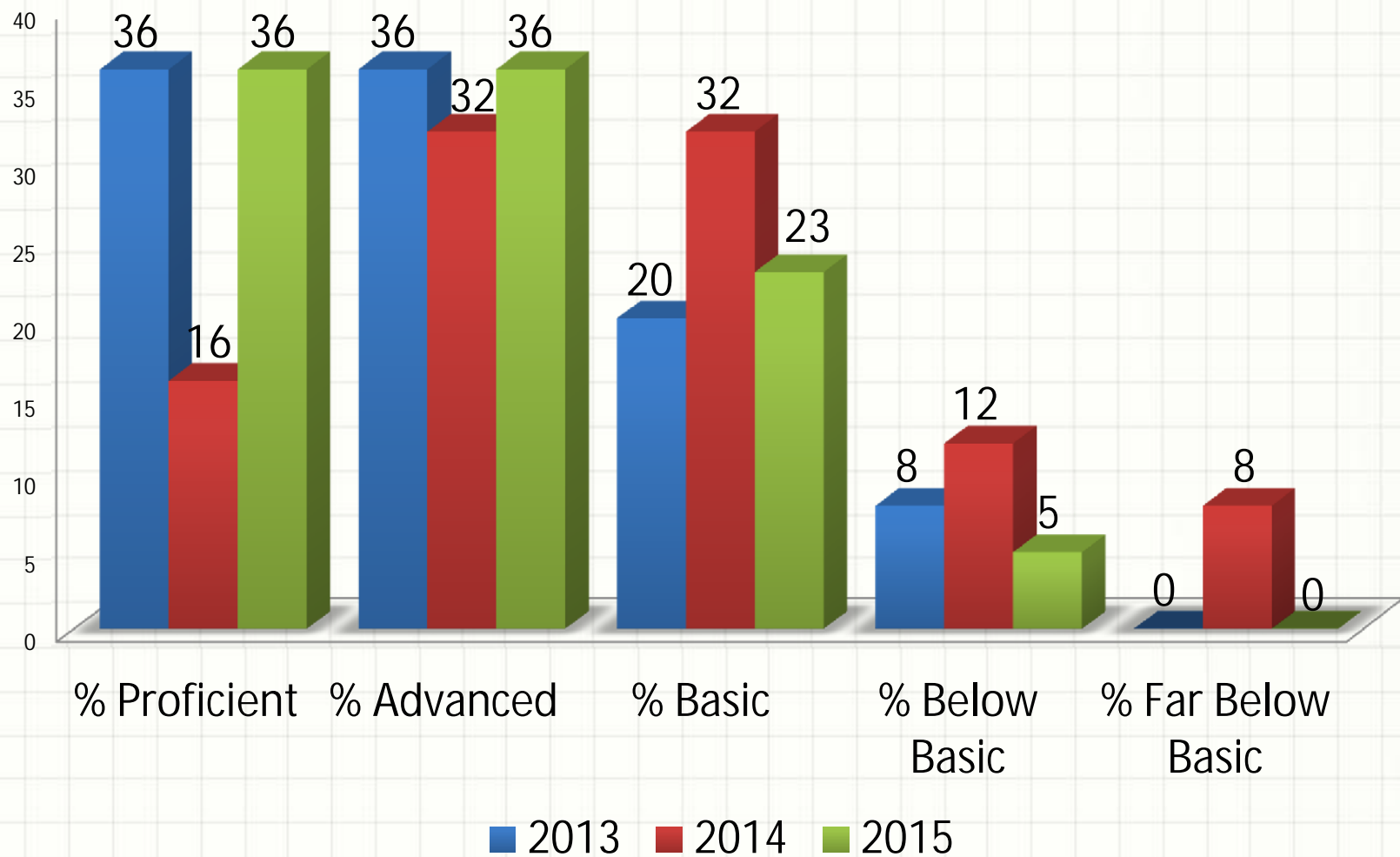


CST Science Results for  
5<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> Grades  
District wide  
Three Year Comparison

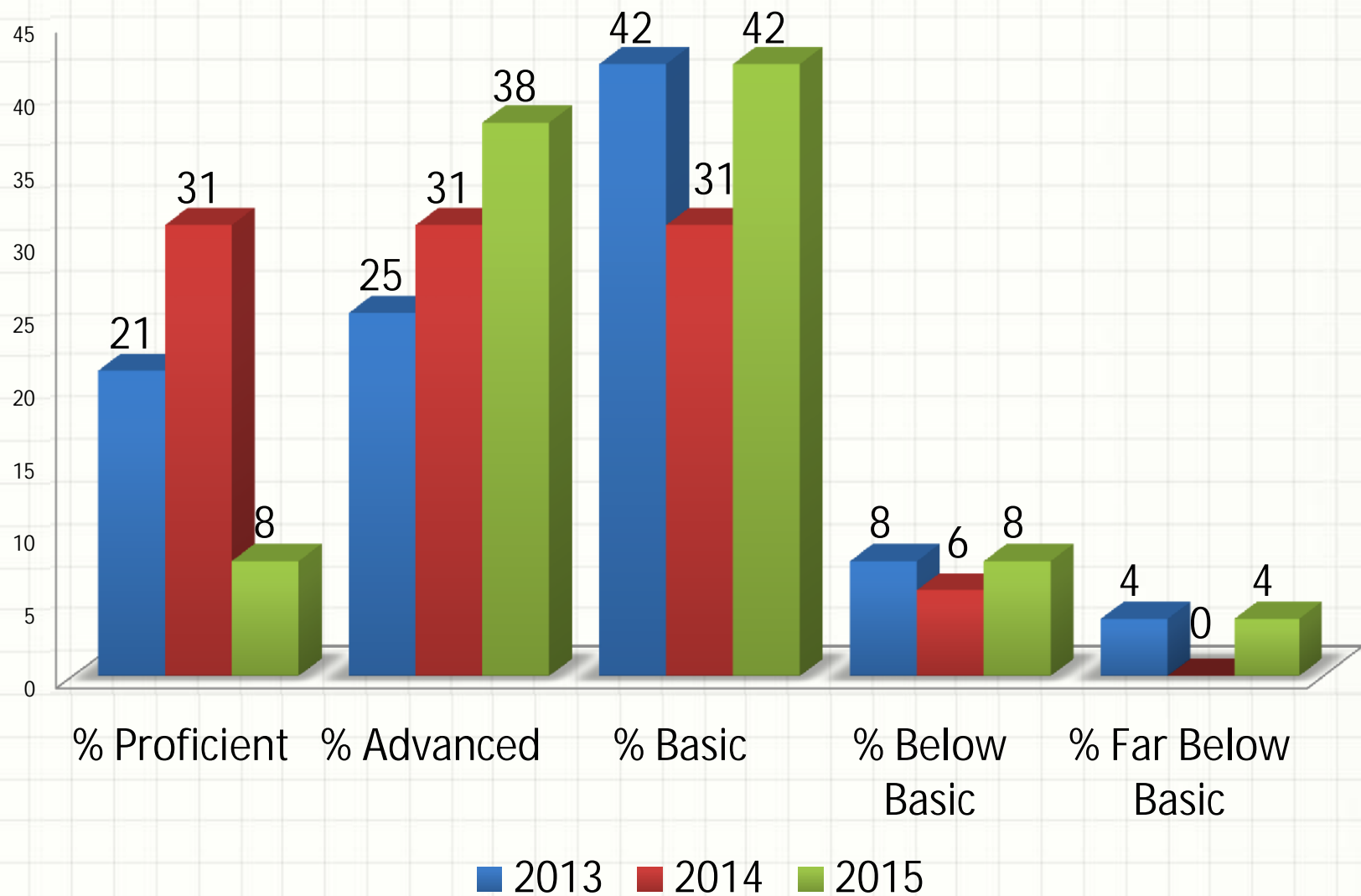
# CST Science Results 5<sup>th</sup> Grade



# CST Science Results 8<sup>th</sup> Grade



# CST Science Results 10<sup>th</sup> Grade







QUESTIONS?

**NOTICE OF PUBLIC HEARING**  
**Regional Occupational Centers and Programs**  
**Sierra-Plumas Joint Unified School District**  
**Governing Board**

**EDUCATION CODE - EDC**

**TITLE 2. ELEMENTARY AND SECONDARY EDUCATION [33000 - 64100]**

*( Title 2 enacted by Stats. 1976, Ch. 1010. )*

**DIVISION 4. INSTRUCTION AND SERVICES [46000 - 64100]**

*( Division 4 enacted by Stats. 1976, Ch. 1010. )*

**PART 28. GENERAL INSTRUCTIONAL PROGRAMS [51000 - 53303]**

*( Part 28 enacted by Stats. 1976, Ch. 1010. )*

**CHAPTER 9. Career Technical Education [52300 - 52490]**

*( Heading of Chapter 9 amended by Stats. 2000, Ch. 1058, Sec. 45. )*

**ARTICLE 1. Regional Occupational Centers [52300 - 52334.7]**

*( Article 1 enacted by Stats. 1976, Ch. 1010. )*

**52304.1.**

The governing board of each school district maintaining a high school shall annually review and assess the participation of pupils in grades 11 and 12 in regional occupational centers and programs. The governing board shall prepare an annual plan to increase the participation of these pupils unless it determines that there are no additional pupils enrolled in the district who would benefit from this participation.

The governing board shall conduct public hearings for purposes of reviewing the participation of these pupils and for the adoption of the plan required under this section.

*(Added by Stats. 1983, Ch. 498, Sec. 101. Effective July 28, 1983.)*

Current Student ROP Enrollment, Sierra-Plumas Joint Unified School District

11<sup>th</sup> Grade: 9 students

12<sup>th</sup> Grade: 8 students



MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT AND WEST ED  
FOR THE 2015–2016 SCHOOL YEAR

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

This agreement outlines conditions to be met by the SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT (the “District”) and WestEd as they relate to the administration of the CHKS. *The answer sheets will not be sent until a signed copy (sent via email, fax, or hard copy) of this Memorandum of Understanding (MOU) is received.*

DISTRICT AGREES TO THE FOLLOWING CONDITIONS:

Survey Administration (CHKS)

- » **Grades and Schools.** Plan to survey grades 5 through 12 as appropriate within the district. Provide current student enrollment figures (or target sample if you are sampling) for all schools by grade level, and provide accurate staff counts by school.
- » **Parent Consent.** Follow the active parental consent process with grades below seven, and either active or passive parental consent with grade seven and above (model consent forms will be provided).
- » Follow written school board policy for active and/or passive consent, and provide notification to parents of the approximate date(s) of survey administration and the availability of survey *instruments for review at school and/or district offices. This is required regardless of consent type.*
- » **Privacy of Students.** *Regardless of what survey administration method is selected, the conditions under which the survey is administered must preserve respondent privacy and the confidentiality of the responses. If administered to multiple people in large rooms, ensure that the set up prevents anyone from observing how the respondent is answering the question. This is particularly a concern for use of large-screen monitors in conducting the survey online.*
- » **Coordination.** Provide one, district–level contact person for each participating district.
- » **Surveys.** Administer the Elementary survey to elementary students, and the Core Module A to secondary students. Use only the most recent, current version of the survey and the answer sheet provided by Cal-SCHLS.
- » **Expectations to deliver reports within eight to twelve weeks are contingent on use of correct versions of the survey instrument and answer sheets. Cal-SCHLS is not responsible for transferring data from incorrect to correct answer sheets.**
- » **Read the Guidebook.** Pay special attention to the section on active and passive consent procedures. In

BOTH cases, specific tasks MUST be completed to insure that the rights of parents and pupils are protected.

- » **Current enrollment.** Provide student enrollment figures (or target sample if you are sampling) for all schools by grade level, and provide accurate staff counts by school.
- » **Produce questionnaires.** Produce from the master copy the number of questionnaires needed.
- » **Proctors.** Provide survey proctors (teachers or assigned proctors) for each classroom.
- » **Assurance of Confidentiality Agreement.** Have all surveyors (teachers or proctors) sign the Assurance of Confidentiality Agreement and read the Introductory Script to students. These are available in the Guidebook and on our website.
- » **Deadline.** Answer sheets not received after June 15 will result in a longer processing and reporting time than the usual eight to 10 weeks.

## Data Submission and Report Preparation

- » Provide complete information on the transmittal envelopes or online survey participation forms.
- » Complete and return the order form via email or hard copy.
- » Submit completed answer sheets and materials to your Regional Center.

## Response Rates

In order for the CHKS data to be representative of the students in your district, minimally meet standards A through C and either standard D or E as listed below.

- A. 100% of all district schools participated, or 100% of all selected schools participated in an approved sampling plan.
- B. An appropriate class subject or class period was identified and used.
- C. 100% of selected classrooms participated.
- D. The number of completed, usable answer forms or online submissions obtained per grade was 60% or more of the selected sample, or
- E. If active parental consent is used, 70% or more parents within each grade's selected sample returned signed permission forms, either consenting or not consenting to their child's participation.

If active consent is used and less than 60 percent of parents have not consented to their child's participation two days before the scheduled administration date, the survey should be postponed until either condition D or E can be met. *Note: If less than 25 students take the survey in a specific grade, the district may not be eligible for a report in that grade.*

## School Climate Survey for Staff (CSCS)

- » Conduct the online California School Climate Survey for staff (CSCS) at each school and each grade participating in the district's CHKS. To facilitate planning and administration, this should be done around the same time the students are taking the CHKS.

- » The survey is anonymous and steps should be taken at the district and schools to ensure anonymity.
- » The survey should be offered to all teachers, administrators, and other certificated staff, including paraprofessionals and aides, and to all personnel working in the areas of counseling, health, prevention, and safety;
- » Other school staff at the district's discretion may also complete it.
- » Staff participation is voluntary. Staff who do not wish to participate shall not be required to do so.
- » There are no additional fees for the basic administration of the CSCS if administered with the CHKS. Additional fees will be charged for custom work. Please see the current fee schedule on our website.

### School Parent Survey (CSPS)

- » Optionally, conduct the California School Parent Survey (CSPS) at each school and each grade that is participating in the district's CHKS.
- » To facilitate planning and administration, this should be done around the same time the students are taking the CHKS.
- » The survey may be offered both on paper and online, but survey materials and set up must be coordinated with Cal-SCHLS staff in the Regional Center.
- » There are additional fees for the basic administration of the CSPS. Please see the current fee schedule on our website.
- » The CSPS is generally offered to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- » Only one survey should be completed for each child in a school. It can be filled out by parents together or just by one of them.
- » If a parent has more than one child at a school site, the parent is instructed to complete one survey per child.

### Payment

- » See the attached fee schedule for surveying and reporting costs.
- » Postage and handling will be added to the total amount charged.
- » **Additional fees apply for custom administrations and modules, answer sheet rush orders, school reports, etc. The district is always responsible for these additional fees. Contact your Regional Center for these fees.**
- » If invoiced, the district must provide a purchase order or check prior to receipt of report.

**WESTED AGREES TO THE FOLLOWING CONDITIONS:**

- » Ongoing technical assistance including phone consultation on module selection, sampling, and parent consent strategies.
- » Surveys:
  - For the student survey: master copies of CHKS elementary, middle and high school surveys (all modules) obtained from the website,
  - For the staff survey: access to the CSCS online system, and
  - For the Parent survey: Printed CSPS survey booklets as well as login and passwords for the online option.
- » For online administrations one login/password per school for the CHKS as well as school-specific CSCS logins and passwords, and where applicable logins and passwords for the CSPS.
- » *Cal-SCHLS Guidebook* is available on the website.
- » Access to the Cal-SCHLS website — [chks.wested.org](http://chks.wested.org) and Listserv.
- » For paper administrations answer sheets, transmittal envelopes, and where applicable paper copies of the CSPS.
- » Scanning and online services.
- » District-level reports.

**PUBLIC ACCESS**

Under the Public Records Act, any outside agency (for example, the media) can request already-produced district or school reports from CDE. Raw data will be provided to public and research agencies by request for analyses only under conditions of strict confidentiality in compliance with state and federal regulations. Cal-SCHLS Regional Center staff post Cal-SCHLS reports (CHKS and CSCS) to the Cal-SCHLS website the November of the year following survey administration.

**CONFIDENTIALITY AGREEMENT**

Districts agreeing to administer any of the Cal-SCHLS surveys (CHKS, CSCS, and CSPS), understand that data will be subject to the conditions stated above. Already-produced district level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

By signing this document Sierra-Plumas Joint Unified School District and WestEd signify that each party understands and will comply with the conditions stated above.

\_\_\_\_\_  
Heidi Bethke, School Psychologist  
Sierra-Plumas Joint Unified School District

\_\_\_\_\_  
WestEd Staff Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_