

AGENDA FOR THE REGULAR MEETING OF THE  
SIERRA COUNTY BOARD OF EDUCATION

July 14, 2015

6:00 pm

Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118, California

**This meeting will not be available for videoconferencing.**

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

*Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at the Sierra County Board of Education, 109 Beckwith Road, Room 3, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyofficeofeducation.org> (Government Code 54957.5)*

- A. CALL TO ORDER  
(Please be advised that this meeting will be recorded.)
- B. ROLL CALL
- C. FLAG SALUTE
- D. APPROVAL OF THE AGENDA
- E. INFORMATION/DISCUSSION ITEMS
  - 1. Correspondence
  - 2. Superintendent's Report (Dr. Grant will report at the August meeting.)
  - 3. Business Report
    - a. Board Report-Expenditures by Object 07/01/14 to 6/30/15\*\*
  - 4. Staff Reports (5 minutes)
  - 5. SPTA Report (5 minutes)
  - 6. Board Members' Report (5 minutes)
  - 7. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)
    - a. Current location
    - b. Videoconference location
- F. CONSENT CALENDAR
  - 1. Approval of minutes of the Regular Board meeting held June 17, 2015\*\*
  - 2. Approval of bill warrants for month of June 2015\*\*

G. ACTION ITEMS

1. New Business

1516-01 Adoption of Resolution No. 15-001, Fiscal Year End 2014-2015 Budget Revision\*\*

1516-02 Discussion and Possible Action/Loyalton High School Track-Middle Field

H. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on August 11, 2015, at Downieville School, 130 School Street, Downieville CA 95936, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm

2. Suggested Agenda Items

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

I. ADJOURNMENT



\_\_\_\_\_  
Dr. Merrill M. Grant, Superintendent  
Secretary to the County Board of Education

\*\*\* prior month handout

\*\* enclosed

\* handout

Fiscal01a

Account Object Summary-Balance

Balances through June

Fiscal Year 2014/15

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - Gen Fund</b>						
1100	Teachers Salaries	154,765.00	161,238.00		161,534.76	296.76-
1120	Certificated Substitutes	5,152.00	400.00		2,240.00	1,840.00-
1200	Certificated Pupil Support Ser	63,202.00	63,099.00		62,840.10	258.90
1300	Certificated Supervisor Admini	105,804.00	106,151.00		105,837.24	313.76
	<b>Total for Object 1000</b>	<b>328,923.00</b>	<b>330,888.00</b>	<b>.00</b>	<b>332,452.10</b>	<b>1,564.10-</b>
2100	Instructional Aides' Salaries	98,489.00	77,387.00		73,585.57	3,801.43
2200	Classified Support Salaries	5,478.00	9,589.00		10,000.53	411.53-
2300	Classified Supervisors' Admini	96,742.00	97,359.00		99,265.40	1,906.40-
2400	Clerical Technical Office Staf	123,875.00	127,015.00		122,688.05	4,326.95
2900	Other Classified Salaries	6,912.00	5,386.00		7,841.25	2,455.25-
	<b>Total for Object 2000</b>	<b>331,496.00</b>	<b>316,736.00</b>	<b>.00</b>	<b>313,380.80</b>	<b>3,355.20</b>
3101	STRS Certificated Positions	31,145.00	29,049.00		29,349.18	300.18-
3102	STRS Classified Positions	368.00	644.00		494.61	149.39
3201	PERS Certificated Positions				110.65	110.65-
3202	PERS Classified Positions	49,655.00	49,976.00		49,296.86	679.14
3301	OASDI Certificated Positions				89.90	89.90-
3302	OASDI Classified Positions	19,518.00	17,732.00		18,287.34	555.34-
3311	Medicare Certificated Position	4,990.00	4,582.00		4,656.77	74.77-
3312	Medicare Classified Positions	4,622.00	4,206.00		4,362.81	156.81-
3401	Health & Welfare Benefits Cert	84,284.00	84,284.00		79,438.96	4,845.04
3402	Health & Welfare Benefits Clas	82,198.00	80,662.00		78,178.65	2,483.35
3501	SUI Certificated	178.00	165.00		166.35	1.35-
3502	SUI Classified	163.00	152.00		152.45	.45-
3601	Workers' Compensation Certific	11,419.00	10,594.00		10,855.59	261.59-
3602	Workers' Compensation Classifi	10,595.00	9,723.00		10,077.76	354.76-
3901	Golden Handshake	26,768.00	26,768.00		26,768.00	26,768.00
	<b>Total for Object 3000</b>	<b>325,903.00</b>	<b>318,537.00</b>	<b>.00</b>	<b>285,517.88</b>	<b>33,019.12</b>
4200	Library and Reference Material		3,620.00		3,619.11	.89
4300	Materials and Supplies	17,590.00	27,759.00		21,753.93	6,005.07
4320	Custodial Grounds Supplies	1,300.00	1,300.00		521.19	778.81
4330	Office Supplies	2,000.00	1,000.00		762.00	238.00
4350	Vehicle Upkeep	6,500.00	5,500.00		2,284.50	3,215.50
4400	Noncapitalized Equipment	7,198.00	23,721.00		30,331.45	6,610.45-
	<b>Total for Object 4000</b>	<b>34,588.00</b>	<b>62,900.00</b>	<b>.00</b>	<b>59,272.18</b>	<b>3,627.82</b>
5100	Subagreements for Services	35,724.00	43,492.00		39,049.45	4,442.55

Fiscal01a

Account Object Summary-Balance

Balances through June

Fiscal Year 2014/15

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - Gen Fund (continued)</b>						
5200	Travel and Conference	16,342.00	22,061.00		18,722.14	3,338.86
5300	Dues and Membership	17,970.00	15,870.00		12,131.05	3,738.95
5400	Insurance	10,450.00	9,300.00		9,218.00	82.00
5500	Operation Housekeeping Service	9,200.00	9,200.00		8,914.42	285.58
5600	Rentals, Leases, Repairs, Nonc	2,600.00	2,600.00		540.51	2,059.49
5710	Tir of Direct Cost					.00
5800	Professional Consulting	8,400.00	8,400.00		8,400.00	.00
5801	Legal Services	32,500.00	14,750.00		315.00	14,435.00
5803	Legal Publications	500.00	500.00		15.00	485.00
5805	Personnel Expense	593.00	593.00			593.00
5806	Negotiations	2,000.00	1,000.00			1,000.00
5808	Other Services & Fees	1,500.00	1,500.00		1,220.23	279.77
5810	Contracted Services	293,628.00	414,205.00		300,457.86	113,747.12
5900	Communications	2,100.00	1,600.00		805.84	794.16
	<b>Total for Object 5000</b>	<b>433,507.00</b>	<b>545,071.00</b>	<b>.00</b>	<b>399,789.52</b>	<b>145,281.48</b>
6200	Building and Improvement of Bu	30,032.00	30,032.00			30,032.00
6400	Equipment	6,300.00	13,100.00		13,089.11	10.89
	<b>Total for Object 6000</b>	<b>36,332.00</b>	<b>43,132.00</b>	<b>.00</b>	<b>13,089.11</b>	<b>30,042.89</b>
7141	Tuition, excess cost etc betwe		43,725.00		15,423.59	28,301.41
7281	All Other Transfers to Distric		150,000.00		150,000.00	.00
7310	Direct Support/Indirect Costs					.00
	<b>Total for Object 7000</b>	<b>.00</b>	<b>193,725.00</b>	<b>.00</b>	<b>165,423.59</b>	<b>28,301.41</b>
	<b>Total for Fund 01 and Expense accounts</b>	<b>1,490,749.00</b>	<b>1,810,989.00</b>	<b>.00</b>	<b>1,568,925.18</b>	<b>242,063.82</b>
<b>Fund 16 - FOREST RES</b>						
7211	Transfers of Pass-through Rev	340,100.00	75,705.00		300,808.78	225,103.78-
7619	Other Authorized Interfund Tra	60,017.00	13,360.00		53,083.91	39,723.91-
	<b>Total for Fund 16, Expense accounts and Object 7000</b>	<b>400,117.00</b>	<b>89,065.00</b>	<b>.00</b>	<b>353,892.69</b>	<b>264,827.69-</b>
	<b>Total for Org 001 - Sierra County Office of Education</b>	<b>1,890,866.00</b>	<b>1,900,054.00</b>	<b>.00</b>	<b>1,922,817.87</b>	<b>22,763.87-</b>

MINUTES OF THE REGULAR MEEETING OF THE  
SIERRA COUNTY BOARD OF EDUCATION

June 17, 2015

Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118

A. CALL TO ORDER

President TIM DRISCOLL called the meeting to order at 6:15 pm.

B. ROLL CALL

PRESENT: Mr. Tim Driscoll, President  
Ms. Sharon Dryden, Vice President  
Ms. Patty Hall, Clerk  
Mr. Allen Wright, Member  
Mr. Mike Moore, Member

ABSENT: None

VACANT: None

D. APPROVAL OF THE AGENDA WITH THE FOLLOWING CHANGES:

- 1) Action Item 1415-124 moved to the Superintendent's Report
- 2) Add Consolidated Application approval to the Consent Calendar (standard bi-annual approval mandatory.)
- 3) Pull Action Item 1415-128. Additional reconfiguration required.  
MOORE/HALL  
5/0

E. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report
  - a. Contracts will be renewed for the Speech and Occupational Therapists for the 2015-2016 school year
  - b. Middle Field Project – field will be turned, graded and replanted this summer
  - c. SARB Report (handout) – the Board requested more detail regarding success rates for next year's report
  - d. Addendum to Agreement between Sierra County Office of Education and Sierra-Plumas Joint Unified School District, Contract No. 2013-04C to add Transitional Kindergarten Services and Payment
2. Business Report
  - a. Board Report-Expenditures by Object 07/01/14 to 5/31/15
  - b. Second Interim Report Certification Letter from California Department of Education
3. Staff Reports (5 minutes) - none
4. SPTA Report (5 minutes) – none

5. Board Members' Report (5 minutes) - none
6. Public Comment -- The public comment opened at 6:17 and closed without comment.

F. CONSENT CALENDAR

1. Approval of minutes of the Regular Board meeting held May 12, 2015
2. Approval of bill warrants for month of May 2015
3. Authorization to submit the Consolidation Application  
DRYDEN/HALL  
5/0

G. ACTION ITEMS

1. New Business

1415-113 Adoption of Resolution 14-006, Budget Revision

MOORE/HALL

ROLL CALL VOTE:

DRYDEN: AYE

MOORE: AYE

WRIGHT: AYE

HALL: AYE

DRISCOLL: AYE

5/0

1415-114 Adoption of Resolution 14-007, Set Superintendent Salary

MOORE/WRIGHT

ROLL CALL VOTE:

DRYDEN: AYE

MOORE: AYE

WRIGHT: AYE

HALL: AYE

DRISCOLL: AYE

5/0

1415-115 **PUBLIC HEARING-Collective Bargaining Disclosure Statement\*\***

This is an opportunity for members of the public to directly address the governing board on the Collective Bargaining Agreement, Item 1415-116, 117, 118, and 119 listed on this Agenda under Action Items. The public hearing opened at 6:21 and closed without comment.

1415-116 Completion of Bargaining, Administration, 2015-2016 Negotiations

MOORE/DRYDEN

5/0

- 1415-117 Completion of Bargaining, Classified Employees, 2015-2016 Negotiations  
MOORE/DRYDEN  
5/0
- 1415-118 Completion of Bargaining, Classified Management Employees, 2015-2016 Negotiations  
MOORE/DRYDEN  
5/0
- 1415-119 Completion of Bargaining, Confidential Employees, 2015-2016 Negotiations  
MOORE/DRYDEN  
5/0
- 1415-120 Adoption of the 2015-2016 Local Control and Accountability Plan  
WRIGHT/ HALL  
5/0
- 1415-121 Adoption of 2015-2016 Budget and the Criteria & Standards Report  
MOORE/WRIGHT  
5/0
- 1415-122 Public Hearing for California Department of Education Certification of the Sierra County SELPA Annual Service and Budget Plan  
The public hearing opened at 6:28 and closed without comment.
- 1415-123 Adoption of Sierra County SELPA Annual Service and Budget Plan  
WRIGHT/HALL  
5/0
- ~~1415-124 Approval of Addendum to Agreement between Sierra County Office of Education and Sierra Plumas Joint Unified School District, Contract No. 2013-04C to add Transitional Kindergarten Services and Payment. This item was moved to the Superintendent's Report.~~
- 1415-125 July 2015 Sierra County Board of Education Meeting  
MOORE motioned to cancel the July 14, 2015, regular scheduled board meeting and to set aside July 21, 2015, as a tentative date for a special board meeting.  
MOORE/HALL  
5/0  
NOTE: THIS MOTION IS NULL AND VOID. Since this meeting, the Board realizes that California County Board of Education regular meetings are required monthly. A regular meeting will be held on July 14, 2015, at 6 pm at Sierra County Office of Education, 109 Beckwith Rd., Room 4, Loyalton, CA 96118.

BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

MOORE motioned to approve Items 1415-126 through 135 excluding 128.  
HALL seconded.  
5/0

- 1415-126 Approval of Administrative Regulation 4161.1, 4361.1, Personal Illness/Injury Leave, revision
- 1415-127 Approval of Administrative Regulation 4261.1, Personal Illness/Injury Leave, New
- ~~1415-128 Approval of Administrative Regulation 4161.2, 4261.2, 4361.2, Personal Leaves, revision~~  
This item was pulled for further reconfiguration.
- 1415-129 Approval of Exhibit 4112.9, 4212.9, 4312.9, Employee Notifications, revision
- 1415-130 Approval of Board Policy 4143, 4243, 4343, Negotiations/Consultation, revision
- 1415-131 Approval of Board Policy and Administrative Regulation 5111, revisions
- 1415-132 Approval of Board Policy 5113.1, Chronic Absence & Truancy, revision
- 1415-133 Approval of Administrative Regulation 5126, Awards for Achievement, revisions
- 1415-134 Board Policy 6170.1, Transitional Kindergarten, NEW
- 1415-135 Approval of Board Policy and Administrative Regulation 6174, Education for English Language Learners, revision

H. ADVANCED PLANNING

- 1. ~~SEE ITEM 1415-125 Next Regular Board Meeting has been canceled.~~ If a special meeting is necessary, it will be scheduled for July 21, 2015.  
Next Regular Board meeting scheduled: ~~August 11, 2015, Downieville School, Downieville, CA,~~ July 14, 2015, beginning with Closed Session, as needed, at 5 pm and the Regular Board Meeting at 6:00 pm.

I. ADJOURNMENT

Adjourned at 6:23 pm.  
DRYDEN/MOORE

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Dr. Merrill M. Grant, Superintendent  
Secretary of the Board of Education



ReqPay12c

Board Report

Checks Dated 06/01/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00014182	06/08/2015	MERRILL GRANT	01-5200	PER DIEM/MILEAGE		155.83
00014183	06/08/2015	LIBERTY UTILITIES CPEC	01-5500	ELECTRICAL SERVICE		136.81
00014184	06/08/2015	BARBARA MCKURTIS	01-5100	CONTRACTED CONSULTANT AGREEMENT		5,112.00
00014185	06/08/2015	MILTON HOLSTROM	01-4300	DVL GARDEN		290.98
00014186	06/08/2015	MIKE MOORE	01-5200	PER DIEM		28.75
00014187	06/08/2015	SIERRA VALLEY HOME CENTER	01-4300	SHOP SUPPLIES		131.66
00014188	06/08/2015	SIERRA HARDWARE	01-4300	DVL GARDEN		153.18
00014189	06/08/2015	SONOMA COUNTY OFFICE OF EDUCATION	01-5200	BTSA WEB COURSE	3,210.00	100.00
00014190	06/08/2015	TRI COUNTY SCHOOLS	01-9535	JUNE 15 HEALTH INSURANCE	13,578.10	16,788.10
00014191	06/08/2015	U.S. BANK	76-9576	JUNE 15 HEALTH INSURANCE	17.97	
			01-4300	GREENHOUSE	596.74	
			01-5200	TRAVEL EXPENSES	527.29	1,142.00
00014192	06/08/2015	VOYAGER	01-5899	SUPT. TRAVEL EXPENSES	45.01	
			01-4350	FUEL EXPENSE	175.76	
			01-5200	FUEL EXPENSE	36.77	
			01-5899	FUEL EXPENSE		257.54
00014193	06/08/2015	ALLEN WRIGHT	01-5200	PER DIEM		7.19
00014194	06/30/2015	APPLE STORE, SUMMIT SIERRA	01-4400	FIREWALL MACBOOK		1,528.68
00014195	06/30/2015	ROSE ASQUITH	01-5200	PER DIEM	208.98	
			01-5899	PER DIEM	208.98	
00014196	06/30/2015	DAVEY, MARY	01-4300	GARDEN PROJECT		417.96
00014197	06/30/2015	MERRILL GRANT	01-5200	PER DIEM/MILEAGE		50.00
00014198	06/30/2015	LESLIE MARSDEN, MOT, OTR/L	01-5810	OCCUPATIONAL THERAPY SERVICES		66.75
00014199	06/30/2015	NWN CORPORATION	01-4400	FIREWALL	4,593.61	1,255.00
			01-5810	FIREWALL	6,015.22	
00014200	06/30/2015	SIERRA COUNTY OFFICE OF EDUCATION	01-5808	BANK SERVICE FEES		10,608.83
00014201	06/30/2015	SIERRA COUNTY OFFICE OF EDUCATION - B-WARRANTS	01-5808	BANK SERVICE FEES		95.07
00014202	06/30/2015	U.S. BANK	01-5899	SUPT. TRAVEL EXPENSES		75.00
				Total Number of Checks	21	38,433.64

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	County School Service Fund	21	24,855.54

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
<b>Fund Summary</b>						
Fund	Description	Check Count	Expensed Amount			
76	Payroll Clearing	1	13,578.10			
	Total Number of Checks	21	38,433.64			
	Less Unpaid Sales Tax Liability		.00			
	<b>Net (Check Amount)</b>		<b>38,433.64</b>			

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**SIERRA COUNTY OFFICE OF EDUCATION  
RESOLUTION NO. 15-001**

**Fiscal Year End 2014-2015 Budget Revision**

**WHEREAS**, the 2014-2015 budget was adopted June 18, 2014, and

**WHEREAS**, unanticipated income and liabilities providing changes to the budget expenditures necessitate intrafund transfers,

**WHEREAS**, it is necessary from time to time during a fiscal year to amend the Budget in accordance with Section 42600 of the California Education Code, and

**WHEREAS**, it is necessary at the close of any school year to transfer between funds to permit payment of obligations at close of year in accordance with Section 42601 of the California Education Code, and

**WHEREAS**, it is necessary from time to time during a fiscal year to use unbudgeted fund in accordance with Section 42602 and make appropriation of excess funds in accordance with Section 42610 of the California Education Code, and

**NOW, THEREFORE, BE IT RESOLVED**, that an attached year end 2014-2015 Budget Revision is made in accordance with California Education Code 42600, 42601, 42602, and 42610.

Passed and adopted at a regular meeting of the Sierra County Office of Education Governing Board, July 14, 2015, by the following vote:

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:  
VACANT:

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Patty Hall, Clerk

Budget Transfer # Status Open Type BudRev Fiscal Year 2015 Transaction Date 06/30/2015

Created RASQUITH, 7/7/2015 Posted Location Department BUSINESS Source Manual

Line Seq	Account #	Comments	Acct Type	Increase	Decrease
1	16-0000-0000-9200-7211-002	YE Category Adj & F16 Rev	E	225,104.00	
2	16-0000-0000-9300-7619-002	YE Category Adj & F16 Rev	E	39,725.00	
3	16-0000-0000-0000-8287-100	YE Category Adj & F16 Rev	R		225,104.00
4	16-0000-0000-0000-8260-100	YE Category Adj & F16 Rev	R		39,725.00
5	01-0000-8600-2100-1100-002	YE Category Adj & F16 Rev	E	2,000.00	
6	01-0000-0000-7200-3202-002	YE Category Adj & F16 Rev	E		2,000.00

BT # Net Change to Expense  
 BT # Net Change to Revenue  
 BT # Net Change to Starting Balance  
 BT # Net Change to Fund Balance