

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
August 13, 2013

Immediately following the 6:00 pm meeting of the Sierra County Board of Education
Downieville School, Downieville, California

This meeting will be available for videoconferencing at
Sierra County Office of Education,
109 Beckwith Road, Room 4, Loyalton, CA

In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

A. CALL TO ORDER

(Please be advised that this meeting will be recorded.)

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. Introduction
- b. Facilities
 - i. Pliocene Ridge Property – Escrow Closed
 - ii. Old Loyalton Middle School Restroom Project
 - iii. Loyalton High School Roof Project
- c. Local Control Funding Formula*
- d. 2011-12 No Child Left Behind Requirements Met**

2. Business Report

- a. Board Report-Expenditures by Object 7/1/13 to 7/31/13**

3. Staff Reports (5 minutes)

4. SPTA Report (5 minutes)

5. Board Members' Report (5 minutes)

6. PUBLIC HEARING to receive comment on the Loyalton Jr/Sr High School's block schedule per Education Codes §46160-46162**

7. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
- a. Current location
 - b. Videoconference location

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held July 9, 2013**
2. Approval of the minutes of the Special Board meeting held July 10, 2013**
3. Approval of the minutes of the Special Board meeting held July 16, 2013**
4. Approval of the bill warrants for the month of July 2013**
5. Assignment of Judith Guidotti to 2013-2014 Junior Varsity Volleyball Coach, Loyalton High School
6. Assignment of Rhonda McBride to 2013-2014 Cheerleading Advisor, Semester 1 and Semester 2, Loyalton High School
7. Assignment of Steve Fillo to Athletic Director, Downieville School
8. Assignment of Steve Fillo as California Interscholastic Federation representative
9. Approval of Assignment to teach core subjects outside of credential area for 2013-2014 school year (Ed Code 44258.3)
 - a. Megan Meschery, Loyalton Jr/Sr High School, Grade 9-10 English, 3 sections
 - b. Joanne Nunes, Loyalton Jr/Sr High School, History Grade 7-8; World History, US History Grade 9-12, 6 sections
 - c. Clara Schumacher, Sierra Pass Continuation School, English, History, Math, Science, 4 sections
 - d. Augustine Corcoran, Downieville High School, Spanish I & II, 1 section

F. ACTION ITEMS

Old Business

- 1314-019 Response to Grand Jury Report (Grant) <http://www.sierracounty.ca.gov/DocumentCenter/View/431>
i. District Superintendent

New Business

- 1314-020 Approval of Agreement with Merrill M. Grant, Ed.D. and Sierra-Plumas Joint Unified School District, Superintendent, August 1, 2013, through December 31, 2014** (Moore)
- 1314-021 Authorization for Merrill M. Grant, Ed.D., to hold authority to sign Office of Public School Construction documents (Asquith)
- 1314-022 Accept letter of resignation of Juan Lopez-Martinez, custodian, Loyalton Schools, (1.0 FTE), effective July 23, 2013 (Asquith) (under separate cover**)
- 1314-023 Authorize to fill 1.0 FTE Custodian position, Loyalton High School (Asquith)
- 1314-024 Accept letter of resignation from Amy Holland, Instructional Aide, (.13 FTE), effective July 25, 2013 (Asquith) ^^
- 1314-025 Authorize to fill Library Aide position, .33 FTE (2 hrs daily), Downieville School
- 1314-026 Accept letter of resignation from Jason Perry, Certificated teacher, effective June 30, 2013 (Asquith) (under separate cover**)

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- 1314-027 Authorize to fill 1.0 FTE Certificated teacher science and mathematics position, Downieville Junior/Senior High School (Asquith)
- 1314-028 Authorize to fill .66 FTE (4 hours daily) Instructional Aide, Loyaltan High School (funded by Title 1) (Asquith)
- 1314-029 Authorize to fill .12 FTE (60 minutes daily) Noon Supervisor, Loyaltan Jr/Sr High School (Asquith)
- 1314-030 Approval of 2013-2014 Certificated Substitute List (Asquith) (under separate cover**)
- 1314-031 Approval to submit 2013-2014 Declaration of Need for Fully Qualified Educators** (Asquith)
- 1314-032 Authorization to submit Agriculture Career Technical Education Grant**(Stock)
- 1314-033 Adoption of Resolution No. 13-002, Home to School Transportation** (Asquith)
- 1314-034 Approval of Current Electric & Alarm Proposal in the amount of \$5,397.69**
- 1314-035 Approval of Randy Hill Construction (Loyaltan High School Re-roof Project) Lease Lease-Back change orders #9, 10,11, 12, 13 and 14A ** (Grant)
- 1314-036 Approval of Randy Hill Construction Lease Lease-Back #2, change order #1A** (Grant)
- 1314-037 Authorization for Superintendent to enter into a Third Amendment to Cooperative Agreement for Improvements and Use of the Sierraville School* (Grant)
- 1314-038 Authorization for Superintendent to enter into an Agreement for Special Services with School Services of California, Inc.** (Asquith)
- 1314-039 Approval of Budget Revision for Fiscal Year 2012-13** (Asquith)
- 1314-040 Approval of Budget Revision for Fiscal Year 2013-14* (Asquith)


BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (Moore)

- 1314-041 Administrative Regulation 1312.3, Uniform Complaint Procedures, revision^^
- 1314-042 Board Policy 3460, Financial Reports and Accountability, revision^^
- 1314-043 Administrative Regulation 3460, Financial Reports and Accountability, revision^^
- 1314-044 Board Policy 3580, District Records, revision^^
- 1314-045 Administrative Regulation 3580, District Records, revision^^
- 1314-046 Exhibit E4112.9, Employee Notifications, revision^^
- 1314-047 Administrative Regulation 4117.14, Postretirement Employment, revision^^

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on Tuesday, September 10, 2013, at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items
 - a. _____
 - b. _____
 - c. _____

H. ADJOURNMENT


Merrill M. Grant, Ed.D., Superintendent

**enclosed
*handout
^^County agenda backup

From: Julie Brucklacher [JBRUCKLA@cde.ca.gov]
Sent: Monday, August 05, 2013 11:45 AM
To: Rose Asquith
Subject: NCLB/ESEA Maintenance of Effort requirement for FY 2011-12 (affecting FY 2013-14 entitlements)

This e-mail is to provide you with official notification that the California Department of Education (CDE) has determined that the Sierra-Plumas Joint Unified has met the No Child Left Behind Act (NCLB) maintenance of effort (MOE) requirement comparing 2011-12 state and local expenditures with 2010-11 state and local expenditures. No reductions to your 2013-14 program entitlements will be required.

Preliminary MOE calculations are performed by LEAs using Form NCLB in the Standardized Account Code Structure (SACS) financial reporting software. The official MOE determination is performed by the CDE.

Federal guidance regarding the NCLB MOE requirement, including a list of covered programs, can be found on the Web at <http://www2.ed.gov/programs/titleiparta/fiscalguid.doc> (outside source).

Please forward this e-mail to all appropriate business and program staff at your LEA. This will be your only official notification that your LEA has met the 2011-12 NCLB MOE requirement.

If you have any questions regarding the MOE calculation or this e-mail, feel free to contact me.

Thank you.

Julie Brucklacher, Fiscal Consultant
California Department of Education
School Fiscal Services Division
Office of Financial Accountability and Information Services
E-mail: jbruckla@cde.ca.gov
Phone: 916-327-0858

Balances through July						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,387,062.00	1,387,062.00	1,313,576.10	3,577.86	69,908.04
1120	Certificated Substitutes	41,028.00	41,028.00			41,028.00
1300	Certificated Superv/Admin Sala	232,629.00	232,629.00	158,152.72	14,377.52	60,098.76
1310	Teacher In Charge/Head Teacher	16,000.00	16,000.00	10,000.00		6,000.00
1900	Other Certificated Salaries	13,323.00	13,323.00	12,212.97	1,110.27	.24-
	Total for Object 1000	1,690,042.00	1,690,042.00	1,493,941.79	19,065.65	177,034.56
2100	Instructional Aides Salaries	164,218.00	164,218.00	105,274.10		58,943.90
2200	Classified Support Salaries	224,875.00	224,875.00	201,432.72	17,804.81	5,637.47
2220	Classified Support Substitute	13,810.00	13,810.00		2,505.00	11,305.00
2300		2,160.00	2,160.00		360.00	1,800.00
2400	Clerical & Office Salaries	231,727.00	231,727.00	198,881.92	12,721.34	20,123.74
2900	Other Classified Salaries	22,884.00	22,884.00	21,641.80		1,242.20
	Total for Object 2000	659,674.00	659,674.00	527,230.54	33,391.15	99,052.31
3101	State Teachers Retirement Syst	133,345.00	133,345.00	117,796.64	1,572.91	13,975.45
3102	State Teachers Retirement Syst	825.00	825.00			825.00
3201	Public Employees Retirement Sy	6,248.00	6,248.00	6,247.50		.50
3202	Public Employees Retirement Sy	68,286.00	68,286.00	56,253.63	3,625.72	8,406.65
3212	Pers Pickup-Classified Employe	9,156.00	9,156.00	7,411.80	481.04	1,263.16
3311	OASDI-Certificated Positions	3,240.00	3,240.00	2,765.20		474.80
3312	OASDI-Classified Positions	39,565.00	39,565.00	31,959.78	2,006.88	5,598.34
3321	Medicare-Certificated Position	24,434.00	24,434.00	19,845.39	364.82	4,223.79
3322	Medicare-Classified Positions	9,416.00	9,416.00	7,474.53	474.59	1,466.88
3401	Health & Welfare -Certificated	406,791.00	406,791.00	376,061.37	2,249.07	28,480.56
3402	Health & Welfare-Classified Po	148,031.00	148,031.00	151,580.16	11,261.30	14,810.46-
3501	State Unemployment Insurance-C	906.00	906.00	746.84	12.77	146.39
3502	State Unemployment Insurance-	328.00	328.00	263.76	16.72	47.52
3601	Workers' Compensation Insuranc	99,121.00	99,121.00	81,167.12	1,057.33	16,896.55
3602	Workers' Compensation Insuranc	36,748.00	36,748.00	29,176.45	1,852.47	5,719.08
3701	Retiree Benefits Cert.	121,500.00	121,500.00			121,500.00
3802	PERS Reduction-Classified			1,955.34	489.80	2,445.14-
3901	Other Benefits, Certificated P	419.00	419.00	443.20	6,479.22	6,503.42-
3902	Other Benefits, Classified Pos				2,306.74	2,306.74-
	Total for Object 3000	1,108,359.00	1,108,359.00	891,148.71	34,251.38	182,958.91
4100	Textbooks	13,579.00	13,579.00	42,913.10	5,509.42	34,843.52-
4200	Books Other Than Textbooks			366.04	21.99-	344.05-

Balances through July						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
4300	Materials and Supplies	93,128.00	93,128.00	29,067.16	985.17	63,075.67
4350	Vehicle Maint. M&S	9,766.00	9,766.00	250.00	391.88-	9,907.88
4400	Non-Capital Equipment (Up to \$			14,670.59		14,670.59-
	Total for Object 4000	116,473.00	116,473.00	87,266.89	6,080.72	23,125.39
5100	Subagreement for Services	601,532.00	601,532.00	601,461.16		70.84
5200	Travel & Conferences	42,563.00	42,563.00	10,046.75	248.71	32,267.54
5300	Dues & Membership	5,447.00	5,447.00	2,073.15		3,373.85
5400	Insurance-Fire, liability, etc	52,000.00	52,000.00		47,105.88	4,894.12
5510	Power	84,845.00	84,845.00	71,274.00	1,049.27-	14,620.27
5520	Garbage	13,563.00	13,563.00	7,020.00	129.01-	6,672.01
5530	Water	52,850.00	52,850.00	61,400.00	166.31-	8,383.69-
5540	Propane	67,375.00	67,375.00	52,000.00		15,375.00
5590	Miscellaneous Utilities	15,500.00	15,500.00	15,000.00		500.00
5600	Rentals, Leases & Repairs	28,650.00	28,650.00	20,228.70	44.15	8,377.15
5800	Services & Operating Expense	5,000.00	5,000.00	1,800.00		3,200.00
5810	Legal Expenses	10,000.00	10,000.00			10,000.00
5812	Board Election Expense	1,239.00	1,239.00			1,239.00
5840	Audit Expense	13,500.00	13,500.00	13,500.00		.00
5860	Solid Waste Tax	14,561.00	14,561.00	6,910.27		7,650.73
5870	Property Tax - Ploicene Mobil	328.00	328.00			328.00
5890	Miscellaneous Contracts/Servic	404,476.00	404,476.00	306,605.64	19,389.41	78,480.95
5899	SCOE Interagency Reimburse			11,671.04	1,729.41	13,400.45-
5900	Communications	3,250.00	3,250.00	450.00		2,800.00
5910	Telephone-Monthly Service	16,991.00	16,991.00	10,650.00		6,341.00
5920	T Lines	4,800.00	4,800.00	2,700.00		2,100.00
5990	Other Communications	225.00	225.00	213.79		11.21
	Total for Object 5000	1,438,695.00	1,438,695.00	1,195,004.50	67,172.97	176,517.53
6200	BUILDING & IMPROVEMENT OF BUIL	100,000.00	100,000.00	13,897.69	5,000.00	81,102.31
6400	Equipment	21,000.00	21,000.00			21,000.00
	Total for Object 6000	121,000.00	121,000.00	13,897.69	5,000.00	102,102.31
7142	Other Tuition, Excess Cost, an	27,125.00	27,125.00			27,125.00
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun	376,834.00	376,834.00			376,834.00
7616	Trans fr Gen Fund to Cafeteria	76,474.00	76,474.00			76,474.00
	Total for Object 7000	480,433.00	480,433.00	.00	.00	480,433.00

Balances through July						Fiscal Year 2013/14
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
	Total for Expense accounts	5,614,676.00	5,614,676.00	4,208,490.12	164,961.87	1,241,224.01
	Total for Org 006, Fund 01 and Expense accounts	5,614,676.00	5,614,676.00	4,208,490.12	164,961.87	1,241,224.01

P. O. Box 955
109 Beckwith Road
Loyalton, California

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Merrill M. Grant, Ed.D.
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
Email: mgrant@spjUSD.org

Block Schedule

A PUBLIC HEARING

will be held for parents and other concerned citizens to comment on the
7th and 8th grade students adopting a block schedule
due to the addition of these students to the Loyalton High School location.

*Loyalton Middle School and Loyalton High School have been consolidated;
the combined school shall be referred to as Loyalton Jr/Sr High School.*

The public hearing will be held during the

Sierra-Plumas Joint Unified School District Governing Board Meeting

August 13, 2013, Downieville School, Downieville, Ca,

after the Sierra County Office of Education meeting which begins at 6 pm.

**Videoconferencing will be available at
Sierra County Office of Education,
109 Beckwith Road, Room 4,
Loyalton, Ca.**

Please phone 530 993-1660 ext. *840 if you have questions. Thank you.

MINUTES FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

July 9, 2013

Sierra County Office of Education
109 Beckwith Road, Loyalton, California

A. CALL TO ORDER

President MIKE MOORE called the meeting to order at 6:54 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: Mr. Tim Driscoll, Vice President

VACANT: None

STAFF: Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director

C. APPROVAL OF THE AGENDA with the following change: New Business, Item 13-14-11, to read: *Lease Lease-back Agreement #2*
MSCU/WRIGHT/HALL

D. INFORMATION/DISCUSSION ITEMS

1. **CORRESPONDENCE** - None
2. **SUPERINTENDENT'S REPORT** (Position Vacant)
 - a. Inter-District Attendance Agreements as follows:

New/Renewal	School Year:	Grade Entering	District of Residence	Receiving District
New	2013-14	K	Sierra	Tahoe/Truckee

3. **BUSINESS REPORT**
 - a. There were no questions on the Board Report-Expenditures by Object 7/1/12 to 6/30/13, or the Tenth Month Enrollments for the 2012-2013 School Year
 - b. Facilities
 - i. Pliocene Ridge School escrow, 1999 Ridge Road, San Juan, CA – All chemicals and will be removed from the property by the end of this week. Anticipated close of escrow will be July 19, 2013.
 - ii. Loyalton High School Re-roof project – Change orders are presented under New Business; a rain storm brought sever water damage; the DSA inspector will require

additional days monitoring the construction. They are on schedule to complete the roof before school starts.

iii. Loyalton Middle School Restroom project (605 School Street) - Cement repair work should be completed by the end of July.

iv. Loyalton Middle School Building Use (605 School Street) – The City of Loyalton is considering various uses for this building, possibly housing the museum and the senior thrift store.

v. Sierraville School portable building - Sierra County would like to utilize the portable as well as the main building.

4. STAFF REPORT

Cali Griffin reported on the California Ag Teachers Conference in Cal Poly. Former Ag teacher, Bill Loveridge, received an honorary membership.

5. SPTA REPORT – There were none.

6. BOARD MEMBER’S REPORT

MOORE commented that he has observed the monitoring inspector at work at LHS without any personal protective equipment and questioned safety procedures.

MOORE thanked the office staff for their work in moving the office to its Loyalton location.

7. PUBLIC COMMENT

President WRIGHT opened the meeting for public comment at 7:08 pm.

There was no comment.

President WRIGHT closed the meeting for public comment at 7:08 pm.

E. CONSENT CALENDAR

The following items were included in the consent calendar:

1. Approval of the minutes of the Regular Board meeting held June 19, 2013
2. Approval of the bill warrants for the month of June 2013
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending June 30, 2013. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the 2012-2013 school year.*
4. Appointment of Barbara Jaquez as 2013-2014 Response to Intervention Coordinator, Loyalton Jr/Sr High School
WRIGHT motioned to approve the Consent Calendar/HALL seconded.

F. ACTION ITEMS

NEW BUSINESS

1314-01 Confidential Employees’ Response to Employer’s 2013-2014 Proposal

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HALL motioned to accept the Confidential Employees' Response to Employer's 2013-2014 Proposal/DRYDEN seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

4/0

1314-02 DRYDEN motioned to accept the Notice of Resignation from Suzi Pangman, School Secretary, Downieville School, effective July 1, 2013/WRIGHT seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

4/0

1314-03 WRIGHT motioned to authorize to fill the School Secretary position, Downieville School, 5 hrs. daily/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

4/0

1314-04 Authorization to hire .12 FTE (1 section, 1 semester) certificated Career Exploration teacher, Loyalton Jr/Sr High School Grades 7-9; funded by Feather River College.

WRIGHT motioned to authorize to hire .12 FTE (1 section, 1 year) *temporary position, certificated teacher to teach* Career Exploration, Loyalton Jr/Sr High School Grades 7-9; funded by Feather River College/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

4/0

1314-05 DRYDEN motioned to authorize to hire .12 FTE (1 section, 2 semesters) certificated Music Teacher, Loyalton High School; funded by Sierra Schools Foundation/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE

4/0

1314-06 DRYDEN motioned to appoint Sierra County Office of Education Board President to act as interim signature authority for Sierra-Plumas Joint Unified School District Warrants/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE

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TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-07 DRYDEN motioned to appoint the Sierra-Plumas Joint Unified School District Governing Board President to act as interim signature authority for Sierra-Plumas Joint Unified School District, with the exception of Warrants/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-08 Appointment of no more than two Sierra-Plumas Joint Unified School District employees as Interim signature authorities to sign general operations documents.
WRIGHT motioned to appoint the Sierra-Plumas Joint Unified School District business manager, Rose Asquith, and Loyalton High School site administrator, Marla Stock, as Interim signature authorities to sign general operations documents/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-09 Response to Grand Jury Report <http://www.sierracounty.ca.gov/DocumentCenter/View/431>)
i. District Superintendent – The Sierra-Plumas Joint Unified School District does not have a superintendent at this time. A response shall be forthcoming at the August board meeting.
ii. Board of Education – HALL motioned that The Board of Education responds and agrees with the findings/DRYDEN seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- iii. Public Comment – The Board gave the public opportunity to comment on the Grand Jury Report. There was no comment.

- 1314-10 Randy Hill Construction (Loyalton High School Re-roof Project) change orders
WRIGHT motioned to approve the change orders 1 through 8 as presented (see backup materials)/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-11 WRIGHT motioned to approve Randy Hill Construction (Loyalton High School Re-roof Project) Lease Lease-back Agreement #2/HALL seconded.

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TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-12 Loyalton Jr/Sr High School Fire Alarm System Contract
HALL Motioned to approve the Loyalton Jr/Sr High School Fire Alarm System Contract with
Current Electric for \$13,500/WRIGHT seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-13 Nominate Two Board Members to Facility Committee
MOORE appointed DRYDEN and DRISCOLL to the Facility Committee for the 2013-14 school
year.

- 1314-14 Nominate Two Board Members to Negotiations Committee
MOORE appointed MOORE and WRIGHT to the Negotiations Committee for the 2013-14
school year.

- 1314-15 Nominate Two Board Members to Transportation Committee
MOORE appointed HALL and MOORE to the Facility Committee for the 2013-14 school year.

- 1314-16 HALL motioned to adopt Resolution 13-001, Health and Welfare Board Member Benefit,
Medicare Reimbursement/WRIGHT seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

- 1314-17 WRIGHT motioned to approve the Revision of Board Bylaw 9250, Remuneration,
Reimbursement and Other Benefits/HALL seconded.

TRUSTEE DRYDEN AYE
TRUSTEE HALL AYE
TRUSTEE WRIGHT AYE
TRUSTEE MOORE AYE
4/0

SUPERINTENDENT INTERVIEW CONCERN – PUBLIC DISCUSSION

MOORE indicated that one of the candidates for the Superintendent position has requested a
phone interview in lieu of a personal interview at a time other than the one previously scheduled
at the Special Meeting tomorrow, July 10, 2013. Also MOORE indicated that research revealed
that this candidate's credentials have expired and there is no indication that a renewal is in
process. MOORE requested the Board's direction in regards to granting this candidate's

Sierra-Plumas Joint Unified School District
Governing Board
Regular Meeting Minutes
July 9, 2013

requested changes. The consensus of the Board was that this matter was in need of an immediate decision.

DRYDEN commented that regardless of the request for a phone interview, the request for an earlier time is unreasonable and that the applicant's credentials must be current to qualify for the position.

By consensus of the Board, this candidate was denied their request.

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on Tuesday, August 13, 2013, at the Downieville School, Downieville, California, following the 6:00 pm meeting of the Sierra County Office of Education, 109 Beckwith Road, Room 4, Loyalton, California.
2. A Special Board Meeting to conduct interviews for the Superintendent position will be held on July 10, 2013, at Sierra County Office of Education, 109 Beckwith Road, Room 4, Loyalton, California, at 9:00 am.

Suggested Agenda Items

1. Discussion on reviewing policies.
2. Administrative assignments throughout the district
3. Facility update

H. ADJOURNMENT

Adjourned at 8 pm.
MSCU/WRIGHT/HALL

Sharon Dryden, Clerk

Michael Moore, President

MINUTES OF THE THE SPECIAL MEETING
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
FOR THE PURPOSE OF SUPERINTENDENT CANDIDATE INTERVIEWS
July 10, 2013
9:00 am

Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, California

A. CALL TO ORDER at 9:04 am.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Sharon Dryden, Clerk
Ms. Patty Hall, Member
Mr. Allen Wright, Member

ABSENT: Mr. Tim Driscoll, Vice President

VACANT: None

STAFF: Ms. Hannah Tomatis, Administrative Assistant

C. FLAG SALUTE

D. APPROVAL OF THE AGENDA with one correction. Closed Session Item should read: Public Employee *Appointment*
MSCU/HALL/WRIGHT

E. PUBLIC COMMENT

The meeting opened at 9:08 am for any public comments regarding the following Closed Session item:

1. Employment Government Code 54957, Public Employee Appointment

F. COMMITTEE ORIENTATION (5 MINUTES)

President MOORE reviewed the interview process.
There were no questions from the board on the process.

G. CLOSED SESSION

The Board of Trustees and the Interview Advisory (Search) Committee representatives (Patrick Doyle, Mike Hale) moved into Closed Session at 9:09 am to interview district superintendent candidates.

1. SUPERINTENDENT CANDIDATE INTERVIEW

9:15 A.M.

Sierra-Plumas Joint Unified School District
Special Meeting Agenda
July 10, 2013

2. SUPERINTENDENT CANDIDATE INTERVIEW

10:30 A.M.

3. SUPERINTENDENT CANDIDATE INTERVIEW

11:45 P.M.

LUNCH BREAK - 1:00 P.M. The Board adjourned for lunch and reconvened at 1:45 pm.

4. SUPERINTENDENT CANDIDATE INTERVIEW

1:45 P.M.

5. SUPERINTENDENT CANDIDATE INTERVIEW

3:00 P.M.

6. SUPERINTENDENT CANDIDATE INTERVIEW

4:15 P.M. – This interview was cancelled. See minutes from July 9, 2013, Sierra-Plumas Joint Unified School District Governing Board meeting.

H. RETURN TO OPEN SESSION

I. ACTION ITEM per Closed Session Discussion

a. Public Selection of Candidate – There was no motion; see item I b.

b. A Special Meeting for the purpose of final superintendent selection has been set by consensus of the board for July 16, 2013, 6 pm.

J. ADJOURNMENT

K. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 13, 2013, at Downieville School, Downieville, California, at 6:00 pm.

2. A Special Board Meeting will be held on July 16, 2013, 6 pm, Sierra County Office of Education, 109 Beckwith Road, Room 4, Loyalton CA, for the purpose of final superintendent selection.

Sharon Dryden, Clerk

Michael Moore, President

MINUTES OF THE SPECIAL MEETING
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
FOR THE PURPOSE OF PUBLIC EMPLOYEE APPOINTMENT, SUPERINTENDENT
July 16, 2013
6 pm
Sierra County Office of Education,
109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER at 6:00 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Mr. Tim Driscoll, Vice-President
Ms. Sharon Dryden, Clerk
Mr. Allen Wright, Member

ABSENT: Ms. Patty Hall, Member

VACANT: None

C. FLAG SALUTE

D. APPROVAL OF THE AGENDA
MSCU/DRYDEN/DRISCOLL

E. PUBLIC COMMENT

The meeting opened for any public comments regarding the following item:
Public Employee Appointment/Employment (Government Code §54957)
Title: Superintendent

There was no public comment.

The Board asked the candidate for superintendent to introduce himself and his family.

13-14-18 Appointment/Employment of Public Employee, Superintendent

MSCU/WRIGHT/DRISCOLL

MOORE paraphrased the terms of the contract proposed to Merrill M. Grant, Ed. D.

TRUSTEE DRISCOLL: AYE

TRUSTEE DRYDEN: AYE

TRUSTEE WRIGHT: AYE

TRUSTEE MOORE: AYE

4/0

F. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 13, 2013, at Downieville School, Downieville, California, after the 6 pm Sierra County Office of Education meeting.

Sierra-Plumas Joint Unified School District
Special Meeting Agenda
July 16, 2013

2. Suggested Agenda Items
 - a. Appoint County Superintendent (to be scheduled during SCOE meeting)
 - b. Update on Secure Rural Schools (to be scheduled during SCOE meeting)
 - c. Update on the LHS Roofing Project

ADJOURNMENT

MSCU/WRIGHT/DRISCOLL

The meeting adjourned at 6:10 pm.

Michael Moore, President

Checks Dated 07/01/2013 through 07/31/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00078540	07/12/2013	ASBESTOS SCIENCE TECHNOLOGIES	35-9510		65,015.00
00078541	07/12/2013	ASCD	01-9510		99.00
00078542	07/12/2013	AT&T	01-9510		243.15
00078543	07/12/2013	AVAYA, INC	01-5890	171.26	
			01-9510	1,200.00	1,371.26
00078544	07/12/2013	KATIE CAMPBELL	01-9510		192.69
00078545	07/12/2013	CITY OF LOYALTON	01-9510		5,347.03
00078546	07/12/2013	W.W. GRAINGER, INC.	01-9510		2,231.61
00078547	07/12/2013	SUSAN GRESSEL	01-9510		54.00
00078548	07/12/2013	HOME DEPOT CREDIT SRV	01-9510		95.56
00078549	07/12/2013	IMPACT CONSTR. & EXCAV.	40-9510		12,714.25
00078550	07/12/2013	JOSTENS	01-9510		11.01
00078551	07/12/2013	K 12 MANAGEMENT INC.	01-9510		724.00
00078552	07/12/2013	LIBERTY UTILITIES	01-9510		3,634.97
00078553	07/12/2013	MEGAN A. MESCHERY	01-9510		36.00
00078554	07/12/2013	MIKE MOORE	01-9510		28.25
00078555	07/12/2013	MOUNTAIN MESSENGER	01-9510		67.50
00078556	07/12/2013	CRM GROUP	35-9510		2,778.00
00078557	07/12/2013	PACIFIC GAS & ELECTRIC COMPANY	01-9510		1,791.04
00078558	07/12/2013	PLUMAS-SIERRA RURAL ELECT.COP	01-9510		242.53
00078559	07/12/2013	RANDY HILL CONSTRUCTION	35-6200	72,986.54	
			35-9510	485,190.73	
			35-9515	29,228.37-	528,948.90
00078560	07/12/2013	RAY MORGAN COMPANY	01-9510		76.97
00078561	07/12/2013	GLEN SABOL	35-6200	320.00	
			35-9510	3,600.00	3,920.00
00078562	07/12/2013	SIERRA BOOSTER	01-9510		28.88
00078563	07/12/2013	SIERRA HARDWARE	01-9510		239.27
00078564	07/12/2013	SIERRA VALLEY HOME CENTER	01-9510		460.17
00078565	07/12/2013	SIMPLEX/GRINNELL	01-9510		1,039.50
00078566	07/12/2013	MARLA STOCK	01-9510		54.00
00078567	07/12/2013	TIMBERLINE AUTO PARTS & POWER EQUIPMENT	01-9510		267.65
00078568	07/12/2013	TRI COUNTY SCHOOLS INS. GR.	01-5400		45,899.00
00078569	07/12/2013	U.S. BANK	01-9510		1,757.32
00078570	07/12/2013	VOYAGER FLEET SYSTEMS INC.	01-9510		980.21
00078571	07/12/2013	ALLEN WRIGHT	01-9510		7.06
00078572	07/31/2013	AIRGAS, USA, LLC	01-5600	44.55	
			01-9510	42.75	87.30
00078573	07/31/2013	CAMILLE ALFRED	01-5200		90.00
00078574	07/31/2013	ASBESTOS SCIENCE TECHNOLOGIES	35-6200		9,380.00
00078575	07/31/2013	CALIFORNIA SCHOOL BOARD ASSOCIC/O WESTAMERICA BANK	01-5890	1,550.00	
			01-5899	1,550.00	3,100.00
00078576	07/31/2013	CAMPTONVILLE COMM PARTNERSHIP	01-9512		200.00
00078577	07/31/2013	DEREK COOPER	01-9510		176.28
00078578	07/31/2013	BLAINE DONNELLY	01-5200	236.96	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

Checks Dated 07/01/2013 through 07/31/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00078578	07/31/2013	BLAINE DONNELLY	01-5899	26.33	263.29
00078579	07/31/2013	DOWNIEVILLE PUBLIC UTILITY DIS	01-9510		416.00
00078580	07/31/2013	HAZARDOUS DISPOSAL SPEC, INC.	01-5890		12,060.00
00078581	07/31/2013	K 12 MANAGEMENT INC.	01-5890		2,500.00
00078582	07/31/2013	MCGRAW-HILL SCHOOL ED. LLC	01-4100		312.96
00078583	07/31/2013	MIKE MOORE	01-5200		20.00
00078584	07/31/2013	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571		33,465.00
00078585	07/31/2013	PEARSON EDUCATION	01-4100		5,196.46
00078586	07/31/2013	NCS PEARSON,INC. POWER SCHOOL, INC.	01-5890		2,500.00
00078587	07/31/2013	SUSAN ROBERTS	01-5200		158.10
00078588	07/31/2013	SACRAMENTO COUNTY OFFICE OF ED/ ATTN: FINANCIAL SERVICES	01-9510		200.00
00078589	07/31/2013	S I & A DEPOSITS	01-5890		1,500.00
00078590	07/31/2013	SCHOOL PATHWAYS LLC	01-9510		150.00
00078591	07/31/2013	SIERRA DISPOSAL	01-9510		520.00
00078592	07/31/2013	SIERRA HARDWARE	01-4300		76.83
00078593	07/31/2013	SIERRA-PLUMAS JOINT UNIFIED	01-5890	108.65	
			01-9510	191.37	
			13-9510	13.50	313.52
00078594	07/31/2013	SIERRAVILLE PUD	01-9510		123.00
00078595	07/31/2013	STAPLES CONTRACT & COMM.	01-4300	628.52	
			01-5899	209.51	838.03
00078596	07/31/2013	STATE BOARD OF EQUALIZATION	01-9502	82.09	
			13-9502	11.09	93.18
00078597	07/31/2013	SUBURBAN PROPANE	01-9510		660.34
00078598	07/31/2013	TRI COUNTY SCHOOLS INS. GR.	01-3902	2,306.74	
			01-5400	1,206.88	
			01-9535	13,882.26	
			76-9576	59,363.08	76,758.96
00078599	07/31/2013	U.S. BANK	01-9510		682.53
00078600	07/31/2013	WHITE'S SIERRA STATION, INC	01-9510		565.40
00078601	07/31/2013	ALLEN WRIGHT	01-5200		21.19
00078602	07/31/2013	CURRENT ELECTRIC & ALARM, INC.	01-6200		5,000.00
			Total Number of Checks	63	837,784.15

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	56	122,175.33
13	Cafeteria Fund	2	24.59
35	State School Facility Fund	5	610,041.90
40	Special Reserve for Capital Ou	1	12,714.25
76	Warrant/Pass Though (payroll)	2	92,828.08
Total Number of Checks		63	837,784.15
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			837,784.15

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 2

Employment Contract

EMPLOYMENT AGREEMENT
BETWEEN
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
And
Merrill M. Grant, Ed.D.

This agreement is made and entered into on July 16, 2013, between the Sierra-Plumas Joint Unified School District, hereinafter "District", and Merrill M. Grant, Ed.D. hereinafter "District Superintendent."

This agreement is contingent on said District Superintendent accepting the appointment of Superintendent, Sierra County Office of Education, no later than August 13, 2013.

TERM

The District hereby employs Merrill M. Grant, Ed. D., for a term of 17 months, commencing August 1, 2013, and ending December 31, 2014, subject to the terms and conditions hereinafter set forth.

This Agreement may be extended provided that the District Governing Board mutually agrees by Board action to such extension no later than November 11, 2014.

DISTRICT SUPERINTENDENT DUTIES

The District Superintendent shall perform the duties as prescribed by the laws of the State of California and Board Policy and shall carry out the directions, responsibilities, duties and policies of the District Governing Board listed in the job description known as the Sierra-Plumas Joint Unified School District Policy No. 207.1.

SALARY

The District shall pay District Superintendent a salary of Sixty-thousand dollars (\$60,000) per for the term of August 1, 2013-June 30, 2014, including employer paid benefits, i.e. Worker's Compensation, State Unemployment Insurance, OASDI, and Medicare for the term of this Agreement. Said salary shall be payable in eleven (11) equal monthly payments (August 31, 2013 through June 30, 2014). For said work days of July 1, 2014, through December 31, 2014, Thirty-thousand dollars (\$30,000) will be paid to the District Superintendent in six equal installments. When only a portion of any year or month is served, the District Superintendent's salary shall be prorated to reflect such service. The District Superintendent's daily rate shall be computed by dividing the annual salary by the number of contract days. The number of contract days are 113 for the 2013-2014 school year (August 1, 2013 through June 30, 2014); for the 2014-2015, 57 days (July 1, 2014 through December 31, 2014).

CREDENTIALIAL

It is agreed that the District Superintendent shall furnish to District throughout the life of this Agreement a valid and appropriate credential issued by the California Commission on Teacher Credentialing to act as an administrator in the District.

BENEFITS

During the term of this Agreement, the District Superintendent shall be entitled to receive health and welfare benefits offered to administrative employees.

The District Superintendent may be provided a district-owned cell phone for the business use. The District Superintendent shall be responsible for fees and charges associated with any misuse or overuse not attributable to district business.

DISTRICT WORK YEAR

District Superintendent shall work equal to one-half (.5) F.T.E., or a minimum of a 113 days commencing August 1, 2013, through June 30, 2014, and 57 days commencing on July 1, 2014, through December 31, 2014. The District Governing Board prior to September 1 of each year shall mutually agree upon a calendar for the service days. As an exempt employee under the Fair Labor Standards Act, he shall be ineligible for either overtime pay or compensatory time off.

DISTRICT LEAVE BENEFITS

As a District employee:

1. The District Superintendent may be entitled to six (6) days of sick leave each District contract year, which may be accumulated from year to year. Unused sick leave shall not be compensated upon termination of employment or expiration of contract.
2. District Superintendent shall be entitled to the holidays defined in Education Code Section 37220 and granted by the District Board for certificated District employees and for any other holidays declared by the District Board for certificated employees; however District Superintendent's actual workdays shall be 113.
3. District Superintendent shall not be entitled to any days of District paid vacation.

Except in cases of illness or personal emergency, District Superintendent shall notify the District Board President in advance of any full day's absence from the District, which is more than two (2) consecutive working days. In cases of illness or personal emergency resulting in absence from the District for more than two consecutive working days, the District Superintendent shall inform the District Board President as soon as

practicable. Except in cases of illness or emergency, absences from the District of more than four (4) consecutive working days shall be taken at a time agreeable to the Board President.

EXPENSE REIMBURSEMENT

District shall pay District Superintendent for the cost of travel and reimbursement for use of his own vehicle at the District Board approved mileage rate while in the performance of his duties as District Superintendent.

District shall reimburse the District Superintendent for all documented, reasonable, actual and necessary expenses incurred by him within the scope of his employment, in accordance with District Board Policy and administrative regulations as approved by the District Board within the budget for any expenses incurred by him within the scope of his employment and while representing the District.

MEMBERSHIP AND DUES

The District shall pay membership fees and dues for the District Superintendent for the Association of California School Administrators.

The District shall pay a membership fee to Rotary Club International (Loyalton Chapter) not to exceed \$120.00 annually.

PROFESSIONAL ACTIVITIES

District Superintendent shall endeavor to maintain and improve his professional competence. District shall pay for all reasonable and necessary expenses for such activities if the District Board has approved the activities in advance and funding for them is available in the annual budget.

OUTSIDE PROFESSIONAL ACTIVITIES

District Superintendent shall devote his time, attention and energy to the business of the District. However, with the prior approval of the District Governing Board, District Superintendent may serve as a consultant, lecture, engage in writing activities and speaking engagements, and engage in other activities, which are short-term duration. If District Superintendent receives pay or an honorarium for such activities, District Superintendent shall utilize non-work days for the purpose of engaging in such activities. District Superintendent may only utilize workdays for such activities with prior approval of the District Board.

EVALUATION

The District Governing Board shall annually evaluate in writing in closed session the performance of the District Superintendent in performing his duties for the District. This evaluation shall be completed no later than May 1 of each year. The evaluation shall be based on

the position description and mutually agreed upon and specified goals and objectives in accordance with the procedures authorized in District policies.

CONDITIONS OF REEMPLOYMENT

The Superintendent's contract shall be extended only by District Board action subsequent to satisfactory evaluation of the Superintendent's performance and in accordance with Government Code Section 3511.2.

TERMINATION OF AGREEMENT

1. Mutual Agreement. This Agreement may be terminated by mutual consent of the District Governing Board and District Superintendent, provided, however, that the party seeking termination shall provide no less than sixty (60) days written notice to the other party. A District Governing Board action must be taken prior to March 15th of any calendar year.

2. Disability or Incapacity. Should the District Superintendent be unable to serve in his District position due to a physical and/or mental condition(s), upon expiration of District sick leave entitlement as provided by statute and District policy plus an additional period of thirty (30) calendar days, this Agreement shall be deemed terminated. Such determination will be made upon receipt of a written evaluation by a licensed physician mutually designated and paid for by the District indicating the inability of the District Superintendent to further serve in his position of employment.

If District Superintendent is absent from his District duties for a period of thirty (30) calendar days or more, it is understood and agreed that the District Governing Board may appoint an Interim District Superintendent for the remainder of the period. The Interim District Superintendent shall perform all of the duties of the District's Superintendent and have all of the responsibilities of the position.

3. Death of District Superintendent. This Agreement is automatically terminated upon the death of the District Superintendent.

4. Discharge for Cause. Employment of District Superintendent pursuant to this Agreement may be terminated for cause. District Superintendent shall be given written notice of any matter allegedly constituting grounds for District termination for cause. Grounds for District termination for cause include, but are not limited to: (1) failure to substantially perform duties set forth in this Agreement; (2) the occurrence of any event which would justify revocation of a credential as set forth in Education Code Section 44420 *et seq.*; and (3) the occurrence of any event which would justify dismissal of a tenured certificated employee as set forth in Education Code Section 44932 *et. seq.* Prior to being terminated for cause from District, District Superintendent shall be afforded the protection of procedural due process, including: the right to written notice of the charges before the full District Governing Board; the right to representation by counsel at his expense; the right to present witnesses and evidence on his behalf and to cross-examine witnesses presented against him; and the right to a decision based on the matters at the

hearing and stating the grounds for any action. The hearing before the District Governing Board shall be the District Superintendent's exclusive right to any hearing regarding District employment otherwise required by law.

In the event District Superintendent's employment is terminated for cause, no further payment shall be made to District Superintendent under this Agreement, which shall be deemed terminated.

5. Unilateral Termination. The District Governing Board may, at its option, unilaterally terminate this Agreement without cause in accordance with law and applicable contract provisions. If such a unilateral termination occurs, the District Superintendent shall not be paid an amount equal to his monthly District salary multiplied by the number of for the months left on the unexpired term of the Agreement. The District Superintendent shall receive no cash settlement. (Government Code 53243.2)

However, when the termination of the Superintendent's contract is based upon the Board's belief and subsequent confirmation through an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, the maximum settlement shall be as determined by an administrative law judge but no greater than the Superintendent's monthly salary multiplied by six. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary pending investigation and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

6. Non-renewal. The District Governing Board may elect not to renew this Agreement for any reason and shall provide District Superintendent with written notice of this fact no later than forty-five (45) days prior to the expiration of the Agreement.

GENERAL PROVISION

1. Governing Law. This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California.
2. Entire Agreement. This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.
3. Amendment. This Agreement may be amended at any time during the term of the Agreement. However, such amendment shall be in writing and is only effective with the mutual consent of the County Superintendent, County Board and the District Governing Board.

Employment Contract

4. Severability. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.

5. Attorneys Fees. Should legal action be brought in regard to this Agreement, the prevailing party shall be entitled to recovery of attorney's fees.

It is understood by the Parties to this Agreement that the effect of any improvement in compensation as well as the initiation date of such compensation as provided herein is reviewable by the California State Teachers Retirement System "STRS" for purposes of determining any District Superintendent's retirement benefits. It is further understood that such determination is not a matter of determination by the Parties but is a matter solely within the discretion of STRS based on STRS statutory and regulatory standards of which the Parties are aware and with which the Parties must fully comply.

Dated: _____, 2013

Michael I. Moore, President
Governing Board of the Sierra-Plumas Joint Unified
School District

Dated: _____, 2013

Merrill M. Grant, Ed. D.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2013-2014
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: SIERRA-PLUMAS JOINT UNIFIED SCHOOL DIST District CDS Code: 46 701177
 Name of County: SIERRA County CDS Code: 46 10462

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 08 / 13 / 13 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2014.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>MERRILL M. GRANT, Ph.D</u>		<u>SUPERINTENDENT</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>530 993-0828</u>	<u>530 993-1660</u>	<u>08/13/2013</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>P O BOX 955, LOYALTON, CA 96118</u>		
<small>Mailing Address</small>		
<u>mgrant@spjUSD.org</u>		
<small>E-Mail Address</small>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____
 Name of State Agency _____
 Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	_____
_____	_____
<input type="checkbox"/> Resource Specialist	_____
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	2
Special Education	
TOTAL	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. small school district, limited staff resources

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an intern program.

USC Chico

If no, explain why you do not participate in an intern program.

California Department of Education
DRAFT AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
2013-14 APPLICATION FOR FUNDING

(Due Date: To be received in Regional Supervisor's Office by June 30, 2013)

DATES OF PROJECT DURATION - JULY 1, 2013, TO JUNE 30, 2014

Loyalton High School	Sierra-Plumas Joint Unified School District
(School Site)	(District)

Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Signature of Authorized Agent	Superintendent
Signature of Agriculture Teacher Responsible for the Program	Title
Signature of Principal	Contact Phone Number: 530-993-4454

Date of Approval of Local Agency Board:	6/30/2013
Funds Requested - Part I	\$4,000.00
Part II	\$352.00
Part III	\$3,250.00
Part IV	\$7,500.00
Total	\$15,102.00
Number of Different Agriculture Teachers at Site:	1

PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	x	
2. Leadership and Citizenship Development	x	
3. Practical Application of Occupational Skills	x	
4. Qualified and Competent Personnel	x	
5. Facilities, Equipment, and Materials	x	
6. Community, Business, and Industry Involvement	x	
7. Career Guidance	x	
8. Program Promotion	x	
9. Program Accountability and Planning	x	

Formal Variance Request must be included if requesting a variance. A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	\$4,000.00
Two Teachers	\$4,500	
Three Teachers or More	\$5,000	

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2012-13 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	44	\$352.00

PART III - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- * Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- * Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- * Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site: 1

List the Names of the Agriculture Teachers:

Caroline "Cali" Griffin	4.
2.	5.
3.	6.

	Number Meeting Criteria	Amount Requested
Criterion 10 - Student/Teacher Ratio	0.625	\$1,250.00
Criterion 11A - Year-Round Employment	1	\$2,000.00
Criterion 11B - Project Supervision Period	0	\$0.00
TOTAL FUNDS REQUESTED PART IV		\$3,250.00

PART IV - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$7,500 (funds requesting) in space to the right.

\$7,500.00

PART V - FINANCIAL SCHEDULE

Part A

Line	Acct. No.	Classification	A Description of Item for Which Funds Will be Expended	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		3,000.00	3,000.00
2			Subtotal for 4000	\$3,000.00	\$3,000.00
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. travel & conference	8,000.00	3,685.00
4			2.		
5			3. seed	800.00	
6			4. utilites	700.00	700.00
7			5.		
8					Subtotal for 5000
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1. greenhouse supplies	500.00	
10			2. irrigation project	1000.00	
11			3. tools	1,102.00	
12			4.		
13			5.		
13			Subtotal for 6000	\$2,602.00	\$0.00
14			Total for 4000-6000 Lines 2, 8, 13	\$15,102.00	\$7,385.00

TOTAL 2013-14 Incentive Grant Allocation: \$15,102.00

Part B - Complete this portion if a waiver of the matching requirement is requested:

Line	Acct No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries		5,253.00
16	1000	Salaries	Teachers' Salaries for Project Supervision Period		-
17	3000	Benefits	Benefits for the Above Items (1000)		2,331.76
18			TOTAL		\$7,584.76

TOTAL Amount of Waiver Requested: \$7,717.00

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Resolution No. 13-002
HOME-TO-SCHOOL TRANSPORTATION FEE

WHEREAS, at the Sierra-Plumas Joint Unified School District (S-PJUSD) April 10, 2007, board meeting Policies BP 3250 and AR 3250, Transportation Fees, were adopted; and

WHEREAS, at the S-PJUSD March 9, 2010, board meeting, the Governing Board approved a three-year agreement with Sierra Transportation Co., LLC to provide home to school transportation for Downieville School students. The Governing Board amended the agreement on May 14, 2013, to extend the terms to June 30, 2016, and a 7.05% increase for fiscal year 2013-2014 for a sum not to exceed \$176,461.16; and

WHEREAS, at the S-PJUSD March 9, 2010, board meeting a one-year agreement with White's Bus, Inc., in the amount of \$454,800. The Governing Board amended the agreement to provide home to school transportation to Loyalton School students for fiscal year 2013-14 in the amount of \$475,000; and

WHEREAS, 2012-2013 Home-to-School State funded transportation funding is estimated to be \$488,250; and

WHEREAS, the State Superintendent of Public Instruction, in cooperation with the Department of Transportation, set the maximum amount of fees that parents or guardians may be charged pupil transportation (EC Section 39807.5). The maximum allowable cost for fiscal year 2013-2014 per passenger trip is \$4.54; and

WHEREAS, S-PJUSD Governing Board hereby agrees to charge transportation for fiscal year 2013-2014, at the rate not to exceed \$4.54 per passenger trip; and

WHEREAS, S-PJUSD has a projected home-to-school transportation general fund encroachment of \$126,232 for fiscal year 2012-2013 and \$157,171 for 2013-2014; and

NOW, THEREFORE, BE IT RESOLVED, the Governing Board recognizes the need to charge for home-to-school transportation for fiscal year 2013-2014 at the rate of \$0.50 per passenger trip and a daily round trip of \$1.00, amounting to approximate income of \$6,000. Rates as follows:

<u>Fee Schedule</u>	<u>Annual Cost Per One Way Trip</u>		<u>Annual Cost Round Trip</u>
1 child in family	\$90	Per Passenger Trip	\$180 Round Trip
2 children in family	\$150	Per Passenger Trip	\$300 Round Trip
3 or more children in family	\$180	Per Passenger Trip	\$540 Round Trip
10 individual rides	\$5.00		
Eligible for free bus pass	No charge		
Eligible for reduced bus pass	50% of above rates		

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board, August 13, 2013, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
VACANT:

Sharon Dryden, Clerk



Ca. #815151 ACO#5867 Nv. #55844

Loyalton High School
Re: Fire Alarm
Attn: Rose Asquith

We are pleased to submit this proposal to you.

Scope of work:

- New fire alarm wire in all non-construction areas and (for voltage drop issues and possible damage.)
- New bracket boxes for all devices (heats, smokes, horn/strobe, etc.) in non-construction areas.

Inclusions:

The following is a list of material:

- New heat detectors (6) new to system.
- New pull stations (4) new to system.
- New horn/strobes (6) new to system
- New monitor modules for hvac shut down. (4)
- New monitor modules for existing smoke beam in gym (3)
- Re-wire and hook up of 2 existing detached modular.
- New wire for 1 existing detached modular.
- Wire, conduit, boxes, mud rings, straps and staples included in areas required.
- All sales tax.
- All labor.
- All testing training and certifications.
- 1 year parts and labor warranty.

Exclusions:

- Fire watch if required.
- Any materials not specifically include herein.
- Applicable plan check, engineered drawings, submittals and permit fees.

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loyaltan High School Roof Replacement

DATE: 7/8/2013

Change Order Request #: 9

DESCRIPTION: Time and materials to dry in roof sections 1-3 due to rain forecasted and to remove the materials used to dry in.
Dates: June 22-26

Ark Roofing	\$	9,907.40
Contract Allowance Credit	\$	(10,000.00)
	\$	-
	\$	-
Subcontractor Subtotal	\$	(92.60)
10% Overhead & Profit	\$	(9.26)
Subtotal	\$	(101.86)

Randy Hill Construction Work

Time and Materials	\$	2,693.61
Subtotal	\$	2,693.61
10% Overhead & Profit	\$	269.00
Subtotal	\$	2,962.61
Total	\$	2,860.75
1% Bond	\$	28.61
Total	\$	2,889.36

ADDITIONAL WORKING DAYS REQUESTED

Comments:

Trent McCuen

Project Manager

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loylton High School Roof Replacement

DATE: 7/9/2013

Change Order Request #: 10

DESCRIPTION: Time and materials to dry in roof sections 3-4 due to rain forecasted and to remove the materials used to dry in.
Dates: June 28 - July 3, 2013

Ark Roofing	\$	3,936.53
	\$	-
	\$	-
Subcontractor Subtotal	\$	3,936.53
10% Overhead & Profit	\$	393.65
Subtotal	\$	4,330.18

Randy Hill Construction Work

Time and Materials	\$	2,085.28
Subtotal	\$	2,085.28
10% Overhead & Profit	\$	209.00
Subtotal	\$	2,294.28
Total	\$	6,624.46
1% Bond	\$	66.24
Total	\$	6,690.71

ADDITIONAL WORKING DAYS REQUESTED

Comments: Time and materials to clean up storm damage has not been included in this COR. These costs will be billed to the Insurance Claim.

Trent McCuen

Project Manager

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loylton High School Roof Replacement

DATE: 7/19/2013

Change Order Request #: 11A

DESCRIPTION: Labor and materials to provide dehumidifiers to dry out wet roof framing in rooms 103 and 114 as per direction from hygienist's report.

Wike Restoration	\$	9,129.96
	\$	-
	\$	-
Subcontractor Subtotal	\$	9,129.96
10% Overhead & Profit	\$	913.00
Subtotal	\$	10,042.96

Randy Hill Construction Work

Time and Materials

Subtotal	\$	-
10% Overhead & Profit	\$	-
Subtotal	\$	-
Total	\$	10,042.96
1% Bond	\$	100.43
Total	\$	10,143.39

ADDITIONAL WORKING DAYS REQUESTED

Comments:

Trent McCuen

Project Manager

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loyalton High School Roof Replacement

DATE: 7/26/2013

Change Order Request #: 12

DESCRIPTION: Labor and materials to treat roof framing lumber per the hygienist report.

Wike Restoration	\$	18,540.00
	\$	-
	\$	-
Subcontractor Subtotal	\$	18,540.00
10% Overhead & Profit	\$	1,854.00
Subtotal	\$	20,394.00

Randy Hill Construction Work

Subtotal	\$	-
Overhead & Profit	\$	-
Subtotal	\$	-
Total	\$	20,394.00
1% Bond	\$	203.94
Total COR	\$	20,597.94

ADDITIONAL WORKING DAYS REQUESTED 0

Comments:

Trent McCuen

Project Manager



1234 Hassett Ave. #6
Yuba City, CA 95991

Invoice

Date	Invoice #
6/19/2013	0255

Bill To
Randy Hill Construction 5237 Mallard Estates Dr. Chico, CA 95973 Attention: Trent McCuen

P.O. No.	Project	Terms
	Loyalton/drywall Change #1	

Quantity	Description	Rate	Amount
83	Removal of asbestos containing drywall found in the boys bathroom. Done as per square footage price in original contract for drywall removal.	4.00	332.00
103	Removal of asbestos containing drywall found in the girls bathroom. See contract for additional pricing on the drywall removal extras.	4.00	412.00
1,564	Removal of drywall in the boys, girls locker rooms and side offices. As per price provided for drywall removal in contract.	4.00	6,256.00
80	Two soffit areas of drywall that was removed on the exterior of the soffit area. Two forty foot dropped boxes	4.00	320.00
18	Treating and cleaning of ceiling joists in the girls and boys bathrooms.	45.00	810.00
34	Treating and cleaning of ceiling joists in the girls and boys locker rooms.	45.00	1,530.00
46	Treating and cleaning of ceiling joist in classroom 114	45.00	2,070.00
49	Treating and cleaning of ceiling joist in classroom 103	45.00	2,205.00
412	Treating and cleaning of ceiling joists from above on the roofing system.	45.00	18,540.00
All work is complete!		Total	\$32,475.00

Phone #	Fax #	E-mail	Web Site
530-674-2693	530-674-2694	wikerestoration@gmail.com	wikerestoration.com

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loyaltan High School Roof Replacement

DATE: 7/23/2013

Change Order Request #: 13A

DESCRIPTION: Labor and materials to install and retrofit lighting per RFI #17-1. Due to abatement of soffit materials and light components.

M&H Electric \$ 845.52

\$ -

\$ -

Subcontractor Subtotal \$ 845.52

10% Overhead & Profit \$ 84.55

Subtotal \$ 930.07

Randy Hill Construction Work

RHCI Paint

Subtotal \$ -

Overhead & Profit \$ -

Subtotal \$ -

Total \$ 930.07

1% Bond \$ 9.30

Total COR \$ 939.37

ADDITIONAL WORKING DAYS REQUESTED 0

Comments:

Trent McCuen

Project Manager

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loyalton High School Roof Replacement

DATE: 7/23/2013

Change Order Request #: 14A

DESCRIPTION: Labor and materials to remove and relocated conduit, power wire, data wire, and switches. This was due to ceiling removal required for mold abatement

RHCI Contract Allowance	\$	(2,760.00)
M&H Electric	\$	3,178.92
	\$	-
	\$	-
Subcontractor Subtotal	\$	418.92
10% Overhead & Profit	\$	-
Subtotal	\$	418.92

Randy Hill Construction Work

RHCI T&M	\$	362.81
Subtotal	\$	362.81
Overhead & Profit	\$	-
Subtotal	\$	362.81
Total	\$	781.73
1% Bond	\$	7.82
Total COR	\$	789.55

ADDITIONAL WORKING DAYS REQUESTED 0

Comments:

Trent McCuen

Project Manager

RANDY HILL CONSTRUCTION, INC

5237 Mallard Estates Drive - Chico, CA 95973

PROJECT: Loyalton High School Roof-Ceiling Replacement

DATE: 8/7/2013

Change Order Request #: 1A

DESCRIPTION: Labor and materials to install 2-3 way switches in each Foyer piped back to the main panel. This work is required due to the ceiling being removed due to mold and the existing fixtures were not operable. LLB #2 had only 2 light fixtures for the 2 Foyers with no piping.

M&H Electric \$ 3,248.42

\$ -

\$ -

Subcontractor Subtotal \$ 3,248.42

10% Overhead & Profit \$ 324.84

Subtotal \$ 3,573.26

Randy Hill Construction Work

RHCI Paint \$ 225.00

Subtotal \$ 225.00

Overhead & Profit \$ 38.00

Subtotal \$ 263.00

Total \$ 3,836.26

1% Bond \$ 38.36

Total COR \$ 3,874.62

ADDITIONAL WORKING DAYS REQUESTED 0

Comments:

Trent McCuen

Project Manager

AGREEMENT FOR SPECIAL SERVICES
Fiscal Budget Services

This is an agreement between the **SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2013.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

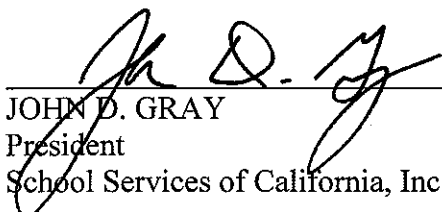
NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. The option of receiving information on Consultant's website regarding major school finance and policy issues
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - d. Eight (8) hours of service annually as the Client directs on fiscal issues, including: analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client. Services for which the base service hours may not be used, include: mandate questions, Client-specific economy, efficiency, or management consulting services, including, but not limited to, efficiency or management studies, demographic or school facility studies, special education studies, fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance, fiscal analysis for purposes of collective bargaining, legislative representation or advocacy, appearance as an expert witness, provision of depositions or declarations for district legal issues, or, major customized research projects or studies
 - e. Preliminary school district calculation of the base revenue limit using the online base revenue limit calculator on the Consultant's website for use in determining the base revenue limit soon after the budget is adopted based on the major annual school finance legislation

- f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
2. The Client agrees to pay the Consultant for services rendered under this Agreement:
- a. \$2,460 annually, plus expenses, or payable at \$205 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant
 - b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials
3. The term of this contract shall be for the period of one year, beginning July 1, 2013, and terminating June 30, 2014. This Agreement may be terminated prior to June 30, 2014, by either party on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the Client provides written notice. The Client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____ DATE: _____
Sierra-Plumas Joint Unified School District

BY:  _____ DATE: June 3, 2013
JOHN D. GRAY
President
School Services of California, Inc.

**ADDENDUM A
TO SPECIAL SERVICES AGREEMENT**

As a client of School Services of California, Inc., you have the option of purchasing either or both of our **CADIE** and **SABRE** reports at the client rate. The following information describes the **CADIE** and **SABRE** reports, and the form at the bottom of the page is the **CADIE** and **SABRE** order form.

The **Comparative Analysis of District Income and Expenditures (CADIE)** is a comprehensive computer-generated report comparing your district's revenues and expenses to those of 40 other districts of your choice throughout the state. (Two reports with 20 districts in each). Well over 300 comparisons are made using Standardized Account Code Structure and California Basic Educational Data System data available from the California Department of Education (CDE).

The **CADIE** includes comparative graphic data showing expenditures by average daily attendance (ADA), tabular information showing per ADA and percentage distribution of district revenue and expenses, and staffing levels for certificated and classified nonmanagement and administrative personnel, as well as historical data.

The **Salary And Benefits Report (SABRE)** is generated from the CDE's Certificated Teachers Salary and Benefit data (Form J-90) and compares your district's certificated nonmanagement salary and benefits schedule with those of 40 other districts of your choice. (Two reports with 20 districts in each).

The **SABRE** includes comparative tables and graphic displays for salaries, benefits, and total compensation. It also includes the actual salary and benefit schedules for the selected districts, as well as comparisons of entry level, average, and maximum salaries in ranking order and with historical comparisons.

The analytical uses of the **CADIE** or **SABRE** reports are unlimited. If these products are needed for negotiations, they are claimable as a mandated cost reimbursement—with the exception of local educational agencies opting into the mandate block grant.

Please check the appropriate items:

<input type="checkbox"/>	CADIE Only	\$400*	<input type="checkbox"/>	Use same districts as last year
<input type="checkbox"/>	SABRE Only	\$250*	<input type="checkbox"/>	Use districts of similar type and size
<input type="checkbox"/>	CADIE and SABRE	\$600*	<input type="checkbox"/>	Call me to discuss comparative group

*Cost for two computer runs using up to 20 comparative districts each. Additional copies are \$25 each.

District Name: _____

Contact Name and Title: _____

Address (no P.O. Boxes Please): _____

Telephone with extension: _____

Email: _____

Signature: _____

Print Name: _____

Date: _____

By completing this Addendum and submitting with our contract, the above Client agrees to pay for these reports upon receipt of the products and appropriate billing.

Budget Transfer Link # 42529

BudgetTransfer99a

Budget Transfer Snapshot

Budget Transfer # BR13-00028 Status Posted Type BudRev Transaction Date 06/30/2013

Created RASQUITH, 8/1/2013 Posted RASQUITH, 8/2/2013
 Requisition # Location Department Source Manual

Comment 13 & 35 YE Categorical Exp Transfer

Line Seq	Account #	Comments	Acct Type	Increase	Decrease
1	13-5310-0-0000-3700-2200-040-350-455	YE Categorical Exp Transfer	E	2,200.00	
2	13-5310-0-0000-3700-3602-040-350-455	YE Categorical Exp Transfer	E	500.00	
3	13-5310-0-0000-3700-4700-030-250-455	YE Categorical Exp Transfer	E		2,700.00
4	35-7725-0-9990-8500-5890-060-450-708	13 & 35 YE Categorical Exp Transfer	E	205.00	
5	35-7725-0-0000-8500-6200-060-450-708	13 & 35 YE Categorical Exp Transfer	E	390,000.00	
6	35-7725-0-0000-9300-8913-060-450-708	13 & 35 YE Categorical Exp Transfer	R	390,205.00	
7	01-0000-0-0000-9300-7613-060-450-708	13 & 35 YE Categorical Exp Transfer	E	390,205.00	
8	01-0000-0-9790	13 & 35 YE Categorical Exp Transfer	B		390,205.00
				BT # BR13-00028 Net Change to Expense	780,410.00
				BT # BR13-00028 Net Change to Revenue	390,205.00
				BT # BR13-00028 Net Change to Starting Balance	
				BT # BR13-00028 Net Change to Fund Balance	390,205.00

BudgetTransfer99a

Budget Transfer Snapshot

Budget Transfer Link # 42556

Budget Transfer # BR13-00029 Status Posted Type BudRev Transaction Date 06/30/2013

Created RASQUITH, 8/7/2013 Posted RASQUITH, 8/7/2013
 Requisition # Location Department Source Manual

Comment Sp Ed Encroachment

Line Seq	Account #	Comments	Acct Type	Increase	Decrease
1	01-6500-0-5770-9200-7142-002-155-039	Sp Ed Encroachment	E	12,000.00	
2	01-6500-0-9790	Sp Ed Encroachment	B		12,000.00
				BT # BR13-00029 Net Change to Expense	12,000.00
				BT # BR13-00029 Net Change to Revenue	
				BT # BR13-00029 Net Change to Starting Balance	
				BT # BR13-00029 Net Change to Fund Balance	12,000.00