

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

April 10, 2012

Immediately following the 6:00 pm meeting of the Sierra County Board of Education
Downieville School, Downieville, California

This meeting will be available for videoconferencing at Loyalton Middle School, Room 4, Loyalton, CA.
In the case of a technological difficulty at either school site, videoconferencing will not be available.

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 305 S. Lincoln Street, Sierraville, CA 96126 and, when feasible, attached to the District's online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Correspondence
Letter from Sierra Transportation Co.
2. Superintendent's Report
 - a. Consolidation of Loyalton Middle School and Loyalton High School
 - b. No School Left Behind
 - c. District Advisory Committee
 - d. Community Forum
 - e. Hardship Application
 - f. Inter-District Attendance Agreements as follows: (under separate cover)**

New/Renewal	School Year:	Grade Entering	District of Residence	Receiving District
New-DENIED	2012-13	K	Sierra	Plumas

3. Business Report
 - a. Board Report-Expenditures by Object 07/01/11 to 3/31/12**
 - b. Seventh Month Enrollments for the 2011-2012 School Year**
 - c. Technology Report Spreadsheet**
4. Staff Reports (5 minutes)
5. SPTA Report (5 minutes)
6. Board Members' Report (5 minutes)
7. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
 - a. Current location
 - b. Videoconference location

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held March 13, 2012**
2. Approval of the bill warrants for the month of March 2012**
3. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending March 31, 2012. It is required per Education Code 35186 section (d) *that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.* No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending March 31, 2012.

F. CLOSED SESSION I

G. PUBLIC COMMENT

At this time, we open the meeting for any public comments regarding the following Closed Session item:

1. Government Code §54957.6, Labor Negotiations, Employer's 2012-2013 Initial Proposal to Sierra-Plumas Teachers Association
2. Government Code §54957.6, Classified Employees Reduction in Particular Kinds of Service

Open Session is now closed. The Board of Trustees will now move into Closed Session to consider and/or take action upon the preceding item.

H. RETURN TO OPEN SESSION

REPORT OUT

I. ACTION ITEMS

1. Old Business

- a. Approval of Administrative Regulation 4161.2, Personal Leaves, revision^^
- b. Approval of Administrative Regulation 4261.2, Personal Leaves, revision^^

2. New Business – Policies

- a. Approval of Board Policy 0450, Comprehensive Safety Plan, revision^^
- b. Approval of Administrative Regulation 0450, Comprehensive Safety Plan, revision^^
- c. Approval of Administrative Regulation 3314, Payment for Goods and Services, revision^^

- d. Approval of Board Policy 5111, Admission, revision^^
- e. Approval of Administrative Regulation 5111, Admission, revision^^
- f. Approval of Administrative Regulation 5111.1, District Residency, revision^^
- g. Approval of Administrative Regulation 5111.12, Residency Based on Parent/Guardian Employment, revision^^
- h. Approval to DELETE Administrative Regulation 5111.13, Residency for Homeless Children^^ (*Key concepts incorporated into AR 5111.1*)
- i. Approval of Administrative Regulation 5125.1, Release of Directory Information, revision^^
- j. Approval of Exhibit E5125.1, Release of Directory Information, revision^^
- k. Approval of Administrative Regulation 5131, Conduct Code, revision^^
- l. Approval of Board Policy 5131.7, Weapons and Dangerous Instruments, revision^^
- m. Approval of Administrative Regulation 5131.7, Weapons and Dangerous Instruments, revision^^

3. New Business – Policies for Discussion Only

- a. Approval of Board Policy 5113, Absences and Excuses, revision^^
- b. Approval of Administrative Regulation 5113, Absences and Excuses, revision^^

4. New Business – General

- a. Presentation of the Employer's Initial Proposal to the Sierra-Plumas Teachers' Association for 2012-2013 Collective Bargaining Agreement*
- b. Public Hearing: The purpose of the public hearing is to receive public comment on the Employer's Initial Proposal to the Sierra-Plumas Teachers' Association for 2012-2013 Collective Bargaining Agreement**
- c. Approval of Resolution No. 11-015, Classified Employees Reduction in Particular Kinds of Service 2012-13**
- d. Authorization to fill Sierra-Plumas Teachers' Association 2012-2013 Extra Duty Assignment positions**
- e. Consideration and approval to pay walk-on coaches for fiscal year 2012-2013
- f. Approval of 2012-2013 School Calendar, First Reading^^

- g. Approval to surplus 50 lockers located at the Loyalton Intermediate School, 605 School Street, Loyalton, CA. The Board is asked to acknowledge this item as surplus property valued at less than \$2,500.
- h. Approval of the Sierra County Office of Education and the Sierra-Plumas Joint Unified School District Safe Schools Plan^^
- i. Authorization to submit Career Technical Education Facilities Application**

J. ADVANCED PLANNING

- 1. Next Regular Board Meeting will be held on Tuesday, May 8, 2012, at Loyalton Middle School, Room 4, Loyalton, California, following the 6:00 pm meeting of the Sierra County Board of Education.
- 2. Suggested Agenda items
 - a. 2012-2013 Preliminary Budget
 - b. Information on laptops for the Board

K. CLOSED SESSION II

L. PUBLIC COMMENT

At this time, we open the meeting for any public comments regarding the following Closed Session item:

- 1. Government Code §54957, Public Employee Employment, Superintendent Contract Renewal

Open Session is now closed. The Board of Trustees will now move into Closed Session to consider and/or take action upon the preceding item.

M. RETURN TO OPEN SESSION

REPORT OUT

- a. Approval of Contract for Stanford J. Hardeman, Superintendent of Schools

N. ADJOURNMENT


Stanford J. Hardeman, Superintendent

**enclosed

*handout

^^County agenda backup

Balances through March						Fiscal Year 2011/12
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD						
1100	Teachers Salaries	1,403,475.00	1,408,934.00	409,129.62	970,436.52	29,367.86
1120	Certificated Substitutes	40,368.00	19,340.00		21,250.00	1,910.00-
1200	Certificated Pupil Support Sal	9,916.00	2,699.00		2,698.92	.08
1300	Certificated Superv/Admin Sala	277,032.00	303,685.00	76,426.83	227,258.28	.11-
1310	Teacher In Charge/Head Teacher	8,000.00	8,000.00		3,000.00	5,000.00
1900	Other Certificated Salaries	20,566.00	8,323.00	2,240.13	6,083.68	.81-
	Total for Object 1000	1,759,357.00	1,750,981.00	487,796.58	1,230,727.40	32,457.02
2100	Instructional Aides Salaries	163,208.00	187,113.00	47,018.45	96,367.50	43,727.05
2200	Classified Support Salaries	306,706.00	322,062.00	73,359.07	236,987.07	11,715.86
2300	Classified Sup/Admin Salaries	2,700.00	2,250.00		1,395.00	855.00
2400	Clerical & Office Salaries	264,564.00	266,493.00	73,680.93	188,823.77	3,988.30
2900	Other Classified Salaries	23,290.00	21,962.00	7,192.63	14,678.88	90.49
	Total for Object 2000	760,468.00	799,880.00	201,251.08	538,252.22	60,376.70
3101	State Teachers Retirement Syst	139,072.00	135,598.00	38,438.49	95,711.79	1,447.72
3102	State Teachers Retirement Syst	825.00	825.00			825.00
3201	Public Employees Retirement Sy	4,989.00	5,117.00	1,496.64	3,656.02	35.66-
3202	Public Employees Retirement Sy	64,605.00	68,570.00	17,774.94	50,063.82	731.24
3212	Pers Pickup-Classified Employe	12,375.00	12,413.00	3,252.96	9,223.56	63.52-
3311	OASDI-Certificated Positions	2,981.00	4,515.00	801.39	2,608.33	1,105.28
3312	OASDI-Classified Positions	44,331.00	46,733.00	12,249.60	33,118.91	1,364.49
3321	Medicare-Certificated Position	23,769.00	23,649.00	6,579.66	17,428.05	358.71-
3322	Medicare-Classified Positions	12,245.00	11,091.00	2,864.86	7,778.54	447.60
3401	Health & Welfare -Certificated	400,677.00	398,371.00	116,778.42	279,287.87	2,304.71
3402	Health & Welfare-Classified Po	179,872.00	179,872.00	45,597.51	132,908.09	1,366.40
3501	State Unemployment Insurance-C	28,325.00	28,304.00	7,853.52	22,128.25	1,677.77-
3502	State Unemployment Insurance-	13,747.00	12,475.00	3,240.19	9,099.61	135.20
3601	Workers' Compensation Insuranc	82,530.00	92,133.00	25,783.71	65,254.93	1,094.36
3602	Workers' Compensation Insuranc	40,747.00	41,427.00	10,762.37	29,225.81	1,438.82
3701	Retiree Benefits Cert.	114,613.00	133,125.00		72,785.51	60,339.49
3801	PERS Reduction-Certificated	958.00	983.00	287.31	701.84	6.15-
3802	PERS Reduction-Classified	12,301.00	13,973.00	3,412.38	9,608.97	951.65
3901	Other Benefits, Certificated P		399.00	119.28	159.04	120.68
	Total for Object 3000	1,178,962.00	1,209,573.00	297,293.23	840,748.94	71,530.83
4100	Textbooks	10,900.00	8,800.00		13,764.36	4,964.36-
4200	Books Other Than Textbooks	12,624.00	18,620.00	102.95	13,862.02	4,655.03
4300	Materials and Supplies	119,878.00	137,115.00	16,775.39	110,197.19	10,142.42

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2012, Period = 9, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Fund = 01, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through March						Fiscal Year 2011/12
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
4350	Vehicle Maint. M&S	6,500.00	6,500.00	1,228.99	1,684.13	3,586.88
4399	M&S Misc -undesignated	657.00	657.00			657.00
4400	Non-Capital Equipment (Up to \$	19,723.00	33,332.00	3,038.84	14,886.28	15,406.88
	Total for Object 4000	170,282.00	205,024.00	21,146.17	154,393.98	29,483.85
5100	Subagreement for Services	592,804.00	581,654.00	174,316.52	443,498.48	36,161.00-
5200	Travel & Conferences	36,811.00	34,048.00	4,484.42	23,614.15	5,949.43
5203	Mileage paid to employee	1,200.00	1,200.00	972.08	1,702.18	1,474.26-
5300	Dues & Membership	11,775.00	8,886.00	304.25	3,694.99	4,886.76
5400	Insurance-Fire, liability, etc	57,000.00	51,300.00		51,271.76	28.24
5510	Power	122,044.00	122,044.00	62,293.89	45,588.29	14,161.82
5520	Garbage	14,710.00	27,450.00	22,664.95	5,295.05	510.00-
5530	Water	64,800.00	64,800.00	18,132.32	40,143.98	6,523.70
5540	Propane	97,200.00	97,200.00	48,067.68	40,719.95	8,412.37
5590	Miscellaneous Utilities	15,500.00	15,500.00	5,331.05	9,668.95	500.00
5600	Rentals, Leases & Repairs	53,165.00	49,830.00	8,387.02	19,448.04	21,994.94
5800	Services & Operating Expense	54,800.00	54,935.00	600.00	5,522.53	48,812.47
5810	Legal Expenses	21,723.00	21,723.00	17,409.50	590.50	3,723.00
5812	Board Election Expense	3,550.00	3,550.00			3,550.00
5813	Bond Election Expense	20,000.00				.00
5840	Audit Expense	12,000.00	12,000.00	4,000.00	7,500.00	500.00
5860	Solid Waste Tax	15,613.00	15,613.00		10,671.72	4,941.28
5870	Property Tax - Pliocene Mobil	328.00	328.00			328.00
5890	Miscellaneous Contracts/Servic	427,656.00	361,145.00	98,732.36	237,934.88	24,477.76
5899	SCOE Interagency Reimburse			5,585.70	1,598.07	7,183.77-
5900	Communications	6,671.00	6,671.00		3,443.75	3,227.25
5910	Telephone-Monthly Service	18,052.00	21,852.00	13,490.40	6,413.16	1,948.44
5920	T Lines	6,400.00	6,400.00	2,361.00	272.47-	4,311.47
5990	Other Communications	225.00	225.00		192.75	32.25
	Total for Object 5000	1,654,027.00	1,558,354.00	487,133.14	958,240.71	112,980.15
6200	BUILDING & IMPROVEMENT OF BUIL	89,000.00	93,000.00	10,301.82	22,073.25	60,624.93
6400	Equipment	11,000.00	47,000.00		30,293.49	16,706.51
	Total for Object 6000	100,000.00	140,000.00	10,301.82	52,366.74	77,331.44
7142	Other Tuition, Excess Cost, an	26,500.00				.00
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun		149,657.00			149,657.00
7616	Trans fr Gen Fund to Cafeteria	126,238.00	83,394.00			83,394.00

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2012, Period = 9, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Fund = 01, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through March						Fiscal Year 2011/12
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
	Total for Object 7000	152,738.00	233,051.00	.00	.00	233,051.00
	Total for Expense accounts	5,775,834.00	5,896,863.00	1,504,922.02	3,774,729.99	617,210.99
	Total for Fund 01 and Expense accounts	5,775,834.00	5,896,863.00	1,504,922.02	3,774,729.99	617,210.99
	Total for Org 006, Fund 01 and Expense accounts	5,775,834.00	5,896,863.00	1,504,922.02	3,774,729.99	617,210.99

ENROLLMENT BY SCHOOL MONTH 2011-2012

	Loyalton Elementary	Loyalton Middle	Loyalton High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	ISP	TOTAL
Ending 2010-2011	172	52	114	26	34	4	2	404
1st Day 2011-2012	184	52	117	30	29	1	0	413
2011 CBEDS	176	49	112	27	27	0	0	391

	Month	Loyalton Elementary	Loyalton Middle	Loyalton High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	ISP	TOTAL
September	1	183	53	115	29	29	2	4	415
October	2	181	54	113	30	30	1	6	415
November	3	179	54	111	30	27	4	5	410
December	4	180	56	112	30	26	5	3	412
January	5	181	55	113	29	26	5	5	414
February	6	176	56	108	29	26	5	6	406
March	7	173	55	107	29	25	6	4	399
April	8								
May	9								
June	10								

	<u>S-PJUSD</u>	<u>SDC</u>	<u>Opportunity</u>	<u>Washoe Cnty</u>
P-1 ADA	389.34	0	1.90	16.18
P-2 ADA				
Annual ADA				

Enrollment difference from June 2011 to
fourth month ending March 23, 2012: **-5**

2010-2011 P1 ADA = 399.10 2010-2011 P2 ADA= 393.83 2010-2011 Annual ADA = 389.45
--

**ENROLLMENT BY SCHOOL MONTH
2011-2012**

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
March 13, 2012
Loyalton Middle School, Loyalton, California

A. CALL TO ORDER

President Mike Moore called the meeting to order at 6:27 pm.

B. ROLL CALL

PRESENT: Mr. Mike Moore, President
Ms. Sharon Dryden, Vice President
Mr. Allen Wright, Member
Mr. Todd York, Member

ABSENT: Mr. Jeff Bosworth, Clerk

VACANT: None

STAFF: Mr. Stan Hardeman, Superintendent
Ms. Rose Asquith, Business Manager
Ms. Hannah Tomatis, Administrative Assistant
Ms. Marla Stock, Site Administrator
Mr. Derek Cooper, Site Administrator
Ms. Marlene Mongolo, SELPA Director

C. APPROVAL OF THE AGENDA
MSCU/WRIGHT/YORK

D. INFORMATION / DISCUSSION ITEMS

1. CORRESPONDENCE

2. SUPERINTENDENT'S REPORT

- a. State Budget – The Legislative Analyst's Office reported that the general fund reserve is estimated to be 8.5 billion dollars lower than the governor's projections. The governor and Munger tax initiatives are only partial solutions. State Superintendent Torlakson reported today that one-third of the schools in California are finding themselves in financial jeopardy. Other current proposals don't solve the revenue problems for schools, but are aimed toward the wall of debt. The District hopes that the hold harmless provision remains in next year's budget and that the governor fully funds transportation for this year and ensuing years, a stabilized funding source and to end deferrals thereby saving districts from resorting to their reserve funds, suspend statutory class sized limits and restore the budget to the 2007 allocation.
- b. Facility Update- An inspection for the Old Loyalton Intermediate School Restroom Project was conducted last week. There were a few minor infractions that will be remedied.
 - The District will need to correct the diameter of the top railing to be in compliance with the Americans with Disabilities Act (ADA) standards. Striping and signage and the outside basketball court will be completed by Richard Jaquez next week, weather permitting.

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 13, 2012

- The City of Loyalton will need to modify the handicap parking lot which is substandard by size according to the ADA. Funding for the correction will come out of the initial grant received by the County.

The District has received a check from that grant for \$57,197.57 and the balance has been requested.

- c. Community Forum, Loyalton Elementary School, April 25, 2012, at 6 pm. This will be videoconferenced to Downieville School.
Topics will include:
 - a. Expanding our Independent Study program from High School level to Grades K through 8.
 - b. Consolidation of the Loyalton Middle School and Loyalton High Schools and the relocation of the District Office to the current Loyalton Middle School grounds.
 - c. The Student Attendance Review Board will be available for questions from the community.

3. BUSINESS REPORT

There were no comments on the Board Report-Expenditures by Object 07/01/11 to 2/29/12 or the Sixth Month Enrollments for the 2011-2012 School Year.

- a. Board Report-Expenditures by Object 07/01/11 to 2/29/12
- b. Sixth Month Enrollments for the 2011-2012 School Year
- c. Letter from California Department of Education confirming 2011-2012 First Interim Report Certification
- d. Nutrition Program Compliance – see handout

4. STAFF REPORTS

Marla Stock reported on activities at Loyalton High School.

Derek Cooper reported on activities at Loyalton Elementary School, Loyalton Middle School and Downieville School.

5. SPTA REPORT

Mr. Pat Doyle, Sixth Grade teacher at Loyalton Elementary School, reported that many parties came together and devised a calendar which will be presented to the board for its first reading at the April meeting.

6. BOARD MEMBERS' REPORTS

DRYDEN questioned the feasibility of laptops for the board members in order to eliminate the need for hard copy board packets.

DRYDEN reported that there is a group organizing a trip to the State Capitol on April 26, 2012, to speak to the Senate hearing on Education Funding. The group is calling themselves, "No School Left Behind". A strategy meeting is planned for March 16, 2012, Loyalton Middle School, Room 4.

7. PUBLIC COMMENT

President MOORE opened the meeting for public comment at 6:58 pm.

- a. Current location – There was no comment.

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 13, 2012

- b. Videoconference location – There was no comment.
President MOORE closed the meeting for public comment at 6:58 pm.

E. CONSENT CALENDAR

The following items were included on the consent calendar:

- 1. Approval of the minutes of the Regular Board meeting held February 14, 2012**
- 2. Approval of the bill warrants for the month of February 2012**
MSCU/WRIGHT/YORK

F. PUBLIC COMMENT

The meeting opened for any public comments at 6:59 pm regarding the following Closed Session item:

- 1. Government Code §54957 Public Employment
Resolution No. 11-014, Non-reemployment of probationary certificated employee

Public comment closed at 6:59 pm. There was no public comment.

MOORE DECLARED THE CLOSED SESSION REGARDING GOVERNMENT CODE §54957 PUBLIC EMPLOYMENT BE MOVED TO THE END OF THE MEETING SO THAT THE AUDIENCE WOULD NOT BE INCONVENIENCED.

G. ACTION ITEMS

1. OLD BUSINESS

- a. Approval of Administrative Regulation 6145.2, Athletic Competition, revision
MSCU/YORK/WRIGHT

2. NEW BUSINESS

DRYDEN motioned for approval of Items a through d
MSCU/DRYDEN/WRIGHT

- a. Approval of Administrative Regulation 1340, Access to District Records, revision
- b. Approval of Board Policy 3110, Business and Non-instructional Operations, revision
- c. Approval of Administrative Regulation 3541.1, Transportation for School-Related Trips, revision
- d. Approval of Exhibit 3541.1, (1) and (2), Transportation for School-Related Trips, revision
- e. Approval of Administrative Regulation 4161.2, Personal Leaves (Certificated), revision
MOVE TO LAY ON THE TABLE FOR NEXT MEETING
MSCU/WRIGHT/YORK

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 13, 2012

- f. Approval of Administrative Regulation 4261.2 Personal Leaves (Classified), revision
MOVE TO LAY ON THE TABLE FOR NEXT MEETING
MSCU/WRIGHT/YORK
- g. Discussion and possible action regarding the student lockers at the Old Loyalton Intermediate School
DRYDEN: A local company is expanding their business and wants to buy the lockers for their business.
Camille Alfred, teacher at Loyalton Middle School, stated that the Loyalton Middle School students need lockers.
Mr. Hardeman stated the he would research the situation and report back to the Board in April.
- h. Adopt 2011-2012 Second Interim, Actuals as of January 31, 2012
MSCU/YORK/DRYDEN

H. ADVANCED PLANNING

- 1. The next Regular Board Meeting will be held on April 10, 2012, Downieville School, Downieville, California, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
- 2. Suggested Agenda items:
 - a. Proposed 2012-13 calendar – first reading
 - b. Information on laptops for the Board
 - c. Bring back 4161.2 and 4261.2, Personal Leaves
 - d. Information on lockers/surplus
 - e. Technology (financial) review

(The following (italics) was moved from earlier in the meeting.)

I. CLOSED SESSION

The Board of Trustees moved into Closed Session to consider and/or take action upon the preceding item.

J. RETURN TO OPEN SESSION at 7:34 pm.

- 1. *Report Out*
Resolution No. 11-014 was passed and adopted. 4 Ayes/0 Noes/1 Absent/0 Abstain

K. PUBLIC COMMENT

The meeting opened at 7:36 pm for any public comments regarding the following Closed Session item:

- 1. Government Code §54957.6, Superintendent Evaluation

L. CLOSED SESSION

Sierra-Plumas Joint Unified School District
Minutes of the School District Governing Board
Regular Meeting
March 13, 2012

The Board of Trustees moved into Closed Session to consider and/or take action upon the preceding item.

M. RETURN TO OPEN SESSION

1. Report Out – The Board of Trustees and the Superintendent discussed performance, strengths, weaknesses and goals.

N. ADJOURNMENT

MSCU/WRIGHT/YORK
ADJOURNED at 7:58 pm.

Michael Moore, President

Stanford J. Hardeman, Superintendent

Checks Dated 03/01/2012 through 03/31/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00077386	03/07/2012	AT&T	01-5920		339.00
00077387	03/07/2012	AT&T	01-5890	29.23	
			01-5910	16.10	45.33
00077388	03/07/2012	CITY OF LOYALTON	01-5530		4,379.22
00077389	03/07/2012	SCHOOL SPEC/CLASSROOM DIRECT	01-4300		328.83
00077390	03/07/2012	DEREK COOPER	01-5203		247.50
00077391	03/07/2012	CRYSTAL DAIRY	13-4700		114.07
00077392	03/07/2012	CURRENT ELECTRIC & ALARM, INC.	01-5600		180.00
00077393	03/07/2012	RICHARD GONZALEZ & ASSOC.	01-5890		781.25
00077394	03/07/2012	HEAT TRANSFER SYSTEMS	01-4300		595.00
00077395	03/07/2012	HUNT & SONS, INC.	01-5590		1,701.22
00077396	03/07/2012	RACHEL LITTLE	01-5100		168.72
00077397	03/07/2012	MODEL DAIRY, LLC	13-4700		285.69
00077398	03/07/2012	OFFICE DEPOT, INC	01-4300	33.73	
			01-5890	37.97	71.70
00077399	03/07/2012	PACIFIC GAS & ELECTRIC COMPANY	01-5510		21.68
00077400	03/07/2012	JASON PERRY	01-5200		78.26
00077401	03/07/2012	SCHOOL SPECIALTY	13-4300		27.34
00077402	03/07/2012	SIERRA VALLEY HOME CENTER	01-4300	2,080.09	
			01-5600	279.92	
			01-6200	442.67	
			13-4300	64.34	2,867.02
00077403	03/07/2012	STAPLES, INC.	01-4300	1,549.70	
			01-5899	53.08	1,602.78
00077404	03/07/2012	CDE, CASHIER'S OFFICE	13-4700		119.60
00077405	03/07/2012	SUBURBAN PROPANE	01-5540		2,086.76
00077406	03/07/2012	U.S. BANK	01-4300	1,579.43	
			01-4400	1,529.46	
			01-5890	12.99	
			01-6400	964.93	
			13-4300	153.15	4,239.96
00077407	03/07/2012	VERIZON WIRELESS	01-5910		138.68
00077408	03/07/2012	DANIEL WENTLING	01-5890	97.50	
			01-5899	32.50	130.00
00077409	03/21/2012	A & A HEATING, INC.	01-4300	1,716.43	
			01-5600	850.00	2,566.43
00077410	03/21/2012	AIRGAS, NCN	01-5600		86.59
00077411	03/21/2012	GECRB/AMAZON	01-4300		93.69
00077412	03/21/2012	AT&T	01-5910		89.45
00077413	03/21/2012	AT&T	01-5910		29.66
00077414	03/21/2012	BURNEY'S	13-4300		687.02
00077415	03/21/2012	NORTHERN SECTION, CIF	01-5200		20.00
00077416	03/21/2012	CRYSTAL DAIRY	13-4700		93.86
00077417	03/21/2012	DOWNEVILLE PUBLIC UTILITY DIS	01-5530		75.80
00077418	03/21/2012	CAROLINE GRIFFIN	01-5200		347.76
00077419	03/21/2012	HUNT & SONS, INC.	01-5590		899.31
00077420	03/21/2012	MARIAN LAVEZZOLA	01-5600		118.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 3

Checks Dated 03/01/2012 through 03/31/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00077421	03/21/2012	RACHEL LITTLE	01-5100		79.92
00077422	03/21/2012	MADDEN PLUMBING & HEATING, INC.	01-5600		1,142.09
00077423	03/21/2012	MODEL DAIRY, LLC	13-4700		498.74
00077424	03/21/2012	NASCO MODESTO CORP.	01-4300		284.97
00077425	03/21/2012	CRM GROUP	35-6200		2,083.33
00077426	03/21/2012	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571		36,040.75
00077427	03/21/2012	PACIFIC GAS & ELECTRIC COMPANY	01-5510		1,930.69
00077428	03/21/2012	JASON PERRY	01-5200		140.97
00077429	03/21/2012	PLUMAS-SIERRA RURAL ELECT.COP	01-5510	363.83	
			01-5899	121.28	485.11
00077430	03/21/2012	NCS PEARSON, INC. POWER SCHOOL, INC.	01-5200	1,800.00	
			01-5899	200.00	2,000.00
00077431	03/21/2012	QUILL CORPORATION	01-4300		94.79
00077432	03/21/2012	RAY MORGAN COMPANY	01-5600	1,791.97	
			01-5899	86.21	1,878.18
00077433	03/21/2012	RENAISSANCE LEARNING, INC.	01-5890		6,427.17
00077434	03/21/2012	SCHOOLPATHWAYS	01-5800		150.00
00077435	03/21/2012	SIERRA BOOSTER	01-5890		40.00
00077436	03/21/2012	SIERRA COUNTY HEALTH DEPARTMENT	01-5510		289.50
00077437	03/21/2012	SIERRA COUNTY TREASURER	01-5860		5,335.86
00077438	03/21/2012	SIERRA DISPOSAL	01-5520	644.35	
			01-5899	10.26	654.61
00077439	03/21/2012	SIERRA ENERGY	01-4300		29.06
00077440	03/21/2012	SIERRA HARDWARE	01-4300		14.04
00077441	03/21/2012	SPARKLETTS	01-4300	10.04	
			01-5600	10.04	
			01-5899	6.70	26.78
00077442	03/21/2012	SIERRA-PLUMAS JOINT UNIFIED	01-5890		140.00
00077443	03/21/2012	SIERRA TRANSPORTATION COMPANY, LLC	01-5100		16,145.28
00077444	03/21/2012	SIERRAVILLE PUBLIC UTILITY C/O KATHI BURTON & ASSOCIATES	01-5530	123.00	
			01-5899	41.00	164.00
00077445	03/21/2012	SIMPLEX/GRINNELL	01-5600		1,538.00
00077446	03/21/2012	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890		32.00
00077447	03/21/2012	SUBURBAN PROPANE	01-5540	3,975.39	
			01-5899	1,047.04	5,022.43
00077448	03/21/2012	TRI COUNTY SCHOOLS INS. GR.	01-3701	1,005.38	
			01-9535	15,771.62	
			76-9576	61,591.78	78,368.78
00077449	03/21/2012	US FOODSERVICE, INC.	13-4300	630.67	
			13-4700	3,185.58	3,816.25
00077450	03/21/2012	U.S. BANK	01-5890		654.90
00077451	03/21/2012	VOYAGER FLEET SYSTEMS INC.	01-4300	272.32	
			01-5200	88.46	360.78
00077452	03/21/2012	NWN CORPORATION	01-5890		6,175.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 3

Checks Dated 03/01/2012 through 03/31/2012

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
Total Number of Checks				67	<u>197,701.64</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	57	92,125.72
13	Cafeteria Fund	10	5,860.06
35	State School Facility Fund	1	2,083.33
76	Warrant/Pass Through (payroll)	2	97,632.53
Total Number of Checks		67	197,701.64
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u>197,701.64</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 3

Proposed Board Policy

Absences And Excuses

BP 5113
Students

***Note: The following policy is optional may be revised to reflect district practice. Pursuant to Education Code 48200, children between ages 6 and 18 are subject to compulsory, full-time education, except when otherwise exempted. ***

***Note: For examples of strategies for reducing chronic absences, see CSBA's policy brief, Improving Student Achievement by Addressing Chronic Absence. ***

✓ The Governing Board believes that regular attendance plays an important role in student achievement. Parents/Guardians of children 6-18 are obligated to send their children to school unless otherwise provided by law. The Board shall work with parents/guardians and students to ensure their compliance with all state attendance laws, and may use appropriate legal means to correct problems of chronic absence or truancy.

(cf. 5112.1 - Exemptions from Attendance)
(cf. 5112.2 - Exclusions from Attendance)
(cf. 5113.1 - Chronic Absence and Truancy)

Excused Absences

***Note: Pursuant to Education Code 42238.8, the determination of an absence as excused or unexcused is irrelevant for accounting purposes. However, verification of excused absences is still relevant for purposes of enforcement of compulsory education laws and for the determination of whether a student is truant. Pursuant to Education Code 48260, students with a valid excused absence are not truant. In addition, this classification is important since California's welfare system (CalWORKS), Welfare and Institutions Code 11253.5, sets family grant eligibility requirements based upon whether a child is "regularly attending school." See BP/AR 5113.1 - Chronic Absence and Truancy. ***

✓ Absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons, as permitted by law, Board policy, and administrative regulations. (Education Code 48205)

✓ Inasmuch as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

***Note: The following paragraph applies to all districts. Districts that maintain only elementary grades should delete the reference to grades 7-12 students in the paragraph. ***

✓ At the beginning of each school year, the Superintendent or designee shall send a notification to the parents/guardians of all students, and to all students in grades 7-12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

(cf. 5145.6 - Parental Notifications)

***Note: The California Supreme Court (American Academy of Pediatrics et al v. Lungren et al) has clarified that students do not need parent/guardian consent before receiving confidential medical services. In The Attorney General reached the same conclusion in 87 Ops. Atty. Gen. 168 (2004). ***

✓ Students shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.

Note: Pursuant to Education Code 46014, the Governing Board may allow students to be absent for religious exercises or instruction. If the Board allows such absences, it must first adopt a resolution permitting an excused absence for this purpose. **The Board is also mandated to adopt regulations governing students' attendance at such exercises or instruction and the reporting of these absences; see accompanying administrative regulation. **

Discussion

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

Effect of Absence on Grades/Credits

New

If a student's absence is excused under Education Code 48205, he/she shall be allowed to complete any missed assignment or test that can be reasonably given, as determined by the teacher of that class. The student shall be given full credit for the assignment or test if he/she satisfactorily completes the assignment or test within a reasonable period of time. (Education Code 48205)

***Note: The following paragraph is for use by districts that authorize teachers to assign failing grades for excessive unexcused absences pursuant to Education Code 49067. Such districts are mandated to establish regulations which include the provision of reasonable opportunity for the student and/or his/her parents/guardians to explain the absence(s) and a method for identifying, in the student's records, those failing grades that are based on unexcused absences; see BP/AR 5121 - Grades/Evaluation of Student Achievement for language implementing this mandate. ***

✓ A student's grades may be affected by excessive unexcused absences in accordance with Board policy.

(cf. 5121 - Grades/Evaluation of Student Achievement)
 (cf. 6154 - Homework/Makeup Work)

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)
 2550-2558.6 Computation of revenue limits
 37201 School month
 37223 Weekend classes
 41601 Reports of average daily attendance
 42238-42250.1 Apportionments
 46000 Records (attendance)
 46010-46014 Absences
 46100-46119 Attendance in kindergarten and elementary schools
 46140-46147 Attendance in junior high and high schools
 48200-48208 Children ages 6-18 (compulsory full-time attendance)
 48210-48216 Exclusions from attendance
 48240-48246 Supervisors of attendance
 48260-48273 Truants
 48292 Filing complaint against parent
 48320-48324 School attendance review boards
 48340-48341 Improvement of student attendance
 49067 Unexcused absences as cause of failing grade
 49701 Provisions of the interstate compact on educational opportunities for military children

ELECTIONS CODE

12302 Student participation on precinct boards

FAMILY CODE

6920-6929 Consent by minor

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168 (2004)

66 Ops.Cal.Atty.Gen. 244 (1983)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CSBA PUBLICATIONS

Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

WEB SITES

CSBA: <http://www.csba.org>

Policy

SCHOOLDISTRICT

Adopted: April 10, 2007

Revised: April 10, 2012

SIERRA COUNTY OFFICE OF EDUCATION

SIERRA-PLUMAS JOINT UNIFIED

Sierraville, California

Proposed

Students

AR 5113(a)

ABSENCES AND EXCUSES

Note: Pursuant to Education Code 42238.8, the determination of an absence as "excused" or "unexcused" is not relevant for accounting purposes. However, verification of excused absences is relevant for purposes of enforcing the compulsory state attendance laws, determining the grant eligibility of a student's family for the CalWORKS program, and, when authorized by the Governing Board, assignment of a failing grade to a student for excessive absences; see accompanying Board policy.

Excused Absences

✓ A student's absence shall be excused for the following reasons:

- ✓ 1. Personal illness (Education Code 48205)
- ✓ 2. Quarantine under the direction of a county or city health officer (Education Code 48205)

(cf. 5112.2 - Exclusions from Attendance)

- ✓ 3. Medical, dental, optometrical, or chiropractic appointment (Education Code 48205)
- 4. Attendance at funeral services for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state (Education Code 48205)

✓ *Immediate family* shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household. (Education Code 45194, 48205)

- ✓ 5. Jury duty in the manner provided by law (Education Code 48205)
- ✓ 6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent (Education Code 48205)

(cf. 5146 - Married/Pregnant/Parenting Students)

- ✓ 7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - ✓ a. Appearance in court
 - ✓ b. Attendance at a funeral service
 - ✓ c. Observation of a holiday or ceremony of his/her religion
 - ✓ d. Attendance at religious retreats not to exceed four hours per semester

ABSENCES AND EXCUSES (continued)

✓ e. Attendance at an employment conference

New f. Attendance at an educational conference offered by a nonprofit organization on the legislative or judicial process

Note: Education Code 48205 allows excused absences for service on a precinct board as specified in item #8 below. Elections Code 12302 authorizes an elections official to appoint a maximum of five students per precinct to serve under the direct supervision of precinct board members if the students possess specified qualifications (e.g., at least 16 years old, a United States citizen, specified grade point average) and their appointment is approved by the Board.

✓ 8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)

(cf. 6142.3 - Civic Education)

Note: AB 387 (Ch. 610, Statutes of 2011) amended Education Code 48205 to include student absence due to the reason described in item #9 below as a type of excused absence.

New 9. To spend time with his/her immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment (Education Code 48205)

(cf. 6173.2 - Education of Children of Military Families)

Note: **Item #10 below should be listed only if the Board has chosen to allow absences for religious instruction or exercises.** See the accompanying Board policy. If these absences are allowed, Education Code 46014 mandates that the Board adopt regulations governing students' attendance at religious exercises or instruction and the reporting of such absences. These regulations should be included here and should include items #a and #b below.

✓ 10. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy (Education Code 46014)

✓ a. In such instances, the student shall attend at least the minimum school day.

✓ b. The student shall be excused for this purpose on no more than four days per school month.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

ABSENCES AND EXCUSES (continued)**Method of Verification**

Note: 5 CCR 420-421 provide guidelines for verifying absences due to illness; quarantine; medical, dental, or eye appointments; or attending funeral service of a member of the immediate family. 5 CCR 421 authorizes a student's absence to be verified by a school or public health nurse, attendance supervisor, physician, principal, teacher, or any other qualified district employee assigned to make such verification. The following section should be revised to reflect district-adopted methods of verification and to specify employee(s) assigned to verify absences.

When a student who has been absent returns to school, he/she shall present a satisfactory explanation verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having control of the minor, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative ^{OR STUDENT IF 18 OR OLDER.}
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification.

Note: The following **optional** paragraph provides a means of verifying an excuse for confidential medical services without inquiring into the nature of the medical services.

ABSENCES AND EXCUSES (continued)

- ✓ a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.


Note: The following **optional** paragraph provides that, after a specified number of absences for illness verified by methods listed in #1-3 above, the student must bring a note from a physician to verify his/her illness. If a student does not have access to medical services in order to obtain such verification, the district may need to provide financial assistance for the medical consultation if it is required. The district should modify the number of absences below to reflect district practice.

- ✓ b. When a student has had 14 absences in the school year for illness verified by methods listed in #1-3 above, any further absences for illness shall be verified by a physician.

STANFORD J. HARDEMAN
SUPERINTENDENT

**NOTICE OF PUBLIC HEARING OF THE 2012-2013
INITIAL PROPOSAL FROM THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
GOVERNING BOARD TO THE SIERRA-PLUMAS TEACHERS' ASSOCIATION**

Notice is hereby given that a Public Hearing for public comment on the Initial Proposal from the Sierra-Plumas Joint Unified School District Governing Board to the Sierra-Plumas Teachers' Association for 2012-2013 salary, benefits and bargaining agreement, will be held Tuesday, April 10, 2012, at 6:00 P.M. at Downieville School, Downieville, California


Stanford J. Hardeman, Superintendent
March 27, 2012

Post: SCOE Website, County/District Office, LHS, LES, DVL School

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 11-015

REDUCTION AND ELIMINATION OF PARTICULAR KINDS OF SERVICE FOR THE 2012-2013 SCHOOL YEAR, CLASSIFIED SERVICE

WHEREAS, the Sierra-Plumas Joint Unified School District Governing Board met in regular session on Tuesday, April 10, 2012; and

WHEREAS, due to State and Federal budgetary shortfalls and cutbacks, declining enrollment and expirations in program funding, the Governing Board finds it necessary to reduce up to the number of certain classified positions as set forth below;

WHEREAS, due to the need to eliminate or reduce such positions and the resulting lack of funds and/or work, the Governing Board hereby finds it is in the best interest of the School District that as of June 30, 2012, certain positions with the Sierra-Plumas Joint Unified School District will be reduced or eliminated:

School Site	FTE	Funding
Loyalton Elementary	0.792	ELL/EIA
Loyalton Middle	0.583	ELL/EIA
Loyalton High	0.10	ELL/EIA
Loyalton High	0.625	ELL/EIA
Loyalton High	0.40	ELL/EIA
Downieville Elementary	0.167	ELL/EIA
Downieville Jr/Sr	0.25	ELL/EIA
Loyalton High	0.25	Barstow College

NOW, THEREFORE, BE IT RESOLVED, that no less than forty-five (45) days after notice is given to affected employees, 3.17 FTE classified positions of the Sierra-Plumas Joint Unified School District be reduced up to the extent set forth above.

BE IT FURTHER RESOLVED, that the Superintendent of the Sierra-Plumas Joint Unified School District is hereby authorized and directed to give notices of reduction of employment to the classified employees of the Sierra-Plumas Joint Unified School District pursuant to the District's rules and regulations and applicable provisions of date of layoff as set forth above.

PASSED AND ADOPTED by the Governing Board of the Sierra-Plumas Joint Unified School District this 10th day April 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeff Bosworth, Clerk

2012-2013 School Year

Special Assignment Salary Schedule
Stipends for Extra Duty Assignments
Positional Compensation

Site Technology Coordinator	Tier 3
Teacher-In-Charge (per semester)	Tier 2
Lead Teacher per month	Tier 2
Athletic Director	
Loyalton High	\$4,000
Downieville	Tier 2
Loyalton Grades 6,7,8	Tier 2
Varsity Football	Tier 4
Assistant Varsity Football	Tier 3
Varsity Basketball (Boys or Girls)	Tier 4
J.V. Basketball (Boys or Girls)	Tier 4
Boys Baseball	Tier 4
Girls Softball	Tier 4
Varsity Volleyball	Tier 4
J.V. Volleyball	Tier 3
Cross Country	Tier 1
7 th /8 th Gr. Coed Basketball (Boys/ Girls)	Tier 3
7 th Grade Basketball Boys	Tier 1
7 th Grade Basketball Girls	Tier 1
8 th Grade Basketball Boys	Tier 1
8 th Grade Basketball Girls	Tier 1
Track	Tier 4
Tennis	Tier 3
Cheerleading Advisor (per season)	Tier 2
Physical Fitness Testing Coordinator	Tier 1
Response to Intervention Coordinator	Tier 1, LHS, DVL Tier 2, LES K-8

12.5 Special Assignment Salary Schedule
Stipends for Extra Duty Assignments

A. Rates of Compensation

The District/*County* and the Association agree that assignments to benefit students and staff that are outside of the regular teaching day should be compensated. The compensation for these voluntary positions shall be determined by length of time and amount of work as recommended by the Curriculum Council and agreed upon by the District and Association. The categorization for these assignments shall be in one of four categories.

Tier 4 Position	\$ 2,000 per year
Tier 3 Position	\$ 1,500 per year
Tier 2 Position	\$ 1,000 per year
Tier 1 Position	\$ 500 per year

California Department of Education (<http://www.cde.ca.gov/ci/ct/pk/timeline.asp>)
Page Generated: 4/4/2012 5:54:47 PM

Perkins Timeline and Due Dates

Carl D. Perkins Career and Technical Education Improvement Act of 2006 (P.L. 109-270)

Timeline for Claims, Applications, and Reports

Due Date	Form	Name of Application, Claim or Report
Sept 30	VE-5	Quarterly Claim for fourth quarter April 1 through June 30 and funds not previously claimed
October 15	CDE 20	Regional Occupational Centers and Programs (ROC/P) and Adult Education Submission of Economically Disadvantaged Adult Enrollment Report to Establish Eligibility for the Section 132 Funds
October 15 (Data System opens July 1 and closes Oct. 15)	CDE 101 E1	Career Technical Education Enrollment and Program Completion Report
October 31	VE-5	Quarterly Claim for first quarter July 1 through September 30
January 31	VE-5	Quarterly Claim for second quarter October 1 through December 31
March 31	CDE 21	ROC/P and Adult Education Submission of Report on Fall-Term Enrollment in Career and Technical Education Courses
March 15 (Data System opens Jan. 1 and closes March 15)	CDE 101 E-2	Placement Report on the Career Technical Education Program Completers
✓ April 30	VE-5	Quarterly Claim for third quarter January 1 through March 31
✓ May 1	CDE 100	Annual Application for Funds

L1213

NOT out yet

Questions: Program and Administrative Support Office | perkins@cde.ca.gov | 916-324-5706

Last Reviewed: Friday, February 25, 2011