Special Information for Parents – Emergency Procedures

Sierra County residents are aware that emergency events or disasters can occur at any time with little or no warning. Our school district has evacuation and emergency plans in place in case of a disaster. A complete School Safety Plan is available for viewing at the Sierra-Plumas Joint Unified School District Office. An electronic copy is also on the district website: www.sierracountyofficeofeducation.org > Schools/Programs > Safe Schools Plan.

The objectives of our plan are the following:

1. To provide a plan for action which will assist school personnel in minimizing injuries and loss of life of students and staff during an emergency;
2. To provide a plan to equip school personnel and school facilities to meet the needs of students, staff members, the community and local/state law enforcement and health officials during an emergency;
3. To assist in the safety and protection of our students and school personnel immediately after a disaster, and
4. To arrange for a calm and efficient plan for parents to retrieve their children from school if necessary.

To meet these objectives, in the event a disaster should occur when children are at school, actions outlined in the School Safety Plan would be implemented.

Crisis Information

In an emergency, parents will receive initial information by the "Emergency Phone Notification System" or by an "emergency phone tree" telephone call (i.e., where teachers or others have a list of parents to notify in case of a school emergency when the Phone Notification System is not working).

Do NOT come to the school or call the school!!!

Each school will designate a parent gathering center where parents will be informed and, as safety dictates, pick up their children. PLEASE BE SURE THAT YOUR CURRENT PHONE NUMBER IS LISTED ON YOUR STUDENT'S ENROLLMENT FORM.

Parent Gathering Places

- Loyalton Schools: 1) Holy Family Catholic Church or
  2) Loyalton Elementary School
- Downieville Schools: Yuba Theatre (park in corner parking lot)

Student Dismissal

In the event of a major earthquake, **school will not be dismissed, and children will remain under the supervision of school authorities** until parents or responsible adults can pick them up.

If the site administrator or teacher in charge determines that students are to be dismissed following a crisis event, they will be transported to the parent-gathering place for parent pick-up or be dismissed to return home by the usual method.

Picking Up Your Child

Students will be released at the designated gathering center. After signing the Student Release form, your child (and any other children you are authorized to pick up) will be released to you. Only teachers, children and parent volunteers will be allowed onto the school site. **Do not remove your child or any other child from school or gathering areas without having signed your name on the emergency release form**. This provides a record of each child's location.

Many of you may not be able to reach school by automobile or phone. If conditions make it necessary, we will release your child to the adult indicated on your child's "Emergency Release" form. We will keep a written record of the child and the adult to whom the child has been released.

If children are caught in a disaster between home and the school, it is recommended they go immediately to school.