

AGENDA FOR THE REGULAR MEETING OF THE
SIERRA COUNTY BOARD OF EDUCATION

August 09, 2022
6:00pm Regular Session

Downieville: Downieville School, 130 School St, Downieville CA 95936

Patty Hall, Clerk, District 1 – phall@spjUSD.org
Tom Mooers, District 2 – tmooers@spjUSD.org
Christina Potter, Vice President, District 3 - cpotter@spjUSD.org
Vacant, District 4
Dorie Gayner, District 5 – dgayner@spjUSD.org

In accordance with AB 361, effective October 1, 2021, pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Sierra County Board of Education will suspend the Brown Act teleconferencing posting requirements for any Board members that choose to participate via Zoom videoconferencing.

Zoom: <https://us02web.zoom.us/j/87012156155>

Phone dial-in: 669-900-9128
(Press *6 to unmute)

Webinar ID: 870 1215 6155

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at the Sierra County Office of Education, Room 3, 109 Beckwith Road, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5).

A. CALL TO ORDER

Please be advised that this meeting will be recorded.

B. ROLL CALL

C. APPROVAL OF AGENDA

D. FLAG SALUTE

E. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

- a. District 4 Board Member Vacancy
- b. Resignation for Alyssa McCollum, Instructional Aide, Loyalton High School, .67 FTE (4 hours/day), effective July 29, 2022
- c. Assignment of Alyssa McCollum, Severely Handicapped Aide, Loyalton High School, 1.0 FTE (6 hours/day), effective August 24, 2022

2. Business Report

- a. Account Object Summary-Balance from 07/01/2022 to 07/31/2022**

3. Staff Reports (5 minutes)

4. Board Member Reports (5 minutes)

5. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Three (3) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

F. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held July 12, 2022**
2. Approval of Board Report-Checks Dated 07/01/2022 through 07/31/2022**
3. Approval of 2022-2023 SCOE Certificated Substitute List**

G. ACTION ITEMS

1. New Business

PUBLIC HEARING – Declaration of Need

- a. Public Hearing to receive public comment regarding the announcement of the adoption of the Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year (Item b)
- b. Approval of the Declaration of Need for Fully Qualified Educators for the 2022-2023 school year. *A diligent search to recruit fully prepared teacher(s) was made and an insufficient number of certificated persons met the Sierra County Office of Education's employment criteria for the position(s)***
- c. Approval of CBEST Waiver for Substitute Teachers *(The Sierra COE has been unable to recruit enough day-to-day substitute teachers who have not had an opportunity to take and pass all sections of the California Basic Educational Skills Test. The SCOE anticipates employing no greater than five (5) day-to-day substitutes on variable term CBEST waiver for the 2022-2023 school year)*
- d. Approval of Teacher On Special Assignment job description and position**
- e. Approval of utilizing AB 361 for meetings conducted through September 13, 2022
*~This suspends the Brown Act teleconferencing posting requirements for any Board members that choose to participate via Zoom videoconferencing
~AB 361 expires January 01, 2024
~Zoom will be available for the public with or without utilizing AB 361*

H. ADVANCED PLANNING

1. Next Regular Board Meetings will be held on September 13, 2022, at Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118, beginning with Closed Session as needed at 5:00pm and the Regular Board Meetings at 6:00pm. Zoom videoconferencing will be available for the public.
2. Suggested Agenda Items

I. ADJOURN



James Berardi, Superintendent
Secretary to the County Board of Education

- *** prior month handout
- ** enclosed
- * handout

James Berardi, Superintendent – jberardi@spjUSD.org
Kristie Jacobsen, Administrative Assistant to the Superintendent – [kjacobson@spjUSD.org](mailto:kjacobsen@spjUSD.org)
Nona Griesert, Director of Business Services/CBO – ngriesert@spjUSD.org
Office: 530-993-1660 x0

Email schoolinfo@spjUSD.org to be added to the agenda email list.

Balances through July						Fiscal Year 2022/23
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund						
1100	Teachers Salaries	374,473.00	374,473.00	245,671.90	5,100.00	123,701.10
1115	Certificated Extra Duty	1,000.00	1,000.00		80.00	920.00
1120	Certificated Substitutes	10,416.00	10,416.00			10,416.00
1200	Certificated Pupil Support Ser	37,716.00	37,716.00	31,364.74	3,278.78	3,072.48
1300	Certificated Supervisor Admini	216,098.00	216,098.00	194,881.06	17,716.46	3,500.48
1310	Teacher in Charge	10,000.00	10,000.00			10,000.00
	Total for Object 1000	649,703.00	649,703.00	471,917.70	26,175.24	151,610.06
2100	Instructional Aides' Salaries	168,282.00	168,282.00	108,445.96	1,211.60	58,624.44
2115	Classified Extra Duty	1,000.00	1,000.00			1,000.00
2120	Classified Substitutes	7,500.00	7,500.00			7,500.00
2200	Classified Support Salaries	86,325.00	86,325.00	56,636.51	2,304.45	27,384.04
2215	Classified Support Extra Duty	1,000.00	1,000.00			1,000.00
2220	Classified Substitute Salaries	4,000.00	4,000.00			4,000.00
2300	Classified Supervisors' Admini	170,982.00	170,982.00	133,531.47	12,135.00	25,315.53
2400	Clerical Technical Office Staf	218,422.00	218,422.00	200,424.87	20,415.52	2,418.39-
2900	Other Classified Salaries	20,520.00	20,520.00			20,520.00
	Total for Object 2000	678,031.00	678,031.00	499,038.81	36,066.57	142,925.62
3101	STRS Certificated Positions	189,095.00	189,095.00	90,136.36	4,917.84	94,040.80
3102	STRS Classified Positions	1,719.00	1,719.00			1,719.00
3202	PERS Classified Positions	163,936.00	163,936.00	122,747.23	9,200.73	31,988.04
3301	OASDI Certificated Positions	4,081.00	4,081.00			4,081.00
3302	OASDI Classified Positions	41,647.00	41,647.00	30,535.86	2,202.16	8,908.98
3311	Medicare Certificated Position	9,371.00	9,371.00	6,800.10	596.11	1,974.79
3312	Medicare Classified Positions	9,742.00	9,742.00	7,141.50	515.04	2,085.46
3401	Health & Welfare Benefits Cert	103,992.00	103,992.00	90,675.59	2,792.89	10,523.52
3402	Health & Welfare Benefits Clas	111,030.00	111,030.00	89,874.91	6,576.21	14,578.88
3501	SUI Certificated	3,327.00	3,327.00	2,437.98	209.32	679.70
3502	SUI Classified	3,392.00	3,392.00	2,495.16	180.12	716.72
3601	Workers' Compensation Certific	23,090.00	23,090.00	18,931.07	1,659.52	2,499.41
3602	Workers' Compensation Classifi	24,012.00	24,012.00	19,880.83	1,433.76	2,697.41
3901	Golden Handshake	15,689.00	15,689.00	15,688.50	15,688.50	15,688.00-
	Total for Object 3000	704,123.00	704,123.00	497,345.09	45,972.20	160,805.71
4100	Approved Textbooks Core Curric	1,300.00	1,300.00			1,300.00
4300	Materials and Supplies	44,714.00	44,714.00	1,353.84		43,360.16
4320	Custodial Grounds Supplies	1,250.00	1,250.00			1,250.00

Balances through July						Fiscal Year 2022/23
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - Gen Fund (continued)						
4330	Office Supplies	1,750.00	1,750.00	249.99		1,500.01
4350	Vehicle Upkeep	3,500.00	3,500.00	2,000.00		1,500.00
4399	Mat & Sup Undesignated Bal	8,433.00	8,433.00			8,433.00
4400	Noncapitalized Equipment	9,714.00	9,714.00			9,714.00
	Total for Object 4000	70,661.00	70,661.00	3,603.83	.00	67,057.17
5100	Subagreements for Services	40,000.00	40,000.00			40,000.00
5200	Travel and Conference	15,948.00	15,948.00	1,885.50		14,062.50
5300	Dues and Membership	19,847.00	19,847.00	4,067.38	15,426.58	353.04
5400	Insurance	15,000.00	15,000.00	17,361.50	299.66	2,661.16-
5500	Operation Housekeeping Service	14,500.00	14,500.00	6,000.00		8,500.00
5600	Rentals, Leases, Repairs, Nonc	3,000.00	3,000.00	499.16	50.80	2,450.04
5801	Legal Services	18,500.00	18,500.00	5,000.00		13,500.00
5805	Personnel Expense	1,000.00	1,000.00	200.00		800.00
5808	Other Services & Fees	1,500.00	1,500.00	1,500.00		.00
5810	Contracted Services	462,653.00	462,653.00	171,830.12	36,629.02	254,193.86
5899	SPJUSD to Reimburse			6,120.10	28,416.55	34,536.65-
5900	Communications	12,500.00	12,500.00	8,503.88	773.08	3,223.04
	Total for Object 5000	604,448.00	604,448.00	222,967.64	81,595.69	299,884.67
6400	Equipment	20,000.00	20,000.00			20,000.00
6500	Equipment Replacement	25,855.00	25,855.00			25,855.00
	Total for Object 6000	45,855.00	45,855.00	.00	.00	45,855.00
7110	County Tuition Inter Dist Agree	25,000.00	25,000.00			25,000.00
7141	Tuition, excess cost etc betwe	24,428.00	24,428.00			24,428.00
7310	Direct Support/Indirect Costs					.00
	Total for Object 7000	49,428.00	49,428.00	.00	.00	49,428.00
	Total for Fund 01 and Expense accounts	2,802,249.00	2,802,249.00	1,694,873.07	189,809.70	917,566.23
Fund 11 - ADULT ED						
1100	Teachers Salaries	4,500.00	4,500.00		334.62	4,165.38
1300	Certificated Supervisor Admini	110,566.00	110,566.00	101,352.24	9,213.84	.08-
	Total for Object 1000	115,066.00	115,066.00	101,352.24	9,548.46	4,165.30
2100	Instructional Aides' Salaries	2,000.00	2,000.00			2,000.00
2200	Classified Support Salaries	3,415.00	3,415.00			3,415.00
2400	Clerical Technical Office Staf	27,394.00	27,394.00	22,893.83	1,463.61	3,036.56
	Total for Object 2000	32,809.00	32,809.00	22,893.83	1,463.61	8,451.56

Selection Filtered by User Permissions, (Org = 1, Online/Offline = N, Fiscal Year = 2023, Period = 1, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 4, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through July						Fiscal Year 2022/23
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 11 - ADULT ED (continued)						
3101	STRS Certificated Positions	27,178.00	27,178.00	19,358.24	1,759.84	6,059.92
3202	PERS Classified Positions	8,173.00	8,173.00	5,609.67	371.32	2,192.01
3301	OASDI Certificated Positions				20.75	20.75-
3302	OASDI Classified Positions	2,035.00	2,035.00	1,419.43	90.74	524.83
3311	Medicare Certificated Position	1,668.00	1,668.00	1,453.65	137.00	77.35
3312	Medicare Classified Positions	475.00	475.00	331.99	21.22	121.79
3401	Health & Welfare Benefits Cert	13,019.00	13,019.00	11,933.90	1,084.90	.20
3402	Health & Welfare Benefits Clas	17,536.00	17,536.00			17,536.00
3501	SUI Certificated	576.00	576.00	506.77	47.74	21.49
3502	SUI Classified	164.00	164.00	114.46	7.32	42.22
3601	Workers' Compensation Certific	4,111.00	4,111.00	4,046.79	381.40	317.19-
3602	Workers' Compensation Classifi	1,172.00	1,172.00	924.12	59.08	188.80
	Total for Object 3000	76,107.00	76,107.00	45,699.02	3,981.31	26,426.67
4100	Approved Textbooks Core Curric	3,000.00	3,000.00			3,000.00
4300	Materials and Supplies	12,967.00	12,967.00	1,628.25	1.16-	11,339.91
4320	Custodial Grounds Supplies	1,000.00	1,000.00			1,000.00
4330	Office Supplies	2,500.00	2,500.00	500.00	12.59-	2,012.59
4350	Vehicle Upkeep	2,000.00	2,000.00	1,184.22		815.78
4400	Noncapitalized Equipment	5,000.00	5,000.00			5,000.00
	Total for Object 4000	26,467.00	26,467.00	3,312.47	13.75-	23,168.28
5200	Travel and Conference	6,500.00	6,500.00	1,000.00	15.96-	5,515.96
5203	MILEAGE	1,000.00	1,000.00			1,000.00
5300	Dues and Membership	1,500.00	1,500.00	1,100.00		400.00
5500	Operation Housekeeping Service	4,200.00	4,200.00	4,600.00		400.00-
5600	Rentals, Leases, Repairs, Nonc	2,600.00	2,600.00	2,108.00	14.99-	506.99
5801	Legal Services	1,000.00	1,000.00			1,000.00
5805	Personnel Expense	100.00	100.00	100.00		.00
5808	Other Services & Fees	1,000.00	1,000.00			1,000.00
5810	Contracted Services	21,500.00	21,500.00	11,050.00	2,704.00	7,746.00
5900	Communications	1,600.00	1,600.00	1,200.00		400.00
	Total for Object 5000	41,000.00	41,000.00	21,158.00	2,673.05	17,168.95
6200	Building and Improvement of Bu	34,054.00	34,054.00	48,280.00	42,000.00	56,226.00-
6400	Equipment	5,000.00	5,000.00			5,000.00
	Total for Object 6000	39,054.00	39,054.00	48,280.00	42,000.00	51,226.00-
7619	Other Authorized Interfund Tra	6,722.00	6,722.00			6,722.00

Balances through July						Fiscal Year 2022/23
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Total for Fund 11 and Expense accounts		337,225.00	337,225.00	242,695.56	59,652.68	34,876.76
Fund 16 - FOREST RES						
7211	Transfers of Pass-through Rev	262,000.00	262,000.00			262,000.00
7619	Other Authorized Interfund Tra	46,000.00	46,000.00			46,000.00
Total for Fund 16, Expense accounts and Object 7000		308,000.00	308,000.00	.00	.00	308,000.00
Total for Org 001 - Sierra County Office of Education		3,447,474.00	3,447,474.00	1,937,568.63	249,462.38	1,260,442.99

MINUTES FOR THE REGULAR MEETING OF THE
SIERRA COUNTY BOARD OF EDUCATION

July 12, 2022

Immediately followed the Appointment and Oath of Office to fill the vacancy for District 5 in the District meeting.

Loyalton: Sierra County Office of Education, Room 4, 109 Beckwith Rd, Loyalton CA 96118
Zoom videoconferencing was also available for the public.

In accordance with AB 361, effective October 1, 2021, pertaining to the convening of public meetings in response to the COVID-19 pandemic, the Sierra County Board of Education suspended the Brown Act teleconferencing posting requirements for any Board members choosing to participate via Zoom videoconferencing.

A. CALL TO ORDER

Vice President CHRISTINA POTTER called the meeting to order at 6:29pm.

B. ROLL CALL

PRESENT: *Patty Hall, Clerk, District 1*
Tom Mooers, District 2 (via Zoom)
Christina Potter, Vice President, District 3
Dorie Gayner, District 5 (appointed in District meeting during Board Organization)

ABSENT: *Nicole Stannard, District 4*

C. APPROVAL OF AGENDA

HALL/MOOERS
4/0

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report

a. *SARB Annual Report*

2. Business Report

a. *Account Object Summary-Balance from 07/01/2021 to 06/30/2022*

3. Staff Reports

SELPA—BETHKE: Working on filling a few positions for Special Education – two Aide positions in Loyalton and a Teacher position to cover both Loyalton and Downieville. Applied for the Alternative Dispute Resolution Grant, receiving funds to attend a training regarding conflict management in September.

ADULT ED—JACKSON: None

4. Board Member Reports

None

5. Public Comment

Staci Armstrong—spoke about Board members coming to meetings better prepared
John Martinetti—questions and comments regarding solar project presented at the last District Board meeting

Megan Meschery—Sierra Schools Foundation, public thank you for the Sarah Forslund Fund grant of \$3000 announced last month. Annual golf tournament coming up in October, actively seeking sponsors.

E. CONSENT CALENDAR

1. Approval of minutes for the Regular Board Meeting held June 21, 2022
2. Approval of Board Report-Checks Dated 06/01/2022 through 06/30/2022

HALL/MOOERS

4/0

F. ACTION ITEMS

1. New Business

- a. Adoption of Resolution 23-001C, Fund Transfers for the 2022-2023 Fiscal Year

HALL/MOOERS

ROLL CALL VOTE:

HALL – Aye

MOOERS – Aye

POTTER – Aye

GAYNER – Aye

4/0

- b. Approval of utilizing AB 361 for meetings conducted through August 09, 2022

HALL/MOOERS

4/0

~This suspends the Brown Act teleconferencing posting requirements for any Board members that choose to participate via Zoom videoconferencing

~AB 361 expires January 01, 2024

~Zoom will be available for the public with or without utilizing AB 361

G. ADVANCED PLANNING

1. Next Regular Board Meetings will be held on August 09, 2022, at Downieville School, 130 School St, Downieville CA 95936, beginning with Closed Session as needed at 5:00pm and the Regular Board Meetings at 6:00pm. Zoom videoconferencing will be available for the public.

2. Suggested Agenda Items

None

H. ADJOURN *at 6:52pm*

HALL/MOOERS

4/0

Patty Hall, Clerk

James Berardi, Superintendent
Secretary to the County Board of Education

Checks Dated 07/01/2022 through 07/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00016299	07/21/2022	ALHAMBRA	11-9500	WATER SERVICE		29.42
00016300	07/21/2022	ADMINISTRATIVE SOFTWARE APPLICATIONS, INC.	11-5810	ATTENDANCE/TRANSCRIPT SOFTWARE		2,704.00
00016301	07/21/2022	FIRST-CITIZENS BANK & TRUST	01-5900	PHONE SYSTEM/MAINTENANCE		773.08
00016302	07/21/2022	CASBO	01-5300	CASBO DUES		850.00
00016303	07/21/2022	CCSESA TREASURER c/o SCHOOL SERVICES OF CA	01-5300	EMCN COALITION		105.00
00016304	07/21/2022	CCSESA	01-5300	AESA MEMBERSHIP	270.00	
				BASC STEERING COMMITTEE	1,000.00	
				CCSESA DUES	12,000.00	
				CISC MEMBERSHIP DUES	450.00	
				PASSCO DUES	200.00	
				TTSC MEMBERSHIP DUES	400.00	14,320.00
00016305	07/21/2022	CLAYTON A TITUS INC.	11-6200	MODULAR CLASSROOM		42,000.00
00016306	07/21/2022	ENSO DESIGNS	11-9500	ARCHITECT PROPOSAL		3,032.75
00016307	07/21/2022	FRONTLINE TECHNOLOGIES GROUP LLC	01-5810	ESCAPE LICENSE/PROGRAMMING	28,264.10	
			01-5899	ESCAPE LICENSE/PROGRAMMING	28,264.11	56,528.21
00016308	07/21/2022	GRAFICS UNLIMITED	01-5810	VINYL WALL COVERS		7,764.92
00016309	07/21/2022	INTERMOUNTAIN DISPOSAL, INC.	11-9500	GARBAGE SERVICE		30.11
00016310	07/21/2022	LAUREN JONES BEHAVIORAL CONSULTANT	01-9500	BEHAVIORAL CONSULTANT		450.00
00016311	07/21/2022	LIBERTY UTILITIES CPEC	01-9500	ELECTRICAL SERVICE	214.00	
			11-9500	ELECTRICAL SERVICE	107.54	321.54
00016312	07/21/2022	RONALD M. MARTIN MARTIN SECURITY SYSTEMS	01-5810	ANNUAL ALARM FEE		600.00
00016313	07/21/2022	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMPENSATION		13,039.25
00016314	07/21/2022	PITNEY BOWES, INC.	01-5600	POSTAGE MACHINE LEASE	50.80	
			01-5899	POSTAGE MACHINE LEASE	152.44	203.24
00016315	07/21/2022	PLUMAS-SIERRA TELECOMMUNICATIONS	11-9500	BROADBAND SERVICE		109.00
00016316	07/21/2022	PRESENCELEARNING, INC.	01-9500	PRESENCE LEARNING		2,168.00
00016317	07/21/2022	RAY MORGAN COMPANY	11-9500	COPIER/MAINTENANCE		18.33
00016318	07/21/2022	RESOLVE TECHNOLOGY GROUP, INC.	01-9500	TECHNOLOGY ASSISTANCE		3,875.00
00016319	07/21/2022	SIERRA VALLEY HOME CENTER	01-9500	SHOP SUPPLIES		298.57
00016320	07/21/2022	TRI COUNTY SCHOOLS INSURANCE GROUP	01-5400	PROPERTY/CASUALTY PREMIUMS	299.66	
			01-9535	HEALTH INSURANCE	2,956.00	
			76-9576	HEALTH INSURANCE	17,521.90	20,777.56
00016321	07/21/2022	U.S. BANK	01-9500	ADOBE SUBSCRIPTION	179.88	
				HOTEL ACCOMODATIONS	132.30	
				REGISTRATION	349.00	
				SKATEBOARD KITS	518.85	
			11-9500	FUEL	15.96	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/01/2022 through 07/31/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00016321	07/21/2022	U.S. BANK	11-9500	HOTEL, AIRLINE, SHUTTLE	1,454.71	
				INSTRUCTIONAL SUPPLIES	333.35	2,984.05
00016322	07/21/2022	U.S. BANK VOYAGER	01-9500	FUEL EXPENSE		82.44
Total Number of Checks					24	173,064.47

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	County School Service Fund	16	92,668.15
11	ADULT EDUCATION	9	49,835.17
76	Payroll Clearing	2	30,561.15
Total Number of Checks		24	173,064.47
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			173,064.47

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2022-2023

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Sierra Plumas Joint Unified School District District CDS Code: 46 70177

Name of County: Sierra County CDS Code: 46 10462

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 08/09/22 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2023.

Submitted by (Superintendent, Board Secretary, or Designee):

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY, CHARTER SCHOOL OR NONPUBLIC SCHOOL AGENCY

Name of County Sierra County CDS Code 46 10462

Name of State Agency _____

Name of NPS/NPA _____ County of Location Sierra

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on 08/09/22, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2023.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

James Berardi

Name



Signature

Superintendent

Title

530-993-0828

Fax Number

Telephone Number

Date

PO Box 955 Loyalton, CA 96118

Mailing Address

jberardi@spjUSD.org

EMail Address

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

CLAD/English Learner Authorization (applicant already holds teaching credential)

1

Bilingual Authorization (applicant already holds teaching credential)

List target language(s) for bilingual authorization:

Resource Specialist

1

Teacher Librarian Services

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	1
TOTAL	1

AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed)	ESTIMATED NUMBER NEEDED

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. Small rural single county school district; limited staff and resources

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

National University

If no, explain why you do not participate in an internship program.

TEACHER ON SPECIAL ASSIGNMENT (TOSA) JOB DESCRIPTION

College & Career Readiness, Independent Study Technician and Curriculum Support

DEFINITION

Under the direction and supervision of site principal(s) and superintendent, provide College & Career Readiness, oversee and assist students on Independent Study and Curriculum Support.

EXAMPLES OF DUTIES (INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING)

(Any one position may not include all of the duties listed nor do the listed examples include all of the tasks which may be found in positions of this class.)

- Develop a Personalized Graduation Plan for each independent study student, encompassing the expected standards of each particular student's progress and communicating the expectation of high standards and learning goals.
- Maintain accurate and up to date independent study files for each student, documenting all communication made with students and parents
- Oversee and manage independent study enrollments, contracts, and attendance for online classes.
- Meet 9-12th grade independent study students every week to discuss progress and support where needed.
- Follow-up with students who are not meeting expectations and with students who require more challenging material through the Student Success Team Process (SST) with support from site administrators.
- Oversee community college enrollment and contracts.
- Monitor student progress and engagement for students taking online courses (CCC or Online Courses) in partnership with classroom teachers where applicable.
- Partner with site principles, college & career advisors, and/or CTE teachers strategic planning certificate completions or AA tracks.
- Help college & Career counselors and site administrators plan college and career related field trips, mock interviews, and other college & career services.
- Maintain Professional competence, subject matter expertise and complete knowledge of the California state standards, through participation in in-service educational activities provided by the School and/or self-directed professional growth activities.
- Be a contributing member of the SPJUSD staff, participate in Professional Learning Community meetings, and work as part of a team toward school goals. Stay up-to-date on curriculum content and "best practices".
- Research and work with site administrators to run the adoption process district-wide.
- Other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of: Knowledge of the various College & Career Pathways towards graduation, including, but not limited to concurrent college enrollment processes; AP programs and courses; CTE pathways; and online programs.

Ability to: Strong ability to collaborate and communicate effectively and positively with a varied audience of parents, students, colleagues, and administrators at the K-12 and higher levels. To solve practical problems and deal with a variety of concrete variables in situations; to interpret a variety of instructions furnished in written, oral, diagram, or schedule form; utilize a variety of technology tools including those to manage student information; analyze data and design instructional opportunities for students.

Education:

1. Possession of a valid California credential, or equivalent
2. Bachelor's Degree from an accredited college or university.

First Reading and Adoption: June 21, 2022

Approved by the board : _____